

MINUTES

BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM OCTOBER 24, 2008

A. Call to Order

Mrs. Elsie Burkhalter, Chair, called to order the regular meeting of the Board of Supervisors for the University of Louisiana System in Room 100, the "Louisiana Purchase Room," Claiborne Conference Center, 1201 North Third Street, Baton Rouge, Louisiana at 10:10 a.m.

B. Roll Call

The roll was called and a quorum established.

PRESENT

Mrs. Elsie Burkhalter, Chair	Mr. Gregory Hamer, Sr.
Mr. Winfred F. Sibille, Vice Chair	Mr. E. Gerald Hebert *
Mr. Paul Aucoin	Mr. Jimmy D. Long, Sr.
Mr. Andre G. Coudrain	Mr. Russell Mosely
Mr. Edward Crawford III	Mr. D. Wayne Parker
Dr. Mildred G. Gallot	Ms. Morgan Verrette

ABSENT

Mr. Jeffrey S. Jenkins
Ms. Renee Lapeyrolerie
Mr. Carl Shetler
Dr. Eunice W. Smith

* Oath of office was administered prior to roll call.

Also present for the meeting were the following: System President Randy Moffett, System staff, administrators and faculty representatives from System campuses, Attorney Linda Law Clark, interested citizens, and representatives of the news media.

C. Invocation

Mr. Parker gave the invocation.

D. Administering the Oath of Office to newly appointed Board Member – Mr. E. Gerald Hebert

System Vice President for Administration and General Counsel Kay Kirkpatrick administered the Oath of Office to Mr. E. Gerald Hebert, newly appointed Board Member.

Mrs. Burkhalter indicated that Mr. Hebert was appointed by Governor Jindal to serve in the "at large" position. (*Since Mr. Robert Hale's death in September, Mr. Carl Shetler has been reappointed to the District 7 position, leaving the "at large" position vacant.*)

Mrs. Burkhalter welcomed Mr. Hebert to the Board and introduced him as CEO and founder of Patriot Services Corp., an oil industry producer of drilling fluid products and an environmental testing company based in Kenner. Mrs. Burkhalter appointed him to serve on the Athletic, Audit, and Finance Committees.

Mr. Hebert stated that he was honored to serve as a member of the Board of Supervisors and looked forward to his tenure.

E. **Approval of Minutes of the August 28, 2008 Board Minutes**

Upon motion of Mr. Long, seconded by Mr. Coudrain, the Board voted unanimously to approve the minutes of the August 28, 2008 Board meeting.

F. **Report of Academic and Student Affairs Committee**

Dr. Gallot, Chair of the Academic and Student Affairs Committee, presented the Committee report.

Upon motion of Dr. Gallot, seconded by Mr. Sibille, the Board voted unanimously to approve the adoption of the following resolutions.

F.1. **Louisiana Tech University's request for approval of a combined Letter of Intent/Proposal for a Bachelor of Science degree program in Sustainable Supply Chain Management.**

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Louisiana Tech University's request for approval of a combined Letter of Intent/Proposal for a Bachelor of Science degree program in Sustainable Supply Chain Management.*

F.2. **Nicholls State University's request for approval to award an Honorary Doctor of Letters degree to Dr. Alfred Delahaye at the Fall 2008 commencement exercises.**

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Nicholls State University's request to award an Honorary Doctor of Letters degree to Dr. Alfred Delahaye at the Fall 2008 commencement exercises.*

F.3. **Northwestern State University's request for approval of a Letter of Intent for a Master of Social Work degree program.**

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Northwestern State University's request for approval of a Letter of Intent for a Master of Social Work degree program.*

F.4. **University of Louisiana at Lafayette's request for approval to award an Honorary Doctor of Fine Arts degree to Mr. Zachary Richard at the Fall 2008 commencement exercises.**

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby approve University of Louisiana at Lafayette's request for approval to award an Honorary Doctor of Fine Arts degree to Mr. Zachary Richard at the Fall 2008 commencement exercises.*

G. **Report of Joint Athletic and Audit Committee**

Mr. Aucoin, Chair of the Athletic Committee, presented the Joint Committee report.

Upon motion of Mr. Aucoin, seconded by Mr. Parker, the Board voted unanimously to approve the adoption of the following resolutions.

- G.1. Grambling State University's request for approval to appoint Mr. J. Lin Dawson as Athletic Director effective October 13, 2008.

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby approve the appointment of Mr. J. Lin Dawson as Athletic Director of Grambling State University effective October 13, 2008.*

- G.2. Grambling State University's request for approval of the employment contract with Mr. Ricky L. Duckett as Head Men's Basketball Coach effective August 21, 2008.

At the request of Dr. Horace Judson, President, this item was deferred.

- G.3. University of Louisiana at Monroe's request for approval to extend the contractual agreement with Mr. Robert Staub, Athletic Director, effective October 1, 2008 through September 30, 2011.

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby approve University of Louisiana at Monroe's employment agreement with Athletic Director, Mr. Robert Staub, for the period October 1, 2008 through September 30, 2011.*

- G.4. University of Louisiana System's report on significant athletic activities for the period of August 19 through October 13, 2008.

Mr. Robbie Robinson, Director of Internal and External Audit, presented this report to the Board. No official Board action was required.

- G.5. Grambling State University's request for acceptance of Fiscal Year 2007-08 Financial and Compliance Representation Letter.

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby accept Grambling State University's Fiscal Year 2007-08 Financial and Compliance Representation Letter.*

- G.6. Southeastern Louisiana University's request for acceptance of Fiscal Year 2007-08 Financial and Compliance Representation Letter.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby accept Southeastern Louisiana University's Fiscal Year 2007-08 Financial and Compliance Representation Letter.*

- G.7. University of Louisiana System's report on internal and external audits submitted for the period August 16 through October 13, 2008.

Mr. Robbie Robinson, Director of Internal and External Audit, presented this report to the Board. No official Board action was required.

H. **Report of Joint Facilities Planning and Finance Committee**

Mr. Mosely, Chair of the Facilities Planning Committee, presented the Joint Committee report.

Upon motion of Mr. Mosely, seconded by Mr. Coudrain, the Board voted unanimously to approve the adoption of the following resolutions.

- H.1. Southeastern Louisiana University's request for approval to amend and extend a lease agreement with University Facilities, Inc. (UFI), a private, not-for-profit 501(c)3 corporation, to construct an athletic weight room and training facility.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Southeastern Louisiana University's request for approval to amend and extend a lease agreement with University Facilities, Inc. (UFI), a private, not-for-profit 501(c)3 corporation, to construct an athletic weight room and training facility.*

***BE IT FURTHER RESOLVED,** that Southeastern Louisiana University shall obtain final reviews from UL System staff, legal counsel, and all other appropriate agencies/parties, of processes, documents, and administrative requirements prior to execution of documents.*

***BE IT FURTHER RESOLVED,** that the Interim President of Southeastern Louisiana University is hereby designated and authorized to execute any and all documents associated with said lease agreements by the University of Louisiana System on behalf of and for the use of Southeastern Louisiana University.*

***AND FURTHER,** that Southeastern Louisiana University will provide the System office with copies of all final executed documents for Board files.*

- H.2. Southeastern Louisiana University's request for approval of the form and authorization to execute a Ground Lease Agreement and Agreement to Lease with Option to Purchase with University Facilities, Inc. (UFI) to demolish, renovate, and expand the Student Union and other facilities to develop a Center for Student Excellence and other student support functions, including food services and bookstore.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System does hereby approve Southeastern Louisiana University's request for approval of the form and authorization to execute a Ground Lease Agreement and Agreement to Lease with Option to Purchase with University Facilities, Inc. (UFI) to demolish, renovate,*

and expand the Student Union and other facilities to develop a Center for Student Excellence and other student support functions, including food services and bookstore.

BE IT FURTHER RESOLVED, that Dr. Randy Moffett, President of University of Louisiana System, and/or the Interim President of Southeastern Louisiana University are/is hereby designated and authorized to execute any and all documents necessary to execute said lease agreement.

BE IT FURTHER RESOLVED, that the University shall submit all information and documentation required for implementing the project(s) to the Board of Supervisors for the University of Louisiana System for final approval.

AND FURTHER, that Southeastern Louisiana University will provide the System office with copies of all final executed documents for Board files.

- H.3. Northwestern State University's status report regarding the proposed lease property in Desoto Parish totaling 366.98 acres.

This item is a report only and no Board action is necessary.

- H.4. University of Louisiana System's discussion of Fiscal Year 2007-08 fourth quarter interim financial reports and ongoing assurances.

This item is a report only and no Board action is necessary.

- H.5. University of Louisiana System's report on third-party projects.

This item is a report only and no Board action is necessary.

- H.6. University of Louisiana System's report on the financial status of alternatively financed projects.

This item is a report only and no Board action is necessary.

- H.7. University of Louisiana System's request for approval of delegation of authority to the University Presidents or their designees for research subcontracts in amounts up to \$100,000.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve the delegation of authority to the University Presidents or their designees for research subcontracts in amounts up to \$100,000.

I. System President's Business

I.1. Personnel Actions

Dr. Randy Moffett, System President, reported that System staff reviewed the personnel actions as amended, including faculty pay plans and University of Louisiana at Lafayette's organizational changes, and staff recommends approval.

Upon motion of Mr. Sibille, seconded by Mr. Parker, the Board voted unanimously to approve the System personnel actions as amended, faculty pay plans, and University of Louisiana at Lafayette's organizational changes.

Dr. Moffett asked Dr. Horace Judson, President of Grambling State University, to introduce Mr. J. Lin Dawson, the new Athletic Director. Mr. Dawson thanked the Board for opportunity to serve Grambling and the System in this capacity.

Dr. Sally Clausen, Commissioner of Higher Education, provided an update on the Board of Regents formula funding as well as master plan activities. Further details will be forthcoming in November.

I.2. System President's Report

- Dr. Moffett stated that he had visited University of Louisiana at Lafayette and University of Louisiana at Monroe and has plans to visit McNeese State University and Nicholls State University in the upcoming weeks.
- Dr. Moffett also informed the Board that he recently participated in a meeting of the Board of Regents Finance Committee. At the meeting he presented information to the Committee about our System's unique contributions to the state, as well as the responsible manner by which the Presidents utilize resources. Board members Paul Aucoin and Russell Mosely also participated.
- Dr. Moffett stated that over the past three years the University of Louisiana System has seen a 27 percent increase in the number of community college students who transferred to System institutions. Working with LCTCS personnel, further research will occur in the near future that will explore student success.
- Dr. Moffett reported on the first two meetings of the Southeastern Louisiana University Presidential Search Committee. The voting members of the Committee include Mrs. Burkhalter, Mr. Coudrain, Mr. Mosely, Mr. Parker, Mr. Sibille, and Ms. Verrette. Dr. Joe Burns, representing the Southeastern Faculty Senate, is also a voting member; and Mr. Daryl Ferrara, representing the Hammond Chamber of Commerce, and Mr. Zealon Solomon, Southeastern's SGA President, serve as non-voting advisory members.

The initial meeting was held in Hammond and included a public forum during which the Committee received feedback from faculty, staff, students, and community members concerning desired qualifications of the next President as well as issues of importance to the various constituencies. The second meeting was held the morning of the Board meeting, October 24. Dr. Moffett reported that the advertisement was approved by the Committee and would be immediately posted on the website and in national publications including *Chronicle for Higher Education*. Advertising will continue through November/December. He also stated that the Institutional Review by Keeling and Associates had been completed, which complimented Southeastern as "among the most impressive and positive institutions of its kind that the consultants have visited in more than 20 years of consulting practice and campus experience." Dr. Moffett also stated that

Greenwood/Asher & Associates, an executive search and consulting firm, has been selected to aid in the recruitment of highly qualified candidates.

- Dr. Moffett commended campus Presidents, staffs, and System staff for the improvement in communication that has continued since Hurricanes Katrina and Rita in 2005. He asked Dr. Stephen Hulbert, President of Nicholls State University, to update the Board on the state of Nicholls subsequent to Hurricanes Gustav and Ike. Nicholls sustained close to \$3.1 million in damages, including damage to 35 roofs (6-8 replacements), loss of most outdoor electronic signage and electric lighting, and limited interior damage.

Dr. Hulbert thanked all System administrators for support during and after the storm and noted that much progress in response to emergencies has been made in the last three years. He also complimented Governor Jindal for his leadership. Dr. Hulbert especially thanked Devin Broome, System Executive Director of Information Technology and Digital Media, and Dr. Kim Reed of the Board of Regents for their extraordinary work during and after the storms.

- Dr. Moffett reported that the System has commissioned an economic and community impact study for the eight universities. Results will be available in early 2009.
- Dr. Moffett recognized System Vice President for Business and Finance, Dr. Nick Bruno, for being nominated for a lifetime achievement award by the National Association of College Auxiliary Services. Dr. Bruno will receive this recognition at the Annual Conference in November.
- Dr. Moffett introduced Ms. Erica Sherrard, who has recently been hired as Executive Director of Academic Services and Planning for the System office.

J. **Board Chair's Report**

Upon motion of Mr. Sibille, seconded by Mr. Parker, the Board voted unanimously to approve the adoption of the following resolution.

- J.2. **University of Louisiana System's** request for approval of a proposed revision to Board **RULES**, Chapter III. Faculty and Staff, Section II. Personnel Actions, G. Reemployment of State Retirees.

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for the University of Louisiana System does hereby approve a request by the University of Louisiana System for approval of a revision to Board **RULES**, Chapter III. Faculty and Staff, Section II. Personnel Actions, G. Reemployment of State Retirees.*

Upon motion of Mr. Parker, seconded by Mr. Coudrain, the Board voted unanimously to approve the adoption of the following resolution.

- J.3. **University of Louisiana System's** request for approval of a proposed revision to Board **RULES**, Chapter III. Faculty and Staff, Section IV. Role, Contractual Arrangements, Benefits, Expenses, and Evaluations of Presidents, C. Presidential Expenses.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve a request by the University of Louisiana System for approval of a revision to Board RULES, Chapter III. Faculty and Staff, Section IV. Role, Contractual Arrangements, Benefits, Expenses, and Evaluations of Presidents, C. Presidential Expenses.

J.4. Appointment of Nominating Committee for 2009 Board Officers

Chair Burkhalter appointed Mr. Russell Mosely, Mr. Andre Coudrain, and Dr. Mildred Gallot to serve on this year's Nominating Committee. Mr. Mosely will serve as Chair of the Committee, which will meet in December and provide recommendations at the Board meeting.

J.5. Other Business

Upon motion of Dr. Gallot, seconded by Mr. Mosely, the Board unanimously voted to approve University of Louisiana System's request for approval of the 2009 Board Meeting Schedule.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve the 2009 Board Meeting Schedule.

Board Rules Revision

Mrs. Burkhalter informed the Board that each member was given a copy of a proposed revision to Board Rules. The proposal is a revision to Chapter IV. Facilities Planning.

Act 438 of the 2008 Legislative Session increased the threshold from \$350,000 to \$500,000 for exclusion of certain higher education projects involving minor repairs, renovation or building construction from the capital outlay budget. She reminded Board members that proposed rule changes require a 30-day advance notice and the revision would be adopted at the December 2008 meeting.

Upon motion of Mr. Coudrain, seconded by Mr. Mosely, the Board unanimously voted to amend the agenda to add one item of other business.

Upon motion of Mr. Coudrain, seconded by Mr. Mosely, the Board unanimously voted to suspend the current rule of 30-day advance notice in order to allow the campuses to immediately comply with Act 438 and current Board of Regents guidelines.

Upon motion of Mr. Coudrain, seconded by Mr. Mosely, the Board unanimously voted to approve the following resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System does hereby approve a revision to Board Rule Chapter VI. Facilities Planning.

PPM - Private Grant and Federal Funds--Delegation of Authority for Research Subcontracts

Also included in the Board member folders was a PPM regarding Delegation of Authority for Research Subcontracts. No action is required by the Board.

Mrs. Burkhalter reminded Board members that the next meeting is scheduled for Friday, December 5, 2008 at Nicholls State University in Thibodaux, Louisiana. Details will be forthcoming.

K. Other Business

Mrs. Burkhalter indicated that there would be a short Board Orientation for new members immediately following the meeting. All members were invited to attend.

There was no other business to come before the Board.

L. Adjournment

Upon motion of Mr. Coudrain, seconded by Mr. Sibille, the meeting adjourned at 11:40 a.m.