

MINUTES

BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

May 28, 1999
Baton Rouge, LA

The Board of Supervisors for the University of Louisiana System met in regular session on Friday, May 28, 1999, in the Auditorium, State Office Building, First Floor, 150 Third Street, Baton Rouge, Louisiana.

The meeting was called to order by Chairman Carl Shetler at 11:50 a.m. and opened with a prayer by Dr. Smith. The following roll call was recorded:

PRESENT:

Mr. Carl Shetler, Chairman
Mr. Andre G. Coudrain, Vice Chairman
Dr. Edward B. Anders
Mrs. Elsie P. Burkhalter
Mr. Robert C. Davidge
Mr. T. L. "Teddy" Duhé
Mr. Herman Gesser, Jr.
Mr. Tex R. Kilpatrick
Mr. Ravis Martinez
Mr. Gordon A. Pugh
Mr. Winfred F. Sibille
Dr. Eunice Wicker Smith
Mr. Michael H. Woods
Mr. David Wright

ABSENT:

Mrs. Carroll W. Suggs

Chairman Shetler indicated that Mrs. Suggs was granted an excused absence for this meeting.

Chairman Shetler introduced and welcomed Mr. Bobby P. Jindal, the newly appointed Acting System President, and asked that he give an overview of his vision for the University of Louisiana System. Mr. Jindal thanked the Board and emphasized the following three themes highlight his goals for the System:

1. Streamline the bureaucracy.
2. Develop consistency across System institution campuses.
3. Promote Strategic initiatives.

On motion of Mr. Duhé, seconded by Mrs. Burkhalter, the Board unanimously approved the April 23, 1999 and May 7, 1999 minutes.

REPORT OF THE ATHLETIC COMMITTEE

Mr. Duhé, Chairman of the Athletic Committee, presented the Committee's report.

Mr. Duhé stated that the Athletic Committee discussed several items of information with the compliance officers, athletic directors and other campus officials as a follow-up to its discussion on student athlete transfers and the method of computing transfer athletes' GPA for athletic eligibility. Ms. Beth Chapman, Director of Compliance for the Southland Conference also participated in the Committee discussions. The Committee requested that a subcommittee consisting of campus registrars and compliance officers meet to review the current Board policies regarding computation of GPA for transfer students and student athletes to determine if revisions to the policies are necessary.

The Committee also requested Mr. Josh McDaniels to distribute a draft of a uniform contract for employment of athletic personnel to the campus presidents prior to the June, 1999 meeting for their input.

REPORT OF THE LEGISLATION COMMITTEE

Mr. Sibille, Chairman of the Legislative Committee, presented the Committee's report.

Mr. Sibille stated that the Legislation Committee discussed the items reviewed by the Board of Regents Legislation Committee. Major adjustments to Louisiana Legislature House Bill One, the Appropriations Bill, have been included in the Board folders. Members of the Board were asked to note the letter written by Dr. E. Joseph Savoie concerning the Louisiana Legislative Senate Finance Committee meeting at 2:00 p.m. on Monday, May 31, 1999 in Senate Committee Room E. He stressed that this meeting is very important.

REPORT OF THE GRIEVANCE COMMITTEE

Mrs. Burkhalter, Chair of the Grievance Committee, presented the Committee's report.

Agenda Item G.1.

On motion of Mrs. Burkhalter, seconded by Mr. Coudrain, the Board unanimously voted to affirm the decision of **Louisiana Tech University** and deny a hearing to Dr. Charles Dorsett, a faculty member.

Agenda Item G.2.

On motion of Mrs. Burkhalter, seconded by Mr. Coudrain, the Board unanimously voted to affirm the decision of the **University of Southwestern Louisiana** and deny a hearing to Mr. Daniel R. Barber, student.

Agenda Item G.3. – Other Business

Mrs. Burkhalter recognized Dr. Falcon who presented the discussion and request made by the Grievance Committee:

Dr. Falcon stated that he has been asked to coordinate the System staff and legal counsel to review the Student and Faculty Handbooks, form letters of notices, and other documents to ensure that due process is fully available to students and faculty. He announced that System Institution Presidents have been asked to submit their recent copy of the Student Handbook, form letters of notices, and other grievance documents to the System staff for review. Faculty and staff handbooks and related forms will be requested at a later date.

REPORT OF THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Smith, Chair of the Academic and Student Affairs Committee, presented the Committee's report.

Agenda Item H.1.

On motion of Dr. Smith, seconded by Dr. Anders, the Board unanimously accepted the recommendation of the Academic and Student Affairs Committee and approved **Nicholls State University's** request to enter into an agreement between Chef John Folse Culinary Institute and

the Lyceé Hotelier at La Rochelle, France for an exchange of students for the purpose of externship.

Agenda Item H.2.

On motion of Dr. Smith, seconded by Mr. Wright, the Board unanimously accepted the recommendations of the Academic and Student Affairs Committee and approved **University of Southwestern Louisiana's** request to award, posthumously, the Bachelor of Science degree in Environmental and Sustainable Resources to Mr. Paul Thomas Hickey, Jr.

Agenda Item H.3. – Other Business

Dr. Smith announced that the Committee will take under advisement the request submitted by Mr. Duhé concerning the process of reporting to the Committee by the Institution Presidents when a school loses accreditation or a school's program is suspended at any time.

REPORT OF THE PERSONNEL COMMITTEE

Mr. Kilpatrick, Chairman of the Personnel Committee, presented the Committee's report.

On motion of Mr. Kilpatrick, seconded by Dr. Anders, the Board unanimously accepted the recommendations of the Academic and Student Affairs Committee and amended its agenda to include an item of other business and took the following actions:

Agenda Item I.1.

Received the recommended Board **RULES** revision for Part Two. Chapter III. Faculty and Staff. Section XI. Tenure. H. Faculty Initially Appointed as Professor or Associate Professor (to include provision for full professor). This proposed revision is to be approved by the Board at the June 1999 meeting.

Agenda Item I.2.a.

Approved **Louisiana Tech University's** request to confer upon Dr. Edmund N. Roots the title of Professor Emeritus.

Agenda Item I.2.b.

Approved **Southeastern Louisiana University's** request to confer upon Dr. Ellienne T. Tate the title of Professor Emeritus and Dean Emeritus of Nursing.

Agenda Item I.3.

Approved **Northeast Louisiana University's** request to appoint Dr. Mahmoud Saffari as Dean of Enrollment Management effective July 1, 1999.

Agenda Item I.4.

Approved **Southeastern Louisiana University's** request to appoint Dr. Donnie F. Booth as Dean of the School of Nursing and Associate Professor of Nursing effective July 1, 1999.

Agenda Item I.6. – Other Business

Approved **McNeese State University's** request to change the title of Mr. Louis C. Bonnette Jr. from Associate Athletic Director to Senior Athletic Director.

President Clausen introduced Dr. Donnie F. Booth as the newly appointed Dean of the School of Nursing and Associate Professor of Nursing.

Agenda Item I.5.

On motion of Mr. Kilpatrick, seconded by Mrs. Burkhalter, the Committee unanimously voted to adopt a plan and process to conduct the evaluations for System Institutions and System Institution Presidents.

REPORT OF THE FACILITIES PLANNING COMMITTEE

Mr. Gesser, Chairman of the Facilities Planning Committee, presented the Committee's report.

On motion of Mr. Gesser, seconded by Mr. Sibille, the Board unanimously accepted the recommendations of the Facilities Planning Committee and took the following actions:

Agenda Item J.1.

Approved **Louisiana Tech University's** request to revise the Steam Generator FY 1999-2000 Capital Outlay Project to include supplemental funding from operational savings.

Agenda Item J.2.

Approved **Louisiana Tech University's** request to accept a donation offered by the Delta Zeta National Council for its sorority lodge.

Agenda Item J.3.

Approved **Northwestern State University's** request to renew the sublease agreement between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College and the Board of Supervisors for the University of Louisiana System for Building #1901 at England Industrial Airpark.

Agenda Item J.4.

Approved **Southeastern Louisiana University's** request to present a status report regarding the food service lease with ARAMARK EDUCATIONAL SERVICES, INC.

Agenda Item J.5.a.&b. – Other Business

On motion of Mr. Sibille, seconded by Mr. Duhé, the Board voted to accept the recommendation of the Facilities Planning Committee and amended its agenda to include the following items of other business.

On motion of Mr. Gesser, seconded by Mr. Sibille, the Board voted to accept the recommendation of the Facilities Planning Committee and **approved** the following items of other business:

Northeast Louisiana University's Capital Projects request to expend \$187,000 in auxiliary funds to sandblast and repaint exterior metals including railings, doors and door/window frames on Olin Hall Dormitory and Garrett Hall.

Bossier Parish Community College's request to reestablish negotiations with the City of Bossier for a downtown site and initial building facility for the College. The Board noted that the Louisiana Community and Technical Colleges System (LCTCS) Board will have ultimate authority over the location.

Mr. Douglas Lee, Director of Facilities Planning, was asked to report on the Resolutions that were presented to the Committee:

Mr. Lee gave a summary of the items of interest presented to the Committee.

1. There were four items that were summarized for the Board of Regents' Facilities Planning Committee that involved action taken by the Board of Regents on Thursday, May 27, 1999.
2. Items concerning the Council for Chief Officers for Facilities Planning and Operations will involve meetings with the State Office of Facilities Planning and the Board's Council.
3. The Committee also discussed the request to continue negotiations for a Cooperative Endeavor Agreement between **South Louisiana Community College** and St. Mary Parish School Board.

On motion of Mr. Gesser, seconded by Mr. Sibille, the Board unanimously voted to approve **South Louisiana Community College's** request to continue negotiations for a Cooperative Endeavor Agreement with the St. Mary Parish School Board. The Board noted that the LCTCS Board will have ultimate authority over the agreement.

REPORT OF THE FINANCE COMMITTEE

Mr. Woods, Chairman of the Finance Committee, presented the Committee's report.

On motion of Mr. Woods, seconded by Mr. Duhé, the Board unanimously accepted the recommendations of the Finance Committee and took the following actions:

Agenda Item K.1.

Approved **Louisiana Tech University's** request to adopt a supplemental Resolution for the sale and issuance of Revenue Bonds, not to exceed \$8,500,000, to restructure dormitory related debts.

Agenda Item K.2.

Approved **Grambling State University's** receipt and adoption of Fiscal Year 1999 Financial and Compliance Questionnaire.

Agenda Item K.3.

Approved **McNeese State University's** request for approval of its 1999-2000 scholarship programs.

Agenda Item K.4.

Southeastern Louisiana University's request regarding the Executive Master of Business Administration (E.M.B.A.) Program was **withdrawn** at the request of President Clausen.

Mr. Woods also announced that the Finance Committee discussed the Nunez Community College and the University of Louisiana System audit reports and Third Quarter Reports and he also announced that Mr. Nicklas is completing a Best Practices Manual to be distributed at a later date.

REPORT OF THE SYSTEM OFFICE BUSINESS

Agenda Item L.1.

On motion of Mr. Duhé, seconded by Dr. Anders, the Board unanimously approved the personnel actions submitted by System institutions, as amended.

Agenda Item L.2.

On motion of Mrs. Burkhalter, seconded by Mr. Coudrain, the Board unanimously approved the summer school appointments as submitted by System Institutions.

Agenda Item L.3.

System President's Report

Mr. Jindal made the following announcements for Board consideration and information:

1. Mr. Jindal presented several suggestions in an effort to reduce bureaucracy and paper work on routine approved items. He cited as an example the out-of-state tuition waiver. The System office will request the Institution to certify that waiver requests meet the detailed Board rules requirements instead of submitting each students' name and criteria.
2. The System Office is requesting that all Board members inform the Board Recorder if they wish to continue receiving copies of the each System Institutions' personnel actions.
3. Institution presidents, including the Board staff councils, were asked to review and identify routine requests or procedures that may be altered in an effort to streamline the actions reviewed by the Board.
4. System Institution Presidents and the System staff were asked to prioritize action items and requests for information that result from Board meetings. Board members were asked to submit such requests through the Board meetings, rather than through Ad Hoc interim requests to help improve coordination and efficiency.
5. To develop consistent System standards the System staff has requested the Council of Academic Affairs to review all honors programs; the Council of Student Affairs and the Student Advisory Council are asked to review the Student Conduct Codes, Alcohol Consumption Codes, Residential policies and the Salesmen on Campus Policies to develop consistent standards. The Council of Student Affairs will consult with the Council of Finance and Business Affairs and the Student Advisory Council during its review of the Scholarship programs throughout the System. The Presidents' Council will consult with the Council of Finance and Business Affairs to Technology Fee policy. These Council recommendations will be presented to the Board for review and consideration.
6. Campus field auditors are asked to ensure compliance with the Board Management Review and Audit Plan. This will help system institutions avoid problems before they may occur.
7. System Institutions Presidents are asked to help streamline bureaucracy and promote consistency by working with the System staff in developing the following three initiatives:
 - a. Identify *Centers of Excellence*.
 - b. Promote student excellence.
 - c. Ensure accountability and measure performance.

8. Mr. Jindal informed the Board that the System Office hours have been extended and are now 7:30 a.m. to 5:00 p.m. He indicated that he would soon extend the hours to 5:30 p.m.

9. The following members of the 1999 – 2000 Student Advisory Council (SAC) were introduced:

Grambling State University	Wayne Miles – Vice President
McNeese State University	Allen Joyner
Nicholls Sate University	Jared McGlocklin
Northeast Louisiana University	Felicite Franklin
Northwestern State University	Shawn Hornsby
Southeastern Louisiana University	TiJean Rodriguez
University of Southwestern Louisiana	Ferris Wheeler
Bossier Parish Community College	Phillip Green
Delgado Community College	Amen Dodd
Nunez Community College	Claudia Foss

Members absent were:

Grambling State University	Deshawn Grandberry
Louisiana Tech University	Jason McKenzie

10. The following student members will take office on September 1, 1999.

TiJean Rodriguez (SLU)	Student Member, Board of Supervisors for the University of Louisiana System
Allen Joyner (MSU)	Student Member, Board of Regents
Felicite Franklin (NLU)	Vice President – Council of Student Body Presidents
Phillip Green (BPCC)	Secretary – Council of Student Body Presidents
Shawn Hornsby (NwsU)	Chairman – Student Advisory Council

11. Mr. Jindal thanked the Institution Presidents, faculty, and staff of McNeese State University and Northwestern State University for their hospitality during the campus visits.

12. Mr. Jindal noted that United States President William Jefferson “Bill” Clinton delivered the Commencement Address at Grambling State University.

13. Mr. Jindal made introductory remarks on behalf of the Board of Supervisors at the Louisiana Technical and Community College Board meeting. The remarks stressed the need for the two Boards to work together cooperatively.

REPORT OF BOARD CHAIRMAN'S BUSINESS

Agenda Item L.1. Board Chairman's Report

Chairman Shetler made the following announcements for Board review and information:

1. Chairman Shetler asked the members of the Board who attended Board of Regents' Committee meetings to give a report of committee actions.

Mr. Gesser attended the Facilities and Property Committee meeting and reported that several items submitted by our System were reviewed and/or approved by the Board of Regents.

Mr. Sibille attended the Finance, Legislation, and Academic and Student Affairs Committee meetings and reported that the Finance Committee reviewed several items submitted by our System, and that the Legislation committee took no action at its meeting.

2. Mr. Wright commended United States President William Jefferson "Bill" Clinton and Grambling State University's President Steve Favors and made the following motion:

On motion of Mr. Wright, seconded by Mrs. Burkhalter, the Board adopted a Resolution, as read, to be presented to President William Jefferson "Bill" Clinton for an outstanding "Commencement Address" presented to the Spring 1999 Graduating Class.

Mrs. Burkhalter expressed appreciation to the entire Grambling State University faculty, staff, students, and families for a spectacular graduation weekend and to President Favors for his efforts demonstrated by inviting the President to deliver the Commencement Address and for the support he has received from the Grambling State University's family.

3. Chairman Shetler asked that the Board adopt a Resolution commending Dr. Carroll Falcon for the outstanding job done while serving as Acting System President.

On motion of Mr. Sibille, seconded by Mr. Coudrain, the Board unanimously voted to present a Resolution commending Dr. Carroll Falcon for his outstanding leadership while serving as Acting System President.

4. Northeast Louisiana University Baseball Team was commended as the At Large 1999 champions of the Southland conference.
5. University of Southwestern Louisiana received an At-Large Bid and will play the University of Texas at Houston today at 3:00 p.m.
6. Campus visits are tentatively planned for June 22 –23 for the University of Southwestern Louisiana and Southeastern Louisiana University.
7. Chairman Shetler recognized Mr. Sibille who requested that the Board consider changing its June 25, 1999 meeting to Tuesday, June 22, 1999 to coordinate the schedule with the campus tours, the Legislature, and the Board of Regents meetings.

The System staff was asked to poll members and send appropriate notices on the recommended changes for the June Board and Committee meetings.

On motion of Mr. Sibille, seconded by Mr. Martinez, the Board directed the System President and the System staff to coordinate the Board and Committee June 1999 meetings.

8. Mr. Shetler announced that President Sally Clausen will be staying with the System and thanked her for her commitment to the University of Louisiana System.
9. The System staff was commended for preparing the list of hotels that comply with the State travel regulations and each member was urged to consider this list when making reservations for state travel.
10. Mr. Duhé commended Institution Presidents (and USL in particular) for the notices of special events and special honors on each campus.

On motion of Mr. Duhé, seconded by Mrs. Burkhalter, there being no further business, the Board adjourned at 12:48 p.m.