

**MINUTES**

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

January 8, 1999  
Baton Rouge, LA

The Board of Supervisors for the University of Louisiana System met in regular session on Friday, January 8, 1999, in the Auditorium, State Office Building, First Floor, 150 Third Street, Baton Rouge, Louisiana.

The meeting was called to order by Chairman Carl Shetler at 11:20 a.m. and opened with a prayer by Rev. Oliver. The following roll call was recorded:

**PRESENT:**

Mr. Carl Shetler  
Mr. Andre G. Coudrain  
Dr. Edward B. Anders  
Mrs. Elsie Palmer-Burkhalter  
Mr. T. L. "Teddy" Duhé  
Mr. Herman Gesser  
Mr. Tex R. Kilpatrick  
Mr. Ravis Martinez  
Rev. Clyde L. Oliver  
Mrs. Helen R. Roberts  
Mr. Winfred F. Sibille  
Mrs. Carroll Suggs  
Mr. Michael H. Woods

**ABSENT:**

Dr. Eunice Wicker Smith

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On motion of Rev. Oliver, seconded by Mr. Coudrain, the Board unanimously approved the December 4, 1998 minutes.

## **REPORT OF THE FINANCE COMMITTEE**

Mr. Coudrain, Chairman of the Finance Committee, presented the Committee's report.

On motion of Mr. Coudrain, seconded by Mr. Sibille, the Board unanimously accepted the recommendation of the Finance Committee to amend its agenda and include items of other business from University of Southwestern Louisiana and additional audit reports received by the System staff.

On motion of Mr. Coudrain, seconded by Rev. Oliver, the Board unanimously accepted the recommendation of the Finance Committee and took the following actions:

### **Agenda Item E.1.**

Approved **McNeese State University's** request to establish LEQSF (8g) Endowed Professorships:

- a. BankOne Professorship in Business
- b. Emily and Charles Stokes Trust Professorship in Nursing, Number One
- c. Emily and Charles Stokes Trust Professorship in Nursing, Number Two
- d. Emily and Charles Stokes Trust Professorship in Nursing, Number Three
- e. Emily and Charles Stokes Trust Professorship in Nursing, Number Four
- f. Emily and Charles Stokes Trust Professorship in Nursing, Number Five
- g. Emily and Charles Stokes Trust Professorship in Nursing, Number Six

### **Agenda Item E.2.**

Approved **Northwestern State University's** request to approve a Bond Resolution for consent and authority to issue, sell, and deliver, not exceeding \$6,850,000, University of Louisiana System NSU Student Activity Center Revenue Bonds, Series 1999, subject to approval by the Facilities Planning Committee.

### **Agenda Item E.3.**

Received the Fiscal Year 1999 Second Quarter Financial Reports. The Finance Committee directed the System staff to forward the reports to System presidents for their responses and recommendations.

**Agenda Item E.4.**

Received and adopted the Legislative Audit Reports for Fiscal Year 1998 as listed:

- a. **Bossier Parish Community College**
- b. **Louisiana Tech University**
- c. **Nicholls State University**
- d. **Northeast Louisiana University**
- e. **Northwestern State University**
- f. **University of Southwestern Louisiana**

**Agenda Item E.5. – Other Business**

Approved **University of Southwestern Louisiana's** request to establish the Dr. J. Robert Rivet LEQSF (8g) Eminent Scholars Endowed Chair in Health Informatics.

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Chairman Coudrain announced that Dr. Dan Kyle was present at the Committee meeting and that Dr. Kyle and the Finance Committee commended Bossier Parish Community College on its first year audit. He also announced that Nicholls State University had an unqualified opinion and no reportable findings, and that the University of Southwestern Louisiana had a qualified opinion and no reportable findings. In addition, the six reports issued to date included no repeat findings.

**REPORT OF THE GRIEVANCE COMMITTEE**

Mrs. Suggs, Vice Chairman of the Grievance Committee, presented the Committee's report.

On motion of Mr. Coudrain, seconded by Mrs. Burkhalter, the Board unanimously accepted the recommendations of the Grievance Committee and took the following actions:

**Agenda Item F.1**

Affirmed the decision of Louisiana Tech University and denied a hearing to Dr. Anthony F. Jurkus, a faculty member.

**Agenda Item F.2.**

Affirmed the decision of Southeastern Louisiana University and denied a hearing to Dr. Samira Barghouthi, a faculty member.

**REPORT OF THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Mrs. Roberts, Chairman of the Academic and Students Affairs Committee, presented the Committee's report.

On motion of Mrs. Roberts, seconded by Mrs. Burkhalter, the Board unanimously accepted the recommendations of the Academic and Student Affairs Committee and took the following actions:

**Agenda Item G.1.**

Approved **Bossier Parish Community College's** proposal for a new associate degree program and a certificate program as follows:

- a. Associate of Applied Science degree program in Industrial Technology
- b. Certificate program in Computer Aided Drafting

**Agenda Items G.2. & G.4.**

On motion of Mrs. Roberts, seconded by Mrs. Burkhalter, the Board directed the administration of Louisiana Technical College-Teche Area Campus and South Louisiana Community College to confer with the System staffs of the Board of Supervisors and the Board of Regents to negotiate a cooperative agreement for the following proposals:

**Louisiana Technical College-Teche Area Campus's** proposal for an Associate of Applied Technology degree program in Early Childhood Education.

**South Louisiana Community College's** proposal for a new associate degree program and a certificate program as follows:

- a. Associate of Arts degree program in Early Childhood Education
- b. Certificate program in Early Childhood Education

### **Agenda Item G.3.**

Denied **McNeese State University's** request to implement selective admissions criteria for students entering baccalaureate degree programs and retain open admissions for students entering associate degree programs.

After further discussion the Board adopted the substitute motion as follows:

On substitute motion by Mr. Sibille, seconded by Mrs. Roberts, the Board approved **McNeese State University's** request to establish admission standards for students entering baccalaureate degree programs and retain open admissions for students entering associate degree programs with the stipulation that this item be sent to the Board of Regents for their review and recommendations as related to the Desegregation Settlement Agreement requirements.

### **Agenda Item G.5.**

Approved **University of Southwestern Louisiana's** Letter of Intent for a joint Bachelor of Science degree program in Dental Hygiene with Louisiana State University School of Dentistry.

### **Agenda Item G.6.**

Approved **University of Southwestern Louisiana's** request for a proposal to create the Health Informatics Center of Acadiana.

## **REPORT OF THE PERSONNEL COMMITTEE**

Mr. Gesser, Chairman of the Personnel Committee, presented the Committee's report.

On motion of Mr. Gesser, seconded by Mrs. Burkhalter, the Board unanimously accepted the recommendations of the Personnel Committee and took the following actions:

### **Agenda Item H.1.**

Approved **River Parishes Community College's** request to appoint Mrs. Theresa Hay as Dean of Students and Enrollment Management, effective February 8, 1999.

President Welch explained that Mrs. Theresa Hay was unable to be present for the Board meeting, but he expressed his appreciation to the Board for its support and approval of her appointment.

**Agenda Item H.2.**

Accepted the recommendation of the Committee and requested the System staff to refine the proposed revision to the System policy for Compensatory Leave for Unclassified Professional Staff (12-Month) and resubmit the revisions for consideration at the February meeting.

**REPORT OF THE FACILITIES PLANNING COMMITTEE**

Mr. Duhé, Chairman of the Facilities Planning Committee, presented the Committee's report.

On motion of Mr. Duhé, seconded by Mrs. Suggs, the Board unanimously accepted the recommendations of the Facilities Planning Committee and amended its agenda to include an item of other business and took the following actions:

**Agenda Item I.1.**

Approved **Bossier Parish Community College's** request for a sole source procurement of leased space for the Job Boost program and the Community Education Division of BPCCC, and further that the System staff and legal counsel ensure that the lease conforms to statutory and administrative requirements.

**Agenda Item I.2.**

Approved **Louisiana Tech University's** request to petition the State Interim Emergency Board to approve funding for repairs to Kidd Hall Dormitory, and further that the System staff and legal counsel ensure that this request to petition the IEB conforms to statutory and administrative requirements.

**Agenda Item I.3.**

Approved **Nicholls State University's** request to amend the Fiscal Year 1999-2000 Capital Outlay Budget Request for the Electrical System Upgrade project.

**Agenda Item I.4.**

Approved **Nicholls State University's** request to begin preliminary discussions with outside developers regarding proposals for privatized housing on campus, and further that the System staff review and participate in the process and that the Board's legal counsel ensure that the approach conforms to statutory and administrative requirements.

**Agenda Item I.5.**

Approved, in concurrence with the Finance Committee, **Northwestern State University's** request to approve a Bond Resolution for consent and authority to issue, sell, and deliver, not exceeding \$6,850,000, University of Louisiana System NSU Student Activity Center Revenue Bonds, Series 1999, and further that the System staff and legal counsel ensure that the Bond Resolution conforms to statutory and administrative requirements.

**Agenda Item I.6.**

Approved **River Parishes Community College's** request to pursue and negotiate a lease agreement for 5,500 square feet of space in an existing, vacant building owned by Mr. John Williams, and further that the System staff and legal counsel ensure that the sole source lease conforms to statutory and administrative requirements.

**Agenda Item I.7.**

Approved **University of Southwestern Louisiana's** request to grant to the Lafayette Utilities System a utility easement for services to the Apparel and Textile Development and Research Center, and further that the System staff and legal counsel ensure that proper language to indemnify and protect the university be incorporated into the document, and that the easement documents reflect the Board's name change to the Board of Supervisors for the University of Louisiana System.

**Agenda Item I.8.**

Approved **University of Southwestern Louisiana's** Capital Project Requests to demolish the following buildings:

- a. to expend \$120,000 for Roy Dormitory (#4-28-006-04937)
- b. to expend \$120,000 for Caffery Dormitory (#4-28-006-04936)
- c. to expend \$5,000 for Agriculture Residence at 1300 Souvenir Gate

These requests are pending review by the Board's System staff and legal counsel to ensure that the demolition conforms to statutory and administrative requirements.

#### **Agenda Item I.9. – Other Business**

Approved **Northwestern State University's** request to renew the sublease agreement between England Economic and Industrial Development District and the Board and the Institution for Building Number 1103 which is being used for Aviation Science, and further that the System staff and legal counsel ensure that the lease conforms to statutory and administrative requirements.

### **REPORT OF THE SYSTEM OFFICE BUSINESS**

#### **Agenda Item J.1.**

On motion of Rev. Oliver, seconded by Mrs. Burkhalter, the Board unanimously approved the personnel actions as amended.

Mr. Duhé asked that the System staff continue to monitor personnel actions to ensure that all appointments and salary changes are submitted in a timely manner. All salary changes submitted with an effective date prior to the agenda deadline of the previous meeting should be accompanied by a written justification from the institution's Chief Executive Officer.

Mr. Coudrain asked the System staff to provide System institutions guidelines for utilizing the student technology fees.

#### **Agenda Item J.2. System President's Report**

Dr. Falcon, Acting System President, made the following announcements for Board consideration and information:

1. The staff and the Presidents' Council are reviewing several Board **RULES** revisions regarding compensatory leave, shared royalties, and tenure policies. The Faculty Advisory Council is reviewing the proposed Board **RULES** change on Emeritus Titles. All revisions should be submitted for consideration at the Board's February meeting.
2. A copy of the **RULES** revision to create The Council of Chief Facilities Planning Officers was included in the Board folders for consideration at the February meeting.



3. The System staff is in need of official action to approve the revision of the Board's name change on all necessary documents.

On motion of Mr. Sibille, seconded by Mr. Coudrain, the Board approved the System staff's request to revise all necessary documents to reflect the Board's name change from the Board of Trustees for State Colleges and Universities to the Board of Supervisors for the University of Louisiana System.

4. The System staff requested that Board meetings be scheduled on a calendar year basis instead of a fiscal year. This would allow planning to complement the Board of Regents' schedule.

On motion of Mr. Sibille, seconded by Mr. Kilpatrick, the Board unanimously voted to change the meeting schedule from a fiscal year schedule to a calendar year schedule.

5. Dr. Falcon asked whether Board members objected to their home addresses and phone numbers being placed on the Internet. It was agreed that all Internet requests should be directed to the Board's System office.

6. The Louisiana Task Force on Formula Funding for Public Universities and Community Colleges met on December 14, 1998. The following represented our System as members of the Task Force:

President Ray Authement  
President Sally Clausen  
President J. Terence Kelly  
Vice President Robert Turner  
Vice President Tom Williams  
Acting System President Dr. Carroll Falcon

7. The Bossier Parish Community College's accreditation was reaffirmed at the December Southern Association of Colleges and Schools (SACS) meeting.

8. The Louisiana Legislative House Education Committee met on January 7, 1999 to discuss the role that higher education plays regarding the economic conditions of the State. Presentations were made by representatives from Louisiana Tech University and the University of Southwestern Louisiana. Dr. Falcon commended the respective Institution staffs for a job well done and indicated that Mr. Sibille also attended the meeting.

## **REPORT OF BOARD CHAIRMAN'S BUSINESS**

### **Agenda Item K.1. Board Chairman's Report**

Chairman Shetler made the following announcements for Board consideration and information:

1. Mr. Shetler informed the Board members of the death of former Board member, Ms. Gloria A. Patron, who served on the Board from January 1989 to March of 1993. He also informed the Board of the death of Mr. Joseph R. Boutte, the father of Mr. Harold Boutte, Board of Regents Assistant Commissioner for Administrative Support.

On motion of Mr. Sibille, seconded by Mrs. Suggs, the Board voted to send letters of condolences to the families of Ms. Gloria A. Patron and Mr. Joseph R. Boutte.

2. Mr. Shetler stated that the Board members would be notified regarding the 1999 committee assignments prior to the February Board meeting.

On motion of Mr. Sibille, seconded by Mr. Coudrain, there being no further business, the Board adjourned at 12:05 p.m.