

MINUTES

BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

October 26, 2001
Hammond, LA

The Board of Supervisors for the University of Louisiana System met in regular session on Friday, October 26, 2001, at Southeastern Louisiana University in Room 101, Classroom and Laboratory Building, North Oak Street, Hammond, Louisiana.

The meeting was called to order by Chairman Andre Coudrain at 11:00 a.m. and opened with a prayer by Dr. Smith. The following roll call was recorded:

PRESENT:

Mr. Andre G. Coudrain, Chairman
Mrs. Elsie P. Burkhalter
Mr. Marty Chabert*
Mr. Robert C. Davidge
Mr. Michael Gray
Mr. Tex R. Kilpatrick
Mr. Alfred S. Lippman
Mr. Jimmy Long, Sr.
Mr. Carl Shetler
Dr. Eunice Wicker Smith
Mr. Charles Teamer, Sr.
Mr. Michael H. Woods

ABSENT:

Mr. Gordon A. Pugh
Mr. Winfred F. Sibille
Mrs. Carroll W. Suggs
Mr. David Wright

* Mr. Chabert arrived immediately after roll call.

Chairman Coudrain stated that Mr. Pugh, Mr. Sibille, Mrs. Suggs, and Mr. Wright were granted excused absences.

On motion of Mr. Shetler, seconded by Mr. Woods, the Board unanimously voted to approve the **August 24, 2001 minutes.**

Chairman Coudrain thanked Dr. Randy Moffett and the Southeastern Louisiana University staff for their hospitality and for hosting the Board's October meeting. He then recognized Dr. Moffett who made a presentation highlighting recruitment, enrollment, academic, and capital outlay accomplishments at Southeastern Louisiana University.

Interim President Randy Moffett welcomed members of the Board of Supervisors for the University of Louisiana System, System staff, University presidents, vice presidents, and all in attendance to Southeastern Louisiana University. He also introduced Ms. Kalen Miller, President of the Student Government Association, who extended a welcome to all in attendance.

REPORT OF THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Mrs. Burkhalter, Chair of the Academic and Student Affairs Committee, presented the Committee's report.

On motion of Mrs. Burkhalter, seconded by Dr. Smith, the Board voted unanimously to accept the recommendations of the Academic and Student Affairs Committee and took the following actions:

Agenda Item E.1.

Approved **Nicholls State University's** request to terminate the Associate of Science degree program in Office Information Systems effective end of Spring 2002 semester.

Agenda Item E.2.

Approved **Northwestern State University's** request for the following proposals for degree programs:

- a. Bachelor of Applied Sciences in Professional Studies
- b. Bachelor of Science in Psychology through distance learning technologies

Agenda Item E.3.

Approved **Southeastern Louisiana University's** request for the following proposals for degree programs:

- a. Bachelor of Science in Athletic Training
- b. Bachelor of Science in Health Education and Promotion

Agenda Item E.4.

Approved Board **RULES** addition: BYLAWS. Section I. Definitions. F. Domicile and Agent for Service of Process. (*See Attachment*)

REPORT OF THE ATHLETIC COMMITTEE

Mr. Shetler, Chair of the Athletic Committee, presented the Committee's report.

On motion of Mr. Shetler, seconded by Mr. Kilpatrick, the Board voted unanimously to accept the recommendations of the Athletic Committee and took the following action:

Agenda Item F.1.

Approved **Southeastern Louisiana University's** Complimentary Ticket Policy and promotional Athletic Ticket Prices and events.

REPORT OF THE FACILITIES PLANNING COMMITTEE

Mr. Woods, Vice Chair of the Facilities Planning Committee, presented the Committee's report.

On motion of Mr. Woods, seconded by Mr. Shetler, the Board voted unanimously to accept the recommendations of the Facilities Planning Committee and took the following actions:

Agenda Item G.1.

Approved **Nicholls State University's** request to name the Elkins East Wing building the **Otto B. Candies Hall.**

Agenda Item G.2.

Approved **Northwestern State University's** request to declare as surplus and sell 10.474 acres located across and along Louisiana Highway 6, Natchitoches, Louisiana.

Agenda Item G.3.

Approved **Northwestern State University's** request to enter into a lease to drill and extract oil and gas on property deeded to the University in 1981 by Ms. Martha Almeda O'Daniel Rinsland.

Agenda Item G.4.

Approved, subject to concurrence by the Finance Committee, **University of Louisiana at Lafayette's** request to amend the University's electrical utilities contract with the Lafayette City-Parish Government.

Agenda Item G.5.

Approved **University of Louisiana at Lafayette's** proposed Intergovernmental Agreement to lease property in Vermilion Parish for a research project with Flying J. Ranch, Inc.

Agenda Item G.6.

Approved **University of Louisiana at Monroe's** request to name the Airway and Computer Science Building the **Colonel William T. Hemphill Airway and Computer Science Building**.

Agenda Item G.7.

Approved **University of Louisiana System's** request to amend the FY 2002 – 2003 capital outlay Budget Request.

Agenda Item G.8. – Other Business

Mr. Woods noted that Mr. Douglas Lee reported on the status of capital outlay projects as presented by the Board of Regents at its October meeting. It was also noted that, of 66 Capital Outlay projects approved by the Board of Regents, 26 were ULS projects.

REPORT OF THE FINANCE COMMITTEE

Mr. Kilpatrick, Chair of the Finance Committee, presented the Committee's report.

On motion of Mr. Kilpatrick, seconded by Mrs. Burkhalter, the Board voted unanimously to accept the recommendations of the Finance Committee and took the following actions:

Agenda Item H.1.

Received **McNeese State University's** Representation Letters for the two years ended Fiscal Year June 30, 2001.

- a. Financial and Compliance
- b. Federal Award Programs

Agenda Item H.2.

McNeese State University's proposed student referendum to create University Spirit Improvement Assessment and increase SGA Assessment was **withdrawn at the request of President Hebert.**

Agenda Item H.3.

Approved **Nicholls State University's** request to establish the LEQSF Board of Regents Arlen B. Cenac, Jr. Endowed Chair in Accounting Information Systems.

Agenda Item H.4.

Approved **Southeastern Louisiana University's** Out-of-State Fee Waiver Scholarship program in Teacher Education on a two-year pilot basis.

Agenda Item H.5.

Approved, in concurrence with the Facilities Planning Committee, **University of Louisiana at Lafayette's** request to amend the University's electrical utilities contract with the Lafayette City-Parish Government.

Agenda Item H.6.

Approved **University of Louisiana at Lafayette's** proposed student referendum for purchase and distribution of The Daily Advertiser.

Agenda Item H.7.

Approved **University of Louisiana at Monroe's** proposed student referendum to increase Student Publication Assessment.

Agenda Item H.8.

Mr. Kilpatrick noted that the Committee discussed Fiscal Year 2002 First Quarter Interim Financial Reports and ongoing assurances. Mr. Kilpatrick also noted that the Committee reviewed and received Audit status reports from **Grambling State University** and **University of Louisiana at Monroe.**

Agenda Item H.9. – Other Business

On motion of Mr. Teamer, seconded by Mrs. Burkhalter, the Board voted unanimously to amend its agenda to include an item of other business as presented by Mr. Teamer.

Mr. Teamer noted that the Committee discussed Grambling State University's downsizing plans and recommended that the Board take the following action:

On motion of Mr. Teamer, seconded by Mrs. Burkhalter, the Board voted unanimously to accept the recommendation of Mr. Teamer to adopt a **Resolution**, prepared by the System staff, proclaiming the Board's support for **Grambling State University's** administration in carrying out the Board's directive to move proactively to improve the financial affairs of the University.

Mr. Chabert complimented President Warner and Mr. Billy Owens for their accountability efforts as directed by the Board.

Mrs. Burkhalter also complimented President Warner and Mr. Billy Owens for their leadership efforts to follow the directive of the Board.

REPORT OF THE PERSONNEL COMMITTEE

Mr. Woods, Chair of the Personnel Committee, presented the Committee's report.

On motion of Mr. Woods, seconded by Mr. Shetler, the Board voted unanimously to accept the recommendations of the Personnel Committee and took the following actions:

Agenda Item I.1.

Ratified the administrative approval of **Grambling State University's** request to appoint Dr. Allen Williams as Acting Dean of the College of Liberal Arts, effective July 1, 2001.

Agenda Item I.2.

Approved **University of Louisiana System's** request to appoint Ms. Dee'Layn Cothorn as Associate Vice President for Administration and Planning, effective November 5, 2001, Dr. Loren Blanchard as Assistant Vice President for Accreditation and Accountability, effective January 7, 2002, and Mr. Richard Thompson as Director of Field Audits, effective November 26, 2001 as unclassified System staff members and approved the title change for Mrs. Dawn Wilson-Muscarello to Assistant Vice President for Planning and Student Affairs and Special Assistant to the President.

President Warner introduced Dr. Allen Williams as the newly appointed Acting Dean of the College of Liberal Arts. President Warner also thanked members of her administrative team for their support and hard work.

Dr. Williams thanked President Warner and members of the Board for their confidence and for approving his appointment.

Mrs. Dawn Wilson-Muscarello thanked the Board and stated that she is honored by the confidence that Dr. Clausen has placed in her.

Dr. Clausen also introduced Dr. Loren Blanchard as the newly appointed Assistant Vice President for Accreditation and Accountability, Ms. Dee'Layn Cothorn as the newly appointed Associate Vice President for Administration and Planning, and Mr. Richard Thompson as the newly appointed Director of Field Audits.

Dr. Blanchard, Ms. Cothorn, and Mr. Thompson individually thanked the Board and Dr. Clausen for their vote of approval.

Mr. Coudrain congratulated Dr. Clausen for the System staff recommendations and welcomed the newly appointed members to the System staff. He also expressed congratulations to Mrs. Muscarello.

Agenda Item I.3.a.-b. – Other Business

On motion of Mr. Woods, seconded by Mrs. Burkhalter, the Board voted unanimously to amend its agenda to include two items of other business from the **University of Louisiana System** for a salary supplement and cost of living increase for the System staff and **McNeese State University's** request to appoint Dr. Ed Khoury as Dean of Enrollment Management.

On motion of Mrs. Burkhalter, seconded by Dr. Smith, the Board voted unanimously to accept the recommendation of the Committee and approve the **University of Louisiana System's** request for a three percent cost of living increase for System staff, effective September 1, 2001, along with a one-time earned salary supplement of \$500.

On motion of Mrs. Burkhalter, seconded by Dr. Smith, the Board voted unanimously to accept the recommendation of the Committee and approve the **McNeese State University's** request to appoint Dr. Ed Khoury as Dean of Enrollment Management and Director of Basic Studies, effective November 1, 2001.

Agenda Item I.3.c. – Other Business

On motion of Mrs. Burkhalter, seconded by Dr. Smith, the Board voted unanimously to amend its agenda to include an item of other business from the **University of Louisiana System** for a salary increase for University Presidents.

Chairman Coudrain asked Dr. Clausen to present the item to the Board.

Dr. Clausen explained that salaries of the University presidents are thirty percent below the SREB average and lag their counterparts in the State. She further requested that each University president be granted a 5% cost of living increase to be effective immediately. She also asked the Board to allow the System staff to further study University presidents' compensation rates, and how they compare nationally and in the South.

On motion of Mrs. Burkhalter, seconded by Dr. Smith, the Board voted unanimously to approve the System office's request to grant each University president a 5% cost of living increase to be effective immediately and requested the staff to study and compare University presidents' compensation rates.

Chairman Coudrain explained that he supported the request and commented on the need for this action to allow universities to remain competitive.

President Hebert introduced Dr. Ed Khoury as the newly appointed Dean of Enrollment Management at McNeese State University.

Dr. Khoury thanked the members of the Board, President Hebert, and Dr. Daboval for their vote of confidence placed in him.

**REPORT OF THE SOUTHEASTERN LOUISIANA UNIVERSITY
PRESIDENTIAL SEARCH COMMITTEE**

Dr. Carroll Falcon, Chairman of the Southeastern Louisiana University Presidential Search Committee, presented the Committee's report.

Dr. Falcon explained that the Committee received a total of eighteen (18) applications and chose seven semifinalists to be interviewed at the Committee's meeting on October 25, 2001 (one of which had withdrawn). The Committee interviewed six candidates and selected three finalists, Dr. Richard Davenport, Dr. Paul Marion, and Dr. Randy Moffett, to be interviewed by the Board at the December 6, 2001 meeting of the SLU's Presidential Search Committee.

Chairman Coudrain commented that the Committee selected three very outstanding candidates, which speaks well for the State and the University in their ability to attract quality candidates.

REPORT OF THE UNIVERSITY OF LOUISIANA AT MONROE PRESIDENTIAL SEARCH COMMITTEE

Dr. Sally Clausen, Chair of the University of Louisiana at Monroe Presidential Search Committee, presented the Committee's report.

Dr. Clausen reported that the search officially opened at the September 10, 2001 campus meeting of the University of Louisiana at Monroe Presidential Search Committee. The Committee met and approved the search process, timelines, and advertisements as recommended. The Committee conducted two open forums on campus to gather input from the University and its constituents and approved the hiring of an education consultant, Dr. James Fisher, who is highly published in the area of higher education and searches, to help identify candidates and to assist in the revising of Board **RULES**. Dr. Clausen further reported that, to date, twenty-one (21) applications have been received and verified, six additional applications are being verified, and ten applicants have been nominated and are being contacted for confirmation of their application. The final date for receiving applications is November 19, 2001. The next meeting of the Search Committee will be November 27, 2001 in Baton Rouge at the System Office. The Search Committee hopes to make a recommendation in January.

REPORT OF SYSTEM OFFICE BUSINESS

Agenda Item L.2. System President's Report

The following announcements were made for Board consideration or information:

1. Dr. Clausen announced that she was honored to attend, at the request of the SREB President, a Legislative Conference honoring our Board member, former Representative Jimmy Long, Sr., for his work and integrity in education over the past thirty years.
2. Dr. Clausen also announced that she attended the annual conference of Louisiana Deans of Arts, Science, and Humanities at Northwestern State University. She noted that Northwestern State University is the only System university that has a one hundred percent (100%) accreditation rate of all programs eligible for accreditation. Dr. Clausen thanked President Webb for his hospitality and complimented him on his creative recruiting efforts.

3. Dr. Clausen recognized Dr. Loren Blanchard, who made a presentation on the NCATE standards, redesign guidelines, and accountability measures for teacher education programs challenging the University of Louisiana System universities.
4. Dr. Clausen thanked Dr. Blanchard for his presentation and stressed the urgency for System universities to incorporate the redesign guidelines for teacher education programs by the deadline date in November and noted that the UL System trains the largest number of teachers in the State.
5. Dr. Clausen introduced a patriotic presentation, prepared by the System staff under the supervision of Mr. Rusty Jabour, that highlighted programs and activities held on System universities campuses as they gave tribute to America after the September 11, 2001 World Trade Center tragedy.

Agenda Item L.2.b.

6. Dr. Clausen also recognized Ms. Nettie Daniels, Director of Institutional Research, who made a presentation on the University of Louisiana System, State-of-the-System, Annual Report of Growth and Accomplishments, October 2001. Dr. Clausen further explained that the UL System leads the State in student enrollment and graduation rates (55%), leads the State in enrollment and graduation of education majors, leads the State in distance learning offerings, and leads the State in program accreditation.
7. Dr. Clausen explained the two following recommendations to be considered by the Board:

Agenda Item L.1.

On motion of Dr. Smith, seconded by Mr. Teamer, the Board voted unanimously and accepted the System staff recommendation and approved the **System personnel actions**.

Dr. Clausen asked that in view of the fact that the Legislation has been delayed for Board of Regents increasing out-of-state tuition waivers, that the Board grant permission for System staff to review to allow Universities presidents to waive out-of-state tuition, in accordance with established minimum criteria, until such time that the Board of Regents establishes guidelines for out-of-state tuition waivers. Mr. Davidge asked that the Board consider a policy that mandates the intent of the State or Board of Regents recommendation.

On motion of Mr. Gray, seconded by Mr. Woods, the Board voted unanimously to amend its agenda to include Dr. Clausen's request to consider action for System Out-of-State tuition waivers.

On motion of Mr. Gray, seconded by Mr. Woods, the Board voted unanimously to approve Dr. Clausen's request to permit System Staff to approve **System Universities presidents' non-resident tuition waiver recommendations** as described earlier and deemed appropriate in keeping with the mission of each System university.

Agenda Item L.2.a.

8. Dr. Clausen recognized Mrs. Muscarello who presented the updates outlined in the University of Louisiana System Fiscal Year 2002-2003 Operational Plan that highlights System objectives and indicators included in the Board of Regents Master Plan.

On motion of Mr. Teamer, seconded by Mr. Chabert, the Board voted unanimously to approve the **University of Louisiana System Fiscal Year 2002-2003 Operational Plan**.

Agenda Item L.2.c.

On motion of Mrs. Burkhalter, seconded by Mr. Shetler, the Board voted unanimously to approved the **Board of Regents Joint Military Leave Policy**.

REPORT OF BOARD CHAIRMAN'S BUSINESS

**Agenda Item M.1.
Board Chairman's Report**

The following announcements were made for Board consideration or information:

1. Chairman Coudrain explained the proposed 2002 Schedule of Board Meetings for adoption at December Board meeting and asked Mr. DeCuir to explain the Board procedures for months that meetings are not schedule.

Mr. DeCuir explained that in the months that a regular meeting of the Board is not scheduled, it is anticipated that the Executive Committee will take care of matters referred for Board review.

2. Mr. Coudrain explained that the Board will elect officers at its December meeting. He further explained that, in preparation for this action, he had appointed the following members to serve as the 2002 Nomination Committee and make recommendation at the Board's December meeting:

Mrs. Elsie P. Burkhalter, Chair
Mr. Marty Chabert
Mr. Robert C. Davidge
Mr. Carl Shetler
Mr. Winfred Sibille
Mr. Charles Teamer, Sr.
Mr. David Wright

3. Chairman Coudrain further stated that the Board January meeting will include a half-day retreat for the Board to consider Board **RULES** revisions.
4. Chairman Coudrain asked Mr. Chabert to report on the Board of Regents Capital Outlay Meeting. Mr. Chabert explained that Board of Regents approved the 2002-2003 Capital Outlay Budget Request.
5. Chairman Coudrain announced that McNeese State University has a B.S. degree program in Computer Science that is accredited, bringing them to 85.7% of eligible programs accredited; Northwestern State University received accreditation for its Associate degree program in Electronics Technology and its Bachelor of Science degree program in Electronics Engineering Technology, bringing NSU to 100% - the first in the System to reach 100% accreditation; Southeastern Louisiana University received accreditation for its Bachelor of Science degree program in Computer Science bringing SLU to 94.3% of accredited programs.

On motion of Mr. Chabert, seconded by Mrs. Burkhalter, there being no further business the Board adjourned at 12:50 p.m.

