

## MINUTES

### BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

AUGUST 27, 2004

**A. Call to Order**

Chair Michael Woods called to order the regular meeting of the Board of Supervisors for the University of Louisiana System in the Auditorium, Room 100, "*The Louisiana Purchase Board Room*," of the Claiborne Building Conference Center, 1201 North Third Street, Baton Rouge, Louisiana, at 10:34 a.m. Chair Woods stated that a public comment card should be filled out if anyone wished to speak before the Board concerning items to be addressed by the Board.

**B. Roll Call**

The roll was called.

#### **PRESENT**

Mr. Michael H. Woods, Chair  
Mrs. Elsie P. Burkhalter  
Mr. Victor Bussie  
Mr. Andre G. Coudrain  
Mr. Jimmy D. Long, Sr.  
Ms. Katie Ortego

Mr. D. Wayne Parker  
Mr. Walter R. Rhodes  
Mr. Carl Shetler  
Mr. Winfred F. Sibille  
Dr. Eunice W. Smith  
Mr. David Wright

#### **ABSENT**

Mr. Donald T. "Boysie" Bollinger  
Mr. Robert C. Davidge, Vice Chair

Mr. Gordon A. Pugh  
Mr. Charles C. Teamer, Sr.

Also present for the meeting were the following: System President Dr. Sally Clausen, System staff, administrators and faculty representatives from System campuses, Board Attorney Linda Law Clark, interested citizens, and representatives of the news media.

**C. Invocation**

Mr. Wright gave the invocation.

**D. Approval of Minutes of the Board Meeting held June 25, 2004**

Upon motion of Mr. Coudrain, seconded by Mr. Shetler, the Board voted unanimously to approve the minutes of the regular Board Meeting of June 25, 2004.

**E. Report of the Academic and Student Affairs Committee**

Dr. Eunice W. Smith, Chair of the Academic and Student Affairs Committee, presented the Committee report.

Upon motion of Dr. Smith, the Board voted unanimously to accept the recommendations of the Academic and Student Affairs Committee to approve the adoption of the following resolutions.

- E.1. Louisiana Tech University's request for approval of curriculum revision for its First Professional Degree in Architecture.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve the curriculum revision for Louisiana Tech University's First Professional Degree in Architecture.*

- E.2. Southeastern Louisiana University's request for approval of a Bachelor of Science degree program in Health Science.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve the letter of intent and proposal from Southeastern Louisiana University for a Bachelor of Science (B.S.) degree program in Health Science.*

- E.3. University of Louisiana at Monroe's request for approval of a Master of Occupational Therapy degree program.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve the proposal from the University of Louisiana at Monroe to establish an entry-level Master of Occupational Therapy (MOT) degree program.*

- E.4. University of Louisiana System's request for approval of System Universities' 2004-05 Promotions in Faculty Rank and Recommendations for Tenure.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve the 2004-2005 Promotions in Faculty Rank and Recommendations for Tenure.*

**F. Report of the Joint Athletic and Audit Committee**

Mr. Shetler, Chair of the Athletic Committee, presented the Joint Athletic and Audit Committee report.

Upon motion of Mr. Shetler, the Board voted unanimously to accept the recommendations of the Joint Athletic and Audit Committee to approve the adoption of the following resolutions.

- F.1. University of Louisiana at Lafayette's request for approval of employment contract and agreement for Mr. Robert Lee, Head Men's Basketball Coach, effective August 1, 2004.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve the employment contract and agreement for Mr. Robert Lee, Head Men's Basketball Coach at the University of Louisiana at Lafayette, effective August 1, 2004.*

- F.2. University of Louisiana at Monroe's request for approval of Mr. Robert H. Staub as Director of Athletics effective August 1, 2004.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve University of Louisiana at Monroe's request to appoint Mr. Robert H. Staub as Director of Athletics at an annual salary of \$95,000 effective August 1, 2004.*

- F.3. University of Louisiana System's discussion of internal audit reports submitted for the period June 15, 2004 through August 15, 2004.

Mr. Richard Thompson, System Director of Internal Audit, presented the report to the Committee. No official Board action is required.

**G. Report of the Facilities Planning Committee**

Mr. Winfred Sibille, Chair of the Facilities Planning Committee, presented the Committee report.

Upon motion of Mr. Sibille, seconded by Mr. Coudrain, the Facilities Planning Committee voted unanimously to amend its agenda to include two items of other business.

After receiving staff recommendations and System university presentations, the Committee discussed the following items and took the following actions without objection.

- G.1. Nicholls State University's request for approval of a resolution authorizing President Stephen T. Hulbert to sign a petition for the annexation of University-owned property by the City of Thibodaux.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve Nicholls State University's request authorizing President Stephen T. Hulbert to sign, on behalf of the Board, a petition for the annexation of two tracts of University-owned property by the City of Thibodaux.*

- G.2. University of Louisiana's request for approval of staff recommendations involving six projects included in Act 2, Capital Outlay Fiscal Year 2004-2005 appropriations.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Staff recommendations for six capital outlay projects and/or changes not included in the Board of Supervisors' nor the Board of Regents' Fiscal Year 2004-05 Capital Outlay recommendations.*

- G.3. University of Louisiana System's request for approval to the Fiscal Year 2005-2006 Capital Outlay Budget Request and the Institutions' Five-Year Capital Outlay Plans.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve the FY 2005-2006 Capital Outlay Budget Request and the Institutions' Five-Year Capital Outlay Plans.*

- G.4. Other Business – University of Louisiana at Monroe's request for approval to name the Student Success Center on behalf of a deceased donor.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve University of Louisiana at Monroe's request to name the Student Success Center on behalf of a deceased donor.*

***AND FURTHER,** that the University will notify the Board of the deceased donor and the name of the Student Success Center at the Board's October 29, 2004 meeting.*

- G.5. Other Business – Northwestern State University's report on student housing.

Dr. Randy Webb, President of Northwestern State University, and Dr. Dan Seymour, Vice President of Student Affairs, presented a report to the Committee on the status of Northwestern's student housing. No official Board action is required.

## **H. Report of the Finance Committee**

Mr. D. Wayne Parker, Vice Chair of the Finance Committee, presented the Committee report.

Upon motion of Mr. Coudrain, seconded by Mr. Shetler, the Finance Committee voted unanimously to amend its agenda to include two items of other business.

Upon motion of Mr. Parker, the Board voted unanimously to accept the recommendations of the Finance Committee to approve the adoption of the following resolutions.

- H.1. Acceptance of the Fiscal Year 2003-2004 Financial and Compliance Representation Letters: Louisiana Tech University, Nicholls State University.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby accept the Financial and Compliance Representation Letters as submitted by Louisiana Tech University and Nicholls State University.*

- H.2. University of Louisiana System's request for approval to authorize severance pay to postsecondary education employees in the Louisiana State Employees Retirement System upon reaching retirement eligibility pursuant to Act 690 of the 2004 Regular Legislative Session.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby authorize severance payment to currently eligible employees and gives notice of intent to amend appropriate rules on retirement and severance payment pursuant to Act 690 of the 2004 Regular Legislative Session.*

- H.3. University of Louisiana System's request for approval of 2004-2005 Operating Budgets, including organizational charts and Undergraduate/Graduate Mandatory Attendance Fees.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve 2004-2005 Operating Budgets, including organizational charts and Undergraduate/Graduate Mandatory Attendance Fees.*

- H.4. Other Business – Louisiana Tech University's request for approval for issuance of revenue-refunding bonds not to exceed \$8.5 million.

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve Louisiana Tech University's issuance of revenue-refunding bonds not to exceed \$8.5 million.*

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Mr. Coudrain informed the Board that the Finance Committee asked System staff to do two things in regard to the budget process: 1) To provide actual budget numbers for the prior year when the Board is asked to approve campus operating budgets; and 2) To review the budget process, which might require dialog with the Board of Regents and possibly other agencies, to eliminate any duplication of effort and multiple reporting of budgets.

## **I. Report of the Personnel Committee**

Mr. David Wright, Chair of the Personnel Committee, presented the Committee report.

Upon motion of Mr. Wright, seconded by Mr. Coudrain, the Personnel Committee voted unanimously to amend its agenda to include one item of other business.

Upon motion of Mr. Wright, the Board voted unanimously to accept the recommendations of the Personnel Committee to approve the adoption of the following resolutions.

- I.1. Grambling State University's request for approval to appoint Dr. Robert M. Dixon as Provost and Vice President for Academic Affairs/Professor effective July 12, 2004.

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Supervisors for the University of Louisiana System does hereby approve the request of Grambling State University to appoint Dr. Robert M. Dixon as Provost and Vice President for Academic Affairs at an annual salary of \$125,000 effective July 12, 2004.

- I.2. Grambling State University's request for approval to appoint Dr. Ernest L. Pickens, Sr. as Vice President for Student Affairs and Enrollment Management effective July 12, 2004.

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Supervisors for the University of Louisiana System does hereby approve the request of Grambling State University to appoint Dr. Ernest L. Pickens, Sr. as Vice President for Student Affairs and Enrollment Management at an annual salary of \$115,000 effective July 12, 2004.

- I.3. University of Louisiana at Monroe's request for approval to appoint Dr. Ronald Lynn Berry as Interim Dean for the College of Business Administration effective August 9, 2004.

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Supervisors for the University of Louisiana System does hereby approve the request of the University of Louisiana at Monroe to appoint Dr. Ronald Lynn Berry as Interim Dean for the College of Business Administration at an annual salary of \$106,000 effective August 9, 2004.

- I.4. University of Louisiana at Monroe's request for approval to appoint Dr. Franklin Lamar Pritchard, Jr. as Dean of the College of Health Sciences and Dean of the School of Pharmacy effective July 10, 2004.

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Supervisors for the University of Louisiana System does hereby approve the request of the University of Louisiana at Monroe to appoint Dr. Franklin Lamar Pritchard, Jr. as Dean of the College of Health Sciences and Dean of the School of Pharmacy at an annual salary of \$160,000 effective July 10, 2004.

- I.5. Other Business – Grambling State University's request for acknowledgment of Mr. Mahmoud Lamadanie as Associate Vice President for Student Affairs and Director of International Student Affairs and Programs effective September 1, 2004.

Chair Wright announced that ULS Policy Number FS-III.II.B-1a allows System universities' vice presidents to select their associates or assistants. Mr. Wright asked the Committee to acknowledge Grambling State University's appointment of Mr. Mahmoud Lamadanie as Associate Vice President for Student Affairs and Director of International Student Affairs and Programs at an annual salary of \$98,000 effective September 1, 2004. There were no objections to this appointment.

**J. Report of System President's Business**

J.1. Personnel Actions

Dr. Sally Clausen, System President, reported that staff reviewed the System personnel actions and summer school appointments and recommended them for Board approval as amended.

*Upon motion of Mr. Coudrain, seconded by Mr. Shetler, the Board voted unanimously to approve the System personnel actions and summer school appointments as amended.*

J.2. System President's Report

- Dr. Clausen stated that after conducting a national search, which included an exhaustive review of applications, Dr. Loren Blanchard, System Vice President for Accreditation, Leadership and Accountability, will assume the System Vice President for Academic Affairs position formerly occupied by Dr. Carroll Falcon.
- Dr. Clausen asked Ms. Dawn Wilson to introduce to the Board three new System employees: Ms. Ingrid Plain, Assistant to the President, Ms. Brooke Spillers, Technology and Office Associate, and Mrs. Kristi Walker, Academic Affairs Assistant.
- Dr. Clausen introduced Mrs. Sharon Southall, a new part-time System employee, and asked Ms. Southall to share her work experience with the Board.
- Dr. Clausen informed the Board that Ms. Wilson will be assuming some of Dr. Blanchard's previous responsibilities and assuming the position of Chief of Staff.
- Dr. Clausen stated that Mr. Dave Nicklas, System Vice President for Finance and Administration, will assume some additional responsibilities in his new role as Senior Vice President. She stated that Mr. Nicklas will officially begin that position after returning from medical leave in approximately five weeks.
- Dr. Clausen asked for a motion to approve the personnel changes in the System Office.
- *Upon motion of Mr. Bussie, seconded by Mr. Shetler, the Board of Supervisors for the University of Louisiana System unanimously approved the personnel changes in the System Office as outlined by Dr. Clausen.*
- Dr. Clausen invited Ms. Katie Ortego, Student Member, to address the full Board regarding student initiatives. Ms. Ortego discussed student involvement regarding service learning and the state-wide initiative to encourage students on university campuses to vote in the national election in November.

- Dr. Clausen highlighted and thanked System Staff member Ms. Renee Lorio for her hard work and dedicated service on behalf of the Board and System Office.
- Dr. Clausen highlighted Supervisor Andre Coudrain and acknowledged and thanked him for always being well informed, well prepared, and an extremely dedicated servant to the Board since 1996. She particularly commended Mr. Coudrain for how hard he continues to work on behalf of the Board of Supervisors.

**K. Report of Board Chair's Business**

**K.1. Board Chairman's Report**

- a. Adoption of 2005 Board Meeting Schedule

*Upon motion of Mr. Coudrain, seconded by Dr. Smith, the Board of Supervisors voted unanimously to adopt the 2005 Board Meeting Schedule with the provision that the August 2005 Board Meeting possibly be moved to September 22-23, 2005.*

- b. Appointment of Nomination Committee for 2005 Board Officers

Mr. Woods informed the Board that Mr. Coudrain, Mr. Shetler, and Mr. Sibille will serve on the Nomination Committee for 2005 Board officers.

- c. Proposed Board RULES revisions to BYLAWS

*Upon motion of Mr. Coudrain, seconded by Mr. Shetler, the Board of Supervisors voted unanimously to approve RULES revisions to: 1) BYLAWS, Section I. DEFINITIONS. Section C. Members of the Board; and 2) BYLAWS, Section I. DEFINITIONS. Section F. Conflict of Interest. (See attachments)*

**L. Other Business**

- Mr. Woods asked for comments from those Board Members who attended the August Board of Regents meeting. Mr. Sibille reported on items affecting the UL System at that meeting.
- Mr. Woods stated that on July 26, 2004, at a meeting of higher education officers, The Lumina Foundation for Education, a 21<sup>st</sup> century think tank, suggested a number of strategies that focused on minimizing increasing college costs. He commended our Board and our universities for the foresight to adopt many of the Lumina suggestions several years ago and leading this state in establishing a system-wide mindset oriented towards economy and efficiency.
- Mr. Woods commended and thanked Mr. Ed Gauthier from Southeastern Louisiana University and Mr. Mike Graham from McNeese State University for their contributions and outstanding leadership of the System Purchasing Consortium.



- Mr. Woods reminded Board Members that there is no September Board Meeting and stated that our October Board Meeting will be held at Southeastern Louisiana University on Thursday and Friday, October 28 and 29, concurrently with the Board of Regents.
- Mr. Woods also reminded the Board that our December Board Meeting will be at Northwestern State University on Thursday and Friday, December 2 and 3.
- Mrs. Burkhalter announced that August 26<sup>th</sup> was the 84<sup>th</sup> anniversary of the Nineteenth Amendment giving women the right to vote.

**M. Adjournment**

*Upon motion of Mr. Sibille, seconded by Ms. Ortego, there being no further business, the Board adjourned at 11:14 a.m.*