

## **MINUTES**

### **BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM**

**DECEMBER 3, 2004**

**A. Call to Order**

Chair Michael Woods called to order the regular meeting of the Board of Supervisors for the University of Louisiana System in the Auditorium of the Creative and Performing Arts Addition, Northwestern State University, Natchitoches, Louisiana, at 10:00 a.m. Chair Woods stated that a public comment card should be filled out by anyone who wished to speak before the Board concerning items to be addressed by the Board.

**B. Roll Call**

The roll was called.

**PRESENT**

Mr. Michael H. Woods, Chair  
Mr. Robert C. Davidge, Vice Chair  
Mrs. Elsie P. Burkhalter  
Mr. Victor Bussie  
Mr. Andre G. Coudrain  
Mr. Jimmy D. Long, Sr.

Ms. Katie Ortego  
Mr. D. Wayne Parker  
Mr. Gordon A. Pugh  
Mr. Carl Shetler  
Mr. Winfred F. Sibille

**ABSENT**

Mr. Donald T. "Boysie" Bollinger  
Dr. Eunice W. Smith  
Mr. Walter R. Rhodes

Mr. Charles C. Teamer, Sr.  
Mr. David Wright

Also present for the meeting were the following: System President Dr. Sally Clausen, System staff, administrators and faculty representatives from System campuses, Board Attorneys Winston DeCuir and Linda Law Clark, interested citizens, and representatives of the news media.

**C. Invocation**

Mr. Long gave the invocation.

**D. Approval of Minutes of the Board Meetings held October 29, 2004**

Upon motion of Mr. Sibille, seconded by Mr. Coudrain, the Board voted unanimously to approve the minutes of the regular Board Meeting as amended and the minutes of the Joint Meeting of the Board of Supervisors and the Board of Regents of October 29, 2004.

**E. Report of the Academic and Student Affairs Committee**

Mr. Robert C. Davidge, Acting Chair of the Academic and Student Affairs Committee, presented the Committee report.

Upon motion of Mr. Davidge, the Board voted unanimously to accept the recommendations of the Academic and Student Affairs Committee to approve the adoption of the following resolutions.

- E.1. Grambling State University's request for approval to award posthumously the Bachelor of Arts degree in Sociology to Mr. Steve Wayne Anderson.

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby approve Grambling State University's request to award posthumously the Bachelor of Arts degree in Sociology to Mr. Steve Wayne Anderson.*

- E.2. Grambling State University's request for approval to change the name of (a) the Department of Health, Physical Education and Recreation to the Department of Kinesiology, Sport and Leisure Studies, and (b) the undergraduate degree awarded from Health and Physical Education to Kinesiology.

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby approve Grambling State University's request to change the name of (a) the Department of Health, Physical Education and Recreation to the Department of Kinesiology, Sport and Leisure Studies, and (b) the undergraduate degree awarded from Health and Physical Education to Kinesiology.*

- E.3. Northwestern State University's request for approval of a letter of intent for a Master of Science (M.S.) degree program in Natural Systems Science.

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby approve the letter of intent from Northwestern State University for a Master of Science (M.S.) degree program in Natural Systems Science.*

- E.4. Northwestern State University's request for approval to award an honorary Doctor of Humanities degree to Mr. Daniel Lee Chase at the spring 2005 commencement exercises.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Northwestern State University's request to award the honorary Doctor of Humanities degree to Mr. Daniel Lee Chase at the spring 2005 commencement exercises.*

- E.5. Southeastern Louisiana University's request to authorize and empower the University President to take appropriate action with respect to the revocation of degrees, certificates, and credits granted by the University based upon the completion of an investigation and due process steps, including recommendation of a University committee.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve and authorize the President of Southeastern Louisiana University to revoke, rescind, or modify degrees, certificates, and credits of current and former students at the University determined to have received invalid credits. The University President is further authorized to correct University records to accurately reflect the students' or former students' status and credit.*

**F. Report of the Joint Athletic and Finance Committee**

Mr. Shetler, Chair of the Athletic Committee, presented the Joint Athletic and Finance Committee report.

Upon motion of Mr. Coudrain, seconded by Mr. Sibille, the Joint Athletic and Finance Committee voted unanimously to amend its agenda to include one item of Other Business.

Upon motion of Mr. Shetler, the Board voted unanimously to accept the recommendations of the Joint Athletic and Finance Committee to approve the adoption of the following resolutions.

- F.1. Southeastern Louisiana University's request for approval of the employment contract for Mr. William Kennedy, Head Men's Basketball Coach, effective November 1, 2004.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve the employment contract for Mr. William Kennedy, Head Men's Basketball Coach at Southeastern Louisiana University, effective November 1, 2004.*

- F.2. University of Louisiana System's discussion of Fiscal Year 2004-2005 first quarter interim financial reports and ongoing assurances.

The Committee received a summary report from Mr. Dave Nicklas, System Senior Vice President for Finance, regarding the System's Fiscal Year 2004-2005 first quarter interim financial reports and ongoing assurances. No official Board action was required.

- F.3. University of Louisiana System's discussion of Fiscal Year 2004-2005 first quarter report on utility expenditures and consumption.

The Committee received a summary report from Mr. Dave Nicklas, System Senior Vice President for Finance, regarding the first quarter report on utility expenditures and consumption for Fiscal Year 2004-2005. No official Board action was required.

- F.4. Grambling State University's request to appoint Mr. Willie E. Jeffries as Director of Athletics effective January 3, 2005.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Grambling State University's request to appoint Mr. Willie E. Jeffries as Director of Athletics effective January 3, 2005, at an annual salary of \$90,000.*

- F.5. Other Business – Grambling State University's request for acceptance of Fiscal Year 2003-2004 Financial and Compliance Representation Letter.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby accept Grambling State University's 2003-2004 Financial and Compliance Representation Letter.*

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Mrs. Burkhalter informed the Board and simultaneously congratulated Grambling State University for their victory over Southern University at the annual Bayou Classic on November 27, 2004.

**G. Report of the Facilities Planning Committee**

Mr. Winfred Sibille, Chair of the Facilities Planning Committee, presented the Committee report.

Upon motion of Mr. Sibille, the Board voted unanimously to accept the recommendations of the Facilities Planning Committee to approve the adoption of the following resolutions.

- G.1. Nicholls State University's request for approval to begin the process of selecting a firm to develop and implement a comprehensive student housing plan utilizing a 501(c)3 not-for-profit corporation.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Nicholls State University's request to begin the process of selecting a firm to develop and implement a comprehensive student housing plan utilizing a 501(c)3 not-for-profit corporation.*

***AND FURTHER,** that all required information and documentation will be submitted to the Board of Supervisors for the University of Louisiana System for approval prior to initiating any official action regarding this item.*

- G.2. Nicholls State University's request for approval to proceed with the process of planning and implementing street and parking improvements through NSU Facilities Corporation, a 501(c)3 not-for-profit corporation.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Nicholls State University's request to proceed with the process of planning and implementing street and parking improvements through NSU Facilities Corporation, a 501(c)3 not-for-profit corporation.*

***AND FURTHER,** that UL System staff and legal counsel ensure that all documents conform to statutory and administrative requirements.*

G.3. Northwestern State University's request for approval to demolish Rapides Residence Hall.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Northwestern State University's request to demolish Rapides Residence Hall.*

***AND FURTHER,** that UL System staff and legal counsel ensure that all documents conform to statutory and administrative requirements.*

**H. Report of Personnel Committee**

Mrs. Elsie P. Burkhalter, Vice Chair of the Personnel Committee, presented the Committee report.

Upon motion of Mrs. Burkhalter, the Board voted unanimously to accept the recommendations of the Personnel Committee to approve the adoption of the following resolution.

H.1. Northwestern State University's request for approval to appoint Dr. Kathleen Byrd as Acting Dean of Graduate Studies and Research and Associate Provost effective January 11, 2005.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Northwestern State University's request to appoint Dr. Kathleen Byrd as Acting Dean of Graduate Studies and Research and Associate Provost at an annual salary of \$91,499 effective January 11, 2005.*

**I. Report of System President's Business**

I.1. Personnel Actions

Dr. Sally Clausen, System President, reported that staff reviewed the System personnel actions and recommended them for Board approval as amended.

*Upon motion of Mr. Sibille, seconded by Mr. Shetler, the Board voted unanimously to approve the System personnel actions as amended.*

I.3. **University of Louisiana System's** discussion of plans for awarding of remaining Desegregation Settlement Funds for University of Louisiana at Lafayette and University of Louisiana at Monroe.

Dr. Wayne Brumfield, Vice President of Student Affairs at the University of Louisiana at Monroe (UL Monroe) reported that UL Monroe awarded five (5) minority scholarships for the fall 2004. They are anticipating awarding two (2) additional scholarships for the 2005 academic year. Dr. Brumfield reported that UL Monroe staff member, Valerie Fields, also received funding through the minority scholarships and received her Ed.D. from Louisiana Tech University in Leadership and Curriculum Instruction in November 2004. Dr. Fields recently accepted employment as the executive director for the Louisiana Campus Compact, which will be housed at Southeastern Louisiana University.

Dr. Ray Authement, President, University of Louisiana at Lafayette (UL Lafayette), reported that UL Lafayette awarded four (4) Ph.D. degrees to students who earned the scholarship. He stated that presently six (6) students are receiving scholarships totaling \$182,000. Dr. Authement said that for a couple of years, UL Lafayette lagged behind in the number of scholarships that could have been awarded and because of that a special task force was created for recruiting minority students to Ph.D. programs. Dr. Authement stated that \$10,000 for travel and interviewing potential students for Ph.D. programs was allotted to the task force. He informed the Board that by the end of the decree, if it is ended, UL Lafayette should have a balance in the scholarship fund of \$34,000. However, he stated that because six (6) students are currently in the program, a commitment of \$184,000 in years 2005 and 2006 exists. Dr. Authement concluded that the money is being expended, is committed, and the program is very successful.

I.2. System President's Report

- Dr. Clausen stated that institutional reviews have already been conducted at Grambling State University, Nicholls State University, and the University of Louisiana at Monroe. She reported that Dennis Jones, President of the National Center for Higher Education Management Systems, will lead an institutional review at Northwestern State University the week of December 5, 2004. He will head a team of four consultants and will review all facets of the University. The review should be completed by the end of the year. Dr. Clausen thanked Dr. Webb and his staff for facilitating this review.
- Dr. Clausen informed the Board members and suggested to university presidents that they may want to plan to attend a national education conference being held in Baton Rouge on February 16 and 17, 2005, entitled *Thinking and Behaving: Improving Student Performance Through Neuroscience and Education Research*. Dr. Clausen stated that this conference is based on the latest research and how it applies to learning, thinking, and behaving particularly with teenagers. There will also be discussion on how teachers can better relate to their students through Emergenetics and STEP (Student Teacher Emergenetics Profile).
- Dr. Clausen informed the Board of the good news that Louisiana has been the recipient of a \$3.6 million, 3-year grant from the Wallace Foundation which was announced at the meeting of the Blue Ribbon Commission on Educational Excellence on November 5, 2004. This grant will empower school leadership to

achieve academic excellence. Louisiana is one of sixteen states that received the award and four Louisiana higher education institutions and their respective communities will be involved. Those institutions are Southeastern Louisiana University, University of Louisiana at Lafayette, Southern University, and the University of New Orleans. Dr. Clausen thanked the entire System Staff for their hard work on this grant. Dr. Clausen requested the Board's approval to award System office employees both recurring and non-recurring pay raises.

*Upon motion of Mr. Sibille, seconded by Mrs. Burkhalter, the Board voted unanimously to allow System President Clausen, with the approval of Board legal counsel, to grant both non-recurring and recurring salary increases to the University of Louisiana System staff members.*

- Dr. Clausen asked Student Board Member Katie Ortego to report on an initiative on UL Lafayette's campus. Ms. Ortego informed the Board that in September Dr. Clausen issued a challenge to all SGA presidents to come up with ideas to begin to work with their respective university president and retention task force to make small steps to help to increase graduation rates. Ms. Ortego demonstrated to the Board a software package entitled Blackboard that is a powerful communication tool for students and teachers. She stated a resolution was passed by both the UL Lafayette SGA and Faculty Senate to endorse Blackboard campus-wide and to encourage Dr. Authement to make this software universal throughout all curricula and all classrooms on UL Lafayette's campus. This collaborative effort between the SGA, the Faculty Senate, and UL Lafayette's administration resulted in Blackboard being implemented campus-wide effective the summer of 2005. Ms. Ortego stated this is just a small step to help to increase graduation rates by engaging students in the classrooms and creating greater accountability and communication between students and teachers.
- Dr. Clausen shared the following University of Louisiana System accomplishments from 2004:
  - Launched retention and graduation rates initiative
  - Implemented a System-wide cost-savings initiative
  - Secured permanent leadership at Grambling after obtaining reaccreditation for the next 10 years
  - Recruited better prepared students who can meet higher admission standards in fall 2005
  - Increased the number of UL System education majors passing the teacher licensure exam (Praxis) by 6% -- from 93% in 2000 to 99% in 2004
  - Increased the number of prospective teachers entering alternative certification programs at UL System universities by 14% since 2000
  - Led the effort (along with the Louisiana Department of Education) to secure a \$3.6 million Wallace Foundation grant to improve Louisiana's school leadership
  - Increased opportunities for Louisiana teachers to obtain National Board Certification

- Signed an agreement with the Louisiana Community and Technical College System that will ease transition from two-year campuses to UL System schools
  - Committed to placing a greater emphasis on service learning and civic engagement by joining the American Democracy Project
  - Assisted three more UL System universities in achieving the more rigorous national teacher education accreditation
  - Increased the focus on university accountability and quality
- Dr. Clausen highlighted Board Member Jimmy Long and commended his 32 years of exemplary service in the Louisiana House of Representatives where he was named “Dean of the Legislature.” Dr. Clausen thanked Mr. Long for his strong support of education and of Northwestern State University and the Louisiana School for Math, Science and the Arts, in particular. Mr. Long was also commended on his distinguished service as a member of the Board of Supervisors since 2001.

**J. Report of Board Chair’s Business**

J.1. Board Chairman’s Report

- Mr. Woods discussed his trip to AGB (Association of Governing Boards) on November 14-15, 2004 to attend the Council of Board Chairs meeting. He stated that he enjoyed hearing that our System is already implementing many of the initiatives and progressive ideas that were discussed at that meeting.
- Mr. Woods informed the Board that the System recently completed its first bulk purchasing order with Dell Computers. He stated that System universities jointly purchased 1,284 computers which generated nearly \$310,000 in savings. Mr. Woods said that each year, System-wide, approximately 4,000 computers a year are purchased which computes to approximately \$1 million in savings per year for the entire System.
- Mr. Woods informed the Board that the next Board meeting will be on January 7, 2005 in Baton Rouge.
- Mr. Woods stated that since the Board of Regents did not meet in November and will meet on December 8 and 9, we will receive an update on their activities at our January meeting.
- Mr. Woods acknowledged former Student Member of the Board of Supervisors David Gunn from Northwestern State University, who was in the audience.

**K. Other Business**

There was no other business to come before the Board.



**L.     Adjournment**

Upon motion of Mr. Sibille, seconded by Ms. Ortego, there being no further business, the Board adjourned at 11:00 a.m.