SCHEDULE OF FEBRUARY 2012 MEETINGS
Claiborne Conference Center
Baton Rouge, Louisiana

MONDAY, FEBRUARY 13, 2012

1:00 p.m. Council of Chief Officers for Facilities Planning and Operations
Room 190, “Arkansas Room”

3:00 p.m. Council of Vice Presidents for Business Affairs
Room 190, “Arkansas Room”

TUESDAY, FEBRUARY 14, 2012

The Board will meet as a Committee of the Whole

8:30 a.m. Board of Supervisors Meeting**
Room 100, “The Louisiana Purchase Room”

11:30 a.m. Faculty Advisory Council
Room 153, “Iowa Room”

** Executive Session Pursuant to R.S. 42:16 may be required

Anyone wishing to attend these meetings and requiring special accommodations should contact this office 24 hours prior to the meetings so arrangements can be made.
REVISED
BOARD OF SUPERVISORS
FOR THE UNIVERSITY OF LOUISIANA SYSTEM
NOTICE OF MEETING AND AGENDA
8:30 a.m., Tuesday, February 14, 2012**
Claiborne Building Conference Center
Auditorium, Room 100, “The Louisiana Purchase Room”
1201 North Third Street
Baton Rouge, Louisiana

A. Call to Order

B. Roll Call

C. Invocation

D. Approval of January 6, 2012 Meeting Minutes

E. REPORT OF ACADEMIC AND STUDENT AFFAIRS COMMITTEE

1. McNeese State University’s, Southeastern Louisiana University’s, and University of Louisiana at Lafayette’s request for approval of a Letter of Intent/Proposal for a collaborative offering of a Post Master’s Certificate for Family Nurse Practitioner and a Post Master’s Certificate for Family Psychiatric/Mental Health Nurse Practitioner.

2. Nicholls State University’s request for approval of a Revised Statement of Mission, Vision and Values.

3. University of Louisiana at Lafayette’s request for approval of a Proposal for a Bachelor of Arts degree program in Music.

** Executive Session, pursuant to R.S. 42:16, may be required.
Persons wishing to make public comment on any item on the agenda should complete a Public Comment Card and register with the Assistant to the Board.

5. University of Louisiana at Lafayette’s request for approval of a Letter of Intent for a Master of Science degree program in Accounting.

6. Other Business

F. REPORT OF ATHLETIC COMMITTEE

1. Southeastern Louisiana University’s request for approval of a contractual agreement with Head Football Coach, Mr. Ron Roberts, effective December 18, 2011.

2. University of Louisiana at Monroe’s request for approval of an amendment to the contractual agreement with Head Football Coach, Mr. Todd Berry, effective January 1, 2012.


4. Other Business

G. REPORT OF AUDIT COMMITTEE

1. McNeese State University’s request for approval of two modifications to the University Internal Audit Charter.


3. Other Business

H. REPORT OF FACILITIES PLANNING COMMITTEE

1. Grambling State University’s request for approval to name the Nursing Building the “Betty E. Smith Nursing Building.”

2. Louisiana Tech University’s request for approval of a land exchange between the University and the North American Islamic Trust.

3. Louisiana Tech University’s request for approval of a lease agreement between the University and the North American Islamic Trust.

4. McNeese State University’s request for approval to enter into a land lease with J. Scott Vincent, Lasie Paul Vincent III, and Bordulac, Inc. for the University’s use of land located immediately adjacent to Burton Coliseum.
5. **McNeese State University**’s request for approval to sell 26.69 acres of land located at the former Chennault Air Force Base to the City of Lake Charles.

6. **University of Louisiana at Lafayette**’s request for approval to lease alternate space for the University Bookstore while renovations to the Student Union are completed.

7. Other Business

I. **REPORT OF FINANCE COMMITTEE**

1. **Grambling State University**’s request for approval to enter into an Affiliation Agreement with the Grambling University Foundation, Inc.

2. **Grambling State University**’s request for approval to enter into an Affiliation Agreement with the Grambling University Athletic Foundation, Inc.

3. **Grambling State University**’s request for approval to enter into an Affiliation Agreement with the Black and Gold Facilities, Inc.

4. **Louisiana Tech University**’s request for approval to allow its student body to conduct a self-assessment referendum to fund various projects.

5. **Nicholls State University**’s request for approval to conduct a self-assessment referendum to fund student activities.

6. **University of Louisiana at Monroe**’s request for ratification of the Cooperative Endeavor Agreement between the University and the YMCA of Northeast Louisiana.

7. **University of Louisiana at Monroe**’s request for approval to allow the student body to vote on a referendum to institute a Bayou Park Recreational Facility Fee and a Natatorium Renovation Fee.

8. **University of Louisiana at Monroe**’s request for approval to allow the student body to vote on a referendum to renew the Student Support Fee.

9. **University of Louisiana System**’s request for approval to establish LEQSIF (8g) Endowed Professorships/Chairs/First Generation Scholarships as follows:

   a. **Louisiana Tech University**
      1) Dr. Jason C. Owen Endowed Professorship in the College of Education
      2) Terrill & Henry Families Endowed Professorship in the College of Engineering
      3) Lucius D. McGehee Endowed Chair in Entrepreneurship

   b. **Nicholls State University**
      1) Jock H. Cenac First Generation Scholarship
      2) Jack J. Cenac First Generation Scholarship
c. Northwestern State University
   1) Willis-Knighton Health Care System Endowed Professorship in Nursing #5
   2) Willis-Knighton Health Care System Endowed Professorship in Nursing #6
   3) Danny and Lenn Dohmann Prince Endowed Professorship in Music
   4) Danny and Lenn Dohmann Prince Endowed Professorship in Vocal Education

d. Southeastern Louisiana University
   1) The Marcia K. Galatas Endowed Professorship in the College of Education and Human Development
   2) The James Ernest, May Hemby, and Holman Hemby Morgan Endowed Professorship in the College of Education and Human Development
   3) The Doug Douglas Endowed Professorship in Innovative Teaching
   4) The Hammond Jaycees First Generation Endowment
   5) The James Ernest, May Hemby, and Holman Hemby Morgan First Generation Endowment
   6) The Clausen Family First Generation Endowment

e. University of Louisiana at Lafayette
   1) Ken Ardoin & Dave and Jill Ardoin/BORSF Endowed First Generation Business Scholarship
   2) Maurice & Rosalie Bienvenu/BORSF Memorial Endowed First Generation Scholarship in Business
   3) Maurice & Rosalie Bienvenu/BORSF Memorial Endowed First Generation Scholarship in Engineering
   4) The Yentzen Family/BORSF Endowed First Generation Scholarship in Business
   5) Paul A. Callais/BORSF Memorial Endowed Professorship in Economics & Finance II
   6) Jamie & Thelma Guilbeaux/BORSF Endowed Professorship in History Instruction
   7) Marc & Alcide Judice of Judice Inn/BORSF Endowed Professorship in Business
   8) Mr. and Mrs. E.P. “Pat” Nalley/BORSF Endowed Professorship in Business Administration 2011
   9) Connie Roque Steward/BORSF Endowed Professorship in Business Administration
   10) Donald Janice Mosis/BORSF Endowed Chair in Mechanical Engineering

f. University of Louisiana at Monroe
   1) Beta Alpha Psi Eta Sigma (BAPES) Excellence Endowed Professorship in Accounting

10. University of Louisiana System’s request for approval of the 2012-13 Undergraduate and Graduate Mandatory Attendance Fees and Non-Resident Fees and Schedule as required by LA GRAD Act.

11. University of Louisiana System’s discussion of Fiscal Year 2011-12 second quarter financial reports and ongoing assurances.


13. Other Business
J. REPORT OF PERSONNEL COMMITTEE

1. Grambling State University’s request for approval to appoint Dr. Vicki Brown as Interim Dean of the College of Education, effective January 4, 2012.

2. Grambling State University’s request for approval to appoint Dr. Percy L. Caldwell as Athletic Director.

3. University of Louisiana at Lafayette’s request for approval to appoint Ms. Patricia Cottonham as Interim Vice President for Student Affairs, effective January 1, 2012.

4. University of Louisiana at Lafayette’s request for approval to appoint Dr. Bobbie DeCuir as Acting Dean of General Studies, effective January 1, 2012.

5. University of Louisiana at Lafayette’s request for approval to appoint Dr. Fabrice Leroy as Interim Dean of the College of Liberal Arts, effective January 1, 2012.

6. University of Louisiana at Monroe’s request for approval to appoint Dr. Michael Camille as Interim Dean for the College of Arts and Sciences, effective February 1, 2012.

7. Other Business

K. REPORT OF LEGISLATION COMMITTEE

1. Update on the 2012 Regular Session of the Legislature

2. Other Business

L. SYSTEM PRESIDENT’S BUSINESS

1. Personnel Actions

2. System President’s Report

3. Other Business

M. BOARD CHAIR’S BUSINESS

1. Board Chair’s Report

2. Executive Session, pursuant to R.S. 42:16, will be required to discuss litigation matters:

b. *Cowboy Facilities, Inc. and Board of Supervisors for the University of Louisiana System v. Ambling Development Company, LLC, Niles Bolton Associates and Meyer & Associates, Inc., Docket No. 11-cv-01511, United States District Court, Western District of Louisiana, Lake Charles Division*;

c. *Robert C. Jones, III v. Board of Supervisors for the University of Louisiana System et al., Docket No. 11-cv-01359, United States District Court, Western District of Louisiana, Alexandria Division*;

d. *Board of Supervisors for the University of Louisiana System for and on behalf of Grambling State University v. Grambling University National Alumni Association and James Bradford, Doc. No. 51,921 Third Judicial District, Lincoln Parish, State of Louisiana*.

3. Other Business

N. Other Business

O. Adjournment
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

February 14, 2012

Item E.1. McNeese State University's, Southeastern Louisiana University's, and University of Louisiana at Lafayette's request for approval of a Letter of Intent/Proposal for a collaborative offering of a Post Master's Certificate for Family Nurse Practitioner and a Post Master's Certificate for Family Psychiatric/Mental Health Nurse Practitioner.

EXECUTIVE SUMMARY

The Intercollegiate Consortium for a Master of Science in Nursing (ICMSN), composed of McNeese State University, Southeastern Louisiana University, and University of Louisiana at Lafayette, is an existing cooperative endeavor that offers an online Master’s of Science in Nursing. The ICMSN requests approval to offer two post master’s certificate programs: a Post Master’s Certificate for Family Nurse Practitioner and a Post Master’s Certificate Family Psychiatric/Mental Health Nurse Practitioner. The proposed certificate programs are being created in response to the 2008 Commission on Collegiate Nursing Education accreditation directives related to Post Master’s offerings.

The proposed certificate programs will create broader variety in employment opportunities and increase marketability for ICMSN students, thus providing greater access to primary healthcare for Louisiana residents. Employment opportunities for certificate holders include primary care centers, urgent care clinics, student health centers, psychiatric centers, emergency departments, behavioral rehabilitation centers, and physical and substance abuse rehabilitation centers. With the expectation that chronic nursing workforce shortages will double over the next decade, the need for highly educated nurses to lead the delivery of nursing care, function as primary care providers, and translate the latest science and technology to patients is vital to the overall quality and effectiveness of the healthcare system.

The proposed certificate programs, each consisting of 12 graduate credit hours, will be offered in an accelerated format, offering completion of the Post Master’s Certificate(s) in 14 weeks. Three different admission periods are planned for each academic year. Similar certificate offerings for Family Nurse Practitioner are offered at Northwestern State University and Southern University and A&M College in Louisiana. However, neither institution offers an online an accelerated 14-week option. No other Louisiana institutions offer the Post Master's Certificate Program for Family Psychiatric/Mental Health Nurse Practitioner.

Adult Nurse Practitioners and Adult Psychiatric/Mental Health Nurse Practitioners with a Master’s Degree in Nursing from a nationally accredited graduate nursing program would be
eligible to apply to the proposed certificate programs. All three member institutions have received numerous inquiries from potential students, many of whom are practicing adult nursing practitioners, interested in a program of study that would make them eligible to sit for national FNP certification exams and thus make them more marketable in the region. The projected enrollment for each of the proposed Post Master’s Certificate Programs is 12 students per cohort across the ICMSN. It is estimated that the number of graduates per year across the consortium would be 108 and 540 over five years. Certificates would be awarded by the student’s home institution.

Existing facilities and equipment will be utilized to deliver the online program. Two new faculty per consortium institution will be needed to initiate each proposed certificate program, the cost of which will be offset by tuition collected. Although all institutions have sufficient library resources to initiate the program, additional expenditures for e-books, journals and databases will be needed to sustain the program. The Council for the Intercollegiate Consortium (CINC) will oversee the operation and management of the consortium, in addition to the current MSN program.

Nursing education is a critical economic and workforce development issue in every region of Louisiana. Within the geographic region of the consortium of schools where the majority of graduates practice demand exists for family nurse practitioners and family psychiatric mental health nurse practitioners. The implementation of these programs would positively impact healthcare statewide.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of the Louisiana System hereby approves McNeese State University’s, Southeastern Louisiana University’s, and University of Louisiana at Lafayette’s request for approval of a Letter of Intent/Proposal for a collaborative offering of a Post Master’s Certificate for Family Nurse Practitioner and a Post Master’s Certificate for Family Psychiatric/Mental Health Nurse Practitioner.**
PROPOSAL

FOR

POST-MASTER'S CERTIFICATE PROGRAMS

FOR

FAMILY NURSE PRACTITIONER

AND

FAMILY PSYCHIATRIC/MENTAL HEALTH NURSE PRACTITIONER

SUBMITTED BY

THE INTERCOLLEGIATE CONSORTIUM

FOR A MASTER OF SCIENCE IN NURSING

(ICMSN)

McNeese State University

Southeastern Louisiana University

University of Louisiana at Lafayette

January 20, 2012
Intercollegiate Consortium for a Master’s of Science in Nursing (ICMSN)  
(Southeastern Louisiana University, McNeese State University,  
and the University of Louisiana at Lafayette)  
New Program Proposal  
Post Master’s Certificate Programs

1. Description  
a. Title, degree/certificate level, description, and objectives of the proposed program

Programs:  
Graduate: Post Master’s Certificate Family Nurse Practitioner (FNP) and  
Graduate: Post Master’s Certificate Family Psychiatric Mental Health Nurse Practitioner  
(FPMHNP)

CIP Code:  
51380, PMCFNP  
513810, PMCFPMHNP

The Intercollegiate Consortium for a Master of Science in Nursing (ICMSN), composed of  
Southeastern, McNeese, and UL Lafayette, is an existing cooperative endeavor that offers a Master’s of  
Science in Nursing program on-line and, thus, serves the educational access needs of all Louisiana  
citizens. The ICMSN requests that the two proposed Post Master’s programs--Post Master’s Certificate  
Family Nurse Practitioner (FNP) and Post Master’s Certificate Family Psychiatric Mental Health Nurse  
Practitioner (FPMHNP)--be officially classified as Certificate Programs and added to the Board of Regents  
inventory of offerings.

As is the case with all advanced nursing education, the major objectives for establishing such  
programs are to provide a more educated nursing workforce to meet the needs of recipients of health  
care and health care employers in Louisiana and to expand the educational options for master’s  
prepared nurses in Louisiana. The proposed certificate programs, each consisting of 12 graduate credit  
hours, are accelerated, offering completion of the Post Master’s Certificate(s) in 14 weeks. These would  
be the only online accelerated Post Master’s Certificate Programs in the State of Louisiana and would,  
therefore, be a unique resource for meeting the needs of Nurse Practitioner’s seeking to be competitive  
not only in Louisiana but also in the regional health care market.

Nationally, most master’s programs in nursing offer a Post Master’s option per specialty  
concentration (i.e., Master’s in Nursing Education and Post Master’s for Nurse Education, Master’s of  
Science in Nursing with a specialty in Family Nurse Practitioner and a Post Master’s for Family Nurse  
Practitioner). Also, the request for these programs responds to the Commission on Collegiate Nursing  
Education (CCNE) 2008 accreditation directives related to advanced nursing practice programs. In the  
past, CCNE has not accredited any Post Master’s Programs, but has recently committed to review all  
future Nurse Practitioner Post Master’s Certificate Programs in keeping with the implementation of the  
Consensus Model. The Consensus Model consisting of professional nursing organizations and
accrediting bodies has established criteria and timeline for programs to comply with definition of advanced practice nursing. The creation and implementation of the Post Master's Certificate programs, effective May, 2012, are guided by the following objectives:

1. Comply with the CCNE accrediting body
2. Facilitate educational offerings to fulfill the workforce market demand for advanced practice
3. Comply with Consensus Model definition of Advanced Practice Registered Nurse (APRN)
4. Provide an avenue for Louisiana residents to meet their educational goals in Louisiana.

b. List and describe the program curriculum (i.e., required courses), in sequence or term by term. Indicate new courses by an asterisk (*). Include any special requirements (internships, comprehensive examination, thesis, dissertation, etc.).

Course Offerings in Sequence
Post Master's Certificate Family Nurse Practitioner (FNP)
(Terms 1 and 2 will be repeated for 3 cohorts of students)

First Cohort:

Term 1 = 6 Weeks
May 1 – Mid June
*NURS TBA Family Psychosocial Health Issues (4, 0, 4)
*NURS TBA Primary Care for Family Health Practicum 1: Childbearing and Family (2,20,2)

Term 2 = 8 weeks
Mid June – Mid August
*NURS TBA Evidence Based Care of the Family (3,0,3)
*NURS TBA Primary Care for Family Health Practicum 2: Pediatrics and Family (2,20,2)

Second Cohort:

Term 1 = 6 Weeks
September 1 – Mid October
*NURS TBA Family Psychosocial Health Issues (4, 0, 4)
*NURS TBA Primary Care for Family Health Practicum 1: Childbearing and Family (2,20,2)

Term 2 = 8 weeks
November 1 – End of December
*NURS TBA Evidence Based Care of the Family (3,0,3)
*NURS TBA Primary Care for Family Health Practicum 2: Pediatrics and Family (2,20,2)

Third Cohort:

Term 1 = 6 Weeks
January 2 – Mid February
*NURS TBA Family Psychosocial Health Issues (4, 0, 4)
*NURS TBA Primary Care for Family Health Practicum 1: Childbearing and Family (2,20,2)

Term 2 = 8 weeks
March 1 – Mid April
*NURS TBA Evidence Based Care of the Family (3,0,3)
Course Descriptions

*NURS TBA Family Psychosocial Health Issues (4,0,4)*
Focus is on individuals and families at risk for mental and psychosocial problems. Evidence-based care guidelines are presented including cognitive-behavioral, psychopharmacological, non-traditional and culturally appropriate approaches to psychosocial and related physical problems for development of plans of care for individuals across the life span.
Credit: 4

*NURS TBA Primary Care for Family Health Practicum 1: Childbearing and Family (2, 20, 2)*
Focus is on the pathophysiological, behavioral, social, and nursing sciences related to the primary care needs of families, including women, infants and children. Evidenced based laboratory, diagnostic, therapeutic, and pharmacological plans of care are presented with a focus on developing advanced knowledge and understanding of management of and culturally approaches to common health and illness of women, infants, and children.
Credit: 2
Clinical hours 120

*NURS TBA Evidence Based Care of the Family (3,0,3)*
Focus is on integrating research from the pathophysiological, behavioral, social and nursing sciences to address the primary healthcare needs of the rural and urban family. Health policies including cost, quality, access to care, evaluation and management guidelines for reimbursement are included.
Credit: 3

*NURS TBA Primary Care for Family Health Practicum 2: Pediatrics and Family (2, 20, 2)*
Students further refine skills in critical thinking and clinical reasoning. Evidenced based laboratory, diagnostic, therapeutic, and pharmacological plans of care are presented with a focus on developing advanced knowledge and understanding of management of common health and illness of women, infants, and children.
Credit: 3
Clinical hours: 120
Course Offerings in Sequence
Post Master's Certificate Family Psychiatric Mental Health Nurse Practitioner (FPMHNP)
(Terms 1 and 2 will be repeated for 3 cohorts of students)

First Cohort:

Term 1 = 6 Weeks
May 1 - Mid June
NURS 508/608 Psychopharmacology for Psychiatric Disorders (3,0,3)
*NURS TBA Family Psychiatric Mental Health Care1: Pediatrics and Family (3, 20, 3)

Term 2 = 8 weeks
Mid June - Mid August
NURS 590/690 Psychotherapy for Advanced Practice (3,0,3)
*NURS TBA Family Psychiatric Mental Health Care2: Adolescents/Childbearing Family/Adults (3, 20, 3)

Second Cohort:

Term 1 = 6 Weeks
September 1 - Mid October
NURS 508/608 Psychopharmacology for Psychiatric Disorders (3,0,3)
*NURS TBA Family Psychiatric Mental Health Care2: Adolescents/Childbearing Family/Adults (3, 20, 3)

Term 2 = 8 weeks
November 1 - End of December
NURS 590/690 Psychotherapy for Advanced Practice (3,0,3)
*NURS TBA Family Psychiatric Mental Health Care2: Adolescents/Childbearing Family/Adults (3, 20, 3)

Third Cohort:

Term 1 = 6 Weeks
January 2 - Mid February
NURS 508/608 Psychopharmacology for Psychiatric Disorders (3,0,3)
*NURS TBA Family Psychiatric Mental Health Care2: Adolescents/Childbearing Family/Adults (3, 20, 3)

Term 2 = 8 weeks
March 1 - Mid April
NURS 590/690 Psychotherapy for Advanced Practice (3,0,3)
*NURS TBA Family Psychiatric Mental Health Care2: Adolescents/Childbearing Family/Adults (3, 20, 3)
Course Descriptions

NURS 508/608 Psychopharmacology for Psychiatric Disorders (3.0, 3)
Diagnostic criteria within the current Diagnostic and Statistical Manual (DSM) for Psychiatric Disorders are examined. Functional brain anatomy and physiology are studied with emphasis given to those disruptions which lead to mental illness, including environmental, developmental and genomic influences. Psychopharmacological and therapies currently utilized to treat specific mental illnesses based on current science and practice standards are detailed with emphasis on optimal outcomes and primary, secondary and tertiary prevention.
Credit: 3

*NURS TBA Family Psychiatric Mental Health Care1: Pediatrics and Family (2, 20, 2)
Addresses advanced Psychiatric/Mental Health Nursing competencies with a focus on differential diagnosis, clinical management, intervention, basic group/family therapies, risk-analysis and evaluation of outcomes for client (pediatric and family) with common and complex psychiatric disorders.
Credits: 3
Clinical Hours: 120

NURS 590/690 Psychotherapy for Advanced Practice (3.0, 3)
Analysis and synthesis of major theoretical, empirical, and clinical foundations of various psychotherapeutic approaches in mental health care.
Credits: 3

*NURS TBA Family Psychiatric Mental Health Care2: Adolescents/Childbearing Family/Adults (2, 20, 2)
Addresses advanced Psychiatric/Mental Health Nursing competencies with a focus on differential diagnosis, clinical management, intervention, basic group/family therapies, risk-analysis and evaluation of outcomes for clients (adolescents/childbearing family and adults) with common and complex psychiatric disorders.
Credits 3
Clinical Hours 120

The proposed Certificate Programs will not include special requirements.

c. Describe how the proposed program will be offered, e.g., traditionally, Online, via Interactive video, Hybrid, etc. Discuss possibilities for a cooperative program, cross-enrollment options, or other manners of sharing/extending resources and access.

The proposed certificate program and courses will be offered online. The practicum courses will have an online didactic component plus a clinical experience component (120 hours in each) in which the student will work with an approved advanced practice preceptor guided by a graduate faculty member. As the ICMSN exists in a consortium model, faculty and students share resources.

d. Furnish documentation of the approval of the proposed program by the institution’s Governing Board.

Pending
2. Need

a. Describe how the proposed program fits within the institution’s existing role, scope and mission.

The proposed certificate programs are aligned with the respective universities’ role, scope and mission and accompanying strategic priorities as follows:

- McNeese State University, Master’s-Larger Programs, – The University “provides education, research, and service that support core values of academic excellence, student success, fiscal responsibility, and university-community alliances.”
- Southeastern Louisiana University, Master’s-Larger Programs.—“The University’s educational programs are based on vital and evolving curricula that address emerging regional, national and international priorities.”
- University of Louisiana at Lafayette, Research University (High Research Activity) – The University has a commitment to graduate education. The University’s Strategic Plan calls for the “growth of selected graduate programs” and includes an imperative to “engage in outreach to enhance regional citizens’ physical health and well-being.”

b. Has the proposed program, or a similar one, been offered at the institute previously? (If yes, give reasons for the termination of the earlier program.)

The ICMSN has offered post MSN programs since the start of nurse practitioner master’s programs in 1994. The ICMSN is responding to the 2008 Commission on Collegiate Nursing Education (CCNE) accreditation directives related to Post Master’s programs. CCNE accredits Post Master’s Certificate programs.

c. List similar programs offered at other institutions (public and private) in Louisiana. If a graduate program is requested, indicate similar programs in neighboring states.

Similar Post Master’s Certificate Programs are offered at Northwestern State University (NSU) and Southern University and A&M College-Baton Rouge (SUBR) for Family Nurse Practitioner (FNP) in Louisiana. Neither offers an online accelerated 14 week option. No other Louisiana universities offer the Post Master’s Certificate Program for Family Psychiatric Mental Health Nurse Practitioner (FPMHNP).

d. If similar programs exist in Louisiana, why is an additional program needed? Indicate manpower needs, including interest on the part of industry, academia, governmental agencies, or other institutions.

The proposed certificate programs will create broader variety in employment opportunities and increase marketability of ICMSN students, thus providing greater access to primary care for all Louisiana residents. Examples of employment opportunities of the Post Master’s Certificate Programs include primary care centers; urgent care clinics; student health centers; psychiatric centers; emergency departments; behavioral rehabilitation centers; physical and substance abuse rehabilitation centers; private medical practices including internal medicine, psychiatric medicine, pediatrics, women’s health; and autonomous practice.
e. If a graduate program is requested, indicate:
   i. State, regional, and national need in the field for more graduates. Cite any pertinent studies or national and state trends.

All health care professions are expected to experience robust growth over the next decade, especially in primary health care settings. The demand for primary health care professionals will grow as the United States population ages. With the expectation that chronic nursing workforce shortages will double over the next decade, the need for highly educated nurses to lead the delivery of nursing care, function as primary care providers, and translate the latest science and technology to patients is vital to the overall quality and effectiveness of our health system nationally and at the state level. In Louisiana, the Blue Ocean initiative has specifically designated healthcare as a targeted growth area. Within the geographic region of the consortium schools where the majority of our graduates practice, the demand for family nurse practitioners (FNP) and family psychiatric mental health nurse practitioners (FPMHNP) is great. Preference expressed by potential employers for family nurse practitioners and national trends led the Intercollegiate Consortium for a Master's of Science in Nursing (ICMSN) to phase out the Adult Nurse Practitioner (ANP) concentration and to phase in the FNP.

ii. Are there possibilities for cooperative programs?

The ICMSN institutions will continue sharing of resources and other collaborative initiatives as outlined in the ICMSN Memorandum of Agreement (Attachment A). No new cooperative possibilities are planned outside the ICMSN.

f. If this program is approved, will its approval result in the termination of phasing out of existing programs? That is, could its program be considered a replacement program?

The ICMSN is phasing out all post master's offerings. The ICMSN requests to establish the proposed Post Master's Certificate Programs in lieu of previous offerings.

g. Describe how the proposed program will further the mission of the institution and support initiatives identified in the Board of Regents' Master Plan for Public Postsecondary Education in Louisiana: 2011.

The proposed graduate Certificate Programs further the mission of the consortium institutions and support the Master Plan for Public Postsecondary Education in Louisiana: 2011 by addressing a number of objectives including the following:

- Objective 1-3: Increase the number of adults age 25 and older enrolled in postsecondary education programs. The narrative accompanying this objective indicates that "there is a large unmet need for adult postsecondary education efforts that target . . . . . . . . adults with a college degree who need additional credentials, coursework, or skills for career advancement.

- Objective 1-6: Increase the rate and number of students earning a postsecondary credential. The Plan states that "the number of degrees/certificates awarded each year is the best measure
of the State's progress toward the goal of reaching the SREB average of adult educational attainment."

- Objective 1-7: Develop a skilled workforce to support an expanding economy. While there is much emphasis in other parts of the Plan on converting high school graduates to college graduates and attracting those adults who have had little or no prior postsecondary education, the narrative supporting this objective makes it clear that "building and sustaining a 21st century economy for Louisiana requires continuing workforce development at all levels, from adult basic education to advanced graduate and professional training."

3. Students
   a. Project the enrollment and estimate the number of graduates expected for the proposed program for the first five years by level of student and with a justification for the projections.

The projected enrollment for each of the proposed Post Master's Certificate Programs is 12 students per cohort across the ICMSN. Three cohorts are proposed per year with a course of study lasting 14 weeks, consisting of 12 graduate credit hours. Therefore it is estimated that the number of graduates per year across the consortium would be 108 and 540 over five years. This is believed to be a conservative estimate given the high volume of inquiries received at each consortium institution about Post Master's Certificate opportunities. Adult Nurse Practitioners (ANP) and Adult Psychiatric Mental Health Nurse Practitioners (APMHNPs) who are graduates of the ICMSN as well as other graduate programs in the surrounding area would be potential applicants to this program. Estimated enrollment and completion dates are presented in chart below:

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<table>
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<th>ICMSN Institutions</th>
<th>Year One</th>
<th>Year Two</th>
<th>Year Three</th>
<th>Year Four</th>
<th>Year Five</th>
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<td>Admit Cohort #1 May-Aug., 2013</td>
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| Southeastern       | 12       | 12       | 12         | 12        | 12        |
| McNeese            | 12       | 12       | 12         | 12        | 12        |
| UL Lafayette       | 12       | 12       | 12         | 12        | 12        |

|                    | Admit Cohort #3 Jan.-Apr., 2013 | Admit Cohort #3 Jan.-Apr., 2014 | Admit Cohort #3 Jan.-Apr., 2015 | Admit Cohort #3 Jan.-Apr., 2016 | Admit Cohort #3 Jan.-Apr., 2017 |
| Southeastern       | 12       | 12       | 12         | 12        | 12        |
| McNeese            | 12       | 12       | 12         | 12        | 12        |
| UL Lafayette       | 12       | 12       | 12         | 12        | 12        |
| Total Completers per Year | 108       | 108       | 108         | 108        | 108        |
| Grand Total Completers X5 Years |          |           |             |           | 504        |
```
b. Indicate the source of students from existing programs or students who might not otherwise be attracted to the institution.

Since the announcement to ICMSN students of the implementation of the FNP concentration, 60% of students enrolled in the existing ANP program opted to change their study concentration to FNP. All three member institutions have received numerous inquiries from potential students, many of whom are practicing adult nurse practitioners, interested in a program of study that would make them eligible to sit for national FNP certification exams and thus make them more marketable in the region.

c. What preparation will be necessary for student to enter the program?

Adult Nurse Practitioners (ANP) and Adult Psychiatric Mental Health Nurse Practitioners (APMHNPN) with a Master's Degree in Nursing from a nationally accredited graduate nursing program would be eligible to apply to the proposed certificate programs. Formal application to the respective ICMSN university would be required. Admission requirements would include the following:
- A minimum graduate GPA of 3.00 as verified by transcript submission
- Evidence of national certification as ANP or APMHNPN
- A current unencumbered registered nurse license in the State of Louisiana
- Two professional references
- Current resume

d. Provide enrollment data for closely related programs currently offered at the institution. If the proposed program is an expansion of an existing program, give the past four years' enrollments in existing programs by level and number of degrees granted.

The ICMSN has offered traditional 3-5 semester Post-MSN offerings (i.e., adult health and adult psychiatric/mental health nurse practitioner) in the past; however, the ICMSN has never offered Post Master's Certificate Programs such as the proposed programs. Since 1991, 61 students completed post master's program offerings across the ICMSN.

e. If a graduate program is requested, indicate sources of financial support for students.

The ICMSN requests approval for Post Master's Certificate Programs. All three consortium universities offer a variety of mechanisms by which graduate education is funded. Sources of financial support for graduate education in nursing include Graduate Assistantships and Graduate Fellowships. Graduate students may also be eligible for tuition reimbursement from their current employers which may help to defray the cost of the post-master's certificate program. These students are licensed as advanced nurse practitioners and can, therefore, continue to work part-time as they complete their certificate program.

4. Faculty

a. List the present faculty members who will be most directly involved in the proposed program. Indicate for each faculty member: name; date of appointment; present rank; degrees (by field) and the institutions granting them; present credits, contact hours, and student credit hours produced; and other assignments.
<table>
<thead>
<tr>
<th>Name</th>
<th>Date of Appointment</th>
<th>Rank</th>
<th>Degrees and Institutions Granting</th>
<th>Present Credits</th>
<th>Contact Hours</th>
<th>SCRIs produced</th>
<th>Other Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Donna Gauthier</td>
<td>8/2002</td>
<td>Associate Professor</td>
<td>PhD University of Texas Medical Branch M.S. Nursing Texas Woman's University B.S. Nursing University of Southwestern Louisiana</td>
<td>12</td>
<td>12</td>
<td>84</td>
<td>Graduate Nursing Program Coordinator Thesis Committee Chairperson</td>
</tr>
<tr>
<td>University of Lafayette</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr. Janis Guilbeau</td>
<td>8/2004</td>
<td>Assistant Professor</td>
<td>D.N.P. University of Alabama at Birmingham M.S. Nursing Northwestern State University B.S. Nursing University of Southwestern Louisiana</td>
<td>8</td>
<td>16</td>
<td>136</td>
<td>UL Lafayette Nurse Practitioner Coordinator</td>
</tr>
<tr>
<td>University of Lafayette</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr. Lorinda Sealey</td>
<td>8/1989</td>
<td>Associate Professor</td>
<td>PhD Louisiana State University M.S. Nursing Arizona State University B.S. Nursing University of Texas at Austin</td>
<td>6</td>
<td>6</td>
<td>70</td>
<td>Graduate Nursing Program Coordinator</td>
</tr>
<tr>
<td>Southeastern Louisiana</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University</td>
<td>8/2007</td>
<td>Assistant Professor</td>
<td>PhD Louisiana State University M.S. Nursing University of Texas Health Science Center B.S. Nursing Southeastern Louisiana University</td>
<td>10</td>
<td>8</td>
<td>57</td>
<td>Director of the ICMSN Family Nurse Practitioner Concentration</td>
</tr>
<tr>
<td>Dr. Lucile Agosta</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Southeastern Louisiana</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University</td>
<td>8/2007</td>
<td>Assistant Professor</td>
<td>PhD Louisiana State University M.S. Nursing University of Texas Health Science Center B.S. Nursing Southeastern Louisiana University</td>
<td>10</td>
<td>8</td>
<td>57</td>
<td>Director of the ICMSN Family Nurse Practitioner Concentration</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr. Yai Waldmeier McNeese State University</td>
<td>8/2001</td>
<td>Associate Professor</td>
<td>PhD – Texas Woman’s University MSN – McNeese State University BSN – Northwestern State University</td>
<td>15</td>
<td>34</td>
<td>142</td>
<td>Graduate Nursing Program Coordinator Director Adult Nurse Practitioner concentration</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-------</td>
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<td>-----------------------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>Dr. Tari Dilks McNeese State University</td>
<td>9/2006</td>
<td>Associate Professor</td>
<td>CNP – University of Tennessee Health Science Center MSN – McNeese State University MA – McNeese State University BSN – West Texas State University</td>
<td>15</td>
<td>34</td>
<td>55</td>
<td>Director APMHNP and FPMHNP concentration</td>
</tr>
</tbody>
</table>

b. Calculate the present student-faculty ratio in the subject matter field or department in which the proposed program will be offered. The basis for this calculation should be full time equivalent students and faculty and should be computed based on all students taught rather than the student majors or other related groupings.

The present student-faculty ratio is 1:30 for an online didactic course. A 1:6 faculty/student ratio in a practicum course is required for CCNE accreditation, based on the 2003 Criteria for Evaluation of Nurse Practitioner Programs, A Report of the National Task Force (NTF) on Quality Nurse Practitioner Education.

c. Project the number of new faculty members needed to initiate the proposed program for each of the first five years. If the proposed program will be absorbed in whole or part by present faculty, explain how this will be done.

Two new faculty per each consortium institution will be needed to initiate each proposed Post Master’s Certificate Program. The Post Master’s Certificate Family Nurse Practitioner Program will be implemented May 1, 2012. At this time, the ICMSN does not have an effective implementation date for the Post Master’s Certificate Psychiatric Mental Health Nurse Practitioner. The implementation start date for this specific certificate program will be determined by enrollment needs over the next one to two years.
d. Explain if recruiting new faculty members will require an unusual outlay of funds or unique techniques. For example, will a special chair of instruction be required to attract a nationally recognized person?

N/A

e. Describe involvement of faculty, present and projected, in research, extension and other activities and the relationship of these activities to the teaching load.

Dr. Donna Gauthier’s current research in decision-making near the end of life and her experience in teaching the evidence based course in the current ICMSN curriculum contribute to her ability to guide development of the evidence-based courses. Her position as Graduate Coordinator at UL Lafayette will facilitate advising of students within this program.

Dr. Janis Guilbeau’s research and practice in the field of family nurse practice and infectious disease contributes to her ability to develop the proposed program courses. She currently serves as NP Coordinator at UL Lafayette and will be able to facilitate clinical practicum placement for students.

Dr. Lorinda Sealey’s research in family and cultural issues contributes to her ability to create the didactic courses within the proposed program. Her position as Graduate Coordinator at Southeastern will facilitate advising of students within the proposed program and assisting with orientation of new faculty hired for the proposed program.

Dr. Lucie Agosta’s research and practice in family healthcare, positions her well to contribute to the development of both the didactic and clinical courses in the proposed program. In her position as FNP Director for the ICMSN, she will be able to facilitate new faculty orientation.

Dr. Val Waldmeier’s experience in the area of family practice and her teaching experience positions her well to contribute to the development of both the didactic and clinical courses in the proposed program. She currently serves as NP Coordinator at MSU and will be able to facilitate clinical practicum placement for students.

Dr. Tari Dilks’ research, practice and teaching experience in the area of psychiatric/mental health nurse practitioner care contributes to her ability to develop both the didactic and clinical courses in the Post-MSN Family Psychiatric/Mental Health proposed program.

Newly Hired Faculty 1: Doctoral-prepared FNP with experience in the field of family nurse practice. Will be responsible for delivery of courses and oversight of clinical practicum experience of students.

Newly Hired Faculty 2: Doctoral-prepared FNP with experience in the field of family nurse practice. Will be responsible for delivery of courses and oversight of clinical practicum experience of students.
Sample of Publications/Presentations, Dr. Gauthier

- Gauthier, D.M. (September, 2008). “Decision Making Near the End of Life.” Invited speaker for Our Lady of Lourdes Regional Medical Center, Continuing Education Program entitled, Meeting the Unique Needs of Patients at the End of Life.
- Gauthier, D.M. (September, 2008). “Examining Cultural Issues in the Context of Providing End of Life Nursing Care.” Invited speaker for Our Lady of Lourdes Regional Medical Center, Continuing Education Program entitled, Meeting the Unique Needs of Patients at the End of Life.
- Gauthier, D.M. (August, 2007). “Decision Making Near the End of Life.” Invited speaker for Our Lady of Lourdes Regional Medical Center, Continuing Education Program entitled, Meeting the Unique Needs of Patients at the End of Life.

Sample of Publications/Presentations, Dr. Guilbeau


• 2009 Presenter: CA-MRSA and the Community: Louisiana Association of Nurse Practitioners 15th Annual Primary Care Conference

• 2008 AACN Podium Presentation: December 5, 2008 Podcasting for Baccalaureate Nursing Students, San Antonio, Texas.

• 2008 Presented: Pharmacology Update for the APRN: Infectious Disease Update November 7, 2008 Petroleum Club of Lafayette, CEU workshop


• 2007 Selected: to participate in the Mentoring Program: Fellows of the American Academy of Nurse Practitioners (FAANP)


Sample of Publications/Presentations, Dr. Sealey


• Indianapolis, Indiana, Sigma Theta Tau Biennial Convention: The Lived Experience of Nursing Students from the United States and Honduras Working Together: A Model for Study Abroad, 2009

• San Antonio, Texas, NLN Education Summit: “Factors Associated with Cultural Competence of Baccalaureate Nursing Faculty”, 2008

• Board of Nursing Tegucigalpa, Honduras: Levels of Nursing Education and Practice in the United States, 2008

• OLOL Regional Medical Center: “Developing Cultural Competence”, 2007

• Earl K. Long Medical Center, Baton Rouge District Nurses Association: “Working With interpreters”, 2007

• SLU, Baton Rouge Center: “Caring for Latino Clients: The Basics about Language and Culture”, 2007
Sample of Publications/Presentations, Dr. Agosta


• Hathorn, D., Carruth, A.K., Agosta, L., & Pryor, S. Self-Reported Back Pain among Farm Women in Southeast Louisiana. AAOHN.


• Dr. Connie Logan Sigma Theta Tau Research Day, Baton Rouge, Louisiana, April 3, 2009, Psychometric Evaluation of the Nurse Practitioner Satisfaction Survey (NPSS)

Sample of Publications/Presentations, Dr. Waldmeier

• Graduate Nursing Online Orientation Course: Transitioning for Success. (2010). Journal of Nursing Education

• Waldmeier, V. (2010, August). Health Information Technology in Education. McNeese State University College of Nursing Faculty Update


• Suturing and other minor procedures presented yearly for the ICMSN

Sample of Publications/Presentations, Dr. Dilks

• Presented two workshops at the 2009 LANP annual conference. A three hour workshop on PTSD and a 1.5 hour presentation on Bipolar Disorder Treatment in Primary Care.


Exposure in Agriculture. Poster presentation at the National Academy of Neuropsychology 27th Annual Conference, Scottsdale, AZ.


- Presented on psychopharmacology at the training for the Crisis Intervention Team – a local and state coalition of law enforcement and mental health professionals to train people to deal with the mentally ill in the community setting. This is an ongoing presentation approximately three times per year.

II. For proposed new faculty, qualifications and/or strengths needed.

Qualifications of the two new faculty at each consortium institution campus site include:
Credentialed as a Board Certified Family Nurse Practitioner
Doctoral degree

5. Library and Other Special Resources
a. Are present library holdings in related fields adequate to initiate the proposed program?

Physical libraries at all three universities, plus a branch of SLU’s library located at the Baton Rouge Center (BRC), provide students with a full range of library services and bibliographic instruction. These libraries are adequate to meet both proposed certificate program needs. In addition to physical presence, all university web sites with access to links that support scholarly work and research. The libraries provide students and faculty with online support through many electronic databases, full-text and abstracted journal articles, and governmental documents available online. Faculty and students enrolled at all consortium schools are eligible to obtain LALINC (Louisiana Academic Library Information Network Consortium) support for major database searches, systematized document retrieval, and borrowing privileges from libraries across the state. LALINC cards are available to active faculty, staff, and students. Cards may be requested from the institution of enrollment provided the person is in good standing with the local library. Students using all ICMSN libraries may obtain reference documents through the use of an interlibrary loan system. Library resources available to support research and scholarship are illustrated below:
<table>
<thead>
<tr>
<th>ICMSN Campus</th>
<th>Personnel Resources</th>
<th>Electronic Resources</th>
<th>Other Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLU</td>
<td>18 Faculty Librarians&lt;br&gt;22 Support Staff</td>
<td>118 Electronic Databases&lt;br&gt;48,714 Electronic Titles&lt;br&gt;1,688 Electronic Journals</td>
<td>Full Time Health Sciences Librarian&lt;br&gt;Full Time Paraprofessional III at BRC</td>
</tr>
<tr>
<td>MSN</td>
<td>17 Faculty Librarians&lt;br&gt;12 Support Staff</td>
<td>112 Electronic Databases&lt;br&gt;44,399 Electronic Serial Titles (journals, continuations, etc.)</td>
<td>Online Instruction Available&lt;br&gt;Librarian Instant Messaging Available</td>
</tr>
<tr>
<td>UL Lafayette</td>
<td>17 Faculty Librarians&lt;br&gt;21 Support Staff</td>
<td>113 Electronic Databases&lt;br&gt;158 Electronic Journals&lt;br&gt;52,100 Electronic Titles</td>
<td>Online Reference Librarian&lt;br&gt;Online Reference Center</td>
</tr>
</tbody>
</table>

b. Will the library holdings need to be expanded and improved to meet program needs of the program in the first five years? If so, what types will be needed: books, periodicals, reference books, primary source materials, etc.?

Based on the ICMSN administrative and faculty evaluation of SLU, MSU, and UL Lafayette libraries, current holdings and services relevant to the proposed post-masters programs, we conclude that additional expenditures (i.e. EBSCD Host, e-books, journals, and databases) will be needed.

c. Do other institutions have library resources being used or available to faculty and students for the proposed program?

Yes (refer to section a. under 5: Library and Other Special Resources).

d. Indicate or estimate total expenditure for the last two completed fiscal years in library acquisitions for the subject matter fields or departments in which the proposed program will be offered, or which are related to it.

### Library Expenditures: ICMSN Institutions

**Fiscal Year 2008/2009**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLU</td>
<td>$12,183.56</td>
<td>$365.25</td>
<td>$64,067.40</td>
</tr>
<tr>
<td>MSU</td>
<td>$435.00</td>
<td>$.00</td>
<td>$37,680.00</td>
</tr>
<tr>
<td>UL Lafayette</td>
<td>$353.95</td>
<td>$551.32</td>
<td>$33,229.83</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$12,972.51</td>
<td>$916.57</td>
<td>$134,977.23</td>
</tr>
</tbody>
</table>

**Fiscal Year 2009/2010**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLU</td>
<td>$918.68</td>
<td>$346.30</td>
<td>$53,238.63</td>
</tr>
<tr>
<td>MSU</td>
<td>$135.00</td>
<td>$.00</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>UL Lafayette</td>
<td>$.00</td>
<td>$.00</td>
<td>$30,629.20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,053.68</td>
<td>$346.30</td>
<td>$108,867.83</td>
</tr>
</tbody>
</table>
e. Project library expenditures needed for the first five years of the proposed program.

Additional library expenditures for the first 5 years of the proposed Post Master's Certificate programs are presented in section 10. Costs.

f. What additional special resources, other than library holdings, will be needed?

The ICSMN administration and faculty will work closely with librarians to develop special resources such as webinars and other support services to increase online accessibility to library resources.

g. If a graduate program is requested, indicate:
   i. Special library resources needed to offer a program of study.

None. Resources are currently adequate to meet future needs. Increased availability of print or electronically accessed periodical and books would be beneficial to enhance quality.

   ii. How do library resources deemed desirable compare to other institutions with similar programs that are high quality? Cite specific comparisons of other institutions.

There is a wide variation in library holdings among the ICSMN consortium institutions. Combining the library resources at SLU, MSU and UL-Lafayette results in operating budgets comparable to other Southern peer schools not affiliated with academic medical schools that offer advanced nursing Post Masters Certification programs. This is a strength of the collaborative model among the three consortium universities.

Below are annual acquisition expenditures for the relevant subject areas of nursing, psychology, management, and School of Business for the past two fiscal years at UL Lafayette Dupre Library:

### Library Expenditures: Dupre Library, UL Lafayette

#### Fiscal Year 2008/2009

<table>
<thead>
<tr>
<th>Department</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing</td>
<td>$353.95</td>
<td>$551.32</td>
<td>$33,229.83</td>
</tr>
<tr>
<td>Psychology</td>
<td>$59.55</td>
<td>$667.23</td>
<td>$26,239.49</td>
</tr>
<tr>
<td>Management</td>
<td>$0.00</td>
<td>$514.05</td>
<td>$10,848.33</td>
</tr>
<tr>
<td>*School of Business</td>
<td>$543.61</td>
<td>$6,644.39</td>
<td>$43,924.38</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$957.11</strong></td>
<td><strong>$8,376.99</strong></td>
<td><strong>$114,241.94</strong></td>
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</table>

#### Fiscal Year 2009/2010

<table>
<thead>
<tr>
<th>Department</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing</td>
<td>$0.00</td>
<td>$13.99</td>
<td>$36,629.20</td>
</tr>
<tr>
<td>Psychology</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$22,143.00</td>
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<tr>
<td>Management</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$9,858.95</td>
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<tr>
<td>*School of Business</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$34,189.03</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$13.00</strong></td>
<td><strong>$96,820.18</strong></td>
</tr>
</tbody>
</table>

*School of Business total includes Management Department.
Below are annual acquisition expenditures for the relevant subject areas of nursing, psychology, management, and School of Business for the past two fiscal years at Southeastern Louisiana University:

**Library Expenditures: Sims & Baton Rouge Nursing Libraries, Southeastern**

<table>
<thead>
<tr>
<th>Department</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing</td>
<td>$12,183.56</td>
<td>$365.25</td>
<td>$64,057.40</td>
</tr>
<tr>
<td>Health Studies</td>
<td>$7,052.46</td>
<td>$33.22</td>
<td>$3,844.46</td>
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<tr>
<td>Psychology</td>
<td>$552.86</td>
<td>$544.06</td>
<td>$47,493.17</td>
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<tr>
<td>Management</td>
<td>$2,768.11</td>
<td>$0.00</td>
<td>$13,197.85</td>
</tr>
<tr>
<td>Business</td>
<td>$6,218.42</td>
<td>$17,561.36</td>
<td>$87,091.95</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$28,775.41</strong></td>
<td><strong>$18,503.89</strong></td>
<td><strong>$215,694.83</strong></td>
</tr>
</tbody>
</table>

* School of Business NOT including Management Department

**Library Expenditures: Leter E. Frazier Memorial Library, McNeese**

<table>
<thead>
<tr>
<th>Department</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing</td>
<td>$9,188.68</td>
<td>$346.30</td>
<td>$53,238.63</td>
</tr>
<tr>
<td>Health Studies</td>
<td>$310.84</td>
<td>$41.06</td>
<td>$3,460.36</td>
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<tr>
<td>Psychology</td>
<td>$30.00</td>
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<td>$29,763.11</td>
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<tr>
<td>Management</td>
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<td>$5,926.78</td>
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<tr>
<td>Business</td>
<td>$580.32</td>
<td>$5,115.44</td>
<td>$71,133.52</td>
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<tr>
<td>Total</td>
<td><strong>$1,976.65</strong></td>
<td><strong>$6,200.83</strong></td>
<td><strong>$163,522.40</strong></td>
</tr>
</tbody>
</table>

* School of Business NOT including Management Department

Below are annual acquisition expenditures for the relevant subject areas of nursing, psychology, management, and School of Business for the past two fiscal years at McNeese Leter E. Frazier Memorial Library:

**Library Expenditures: Leter E. Frazier Memorial Library, McNeese**

<table>
<thead>
<tr>
<th>Department</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing</td>
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<td>$12,950.00</td>
</tr>
<tr>
<td>Health Studies</td>
<td>Non Category</td>
<td>Non Category</td>
<td>Non Category</td>
</tr>
<tr>
<td>Psychology</td>
<td>$553.90</td>
<td>$0.00</td>
<td>$10,447.00</td>
</tr>
<tr>
<td>Management</td>
<td>*See Business</td>
<td>*See Business</td>
<td>*See Business</td>
</tr>
<tr>
<td>Business</td>
<td>$3,392.17</td>
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<td>$11,865.00</td>
</tr>
<tr>
<td>Total</td>
<td><strong>$4,481.26</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$35,202.00</strong></td>
</tr>
</tbody>
</table>

* School of Business NOT including Management Department
Fiscal Year 2009/2010

<table>
<thead>
<tr>
<th>Department</th>
<th>Monographs</th>
<th>Standing Orders</th>
<th>Serials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing</td>
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<td>Psychology</td>
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<td>$11,607.00</td>
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<tr>
<td>Management</td>
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<td>Business</td>
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<td><strong>Total</strong></td>
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<td>$0.00</td>
<td><strong>$339,113.00</strong></td>
</tr>
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</table>

* School of Business NOT including Management Department

Note: The Cost of Monographs does not include approximately 17,946 electronic books (ebook) purchases.

6. Facilities and Equipment
a. Describe existing facilities (classrooms, laboratories, offices, etc.) available for the proposed program.

As a web-based program, concerns about physical resources such as classroom numbers, size, and quality of the physical environment are minimized.

b. Describe present utilization of these facilities where facilities are assigned to the department.

To support the faculty and students in the web-based courses, all campuses have graduate suites with work, storage, and meeting space. Graduate coordinators and administrative assistants staff these areas on a full-time basis to provide support to students and faculty. Secure student records are maintained in these areas.

To support teaching of online courses, each graduate faculty member has office space with computers. Each faculty member has both Internet and campus network access to facilitate their work. Faculty and students may also access the learning management systems on other ICMSN campuses through the Internet.

c. Indicate the need for new facilities, such as special buildings, laboratories, minor construction, remodeling, and fixed equipment. If special facilities and equipment will be needed, estimate cost and indicate proposed sources of financing.

None

7. Administration
a. In what department, division, school, college, or other designation will the proposed program be administered? Explain if the program is interdisciplinary and/or inter-departmental.

Opportunities for participation in the governance of the ICMSN are defined by the Memorandum of Agreement (Attachment A) and the ICMSN current policies that govern ICMSN faculty. The ICMSN organizational chart is illustrated in Attachment B.
The governing organization of the ICMSN has been described and depicted in the introduction section of the proposal. The organizational model for the ICMSN is one of shared governance, with participation by administrators, graduate nursing faculty, and students from member institutions. The ICMSN is administered by the Council of the Intercollegiate Nursing Consortium (CINC) and its one standing committee, the Coordinating Committee as well as the Graduate Faculty Organization (GFO) with its five standing committees: the Committee on Curriculum, the Committee on Evaluation, the Committee on Communication, the Committee on Research and Ad Hoc Temporary committee.

Bylaws are in place for CINC and GFO including all standing committees. Each document, developed, reviewed, and approved by all faculty, identifies the channels of communication, purposes and responsibilities, as well as opportunities for participation by students, faculty and administrators.

The academic provost or vice presidents, deans, and graduate program coordinators are members of the CINC. Department heads are non-voting members of CINC. Deans serve ex officio on the GFO. The visible support of top administrators in ICMSN governance helps broaden commitment to the program and convert decisions into action such as approaches to organization change and changes to the Memorandum of Agreement. All meetings are open and rotate among campuses. CINC typically convenes at least once a year or as necessary.

Graduate nursing faculty have input in the CINC through the GFO and its standing committees with full participation in the GFO. The Coordinating committee provides for administrative functions of the consortium, including oversight and implementation of by-laws. Graduate nursing faculty participate on committees through conference calls, web conferences, compressed video, and by physical presence at meetings.

Graduate students participate on a representational basis in relevant committees. Students are informed of their rights and responsibility to participate in the ICMSN governance through announcements and statements in the ICMSN Student Handbook and on Moodle/Blackboard resource site. Following solicitation of student interest via e-mails and direct communication, students are appointed to appropriate committees. Graduate students participate on these committees through conference calls, web conferences, and by physical presence at meetings.

In Louisiana, the University of Louisiana System's Board of Supervisors was established as the managing board with direct jurisdiction over SLU, MSU, and UL Lafayette. Each institution's President is appointed by and directly responsible to the University of Louisiana System. Specific channels of communication and an organizational chain of command have been established at each consortium institution.

Faculty and administration have established collaborative bodies known as university committees by which faculty meaningfully participate in the governance of SLU, MSU, and UL Lafayette. Faculty also participate in the institutional governance through the respective institution's Faculty Senate.
b. Indicate if the proposed program will affect the present administrative structure of the institution.

No

c. Describe any special departmental strengths and/or weaknesses and how the proposed program will affect them.

All three ICMSN member institutions' graduate nursing programs have successful outcomes (i.e., graduation, employment, and certification pass rates). These program accomplishments are due mainly to sound administrative leadership, outstanding faculty instruction, the strength of collective resources and collaboration. These program components lend strength to an official formalization of a Board of Regents approved certification programs. There is collegiality and stability among the faculty and administration among the member institutions and their graduate programs to achieve excellence, quality, and workforce marketability.

8. Accreditation

a. Is the program eligible to be accredited? If so, give the name(s) of the accrediting agency(ies), requirements for accreditation, and how the criteria will be achieved.

The three institutions (SLU, MSU, UL-Lafayette) nursing programs that comprise the ICMSN are currently accredited by the Commission on Collegiate Nursing Education (CCNE), an autonomous accrediting agency. The CCNE accreditation process is a voluntary peer review procedure that involves a compliance evaluation of the professional nursing unit (the school, college, department, or other administrative body within the institution that is primarily responsible for the preparation of professional nurses prepared at the baccalaureate, masters and doctoral levels). The review is based on the CCNE Standards, a set of research-based research national standards developed by the nursing (RN) profession. Accreditation requires an on-site review of the nursing unit in specific individual nursing programs within the unit. Using CCNE standards, a group of examiners, known as the CCNE Board of Commissioners, conduct an on-site visit and evaluate the nursing unit's capacity to meet the standards and deliver its specific programs.  

1. CCNE Standards – aacn.nche.edu/accreditation/pdf/standards09.pdf

Institutions seeking CCNE accreditation are required to pay a new applicant for the initial accreditation of any new program at the time of application. This new applicant fee is the same at each consortium institution campus site for three program levels (e.g., baccalaureate, master's and DNP) at $7,500. In addition, a new program fee is assessed by CCNE for any program that holds preliminary approval or accreditation by CCNE and adds a new program. This fee is a shared fee at $2,000 to add post master's certificate programs. An annual fee applies that holds initial approval or accreditation by the CCNE. This annual fee for post master's certification programs is a shared fee for ICMSN institutions at $3,098. Programs are assessed a flat fee for hosting the on-site CCNE evaluation. This fee is intended to cover the team travel, lodging, and other expenses associated with on-site evaluation. The fee is based on the number of individuals comprising the evaluation team, typically comprised of 3-4 individuals. This fee is a shared fee for the consortium institutions at $1,750 per team member. 2
2. CCNE Fees - aacn.nche.edu/accreditation/fees/feestructure.htm

In addition to national accreditation, the ICMSN nursing programs must be approved by the Louisiana State Board of Nursing (LSBN). LSBN monitors and evaluates nursing programs' compliance with Chapter 45, Title 46, Part XLVII rules and regulations that govern advanced nursing practice programs in Louisiana. The annual LSBN fee is $500 per institution for any program type. The LSBN conducts an on-site evaluation every 5-10 years and makes a determination of compliance with LSBN rules and regulations. This fee of $500 per program type is a shared fee for the consortium institution.

3. LSBN Rules and Regulation: lsbn.state.la.us/documents/rules/fullrules.pdf

b. Delineate the initial costs of accreditation and subsequent annual cost.

There will be no additional costs to the ICMSN consortium institutions for accreditation. The ICMSN deans will notify the CCNE of the substantive changes to the current post master's course offerings to that of the proposed post masters' certification programs.

c. If a doctoral program is requested, describe the use of consultants in developing the proposed program and include a copy of their report as an appendix to the proposal. The use of consultants to assist in the development of such proposal is highly recommended, if not imperative.

N/A

9. Related Fields

a. Indicate subject matter fields at the institution which are related to, or will support, the proposed program.

It is anticipated that existing ICMSN master's nursing degree programs as well as various disciplines such as education, sciences, and business will provide educational/practice bases upon which the Post Master's Certificate Programs will be developed and implemented.

b. Evaluate the supporting fields and indicate if they need improvement. If so, indicate the extent of improvement needed and cost.

All supporting programs (nursing, education, sciences, and business) are accredited nationally across the ICMSN institutions. None of these programs have compliance issues related to standards nor have outstanding recommendations for improvement.

10. Costs

a. Estimate costs of the proposed program for the first four years. Indicate any amounts to be absorbed out of current sources of revenue and needs for additional appropriations (if any). Indicate if federal or other sources of funds are available. Are there prospects for increased income from students recruited specifically to this program who otherwise would not have enrolled?

Estimate costs for the projected program for the first five years and how it would be funded. Indicate amounts to be absorbed out of current sources of revenue and needs for additional resources (if any). Commit to provide adequate funding to initiate and sustain the program.
The non-traditional accelerated Post Master’s Certificate Programs of 12 credit hours each will allow individuals to complete their certificate program of choice in 14 weeks. The 14 weeks is composed of 3 different admission periods in an academic year, referred to as Cohort members 1, 2, and 3. Each Cohort consists of two “terms” with specific timelines as follows:

First Cohort:
- Term 1 = 6 Weeks
  - May 1 – Mid June
- Term 2 = 8 weeks
  - Mid June – Mid August

Second Cohort:
- Term 1 = 6 Weeks
  - September 1 – Mid October
- Term 2 = 8 Weeks
  - November 1 – End of December

Third Cohort:
- Term 1 = 6 Weeks
  - January 2 – Mid February
- Term 2 = 8 Weeks
  - March 1 – Mid April

The ICMSN institutions, at the appropriate time in this process, will request from the Board of Supervisors a special package price. Completion of the Certificate Program will grant the opportunity for the nurse practitioner applicants to obtain a second certification and will further increase their marketability. These revenues represent new income dollars for the ICMSN institutions as the certificate programs will attract new students who otherwise may not seek enrollment at ICMSN institutions and accommodate students currently seeking admission into such ICMSN programs over the last year.

The special package price will allow for the hiring of two new faculty members per campus site for each of the proposed Certificate Programs (Post Master’s Certificate Family Nurse Practitioner and Post Master’s Certificate Psychiatric/Mental Health Nurse Practitioner). The ICMSN requires the two new 12 month faculty positions at $80,000 salary each, plus fringe, at each ICMSN consortium campus site to accommodate the accelerated format. These new positions will allow each campus site to eventually admit 12 graduate students to each Certificate Program for each cohort admission time period per year.

The Post Master’s Certificate Family Nurse Practitioner Program will be implemented May 1, 2012. At this time, the ICMSN does not have an effective implementation date for the Post Master’s
b. Indicate departmental costs:

i. Show departmental operating expenditures for the last two completed fiscal years for departments involved in or related to the proposed program.

### Departmental Expenditures by Institution by Year

**University of Louisiana at Lafayette Department of Nursing**

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>2008-2009</th>
<th>2009-2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries, Instructional</td>
<td>$4,054,358</td>
<td>$4,363,186</td>
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<tr>
<td>Salaries, Classified</td>
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<td>Fringe Benefits</td>
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<td>Travel</td>
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<td>Operating Services</td>
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<td>Supplies</td>
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<tr>
<td>Professional Services</td>
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<tr>
<td>Graduate Assistants</td>
<td>$1,500</td>
<td>$.00</td>
</tr>
<tr>
<td><strong>Departmental Total</strong></td>
<td><strong>$5,900,178</strong></td>
<td><strong>$6,286,076</strong></td>
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**Southeastern Louisiana University School of Nursing**

<table>
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<th>Budget Category</th>
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</thead>
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<tr>
<td>Salaries, Instructional</td>
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<td>Salaries, Classified</td>
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<td>Graduate Assistants</td>
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<td><strong>Departmental Total</strong></td>
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**McNeese State University College of Nursing**

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<th>Budget Category</th>
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<td>Salaries, Classified</td>
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<td>Operating Services</td>
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<td>$3,279</td>
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</table>
a. How will the proposed program affect the allocation of these funds?

The Post Master’s Certificate Programs will not impact allocation of departmental funds.

c. Indicate if additional funds for research will be needed to support the proposed programs.

None

d. Provide estimates of additional cost on the attached form.

A pro forma budget for the Post Master’s Certificate for Family Nurse Practitioner program follows:
**SUMMARY OF ESTIMATED ADDITIONAL COSTS FOR PROPOSED PROGRAM PER EACH ICMSN INSTITUTION CAMPUS SITE FOR EACH PROPOSED POST MASTER'S CERTIFICATE PROGRAM**

Institution: ICMSN (Southeastern, McNeese, UL Lafayette)  
Date: October 2011

**Program/Unit: Graduate Nursing at Each ICMSN Institution**

FTE = Full Time Equivalent (use the institution's standard definition and provide that definition.  
FTE Definition for ICMSN: Based on percentage of faculty member's workload dedicated to the graduate program.

<table>
<thead>
<tr>
<th></th>
<th>FIRST YEAR</th>
<th>SECOND YEAR</th>
<th>THIRD YEAR</th>
<th>FOURTH YEAR</th>
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<td><strong>Graduate Assistants</strong></td>
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<td><strong>Support Personnel</strong></td>
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<td><strong>Fellowships and Scholarships</strong></td>
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<tr>
<td><strong>SUB-TOTAL</strong></td>
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<td>$217,858</td>
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</table>

<table>
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<th>AMOUNT</th>
<th>AMOUNT</th>
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<td>Equipment</td>
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**Amount & Percentage of Total Anticipated From:**

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<th>AMOUNT</th>
<th>%</th>
<th>AMOUNT</th>
<th>%</th>
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</tr>
<tr>
<td>Federal Grants/Contracts</td>
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<td>$00</td>
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<td>State Grants/Contracts</td>
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</tr>
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</table>

* Hire two (2) new faculty @ $80,000 salary plus fringe of $28,928 per ICMSN Institution

**Operations: Fax, telephone, duplication, printing costs, etc.

***Additional library costs
11. Letters of Support

See attachment C.
ATTACHMENT A
MEMORANDUM OF AGREEMENT
AMONG
MCNEESE STATE UNIVERSITY, SOUTHEASTERN LOUISIANA UNIVERSITY, AND UNIVERSITY OF
LOUISIANA AT LAFAYETTE
FOR THE OPERATION OF THE
INTERCOLLEGIATE CONSORTIUM FOR A MASTER OF SCIENCE IN NURSING (ICMSN)

Preamble
The Intercollegiate Consortium for a Master of Science in Nursing (ICMSN) is an academic partnership among three institutions of higher learning offering advanced nursing programs with common specialties. Each institution is authorized to offer the Master of Science in Nursing (MSN) through affiliation with the ICMSN. The collaborative effort supports open mobility and matriculation through the utilization and application of an agreed upon philosophical base. Students are eligible to enroll in program specific courses across the campuses of participating institutions. All courses completed within the consortium are considered resident among member institutions. The outcome generates an educational alliance that promotes teaching and research where resources are shared and quality graduate nursing education is actualized.

Introduction
McNeese State University, Southeastern Louisiana University, and the University of Louisiana at Lafayette have agreed to cooperate in the operation of a consortium to offer graduate education in nursing. The consortium arrangement is intended to make effective use of existing resources and to meet the need for master's level nursing education in southern Louisiana. To this end, the three institutions named above and the University of Louisiana System Board of Supervisors and the Louisiana Board of Regents agree to the following terms and conditions.

Administration
A Council of the Intercollegiate Consortium (CINC) will assure that the policies of the consortium are reflective of the interests of the member institutions and responsive to the needs of the nursing profession. Membership on the CINC will consist of the chief academic officer, the dean/department head of the college/school of nursing, and graduate program coordinator from each participating institution. Department heads will not have voting privileges. The CINC will adopt bylaws to guide its internal operations and will meet annually at participating institutions. The CINC will oversee the operation and management of the consortium. The officers of the CINC will be elected from the membership and will consist of a chairperson, vice chairperson and secretary.

The CINC will be responsible for establishing and revising as necessary, policies for the operation of the consortium. The CINC may appoint whatever committees and committee membership it deems appropriate to ensure optimal functioning of the consortium. Each participating institution, using minimum criteria set by the CINC, shall have jurisdiction over its faculty and program.
The CINC may designate primary responsibility for specific functions to any of the participating institutions as needed and in accordance with consortium bylaws.

Each institution will appoint a program coordinator who shall be an approved member of the graduate faculty of the consortium. The institutional program coordinators will constitute a Coordinating Committee. The Coordinating Committee will meet as needed, but no less than three times a year on a rotating basis between participating institutions and will report to the deans.

**Resources**

Monies generated by tuition, fees and formula appropriations for each course offered in the programs of study will accrue to the institution at which the student is registered. Each institution will be responsible for providing the instruction and resources necessary to assure that its contribution to the consortium is of high quality. Collectively, the participating institutions will be responsible for providing resources sufficient to maintain the quality of its programs at the level necessary to assure receipt and maintenance of professional accreditation.

**Faculty**

Faculty members who teach any graduate program course must be qualified to hold graduate faculty status at their home institution. Collectively these faculty will constitute the graduate faculty organization of the ICMSN.

**Students**

A student admitted to any ICMSN program must meet the standards of admission consistent with the graduate schools of the participating institutions. Students shall be registered at their home institution and shall have a degree plan managed by the appropriate faculty at the home institution. Regardless of the institution in which the student enrolls or registers, the rules and regulations of the institution at which the student is attending class will prevail.

**Curriculum and Awarding of Degrees**

The number of course credit hours and degree requirements for the Master of Science in Nursing are agreed upon by the participating institutions with the approval of CINC. Degrees will be awarded by the student’s home institution.

The CINC will review and recommend action on any proposed changes in the mission and curricula of the consortium.
Effective Date
This Memorandum of Agreement shall be effective upon approval by the University of Louisiana System Board of Supervisors and the Louisiana Board of Regents.

__________________________________________________________
PRESIDENT
MCNEESE STATE UNIVERSITY

__________________________________________________________
PRESIDENT
UNIVERSITY OF LOUISIANA AT LAFAYETTE

__________________________________________________________
PRESIDENT
SOUTHEASTERN LOUISIANA UNIVERSITY

__________________________________________________________
UNIVERSITY OF LOUISIANA SYSTEM

__________________________________________________________
BOARD OF REGENTS

41
Attachment B

ICMSN Organizational Chart

- Louisiana Board of Regents
- Board of Supervisors
  University of Louisiana System
- UL Lafayette
- MSU
- Southeastern
- Council of Intercollegiate Nursing Consortium
  (CINC)
- Coordinating Committee
- Graduate Faculty Organization

September 26, 2011
Attachment C
Letters of Support
January 11, 2012

To Whom It May Concern,

I am writing this letter in support of a Family Nurse Practitioner (FNP) Program at McNeese State University. Our Acute Care Hospital has the need for Family Nurse Practitioner's (FNP's) in several areas. We currently have three Rural Health Care Clinics that require a Family Nurse Practitioner (FNP) due to the pediatric population treated in that setting. We also use Family Nurse Practitioner's (FNP's) in the Emergency Department setting which requires treatment of patients of all ages. In addition, we will have future needs in our Hospitalist Medicine division. Due to growth we will need a FNP to assist Hospital Medicine physicians with in patient care.

As we prepare for the future in healthcare, I believe we will have increased need for Family Nurse Practitioner's (FNP's) to provide academic knowledge and skills to treat patients in the areas of health promotion, disease prevention and management of common acute and chronic illnesses.

Please feel free to contact me at (337) 527-4280 if further information is required or by email at jfruz@wcch.com.

Sincerely,

Jamie Frue, RN, MSN/ MBA
Chief Operating and Nursing Officer
January 5, 2012

Ann K. Carruth, DNS, RN
Interim Dean and Professor
College of Nursing and Health Sciences
SLU 10781
Hammond, LA 70402

Dear Dr. Carruth:

Please allow this letter to enthusiastically support approval of two important initiatives: Post Master's Certificate Family Nurse Practitioner (FNP) and Post Master's Certificate Family Psychiatric Mental Health Nurse Practitioner (PMHNCP) that the Intercollegiate Consortium for a Master of Science of Nursing (ICSMN) are presenting to the LSH and Louisiana Board of Regents.

The Northshore Healthcare Alliance has partnered with the SLU College of Nursing and Health Sciences for over 6 years. As the delivery of healthcare continues to evolve, our hospital partners are realizing a greater demand for a highly skilled Adult Nurse Practitioner to meet the needs of their patients as they expand outpatient clinics and access to other treatment centers. Our collaborative of 7 hospitals, nursing home facilities, and home health agencies, fully supports the FNP and the PMHNCP initiative of the Intercollegiate Consortium.

NPs will be employed in advanced practice and leadership roles. The collaborative model you propose will provide resources to serve the entire state with on-time course offerings.

Many of our staff nurses in the region have received a Masters degree in Adult Nurse Practitioner. This program will allow rapid completion of the educational requirements to sit for another certification, expanding the services needed to meet the increasing demands of the patient population. Your programs have a track record in distance education technologies with a personal commitment to excellence that is unique to most schools I am familiar with.

We welcome the opportunity to work with you on projects to improve the health care of our patient population.

Sincerely,

[Signature]

Jan Robert
Executive Director

An Alliance of:

Behavioral Health Care Communities
Catholic Charities of New Orleans
Catholic Health Services
Catholic Charities of New Orleans
Clairview Regional Medical Center
Loyola Medical Center & fae Hospital
North Carolina Baptist Hospital
Odyssey Health System
Pacific Spirit Hospital
Reading Regional Medical Center
St. Bernard Parish Hospital
St. Mary's Regional Hospital
St. Mary's Medical Center
St. Vincent's Hospital
St. Vincent's Regional Medical Center
TennCare
UnitedHealthCare

36
January 3, 2013

Ann K. Carruth, DNS, RN
Interim Dean and Professor
College of Nursing and Health Sciences
SLU 781
Hammond, LA 70402

Dear Dr. Carruth:

Please allow this letter to enthusiastically support approval of two important initiatives: Post-Master's Certificate Family Nurse Practitioner (FNP) and Post-Master's Certificate Family Psychiatric Mental Health Nurse Practitioner (PMHNP) that the intercollegiate Consortium for a Master of Science of Nursing (ICSMN) is proposing to the U.S. and Louisiana Board of Regents.

The renewed focus on primary care is evident as the plans for health care reform unfold nationwide and specifically in Louisiana. North Oaks Health System has a network of clinics providing primary care as well as a rehabilitation hospital and an urgent care medical center. We recognize an increasing opportunity to provide creative, innovative health care and believe that our organization will benefit from having an opportunity to add nurses with advanced educational preparation in clinical practice. We believe that the opportunity for masters’ prepared nurses to seek expanded nurse practitioner preparation through a post-masters certificate program is important to continue efforts in our region to improve health care.

NPs will be employed in advanced practice and leadership roles. The collaborative model you propose will provide resources to serve the entire state with online course offerings.

Many of our staff nurses in the region have received a Masters degree in Adult Nurse Practitioner. This program will allow rapid completion of the educational requirements to sit for another certification, expanding the services needed to meet the increasing demands of the patient population. Your programs have a track record in distance education technologies with a personal commitment to excellence that is unique to most schools with which I am familiar.

We welcome the opportunities to work with you on capstone projects to improve the health care of our patient population.

Sincerely,

[Signature]

Paula Hymel
SVP/CMO-Patient Services & Outreach

P.O. Box 280 • Hammond, LA 70401 • 985-345-2700 • www.northoaks.org
To Whom It May Concern:

The Intercollegiate Consortium for a Master of Science in Nursing (ICMSN), McNeese State University, Southeastern Louisiana University, and University of Louisiana at Lafayette has afforded me a quality education in the concentration of Adult Health Nurse Practitioner. I am proud to be a graduate of a program that advances the profession of nursing and a program that responds to changes in the healthcare system with the development of timely and needed master's programs that help to meet the healthcare needs of Louisiana's citizens.

The proposed Post MSN Certificate Family Nurse Practitioner program will provide me the opportunity to improve my primary care skills and my marketability as a primary care provider for all age groups. Without the proposed program, I will have to seek to meet my educational goals outside the state of Louisiana.

Thank you for this opportunity to share my support for the proposed Post MSN Certificate programs.

Sincerely,

[Signature]

Afika Dauphiney, MSN, APRN, ANP-BC
December 15, 2011

To Whom It May Concern:

The Intercollegiate Consortium for a Master of Science in Nursing (ICMSON), McNeese State University, Southeastern Louisiana University, and University of Louisiana at Lafayette has accomplished a great deal in advancing the profession of nursing for the state of Louisiana. As the healthcare system in the US and Louisiana changes, the ICMSON has responded with the development of master’s programs that help to meet the healthcare needs of Louisiana’s citizens. The proposed Post MSN Certificate programs will provide an avenue for Louisiana residents to meet their educational goals within the state of Louisiana rather than out of state.

In 2010, the United States Congress passed and the President signed into law comprehensive health care legislation. These laws, the Patient Protection and Affordable Care Act (Public Law 111-148) and the Health Care and Education Affordability Reconciliation Act (Public Law 111-152) are collectively referred to as the Affordable Care Act (ACA). The ACA represents the broadest changes in the health care system since the 1965 creation of the Medicare and Medicaid programs and is expected to provide insurance coverage for an additional 32 million previously uninsured Americans. The need to improve the health care system is becoming increasingly evident as challenges related to both the quality and costs of care persist (2011 Institute of Medicine Report, The Future of Nursing, Leading Change, Advancing Health).

All health care professions are expected to experience robust growth over the next decade, especially in primary health care settings. The demand for primary health care professionals will grow as the United States population ages. Within the geographic region of the consortium schools the demand for family nurse practitioners (FNP) and family psychiatric mental health nurse practitioners (PMHNP) is great.

The need for primary care providers exists in a variety of healthcare settings and will continue to grow. The ICMSON’s proposed Post MSN certificate programs are timely and needed. These certificate programs will provide greater access to primary care for all Louisiana residents.

Thank you for the opportunity to share my support for the proposed Post MSN Certificate programs.

Sincerely,

[Signature]

Rebecca J. Boncato, RN, MSN, MHA
Chief Nursing Officer

1214 Coolidge Street
P.O. Box 32069
Lafayette, LA 70503
(337) 289-7991
lafayettemedical.com
BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

February 14, 2012

Item E.2. Nicholls State University's request for approval of revised statements of Mission, Vision, and Values.

EXECUTIVE SUMMARY

In preparation for reaffirmation of accreditation by the Commission on Colleges of the Southern Association of Colleges and Schools (COC/SACS), Nicholls is requesting approval of its revised institutional statements of Mission, Vision, and Values. As stipulated in the COC/SACS Principles of Accreditation, the University's mission statement must be approved by its respective governing board.

The proposed Mission, Vision and Values statements will guide the University's strategic plan for 2011 through 2016. Several focus groups of faculty, staff, students and outside advisory groups were conducted in their development and the recommendations from each group were reviewed, edited, and discussed until consensus was reached. The resulting statements were submitted to the Executive Council for approval.

Mission

Nicholls State University is a student-centered regional institution dedicated to the education of a diverse student body in a culturally rich and engaging learning environment through quality teaching, research, and service. Nicholls supports the educational, cultural, and economic needs of its service region and cultivates productive, responsible, and engaged citizens.

Vision

Nicholls State University will be the institution of choice for students in the service region and beyond as a result of the quality of programs, the dedication to individual student needs, and the national recognition of unique programs and services.

Values

Nicholls State University supports values that promote citizenship, concern for self and others, and the desire for a better world by embracing its core values:

- Civic Responsibility: We use our time and talents to serve our community.
- Diversity: We embrace unique perspectives that all individuals bring to the learning environment.
- Excellence: We reach for the highest level of achievement in all activities.
- Integrity: We expect fairness and truthfulness in all instances.
- Leadership: As representatives of the university, we embrace our role as leaders.
• Respectfulness: We respect the rights of others and are responsive to the needs of others.
• Responsibility: We are accountable for our actions.

RECOMMENDATION

It is recommended that the following resolution be adopted:

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Nicholls State University’s revised statements of Mission, Vision, and Values.**
January 23, 2012

Dr. Randy Moffett, President
University of Louisiana System
Cubbonbe Building
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Moffett:

Nicholls State University requests consideration and approval of the following item to be placed on the agenda for the February 14, 2012, meeting of the Board of Supervisors for the University of Louisiana System:

Revised Statements of Mission, Vision, and Values for Nicholls State University.

Nicholls State University is under the accreditation of the Commission on Colleges of the Southern Association of Colleges and Schools (COCSACS) and is currently preparing a Fifth Year Interim Report. As stipulated in the Commission on Colleges The Principles of Accreditation, the mission statement is to be approved by the governing board.

In developing the attached statements the University conducted several small focus groups of faculty, staff, students, and outside advisory groups. During each focus group, participants were asked to give views of the direction of the university. The resulting collection of recommendations from the groups were reviewed, edited and discussed again until consensus was reached on wording of each statement. The resulting statements were submitted to the Executive Council for approval.

We are pleased to submit the revised mission statement to you and request your assistance in obtaining its approval by the Board of Supervisors for the University of Louisiana System.

Sincerely,

Stephan T. Hulbert
President

STHad

Attachment

CC: Mr. Larry Howell, Executive Vice President
Dr. Layne Barricieux, Vice President for Academic Affairs
Dr. David Boudreaux, Vice President for Institutional Advancement
Dr. Eugene Dial, Vice President for Student Affairs and Enrollment Services
Mr. Mike Naquin, Associate Vice President for Finance and CFO
Mr. Mike Davis, Assistant Vice President for Facilities
Mrs. Sharon Daigle, Internal Auditor
Dr. Stephen Michot, Faculty Senate President and Faculty Association Representative
Nicholls State University
Strategic Plan 2011-16

Mission
Nicholls State University is a student-centered regional institution dedicated to the education of a diverse student body in a culturally rich and engaging learning environment through quality teaching, research, and service. Nicholls supports the educational, cultural, and economic needs of its service region and cultivates productive, responsible, and engaged citizens.

Vision Statement
Nicholls State University will be the institution of choice for students in the service region and beyond as a result of the quality of programs, the dedication to individual student needs, and the national recognition of unique programs and services.

Values
Nicholls State University supports values that promote citizenship, concern for self and others, and the desire for a better world by embracing as its core values:

- **Civic Responsibility**: We use our time and talents to serve our community.
- **Diversity**: We embrace unique perspectives that all individuals bring to the learning environment.
- **Excellence**: We reach for the highest level of achievement in all activities.
- **Integrity**: We expect fairness and truthfulness in all instances.
- **Leadership**: As representatives of the university, we embrace our role as leaders.
- **Respectfulness**: We respect the rights of others and are responsive to the needs of others.
- **Responsibility**: We are accountable for our actions.
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

February 14, 2012

Item E.3. University of Louisiana at Lafayette's request for approval of a Proposal for a Bachelor of Arts degree program in Music.

EXECUTIVE SUMMARY

University of Louisiana at Lafayette is requesting approval of a proposal for a Bachelor of Arts (BA) degree program in Music. (The related Letter of Intent was approved by the Board of Supervisors on October 27, 2011 and by the Board of Regents on January 25, 2012.) The proposed BA in Music will offer concentrations in Music Business and Traditional Music – concentrations that are designed to train students outside of the currently taught areas of classical music and jazz. Students with a variety of musical backgrounds who are interested in an alternative to a conventional performance-based degree will find this proposed program appealing. There are currently no public universities in Louisiana that offer this type of program.

The State of Louisiana is committed to building the music industry and related entertainment industries. The United States Department of Labor estimates that jobs for musicians will grow eight percent from 2008-2018. The proposed Bachelor of Arts degree in Music will contribute to the demand for a more professional and trained labor force in this industry as graduates will be eligible for employment in arts management, concert promotion, music/video production, and related fields. The proposed program is endorsed by Louisiana Economic Development (LED) in addition to others involved in the music industry.

The creation of a BA in Music will complement the Dr. Tommy Comeaux Eminent Scholar Endowed Chair in Traditional Music that was established at UL Lafayette in 2008. The proposed degree will also facilitate retention as those students who may not have the talent or skills to complete a rigorous conservatory style of instruction on a musical instrument will find that the BA in Music provides an alternate route to a desired degree.

The proposed 120-hour degree program is comprised of the general education core curriculum with each concentration consisting of basic areas of instruction. The proposed Music Business concentration curriculum consists of specialized music business courses, general business courses, and music skills. The Traditional Music curriculum is comprised of general electives, musicianship and performance, and music electives.

Given the number of inquiries about a music program at UL Lafayette, it is projected that the proposed program will have a significant audience. Initial estimates by the University show enrollment commencing with five students in the program's inaugural year and growing to 60
students per year by the end of year five. Completers are estimated at four in year four and nine by the end of year five.

It is estimated that minimal funds will be required to start and operate the program, all of which would be covered by program tuition. The School of Music and Performing Arts currently offers a well-established and robust undergraduate curriculum whose existing courses would form a broad foundation in the proposed degree program. The program’s relatively few “new” courses would be taught by a mixture of current faculty and one additional FTE line which will be staffed with adjunct personnel. No new facilities or equipment would be needed to initiate the program as existing classroom and office space will be utilized.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for a Proposal for a Bachelor of Arts degree program in Music.
January 25, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 North Third Street, Suite 7-300  
Baton Rouge, LA 70802  

Dear Dr. Moffett:  

This is to request approval to offer a new program, the Bachelor of Arts Degree in Music, with concentrations in Music Business and Traditional Music.  

Please place this item on the agenda for consideration at the February, 2012 meeting of the Board of Supervisors.  

Sincerely,  

[Signature]  

E. Joseph Savoie  
President  

Attachments
LOUISIANA BOARD OF REGENTS

REQUEST FOR AUTHORITY TO OFFER A NEW PROGRAM

SUBMIT 1 PRINTED COPY AND 1 ELECTRONIC VERSION (EMAIL or DISK)

Name of Institution Submitting Proposal
University of Louisiana at Lafayette

Specific Degree to be Awarded Upon Completion
B.A. in Music

Recommended 2010 CIP Taxonomy
CIP 500901

Date to be initiated
Fall 2012

Name of Department or Academic Subdivision
School of Music and Performing Arts

Responsible for the Program

Name, Rank, and Title of Individual Primarily
Responsible for Administering the Program
Dr. Garth Alper, Director, School of
Music and Performing Arts

Date Approved by Governing Board

Date Received by Louisiana Board of Regents

Academic Affairs Committee Review

Board Action (Nature of Action)*

Date of Board Action

* Prior to final action by the Board of Regents, no institution may initiate or publicize a new program.
1. Description

a. Title, degree/certificate level, description, and objectives of the proposed program.

Bachelor of Arts Degree in Music, 50.0901

The fundamental objective is to introduce an interdisciplinary degree program with two unique and complementary concentrations that will prepare students to be leaders in emerging fields. The proposed Bachelor of Arts degree in Music will offer concentrations in Music Business and Traditional Music—concentrations that are designed to train students outside of the currently taught classical and jazz areas. Students with a variety of musical backgrounds, who are interested in an alternative to a conventional performance-based degree, will find this proposed program offers such options. There are no public university programs in the state of Louisiana to serve this large pool of potential students.

Objective: Music Business Concentration

Students involved in the B.A in Music with the Music Business concentration will gain employment in arts management, concert promotion, music/video production, contract negotiations, music retail, and a number of other related fields. Since the music business industry constitutes a rapidly growing field in higher education nationally, some graduates of our program will be interested in pursuing graduate degrees to teach at the university level.

Objective: Traditional Music Concentration

The goal of the B.A. in Music with the Traditional Music concentration is to create an academic foundation for students interested in Louisiana-based styles (Cajun, Zydeco, etc.) and other traditions which are, by and large, learned by “ear.” The degree program will be attractive to a wide-range of students, from those with little performance experience to professional musicians. The program will also accommodate academically motivated students who are more interested in the study of traditional music as an area for research or advocacy. Graduates of this concentration will be able to work in the music industry or public sector as experts of traditional music genres, and to continue their studies in graduate professional school (business, law) or in doctoral programs in ethnomusicology or related social-science fields. They will also be positioned to contribute to the preservation and promotion of traditional music which contributes significantly to Louisiana’s cultural economy.

b. List and describe the program curriculum (i.e., required courses), in sequence or term by term. Indicate new courses by an asterisk (*). Include any special requirements (internships, comprehensive examination, thesis, dissertation, etc.).

Curriculum sheets for the two concentrations can be found at the end of this proposal.

Content—Basic Structure: Music Business Concentration

Beyond the general education core curriculum, the music business concentration consists of three basic areas of instruction: (1) specialized music business courses (marketing, merchandising, digital applications, entertainment law, etc.); (2) general business courses (economics, accounting, etc.); and (3) music skills (music theory, performance on an instrument and in an ensemble, audio recording, etc.).
Content – Basic Structure: Traditional Music Concentration

Similarly, the Traditional Music curriculum is comprised of courses from three primary areas: (1) general studies/general electives (anthropology, folklore, foreign languages, etc.), many of which will support the field of study; (2) musicianship (keyboard skills, music theory, etc.); and (3) performance and music electives which support the Traditional Music concentration.

These two concentrations are particularly well suited to support and benefit from each other. Some classes between them will be shared, and having students and faculty working side-by-side will produce many symbiotic results. For example, music business students can gain experience with our unique culture and heritage, and work on promoting projects developed by traditional music students, and traditional music students can learn to record and promote their music globally, advancing their careers onto a fast trajectory to success.

c. Describe how the proposed program will be offered, e.g., traditionally, online, via interactive video, hybrid, etc. Discuss possibilities for a cooperative program, cross-enrollment options, or other manners of sharing/extending resources and access.

Music Business Concentration

The courses in the Music Business concentration will initially be offered in traditional face-to-face mode. Over time we plan to explore hybrid and online courses in order to reach a wider group of students around the state, nation, and abroad. Louisiana has a unique culture and music business opportunities that are of interest to individuals spread throughout the world.

Both the Music Business concentration and the Traditional Music concentration will collaborate on activities and cross-enrolled courses with the Moving Images documentary program, the Visual Arts department, and the Moody College of Business. In addition, we will be partnering with KRVS (our campus NPR-affiliate radio station) and the Acadiana Open Channel (a public access television production facility downtown) to involved students in a variety of professional environments and real world projects.

Traditional Music Concentration

Once the Traditional Music program is established, individual courses required for the major may be offered online, especially those that are also open to non-majors and that have significant demand for online enrollment, such as MUS 350, Cajun and Zydeco Music.

Opportunities for Traditional Music students in cooperative education exist especially in the non-profit sector with major festivals such as Festival International and Festivals Acadiens et Créoles and other presenters of traditional music like the Acadiana Center for the Arts (Louisiana Crossroads) and Louisiana Folk Roots. With respect to cross-enrollment and sharing resources, the Traditional Music B.A. includes offerings from other departments due to its interdisciplinary nature. Coursework in anthropology, folklore, and ethnic studies are all necessary components of the program. The presence of traditional music students in these classes will serve to raise the awareness of the importance of local indigenous music among the other students in those classes as well among the faculty who teach them.
Another example of interdisciplinary cooperation is the BORSE Traditional Enhancement proposal for a field recording class that was submitted last October. This proposal calls for the creation of a new course that would be cross-listed in several departments (Anthropology, English, History, Music) and would be taken by students in all those departments in preparation for fieldwork experiences in more advanced courses and research projects. Field recording equipment purchased with grant funds for the course would therefore be used by students in all of the participating departments, and faculty would also be shared in a team-teaching format.

Other Collaborations

In the past, students from community college programs such as Delgado College in New Orleans and South Louisiana Community College in Lafayette who were interested in continuing their studies in the School of Music have not been able to complete the Bachelor of Music degree in a timely manner due to requirements such as four years of private lessons and ensembles. The Bachelor of Arts program will allow for new collaborative 3+3 or 2+2 programs where students can take the first one or two years of higher education at a community college and then finish a B.A. in traditional music or music business at UL Lafayette.

Lafayette is the hub of regional music in South Louisiana. It is within striking distance of music centers such as New Orleans and Houston. There are numerous local festivals of Cajun, Creole, Zydeco, jazz, bluegrass, and world music in the city, and music venues such as the Blue Moon Saloon, Grant Street, the Blue Dog Cafe, and Atmosphere, providing students a wide range of possibilities for involvement in real world situations. We plan to involve students in off-campus events in order to put them into contact with musicians working in the community. This will give them opportunities to apply their skills and knowledge, to develop a network of contacts, to contribute to the development of traditional music and music business infrastructure in the state, and to begin to develop their own entrepreneurial and cultural niches.

We will also pursue partnerships for cultural activities with the Acadiana Arts Council, the Louisiana Crossroads series, Louisiana Folk Roots, the Lafayette tourism office, Vermillionville (a folk life and heritage park), Acadian Village, and the Acadian Cultural Center. Business opportunities will be aided by our relationship with the Lafayette Economic Development Authority, the LITE Center, the Lafayette Entertainment Initiative, and Le Centre International de Lafayette.

\[d. \text{Furnish documentation of the approval of the proposed program by the institution's Governing Board.}\]

The LOI was approved by the Board of Supervisors on October 27, 2011. The Board of Supervisors will consider the full proposal at its February 2012 meeting.

2. Need

\[a. \text{Describe how the proposed program fits within the institution's existing role, scope and mission.}\]

The Dr. Tommy Comeaux Eminent Scholar Endowed Chair in Traditional Music was established at UL Lafayette in 2008. The School of Music and Performing Arts hired Dr. Mark F. DeWitt in 2010 to be the inaugural holder of the Chair. The mission of the Chair is to stimulate interdisciplinary research on the
foundations and diversity of traditional music worldwide and to advance the preservation, instruction, and performance of traditional music with an emphasis on traditions that have developed in Acadiana. Programs administered by the Chair include artist residencies, a graduate assistantship, concerts, symposia, and adjunct instructors in traditional music performance. DeWitt is an ethnomusicologist and author of *Cajun and Zydeco Dance Music in Northern California: Modern Pleasures in a Postmodern World*, and he continues his research on Cajun and Creole music.

The creation of a B.A. degree in Music with a concentration in Traditional Music is of the utmost relevance to the Comeaux Chair in Traditional Music. With the advent of the chair comes an extraordinary opportunity to create a degree program that can help the School of Music and Performing Arts become an internationally known center of learning. The creation of a degree in Traditional Music is one of the mandates of Dr. DeWitt’s position and of special interest to the community donors who endowed the Chair.

The B.A. in Music with concentrations in Music Business and Traditional Music will further the mission of the University in numerous other ways. One of UL Lafayette’s “value” statements is to foster “an informed appreciation for and desire to contribute to our culturally rich and unique community, which simultaneously embodies a progressive spirit of creativity, a dedicated work ethic, a resilient value for family, and a robust joie de vivre.” A program such as the one proposed is vital to our successful commitment to this value.

The italicized excerpts below come from the University of Louisiana 2009-2014 Strategic Plan ([http://www.louisiana.edu/Faculty/Senate/Bruderfiles/Strategic.pdf](http://www.louisiana.edu/Faculty/Senate/Bruderfiles/Strategic.pdf)), and are followed by explanations of how the proposed degree will facilitate this plan.

Section 1. A “To raise awareness and enhance the visibility of our institution.” Both concentrations will attract well-known recording artists to the campus for concerts, clinics, workshops, and other high-visibility events. Such events bring attention through print and electronic media throughout Louisiana and the nation.

Section 1. A “recruit students with increasingly stronger academic preparation, credentials, and talents.” The Traditional Music degree will be recruiting from the ranks of local traditional musicians. Many of these potential students are brilliant artists, yet have no place to adequately study their art form in a university setting. Additionally, these high-visibility programs will attract students to programs of all types across the university, similar to how strong athletic programs serve a recruiting function for their institutions. This strategic imperative also articulates with the State’s recently developed “Master Plan” for post-secondary education as developed by the Board of Regents.

Section 2. A “To create a meaningful first-year experience; bond students with others through learning communities.” The establishment of a community of students who play traditional music on campus, for themselves and for other students in a variety of settings, will create and strengthen learning communities. As part of their studies, Music Business students will be promoting the work of the Traditional Music majors, strengthening the bonds among diverse music student groups. Many highly successful performing groups (e.g., Pine Leaf Boys) have already been born on the campus of UL Lafayette without any formal encouragement, incentive or outlet. And there are many professional musicians on campus teaching in non-arts disciplines but willing and able to support program development.

Section 2. C “To increase the number of students graduating.” There are many students pursue the Bachelor of Music degree for which the program is not a suitable match. For those students who may
not have the talent or skills to complete the rigorous conservatory style of instruction on a musical instrument, or play in an elite ensemble, the B.A. will act as safety net that will allow them to complete a liberal arts (as opposed to a professional) degree in music. In addition, both the Music Business and Traditional Music concentrations will attract more “new” students as well, leading to a greater number of graduates in the future.

Section 5.B “To ensure our students are poised to face major challenges of the 21st century.” Both concentrations will provide students with verbal communication and refined critical thinking skills as well as a breadth of education in disciplines outside of music. This will allow them to understand their place within the world’s diversity of musics and articulate their perspectives to the media, businesspeople, and with whomever else they interact.

Section 6.A “Develop brand recognition of, preference for, and loyalty to the University, publicize high-profile (signature) initiatives, research contributions and academic programs.” By creating two in-demand programs that do not exist at any other Louisiana public university, the University’s initiative to create a strong brand will be strengthened. Both programs have great potential to become signature academic programs.

Section 6.C “Improve alumni relations through the creation of engagement opportunities.” Lafayette is considered a center of Cajun and Creole culture. As such, many of its alumni and key supporters are steeped in its music. A program in Traditional Music will offer outreach opportunities such as concerts and workshops that will strengthen the bonds between the University and the community.

Section 8.A “Fostering economic and community development; To support internal stakeholders working to generate a positive economic, scientific, cultural, or social impact.” Leaders from the business and arts community will be employed as guest artists, guest lecturers, and adjunct instructors. Through such interaction, graduates of the programs will bring new sets of skills and knowledge to their jobs, fostering economic and community growth. The program will also serve Lafayette Economic Development Authority’s incubation and accelerations labs (the Opportunity Machine and the Switch) by making resources available and working with incubated clients in the music industry.

The vision of the College of the Arts is to create a bridge between the arts and cultures of the world and the unique context and traditions of Acadiana. The School of Music and Performing Arts will be in an excellent position to do so, by combining studies in traditional music and music business with its existing programs in jazz performance, classical performance, music production, and music education.

b. Has the proposed program, or a similar one, been offered at the institution previously? (If yes, give reasons for the termination of the earlier program.)

No

c. List similar programs offered at other institutions (public and private) in Louisiana. If a graduate program is requested, indicate similar programs in neighboring states.

Music Business:
Loyola University: Bachelor of Science in Music Industry Studies

Traditional Music:
none
d. If similar programs exist in Louisiana, why is an additional program needed? Indicate manpower needs, including interest on the part of industry, academia, governmental agencies, or other institutions.

While there are some similarities to the Loyola program, there are crucial distinctions:

- Loyola University is a private institution. There is a need for, and a great interest in, a state university Music Business program. The proposed degree will serve a large pool of potential students for whom a private institution’s costs are prohibitive.
- There are considerable differences between the proposed Bachelor of Arts in Music Business and Loyola’s Bachelor of Science in Music Industry Studies. We considered, and decided against, the Bachelor of Science as a means to house the proposed degree. Unlike the Loyola degree, the Bachelor of Arts degree will be accredited through the National Association of Schools of Music, and as such will have essential music classes. In researching these degrees, we concluded the B.A. would better prepare students for job opportunities in the music business. Most successful music business people have some music skills, and the B.A. allows for more balance between music business classes and music skills classes.

Music Business Concentration

Competition for jobs among musicians is very strong. Talent alone is no guarantee of success; one also needs motivation and dedication. Musicians need extensive and prolonged training and practice to acquire skills and knowledge necessary to interpret music at a professional level. The United States Department of Labor estimates that jobs for musicians will grow eight percent during the 2008-2018 decade. However, we expect that a more professional and trained labor force will improve the outlook and stimulate demand and commerce opportunities for live and recorded music in the State—a key component of Louisiana’s cultural tourism initiatives. Musicians rely on agents and managers to find performing engagements, negotiate contracts, and develop their careers. There are currently not enough professional managers and booking agents in Louisiana. This reduces the opportunities for musicians to make careers out of music, which depresses the State’s representation and mitigates the number of cultural ambassadors representing the state both domestically and abroad. While in the time period since Katrina there have been efforts to incubate musicians to manage their own workload, intellectual property and compensation structures, such efforts alone have been inadequate to stimulate a noticeable difference. In this program, we can engage in community outreach to collaborate with and enhance the efforts of the nonprofits working in this arena.

The Music Business program will also teach students about twenty-first century technology and the new channels for entertainment it offers. The Internet and other new forms of media are providing independent musicians with alternative methods for distributing music, and Louisiana musicians need to be as tech-savvy as those of other regions. One of the State’s Blue Ocean initiatives is digital media development. School of Music students are already involved in composing music for films in UL Lafayette’s Moving image Arts program and music for video games developed in our strong computer science program. Lafayette has made a significant investment in fiber optic infrastructure to speed Internet access, which has begun to attract entrepreneurs such as Scott Eric Olivier, who has moved here from Los Angeles to base his Internet audio file storage business. Students interning and graduating from the Music Business program will add to a trained workforce, ready to help small businesses such as Mr. Olivier’s, and create their own innovative companies.
The State of Louisiana is committed to building the music industry and related entertainment industries. The office of the new Sound Recording Music Business Incentive has generated approximately 50 Sound Recording investment tax incentive applications for music production, with projections of over $3 million in investment. New or expanding studio infrastructure development is projected to be over $27 million. Much like the state’s highly successful film program, the tax credit rebate is designed to boost recorded music production development. This will develop a strong capital base for music production in Louisiana in order to achieve a sustainable, self-supporting industry. Louisiana is famous for its deep culture of creative musicians and artists, and for being the home of numerous traditional American music genres. The state is expanding its support of quality studios to help produce exceptional recordings.

**Traditional Music Concentration**

The Acadiana region is widely known for its music culture, encompassing a number of related vernacular genres including Cajun dance music, country music, swamp pop, blues, and zydeco, as well as older forms that have very few practitioners remaining. Music is an integral part of what makes southwest Louisiana a destination for tourists who come to dance at local venues and festivals such as the Southwest Louisiana Zydeco Festival in Plaisance, Festivals Acadiens et Créoles and Festival International in Lafayette, and many others that are documented to produce significant economic impact on the region. Evidence of music’s iconic power in the branding of the State and of the University is pervasive.

Louisiana Workforce Commission estimates there are currently over 4,000 workers employed in the State of Louisiana in the performing arts fields and over 8,000 in specialty retail to specifically include music. The Bureau of Labor Statistics Office of Employment Statistics for the State of Louisiana, a source which reports SOC 27-xxxx positions with a greater level of refinement than does the LWC, estimates over 600 musicians are employed in stable, full-time positions in the state (in SOC codes 27-2041, 27-2042, and 27-2099; [http://www.bls.gov/sae/]). Specific “new” job creation estimates over the 2008-2018 timeframe are reported in the table below for additional positions for which graduates would be eligible.

<table>
<thead>
<tr>
<th>SOC Code</th>
<th>Job Title</th>
<th>Annual New Demand through 2018 in Louisiana</th>
</tr>
</thead>
<tbody>
<tr>
<td>41-1011</td>
<td>First-Line Supervisors/Managers of Retail Sales Workers</td>
<td>780 (growing at 5%)</td>
</tr>
<tr>
<td>11-2061</td>
<td>Marketing Managers</td>
<td>30 (growing at 1%)</td>
</tr>
<tr>
<td>11-3061</td>
<td>Purchasing Managers</td>
<td>30 (growing at 3%)</td>
</tr>
<tr>
<td>25-1121</td>
<td>Art, Drama, and Music Teachers, Postsecondary</td>
<td>70 (growth estimates not reported)</td>
</tr>
</tbody>
</table>

Source: Louisiana Workforce Commission (http://www.laworks.net/labormarketinfo/lwc_employmentprojections.asp)

Notably, the skill set learned in this program would also be generalizable to a myriad of non-music industry positions, such as general retail management, contract negotiators, purchasing agents and anthropologists.

e. If a graduate program is requested, indicate:

i. State, regional, and national need in the field for more graduates. Cite any pertinent studies or national and state trends.
A graduate program is not requested.

**ii. Are there possibilities for cooperative programs?**

N/A

f. If this program is approved, will its approval result in the termination of phasing out of existing programs? That is, could this program be considered a replacement program?

These proposed programs are not considered replacement programs. No current programs will be phased out.

g. Describe how the proposed program will further the mission of the institution and support initiatives identified in the Board of Regents' Master Plan for Public Postsecondary Education in Louisiana: 2011.

A full discussion of how the proposed program will further the mission of the institution can be found in section 2.a of this document.

The 2011 Master Plan reaffirms and expands the State's commitment to developing a stronger and more effective postsecondary education system in support of Louisiana's economy. It addresses the challenge to provide what the State, its communities, its businesses and its residents need - more college-educated men and women who are prepared to contribute to the economy, culture and general societal well-being of Louisiana.

As stated, the fundamental objective of the B.A. Music program is to introduce an interdisciplinary degree program with two new and unique complementary concentrations that will prepare students to be leaders in emerging fields. The program addresses Goal 1 of the Master Plan, which is to “increase the educational attainment of Louisiana’s adult population to the Southern Regional Education Board States’ average by 2025.” Objectives 1-6 and 1-7 are particularly targeted. Objective 1-6 is to “increase the rate and number of students earning a postsecondary credential.” Objective 1-7 is to “develop a skilled workforce to support an expanding economy.”

3. Students

**a. Project the enrollment and estimate the number of graduates expected for the proposed program for the first five years by level of student and with a justification for the projections.**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected graduates</td>
<td>5</td>
<td>15</td>
<td>30</td>
<td>45</td>
<td>60</td>
</tr>
</tbody>
</table>

These projections were based on discussions with the heads of similar programs at out-of-state universities and colleges.

**b. Indicate the source of students from existing programs or students who might not otherwise be**
attracted to the institution.

Music Business programs have become growth agents at the universities where they have been created. The UL Lafayette School of Music and Performing Arts office fields calls and emails from students throughout the year inquiring as to whether we offer a music business degree. If we are unable to steer these inquirers into another music or non-music degree, the University loses potential students.

In the first three semesters after his hiring as the first holder of the Dr. Tommy Comeaux Endowed Chair in Traditional Music, Mark DeWitt has introduced traditional music courses as part of the music minor. The Traditional Music Ensemble had nine students in Spring 2011 and six for Fall 2011, with the appropriate mix of instruments to play Cajun dance music. The ensemble works to learn shared repertoire and plays two or three public events per semester. Fiddle and button accordion classes were offered for the first time in Fall 2011; the fiddle class hit its enrollment limit of 15 and the accordion class grew to eight students. Given that these courses are quite new and that most students are taking them as free electives, interest would appear to be quite strong.

In any given year, it is also the case that some well-known young musicians in the community are (unbeknownst to most) students at UL Lafayette. Some of the ensemble students already play professionally with their own bands and we know of other UL Lafayette students (Chris and Mike Stafford of Feufollet; Christine Balfa of Banjo Catin, Sarah Jayde Williams of Hadley J. Castille and the Sharecroppers, Brazos Huval of Steve Riley and the Mamou Playboys, Nathan Williams Jr. of the Zydeco Big Timers, to name a few) who already perform and tour at a national/international level. Given the right opportunity, these artists/students could represent the University extremely well. With a B.A. in Music with special “emphasis” (to use NASM terminology) in Traditional Music in place, the next generation of up-and-coming musicians would have the opportunity to follow their passion in their college career and at the same time bring recognition to the University and to the State.

As discussed earlier, there are many students who start out in pursuit of the Bachelor of Music degree for which the program is not a suitable match. For those students who may not have the talent or skills to complete the rigorous conservatory style of instruction on a musical instrument, or play in an elite ensemble, the B.A. will act as safety net that will allow them to complete a liberal arts (as opposed to a professional) degree in music.

c. What preparation will be necessary for students to enter the program?

Students who have the academic credentials for acceptance into the University will need little additional preparation to enter the program. Students will be required to attend an entrance audition and take a music theory exam for class placement purposes. A minimal knowledge of a musical instrument will be beneficial to a student entering the program, but students with little or no musical background will be placed into introductory classes. (The more rigorous audition for acceptance into the Bachelor of Music program will remain in place for students interested in pursuing the degree with a stronger performing component.)

d. Provide enrollment data for closely related programs currently offered at the institution. If the proposed program is an expansion of an existing program, give the past four years’ enrollments in existing programs by level, and number of degrees granted.
Closely related programs average enrollment over last 5 years:

<table>
<thead>
<tr>
<th>Program</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Music</td>
<td>98</td>
</tr>
<tr>
<td>Masters of Music</td>
<td>58</td>
</tr>
<tr>
<td>Bachelor of Music Education</td>
<td>45</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>201</strong></td>
</tr>
</tbody>
</table>

The proposed program [B.A.] is not an expansion of an existing program.

*If a graduate program is requested, indicate sources of financial support for students.*

N/A

4. Faculty

*a. List the present faculty members who will be most directly involved in the proposed program. Indicate for each faculty member: name; date of appointment; present rank; degrees (by field) and the institutions granting them; present credits, contact hours, and student credit hours produced and other assignments.*

Music Business:

**Dr. Robert Willey**, Associate Professor; date of appointment: August 2002; Coordinator of Music Media
Present Credits: 11; Present Contact Hours: 12.5; Student Credit Hours: 158

Degrees:
- Ph.D.: University of California, San Diego-Theoretical Studies (Music), 1990
- B.A.: University of North Texas-Music, Music, 1979

Classes Taught: MUS 238, Music Industry
  - MUS 275, Intro to Music Technology
  - MUS 277, Music Synthesis II
  - MUS 375, Recording Techniques I
  - MUS 377, Recording Techniques II
  - MUS 422, Digital Editing
  - AMUS 180/380, Jazz Combo III

Traditional Music:

**Dr. Mark DeWitt**, Professor; date of appointment: July 2010, Dr. Tommy Comeaux Memorial Eminent Scholar/BOSSF Endowed Chair in Traditional Music
Present credits: 10; Present contact hours: 11; Student Credit Hours: 59

Degrees
- Ph.D.: University of California, Berkeley-Ethnomusicology, 1998
- M.A.: University of California, Berkeley-Ethnomusicology, 1992

Classes Taught: MUS 364, Music Appreciation: Music of the World
MUS 565, Topics in Ethnomusicology  
AMUS 160, Traditional Music Ensemble  
MUS 319, Songwriting  
MUS 360, Cajun and Zydeco Music  
MUS 450, Traditional Musics of North America

b. Calculate the present student-faculty ratio in the subject matter field or department in which the proposed program will be offered. The basis for this calculation should be full-time equivalent students and faculty and should be computed based on all students taught rather than the student majors or other related groupings.

For Spring 2011: Total student to FTE Faculty ratio = 68.8 (2,157/31.5)

c. Project the number of new faculty members needed to initiate the proposed program for each of the first five years. If the proposed program will be absorbed in whole or part by present faculty, explain how this will be done.

The School of Music & Performing Arts is in a position to offer the Bachelor of Arts with concentrations in Music Business and Traditional Music with minimal new funds to cover adjunct salaries. The School of Music & Performing Arts currently offers a well-established and robust undergraduate curriculum in the form of the Bachelor of Music degree. Thus, full-time faculty already teach many of the classes needed to fulfill the requirements for the new programs. For the first five years of the program, it is expected that the seven new classes found in the Music Business concentration could be taught by a combination of current faculty and less that one FTE. adjunct. The additional adjunct salaries for the Traditional Music instruction will be covered by the Dr. Tommy Comeaux Endowed Chair program, which already includes a budget of at least $1,000 a year for one-time honorarium costs and approximately $4,000 for artist residencies. Additional costs for the B.A. program for adjunct instruction will come mostly in the form of paying instructors to give additional individual lessons (at $50/hour) and additional sections of the Traditional Music Ensemble (at $1,500 per semester). The Endowed Chair budget is in a position to absorb these costs.

d. Explain if recruiting new faculty members will require an unusual outlay of funds or unique techniques. For example, will a special chair of instruction be required to attract a nationally recognized person?

No unusual outlay of funds or unique techniques will be needed to recruit new faculty. Local expertise is readily available and willing to deliver instruction when full-time UL Lafayette faculty is unable to do so.

e. Describe involvement of faculty, present and projected, in research, extension and other activities and the relationship of these activities to the teaching load.

Faculty vitae accompany this proposal.

Adjuncts instructors are generally not expected to do research, extension, or other activities as part of their work loads.

f. If a graduate program is requested, indicate:
i. For present faculty, areas of specialized competence related to the new program. (List
publications and their nature as well as direction of theses and dissertations.)

N/A

ii. For proposed new faculty, qualifications and/or strengths needed.

N/A

5. Library and Other Special Resources

a. Are present library holdings in related fields adequate to initiate the proposed program?

The library's current collections include adequate holdings of books on the subjects of the music
industry and music technology. Due to this collection, there is no need for an up-front infusion of new
funds for books.

With the collection that has been built up over the years to support music research in the Folklore
program, such as the Cajun Creole Music Collection (with over 5,000 recordings) and related books,
along with basic reference sources such as the *New Grove Dictionary of Music and Musicians* (2nd
edition, 29 volumes,) and the *Garland Encyclopedia of World Music* (10 volumes), Dupre Library has
adequate resources to support the traditional music major at the outset.

Dupré Library also offers e-resources that would support the new degree. There is easy online access to
the library catalog and to important electronic resources such as the Humanities Index, OCLC Worldcat,
Lexis-Nexis Academic Universe, Dissertation Abstracts, and other indexes. We recently enjoyed a
significant upgrade in our electronic resources when our JSTOR (Journal Storage, an online archive of
scholarly journals) subscription was expanded to include music journals.

b. Will the library holdings need to be expanded and improved to meet program needs of the
program in the first five years? If so, what types will be needed: books, periodicals, reference
books, primary source materials, etc.?

No expansion/improvement of holdings will be needed in the first five years.

c. Do other institutions have library resources being used or available to faculty and students for
the proposed program?

What library resources that are available can be accessed through interlibrary loan and the LOUISiana
Digital Archive. The LOUISiana Digital Archive has over 140,000 items in its online library. John Snyder, of
Loyola University, has developed an extensive, open resource for music business students
(ArtistsHouseMusic) with which Dr. Willey has been involved. For the Traditional Music program,
extensive resources are available through:

- Center for Louisiana Studies extensive collection
• Dupre Library's Cajun and Creole Music Collection
  (http://library.louisiana.edu_SPEC/CCM/index.shtml)

• Center for Cultural and Eco-Tourism, and their archives
  (http://ccet.louisiana.edu/91.0%20Folklore_Archives/%20Historical_Background.html)

d. Indicate or estimate total expenditure for the last two completed fiscal years in library acquisitions for the subject matter fields or departments in which the proposed program will be offered, or which are related to it.

Dupre Library’s total expenditures on online databases that include music-related materials, including its membership to the statewide LOUIS consortium, are $850,000 annually. These databases include online access to many journals relevant to traditional music and music business, but the cost of individual titles is not itemized. Of these databases, Oxford Music Online, is specific enough to mention in this context and has its own price point. Dupre Library also subscribes to approximately fifty additional music-related periodicals either directly or as a result of an institutional membership in an organization like the Society for Ethnomusicology. The $5,000 annual cost for these subscriptions includes several serials that occasionally have articles of interest to the proposed programs, while the total expenditures on titles primarily devoted to traditional music and music business were less than 10% of that total. For one time purchases of books and recordings, most of the expenditures ($5,000) were made on recordings to add to the Cajun and Creole Music Collection, one of Dupre Library’s special collections, and came out of a restricted fund set aside for that purpose.

Here then are estimated library expenditures for the period July 1, 2009 to June 30, 2011 (two fiscal years). Hence, the most inclusive estimate of how much is spent to bring music-related materials to our University's library, the total would be as follows:

$ 5,750 Monographs and recordings
$ 10,000 Serials (all music-related)
$852,355 Online database (all music-related)

$868,105 Total for two-year period

Considering only the marginal costs most directly related to the proposed programs, the total would be as follows:

$ 5,750 Monographs and recordings
$ 600 Serials (Trad Music and Music Business related)
$ 3,740 Online database (Oxford Music Online)

$10,090 Total for two-year period

e. Project library expenditures needed for the first five years of the proposed program.

Necessary library expenditures above current levels will be minimal. Extensive music industry information is now available online. Sources of information on traditional music of Louisiana can be found in Dupre Library (see “c.” above).
f. What additional special resources, other than library holdings, will be needed?

The traditional music program plans over time to accumulate an inventory of instruments to loan out to students. For the degree program, it will be expected that students will own their own instruments, especially their primary instrument. The purpose of the instrument inventory will be to serve the non-major population, some of whom may decide to switch majors to traditional music and majors studying a secondary instrument such as a fiddler taking the accordion class. Some additional ensemble equipment, such as amplifiers and a portable sound system, may also become necessary in the future. We plan to write grants to defray some or most of these expenses. Departmental funds will also be allocated for these purposes.

g. If a graduate program is requested, indicate:

i. Special library resources needed to offer a program of quality.

N/A

ii. How do library resources deemed desirable compare to other institutions with similar programs that are high quality? Cite specific comparisons of other institutions.

N/A

6. Facilities and Equipment

a. Describe existing facilities (classrooms, laboratories, offices, etc.) available for the proposed program.

Angelle Hall, the music building, covers 56,000 square feet and houses 23 faculty offices, a multi-media studio (funded by BORSF grant), postproduction studio, electronic music/film scoring studio, auditorium control booth, two piano labs, Music Education lab, two smart classrooms, two regular classrooms, Music Resource lab, 820 seat auditorium, 105 seat choral room, two large rehearsal spaces, percussion wing, and administrative offices.

The traditional music ensemble, fiddle and accordion classes currently meet in regular classrooms, which are sufficient for their needs. Angelle Hall has two smart classrooms with computers, projectors, as well as wireless Internet connections. The band program has instrument lockers with some excess capacity, also in Angelle Hall.

The University also houses the recently renovated studios of KRVS-FM in Burke-Hawthorne Hall, one block from Angelle Hall. These studios include a recording studio which KRVS staff have already made available to music media and music performance majors. Students are also encouraged to submit proposals to produce their own programs on the air. The existence of this station on campus and the commitment of station management to work with our students provide an invaluable opportunity for traditional music and music business students to get firsthand experience in the studio and on radio.
b. Describe present utilization of these facilities where facilities are assigned to the department.

These facilities are utilized primarily for music and music education classes, University performance ensembles, and concerts. When available, classrooms are offered to the visual arts, dance, and other College of the Arts classes. The facilities in Angelle Hall are able to house the current programs as well as the proposed courses in the Music Business and Traditional Music concentrations.

c. Indicate the need for new facilities, such as special buildings, laboratories, minor construction, remodeling, and fixed equipment. If special facilities and equipment will be needed, estimate cost and indicate proposed sources for financing.

While all classrooms, offices and lab spaces see considerable use, there is sufficient space and equipment to get the programs started without additional funds.

Most of the courses required for the traditional music major are already being offered in Angelle classrooms and the traditional music ensemble is currently using some of the band lockers to store their instruments. We have plenty of capacity for the audio production classes that Music Business students will take. There is sufficient space for the other proposed music business classes.

7. Administration

a. In what department, division, school, college, or other designation will the proposed program be administered? Explain if the program is interdisciplinary and/or inter-departmental.

The B.A. will be administered by the School of Music & Performing Arts, which is housed in the College of the Arts.

b. Indicate if the proposed program will affect the present administrative structure of the institution.

The program will not affect the present administrative structure of the institution.

c. Describe any special departmental strengths and/or weaknesses and how the proposed program will affect them.

In its most recent accreditation report the National Association of Schools of Music noted the following strengths of the School of Music:

- A thriving and up-to-date inventory of digital equipment
- A highly qualified, motivated, remarkably collegial faculty, well-focused on their teaching mission
- A strong commitment to teaching, research, and service
- A large number of course offerings for non-majors
- A healthy number of music majors who populate a broad range of undergraduate and graduate specialized concentrations.
The proposed programs will be fed by this excellence and will, in turn, reinforce these strengths.

The Dr. Tommy Comeaux Endowed Chair in Traditional Music reached fruition in 2008 and the first chair, Dr. Mark DeWitt, was hired in 2010. Dr. DeWitt brings his history of research on Cajun and Zydeco music and his training as an ethnomusicologist on traditional musics worldwide to the new degree program, where he will serve as an effective teacher and administrator. DeWitt has already hired highly regarded traditional musicians in the area as adjunct instructors (Wilson Savoy, David Greely, Kristi Guillory, Al Berard), and brought in others as guests and artists in residence, such as BeauSoleil avec Michael Doucet.

In turn, the establishment of a B.A. with a concentration in traditional music will realize one of the strategic goals of the Chair, which is to institutionalize the instruction of traditional music at UL Lafayette. Offering the degree will attract students who are not interested in classical music or jazz and who would not otherwise consider a music major or perhaps even consider UL Lafayette at all. Since 2010, we have already begun to receive inquiries from outside Louisiana about the program, so the potential for generating out-of-state tuition for the University is high.

A seven-piece faculty jazz group participates in the varied activities of the jazz program. It is unusual to have so many faculty in a school this size playing jazz. This traditional style of music has its roots in Louisiana and will have a synergistic affect on a traditional music program.

The strong audio recording program will be an asset to both traditional music and music business programs of study. We are currently developing an HD video production component, which will be helpful in attracting regional traditional and popular music artists and documenting the work done in the department.

8. Accreditation

a. Is the program eligible to be accredited? If so, give the name(s) of the accrediting agency(ies), requirements for accreditation, and how the criteria will be achieved.

The program will be eligible for accreditation by the National Association of Schools of Music. Requirements for accreditation can be found at http://nasm.arts-accredit.org/site/docs/Handbook/NASM_HANDBOOK_2010-11_T.pdf

Many of the criteria for the proposed B.A. programs are similar to the Bachelor of Music programs currently offered. All current undergraduate and graduate concentrations in music are accredited. The Bachelor of Arts in Music program will be accredited through a similar process.

b. Delineate the initial costs of accreditation and subsequent annual cost.

The current Bachelor of Music program is accredited through the National Association of Schools of Music. There will be no additional cost for the Bachelor of Arts program.

c. If a doctoral program is requested, describe the use of consultants in developing the proposed program and include a copy of their report as an appendix to the proposal. The use of consultants to assist in the development of such proposal is highly recommended, if not imperative.
9. Related Fields

a. *Indicate subject matter fields at the institution which are related to, or will support, the proposed program.*

UL Lafayette has strengths in several other fields that feed directly into the traditional music program. In Sociology and Anthropology, faculty members Jacques Henry and Ray Brassieur do research on Cajun and Creole culture, as do folklorists John Laudun and Marcia Gaudet in English and Barry Jean Ancelet in Modern Languages. The graduate program in Francophone Studies supports a vibrant program in French instruction, including local dialects, which will greatly benefit those students who are interested in francophone traditional music. The Department of Communication teaches courses in radio production. The Moving Image Arts program offers the opportunity to get experience with documentary filmmaking, and faculty member Coni Castille makes frequent use of traditional music in her films.

The Department of History includes department head Robert Carriker, who leads the Public History program and consults with several Louisiana organizations; John Troutman, who writes on Native American music and the steel guitar and teaches courses on popular music; Ted Maris-Wolf, a specialist in African American history; and Michael Martin, a specialist in Louisiana history and Director of the Center for Louisiana Studies. Prior to Martin’s hiring, historians Glenn Conrad and Carl Brazeaux founded the Center, which includes under its umbrella the Center for Cultural and Eco-Tourism (CCET) and the University of Louisiana at Lafayette Press. The press publishes books primarily on Louisiana-related topics, including some music titles. CCET sponsors public programs on regional culture and houses the Archives of Cajun and Creole Folklore, a collection of field recordings of music and spoken word materials that will be a treasure trove for traditional music majors.

The School of Music and Performing Arts itself includes other disciplines that can support the proposed B.A. Musicologist Jonathan Kalp teaches courses on popular music and our jazz faculty instruct in jazz history. A dance course may well make sense for a music student learning to play Cajun or zydeco dance music, and it may also provide an opportunity to play live for dancers. Theater and musical theater productions also require musicians and students to work on publicity, stage production, and ticketing.

b. *Evaluate the supporting fields and indicate if they need improvement. If so, indicate the extent of improvement needed and cost.*

There are no significant weaknesses in the supporting fields; therefore, no improvement costs are anticipated.

10. Costs

a. *Estimate costs of the proposed program for the first four years. Indicate any amounts to be absorbed out of current sources of revenue and needs for additional appropriations (if any). Indicate if federal or other sources of funds are available. Are there prospects for increased income from students recruited specifically to this program who otherwise would not have enrolled?*
It is projected that revenue from tuition will exceed anticipated costs in each year. Costs should be limited to adjunct salaries, musical instruments and very modest supplies. Please refer to chart at the end of this section.

b. **Indicate departmental costs:**

   i. *Show departmental operating expenditures for the last two completed fiscal years for departments involved in or related to the proposed program.*

   **Music**

<table>
<thead>
<tr>
<th></th>
<th>2009-10</th>
<th>2010-11</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries Instructional</td>
<td>1,096,451</td>
<td>1,161,663</td>
</tr>
<tr>
<td>Salaries Administrative</td>
<td>59,315</td>
<td>59,315</td>
</tr>
<tr>
<td>Salaries Classified</td>
<td>36,611</td>
<td>36,712</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>192,546</td>
<td>244,274</td>
</tr>
<tr>
<td><strong>Insurance contributions</strong></td>
<td>145,039</td>
<td>150,127</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>1,529,962</td>
<td>1,652,191</td>
</tr>
<tr>
<td><strong>Travel</strong></td>
<td>4,480</td>
<td>2,746</td>
</tr>
<tr>
<td><strong>Operating Services</strong></td>
<td>10,577</td>
<td>13,252</td>
</tr>
<tr>
<td><strong>Supplies</strong></td>
<td>7,542</td>
<td>5,413</td>
</tr>
<tr>
<td><strong>Professional Service</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td>2,036</td>
<td>2,536</td>
</tr>
<tr>
<td><strong>Department Total</strong></td>
<td>1,554,597</td>
<td>1,676,138</td>
</tr>
</tbody>
</table>

ii. *How will the proposed program affect the allocation of these funds?*

These funds should be sufficient to cover the current and proposed programs.

c. **Indicate if additional funds for research will be needed to support the proposed program.**

No additional funds for research will be needed.

d. **Provide estimates of additional cost on the attached form.**
# SUMMARY OF ESTIMATED ADDITIONAL COSTS FOR PROPOSED PROGRAM

**Institution:** University of Louisiana at Lafayette  
**Date:** January 25, 2012  
**Program/Unit:** B.A. in Music

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<th>%</th>
<th>AMOUNT</th>
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<td>Other – tuition</td>
<td>25,410</td>
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<td>80,042</td>
<td>94</td>
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## Bachelor of Arts in Music-Traditional Music

**Curriculum Sheet**

**Code XXX (2011-2013)**

### Freshman Year

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Grade/Semester</th>
<th>Credit</th>
<th>Second Semester</th>
<th>Grade/Semester</th>
<th>Credit</th>
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<tbody>
<tr>
<td>UNIV 100</td>
<td>First Year Seminar</td>
<td>2</td>
<td>MATH</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>rhet and Comp</td>
<td>3</td>
<td>AMUS 215</td>
<td>Lessons</td>
<td>2</td>
</tr>
<tr>
<td>MUS 123</td>
<td>Music Theory I</td>
<td>3</td>
<td>UNIV 200</td>
<td>Information Literacy</td>
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</tr>
<tr>
<td>MUS 143</td>
<td>Keyboard Skills I</td>
<td>2</td>
<td>AMUS</td>
<td>Ensemble</td>
<td>1</td>
</tr>
<tr>
<td>AMUS 115</td>
<td>Ensemble</td>
<td>1</td>
<td>MUS 120</td>
<td>Music Theory II</td>
<td>3</td>
</tr>
<tr>
<td>MATH 105</td>
<td>Algebra</td>
<td>3</td>
<td>ENGL 102</td>
<td>Comp and Lit</td>
<td>3</td>
</tr>
<tr>
<td>AMUS 333</td>
<td>Recital Seminar</td>
<td>0</td>
<td>AMUS 233</td>
<td>Recital Seminar</td>
<td>0</td>
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</tbody>
</table>

### Sophomore Year

| MUS 280      | Music Theory II   | 3      | AMUS            |                | 3      |
| ANTH 201     | Cultural Anthropology | 3  | CMCN 250        | Audio Production | 3      |
| AMUS 163     | Trad Music Ensemble | 1     | HIST            | Elective       | 3      |
| AMUS 115     | Lessons           | 2      | AMUS 160        | Trad Music Ensemble | 1       |
| AMUS 333     | Recital Seminar   | 0      | AMUS 333        | Recital Seminar | 0      |

### Junior Year

| ENGL          | Elective (Folklore) | 3      | AMUS            |                | 3      |
| MUS 470       | Secondary Instrument | 3     | MUS 319         | Elective       | 3      |
| MUS            | Music History II   | 3      | MUS 400         | Elective       | 3      |
|               | Elective (SCI)     | 3      | ENGL            |                | 3      |
|               | Elective (Minor)   | 3      |                |                | 3      |

### Senior Year

| MUS 376      | Audio Recording Tech I | 3      |                | Elective (Minor) | 3      |
| MUS 450       | Trad Music of N. Amer. | 3      | MUS            | Senior Project   | 3      |
| CMCN 202     | Arg & Stats Decisions | 3      |                | Elective (Minor) | 3      |
|               | Elective (SCI)      | 3      |                | Elective (ARTS)  | 3      |
|               | Elective (Minor)    | 3      |                |                | 3      |

### Note

Students must complete 45 hours of 300 and/or 400 level classes

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1. To be chosen from MUS 238, 300
2. 18-credit minor to be chosen from one of the following minors: Cajun Creole Studies, Heritage Studies, African American Studies, Latin American Studies. Students may also design their own interdisciplinary 18-credit program with preapproval from their advisor
3. To be chosen from HIST 102, 104, 195, 196
4. To be chosen from ENGL 322, 325
5. Study of secondary instrument, a total of four (4) credit hours from a combination of MUS 225 Class Guitar I (3), MUS 327 Class Fiddle I (3), MUS 329 Class Banjo Accordion (3), AMUS 113 Individual Instruction (1-3)
6. To be chosen from MUS 360, 362, 364
7. Highly recommended: ANTH 305, 425; GEOG 350; POLS 513, 417 (B)
8. To be chosen from DANC 101, 113, 323; THEA 113, 201, 261
# Bachelor of Arts in Music-Music Business

## Curriculum Sheet

**Code XXX (2011-2013)**

### Freshman Year

<table>
<thead>
<tr>
<th>First Semester Grade/ Semester</th>
<th>Credit</th>
<th>Second Semester Grade/ Semester</th>
<th>Credit</th>
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<tbody>
<tr>
<td>UNIV 100 First Year Seminar</td>
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<td>MATH 206 Math of Finance</td>
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<td>ENGL 191 Rhet and Comp</td>
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<td>MUS 120 Music Theory I</td>
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<td>UNIV 206 Information Literacy</td>
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<td>MUS 141 Keyboard Skills I</td>
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<tr>
<td>AMUS Ensemble</td>
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<td>AMUS 115 Lessons</td>
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<td>ENGL 102 Corp and Ltr</td>
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<tr>
<td>MATH 105 Algebra</td>
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<td>MUS 238 Intro to Mus Business</td>
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<td>AMUS 333 Recital Seminar</td>
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<td>AMUS 333 Recital Seminar</td>
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</table>

### Sophomore Year

| MUS XXX* Music Marketing & Prom | 3      | MUS XXX* Music Mktg & Sales | 3      |
| HIST Elective | 3      | CMCN 210 Interpersonal Com | 3      |
| ECON 202 Prin of Econ II (intersem) | 3      | MUS 309 Music Approp Mus | 3      |
| AMUS Ensemble | 1      | ACCT 201 Intro Financial Acct | 3      |
| AMUS 115 Lessons | 1      | MUS 135 Lessons | 1      |
| MUS 4XX* Mgt. Backing & Touring | 3      | AMUS 333 Recital Seminar | 0      |
| AMUS 333 Recital Seminar | 0      |                  |        |

### Junior Year

| MUS 376 Audio Rec Tech I | 3      | MUS 377 Audio Rec Tech II | 3      |
| MUS 370 Music History I | 3      | CMCN 350 Prin of Elec Media | 3      |
| MUS 360 Cajun & Zydeco Music | 3      | EGCS Elective (LIT) | 3      |
|                |        | ECON 340 Hist of Art and Culture | 3      |

### Senior Year

| MUS 4XX* Mus Bus Entrepreneurship | 3      | MUS 4XX* Mus Bus Internship | 12     |
| MUS 422 Multi Media Prod | 3      |                  |        |
| MUS 4XX* Legal Issues of Mus Ind | 3      | Elective (CMCN) | 3      |
|                |        | Elective (SCI) | 3      |

*Denotes new course

**Students must complete 48 hours of 300 and/or 400 level classes**
October 3, 2011

Garth Alper
School of Music and Performing Arts
P.O. Box 41207
Lafayette, LA 70504-1207

Dear Dr. Alper:

I am pleased to write in support of the Traditional Music and Music Business programs currently being considered in UL Lafayette's Department of Music.

As the general manager of KRVS, a 106,000 watt regional public radio station, I can speak directly to the need for skilled individuals to serve in both of these areas of emphasis.

Traditional music is a key component of KRVS’ programming and distinguishes our station through its authenticity and unique qualities. The popularity of Louisiana’s indigenous music is evidenced throughout the world and has contributed greatly to the state’s expanded recording and film-making industries.

As festivals and performance venues continue to grow and create additional opportunities for tourism and economic growth, our need to supply knowledgeable, experienced personnel increases proportionally. The demand for musicians and scholars who are capable of interpreting and presenting the essence of traditional musical is a top priority.

At the same time, it is imperative for our students to have the skills necessary to navigate the increasingly intricate music industry, including an understanding of intellectual property, promotion, marketing, distribution and in simple terms working with assets in every facet of the discipline.

In sum, our students must be enterprising and possess a portfolio that illustrates their understanding and mastery of the competitive, dynamic power of the entertainment industry.

If you are able to acquire these programs, you will be providing a most valuable resource and a bright future for our students and community.

Please don’t hesitate to contact me if I can help further.

Sincerely,

[Signature]

David J. Spindler, GM

A Member of the University of Louisiana System
January 19, 2012

Garth Alper, Director
School of Music and Performing Arts,
University of Louisiana at Lafayette
Lafayette, LA 70504-1207

Dear Dr. Alper,

Response to Proposed Program: Bachelor of Arts in Traditional Music

I am writing a letter in support of the proposed BA in Traditional Music at University of Louisiana (Lafayette). Given that UL Lafayette already has an established Bachelor of Music degree as well as a Bachelor of Arts in Music Education, the university is well positioned to augment its programs with the addition of a Bachelor of Arts in Traditional Music. Clearly, the classroom facilities, practice rooms, rehearsal spaces, and other necessary infrastructure are already in place, as are many of the courses that would form the core of this new program. The library likewise has the reference works, journal subscriptions, and other resources necessary to support the study of traditional music. Therefore, relatively little investment and course and program development would be required to launch the proposed program and satisfy the needs and interests of a variety of students.

I am particularly impressed that the proposed program is twinned with a proposed program in Music Business. As noted in the proposal, this is an area of economic growth with the potential for many new jobs. Moreover, students in the Traditional Music concentration will take music business courses and vice versa. This is extremely valuable for at least two reasons. First, musicians need more than talent to “make it” in the music or other creative arts industries. Too often, music programs do not attend to the business of music, developing wonderfully talented performers who may not be able to promote themselves adequately upon graduation. Many musicians become independent entrepreneurs, and students in the Traditional Music program will learn essential skills in both music and business that will help them succeed. Likewise, music business students will benefit from the insights that come from “crossing over” into music courses, providing them with valuable insights into the strengths and needs of musicians so that they are better able to work with them beyond graduation. Second, the university will graduate cohorts of music business and traditional music students who are then ideally situated to network and partner together to develop the arts and culture sector of the state’s economy.

The proposed program will not only serve performing musicians, of course, but students who may have an interest in music outside of performance. In addition to providing training in music-specific skills, the proposed program will achieve conventional liberal arts goals of graduating critically aware thinkers and consumers while providing a credential that could potentially open career doors well beyond the music industry.
It is particularly notable that the proposed program will build upon the unique strengths of the community by focusing on local musics, particularly Cajun and Zydeco. The creation of The Dr. Tommy Comeaux Eminent Scholar Endowed Chair in Traditional Music in 2008 is a clear indication of strong community support for traditional music studies at the university. The current Chair, Dr. Mark DeWitt, has the expertise to deliver innovative and rigorous academic courses in local traditional musics while also having the community networks to make use of local expertise and resources. Indeed, the proposal indicates that local musicians and artists will, quite appropriately, be invited to contribute to the program as guest lecturers, guest artists, and adjunct instructors. By integrating local musicians into the program structure, the community will have a say in how traditional musics are framed and taught at the university, helping to ensure that graduates will be accepted within that community. This integration will also provide a valuable network for students, as instructors may mentor them beyond graduation and identify potential work and career opportunities.

Based on a recent review I conducted of Bachelor of Arts in Music programs in Canada, the proposed program consists of all the elements one would expect of a BA in Music, including core courses in music theory, music history, keyboard skills, lessons, and ensembles, as well as innovative and useful courses in songwriting and audio recording. There is ample room for music electives so that students may shape the degree according to their particular interests and goals. Overall, the proposed curriculum makes creative use of existing strengths in music at the University of Louisiana Lafayette while developing a new curriculum well suited to the needs of students interested in traditional musics. Since university programs in traditional music are relatively rare across North America, the proposed program offers the potential of drawing students from well beyond Lafayette while serving the needs of the local community. The proposed Bachelor of Arts in Traditional Music appears to be innovative, academically rigorous, flexible, and needed. I believe this program would be a valuable contribution to the University of Louisiana Lafayette's complement of programs. Indeed, with our own interests in Acadian music and culture at Cape Breton University, I hope there would be an opportunity to develop an exchange program with UL Lafayette when the proposed program is implemented!

Please do not hesitate to contact me should you wish to further discuss the program or my assessment of it (heather.sparling@cbu.ca or (902) 563-1242).

Yours truly,

Heather Sparling, PhD
Associate Professor, Ethnomusicology
Co-Chair, Department of History & Culture
Cape Breton University
Sydney, Nova Scotia
10 January 2012

To: Garth Aiper  
School of Music and Performing Arts  
University of Louisiana at Lafayette  
P.O. Box 41207  
Lafayette, LA 70504-1207

From: Charles E. Richard  
Center for Moving Image Arts  
University of Louisiana at Lafayette  
P.O. Box 44691  
Lafayette, LA 70504-4691

Re: Proposal for New B.A. in Music

Dear Dr. Aiper,

On behalf of UL Lafayette’s Center for Moving Image Arts and our associated baccalaureate program, I wish to convey my strong and sincere support for your school’s effort to establish a new B.A. in music, with concentrations in Music Business and Traditional Music. Such a degree would be of tremendous benefit, not only to the university, but also to the region and the state.

As you are aware, our degree program in Moving Image Arts was created in part to respond to the vigorous demand for educated labor in the state’s burgeoning film industry. The rapid growth in Louisiana's entertainment business is a direct result of the state’s generous tax incentives. With similar incentives for sound recording, Louisiana is poised for a dramatic new expansion in the music industry as well. In other words, it appears that the same policy initiatives and economic forces that prompted the establishment of the Moving Image Arts program are driving the need for the B.A. you propose.

Indeed, the fortunes of our program and the School of Music are closely tied. Music is an essential part of all forms of motion picture arts, from movies and television to video games. Our Own Center for Moving Image Arts has regularly collaborated with students and faculty from the School of Music in the creation of new motion picture properties, and we look forward to expanding our cooperation if the proposed B.A. is approved. Through these collaborations, I am personally acquainted with at least two of your recent graduates who have found success in the film industry, right here at home in Louisiana. Doubtless, there will be many more.
There is a great and growing need in Louisiana's motion picture industries for personnel who are educated in music business. And as indigenous content becomes more and more important to the state's cultural economy, there is likewise a powerful demand for graduates who are knowledgeable about Louisiana's traditional music. The new degree that your school proposes is extremely opportune and timely. Louisiana's tax incentives for the entertainment industry assure us of increasing growth in our cultural economy, and graduates of your proposed program would be well-positioned to take advantage of new employment opportunities here at home.

Louisiana now ranks third in the nation in film production, trailing only California and New York. Because the music business is an inseparable part of the motion picture industry, the time is right for a new program of instruction in this field. Louisiana is also known worldwide as one of the leading producers of original music in this country, bringing our traditional music to the marketplace is vital to both our culture and our economy. Therefore, I wish to offer you every encouragement in your pursuit of a new degree that will help secure Louisiana's unique position in the music world, and that will place UL Lafayette graduates in positions of leadership within the business that underlies it.

Sincerely,

[Signature]

Charles E. Richard
Joseph P. Montana // BORSF Endowed Professor
Director, Center for Moving Image Arts
University of Louisiana at Lafayette
Dr. Garth Alper, Director  
School of Music & Performing Arts  
University of Louisiana at Lafayette  
Angelic Hall 247  
PO Box 41207  
Lafayette, LA 70504-1207

January 18, 2012

Dear Dr. Alper,

I write to lend my enthusiastic support for the Bachelor of Arts degree in Music with concentrations in Music Business and Traditional Music that you and your colleagues are proposing. As Director of the Center for Louisiana Studies (CLS) at UL Lafayette, I am keenly aware of the great benefits that our university's undergraduate students can realize from the creation of such degrees.

Very few places in the United States have as distinctive and lively a home-grown music scene as Louisiana. And very few places in the state can compare to the parishes around Lafayette in maintaining and cultivating Louisiana's musical forms in a way that is both culturally significant and economically successful. Indeed, I would contend that this is one of the few places in the United States where young musicians can aspire to enter the music business not to "make it big" in the pop music genres, but rather to take up the traditional music of their locales. Therefore, it is logical that degrees offering professional training in Music Business and Traditional Music be offered by UL Lafayette. The university has faculty experts in both fields, there is student demand for their course offerings, and the degrees offer some hope of curbing Louisiana's so-called "brain drain." It is of the utmost necessity that Louisiana natives be able to receive the training they need to enter these fields without leaving the state.

I also realize the long-term payoff that our community and state can receive from a well-trained cadre of professionals in Music Business and Traditional Music. Such a body of knowledge and skills are essential if Louisiana is to continue to capitalize on its distinctive cultures as a means of promoting and preserving its heritage, encouraging tourism, and attracting business.

As director of the Center for Louisiana Studies, I also wish to express my interest in seeing the students' work, particularly that done by Traditional Music students, being preserved and, when appropriate, made accessible to researchers through our Archives of Cajun and Creole Folklore. We would welcome the addition of those recordings and would use our long experience in preserving, maintaining, and publicizing these sorts of resources to promote their current and future usage.

Sincerely,

Michael S. Martin  
Director
October 11, 2011

Garth Alper
School of Music and Performing Arts
University of Louisiana at Lafayette
P.O. Box 41207
Lafayette, LA 70504-1207

Dr. Alper:

On behalf of the Office of Entertainment Industry Development a division of Louisiana Economic Development, please accept this letter of support for the proposed Bachelor of Arts degree with a concentration in Music Business.

Our office is charged with creating and developing an indigenous entertainment industry across four sectors: music, live performance, film, and digital interactive media. Our office maintains that to build a viable and self-sustaining entertainment industry Louisiana must focus on a fundamental building block - intellectual infrastructure, developing and fostering native businesses and entrepreneurs, specifically "content creators," the people who create content which entertains, and the pipeline of services that surrounds them. The proposed Music Business concentration at the University of Louisiana at Lafayette aligns with the advancement of this goal.

There is no doubt that Louisiana has the musical content creators; in fact this is one of the state's greatest natural resources; however, we must do everything we can to fill the void between the fertile music soil of our state and the businesses which this talent feeds. Entrepreneurship training is vital for business minded artists and musicians to help them develop needed music business sectors and train for business operations management. Professional development for entrepreneurial leaders, executive talent, musicians and artists are a necessity.

A program with the nature of the proposed Bachelor of Arts degree with a concentration in Music Business will be vital to bridging the gap between our state's musical talent and in-state commercialization and development of that talent.

Sincerely,

[Signature]
Christopher Stelly, Executive Director
Office of Entertainment Industry Development
October 7, 2011

Board of Regents
State of Louisiana
P.O. Box 3677
Baton Rouge, La 70821-3677

To the Board of Regents, State of Louisiana,

I am the founder of Holbrook Multi-Media, a Marketing and Advertising Production company that has enjoyed great success and growth for over 34 years, here in Lafayette.

In addition, Holbrook stands as mother company to two other technology and music based companies, one is HearFYI.com, the nation's most advanced audio (and now video) tour guide system, helping to enhance museum and other educational venue tours throughout the US and approved for use by the State of Louisiana. All music and voice production for this service is produced in Lafayette.

Holbrook is also mother ship to Jingle Monster. One of the nation's leading Sonic Branding services. Jingle Monster works with national TV and Radio station chains to produced advertising results for their clients, through the use of great custom music and vocals. Our differentiation is the use of Human Conditioning science in all compositions. All final production happens in our beyond state of the art recording studio facilities.

My wife Kim and I have raised a family of four while enjoying a very nice life in Lafayette, primarily due to the amount of qualified, available talent produced by UL Lafayette (most everyone on staff has come from the school). I truly believe my success in the business has been based on one primary practice; "Regardless of the idea, without the right people in place, it can only be an idea".

This is why I write to you to urge and encourage you to consider allowing UL Lafayette to offer new BA programs in Music, in particular, Music Business. If this program were in place, chances are I'd have three interns and one graduate already working for me.

My position on this needed is supported by my friend John Snyder, Professor of Music Industry Studies at Loyola in New Orleans. As John has repeatedly said to me... due to the concentration of high-level music talent, it makes No Sense for Lafayette not to have a Music Business program. I agree. (I must also mention that John has held a board position with the Grammy's for over ten years and keeps his finger on the pulse of the music industry.)
My reasons for a UL Lafayette Music Business Program are many, here are a Few:

▲ Many young people are interested in careers in music production, media, and music distribution. A university program would provide a useful environment to learn the necessary skills.
▲ The State is attracting film and recording projects to the State through tax incentives. For this to continue as a sustainable industry we will need a trained workforce.
▲ In order to compete in the global marketplace, students need to learn about business practices and the use of technology in the entertainment industry.
▲ We have a unique culture and an abundance of regional talent that has become part of the Louisiana brand, which needs to continue.
▲ Thanks to Lafayette’s advanced municipal fiber system, companies are able to deliver digital content faster and cheaper than from most other parts of the United States. It is possible to do work directly with other producers, musicians and singers anywhere else in the world, in real time.
▲ There are no other programs at public universities in Louisiana offering a music business program.

Louisiana, within the last ten years, has grown to be one of the top five spots in the US for producing Music and Film projects. With your help, this will continue and Our position will rise. Our children will remain home, Our economy will continue to diversify and grow and Our University system will continue to be the envy of others in the US.

All in all I know a few of you personally and feel I’m “Preaching to the Choir”.

Lafayette, the heart of Acadiana needs a way to grow new Music Business leaders and UL Lafayette is the fertile soil, while You hold all the seeds.

I invite all of you to reach out through email or phone should you have any questions. It would be my honor to speak to you.

Thank you,

Bob Holbrook
Founder/CEO

# 7 Flagg Place
Lafayette, La 70508
337.989.2277 Voice - 337.989.2272 Fax
www.HolbrookMultiMedia.com
Dr. Garth Alper  
Director, School of Music & Performing Arts  
The University of Louisiana at Lafayette

Dear Dr. Alper:

I am truly excited to hear about the creation of a Bachelor of Arts degree in Music with concentrations in Traditional Music and Music Business. While I cannot speak with much authority in the area of Music Business, I would like to provide my enthusiastic support for a Traditional Music B.A. degree.

When I arrived in Lafayette 7 years ago, I was struck by the size, strength and depth of the traditional music industry in the area. Lafayette and Acadiana are the epicenter of Cajun, Creole and Zydeco music. There is enormous interest here in Acadiana in the creation, protection and production of this music and its culture, and also an identification of this unique area and music as special across the country. There are a great many bands and groups currently creating this music, resulting in hundreds of CDs and recordings as well as live performances here and elsewhere. In fact, it is hard to think of another traditional music that is so cherished and supported by the community that gave it birth. In this context, the Bachelor's in Traditional Music at UL Lafayette makes a great deal of sense, both for the University and for the value this program would add to the community.

Speaking from personal experience, in fall 2011 through University College, I took a class offered in the area of traditional music from Ms. Kristi Guillory, on the button accordion. Although I am a professional jazz musician and well acquainted with different musical styles and traditions, I had been looking into the Cajun music field from the outside, unsure of how to connect with the music and its history. Ms. Guillory’s class made that connection possible for me by showing me how button accordions are played, and connecting me with the songs and players that make Cajun music what it is today and in the past. One of the wonderful things about Ms. Guillory’s class was the wide range of people who were interested in learning about this music tradition. There was Lewis, a man in his early 70s who was an accordion enthusiast but needed some coaching, another man and I who are in our 50s, and then a larger group of young people in their late teens and twenties who were enthusiastic about learning the accordion and participating in the culture that they encounter every day in Acadiana. Not only did we learn how to play the accordion, but we learned about the Cajun culture and the traditions that are preserved by the great masters, some of whom are still playing today in the area.

At the end of our class we were making Cajun music ourselves, becoming, in some small way, a part of the creation, transmission and preservation of this unique music and culture. This music, Cajun, Zydeco and Creole, is a part of Acadiana. The University of Louisiana at Lafayette is the natural institution to help foster its continued presence in the lives of those lucky enough to hear, enjoy, and play this music. I strongly urge support for the creation of B.A. in Traditional Music. I think the benefits of this program, which are well catalogued in your letter of intent, will redound two-fold to the University and to the Acadiana region.
Thank you for allowing me to express my enthusiastic support. Please contact me at the numbers below if you would like more information or clarification.

Very truly yours,

[Signature]

Dr. Pearson Cross
Head, POLS Department
The University of Louisiana at Lafayette
Lafayette, LA 70504
337-482-9162
gpc6003@louisiana.edu

EXECUTIVE SUMMARY

University of Louisiana at Lafayette is proposing to offer a Graduate Certificate in Historic Preservation. The proposed cross-disciplinary program would be composed of five three-hour courses that expose students to Archaeology, Architecture and History and enhance understanding of managing essential environmental resources. No such certificate program currently exists among Louisiana’s public institutions and, although Tulane University offers a certificate in Preservation Studies, it is a 24-hour program that is limited to students pursuing an M.Arch. Degree.

Louisiana’s rich history and growing awareness of the value of historic preservation suggests that this program will be successful. In Louisiana, every $1 million spent on the rehabilitation and preservation of a historic building generates 28 jobs. Further, the Department of Labor projects that, by 2018, each of the disciplines associated with historic preservation will see significant growth as the employment of applied anthropologists, archaeologists, geographers, and historians is expected to grow by 22 percent from 2008 to 2018. With substantial existing building stock and a projected increase in historic preservation activities in Louisiana, it is anticipated that there will be increased demand for a certificate in historic preservation from new graduates and experienced professionals who will require further education and certification in this discipline to remain competitive.

It is expected that the proposed certificate program will draw baccalaureate graduates from UL Lafayette’s programs in Architecture, Interior Design, and History, in addition to practicing professionals such as licensed architects, interior designers, urban and regional planners, museum professionals, and community historians. The University projects that enrollment will grow from 12 students in the inaugural year to 25 students in the fifth year. As well, it is projected that there will be four completers in the first year and 20 completers by year five.

Because the program will be composed of courses that are currently offered, no new faculty lines will be required for this initiative. Minimal additional costs for student recruiting, library acquisitions and travel are projected, all of which would be funded from tuition generated from the program.
RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request of a Letter of Intent/Proposal for a Graduate Certificate in Historic Preservation.
January 25, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 North Third Street, Suite 7-300  
Baton Rouge, LA 70802  

Dear Dr. Moffett:

This is to request approval of a Letter of Intent for the Graduate Certificate in Historic Preservation.

Please place this item on the agenda for consideration at the February, 2012 meeting of the Board of Supervisors.

Sincerely,

[Signature]

H. Joseph Savoie  
President

[Attachment]
Letter of Intent/Proposal

Graduate Certificate in Historic Preservation

University of Louisiana at Lafayette

January 20, 2012
1. Description

a. Give title, nature and objectives of the proposal program.

**TITLE**

Graduate Certificate in Historic Preservation

**NATURE and OBJECTIVES**

This program requires 15 student credit hours of cross-disciplinary graduate training in the dynamic field of historic preservation. Students have the flexibility to choose the disciplinary emphasis of their certificate by selecting a path that is oriented toward Archeology, Architecture, or History. However, the program is structured so that all students gain some exposure to each of these three disciplines as part of their curriculum. The objective of the Certificate is to take advantage of programs and scholars that are already training students in various aspects related to historic preservation and to harness their complementary approaches into a unified program, providing students with uniquely well-rounded training in historic preservation.

b. List and describe the program curriculum (i.e., required courses), in sequence or term by term. Indicate new courses by an asterisk (*). Include any special requirements (internships, comprehensive examination, thesis, dissertation, etc.).

**HISTORIC PRESERVATION CERTIFICATE**

The Graduate Certificate program in Historic Preservation provides graduate training in historic preservation through the Anthropology, Architecture, and History departments. The program offers students already holding undergraduate degrees in related fields a complementary professional certificate. The program is designed to be an additional credential or enhancement, not a substitute for a graduate degree. Toward this end, the certificate may be pursued in conjunction with a M.A. or M. Arch. Degree with up to 15 hours of credit transferability. Students completing the five-course program will earn a graduate certificate that will appear on their permanent transcripts.

**PREREQUISITES**

For regular admission, students seeking the certificate in Historic Preservation outside of another graduate degree program must have earned a Bachelor’s degree in a related field and/or demonstrate a compelling professional or personal interest in the field of preservation. To apply, students must submit two letters of recommendation, official transcripts, and a statement of purpose.

**PROGRAM**

The certificate in Historic Preservation requires a minimum of 15 hours of graduate courses.

Required Courses.

i. * HIST 545: Applied Public History Studies – Historic Preservation (last offered in FA 2011)

ii. * ARCH 576: Louisiana Architecture History (last offered in FA 2011)

iii. * ANTH 480G: Cultural Resource Management (last offered in SP 2012)
Electives. Students will select two courses from the following:

- HIST 545: Applied Public History Studies – Intro to Public History (SP 2012)
- HIST 452G: Historical Resource Administration and Interpretation – Historic Preservation II (SP 2012)
- HIST 455G: Applied Public History Seminar – Local History (SP 2012)
- HIST 452G: Historical Resource Administration and Interpretation – Museums (SP 2011)
- ANTH 490G: Archaeology Field School (must enroll in corresponding ANTH 499: Archaeological Records [WI 2011]; note that the two courses together count toward the certificate as only one elective)
- ANTH 491G: Research in Cultural Anthropology (FA 2011)
- ANTH 493G: Seminar in Anthropology – Heritage and Habitat (FA 2010)
- ARCH 521: History of Architecture (SP 2012)
- ARCH 530: Urban Theory (SP 2012)
- ARCH 539: Historic Building Technology
- ARCH 579: Heritage Documentation Buildings (SP 2012)
- or, with approval, other complementary 400G/500 course

c. Describe how the proposed program will be offered, e.g., traditionally, online, via interactive video, hybrid, etc. Discuss possibilities for a cooperative program, cross-enrollment options, or other manners of sharing/extending resources and access.

Some course work may be developed for online delivery. However, since many of the courses require fieldwork, it would be difficult to translate the entire graduate certificate program in Historic Preservation online. It is anticipated that some of the courses can be offered in the late afternoon or evening to allow those students who are currently employed to pursue the certificate program. In addition, some of the courses which require fieldwork might be offered through alternate delivery methods such as four week summer sessions and intersession courses.

d. Furnish documentation of the approval of the proposed program by the institution’s Governing Board.

The University is seeking approval of the UL System Board of Supervisors at its January 2012 meeting.

2. Need

a. Describe how the proposed program fits within the institution’s existing role, scope and mission.

This program reflects UL Lafayette’s core value of providing an informed appreciation of a culturally rich and unique community. Specifically, this program supports the 2009-2014 Strategic Plan Strategic Imperative 2: Enhancing Student Engagement and Success through growing select graduate programs and increasing the number of graduates in high-demand professions. The certificate program will increase the accessibility of graduate study. As historic preservation is innately an act of sustainability, the program furthers the student’s understanding of managing environmental resources. As historic preservation can have a direct effect on the economic
development of a community, this program further fulfills the university's strategic plan by fostering economic and community development through creating a trained workforce in historic preservation.

It is also aligned with the "Master Plan for Public Postsecondary Education in Louisiana: 2011" Objective 1.6 (Increase the rate and number of students earning a post-secondary credential). The certificate will augment the number of adults age 25 and older enrolled in postsecondary education programs by providing additional credentials and skills for career advancement.

b. Has the proposed program, or a similar one, been offered at the institution previously? (If yes, give Reasons for the termination of the earlier program.)

No, there has not been a graduate certificate program in Historic Preservation proposed at the University of Louisiana at Lafayette. Currently, students pursuing an M.A. degree in History with an emphasis in Public History may choose to concentrate their studies in Historic Preservation. However, the infrastructure for this concentration is not as refined or formal as the proposed certificate.

c. List similar programs offered at other institutions (public and private) in Louisiana. If a graduate program is requested, indicate similar programs in neighboring states.

In Louisiana only Tulane University offers a certificate in Preservation Studies, which is 24 student credit hours and is available to students pursuing the five year M. Arch. degree. Tulane also offers a Masters in Preservation Studies. There are approximately 20 students enrolled in the program at Tulane.

Texas A & M University is the next closest program that offers a graduate certificate program in historic preservation. This is a cross disciplinary program consisting of anthropology, architecture, cultural landscapes, documentation, economic development and adaptive reuse, preservation philosophy, preservation technology, located within the College of Architecture. The certificate program at Texas A & M has an approximate enrollment of 25 students. The University of Texas at Austin offers a Master of Science in Historic Preservation, a Master of Architecture with certificate in Historic Preservation, a Master of Science in Community and Regional Planning with specialization in Historic Preservation, a Ph.D. in Architecture/Historic Preservation, and a Ph.D. in Community and Regional Planning/Historic Preservation while the University of Texas at San Antonio offers a Graduate Certificate in Historic Preservation. Outside of Texas, there are no institutions in neighboring states offering degrees or certificates in historic preservation.

d. If similar programs exist in Louisiana, why is an additional program needed? Indicate manpower needs, including interest on the part of industry, academia, governmental agencies, or other institutions.

As stated in "c" above, Tulane University offers a certificate in Preservation Studies which is available only to students in their five year M. Arch. degree program. Tulane also offers a Masters in Preservation Studies. There are approximately 20 students enrolled in the program at Tulane.
e. If a graduate program is requested, indicate:

i. State, regional, and national need in the field for more graduates. Cite any pertinent studies or national and state trends.

In Louisiana, every $1 million dollars spent on manufacturing generates 17 jobs, every $1 million dollars spent on new building construction generates 18 jobs, and every $1 million dollars spent on the rehabilitation and preservation of historic buildings generates 28 jobs [Donovan Rypkema, "The Economics of Historic Preservation," address given to the Preservation Resource Center of New Orleans October 29, 2009, http://blog.prcono.org/2009/10/29/preservation_economics/]. Historic preservation initiatives positively affect the regional economy, as they are labor intensive and require local workers. A sustainable economy includes historic preservation. Historic preservation districts have been proven to increase property values. A heritage tourism study of the Biltmore estate in North Carolina found that for every dollar that was spent at the Biltmore, $12 additional dollars were spent locally. Studies estimate that there are 65 billion square feet of existing nonresidential building space in the U.S. By 2030, approximately 28 billion square feet of new construction will occur, which means that of the 93 billion square feet of nonresidential buildings, 70 percent will be existing buildings in need of preservation and rehabilitation. It is estimated that of the 65 billion square feet of existing nonresidential buildings, 83 percent will require renovation by 2030. This translates into a significant demand for professionals trained in historic preservation in the next 20 years [Rypkema, "The Economics of Historic Preservation"].

According to Department of Labor projections, by 2018 each of the disciplines associated with historic preservation will see significant growth in jobs. Employment of applied anthropologists, archaeologists, geographers, and historians is expected to grow by 22 percent from 2008 to 2018. There is a projected increase of 16 percent for architects and 19 percent for interior designers, while Urban and Regional Planners are projected to increase 19 percent by 2018. With substantial existing building stock and a projected increase in all the fields related to historic preservation, it is anticipated that there will be increased demand for a certificate in historic preservation from current students and from experienced professionals who will require further education and a graduate certificate in historic preservation to remain competitive.

ii. Are there possibilities for cooperative programs?

At this time as there are no other graduate certificate programs offered at State universities. For this reason it would be difficult to develop a consortium of institutions to offer historic preservation.

f. If this program is approved, will its approval result in the termination of phasing out of existing programs? That is, could this program be considered a replacement program?

This program will not replace another program and will meet market needs.

g. Describe how the proposed program will further the mission of the institution and support initiatives identified in the Board of Regents' Master Plan for Public Postsecondary Education in Louisiana: 2011.

Graduate Certificate Program in Historic Preservation | UL Lafayette
As a Four-year SREB 2 institution the graduate certificate program in Historic Preservation is in alignment with the Master Plan for Postsecondary Education in Louisiana: 2011. Goal 1 is to increase the education attainment of the State’s adult population. The Certificate in Historic Preservation achieves this through providing advanced education to meet workforce training needs providing graduates the skills necessary to be competitive. The certificate contributes to UL Lafayette’s continued commitment to the culture of Louisiana. It will increase the number of adults age 25 and older enrolled in postsecondary education programs, by providing additional credentials and skills for career advancement, thereby aligning with the goal to recruit nontraditional students.

The Certificate in Historic Preservation is promoting multidisciplinary education which will lead to multidisciplinary research among the archeology, architecture, and history programs. The promotion of historic preservation does directly promote the economic development of the Louisiana.

3. Students

a. Project the enrollment and estimate the number of graduates expected for the proposed program for the first five years by level of student and with a justification for the projections.

<table>
<thead>
<tr>
<th>Year</th>
<th>Projected Enrollment</th>
<th>Projected Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>12</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>16</td>
<td>8</td>
</tr>
<tr>
<td>3</td>
<td>20</td>
<td>12</td>
</tr>
<tr>
<td>4</td>
<td>25</td>
<td>16</td>
</tr>
<tr>
<td>5</td>
<td>25</td>
<td>20</td>
</tr>
</tbody>
</table>

* It is conservatively assumed that 30% of enrollees will be “new” students that are not pursuing any other credential at UL Lafayette at the time of enrollment.

Enrollment for the first five years of the certificate is expected to build toward 25 students per year with projected completion at 20 students. The justification for these projections is based on a number of factors.

- There is an existing student pool for a Graduate Certificate in Historic Preservation through both the Masters in History program, where students are already pursuing historic preservation as an area of study, and through the Masters of Architecture program, since historic preservation is frequently an integral component of their work.
- In Summer 2011, 12 Architecture students enrolled in a historic preservation course, while 12 students regularly enroll in the Archeology field school. In Fall 2011, 11 graduate students enrolled in a historic preservation course in the Department of History, and in Spring 2012, 9 are enrolled in “Historic Preservation II.” All these courses contribute to the proposed curriculum, and the numbers speak to the interest in pursuing graduate study in historic preservation. They also project positively for enrollment in the proposed Graduate Certificate in Historic Preservation.
- Informal surveys of students in all three disciplines show a ready body of students who are eager to pursue this certificate either as part of a graduate degree or as a first step in specialized post-baccalaureate education.
b. Indicate the source of students from existing programs or students who might not otherwise be attracted to the institution.

The Certificate program in Historic Preservation will draw students who complete existing bachelor degree programs in the School of Architecture and Design from the Bachelor of Interior Design and the Bachelor of Science in Architectural Studies. Students either before entering or upon completion of the M. Arch. program can pursue the Graduate Certificate in Historic Preservation. Within the College of the Arts, the program may draw students who have completed the Bachelor of Fine Arts with a concentration in Art History.

In addition, the program will attract professionals who return to UL Lafayette to earn the Certificate of Historic Preservation. This will draw licensed architects, interior designers and urban and regional planners as well as interpreters, museum professionals, and community history students. Curators and interpreters at Vermilionville Historical Park, the National Park Service’s Acadian Cultural Center, Acadian Village, St. Martinville’s Longfellow Evangeline State Historic Site, the Lafayette Natural History Museum or the historic Mouton House Museum are just a few examples of places where people already employed in the field will see a certificate’s professional value. Meanwhile, there are community-minded history aficionados, some of them playing active roles in historical agencies, sites, or commissions, who are eager for the opportunity to receive formal training in the area of historic preservation.

Students choosing to pursue the M.A. in History, particularly those pursuing studies in public history, will be interested in the certificate program as a complementary, value-added credential. Students seeking training in historic preservation through public history will, in many cases, eagerly add the additional courses necessary to pursue the certificate as they recognize the occupational value of taking classes in the closely related fields of Archaeology and Architecture. There are also graduating History majors, and majors from like-minded Liberal Arts disciplines such as English, Archaeology, and Anthropology, who will see this program as a logical next step, and a less intensive step, to serve as a bridge between their undergraduate and graduate careers.
The M.A. in History program currently competes for students on a national level and has proven itself to be highly competitive in bringing in top-ranked students and scholars from across the country to study at UL Lafayette. This Certificate in Historic Preservation will add to the program's competitive edge and it will, most definitely, serve as a tool to bring in students who might not otherwise choose to come to the University.

c. What preparation will be necessary for students to enter the program?

For regular admission, students seeking the Graduate Certificate in Historic Preservation outside of another graduate degree program must have earned a Bachelor's degree in a related field and/or demonstrate a compelling professional or personal interest in the field of preservation. To apply, students must submit two letters of recommendation, official transcripts, and a statement of purpose.

d. Provide enrollment data for closely related programs currently offered at the institution. If the proposed program is an expansion of an existing program, give the past four years' enrollments in existing programs by level, and number of degrees granted.

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
<th>2009</th>
<th>2008</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Anthropology</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>144</td>
<td>140</td>
<td>147</td>
<td>141</td>
<td>143</td>
</tr>
<tr>
<td><strong>Architecture</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>247</td>
<td>258</td>
<td>236</td>
<td>251</td>
<td>248</td>
</tr>
<tr>
<td>Graduate</td>
<td>43</td>
<td>42</td>
<td>36</td>
<td>37</td>
<td>39.5</td>
</tr>
<tr>
<td><strong>Architecture Total</strong></td>
<td>290</td>
<td>300</td>
<td>277</td>
<td>288</td>
<td>287.3</td>
</tr>
<tr>
<td><strong>History</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>244</td>
<td>230</td>
<td>213</td>
<td>190</td>
<td>219</td>
</tr>
<tr>
<td>Graduate</td>
<td>37</td>
<td>31</td>
<td>27</td>
<td>33</td>
<td>32</td>
</tr>
<tr>
<td><strong>History Total</strong></td>
<td>281</td>
<td>261</td>
<td>240</td>
<td>223</td>
<td>251</td>
</tr>
<tr>
<td><strong>Interior Design</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>72</td>
<td>87</td>
<td>96</td>
<td>75</td>
<td>87.5</td>
</tr>
</tbody>
</table>

a. If a graduate program is requested, indicate sources of financial support for students.

The proposed certificate program will not offer graduate assistantships.
4. Faculty

a. List the present faculty members who will be most directly involved in the proposed program. 

The following table lists faculty and other requested information.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
<th>Degree Institution</th>
<th>Major Field</th>
<th>Days</th>
<th>Time</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Cowherd, Ph.D.</td>
<td>Professor</td>
<td>1991</td>
<td>Ph.D. in History, Arizona State University, 1996</td>
<td>5, 6, 85</td>
<td></td>
<td></td>
<td>Head, Department of History, Geography and Philosophy; Director of Public History Studies, Co-Director of History in the Arts</td>
</tr>
<tr>
<td>Robert McCullough, Architect</td>
<td>Professor</td>
<td>1989</td>
<td>M. Arch, Virginia Tech, 1966</td>
<td>9, 15, 120</td>
<td></td>
<td></td>
<td>Director School of Architecture and Design Executive Officer, Faculty Senate</td>
</tr>
<tr>
<td>Mark Keene, Ph.D.</td>
<td>Associate Professor</td>
<td>2001</td>
<td>Ph.D. in Anthropology, University of Oklahoma, 2001</td>
<td>9, 11, 19</td>
<td>306</td>
<td></td>
<td>Regional Professional Archaeologist Mr. and Mrs. E.P. &quot;Trip&quot; Cooper Board of Regents Support Fund Professor of Social Sciences Member of the Louisiana Archaeological Survey and Archeological Commission</td>
</tr>
</tbody>
</table>

b. Calculate the present student-faculty ratio in the subject matter field or department in which the proposed program will be offered.

- The current faculty-to-student ratio in the Department of Sociology, Anthropology and Child and Family Studies is 1:24 for anthropology majors taught and 1:24 for all students taught in anthropology courses.
- The current ratio in the School of Architecture and Design is 1:25 for majors taught and 1:33 for all students taught.
- The current ratio in the Department of History is 1:29 for majors taught and 1:61 for all students taught.

c. Project the number of new faculty members needed to initiate the proposed program for each of the first five years. If the proposed program will be absorbed in whole or part by present faculty, explain how this will be done. The basis for this calculation should be full-time equivalent students and faculty and should be computed based on all students taught rather than the student majors or other related groupings.

Because the program is based on existing courses currently taught, it will not require new faculty in the School of Architecture and Design or the Department of Sociology, Anthropology and Child and Family Studies. However, given the increased regularity the certificate program will require for the teaching of HIST 545: Applied Public History Studies – Historic Preservation I (at least once per year) as well as HIST 545: Applied Public History Studies – Intro to Public History and HIST 4526: Historical Resource Administration and Interpretation – Historic Preservation II, it may not be feasible for the one regular HIST faculty qualified to teach these courses on a regular rotation. That faculty member already has additional administrative and
teaching duties. Therefore, an existing line in History will need to be filled with a dedicated Public Historian capable of contributing to this certificate program as well as to the M.A. in History proper.

d. Explain if recruiting new faculty members will require an unusual outlay of funds or unique techniques.

Though the filling of an existing line in History with a candidate who can contribute to the Graduate Certificate in Historic Preservation is necessary, the recruiting practices will follow the standard policy of the University of Louisiana at Lafayette and no unusual outlay of funds or unique techniques will be necessary. Any new faculty member will be academically qualified under SACS guidelines.

e. Describe involvement of faculty, present and projected, in research, extension and of their activities and the relationship of these activities to the teaching load.

The University of Louisiana at Lafayette currently has a policy that articulates expectations regarding faculty teaching and workloads. The three main areas of the workload structure include teaching, scholarship, and service. Faculty members sometimes are given the opportunity to teach additional course and are paid by the course for that assignment. Full-time faculty will be required to follow the present workload policy.

f. If a graduate program is requested, indicate:

i. For present faculty, areas of specialized competence related to the new program. (List publications and their nature as well as direction of theses and dissertations.)

Robert Carriker, Ph.D.
Fund Research and Grants Related to Historic Preservation:
• Carriker, Robert, Project Director. Our Town: Erath, a community history grant from the Louisiana Endowment for the Humanities. $35,000. 1998-99
• Carriker, Robert, Co-P.I. Oral History Project documenting the impact of the offshore oil industry in Louisiana. $155,000. 2001-2005.

Research and Scholarly Activities Related to Historic Preservation:
• Urban Farming in the West: An Experiment in New Deal Subsistence Homesteading. (University of Arizona Press, 2010).
• River Road African American History Museum, Donaldsonville, Louisiana – Part of strategic action planning committee made up of historians, preservationists, and museum professionals from across the country. November 2007.
• Our Town: Erath, 100 Years of Community. Museum exhibit at the Acadian Museum in Erath Louisiana. A bilingual (English and French) exhibit on the economic, social, cultural, and political development of this rural Louisiana town.
• Evangeline: An Inventory of Historic Resources (St. Martinville, Louisiana: Longfellow Evangeline Sesquicentennial Anniversary Celebration Committee, 1999).


Theses Directed Related to Historic Preservation:

• Tiffany Holmes, M.A. Thesis, The Lost Cemeteries of Louisiana, 2007

Robert McKinney, M. Arch.

Funded Research and Grants Related to Historic Preservation:

• McKinney, Robert, Project Director. Old City Hall, Lafayette, Louisiana. Historic American Building Survey research funded by Louisiana Department of Culture, Recreation and Tourism. Project Cost $30,179. 2010-2011

• McKinney, Robert, Project Director. Academy of the Sacred Heart School, Grand Coteau, Louisiana. Historic American Building Survey research funded by Louisiana Department of Culture, Recreation and Tourism. Project Cost $31,489. 2009-2010


• McKinney, Robert, Project Director. Academy of the Sacred Heart Barn, Grand Coteau, Louisiana. Historic American Building Survey research funded by Louisiana Department of Culture, Recreation and Tourism. Project Cost $26,098. 2007-2008

• Sammons, Thomas, Principal Investigator, Robert McKinney, and Michael McClure Co-Investigators. Frontage Road Along I-10 Corridor, Lafayette, Louisiana. 2007

• Sammons, Thomas, Principal Investigator, Robert McKinney, Michael McClure, and Onezime Mouton Co-Investigators. Waterfront Development, Delcambre, Louisiana. 2007


• Cazayoux, Edward, Project Director, and Robert McKinney Co-Investigator. Pleasant View Plantation, Oscar, Louisiana. Historic American Building Survey research funded by Louisiana Department of Culture, Recreation and Tourism. Project Cost $32,863. 2004-2005
• Choi, Yeon, Principal Investigator, Robert McKinney, Paulette Hebert, and H. Gordon Brooks II Co-Investigators. Visualization Enhancements for Interior Design. Enhancement Grant funded by the Board of Regents Enhancement Support Fund. Project Cost $107,000. 2004-2005


• McKinney, Robert, Principal Investigator; Graduate Research and Seminar Room. Student Technology Education Program. University of Louisiana at Lafayette Project Cost $37,725. 2002

• Sammons, Thomas, Principal Investigator; Robert McKinney, Co-Investigator. Main Street Project, Washington, Louisiana. Funded by Town of Washington. $11,500. 2005-2006

• Downtown Development: Opelousas, Louisiana. Sammons, Thomas, Robert McKinney and Jean Edwards. $35,000 project, $10,000 McKinney. 2001

• Master Plan: Carencro. Sammons, Thomas, Robert McKinney and Andrew Chandler. $52,000 project $8,000 McKinney. 2000

• I-49 Corridor: Lafayette, Louisiana. Sammons, Thomas, Robert McKinney, Paulette Hebert, Brian Powell, Jean Edwards. $130,000 project $8000 McKinney. 1999


Research and Scholarly Activities Related to Historic Preservation:

• McKinney, Robert. Industrial Landscapes. Western Social Science Association, University of New Mexico, Albuquerque, New Mexico. Abstract accepted, paper presentation April 15-18, 2009


Thesis Committees Related to Historic Preservation:

Mark Rees, Ph.D.

Funded Research and Grants Related to Historic Preservation:
• 2012 The Search for Nouvelle Acadie: Archaeologies of Landscape, Memory, and Ethnogenesis. Proposal submitted to the National Endowment for the Humanities Summer Stipend Program (Nominated by the Office of Research and Sponsored Programs, University of Louisiana at Lafayette; $6,000 award requested September 26, 2011).
• 2007 Phase I Archaeological Survey for Mikeebbo Landfill, Caddo Parish, Louisiana. Center for Archaeological Studies, Department of Sociology and Anthropology, University of Louisiana at Lafayette. Funded by Mikeebbo, Inc., Bossier City, Louisiana ($13,056).
• 2003-2007 Archaeological Survey and Testing of Plaquemine Mounds in South Central Louisiana. Louisiana Board of Regents Support Fund Research Competitiveness Subprogram. Department of Sociology and Anthropology, University of Louisiana at Lafayette ($90,628).
• 2006 Reconnaissance Archaeological Survey for the Proposed South New Iberia Communications Tower (Site No. LA185P) in Iberia Parish, Louisiana. Site Environmental & Acquisition Services, Inc., Benton, Arkansas ($1,166).


• 2005 University of Louisiana at Lafayette Student Government Association Lyceum Committee grant for War and Peace, an Interdisciplinary course cross-listed as ANTH 493G, HONR 385, HUMN 400G, POLS 497G, and SOCI 494G. Matching funds from the College of Liberal Arts, University of Louisiana at Lafayette ($700).


• 2005 Phase I Archaeological Survey of a Proposed Communication Tower Site In Grenada County, Mississippi. Arabie Environmental Solutions, Inc., Lake Charles, Louisiana ($3395).


• 2005 Reconnaissance Archaeological Survey for the Proposed Evaule Communications Tower (Site No. TX129P) in Jasper County, Texas. Site Environmental & Acquisition Services, Inc., Benton, Arkansas ($1,046).

• 2005 Reconnaissance Archaeological Survey for the Proposed Duchamp Communications Tower (Site No. LA181P) in St. Martin Parish, Louisiana. Site Environmental & Acquisition Services, Inc., Benton, Arkansas ($792).

• 2004 Archaeological Technology Enhancement. Student Technology Enhancement Program (STEP). Department of Sociology and Anthropology, University of Louisiana at Lafayette ($18,068).

• 2004 Scientific Equipment for the Archaeology Field School in the Department of Sociology and Anthropology. College of Liberal Arts, University of Louisiana at Lafayette ($2,764).

• 2004 Phase I Cultural Resources Survey for a Proposed Communications Tower at the Southern Cotton Oil Company Site (16NA14) in Natchitoches Parish, Louisiana. Arabie Environmental Solutions, Inc., Lake Charles, Louisiana ($2,795).

• 2003 Documentation and Database Development for St. Peter Roman Catholic Church Cemetery, Carencro, Louisiana. Center for Archaeological Studies, Department of Sociology and Anthropology, University of Louisiana at Lafayette. Funded by St. Peter Roman Catholic Church, Carencro, Louisiana ($5,567).


• 2002 Summer Research Award. Mississippian Political Culture. Office of Faculty Development and Academic Planning, University of Louisiana at Lafayette ($4,800).

• 2002 Mound Stabilization and Site Preservation at Bayou Portage Guidry (16SM38). National Association of State Archaeologists Emergency Site Preservation Grant through the Louisiana Division of Archaeology, with matching funds from the Chitimacha Tribe of Louisiana ($1,000).

• 2002 Scientific Equipment for the Anthropology Laboratory in the Department of Sociology and Anthropology. College of Liberal Arts, University of Louisiana at Lafayette ($9,942).
• 2001 Archaeological Testing of Sites 23JE787 and 23JE788 for Route 21 Improvements, Jefferson County, Missouri. HNTB Corporation, Kansas City, Missouri, and the Missouri Department of Transportation, Jefferson City. Center for Archaeological Research Project 1161. Southwest Missouri State University, Springfield ($20,750).

• 2001 Archaeological Testing of the Regan Nursery Site (23BO851) in Boone County, Missouri. Seneca Environmental Services, Des Moines, Iowa. Center for Archaeological Research Project 1192. Southwest Missouri State University, Springfield ($5,203).


Research and Scholarly Activities Related to Historic Preservation:


• 2002 “Subsistence Economy and Political Culture in the Protohistoric Central Mississippi Valley.” In Between Contacts and Colonies: Archaeological Perspectives on the Protohistoric


- Rees, Mark A., editor


Theses Directed Related to Historic Preservation:

- There is no graduate degree in Anthropology presently offered at the University of Louisiana at Lafayette.

ii. For proposed new faculty, qualifications and/or strengths needed.

The following qualifications will be necessary for an incumbent recruited to fill the existing history vacancy: 1. Ph.D. in History with a concentration in Public History, 2. Expertise in the area they will be teaching, including historic preservation, 3. record of successful publications and teaching.

5. Library and Other Special Resources

a. Are present holdings in related fields adequate to initiate the proposed program?

Yes, the present holding in related fields are adequate to initiate the proposed certificate program.

b. Will the library holding need to be expanded and improved to meet program needs of the program in the first five years? If so, what types will be needed: books, periodicals, reference books, primary source materials, etc.?
Yes, the holdings will probably need to be expanded. Additional books will be required related specifically to historic preservation, including reference materials, monographs, and case studies. Additional periodicals, if needed, will be requested through LOUIS.

c. Do other institutions have library resources being used or available to faculty and students for the proposed program?

Yes, faculty and students of the proposed program have access through interlibrary loan and LOUIS.

d. Indicate or estimate total expenditure for the last two completed fiscal years in library acquisitions for the subject matter fields or departments in which the proposed program will be offered, or which are related to it.

Library budgets, including funds for acquisitions, have been one of the casualties of cuts to higher education. For this reason there have been no expenditures for acquisitions for the subject matter fields or departments. When funding does become available, the acquisition of Historic Preservation related works will be a priority.

e. Project library expenditures needed for the first five years of the proposed program.

In order to expand holdings related to historic preservation (stipulated in b above), it is estimated that $1,200 will be needed for years 1, 2 and 3 ($3,600 total). An additional $800 will be needed for years 4 and 5 ($1,600 total).

f. What additional resources, other than library holdings, will be needed?

No additional resources are needed.

g. If a graduate program, indicate:

i. Special library resources needed to offer a program of quality.

Interlibrary loan and LOUIS, which the library currently provides, will be needed.

ii. How do library resources deemed desirable compare to other institutions with similar programs that are high quality?

The library collections and resources at UL Lafayette compare very favorably with other programs in historic preservation. UL Lafayette also houses a comprehensive cultural archive which can be of utility in the certificate program.

6. Facilities and Equipment

a. Describe existing facilities (classrooms, laboratories, offices, etc.) available for the proposed program.
Existing classroom facilities in Fletcher Hall, Griffin Hall, and Mouton Hall will meet the space needs of the lecture courses to initiate the program.

b. Describe present utilization of these facilities where facilities are assigned to the department.

Fletcher Hall has two lecture classrooms. JLF 211 has a capacity of 48 students and has classes scheduled 30 hours per week. JLF 134 has a capacity of 134 students and currently has classes scheduled 33 hours per week.

The Anthropology program uses a lab in Mouton Hall, Rooms 108 and 109, for the Archaeology Field School (ANTH 490G), Archaeological Records (ANTH 499G), and courses with laboratory components. The Anthropology lab is equipped with four computer workstations, field and lab equipment, and has space for seminar meetings.

Griffin Hall is where the Department of History's classes meet. A computer lab in Griffin Room # 557 is available for research and project work. Room #501 serves as a seminar style meeting room that is effective for graduate and upper level project-based classes, while a variety of other classroom space is available throughout the fifth floor (where the Department of History is located).

c. Indicate the need for new facilities, such as special buildings, laboratories, minor construction, remodeling, and fixed equipment. If special facilities and equipment will be needed, estimate cost and indicate proposed sources for financing.

It would be beneficial to eventually establish or have access to existing labs on campus for materials testing and preservation methods. A new lab would need two areas: a wet lab and a dry lab of approximately 500 square feet each for a total of 1,000 square feet. Funding for the equipment for the lab may be obtained through grant funding at the State and Federal levels.

7. Administration

a. In what department, division, school, college, or other designation will the program be administered? Explain if the program is interdisciplinary and/or inter-departmental.

Because the Graduate Certificate in Historic Preservation will be interdisciplinary and will rely on faculty from the Departments of Anthropology and History in the College of Liberal Arts and the School of Architecture and Design in the College of the Arts, the program will be housed in the Graduate School, with the Dean as the chief administrative officer within the school. The program will be coordinated by the Director of Public History located in the Department of History, Geography, and Philosophy. In administering the program, the Director of Public History will be assisted by an advisory committee consisting of faculty from Anthropology, Architecture and Design, and History and the Graduate Coordinators from the M.A. program in History and the M. Arch. program.

b. Indicate if the proposed program will affect the present administrative structure of the institution.
The present administrative structure of the University of Louisiana at Lafayette will not be affected.

c. Describe any special departmental strengths and/or weaknesses and how the proposed program will affect them.

The University of Louisiana at Lafayette has developed strength in historic preservation that extends across departments and into two colleges. Moreover, and already, graduate students in Public History regularly enroll in the current courses offered by faculty in Anthropology, Architecture, and History with expertise in historic preservation. The proposed certificate program in Historic Preservation would enhance the current situation greatly by providing these students interested in obtaining more specialized knowledge in historic preservation by regularizing the relevant course offerings and ensuring that they receive valuable exposure to the field from both Archeology and Architecture.

A current weakness exists from a staffing perspective in the Department of History. Without an additional faculty member in Public History the History component of this certificate cannot be regularly offered. Luckily, this weakness is easily rectified since the department has an open/unfilled line that is slotted to be an assistant professor in Public History. Filling this position will allow the department to meet the obligations of this certificate and other programmatic demands.

8. Accreditation

a. Is the program eligible to be accredited? If so, give the name(s) of the accrediting agency(ies), requirements for accreditation, and how the criteria will be achieved.

At this time the certificate program would not be accredited. The certificate being proposed will meet the standards set forth by the National Council for Preservation Education (NCPE), and if at some point the NCPE establishes an accreditation process the certificate will be accreditable. The certificate program would make an application to be an Associate Member of the NCPE.

The National Association of Schools of Art and Design (NASAD) does not specifically accredit historic preservation certificates and degree programs. The proposed certificate does not contain sufficient courses in art history to meet the requirements to be accredited by NASAD nor does the proposed Certificate of Historic Preservation meet the minimum credit hours requirements set forth by NASAD for a certificate program.

b. Delineate the initial costs of accreditation and subsequent annual cost.

The certificate program would make application to be an Associate Member of the NCPE. The cost of membership for the university is $500 annually.
c. If a doctoral program is requested, describe the use of consultants in developing the proposed program and include a copy of their report as an appendix to the proposal. The use of consultants to assist in the development of such proposal is highly recommended, if not imperative.

Not applicable.

9. Related Fields

a. Indicate subject matter fields at the institution that are related to, or will support, the proposed program.

The College of Liberal Arts houses the departments of History and Anthropology that will support the proposed certificate program. The College of the Arts houses the School of Architecture and Design that also will support the proposed program. Faculty members in these departments will contribute to this initiative as instructors of the curriculum and advisors to the students in the program. In addition, the M.A. program in History, which offers a concentration in Public History, and the M. Arch. program will support the proposed program.

b. Evaluate the supporting fields and indicate if they need improvement. If so, indicate the extent of improvement needed and cost.

The curriculum of the proposed graduate Certificate in Historic Preservation is built on courses already being taught and will rely on the expertise of faculty already at the University of Louisiana at Lafayette. The only additional cost foreseen will come from the need to hire an additional faculty member in History so that the current faculty member with expertise in historic preservation can be available to teach the required course here on a regular basis. The “cost” of this hire in History need not be assumed by this certificate program since there is an existing line in History waiting to be filled.

10. Costs

a. Estimate costs of the proposed program for the first four years. Indicate any amounts to be absorbed out of current sources of revenue and needs for additional appropriations (if any). Indicate if federal or other sources of funds are available. Are there prospects for increased income from students recruited specifically to this program who otherwise would not have enrolled?

There is a need for travel to historic preservation conferences and workshops that are not otherwise regularly attended, and current travel allotments do not provide adequate funding. For example, the National Council for Preservation Education, the Association for Preservation Technology, the Society of Architectural Historians, the Vernacular Architecture Forum, the National Trust for Historic Preservation, the National Preservation Conference, the National Conference of State Historic Preservation, the National Preservation Institute, the American Cultural Resources Association, the Historic Districts Council and others have conferences where professionals share research, network, and attend professional development workshops.
average cost to travel and attend one of these conferences is $1,700. It is essential for faculty who are regularly teaching in this Graduate Certificate program to be engaged in the profession by attending conferences per year. In year one of the program, faculty will attend one conference each. Beginning in year two, faculty should attend two conferences per year [$1,700 x 3 (faculty members) x 2 (conferences) = $10,200].

The value of a professionally designed recruitment packet is vital to presenting this new certificate program in a manner that will attract students locally and nationally. Such a packet includes logos/brand development, posters, tri-fold flyers, and postcards. It is estimated that the design work and printing costs will total $2,850.

The program will offer no graduate assistantships and no additional operating, equipment or supplies costs are planned or anticipated. Estimated revenue generated from student tuition and fees is based on projected enrollees paying for 6 hours per semester. These calculations result in a positive economic impact to the institution as shown in the budget under "c."

Indicate departmental costs:

b. Show departmental operating expenditures for the last two completed fiscal years for departments involved in or related to the proposed program.

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>School of Arch &amp; Design 2009-10</th>
<th>2010-11</th>
<th>History and Geography 2009-10</th>
<th>2010-11</th>
<th>Sociology and Anthropology 2009-10</th>
<th>2010-11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries instruction</td>
<td>1,181,621</td>
<td>1,179,401</td>
<td>1,225,266</td>
<td>1,161,117</td>
<td>834,804</td>
<td>794,245</td>
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<tr>
<td>Salaries admin.</td>
<td>2,700</td>
<td>2,000</td>
<td></td>
<td></td>
<td>132,191</td>
<td>138,423</td>
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<tr>
<td>Salaries classified</td>
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<td>43,215</td>
<td>26,915</td>
<td></td>
<td>21,916</td>
<td>21,965</td>
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<td>Summer instruct.</td>
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<tr>
<td>Student labor</td>
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<td>10,232</td>
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<td>660</td>
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<tr>
<td>Termination</td>
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<td>5,928</td>
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<tr>
<td>Fringe benefits</td>
<td>201,461</td>
<td>230,964</td>
<td>198,578</td>
<td>231,379</td>
<td>164,938</td>
<td>194,814</td>
</tr>
<tr>
<td>Insurance contrib.</td>
<td>127,521</td>
<td>124,795</td>
<td>122,591</td>
<td>120,796</td>
<td>117,266</td>
<td>114,381</td>
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<tr>
<td>Total pers. serv.</td>
<td>1,513,564</td>
<td>1,544,497</td>
<td>1,599,078</td>
<td>1,540,207</td>
<td>1,281,347</td>
<td>1,264,488</td>
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<tr>
<td>Travel</td>
<td>6,150</td>
<td>9,935</td>
<td>5,623</td>
<td>5,135</td>
<td>3,358</td>
<td>1,176</td>
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<tr>
<td>Operating services</td>
<td>10,297</td>
<td>10,102</td>
<td>10,115</td>
<td>8,505</td>
<td>7,854</td>
<td>7,753</td>
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<tr>
<td>Supplies</td>
<td>5,817</td>
<td>6,940</td>
<td>5,554</td>
<td>9,012</td>
<td>5,842</td>
<td>6,209</td>
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<tr>
<td>Capital outlays</td>
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<td></td>
<td></td>
<td>1,123</td>
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<tr>
<td>Professional service</td>
<td>2,200</td>
<td>1,700</td>
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<tr>
<td>DEPARTMENT TOTAL</td>
<td>1,538,028</td>
<td>1,573,174</td>
<td>1,621,370</td>
<td>1,563,982</td>
<td>1,298,401</td>
<td>1,279,626</td>
</tr>
</tbody>
</table>
ii. How will the proposed program affect the allocation of these funds?

The proposed program will have negligible impact on these budgets.

c. Indicate if additional funds for research will be needed to support the proposed program.

The NCPE publishes the *Preservation Education and Research Journal* which has a yearly cost of $60.

d. Provide estimates of additional cost on the attached form.
<table>
<thead>
<tr>
<th>Institution: University of Louisiana at Lafayette</th>
<th>Date: January 25, 2012</th>
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</thead>
<tbody>
<tr>
<td>Program/Unit: Graduate Certificate in Historic Preservation</td>
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<table>
<thead>
<tr>
<th></th>
<th>FIRST YEAR</th>
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<th>SECOND YEAR</th>
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<tr>
<td></td>
<td>AMOUNT</td>
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<td>AMOUNT</td>
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<td>AMOUNT</td>
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<tr>
<td>Faculty</td>
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<td>.33</td>
<td>$17,965</td>
<td>.33</td>
<td>$17,965</td>
<td>.33</td>
<td>$17,965</td>
<td>.33</td>
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<tr>
<td>Graduate Assistants</td>
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<td>0</td>
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<tr>
<td>Support Personnel</td>
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<td>0</td>
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<tr>
<td>Fellowships and Scholarships</td>
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<tr>
<td>SUB-TOTAL</td>
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<td>$17,965</td>
<td>$17,965</td>
<td>$17,965</td>
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<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>Facilities</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Travel</td>
<td>5,190</td>
<td>10,200</td>
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<td>Supplies (recruiting)</td>
<td>2,850</td>
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<tr>
<td>Dues - NCPE</td>
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<td>SUB-TOTAL</td>
<td>$9,650</td>
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<tr>
<td>GRAND TOTAL</td>
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<thead>
<tr>
<th>Amount &amp; Percentage of Total Anticipated From:</th>
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<th>%</th>
<th>AMOUNT</th>
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<th>%</th>
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<td>Federal Grants/Contracts</td>
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<td>Private Grants/Contracts</td>
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<tr>
<td>Other - Tuition</td>
<td>38,400</td>
<td>100</td>
<td>53,780</td>
<td>100</td>
<td>70,560</td>
<td>100</td>
<td>92,610</td>
<td>100</td>
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<td>TOTAL</td>
<td>$38,400</td>
<td>$53,780</td>
<td>$70,560</td>
<td>$92,610</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
February 1, 2013

Robert Carriger, Ph.D.
Department Head - History, Geography, & Philosophy Dept.
Director of Public History Studies
P.O. Box 42531
University of Louisiana at Lafayette
Lafayette, LA 70504-2531

Dear Dr. Carriger,

Thank you for the opportunity to look over the new graduate certificate in Historic Preservation that you are proposing at UL Lafayette. As you know, Historic Preservation is an important cause and one that has tremendous benefits to society on all levels. I heartily commend you and your colleagues for developing this program and look forward to its being implemented. I believe that more and more opportunities for employment in everything from museums and historic sites to architecture and interior design will present themselves as Historic Preservation continues to play a prominent role in our economic and cultural development. Please let me know if the Preservation Alliance of Lafayette can do anything to help support this initiative.

Sincerely,

Eleanor Bouy
Director
January 31, 2012

Dr. E. Joseph Savoie, President
University of Louisiana at Lafayette

Re: Letter of Support for Graduate Historic Preservation Certificate

On behalf of the members of the American Institute of Architects South Louisiana Chapter, we, the Board, wholeheartedly support a Graduate Certificate in Historic Preservation at the University of Louisiana at Lafayette. The architecture program at UL-Lafayette has long had a focus on the historic architecture of Louisiana. Many of us recall the importance of taking History of Louisiana Architecture, working on documenting historic buildings, and designing plans to improve Louisiana's main streets.

Preservation, renovation, and planning projects are increasingly becoming a larger percentage of the work that area architects are performing. The board believes that a preservation program at U.L. Lafayette would be of benefit to architects in many stages of their careers. Such a program would increase opportunities for expanding credentials thereby increasing opportunities for employment as Historic Preservation continues to play a prominent role in our economic and cultural development.

The Board commends U.L. Lafayette for continually developing its program and for seeking the input of area professionals in program development. The preservation of Louisiana's historic architecture and communities is an important endeavor that enhances the cultural resources of the Louisiana.

Please let the American Institute of Architects South Louisiana Chapter know if there are any other ways that the Chapter can support the development of a Historic Preservation Certificate at the University of Louisiana at Lafayette.

Sincerely,

AIA South Louisiana Chapter
2012 Executive Committee:

Brent A. Frick, A.I.A. - President
Mark LaLonde, A.I.A. - Vice President / President Elect
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Robert McKinney, A.I.A. - At Large Chapter Director
Hugh Stevens, A.I.A. - Past President
January 31, 2012

Dr. E. Joseph Savoie, President
University of Louisiana at Lafayette

RE: Historic Preservation Certificate

Dear Dr. Savoie:

As an owner of an architecture firm and architect who has practiced in South Louisiana for nearly 3 decades, I have seen the focus of architectural practice shift and have noticed a need for additional educational opportunities for area architects and recent graduates. The proposal for a Graduate Certificate in Historic Preservation at the University of Louisiana at Lafayette is an excellent measure to address the changing workforce needs by providing a program that develops expertise in historic preservation.

The historic architecture and communities of Louisiana have always been a source of inspiration and designs in which I have sought to understand issues of scale, proportion, detail and planning. At this point professional development opportunities in Louisiana have been limited. A graduate program in historic preservation at UL Lafayette would prove to be a valuable resource providing education and research in the issues of preservation. Studying and analyzing historic architecture is essential to design quality architecture that meets the needs of area communities.

I support the development of the Graduate Certificate in Historic Preservation at UL Lafayette.

Sincerely,

[Signature]

Steven J. Dubre, AIA, LEED AP
Architect
December 15, 2011

Dr. Robert Carriker, Head
History Geography, and Philosophy Dept.
P.O. Box 42531
Lafayette
Lafayette, LA 70503-2531

Dear Dr. Carriker:

Thank you for the opportunity to look over the new graduate certificate in Historic Preservation that you are proposing at UL Lafayette. As you know, Historic Preservation is an important cause and one that has tremendous benefits to society on all levels. I heartily commend you and your colleagues for developing this program and look forward to it being implemented. I believe that more and more opportunities for employment in everything from museums and historic sites to architecture and interior design will present themselves as Historic Preservation continues to play a prominent role in our economic and cultural development. Please let me know if the Preservation Alliance can do anything to help support this initiative.

Sincerely,

J.C. Chagois, Jr., President
Preservation Alliance of Lafayette

1414 East Bayou Parkway
Dr. Robert Cariker  
Department of History and Geography  
University of Louisiana at Lafayette  
Lafayette, LA  
11 December 2011

Dear Bob,

I am really excited to hear about the possible development of a historic preservation certificate program there at UL-Lafayette. During these very uncertain times in higher education, I believe it is of the utmost importance to work across departmental lines in ways that will build infrastructure and add positive value to both your institutional framework as well as your students’ degrees. I think that this certificate will expand the public history program’s visibility within the state and at the regional level and will add significantly to the credibility of your students as they move into the job market.

I can speak to these points from my own experience, having spent a half-dozen years in the field as an independent consultant and as a historian with the Louisiana Department of Culture, Recreation, and Tourism, in addition to teaching public history courses on and off here at Baton Rouge at LSU and last year there with your Department. I’ve worked extensively across the state in historic site management, heritage tourism development, historic preservation, and history education; I can attest unequivocally to the need for qualified young professionals to help protect and interpret this state’s cultural patrimony. My general observations from the field were ratified more conclusively last year while researching and writing the State Historic Preservation Office’s current statewide preservation plan, a document compiled with considerable input from the SHPO, the National Park Service, other preservation professionals, private citizens, and public officials (available on-line at: http://www.crt.state.la.us/H/P/Shpo_Jan_2011.pdf). Some of the key points I identified for critical consideration are the need for expanded education and training opportunities, cooperative action across institutional boundaries, and a more robust development of preservation leadership. I think that your proposed certificate program will go a long way in making UL-Lafayette an important player in ongoing efforts here in the state.

As you well know, I have always been a strong advocate of tailoring public history programs to fit the demands of the marketplace. The bulk of the jobs that are out there right now, and in the foreseeable future, require some level of knowledge about preservation best practices. Students coming out of UL-Lafayette with an interest in preservation or cultural resource management as a career need this certificate, and the training it carries, to compete effectively. And it is a course of study that is sorely needed in this state. Although LSU offers historic preservation courses on occasion through their School
of Architecture, there is no regular curriculum that exposes students to the wider theories and principles of resource management. Tulane does offer a preservation certificate but New Orleans can be a world of its own in so many ways. This program has a chance to reach a much broader audience around the state. I do feel like the certificate coursework you have proposed is a natural fit between Architecture, Archaeology, and History. I actually came out of an undergraduate program at Ole Miss (the Center for the Study of Southern Culture) that took a multi-disciplinary approach; and though I pursued "pure history" at the graduate level, I have found this early exposure to other types of knowledge and methods of professional practice to be an invaluable resource in my career. Advanced undergraduates and graduate students alike will benefit from being "cross-trained," so to speak, in areas that they will most assuredly encounter in the "real world."

I hope that this letter will be helpful in gaining the acceptance of the proposed certificate program. If I can be of any further service, please do not hesitate to ask.

As always, with kindest regards,

Matthew Reonas, Ph.D.
Education Special Projects
Louisiana State Museum
(225) 219-0719
mreonas@ort.la.gov
30 Jan 2012

Dr. F. Joseph Savoie, President
University of Louisiana at Lafayette
do Robert McKinney – School of Architecture and Design
P.O. Box 42811
Lafayette, LA 70504

RE: Graduate Certificate in Historic Preservation

Abell+Crozier Architects is excited to know of the proposal for a Graduate Certificate in Historic Preservation at the University of Louisiana at Lafayette. Given the current economic conditions, it is important for the University to provide opportunities for Louisiana’s architects to expand their expertise and increase the markets of their architectural practices. A preservation certificate will expand the abilities of both new and returning students.

As alumni of UL Lafayette we can speak from our own experience that there are more and more opportunities out there for preservation and restoration work. This is something that, given the proper resources, we would like to focus on. There is a need for qualified individuals to work to protect and develop the stock of historic buildings in Louisiana. The Graduate Certificate in Historic Preservation at UL Lafayette addresses both a workforce need by training architects and future architects in preservation, and it addresses a cultural need to preserve the historic architecture of Louisiana.

Very truly yours,

Chad Abell, AIA
Item E.5. University of Louisiana at Lafayette’s request for approval of a Letter of Intent for a Master of Science degree program in Accounting.

EXECUTIVE SUMMARY

The University of Louisiana at Lafayette proposes the creation of a Master of Science (MS) degree program in Accounting. The objective of the program is to provide students with additional in-depth exposure to accounting and business topics critical for success in the workforce and also to provide students a structured, value-added path to achieve the necessary credit hours to sit for the Certified Public Accountant (CPA) exam in the State of Louisiana.

Louisiana currently requires that individuals earn 150 semester hours of postsecondary credit in order to qualify to sit for the CPA exam. The 120-hour undergraduate accounting programs in the state do not provide students with sufficient hours, indicating a clear need for the program. Although a number of UL Lafayette graduates currently pursue the MBA degree or a double major in business in order to achieve these hours, many more simply accumulate additional credit with no clear objective. Also, by providing a structured option to become eligible to sit for the CPA exam, the proposed program has the potential to attract additional students to the undergraduate accounting program which will potentially increase enrollment in the Department, College, and University.

Although there are three public universities in Louisiana (Louisiana State University, Louisiana Tech University, and University of New Orleans) that offer graduate programs in accounting, there is a growing need for even more accounting graduates. According to the Bureau of Labor Statistics’ Occupational Outlook Handbook, the demand for accountants is projected to increase 22% between 2008 and 2018. Economic growth, changing laws and regulations, and increased globalization of business are expected to create demand for nearly 280,000 accountants over this period. Within Louisiana, employment growth for accountants and auditors is expected to increase by 12%. Further, the American Institute of Certified Public Accountants (AICPA) 2011 Trends in the Supply of Accounting Graduates and the Demand for Public Accounting Recruits reports an increase in hires with graduate degrees while students with only an undergraduate degree face a stagnant or declining job market. The data confirms industry expectations that the master’s degree will be the requisite entry-level credential for accountants in the near future. Thus, entrance into, and advancement in, these and other related fields will be greatly facilitated by the proposed graduate program.
The proposed program consists of 30 hours and will be structured so that a full-time student can complete his studies in one calendar year. The 30-hour degree program will consist of 15 hours in required accounting courses, 9 hours of accounting electives and 6 hours in elective business courses.

The Master of Science degree program in Accounting will draw graduates from the University’s undergraduate programs as well as working professionals. The Department of Accounting at the University produces approximately 80 accounting graduates annually. A recent survey of current accounting majors indicated that nearly 90 percent of graduates would strongly consider enrolling in a Master of Science program in Accounting. Enrollment is estimated to commence with 10 students in the program’s inaugural year and grow to 30 students per year by the end of year five. Completers are estimated at ten in year two and seventeen by the end of year five.

Existing library holdings and facilities will be sufficient to support the proposed program. Current faculty and recent hires will be sufficient to staff the program for the first two years, after which one additional full-time faculty line will be required. This, in addition to minimal associated costs for library, travel and equipment, will be offset with expected program revenues.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for a Letter of Intent for a Master of Science degree program in Accounting.**
January 25, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 North Third Street, Suite 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

This is to request approval of a Letter of Intent for the Master of Science Degree in Accounting.

Please place this item on the agenda for consideration at the February 2012 meeting of the Board of Supervisors.

Sincerely,

E. Joseph Savoie  
President

Attachment
LETTER OF INTENT to DEVELOP a NEW ACADEMIC PROGRAM

Date: January 25, 2012

Campus: University of Louisiana at Lafayette

Program: Title, CIP, Degree/Certificate Awarded

Master of Science in Accounting, 520301, Masters Degree

Institutional Contact Person & Access Info (If clarification is needed):

Dr. Joby John, Dean
B.I. Moody III College of Business Administration
University of Louisiana at Lafayette
Lafayette, Louisiana 70504
337-482-6493

1. Program Objectives and Content
Describe the program concept: Purpose and objectives; basic structure and components/concentrations; etc.

The University of Louisiana at Lafayette proposes the creation of a Master of Science in Accounting degree. The objective of the program is to provide students with additional in-depth exposure to the accounting and business topics critical for success in the workforce and also to provide students a structured, value-added path toward achieving the necessary credit hours to sit for the Certified Public Accountant (CPA) exam in the State of Louisiana. Louisiana currently requires that individuals earn 150 semester hours of post-secondary credit in order to qualify to sit for the CPA exam. The 120-hour undergraduate accounting programs in the state do not provide students with sufficient hours, indicating a clear need for the program. Currently, while a number of our graduates do pursue the MBA or a double major here at the University, many more simply accumulate additional hours with no clear objective.

Also, by providing a structured option to become eligible to sit for the CPA exam, the proposed program has the potential to attract additional students to the undergraduate program, potentially increasing enrollments in the Department, College, and University. The proposed program also has the potential to expand our alumni ranks in the local business and professional community.

Finally, although certainly not the purpose of the program, masters-prepared accounting graduates are SACS-qualified university instructors, thus increasing their marketability. In turn, an ancillary benefit to the University and to local community colleges such as SLCC is that expanding the pool of qualified masters-prepared accounting graduates will greatly enhance the ability to hire adjunct professors for the undergraduate program.

Structure and Content

The program consists of 30 hours and is designed to be completed in one calendar year by a full-time student. However, because historically the majority of our MBA students are part-time and the same is expected of our master's students, the program is designed to maximize scheduling flexibility for students. Thus there should be no single typical sequence of courses taken. Most courses are designed to be offered without graduate-level prerequisites.

The curriculum for the proposed program is:

Required Accounting Courses (15 hours):
LETTER OF INTENT to DEVELOP a NEW ACADEMIC PROGRAM

ACCT 516  Professional Ethics for Accountants*
ACCT 525  Selected Topics in Advanced Income Tax*
ACCT 531  Theory of Accounting
ACCT 533  Theory and Practice of International Accounting
ACCT 546  Auditing Theory and Standards

Elective Accounting Courses (9 hours):
To be selected from elective list including:
ACCT 523  Federal Income Taxation of Corporations and Partnerships
ACCT 524  Federal Income Taxation of Estates and Trusts
ACCT 532  Contemporary Accounting Thought
ACCT 540  Internal Auditing and Management Control
ACCT 542  Fraud Examination*
ACCT 550  Tax Research and Analysis*
ACCT 551  Financial Research and Analysis*

*indicates new course

Elective Business Courses (6 hours):
To be selected from existing 500 level business law, economics, finance, information systems, management, or marketing courses.

2. Need
Outline how this program is deemed essential for the wellbeing of the state, region, or academy (e.g., accreditation, contribution to economic development, related to current or evolving needs within state or region). Cite data to support need: employment projections; supply-demand data appropriate to the discipline and degree level, etc.

In Spring 2011, the Department of Accounting achieved separate accreditation from the Association to Advance Collegiate Schools of Business, one of fewer than 180 programs around the world to do so. The program graduates approximately 80 accounting majors each year. Currently, however, University of Louisiana at Lafayette accounting undergraduates seeking to gain the needed hours to sit for the CPA exam by pursuing a graduate degree in Accounting find that the nearest program to the east is in Baton Rouge, the nearest program to the north is in Ruston, and the nearest program to the west is in Houston. Because the majority of our students, both undergraduate and graduate, are employed locally, many in accounting firms seeking occupational experience, relocating from the Lafayette area or commuting to attend these programs is simply not a logistically-feasible option. But even if the student pool was more mobile, existing public programs in the state do not complete enough graduate-level accountants to meet state demand, as evidenced by the analysis below.

The BOR inventory for 2010-11 reported that public in-state institutions graduated the following numbers of students in Accounting masters programs.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Louisiana State University and Agricultural &amp; Mechanical College</td>
<td>69</td>
</tr>
<tr>
<td>Louisiana Tech University</td>
<td>8</td>
</tr>
<tr>
<td>University of New Orleans</td>
<td>21</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>98</strong></td>
</tr>
</tbody>
</table>
There is clearly a need for accounting graduates. Nationally, the Bureau of Labor Statistics’ Occupational Outlook Handbook projects the demand for accountants to increase 22% between 2008 and 2018. Economic growth, changing laws and regulations, and increased globalization of business are expected to create demand for nearly 280,000 accountants over this period. According to the BLS, the May 2010 mean annual wage for accountants was $66,960. Job growth estimates in related fields are also positive: treasurers and controllers have a projected 2008-2018 growth rate of 7% to 13%; budget analysts are projected to experience a 14% to 19% growth rate, as are credit analysts. Entrance into, and advancement in, these and other related fields will be greatly facilitated by the additional accounting and business expertise gained from the program.

Data from the American Institute of Certified Public Accountants (AICPA) indicate that nearly 75% of master’s students begin careers in public accounting. The lack of a structured path to 150 hours limits the opportunities for our students in this area. Compounding the problem is that many job openings in accounting require the applicant to have a CPA and experience in public accounting.

Further evidence of the importance of a graduate accounting degree is provided by the AICPA’s 2011 Trends in the Supply of Accounting Graduates and the Demand for Public Accounting Recruits. The chart below summarizes the hiring of new accounting graduates by CPA firms over the last 30 years. Note that the most recent data indicates increasing hiring of those with graduate degrees while students with only an undergraduate degree face a stagnant or declining job market.
As the next chart indicates, accountants with only undergraduate credentials are a steadily diminishing component of the labor force. Within the next few years more new hires by CPA firms will possess graduate degrees than undergraduate degrees in accounting.

In reality, this data confirms industry expectations that the master’s degree will be the requisite entry-level credential for accountants in the near future. And when the industry makes the full transition to this higher level entry requirement, current state public programs will need to quadruple their capacity to graduate masters accounting students to meet employer’s labor demands.

**State Trends:**

Within Louisiana, the Occupational Supply Demand System projects employment growth for accountants and auditors of 12.1% from 2008 to 2018. The 2009 median annual wage is $80,640, a 17.6% increase from 2005. Job growth estimates in related fields are also positive: budget analysts, financial analysts, and personal financial advisors are all expected to show strong growth in the future. Entrance in to, and advancement in, these and other related fields will be greatly facilitated by the additional accounting and business expertise gained from the proposed program.

The Louisiana Workforce Commission recently updated its projections for all occupations through 2018. Their estimates for accountants and auditors indicate a 12% annual increase to 2018 and a 2010 state annual average wage of $55,095.
Regional and Local Trends:

As noted, the proposed program will be the only graduate program in accounting over a significant geographical area. The level of economic activity in the region is expected to sustain and enhance the current intense demand for the proposed program and its graduates. The Louisiana Workforce Commission reports there will be 60 annual job openings for accountants each year in the Lafayette/Acadiana (RLMA 4) region through 2018. It is the institution’s initial goals to produce students with masters-level credentials to meet 25% of that demand, increasing production as the region’s employers more insistently demand certified, masters-prepared accountants.

3. Relevance

Explain why this program is an institutional priority at this time. How will it (a) further the mission of the institution and (b) increase the educational attainment of the state’s adult population or foster innovation through research.

The University of Louisiana at Lafayette has as one of its core values the promotion of “access, opportunity and success for all students as we synergistically partner with them in their development as globally responsible, productive citizens.” Among the strategic imperatives identified as critical to furthering its mission, the University includes enhancing student engagement and success, preparing our students to thrive as global citizens, and fostering economic and community development.

As described in this letter of intent, providing accounting students with a structured, value-added graduate option to meet the requirements to sit for the CPA exam will greatly enhance student opportunities for success and advancement.

Further, the University has a commitment to graduate education. The University’s ability to offer this degree program will directly contribute to the accomplishment of several of the institution’s strategic objectives articulated in its 2009-2014 Strategic Plan related to increasing the number of graduates in high-demand professions and to growing select graduate programs that will be unique and result in significant in-state employment opportunities.

The program is aligned with the “Master Plan for Public Postsecondary Education In Louisiana: 2011” Objective I-6: Increase the rate and number of students earning a postsecondary credentials. The narrative accompanying this objective indicates that “there is a large unmet need for adult postsecondary education efforts that target . . . . adults with a college degree who need additional credentials, coursework, or skills for career advancement.”

It is also aligned with Objective I-7: Develop a skilled workforce to support an expanding economy. While there is much emphasis in other parts of the Plan on converting high school graduates to college graduates and attracting those adults who have had little or no prior postsecondary education, the narrative supporting this objective makes it clear that “building and sustaining a 21st century economy for Louisiana requires continuing workforce development at all levels, from adult basic education to advanced graduate and professional training.”

Data from the National Association of State Boards of Accountancy indicates that candidates with Masters degrees are more likely to pass the CPA exam than are those with Bachelor’s degrees
4. Students

The Department of Accounting at UL Lafayette produces approximately 80 accounting graduates each year. Those wishing to further their careers by pursuing the Certified Public Accountant designation must meet the State of Louisiana’s requirement of 150 hours of college credit to be eligible to sit for the CPA Exam. By offering a Master of Science in Accounting, the University will be able to provide students with a defined curriculum path to the required number of hours that will both ensure adequate exposure to critical accounting and business topics and result in a graduate degree.

Accounting students at the University of Louisiana at Lafayette, aware of the benefits of the proposed program, are strongly supportive. A survey of current accounting majors found that over 90% would at least strongly consider enrolling in a Master of Science program in accounting should it be offered at the University.

These factors combine to make the following enrollment and graduation numbers a reasonable forecast for the proposed program:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolled</td>
<td>10</td>
<td>22</td>
<td>25</td>
<td>28</td>
<td>30</td>
</tr>
<tr>
<td>Graduated</td>
<td>–</td>
<td>10</td>
<td>13</td>
<td>15</td>
<td>17</td>
</tr>
</tbody>
</table>

While we recognize some baccalaureate completers will continue to pursue additional student credit hours at the undergraduate level, and some will enroll in our MBA program, the above forecasts are largely based on new student admits, such as those who: (1) choose the lengthy work experience path to become eligible to sit for the CPA exam, (2) pursue a master’s program in an out-of-state online institution, (3) would simply not pursue the hours because they lack an option that is functional for their chosen profession, and (4) relocate unwillingly, often to Texas, to earn a master’s degree in accounting.

5. Cost

Estimate costs for the projected program for the first five years and how it would be funded. Indicate amounts to be absorbed out of current sources of revenue and needs for additional resources (if any). Commit to provide adequate funding to initiate and sustain the program.

Current faculty and recent hires are sufficient to staff the program for the first two years. As the program becomes established and enrollment increases, an additional faculty member will be needed. Although that faculty member will be hired in an existing unfilled line, a portion of the salary and benefits (1/3) will be included in the financial analysis that follows. It is expected that the faculty member will teach 2/3 in the undergraduate program and 1/3 in the graduate program.
Tuition and fees generated by the proposed program will represent additional revenue to the University. All tuition and fee projections are calculated assuming students are Louisiana residents, as that is the major pool which we expect to attract.

<table>
<thead>
<tr>
<th>Item</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portion (1/3) of salary and benefits of new tenure track faculty</td>
<td>0</td>
<td>$45,888</td>
<td>$45,888</td>
<td></td>
</tr>
<tr>
<td>Library Resources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating and Supplies</td>
<td>500</td>
<td>500</td>
<td>500</td>
<td></td>
</tr>
<tr>
<td>Equipment (computers, printers)</td>
<td></td>
<td>$2,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel for new faculty</td>
<td></td>
<td>$1,500</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Total Costs</td>
<td>$0</td>
<td>$500</td>
<td>$50,388</td>
<td>$17,888</td>
</tr>
<tr>
<td>Potential Revenue from tuition/fees</td>
<td>$41,129</td>
<td>$95,007</td>
<td>$114,744</td>
<td>$133,312</td>
</tr>
</tbody>
</table>

Revenue estimates assume 30% of enrolled students attend full-time and 70% attend part-time.

CERTIFICATION:

Chief Academic Officer

Chancellor/President

Management Board

Date 1/28/2012

Date 1/28/12

Date
BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

ATHLETIC COMMITTEE

February 14, 2012

Item F.1. Southeastern Louisiana University's request for approval of a contractual agreement with Head Football Coach, Mr. Ron Roberts, effective December 18, 2011.

EXECUTIVE SUMMARY

Under the proposed agreement, effective through December 31, 2014, the Coach’s annual base salary is $130,000. The agreement stipulates that the Coach may be eligible for annual cost of living or merit pay increases in addition to the stated base salary. Coach will also be provided the use of a vehicle provided by a dealership and, if one is not available, Coach will receive a $600 per month allowance. The Lion’s Athletic Association will pay salary supplements, subject to all mandatory withholdings and inclusive of retirement and medicare payments, on certain specified achievements as follows:

- $250 if Conference Coach of the Year;
- $150 if Conference Co-Coach of the Year;
- $2,000 for NCAA Post Season (Team) or Conference Season (Team) Championship;
- $2,000 for each round advanced NCAA Tournament;
- $10,000 if team wins the NCAA National Championship;
- $250 for NCAA All-American Athletes with GPA over 3.0;
- $100 for NCAA All-American Athletes with GPA of 2.0 to 2.9;
- $250 if team average APR above 965;
- $100 for individuals that qualify for NCAA Championship-Beyond team.

If the University terminates the agreement without cause, Coach is entitled to be paid the base salary for the remainder of the contract period of December 31, 2014. The University is responsible for the current fiscal year compensation through the end of the fiscal year (June 30). The Lion’s Athletic Association is responsible for the remaining months in the agreement (the next July 1 through expiration). In the event Coach secures new employment in a football-related capacity, the University shall be required to pay the deficit, if any, between the base salary in this agreement and the amount of his new salary.

If the Coach terminates the contract, the University is entitled to be paid: $130,000 if termination during first calendar year of employment; $75,000 if termination during second calendar year of employment; and $50,000 if termination after conclusion of second calendar year of employment. Payment to the University shall be due 120 days following notice of termination.

The University and the Lion’s Athletic Association each have an agreement with the Coach.
RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the contractual agreement for Head Football Coach, Mr. Ron Roberts, effective December 18, 2011.
CONTRACT OF EMPLOYMENT
HEAD FOOTBALL COACH

STATE OF LOUISIANA
PARISH OF TANGIPAHOA

This agreement is made and entered into on this 18th day of December, 2011 between Southeastern Louisiana University and through its President, Dr. John Crain and Ron Roberts (hereinafter referred to as ‘COACH’). This agreement is subject to the approval of the Board of Supervisors of the University of Louisiana System, the management board for Southeastern Louisiana University.

1.0 Employment

1.1 Southeastern Louisiana University (the “University”) does hereby employ COACH as head football coach and COACH does hereby accept employment and agrees to perform all of the services pertaining to football which are required of COACH, as well as, other services as may be contemplated hereunder, all as prescribed by the University through its President and Athletic Director.

1.2 COACH shall be responsible, and shall report, directly to the University’s Director of Athletics (the “Director”) and shall confer with the Director or the Director’s designee on all administrative and technical matters. Coach shall also be under the general supervision of University’s President.

1.3 COACH shall manage and supervise the team and shall perform such other duties in Southeastern Louisiana University’s athletic program as the Director may assign.

1.4 COACH agrees to represent Southeastern Louisiana University positively in public and private forums and shall not engage in conduct that reflects adversely on Southeastern Louisiana University or its athletic programs.
1.5 COACH shall schedule an appropriate number of guarantee football games on an annual basis in order to generate revenue as determined by the Director of Athletics. The Director of Athletics will have the responsibility for approving the annual football schedule.

1.6 COACH shall inform the Director of all work-related and personal absences from campus extending beyond one day (i.e. recruiting trips, annual leave requests, speaking engagements, coaching clinics, etc.)

1.7 COACH is aware of and sensitive to the importance of the APR and as such realizes that it will be a vital component on his annual evaluation. COACH will be responsible for assisting in the development of and maintaining an Academic Performance Plan when required by the Athletic Director.

2.0 Term

2.1 The term of this agreement is for a fixed period of three (3) years, commencing on the 19th day of December, 2011 and terminating without further notice to COACH on the 31st day of December 2014 unless extended under the terms of this agreement.

2.2 This agreement is renewable solely upon an offer from Southeastern Louisiana University and an acceptance by COACH, both of which must be in writing and signed by the parties. This agreement in no way grants the COACH a claim to tenure in employment, nor shall COACH’S service pursuant to this agreement count in any way toward tenure at Southeastern Louisiana University.

3.0 Compensation

3.1 In consideration of COACH’S services and satisfactory performance of this agreement, Southeastern Louisiana University shall pay COACH a base annual salary of $130,000 for the term of this agreement on a bi-weekly basis.
3.2 The COACH may be eligible for annual cost of living or merit pay increase in addition to the stated base salary. The COACH is also subject to pay adjustments according to economic circumstances that affect all employees in the unclassified staff service.

3.3 The University does not guarantee amounts due under this contract beyond the current year of performance. Should the contract be terminated for any reason amounts due shall be determined in accordance with paragraph 12.

4.0 Incentive Compensation

During the time of employment as head coach, COACH will have the opportunity to receive the following earned salary supplements. These salary supplements shall be subject to all mandatory withholdings and are inclusive of employer matches for retirement and medicare payments. The supplements shall be paid from the Lion Athletics Association (LAA). One half of the supplement shall be drawn from the general account of the LAA. The remaining half of the supplement shall be drawn from the sport program’s restricted account of the LAA. Should the funds not be available in the sport program’s restricted account at the time the earned salary supplement is due, the sport program’s restricted account will remain obligated for that portion of the supplement for a maximum of one calendar year from the date of distribution of the portion paid from the general account. Any obligations of the program’s restricted account that have accrued will terminate should the coach leave the University. The potential earned salary supplements are:

A. $250.00- Conference Coach of the Year

B. $150.00- Conference CO- Coach of the Year

C. $2,000- for NCAA Post Season (Team) or Conference Season (Team) Championship

D. $2,000- for each round advanced NCAA Tournament
E. $10,000 for winning the NCAA National Championship

F. $250.00 - NCAA All American Athlete with GPA over 3.0

G. $100.00 - NCAA All American Athlete with GPA 2.0-2.9

H. $250.00 Team average APR above 965

I. $100.00 Individuals that qualify for NCAA Championship-Beyond team competition.

5.0 Contracts for broadcast and/or telecast

5.1 COACH may host a television and/or Radio Show to promote the Southeastern Louisiana University Football Team.

5.2 It is specifically agreed that in the filming or producing of such television and/or Radio Show, COACH acts for himself in his private capacity and not as an agent or employee of the University and that this agreement constitutes merely a license to use the property and facilities subject to the conditions hereafter stated.

(a) The COACH agrees to pay the University all out-of-pocket costs incurred by the University in the filming or production of the television show.

(b) Long distance phone calls, University supplies, printing, postage, University vehicles, etc., will be utilized on a complete University cost recovery basis.

(c) Complete records will be maintained regarding income and expenditures associated with said television show and available for verification by University auditors.

(d) The COACH agrees to protect, indemnify and save harmless the University from and against any and all expenses, damages, claims, suits, actions, judgments and costs whatsoever, including reasonable attorney's fees, arising out of or in any way connected with any claim or action for property loss, personal injury or death resulting from said television show.

(e) The COACH is an independent contractor during said broadcast activities and, as a University employee will undertake to observe all general rules and policies of the University. This paragraph is designated to assure that nothing be done which is inconsistent with the maintenance of an educational campus environment and the character of a State institution which makes its facilities open to persons without discrimination.
5.3 The COACH agrees to follow sponsorship agreement regulations as set forth by the University Athletic Department, the Office of University Advancement and the Lions Athletic Association.

6.0 Camps and Clinics

6.1 COACH may operate a camp(s) for the teaching of athletic pursuits on the University property. The use of University facilities will be determined by the availability of those facilities as established by the University.

6.2 It is specifically agreed that in the operation of such camps, COACH acts as an independent contractor and not as an agent or employee of the University and that this agreement constitutes merely a license to use the property and facilities subject to the conditions hereafter stated.

(a) COACH will be required to sign a separate agreement through the appropriate University department as it relates to the operation of such camp(s). Facility and other fees required as part of this separate agreement will be consistent with the fees charged to other independent contractors for similar facilities and/or consistent with policies in place at the time the separate agreement is signed.

(b) Special set-ups or changes in original set-up of facilities will be taken care of by the COACH with no cost to the University.

(c) The COACH agrees to pay the University all out-of-pocket costs incurred by the University in making the facilities available for the camps.

(d) The COACH agrees to secure a policy of insurance in a company approved by the University’s Risk Management Office under which the Board of Supervisors of the University of Louisiana System, the University, its agents and servants, are named as the insured (or as an additional insured) which provides

1) Workers Compensation and Employers Liability: Workers’ Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage if COACH hires any employees to work at such camps or clinics.
2) Comprehensive General Liability: $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.

(e) Annual leave shall be requested to cover the dates and times of the camp operation for all University personnel involved.

(f) Complete records will be maintained regarding income and expenditures associated with said camp and available for verification by University auditors.

(g) The COACH agrees to protect, indemnify and save harmless the University from and against any and all expenses, damages, claims, suits, actions, judgments and costs whatsoever, including reasonable attorney’s fees, arising out of or in any way connected with any claim or action for property loss, personal injury or death during the operation of said camp activities.

(h) The COACH is an independent contractor during said camp activities and, as such, is licensed to use certain facilities of the University. The COACH, as a University employee, will undertake to observe and require campers and its staff to conform to the general rules applicable to the use of University facilities. This paragraph is designated to assure that nothing be done which is inconsistent with the maintenance of an educational campus environment and the character of a State institution which makes its facilities open to persons without discrimination.

(i) The Director of Intercollegiate Athletics and Assistant Vice President for Extended Studies will be the administrative officers of the University who will be advised by the COACH of any problems or questions which may arise out of the operation of summer camps.

7.0 Employee Benefits

7.1 COACH shall participate in the mandatory benefit plan and be eligible for optional employee plans as would any other University unclassified employee.

7.2 COACH shall be provided the use of a vehicle, provided that a vehicle is available at a dealership designated by the Athletic Director. In the event that a vehicle is not available, COACH will be provided with a $600 per month allowance for the purposes of procuring transportation. COACH will be required to maintain appropriate insurance as required.

7.3 For each Football season, COACH shall be entitled to a total of twelve (12) tickets per home football game and two (2) tickets to all other regular season home athletic
competitions.

8.0 Outside Income—Subject to Compliance with Board Rules

8.1 The COACH shall be authorized to earn other revenue while employed by the University, but such activities are independent of his University employment and the University shall have no responsibility for any claims arising therefrom. COACH shall be entitled to retain revenue generated from his operation of football camps and/or football clinics in accordance with University policy relating to camps or clinics conducted by Athletic Department personnel. All outside income will be subject to approval in accordance with the Board of Supervisors for the University of Louisiana System policies.

8.2 COACH shall report annually in writing to the President through the Athletic Director on July 1st all athletically related income from sources outside the University and the University shall have reasonable access to all records of COACH to verify this report (NCAA Constitution Article 11.2.2).

9.0 Apparel, Equipment Endorsements

The University shall receive and then pay to COACH any funds for which he is responsible in obtaining for the University through his endorsements of show, apparel or equipment manufacturers. The benefits shall not be considered earned income for the purpose of computation of retirement benefits and COACH shall be responsible for all applicable taxes. Any payments received shall not be in conflict with University polices, the University of Louisiana System policies, or the laws of the State of Louisiana.

10.0 Compliance with NCAA, Conference and University Rules

10.1 COACH shall abide by the rules and regulations of the NCAA, Conference and University rules, Board of Supervisor rules, and the Laws of the State of Louisiana. If COACH is found in violation of NCAA regulations, the COACH shall be subject to disciplinary or
corrective action as set forth in the NCAA enforcement procedures (NCAA Constitution 11.2.1). COACH may be suspended for a period of time, without pay, or the employment of COACH may be terminated if COACH is found to be involved in deliberate, serious, and/or repetitive violations of NCAA, Conference and University regulations (NCAA Constitution 11.2.1).

10.2 COACH shall abide by the State of Louisiana Code of Government Ethics, University Policy and Regulations, and the policies and regulations of the University of Louisiana System. In public appearances he shall at all times conduct himself in a manner that benefits a University official and shall always attempt to create goodwill and a good image for the University.

10.3 COACH must maintain a general understanding of and assure adherence to NCAA, Southland Conference, and Institutional rules and regulations.

11.0 Coaching Staff

11.1 COACH shall have the authority to select unclassified football personnel upon authorization by the Athletic Director and approval by the President and the Board of Supervisors for the University of Louisiana System.

11.2 COACH is expected to supervise Football Staff compliance with NCAA, Conference and University rules and regulations.

12.0 Termination

12.1 The University may at any time, and in its sole discretion, terminate the employment of COACH for any reason. In the event the University terminates the Contract, without cause, COACH shall be entitled to the base salary specified in Section 3.1 for the remainder of the term specified in Section 2.1. If the University chooses to terminate the Contract at any time during this contract, payments to the coach will be made as follows:

1. The University shall pay the amount of base salary owed to COACH from the date of
termination to the end of the fiscal year in which the coach is terminated.

2. The remaining portion of money owed to COACH for the period after the fiscal year in which the coach is terminated shall be paid by the Lion Athletic Association (LAA).

12.1.1 In the event that the University terminates COACH without cause, COACH is expected to seek new employment. Upon accepting new employment in a football related capacity, COACH will be owed money outlined in Section 12.1 minus the annual salary that coach is due to earn under the terms of his new employment.

12.2 In the event COACH terminates the contract, coach will owe the University the following:

- Termination during first calendar year of employment: The salary amount equal to the base salary in Section 3.1
- Termination during second calendar year of employment: $75,000
- Termination after conclusion of second calendar year of employment: $50,000

Payment shall be due one hundred twenty (120) days following notice of termination.

12.3 COACH may be terminated at any time for cause. The reasons for cause include, but are not limited to:

- Ethical, moral, social or legal misconduct
- Public acts that represent the University in a negative light
- Substantial and manifest incompetence
- Violation of state or federal laws
- Deliberate and serious violations of NCAA, conference, or university rules, regulations, policies or procedures

All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination for cause. The judgment as to whether the conduct of
COACH constitutes cause under this provision shall not be exercised arbitrarily, capriciously or in a discriminatory manner by the University. No damages shall be due if termination is for just cause.

12.4 Either party may opt to terminate this contract in the event that Southeastern’s athletic program undergoes a division reclassification.

12.5 COACH may be terminated at any time due to financial circumstances in which the University and/or the University of Louisiana System declares financial exigency. Such a termination can be based on considerations of budgetary restrictions, and priorities for maintenance of program and services. In the event of such termination, COACH will receive 90 calendar day’s notice of termination or 90 day’s regular pay in lieu of such notice. All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination.

12.6 Prior to termination of COACH, University will obtain approval from the President of the University of Louisiana System.

13. Fundraising

13.1 All fundraising activities by COACH must be pre-approved by the Athletics Director, or his designated employee, to ensure that such activities are in compliance with University policies as set forth by the Athletic Department, the Office of University Advancement and the Lions Athletic Association.
Approved by the Board of Supervisors of the University of Louisiana System at its meeting on the _____ day of ________________, 20__. 

SECRETARY - BOARD OF SUPERVISORS
BETWEEN:

STATE OF LOUISIANA
PARISH OF TANGIPAHOA

Southeastern Louisiana University AND
Lion's Athletic Association AND
Ron Roberts, HEAD COACH

AGREEMENT
HEAD FOOTBALL COACH

This is an agreement between the Lion's Athletic Association, Southeastern Louisiana University, and Ron Roberts, the University Head Football Coach.

1.

The Lion's Athletic Association desires to assist and aid Southeastern Louisiana University in the employment of the Head Football coach. To that end, the Lion's Athletic Association agrees to bind itself to pay any sums which may be due upon the termination of the Head Coach. This does not include any sums which may be due to Head Coach by the University for the balance of the fiscal year in which the coach is terminated.

2.

The Lion's Athletic Association acknowledges that it has agreed to pay or supplement the salary of the Head Football Coach in the amount as per paragraph 4.0 of the Head Coach's Contract of Employment, with Southeastern Louisiana University.

3.

The Lion's Athletic Association and Head Football hereby acknowledge that they have been provided a copy of this agreement, the Head Coach's contract and all agree to be bound by the terms of each agreement.
Entered into this 18th day of December, 2011.

PRESIDENT - Dr. John Crain
Southeastern Louisiana University

Bart Bellairs
ATHLETIC DIRECTOR

Ron Roberts
HEAD FOOTBALL COACH

EXECUTIVE DIRECTOR
LION’S ATHLETIC ASSOCIATION

Approved by the Board of Supervisors for the University of Louisiana System at its

meeting on the _______ day of __________________, 20_____.

__________________________
SECRETARY OF THE BOARD OF
SUPERVISORS FOR THE UNIVERSITY OF
LOUISIANA SYSTEM
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

ATHLETIC COMMITTEE

February 14, 2012

Item F.2. University of Louisiana at Monroe's request for approval of an amendment to
the contractual agreement with Head Football Coach, Mr. Todd Berry, effective
January 1, 2012.

EXECUTIVE SUMMARY

In February 2010 the Head Football Coach and the University entered into a contractual
agreement that required the Coach to reside in University-owned or leased housing at no charge.
The University is now requesting that the Coach receive a housing allowance of $40,000 per year
which includes applicable benefits, to be paid in equal monthly amounts.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors for the
University of Louisiana System hereby approves University of Louisiana at Monroe’s request for
approval of an amendment to the contractual agreement with Head Football Coach, Mr. Todd
Berry, effective January 1, 2012.
February 1, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 Third Street, 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

Pursuant to Board of Supervisors policy, I am requesting the approval to amend the contract of Mr. Todd Berry, the Head Football Coach at the University of Louisiana at Monroe. Upon Board approval, I request that this amendment be effective January 1, 2012.

Thank you for your consideration.

Sincerely,

Nick J. Bruno, Ph.D.  
President
EMPLOYMENT AMENDMENT
HEAD FOOTBALL COACH

STATE OF LOUISIANA
PARISH OF OUACHITA

The Amendment is made and entered into on the 1st day of January, 2012, between The University of Louisiana at Monroe Athletic Foundation (hereinafter referred to as "ULMAP"), The University of Louisiana at Monroe, through its President Dr. Nick Bruno (hereinafter referred to as the "University" or "ULM") and Todd Berry (hereinafter referred to as "COACH"). This Agreement is subject to the approval of the Board of Supervisors of the University of Louisiana System, the management board for The University of Louisiana at Monroe.

Whereas, ULM and COACH entered into an agreement dated February 1, 2010, whereby ULM agreed to employ and COACH accepted employment as the Head Football Coach of ULM under such terms and conditions as set forth within.

Whereas, the parties now desire to amend the aforesaid Agreement:

Now, therefore, in consideration of the premises herein contained and for other good and valuable consideration, the parties agree as follows:

1. TERM: Section 5.1 through 5.6 shall be removed.

2. TERM: Section 5.9 shall be amended to include:

During his employment as COACH of the University's Football team, the COACH shall receive a housing allowance of Forty Thousand Dollars ($40,000) per year which includes applicable benefits, to be paid in equal monthly amounts.

This Amendment is effective January 1, 2012 and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect, except by necessary implication.

IN WITNESS WHEREOF, COACH and the duly authorized representatives of University and ULMAP have executed this Agreement as of the date first written above.

WITNESSES:

[Signatures]

Dr. Nick Bruno
President

Robert Staub
Director of Athletics

Todd Berry
Head Football Coach

Dr. Randy Moffett
President, University of Louisiana System

ULM Athletic Foundation President

[Signatures]
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

ATHLETIC COMMITTEE

February 14, 2012


EXECUTIVE SUMMARY

Attached is a summary of significant athletic activities affecting ULS institutions since the last meeting of the Athletic Committee. The information was obtained from various sources including the institutions, conferences, NCAA, and news media.

This is a report only and no action by the Board is necessary.
UNIVERSITY OF LOUISIANA SYSTEM

SUMMARY OF SIGNIFICANT ATHLETIC ACTIVITIES

November 23, 2011 to January 31, 2012

Grambling State University
The men’s football team won the SWAC championship game against Alabama A&M University on December 10 by a score of 16-15.

Cliff Exama has been named the Sheridan Broadcasting Network (SBN) Mel Blount Defensive Football Player of the Year after leading GSU to the 2012 Southwestern Athletic Conference championship. Mario Louis was also named to the SBN 2011 Black College All-America team.

Louisiana Tech University
The American Football Coaches Association has recognized Louisiana Tech as one of 44 teams to graduate over 75% of football student-athletes.

The volleyball team placed five student-athletes on the 2011 Academic All-WAC volleyball team. To be eligible, a student-athlete must have completed at least one academic year, have a 3.0 cumulative grade point average, and have participated in at least 50 percent of the team’s contests.

The men’s football team won the WAC championship game against New Mexico State on November 26 by a score of 44-0.

The men’s football team recorded a school record of 11 players named to the 2011 All-WAC teams. The Bulldogs registered a league-best seven first team honorees. Head Coach Sonny Dykes was named the Coach of the Year in only his second season at Tech. Adrien Cole was named the league’s Defensive Player of the Year.

Seven football players made the All-Louisiana Teams including six players on the first team. Quinton Patton was named the state’s Newcomer of the Year.

Punter Ryan Allen has collected All-America honors from several organizations including first team honors from The Sporting News. The honor comes after winning the Ray Guy Award (given to the nation’s best punter) and being named first team All-American by Phil Steele Magazine, and three outlets (Associated Press, Walter Camp Football Foundation, and Sports Illustrated) have named Allen to their All-American second team.

Volleyball players Stephany Salas and Clara Vido were honored by the Louisiana Sports Writers Association (LSWA) as they were named to the 2011 All-Louisiana volleyball team. Salas was named Newcomer of the Year in addition to being named a second team selection while Vido
received honorable mention for her 2011 season. Both received LSWA honors for the first time in their Lady Techsters career.

Scotti Culton, Olivia Lukasewich, and Caitlin Updyke were named to the 2011 Louisiana Sports Writers Association All-Louisiana Women’s Soccer Teams. Lukasewich was selected to the first team while Culton and Updyke received honorable mention honors.

McNeese State University
Johna Germany and Jordan Picou have been selected to the 2011 Southland Conference All-Academic Soccer Team as announced by the league office. Germany was named to the first team while Picou was a second team selection.

Nicole Bowden, Becky Belkella, and Whitney Ellisor have been named to the 2011 Southland Conference All-Academic Volleyball Team as announced by the league office. Bowden was named to the first team while Belkella and Ellisor were named to the second team.

Ben Bourgeois, Wes Briscoe, Alec Savoie, and Eric LeBlanc have been named to the 2011 Southland Conference football All-Academic team. In addition, Ben Bourgeois was named to the 14th annual Football Championship Subdivision Athletics Directors Association Academic All-Star team.

Sarah LaLanne has been named the Louisiana Women’s Soccer Freshman of the Year while Johna Germany and Jordan Picou were also named to the team. Germany was named to the first team while Picou was named to the honorable mention team. This is the second consecutive year that McNeese produced the Freshman of the Year.

Darius Carey, who ranked No. 2 in the nation in punt returns, has been named to the College Sports Madness 2011 FCS All-American football second team. He was also a first team All-Conference selection by College Sports Madness.

Malcolm Bronson, Alec Savoie, and Desmond Lighten have been named to the 2011 All-Louisiana college football team as selected by the Louisiana Sports Writers Association. Bronson was named to the first team while Savoie and Lighten were named to the second team.

Alex Bruce-Littlewood, Amy Talbot and Fionaula Ross have been named to the 2011 All-Louisiana collegiate cross country team as announced by the Louisiana Sports Writers Association. Bruce-Littlewood was also named Newcomer of the Year for the men and Talbot was the Newcomer of the Year for the women.

Nicholls State University
Two members of the football team, Kerry Guidry and Jordan Hanberry, were named to the Southland Conference All-Academic Team.

Nicole Doherty was named today to the Southland Conference All-Academic second team in volleyball.
Bobby Felder and Chika Madu of the football team were named second-team All-Louisiana by the Louisiana Sports Writers Association. The duo was also selected first-team All-Southland Conference this past season.

Two members of the softball team, Megan Gaspard and Ashley Ray, were selected to the Preseason All-Southland First Team as the league office announced its preseason teams.

**Northwestern State University**

Senior football standouts Justin Aldredge and Yaser Elqutub were named Capital One Academic All-Americans, making the Demons one of only six Division I teams to have at least two honorees on the 48-man squad. It is the first time in school history that any sport has placed two student-athletes on an Academic All-America team. In addition, Elqutub was named as the captain of the 2011 Allstate AFCA Good Works Team, a 22-member squad chosen for remarkable community service and leadership.

For the fourth consecutive year, six of the 24 slots on the Academic All-Southland Conference Football Team are filled by Northwestern State student-athletes, led by Academic All-Americans Justin Aldredge and Yaser Elqutub.

As he received his Louisiana Scholars’ College degree as a magna cum laude graduate, highly-decorated Demons linebacker Yaser Elqutub added another award to his collection as an unprecedented recipient of an “Nth Degree” from President Dr. Randy Webb. The Nth Degree is given by Northwestern in recognition of unselfish devotion to duty and the willingness to go the “extra mile” in meritorious service to mankind. Until this time, it had never been presented at commencement to a graduating student.

The Louisiana Sports Writers Association (LSWA) named volleyball players Stacey DiFrancesco and Keechie Arneson to the All-Louisiana First-Team. DiFrancesco also won LSWA Freshman of the Year, while Arneson earned Co-Libero of the Year honors.

Jeremy Lane won Defensive Player of the Game honors by making 8 tackles and breaking up a pass in the Casino Del Sol College Football All-Star Game, involving NFL Draft eligible seniors from around the country including players from LSU, Penn State, Oklahoma, Tennessee, Baylor, Arizona, and many more.

**Southeastern Louisiana University**

Excellent performance in the classroom and exemplary sportsmanship earned the soccer team a pair of awards from the National Soccer Coaches Association of America - Team Academic Award and Team Ethics Award.

Kyle MacIntosh, Karly Dagys, and Lauren Stillians represented the women’s soccer team on the 2011 Southland Conference Women’s Soccer All-Academic Teams. In addition, MacIntosh was named to the National Soccer Coaches Association of America All-South Region Scholar Team.

Men’s cross country runner Joseph LeGrange was named to the All-Louisiana team by the Louisiana Sports Writers Association.
The women’s soccer team placed a state-high four players along with LSU on the 2011 Louisiana Sports Writers Association All-Louisiana Women’s Soccer Team. Maiya Cooper, Karly Dagys, Kelsey Salcido, and Kyle MacIntosh represented the Lady Lions on the list of the state’s best. In addition, for the second straight season, Cooper was named to the National Soccer Coaches Association of America Division I All-Central Region Team.

Paige Dollison has earned an honorable mention on the All-Louisiana College Volleyball Team as announced by the Louisiana Sports Writers Association. The honor is Dollison’s third of the 2011 season. She was also named to the Southland Conference’s All-Conference and All-Academic teams.

After recording a career-high 60 receptions this past season, football player Kory Theodore was selected to participate in the FCS Senior Scout Bowl.

Two football players, Tyler Suddard and Jordan Wells, were among 40 players named to the inaugural College Sports Journal All-Freshman Team as selected by a national panel.

**University of Louisiana at Lafayette**

The men’s football team won the 2011 R&L Carriers New Orleans Bowl at the Mercedes-Benz Superdome by a score of 32-30 over San Diego State on December 17. This is their first postseason game since the 1970 Grantland Rice Bowl and their first postseason win since the 1944 Oil Bowl.

The Ragin’ Cajuns Athletics Department announced that standout softball pitcher Ashley Brignac has been named the UL Lafayette’s Outstanding Graduate for the Fall 2011 semester. Brignac, an exercise science major, is also the Outstanding Graduate for the College of Education. Twice she was named Sun Belt Conference Pitcher of the Year (2008 & 2011) and is a two-time NFCA All-Region honoree. In the classroom, Brignac maintained a 4.0 GPA during her college career. Last summer she was named softball’s Capital One Academic All-American of the Year by the College Sports Information Directors of America, an honor given to the top member of the Capital One Academic All-American First Team.

The National Soccer Coaches Association of America announced its 2010-11 Team Academic Awards, and the Ragin’ Cajuns soccer team was one of the teams honored marking back-to-back seasons on the list.

The Ragin’ Cajuns football team had 11 players earn a spot on the All-Sun Belt football team—the highest total number of selections since joining the conference in 2001. UL had five players earn first-team honors including Ladarius Green, who is making his third straight appearance on the All-SBC team. Joining Green on the first team are Javone Lawson, Lance Kelley, Dwight “Bill” Bentley, and Bernard Smith. The Cajuns also saw Alonzo Harris pick up SBC Freshman of the Year honors, becoming only the second ULL athlete to earn the recognition.

Blaine Gautier highlighted the 2011 All-Louisiana College Football Team as announced by the Louisiana Sports Writers Association. Gautier, who helped guide the Cajuns to their first bowl game and nine-win season in 40 years, was tabbed the 2011 state Offensive Player of the Year and first team honoree.
University of Louisiana at Monroe
Daniel Mutai and Silah Camha made the All-Louisiana Men's Cross Country team. Mutai was named the 2011 Louisiana Runner of the Year, and Coach Karoly Varga received Coach of the Year.

Ken Dorsey led a trio of ULM Warhawks named to the All-Louisiana Football Team. Dorsey was a first team selection while Darius Prelow and Kolton Browning were named to the second team.

Luther Ambrose was named to the Sports Illustrated All-America Team as a kick returner.

Ken Dorsey and Darius Prelow led a group of six ULM Warhawks on the 2011 Sun Belt Conference All-Conference football team. Dorsey and Prelow, who were both second team selections last season, represented the record-breaking ULM defense on the All-Sun Belt First Team. Brett Leonard and Luther Ambrose were named to the second team, while Jason Edwards and Troy Evans were honorable mention selections.

Darius Prelow was chosen to compete in the Casino Del Sol All-Star college game. The game featured 94 of the nation's top college seniors and is divided into two teams, the "Stars" and "Stripes" with Prelow competing for the Stars team. Prelow is one of just three players from the Sun Belt Conference invited to the game.
Item G.1. McNee State University's request for approval of two modifications to the University Internal Audit Charter.

EXECUTIVE SUMMARY

The University's Internal Audit Charter was last revised in March 2007. The University is requesting that the section on "Responsibility" be amended to require the Director of Internal Audit to manage the University's reporting hotline and investigate concerns as deemed appropriate. In addition, the Director of Internal Audit will act as the University's designee for the State of Louisiana Ethics program in monitoring and providing ethics education to all personnel.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors for the University of Louisiana System hereby approves McNee State University's request for approval of two modifications to the University Internal Audit Charter.
January 24, 2012

Dr. Randy Moffett, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Moffett:

I request approval of the Board of Supervisors for the minor revisions to our University Internal Audit Charter as described below and in the enclosed documents.

The McNeese State University's Internal Audit Charter was last revised and approved in March 2007. The revisions in the enclosed version are underlined and are located in the "Responsibility" section of the document. These revisions were made to include new responsibilities surrounding the newly implemented state ethics requirements. Also, the University is taking a proactive approach for reporting of both State and Federal ethics violations by establishing an anonymous reporting hotline to be managed by the University's Internal Auditor.

As per the University of Louisiana System Policy Number B.IV.B.3-1, Audit Committee Charter:

"The Audit Committee will serve to ensure:

- The activities of the internal audit function complies with the System Internal Audit Charter and the Institute of Internal Auditors' Standards for Professional Practice of Internal Auditing"

The Institute of Internal Auditing Standards for Professional Practice of Internal Auditing's Attribute Standard 1000 states "The purpose, authority, and responsibility of the internal audit activity must be formally defined in an internal audit charter, consistent with the Definition of Internal Auditing, the Code of Ethics, and the Standards. The chief audit executive must periodically review the internal audit charter and present it to senior management and the board for approval."

Please place this item on the Board's agenda for consideration and approval at the February 13, 2012 meeting.

Thank you for your consideration of this request.

Sincerely,

Philip G. Williams
President

Attachments
University Internal Audit Charter

Introduction

The Office of Internal Audit serves McNeese State University and its various departments. It provides a central point for coordination of and oversight for activities that promote accountability, integrity, efficiency, and compliance. This charter sets forth the purpose, authority, and responsibility of the internal audit activity at McNeese State University. The charter establishes the internal audit activity's position within the University; authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of internal audit activities.

Mission and Scope of Work

The mission of the internal audit activity is to provide independent, objective assurance and consulting services designed to add value and improve the University’s operations. It helps the University accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

The scope of work of the internal audit activity is to determine whether the University’s network of risk management, control, and governance processes, as designed and represented by management, is adequate and functioning in a manner to ensure:

- Risks are appropriately identified and managed.
- Interaction with the various governance groups occurs as needed.
- Significant financial, managerial, and operating information is accurate, reliable, and timely.
- Employee’s actions are in compliance with policies, standards, procedures, and applicable laws and regulations.
- Resources are acquired economically, used efficiently, and adequately protected.
- Programs, plans, and objectives are achieved.
- Quality and continuous improvement are fostered in the University’s control process.
- Significant legislative or regulatory issues impacting the University are recognized and addressed properly.

Opportunities for improving management control, profitability, and the University’s image may be identified during audits. They will be communicated to the appropriate level of management.

[Signature]

Philip C. Williams, President
McNeese State University

Revised (11/11)
Accountability

The Director of Internal Audit in the discharge of his/her duties shall be accountable to management to:

- Assess the adequacy and effectiveness of the University’s processes for controlling its activities and managing its risks in the areas set forth under the mission and scope of work.
- Report significant issues related to the processes for controlling the activities of the University and its affiliates, including potential improvements to those processes, and provide information concerning such issues through resolution.
- Periodically provide information on the status and results of the annual audit plan and the sufficiency of department resources.
- Coordinate with other control and monitoring functions (risk management, compliance, security, legal, ethics, environmental, external audit).

Independence and Objectivity

The Office of Internal Audit staff report to the University’s Director of Internal Audit, who operates under the general administrative oversight of the University President and reports functionally to the Board through the University of Louisiana System’s Director of Internal and External Audit. This reporting relationship promotes independence and assures adequate consideration of audit findings and planned actions. In performing their work, the Director of Internal Audit and other internal audit staff members have no direct authority over, nor responsibility for, any of the activities reviewed. Internal auditors will not develop and install procedures, prepare or approve records, make management decisions, or engage in any other activity, which could be construed to compromise their independence. Therefore, internal audit’s reviews and appraisals do not in any way substitute for nor relieve other persons in the University of the responsibilities assigned to them. Staff of the internal audit activity shall be objective and maintain an independent mental attitude in performing engagements.

Responsibility

The University’s Director of Internal Audit and staff of the internal audit activity have responsibility to:

- Develop a flexible annual audit plan and submit that plan to the University President and the University of Louisiana System Board of Supervisors (Board) for approval. The plan is to be developed based on internal audit’s assessment of risk with input from management, ULS Board members, and ULS Director of Internal and External Audit regarding areas of concern and areas of increased risk.
- Implement the annual audit plan, as approved, including, as appropriate, any special tasks or projects requested by management and the Audit Committee.
- Maintain a professional audit staff with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this charter.
- Establish a quality assurance program by which the Director of Internal Audit assures the operations of internal auditing activities.
Perform consulting services, beyond internal auditing's assurance services, to assist management in meeting its objectives. Examples may include facilitation, process design, training, and advisory services.

Evaluate and assess significant functions and new or changing services, processes, operations, and control processes coincident with their development, implementation, and/or expansion.

Assist in the investigation of significant suspected fraudulent activities within the University and notify management and the audit committee of the results.

Manage the University's reporting hotline and investigate concerns as deemed appropriate.

Consider the scope of work of the external auditors and regulators, as appropriate, for the purpose of providing optimal audit coverage.

Submit written and timely reports to the President of the University and appropriate members of management at the conclusion of each engagement to acknowledge satisfactory performance or to set forth observations and/or recommendations for correction or improvement. A copy of each internal audit report will be forwarded to the Board's Director of Internal and External Audit.

Act as the University's designee for the State of Louisiana Ethics program in monitoring and providing ethics education to all personnel.

As discussed in the Board's Internal Audit Charter, the University's internal audit activity will include the following general objectives:

- Determining that the University's overall system of internal control and the controls in each departmental unit or activities under audit are adequate, effective, efficient, and functioning by conducting audits on a periodic basis so that all major systems are reviewed. Such reviews will be coordinated with the Office of the Louisiana Legislative Auditor to avoid unnecessary duplication of effort.
- Determining the reliability and adequacy of the accounting, financial, and reporting systems and procedures.
- Determining, on a test basis, that University activities, including the administration of grants and contracts received or made, are in conformance with the University policies and procedures, state and federal laws and regulations, contractual obligations, Board Rules, and good business practices.
- Determining the extent to which University assets are accounted for and safeguarded from losses of all kinds and, as appropriate, verifying, on a test basis, the existence of such assets.
- Evaluating operational procedures to determine whether results are consistent with established objectives and goals and whether the procedures are being carried out as planned.
- Evaluating the design of major new electronic data processing systems and major modifications to existing systems prior to their installation to determine whether the system of internal control will be adequate, effective, and efficient. Prior to its installation, sufficient information must be provided to the internal audit activity regarding the intended internal controls, so they can complete their evaluation and issue recommendations.
- Conduct investigations as required or directed related to the general objectives previously stated.
Authority

The Director of Internal Audit and staff of the internal audit activity are authorized to:

- Have unrestricted access to all functions, records, manual and automated systems, properties, and personnel of the University.
- Audit or review any function, activity, or unit of the University and the accounts of all organizations required to submit financial statements to the University.
- Have direct access to the President of the University and shall present to the President any matter considered to be of sufficient importance to warrant attention or that has been brought to the internal audit activity for review.
- Allocate resources, set frequencies, select subjects, determine scopes of work, and apply the techniques required to accomplish audit objectives.
- Obtain the necessary assistance of personnel in units of the University where they perform audits, as well as other specialized services from within or outside the University.

The Director of Internal Audit and staff of the internal audit activity are not authorized to:

- Perform any operational duties for the University or its affiliates including the development and installation of policies and procedures, preparation of records, making management decisions or engaging in any other activity that could be reasonably construed to compromise the independence of the internal audit staff.
- Initiate or approve accounting transactions external to the internal audit activity.
- Direct the activities of any University employee not employed by the internal audit activity, except to the extent such employees have been appropriately assigned to auditing teams or to otherwise assist the internal auditors.

Standards of Audit Practice

The activities of the Office of Internal Audit shall be conducted in accordance with the International Standards for the Professional Practice of Internal Auditing. With the adoption of these standards, the Office of Internal Audit prescribes to the Code of Ethics promulgated by the Institute of Internal Auditors. Although not mandatory, internal auditing staff may obtain guidance in particular engagement situations from the Information Systems Audit and Control Association’s “Standards for Information Systems Auditing”, the American Institute of Certified Public Accountants “Statements on Auditing Standards”, and the United States General Accounting Office’s “Government Auditing Standards”. The Office of Internal Audit is further committed and prescribes to the guiding principles of integrity, fairness, and objectivity.
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

AUDIT COMMITTEE

February 14, 2012


EXECUTIVE SUMMARY

Attached is a list of internal and external reports completed by various auditors since the last meeting of the Audit Committee. The internal audit reports are prepared based upon independent review of university departments and functions. The internal audits are designed to ascertain compliance with established policies and procedures, to evaluate operational efficiencies of business and management practices, and to determine adequacy of internal controls. The internal audits are conducted to provide management with recommendations and comments designed to improve the operations of university departments and functions. External audits are generally conducted in accordance with laws, regulations, or contracts.

Also included are internal audits that are currently in progress.

This is a report only and no action by the Board is necessary.
<table>
<thead>
<tr>
<th>INSTITUTION:</th>
<th>Findings/Recommendations</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grambling State University</td>
<td>Internal Audit recommended the following:</td>
<td>Management concurred and provided the following corrective action plans:</td>
</tr>
<tr>
<td>Audit/Review Conducted</td>
<td>The University’s Deposits and Cash Handling Policy and Procedures should be revised to include procedures for the establishment and administration for petty cash funds. The procedure should be provided to employees with cash handling responsibilities, and these responsibilities should be documented in the employees’ job descriptions.</td>
<td>Policies will be updated to include all employees with cash handling responsibilities, and their job descriptions will be updated. Training will be provided to employees who will be held accountable.</td>
</tr>
<tr>
<td></td>
<td>To ensure Change Fund account activity is not commingled, a separate Change Fund Account should be established for Athletics Game Day ticket sales due to the large amount of money used for these days.</td>
<td>A separate account will be utilized for the Athletics Game Day Change Fund.</td>
</tr>
<tr>
<td></td>
<td>The Legislative Auditor addressed two findings, summarized as follows:</td>
<td>No follow-up required as this audit is conducted annually:</td>
</tr>
<tr>
<td></td>
<td>For the seventh consecutive year, the university was unable to locate significant numbers of movable</td>
<td>Management concurred and provided the following corrective action plans:</td>
</tr>
<tr>
<td></td>
<td>An experienced Property Control Manager has been</td>
<td>An experienced Property Control Manager has been</td>
</tr>
</tbody>
</table>

- **1. Internal Audit Fiscal Year 2012 Petty Cash Counts.** Report is dated October 31, 2011.

The objective of the audit was to conduct surprise cash counts at the Cashier’s Office and Athletics Ticket Office to determine the adequacy of internal controls over the University’s petty cash funds (referred to as the Change Fund), and to follow-up on recommendations previously made to management.

- **2. Legislative Auditor Management Letter for June 30, 2011, issued on January 18, 2012.**

Annually the Legislative Auditor conducts a financial and compliance audit of the
University of Louisiana System. As part of the System’s audit, the auditor conducts audit procedures of the various System university operations to support the financial statement opinions and reports on compliance and internal control.

|---|

The objectives of the audit were to determine if (1) fees assessed, collected, and/or expended were in accordance with the Technology Plan and Louisiana Revised Statute 17:3351.1; (2) fees collected were computed and recorded properly; (3) management and controls of property items totaling $1,614,191 or 5.7% of its $24 million moveable property inventory. In addition, the university currently has $873,227 in items that have been unlocated for two consecutive years and will be written off in 2012 unless those items are located before the next property certification.

The university was assessed and paid $15,982 in penalties and $355 in interest to the Internal Revenue Service (IRS) for failing to properly classify its employees, file the required tax forms, and deposit its payroll taxes by the required due dates in accordance with IRS rules and regulations. In addition, the university did not dispute the payment of $69,973 in payroll taxes, some of which may have been assessed in error.

An experienced Payroll Manager has been hired; policies and procedures have been developed and/or modified as appropriate; additional training will be provided to employees; a campus-wide clean up of obsolete and inoperable equipment has been launched; and random audits will be conducted by property control staff and Internal Audit.

Management responded as follows:

The importance of holding these meetings have been re-emphasized in the Fall 2011 meetings.
Audits in Progress include a Financial Aid Audit and Follow-Up Review of Sports Camps.

The manager of the Student Technology Center (STC) should verify quarterly that the equipment listed in Protégé is current.

STC agrees to monitor and reconcile the STC inventory report on a quarterly basis with the new Director of Property Control and Receiving. The Manager of STC will report all corrections or modifications via a work-order to the Property and Receiving department immediately and notify the Associate Vice President for Information Technology. This action will be implemented in April 2012.

The Director of Property Control and Receiving should ensure that the Protégé system is consistently updated with accurate information on a monthly basis.

The Director of Property Control and Receiving agrees to reconcile STC inventory to Protégé on a monthly basis. All discrepancies will be verified by the Property Director and STC Manager. Corrections will be made immediately. This action began January 2012.

No follow-up required as this audit is conducted annually.
<table>
<thead>
<tr>
<th>INSTITUTION:</th>
<th>Findings/Recommendations</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Louisiana Tech University</td>
<td>Audit/Review Conducted</td>
<td>No reports issued.</td>
</tr>
<tr>
<td>McNeese State University</td>
<td>Audit/Review Conducted</td>
<td>No reports issued.</td>
</tr>
</tbody>
</table>

The objective of this review was to determine if selected departments 1) are adhering to the Cash Handling Policy and Procedures implemented by the University, 2) have adequate segregation of duties involving the cash collection process, 3) make deposits in a timely manner, and 4) have internal controls in place that are operating efficiently and effectively.
Audits in progress include a Review of Cell Phones and a Review of Athletics – Compliance Office.

<table>
<thead>
<tr>
<th>INSTITUTION: Northwestern State University</th>
<th>Findings/Recommendations</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit/Review Conducted</td>
<td>Internal Audit noted that two departments (NSU Press and Creative and Performing Arts – Northwestern Theatre and Dance) do not have an adequate separation of duties to ensure that the custody, recordkeeping and authorization related to collection of cash and cash like items are not conducted by the same one person.</td>
<td>The Director of NSU Press concurred with Internal Audit’s observation and stated corrective action was implemented in November 2011.</td>
</tr>
<tr>
<td></td>
<td>1. Scheduled Review of Departmental Cash Collections by Internal Audit. Report is dated November 17, 2011. The objective of this review was to determine if selected departments 1) comply with the University’s applicable departmental cash collection policy, 2) properly deposited or adequately safeguarded funds, and 3) have an adequate separation of duties in place related to departmental cash receipts procedures. The scope was limited to reviewing various transactions and documents during fiscal year ended 2011 and fiscal year ending 2012.</td>
<td>The Coordinator of Theater and Dance concurred with Internal Audit’s observation and stated corrective action was implemented in October 2011. Internal Audit will follow-up within six months.</td>
</tr>
<tr>
<td></td>
<td>2. Legislative Auditor Management Letter for June 30, 2011, issued on December 21, 2011. Anually the Legislative Auditor conducts a financial and compliance audit of the University of Louisiana System. As part of the System's audit, the auditor conducts audit procedures of the various System university operations to support the</td>
<td>No findings or recommendations for the fiscal year ended June 30, 2011. No response or follow-up required.</td>
</tr>
<tr>
<td>No reportable findings.</td>
<td></td>
<td></td>
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<tr>
<td>No management responses or follow up necessary.</td>
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</table>

An examination was made of the contents of the vault to (a) determine if said contents reconciled to its related general ledger account balance; (b) determine if reconciling items are complete and approved; and (c) determine if assets were properly safeguarded as of January 18, 2012.

| Internal Audit noted the following: |
| Management concurred and provided the following corrective action plans: |

The objectives of this audit was to determine if the University is currently in compliance with established policies and procedures promulgated by the UL System related to 1) textbook adoption, and 2) intellectual property and shared royalties from faculty authored textbook usage.

The University has not provided faculty of Northwestern State with an updated or revised faculty handbook since July 2006.

In the future, the Faculty Handbook will be updated and modified by the Office of the Provost. Changes will be made with input of the Faculty Senate and others as appropriate, but the maintenance of the Faculty Handbook will be centralized to the Office of the Provost so that it can easily be updated and remain current.

The Textbook Adoption policy has not been disseminated to all departments and faculty in accordance with UL System policy.

The policy is now posted on the “College Portrait” webpage and on the Office of the Provost’s
The University has not established operational guidelines and procedures for the administration of intellectual property and shared royalties or designated an Intellectual Property Advocate consistent with UL System policy.

A committee has been formed to revise/review this policy in light of the fact that the initial policy may not be as expansive as it needs to be. The members will complete their work this Spring, and then, the material will be incorporated into the Faculty Handbook, which we will strive to have approved by August 2012.

Internal Audit will follow-up within eight months.

<table>
<thead>
<tr>
<th>INSTITUTION: Southeastern Louisiana University Audit/Review Conducted</th>
<th>Findings/Recommendations</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Internal Audit Report on the Office of Testing. Report is dated November 10, 2011.</td>
<td>Internal Audit recommended the following:</td>
<td>Management responded as follows:</td>
</tr>
<tr>
<td>The objectives of the audit was to determine the adequacy of internal control procedures for testing, separation of duties, cash collection and deposit procedures, and verify movable equipment location and tag numbers for property within the Office of Testing.</td>
<td>Management should create a log to document the test materials being returned to national testing companies to ensure accountability and reduce liability.</td>
<td>The log has been created for use when the next national test is given in November 2011.</td>
</tr>
<tr>
<td></td>
<td>Management needs to change the address for payment remittances received from some of the national testing companies from the Office of Testing</td>
<td>The address change has been made.</td>
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<tr>
<td>2. Internal Audit Report on Faculty, Staff, and Student Meal Purchases. Report is dated December 15, 2011.</td>
<td>No findings were reported.</td>
<td>Internal Audit will follow-up within six months.</td>
</tr>
<tr>
<td>The objective of the audit was to determine the adequacy of the department's internal control procedures regarding meal purchases.</td>
<td></td>
<td>No response required.</td>
</tr>
<tr>
<td>3. Internal Audit Report on Campus Card Operations. Report is dated December 16, 2011.</td>
<td>Internal Audit recommended the following:</td>
<td>Management concurred and provided the following corrective action plans:</td>
</tr>
<tr>
<td>The objective of the audit was to determine the adequacy of the department's internal control procedures, separation of duties, cash collection and deposit procedures, card stock security, employee transaction restrictions, staff and student employment, and verify movable property.</td>
<td>Management should lock all unused ID card stock in the safe or filing cabinet in the storage room which is only accessible by Campus Card Operations staff; only remove the estimated amount of unused ID card stock to be used for that business day from storage room and return at end of business day; and update policies and procedures to reflect card inventory will be kept in storage room. A second person will be added during the counting process and policy has been updated to reflect this change.</td>
<td>All unused ID card stock will be locked in the storage room and only be removed as needed. Access will be limited Campus Card Operations staff only. Policies have been updated to reflect the location of unused ID cards, copy cards, and miscellaneous cards.</td>
</tr>
<tr>
<td></td>
<td>Management should update their deposit policy to require that another person will be present when the collector counts the funds.</td>
<td>For those items in question, property items have now been tagged, location changes have been updated in the system, and.</td>
</tr>
<tr>
<td></td>
<td>Management should ensure that all items of movable property are properly tagged, and that the location of items on the movable property listing is identifiable and accurate.</td>
<td></td>
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<tr>
<td>4. <strong>Legislative Auditor Management Letter for June 30, 2011, issued on January 4, 2012.</strong></td>
<td>The Legislative Auditor noted that two university principal investigators (PIs) failed to follow state and university regulations and policies for purchases totaling $20,465 under federal grants. In addition, one PI failed to report to university personnel a stolen iPad as required by university policy.</td>
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<tr>
<td>Annually the Legislative Auditor conducts a financial and compliance audit of the University of Louisiana System. As part of the System's audit, the auditor conducts audit procedures of the various System university operations to support the financial statement opinions and reports on compliance and internal control.</td>
<td>Management concurred with the finding and provided a plan of corrective action.</td>
<td></td>
</tr>
<tr>
<td>5. <strong>Internal Audit Report on Grade Changes. Report is dated December January 11, 2012.</strong></td>
<td>No findings were reported.</td>
<td></td>
</tr>
<tr>
<td>The objective of the audit was to determine compliance with the department's internal controls that encompass the accuracy and integrity of the process in the recording of grade changes (Summer and Fall of 2010, and Spring of 2011), staff and student employment, and movable property.</td>
<td>No response required.</td>
<td></td>
</tr>
<tr>
<td>6. <strong>Internal Investigation of Allegations from Professor of Educational Leadership Doctoral Program. Report is dated January 20, 2012.</strong></td>
<td>The Chairman and Director were able to provide satisfactory explanations which negated two of the allegations. There was no evidence of fraud discovered by Internal Audit, which was the remaining allegation.</td>
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</table>
The objective of the investigation was to determine the propriety of several allegations made by a Professor against the Chairman of the Department and Director of the Doctoral Program in Educational Leadership. The Professor was assigned to teach a doctoral program class in the fall of 2010 (EDU 730).


Objective was to determine if the Auxiliary Services Department has taken steps to implement the four recommendations included in the original audit.


<table>
<thead>
<tr>
<th>INSTITUTION: University of Louisiana at Lafayette Audit/Review Conducted</th>
<th>Findings/Recommendations</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Legislative Auditor Management Letter for June 30, 2011, issued on January 4, 2012.</td>
<td>The Legislative Auditor addressed four findings, summarized as follows: The University’s Parking and Transit Department did not have adequate controls to prevent or detect the theft of funds. Based on the work performed by the</td>
<td>Management concurred with the findings, and provided the following: The Parking and Transit</td>
</tr>
</tbody>
</table>
The University's audit, the auditor conducts audit procedures of the various System university operations to support the financial statements and reports on compliance and internal control.

University's Police Department and Internal Auditor, theft of funds totaling over $87,000 was identified, which occurred during the period of October 2009 through May 2011. The University has identified another theft that occurred in March 2011, which is currently under investigation by university police.

$87,000. The University has received a check from the Office of Risk Management (ORM). Restitution will be pursued and any amount recovered will be reimbursed to ORM.

For all departmental deposits, the person preparing the cash receipt voucher should not be the person taking the deposit to the Bursar's office. Monthly reconciliations will be prepared of deposits to the online statements of account.

A Funds Handling Compliance Accountant was hired to review all cash collection areas of the University.

An Auditor I position in Parking and Transit was created to institute additional internal controls.

Alternative parking collection methods are being researched that only accept credit/debit cards.

Eligible students were not provided Academic The University is working with
The internal Audit position is currently vacant so there are no audits in progress.

**INSTITUTION:**
University of Louisiana at Monroe

**Audit/Review Conducted**


Objective was to determine whether the University's system of internal control provided reasonable assurance of compliance with selected terms of the

<table>
<thead>
<tr>
<th>Findings/Recommendations</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal Audit noted the following:</td>
<td>Management concurred and provided the following corrective action plans:</td>
</tr>
<tr>
<td>The terms of the contracts were not adequately monitored and, as a result, several areas of noncompliance were noted.</td>
<td>Letters will be drafted and mailed to each contractor to address each contract compliance issue individually.</td>
</tr>
<tr>
<td>Comprehensive written policies and procedures for approving, retaining, and monitoring contracts were not maintained. Proper internal control was not maintained over amendments to contracts and, as a result, amendment no. 7 to the food service contract provided to us by the Office of Auxiliary Enterprises was not signed by any University official. An auxiliary enterprise deposit of $50,812 was not timely reconciled to the Banner-Finance accounting records. The Office of Auxiliary Enterprises has not implemented procedures to periodically verify that the amount of sales reported on the monthly operating statements provided by the lessees agree with supporting source documentation.</td>
<td>These policies and procedures will be created by July 1, 2012. Procedures and routing sheets will be developed and implemented to assure proper routing, signing, and maintenance of contracts by December 1, 2011. Implementation of reviewing appropriate Banner-Finance accounts for verification of deposits will continue with an increased focus on ensuring funds are posted to appropriate accounts and formal policies and procedures will be authored no later than February 1, 2012. In addition, job descriptions will be modified to include this responsibility for respective staff. Policies and Procedures will be authored and implemented, no later than March 1, 2012, to reconcile sales in order to verify commissions due the University are received. Internal audit will follow-up in</td>
</tr>
</tbody>
</table>

Internal Audit noted that planned corrective actions have been implemented for two issues; two issues are no longer applicable; and planned corrective actions have not been fully implemented for the remaining eight issues.

No follow-up required by Internal Audit. The Office of Legislative Auditor's Financial Audit team will follow-up during their current year audit for the fiscal year ending June 30, 2012.

November 2012.

The Office of Legislative Auditor's Information Technology audit team presented 12 issues to the university during their exit conference on January 26, 2011. The objective of this audit was to determine if management's planned corrective actions have been implemented.

Audits in progress include a Review of LaCap's Cashiering Function and a Review of the Student Technology Fee.

INSTITUTION:
University of Louisiana System

Audit/Review Conducted


The System received a clean opinion from the Legislative Auditor and there were no reportable findings relative to internal control or compliance.

No follow-up required: this audit is conducted annually.

Resolution
<table>
<thead>
<tr>
<th>INSTITUTION: University of New Orleans</th>
<th>Findings/Recommendations</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit/Review Conducted</td>
<td>No reports issued.</td>
<td></td>
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<tr>
<td></td>
<td>Audits in progress include a Review of Movable Property, and a Follow-up Review of the Office of Admissions.</td>
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</tbody>
</table>
The table below includes audits previously reported that are pending follow-up to ensure implementation of recommendations.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Audit/Review Conducted</th>
<th>Audit Period Reported to Committee</th>
<th>Projected Follow-up Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grambling State University</td>
<td>1. Purchasing Review Fiscal Year 2010</td>
<td>8/26/11</td>
<td>2/28/12</td>
</tr>
<tr>
<td>Louisiana Tech University</td>
<td>1. Sports Camp Follow-up Review</td>
<td>2/25/11</td>
<td>2/25/12</td>
</tr>
<tr>
<td></td>
<td>2. Review of Tech Talk Advertising Revenue And Cash Handling Procedures</td>
<td>2/25/11</td>
<td>2/25/12</td>
</tr>
<tr>
<td></td>
<td>4. Review of Travel Advances</td>
<td>6/24/11</td>
<td>3/30/12</td>
</tr>
<tr>
<td></td>
<td>5. Review of Internal Control Issues for the College of Engineering and Science</td>
<td>10/27/11</td>
<td>4/27/12</td>
</tr>
<tr>
<td>McNeese State University</td>
<td>1. Audit of Athletic Camps and Clinics</td>
<td>10/27/11</td>
<td>4/27/12</td>
</tr>
<tr>
<td>Nicholls State University</td>
<td>None</td>
<td></td>
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</tr>
<tr>
<td>Northwestern State University</td>
<td>1. Internal Audit Review of Cash Collection Sites</td>
<td>6/24/11</td>
<td>2/24/12</td>
</tr>
<tr>
<td></td>
<td>2. Follow-up Review of Service Contracts</td>
<td>10/27/11</td>
<td>3/19/12</td>
</tr>
<tr>
<td></td>
<td>3. Review of Departmental Cash Collections</td>
<td>2/14/12</td>
<td>8/14/12</td>
</tr>
<tr>
<td></td>
<td>4. University Textbook Adoption &amp; Intellectual Property and Shared Royalties</td>
<td>2/14/12</td>
<td>8/31/12</td>
</tr>
<tr>
<td>Southeastern Louisiana University</td>
<td>1. Audit of Columbia Theatre/Fairfare</td>
<td>4/29/11</td>
<td>10/28/11</td>
</tr>
<tr>
<td></td>
<td>2. Information System and General Controls and Disaster Recovery Audit</td>
<td>10/27/11</td>
<td>4/27/12</td>
</tr>
<tr>
<td></td>
<td>3. Internal Audit of Recreational Sports and Wellness Department</td>
<td>10/27/11</td>
<td>4/27/12</td>
</tr>
<tr>
<td></td>
<td>4. Audit of the Office of Testing</td>
<td>2/14/12</td>
<td>8/14/12</td>
</tr>
<tr>
<td></td>
<td>5. Audit of Campus Card Operations</td>
<td>2/14/12</td>
<td>8/14/12</td>
</tr>
<tr>
<td>University of Louisiana at Lafayette</td>
<td>None</td>
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<td></td>
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<tr>
<td>University of Louisiana at Monroe</td>
<td>1. Review of Selected Grant and Contract Expenditures</td>
<td>2/25/11</td>
<td>3/30/12</td>
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<td></td>
<td>2. Review of Effort Reporting and Overload/Overtime Earnings</td>
<td>8/26/11</td>
<td>11/1/12</td>
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<td></td>
<td>3. Review of Auxiliary Service Contracts</td>
<td>2/14/12</td>
<td>11/1/12</td>
</tr>
<tr>
<td>University of New Orleans</td>
<td>None</td>
<td></td>
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</tbody>
</table>
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

FACILITIES PLANNING COMMITTEE

February 14, 2012

Item H.1. Grambling State University's request for approval to name the Nursing Building the "Betty E. Smith Nursing Building."

EXECUTIVE SUMMARY

In 1983 Dr. Betty Smith and the faculty effectively developed the School of Nursing program. In the spring of 1987 the first cohort of students received their BSN degree. Since that time, well over 1,000 students have graduated from the BSN program. Dr. Smith helped procure funding and support to have the School of Nursing building designed and constructed.

Initially the program offered only the BSN program. Later the RN to BSN matriculation option was added. In 1997, under Dr. Smith’s visionary direction and with funding from the Desegregation Settlement Agreement, the Graduate Nursing Program was implemented. The graduate program now prepares nurses with advanced degrees in Nursing Education, Family Nurse Practitioner, and Pediatric Nurse Practitioner roles.

Dr. Smith passed away in April 2010 after a 40-year career in nursing education. One of her famous quotations shared often with faculty and students was that she expected "excellence without exception." The current faculty and staff of the School of Nursing have the utmost respect and admiration for Dr. Smith’s legacy. Grambling State University seeks to esteem her legacy by naming the Nursing Building in her honor.

See attached summary of additional accomplishments of Dr. Betty E. Smith.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University’s request to name the Nursing Building the "Betty E. Smith Nursing Building."
February 2, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 North Third Street, Ste. 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

Please place the following item on the agenda for the February, 2012 meeting of the University of Louisiana System Board of Supervisors:

1. Request for Permission to Name the Nursing Building the "Betty E. Smith Nursing Building."

Thank you.

Sincerely,

[Signature]

Frank G. Pogue, Ph.D.  
President

FGP:jpb
MEMORANDUM TO THE BOARD OF SUPERVISORS OF THE UNIVERSEITY OF LOUISIANA SYSTEM

Subject: REQUEST FOR PERMISSION TO NAME THE NURSING BUILDING THE BETTY E. SMITH NURSING BUILDING

Grambling State University respectfully requests permission to name the Nursing Building the Betty E. Smith Nursing Building in honor of the late Dr. Betty E. Smith.

Dr. Smith was invited to Grambling State University in 1983 to establish a School of Nursing on the campus. She and the faculty effectively developed the program. In the spring of 1987, the first cohort of students received their BSN degrees. Since that time, well over 1,000 students have graduated from the BSN program. Dr. Smith helped procure funding and support to have the School of Nursing building designed and constructed. This beautiful two-story building has provided an excellent learning environment for nursing students since 1987.

Initially the program offered only the BSN program. Later the RN to BSN matriculation option was added. In 1997, under Dr. Smith’s visionary direction, and with funding from the Desegregation Settlement Agreement, the Graduate Nursing Program was implemented. The graduate program now prepares nurses with advanced degrees in Nursing Education, Family Nurse Practitioner, and Pediatric Nurse Practitioner roles. Graduates of the Family Nurse Practitioner program have successfully maintained a 100% pass rate on their post graduation certification exams. A large percentage of the BSN and MSN graduates are currently practicing in the state of Louisiana, providing much needed nursing and health care to underserved and rural populations.

The School of Nursing maintained excellent ratings on national certifications of the program throughout the years under Dr. Smith’s leadership. The School has achieved a high level of acceptance in the medical community in area hospitals, primary care clinics, and long term care facilities where our students engage in clinical practice and employment after graduation. The building not only serves the needs of the nursing students and faculty, but also has provided a welcome location for many campus activities.
Request for Permission to Name the Nursing Building the “Betty E. Smith Nursing Building”

Page 2

Dr. Smith passed away in April 2010 after a 40-year career in nursing education. One of her famous quotations shared often with faculty and students was that she expected “excellence without exception”. The current faculty and staff of the School of Nursing have the utmost respect and admiration for Dr. Smith’s legacy. Adding her name to the School of Nursing building would honor her contributions to nursing education and to Grambling State University. Therefore, Grambling State University seeks to esteem her legacy by naming the Nursing Building in her honor. A copy of her curriculum vita is attached.

Your favorable consideration of this request would be appreciated.

Sincerely,

Frank G. Pogue, Ph. D.
President

Attachment
Item H.2. Louisiana Tech University's request for Board approval to allow an exchange of land between Louisiana Tech University and the North American Islamic Trust.

EXECUTIVE SUMMARY

Board Action Required: The University is requesting Board approval to allow an exchange of land between the North American Islamic Trust that is critical for the continued development of the Louisiana Tech University Research Park.

Background: Through a Capital Outlay appropriation, Facility Planning and Control is acquiring property for the Louisiana Tech University Research Park; named the Enterprise Campus. One parcel of land needed for the Enterprise Campus is a parcel owned by the North American Islamic Trust. Members of the Islamic Center have unique location needs to be within walking distance from campus facilities and, therefore, have requested that nearby property owned by the University and/or the University Foundation be part of the exchange. The exchange involves three parties, including the North American Islamic Trust, the State Office of Facility Planning and Control, and Louisiana Tech University. The parties involved in the exchange agreement and the separate sales agreement are:

<table>
<thead>
<tr>
<th>Party</th>
<th>Property</th>
<th>Cost/Value</th>
<th>Unit Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exchange Agreement</td>
<td>Islamic Center (Exchange) 28,000 sf</td>
<td>$986,628</td>
<td>$35.24/sf</td>
</tr>
<tr>
<td></td>
<td>La Tech Univ. (Exchange) 81,326 sf</td>
<td>$405,000</td>
<td>$4.98/sf</td>
</tr>
<tr>
<td>FP&amp;C (Project)</td>
<td>Cash</td>
<td>$581,628</td>
<td></td>
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</tbody>
</table>

Appraisal and Environmental Reports: MAI appraisals of all properties involved in the exchange have been commissioned by the University and/or FP&C.

A separate sales agreement between the North American Islamic Trust and the Louisiana Tech University Foundation involves .31 acres adjacent to the University's 1.41 acres owned by the Foundation. The Sales Agreement is exclusively between the Louisiana Tech University Foundation, a 501(c)3 Not-For-Profit Corporation, and the North American Islamic Center and, therefore, does not require Board approval.
Executive Summary
February 14, 2012
Page 2

See attached preliminary information including summary of the proposed exchange transaction, photographs, and maps regarding the proposed exchange.

All necessary information including the official land exchange agreement will be submitted to Legal Counsel for final review and to Board Staff for final approval when all documents are completed.

RECOMMENDATION

The staff recommends approval of this item and adoption of the following resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for Board approval to allow an exchange of land between Louisiana Tech University and the North American Islamic Trust.

BE IT FURTHER RESOLVED, that Louisiana Tech University shall obtain final review of all necessary documents from legal counsel and final approval from Board staff, and shall secure all other appropriate approvals from agencies/purposes of processes, documents, and administrative requirements.

AND FURTHER, that the President of Louisiana Tech University is hereby designated and authorized to execute any and all documents necessary to execute said property exchange documents.
LADIES AND GENTLEMEN OF THE BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM:

Louisiana Tech University requests the Board of Supervisors for the University of Louisiana System to allow an exchange of land between Louisiana Tech University and the North American Islamic Trust.

Through a Capital Outlay appropriation, Facility Planning and Control is acquiring property for the Louisiana Tech University Research Park referred to as the Enterprise Campus. One parcel of land needed for the Enterprise Campus is a parcel owned by the North American Islamic Trust. Property surrounding this parcel is owned by the University.

Members, primarily University students and faculty, of the Islamic Center have unique needs to be within a short walking distance from campus facilities. The Islamic Center has been unable to locate appropriate land to purchase for a new Center. Representatives of the North American Islamic Trust have requested to exchange their site for land owned by the University and be paid the difference in appraised value.

The appraised value of the Islamic Center site is $986,628 and the appraised value of the Louisiana Tech site is $405,000. The exchange will entail an exchange of the property with Facility Planning and Control paying the difference of $581,628. After detailed review of the University development plan, we believe that this exchange is in the best interest of the University. This exchange requires approval of the University of Louisiana System Board of Supervisors and the Division of Administration.

Louisiana Tech University is requesting permission to allow this land exchange, and to execute agreements on behalf of the Board of Supervisors. The University will obtain review and approval from System staff and counsel prior to execution. Copies of executed agreements will be provided for System records.

Sincerely,

Daniel D. Reneau
President
North American Islamic Trust located at 203 S. Homer Street
Louisiana Tech University Property
AGREEMENT TO EXCHANGE

BETWEEN THE NORTH AMERICAN ISLAMIC TRUST

AND THE STATE OF LOUISIANA PARISH OF LINCOLN

BE IT KNOWN, that on the date hereinafter set forth, before us, the undersigned authorities, Notaries Public, duly commissioned and qualified in and for the hereinafter named parishes, State of Louisiana and in the presence of the witnesses hereinafter named and undersigned, personally came and appeared:

THE NORTH AMERICAN ISLAMIC TRUST, INC., an Indiana non-profit corporation, whose permanent mailing address is ______________________________, appearing herein by and through __________________________, its duly authorized __________________________,

hereinafter referred to as ISLAMIC TRUST,

and

THE STATE OF LOUISIANA, herein represented and appearing through John L. Davis, Director of Facility Planning & Control, pursuant to the provisions of Acts 263 and 29 of 1997 and 2006 respectively, under the particular appropriation Louisiana Tech University Research Park, Project No. 19-02S-065-1, Part 1, whose mailing address is Post Office Box 94995, Ruston, Louisiana, 71279, appearing herein by and through Daniel D. Reesman, its duly authorized President,

hereinafter collectively referred to as STATE.

ISLAMIC TRUST and STATE may each be referred to herein individually as a "Party" or collectively as the "Parties".

1. PROPERTY TO STATE

ISLAMIC TRUST agrees to exchange, convey and deliver to STATE, together with all buildings and improvements thereon, and all rights, ways, privileges, servitudes, appurtenances and advantages there unto belonging or in anywise appertaining, the following described property (sometimes the "Islamic Trust Tract"):

Lot No. 7 and Lot No. 8 of Block "Z" of the Town of Ruston, Lincoln Parish, Louisiana, according to the original plat and survey of said Town on file and of record in the office of the Clerk of Court of Lincoln Parish, Louisiana, together with all furnishings and appliances therein and thereon.

AND ALSO,
The North twenty (20) feet of West Texas Avenue located between Monroe Street and Homer Street, and being contiguous with the South line of Lot 7 and Lot 8 of Block Z of the original Town of Ruston, Louisiana, and which is more specifically described as follows:

That portion of Texas Avenue revoked lying adjacent to Lot No. 7 and Lot No. 8 of Block "Z" of the Town of Ruston, being more particularly described as follows:

With the POINT OF BEGINNING of hereinafter described portion of Texas Avenue revoked represented by the Southwestern corner of Lot 8 of Block "Z" and the Eastern right-of-way of Homer Street of the Town of Ruston, Louisiana, per the plat and map thereof on file and of public record in the Office of the Clerk of Court of Lincoln Parish and run thence along the Southern boundary of Lot 8 and the former Northern right-of-way line of Texas Avenue revoked per the City of Ruston Resolution No. 223 of 2002 [revoking the dedication of specified portions of Streets in Original Town of Ruston and Subbs Addition Subdivision of the City of Ruston, Louisiana Conveyance Book 1146, Page 110 of said public record(s) for a hearing of S 85°29'28" E and distance of 199.97 feet (record 200) and to the Southeastern corner of said Lot 8, thence leaving said boundary and former right-of-way, for a bearing of S 03°30'43" W and distance of 20 feet and to a point and corner representing the intersection with the Southern boundary of that portion of Texas Avenue revoked per said resolution; thence, along said Southern boundary, for a bearing of S 85°29'28" W and distance of 199.97 feet and to a point and corner representing the intersection with the Eastern right-of-way of aforesaid Homer Street; thence, leaving said Southern right-of-way and then along said Eastern right-of-way, for a bearing of N 03°30'43" E and distance of 20 feet and back to the POINT-OF-BEGINNING of herein described portion of Texas Avenue revoked, containing 0.092 of an acre, more or less, being subject to any and all encumbrances thenon and/or of record;

the above described dimensions are not to withstand the final intent to describe that portion of Texas Avenue revoked per above stated City of Ruston Resolution No. 223 of 2002, as it lies Southerly of, adjacent to and contiguous with the Southern boundary of Lot No. 8 and Lot No. 7 of Block "Z" of the Town of Ruston.

The above description is prepared based upon that plat captioned “Plat of Boundary Survey of Lots 7 & 8 of Block Z of Original Town of Ruston, Louisiana Tech Research Park” (Riley Company of Louisiana, Inc. - Project 311-35/36), dated May 19, 2009, by Frank W. Miller, P.L.S.

The consideration for the conveyance by ISLAMIC TRUST to STATE of the Islamic Trust Tract is the transfer, exchange and conveyance by STATE to ISLAMIC TRUST of the State Trust as referred to in Section 2, as well as the payment by STATE to ISLAMIC TRUST of the sum of Five Hundred Eighty One Thousand Six Hundred Twenty Eight and 00/100 ($581,628.00) Dollars.

2. PROPERTY TO ISLAMIC TRUST
STATE agrees to exchange, convey and deliver unto ISLAMIC TRUST, together with all buildings and improvements thereon, and all rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, the following described property (sometimes collectively the "State Tract" [comprised of Tract A and Tract B]) situated in the State of Louisiana, Parish of Lincoln, to wit:

**Tract A**

Lincoln Parish, Louisiana
Section 26, Township 18 North, Range 3 West

Begin at the Southwest corner of the NE 1/4 of NW 1/4 of said Section 26, and run thence East to a concrete marker on the North right of way line of U.S. Highway No. 80, a distance of 308 feet; thence run North 45 degrees 00 minutes East along the North right of way line of said U.S. Highway No. 80, for a distance of 60 feet, and to the starting point. From said starting point, run thence North 45 degrees 00 minutes East along the North right of way line of said U.S. Highway No. 80, for a distance of 157.5 feet, and to an iron pipe; thence run North 45 degrees 00 minutes West to an iron stake, a distance of 125 feet; thence run West for a distance of 202.5 feet, and to an iron pipe; thence run South 49 degrees 05 minutes East to the starting point, a distance of 251.5 feet, which starting point is monumented by an iron pipe, all situated in the NE 1/4 of NW 1/4 of said Section 26, together with all improvements and appurtenances thereon and thereunto belonging.

AND ALSO,

**Tract B**

Lincoln Parish, Louisiana

A lot or parcel of land beginning at a point 10 ft. East of the Southwest corner of the NE 1/4 of the NW 1/4, Section 26, Township 18 North, Range 3 West, being the Nelson, Gill and Rogers Survey as recorded in Surveyor's Records, Page 37, of the Records of Lincoln Parish, Louisiana, thence running North 255 feet for the starting point of the property herein conveyed; thence run East 90 ft., then North 120 ft., then West 90 ft., then South 120 ft. back to starting point of the lot.

Lincoln Parish, Louisiana

A lot or parcel of land beginning at a point 10 feet East of the SW corner of the NE 1/4 of NW 1/4 of Section 26, Township 18 North, Range 3 West, being the Nelson, Gill & Rogers Survey as recorded in Surveyor's record, page 37 of the records of Lincoln Parish, Louisiana, thence running North 255 feet, thence East 90 feet to the starting point, thence North 120 feet, thence East 75 feet, thence South 120 feet, thence West 75 feet to starting point.

Lincoln Parish, Louisiana

Beginning at the Southwest Corner of NE/4 of NW/4 of Section 26, Township 18 North, Range 3 West, thence run North 361.5 feet, thence run East 165 feet,
where the starting point is found, thence run South 150 feet, thence run East 60 feet, thence run North 150 feet, thence run West 60 feet to the starting point, being part of the property purchased by F. D. Mabry from Mrs. R. J. Nelson, et al, and situated in the Town of Ruston, Lincoln Parish, Louisiana.

Ruston, Lincoln Parish, Louisiana

Beginning at the Southwest corner of NE 1/4 of NW 1/4 of Section 26, Township 18 North, Range 3 West, thence run North 361.5 feet, thence run East 225 feet, where the starting point is found, thence run South 150 feet, thence run East 60 feet, thence run North 150 feet, thence run West 60 feet to the starting point, situated in the Town of Ruston, Lincoln Parish, Louisiana.

Ruston, Lincoln Parish, Louisiana

Beginning at the Southwest Corner of Northeast Quarter of Northwest Quarter (NE 1/4 of NW 1/4), Section 26, Township 18 North, Range 3 West, and run thence North 361.5 feet, thence run East 385 feet for the starting point, from said starting point thence run South 150 feet, thence run East 60 feet, thence run North 150 feet, thence run West 60 feet to the starting point.

Tract B is also described as follows:

Tract B

Beginning at the SW/4 of NE/4, Section 26, Township 18 North, Range 3 West, and run North 361.5 feet, East 165 feet, South 120 feet where starting point is found, thence South 30 feet, East 180 feet, North 150 feet, West 342.11 feet, South 120 feet, East 163.94 feet to beginning.

The consideration for the conveyance by STATE to ISLAMIC TRUST of the State Tract is the transfer, exchange, conveyance and delivery by ISLAMIC TRUST to STATE of the Islamic Trust Tract as referred to in Section 1.

The State Tract and the Islamic Trust Tract are sometimes collectively referred to as the "Properties" and sometimes respectively collectively referred to as the "Respective Properties".

3. TITLE EXAMINATION

STATE and ISLAMIC TRUST shall have forty-five (45) days from the date of execution of this Agreement by STATE to conduct respective title examinations of the Property to be acquired by each. If such examination discloses a defect in either or both of the Respective Properties' title rendering it unmarketable, the Party shall give written notice of the defect to the other Party on or before the expiration of said forty-five (45) day period, and the other Party may, at the other Party's sole option, terminate this Agreement or attempt,
within sixty (60) days from said written notice to either (i) remove such defect, (ii) obtain an insurance commitment against the defect by an insurer authorized to do business in the State of Louisiana or (iii) terminate this Agreement. If the other Party is unable within such sixty (60) day period to either cure such defect, obtain such insurance commitment or terminate this Agreement, then the other Party shall, at the other Party's sole option, within ten (10) days of the expiration of said sixty (60) day period, (i) terminate this Agreement, or (ii) close the exchange subject to such defect.

4. INSPECTION

The Parties recognize and agree that each Party will require access to the property to be acquired by each, for the purpose of inspecting and examining such property, said inspection may include, but not be limited to, the construction, condition, maintenance, operation, management, ownership, zoning and environmental risk assessments of the property to be acquired by it in order to effect the conveyance herein contemplated. Accordingly, each Party agrees to allow the other Party and its agents access to the property to be acquired by it during regular business hours from and after the date of acceptance hereof.

Each Party's obligations under this Agreement are specifically contingent upon that Party's inspection and approval of the property to be acquired by it to include, but not be limited to, the ownership and environmental risk assessments of the property to be acquired by it. Each Party shall have forty-five (45) days from the date of acceptance of this Agreement by STATE within which to inspect the property to be acquired by it. If either Party finds the property to be acquired by it defective or unacceptable, for whatever reason, that Party shall give written notice to the other Party on or before the forty-five (45) day period and that Party may, at that Party's sole option, terminate this Agreement or allow the other Party sixty (60) days from said written notice to either (i) attempt to remove such defect, or (ii) terminate this Agreement. If the other Party fails within said sixty (60) day period to either cure such defect or terminate this Agreement, then the other Party shall, at the other Party's sole option, within ten (10) days of the expiration of such sixty (60) day period, (i) terminate this Agreement, or (ii) close the exchange subject to such defect or exception.
5. CONDITIONS

[Intentionally left blank]

6. CASUALTY LOSS

[Intentionally left blank]

7. DEFAULT

In the event that either Party fails to perform its obligations hereunder, except as
excused by the other Party's default, the Party claiming default will make written demand for
performance on the other Party. If either Party fails to comply with the other Party's written
demands within ten (10) days after receipt thereof, the Party will have the option to waive the
default or to terminate this Agreement. The Parties will have such other remedies or rights as
provided by law.

8. NOTICES

All notices required or permitted hereunder, shall be deemed received two (2) days
after mailed by registered or certified mail, return receipt requested or overnight express
delivery service to the following addresses:

If to STATE, then to the following address:

John L. Davis
Director
Facility Planning and Control
Post Office Box 34085
Baton Rouge, Louisiana 70855-3085

with a copy to:

Joseph R. Thomas, Jr.
Vice-President for Finance & Administration
Louisiana Tech University
Post Office Box 3151
Ruston, Louisiana 71272

If to ISLAMIC TRUST, then to the following address:

________________________________________
________________________________________

9. CLOSING

The Act of Exchange will be passed before STATE's Notary, on or prior to

________________________________________, 2012, or sooner by written consent of the parties. The Islamic Trust
Tract shall be conveyed with full warranty and the State Tract shall be conveyed with limited warranty and the Respective Properties shall be conveyed for a lump sum for the entire tracts without reference to acreage or any other condition and without regard to the actual acreage conveyed, with no increase or reduction of consideration for survey revealed acreage or shortage of acreage by description, accretion or otherwise.

The parties hereby agree to extend the time for passing the Act of Exchange in accordance with the terms and conditions of:

(i) Section 3 - TITLE EXAMINATION, in the event curative work is required;
(ii) Section 4 - INSPECTION, in the event inspections of either or both of the Respective Properties reveal one or both of the Respective Properties to be defective or unacceptable;
(iii) [Intentionally left blank]

10. CLOSING COSTS

STATE shall pay any and all costs in connection with the recorment of the Act of Exchange, document preparation of the Act of Exchange, appraisal and survey of the Islamic Trust Tract, STATES attorneys fees, title examination, title insurance, tax certificates and inspections of the Islamic Trust Tract made by STATE and any title curative work which may be undertaken by STATE.

ISLAMIC TRUST shall pay for all real estate brokerage fees, appraisal and survey of the State Tract, ISLAMIC TRUSTS attorney's fees, title examination, title insurance, tax certificates and inspections of the State Tract made by ISLAMIC TRUST, all costs and fees for necessary certifications including, but not limited to, those required by Section 5 - CONDITIONS, if any, and any title curative work which may be undertaken by ISLAMIC TRUST.

11. PRORATION AND REAL ESTATE TAXES AND UTILITIES

All real estate, ad valorem taxes and special assessments, if any, will be prorated as of the closing date based on the actual tax rate and assessed valuation. No proration will be made of utilities for any structures, but in lieu thereof, STATE and/or ISLAMIC TRUST will request the respective utility companies to read any gas, water and electric meters on the
Respective Properties on the morning of the closing date, and each Party will pay such invoices for services rendered prior to that date.

12. POSSESSION

Ownership and occupancy/possession of the State Tract will be transferred and delivered by STATE to ISLAMIC TRUST at the time of the closing. Ownership of the Islamic Trust Tract will be transferred by ISLAMIC TRUST to STATE at the time of closing. Occupancy/possession of the Islamic Trust Tract will remain in the ISLAMIC TRUST at the time of closing pursuant to a short term lease to be entered into by STATE and ISLAMIC TRUST pursuant to mutually agreeable terms and conditions, and occupancy/possession of the Islamic Trust Tract will be delivered by ISLAMIC TRUST to STATE at the termination of said lease.

13. TIME IS OF THE ESSENCE

Time is of the essence of this Agreement.

14. ENTIRE AGREEMENT

This instrument contains the entire agreement of the Parties and no representations, warranties or agreements have been made by either of the Parties except as set forth in this agreement. No modifications, waiver or amendment of the provisions of this Agreement shall be effective unless made in writing and signed by the Parties hereto.

15. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Louisiana.

16. RECORDING

The Parties hereto agree that this Agreement may be recorded in the public records. In the event this Agreement is recorded, STATE hereby appoints ISLAMIC TRUST as its agent and attorney-in-fact to execute any such instruments as may be appropriate to effect cancellation of the recordation.

17. TERM

This Agreement shall be null and void and ISLAMIC TRUST and STATE shall be
relieved of any and all obligations hereunder unless this Agreement has been executed by STATE
on or before ________________, 20____ at 4:00 p.m.

18. FURTHER DOCUMENTS

At any time, the Parties shall execute and deliver to each other and/or to third parties such
other documents and take such other action as each may require to more effectively implement the
intention of this instrument.

19. BINDING EFFECT

This instrument shall be binding upon and shall inure to the benefit of and be enforceable
by the Parties hereto and their respective heirs, successors and assigns.

(SIGNATURE PAGES FOLLOW)
THUS DONE AND PASSED BY THE NORTH AMERICAN ISLAMIC TRUST, by and through __________________________, its duly authorized __________________________, in the Parish of _______________, State of Louisiana, on the _____ day of ______________________, 2012, in the presence of the undersigned competent witnesses, and me, Notary Public, commissioned and qualified in and for said Parish and State, all of whom signed with me, Notary, after due reading of the whole.

WITNESSES: __________________________ THE NORTH AMERICAN ISLAMIC TRUST

By: __________________________

______________________________ NOTARY PUBLIC
THUS DONE AND PASSED BY STATE OF LOUISIANA, by and through John L. Davis, its duly authorized Director, in the Parish of East Baton Rouge, State of Louisiana, on the __________ day of ____________, 2012, in the presence of the undersigned competent witnesses, and me, Notary Public, commissioned and qualified in and for said Parish and State, all of whom signed with me, Notary, after due reading of the whole.

WITNESS:

________________________________________

STATE OF LOUISIANA

By: ________________________________

John L. Davis, Director
Facility Planning and Control

________________________________________

NOTARY PUBLIC
THUS DONE AND PASSED BY UNIVERSITY OF LOUISIANA SYSTEM on behalf of LOUISIANA TECH UNIVERSITY, by and through Daniel D. Reneau, its duly authorized President, in the Parish of Lincoln, State of Louisiana, on the ______ day of _________________ 2012, in the presence of the undersigned competent witnesses, and me, Notary Public, commissioned and qualified in and for said Parish and State, all of whom signed with me, Notary, after due reading of the whole.

WITNESSES: 

______________________________

______________________________

UNIVERSITY OF LOUISIANA SYSTEM ON BEHALF OF LOUISIANA TECH UNIVERSITY

By: ______________________________
   Daniel D. Reneau
   President

______________________________

NOTARY PUBLIC
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

FACILITIES PLANNING COMMITTEE

February 14, 2012

Item II.3. Louisiana Tech University’s request for approval to enter into a draft lease agreement between Louisiana Tech University and the North American Islamic Trust.

EXECUTIVE SUMMARY

Background: The State of Louisiana is in the process of acquiring land on behalf of Louisiana Tech to establish a research park for the University. Funds for the property acquisitions were included in LTU’s FY 2008-09 and FY 2009-10 Capital Outlay Budget Request approved by the Board. The State of Louisiana is purchasing the current site owned by the North American Islamic Trust ("Trust") for inclusion in the Louisiana Tech University Research Park.

During discussions with the Trust, it was agreed that, as a condition of the sale, the University would lease back the property to the “Trust” for the use of the Islamic Center to allow sufficient time for the acquisition of new space.

Lease Term and Conditions:

1. March, 2012 through March, 2013; should additional time be required to acquire new space, lease may extend on a month-to-month basis not to exceed six additional months.
2. Property to be used only as a Religious Center.
3. Lessee responsible for maintenance, repairs, utilities, insurance.
4. Facility includes 5,742-square-foot fraternal building, with a total 28,000 square feet of land area.

RECOMMENDATION

The staff recommends approval of this item and adoption of the following resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request to enter into a draft lease agreement between Louisiana Tech University and the North American Islamic Trust.

BE IT FURTHER RESOLVED, that President of Louisiana Tech University is hereby designated and authorized to execute any and all documents necessary to execute said lease documents.
Executive Summary
February 14, 2012
Page 2

BE IT FURTHER RESOLVED, that Louisiana Tech University shall obtain final review from UL System staff, legal counsel, and shall secure all other appropriate approvals from agencies/parties of processes, documents, and administrative requirements.

AND FURTHER, that Louisiana Tech University will provide the System office with copies of all final executed documents for Board files.
LADIES AND GENTLEMEN OF THE BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM:

Attached for your consideration is a draft lease agreement between Louisiana Tech University and the North American Islamic Trust. The State of Louisiana is purchasing the current site of the Islamic Center for inclusion in the Louisiana Tech University Research Park.

Facility Planning and Control had the property appraised and the Islamic Center has verbally agreed to the property acquisition, however, they have requested that they be allowed to continue use of the facility until they construct a new facility.

This lease will allow the Islamic Center to continue use of their existing facility for twelve months after execution of the property exchange. Louisiana Tech University is requesting permission to develop and execute a lease similar to leases executed in the past subject to prior approval of system staff and counsel.

Sincerely,

Daniel D. Reneau
President

Attachment
LEASE

STATE OF LOUISIANA
PARISH OF LINCOLN

The following contract of Lease ("Lease") is made and entered into this ___ day of March, 2012, by and between Louisiana Tech University ("University"), herein represented by, Daniel D. Reneau, President, hereinafter referred to as "Lessor", and the North American Islamic Trust ("Trust"), herein represented by the undersigned, hereinafter referred to as "Lessee".

Whereas, the State of Louisiana is acquiring the property described below for the Louisiana Tech University Research Park from the Trust. This Lease is hereby executed to allow the Islamic Center ("Center") to continue to function and to allow time for the acquisition of new space.

1.

For the consideration and upon the term and conditions hereinafter set forth, the Lessor has this day rented, let and leased unto Lessee, here present and accepting the same, for a period of commencing March ____, 2012, and ending March ____, 2013 (the "Term"), the following described property ("Property" or "Leased Property" or "Leased Premises"): 
Lot No. 7 and Lot No. 8 of Block "Z" of the Town of Ruston, Lincoln Parish, Louisiana, according to the original plat and survey of said Town on file and of record in the office of the Clerk of Court of Lincoln Parish, Louisiana, together with all furnishings and appliances therein and thereon.

AND ALSO,

The North twenty (20) feet of West Texas Avenue located between Monroe Street and Homer Street, and being contiguous with the South line of Lot 7 and Lot 8 of Block Z of the original Town of Ruston, Louisiana, and which is more specifically described as follows:

That portion of Texas Avenue revoked lying adjacent to Lot No. 7 and Lot No. 8 of Block "Z" of the Town of Ruston, being more particularly described as follows:

With the POINT OF BEGINNING of hereinafter described portion of Texas Avenue revoked represented by the Southwestern corner of Lot 8 of Block "Z" and the Eastern right-of-way of Homer Street of the Town of Ruston, Louisiana, per the plat and map thereof on file and of public record in the Office of the Clerk of Court of Lincoln Parish and run thence along the Southern boundary of Lot 8 and the former Northern right-of-way line of Texas Avenue revoked per that City of Ruston Resolution No. 223 of 2002 (revoking the dedication of specified portions of Streets in Original Town of Ruston and Stubbs Addition Subdivision of the City of Ruston, Louisiana (Conveyance Book 1140, Page 110 of said public record)) for a bearing of S 66°29'28" E and distance of 199.97 feet (record 200') and to the Southeastern corner of said Lot 8, thence leaving said boundary and former right-of-way, for a bearing of S 03°30'43" W and distance of 20 feet and to a point and corner representing the intersection with the Southern boundary of that portion of Texas Avenue revoked per said resolution; thence, along said Southern boundary, for a bearing of S 66°29'28" W and distance of 199.97 feet and to a point and corner representing the intersection with the Eastern right-of-way of aforesaid Homer Street; thence, leaving said Southern right-of-way and then along
said Eastern right-of-way, for a bearing of N 03°30'43" E and
distance of 20 feet and back to the POINT-OF-BEGINNING of
herein described portion of Texas Avenue revoked, containing
0.092 of an acre, more or less, being subject to any and all
encumbrances thereon and/or of record:

the above described dimensions are not to withstand the final intent
to describe that portion of Texas Avenue revoked per above stated
City of Ruston Resolution No. 223 of 2002, as it lies Southerly of,
adjacent to and contiguous with the Southern boundary of Lot No. 8
and Lot No. 7 of Block "Z" of the Town of Ruston.

The above description is prepared based upon that plat captioned
"Plat of Boundary Survey of Lots 7 & 8 of Block Z of Original Town
of Ruston, Louisiana Tech Research Park" (Riley Company of
Louisiana, Inc. - Project 311-35/36), dated May 19, 2009, by Frank
W. Miller, P.L.S.

Lessee may terminate lease and surrender property at any time prior to end of
lease period without penalty. Should additional time be required to acquire new space,
lease may be extended on a month by month basis not to exceed six additional months.

2.

The consideration of this Lease is the payment by Lessee to Lessor of the sum of
equal monthly installments of _______ dollars ($_______00) each as rent for each
month of the Term, the first installment being due and payable on the ______ day of
March, 2012, and the remaining installments being due and payable, respectively on the
first day of each month thereafter during the Term.
All monthly payments of rent as herein fixed shall be paid by Lessee to:

Louisiana Tech University, P.O. Box 3151, Ruston, Louisiana 71272, until notified in writing differently by Lessor.

3.

The Lessee shall use the Property and improvements only as a Religious Center. Lessee will not sub-let or assign any portion of the Property or improvements or allow use thereof for any purposes or manner other than described herein.

4.

The Trust will not encumber or alienate, the Property in any manner including but not limited to any lien or mortgage.

5.

Lessee agrees to make, at Lessee’s own expense, all changes, renovations, and additions to the Leased Premises required by reason of any laws, ordinances, orders or regulations of any municipality, parish, state, federal, or other public authority including the furnishing of required sanitary facilities and fire protection facilities, and Lessee shall furnish and maintain all fire extinguishers and equipment necessary to comply with the order of the Louisiana State Fire Marshal. Lessee shall be responsible for all costs associated with any required periodic inspections and servicing of fire extinguishers and equipment.

6.
Lessee shall be responsible for maintaining the entire building and Property in good condition throughout the term of the Lease. Lessee shall make all such repairs to the Leased Premises as may become necessary not attributable to the negligence of the Lessor.

Lessee shall not add to or install on the Leased Premises any fixtures, appurtenances, appliances, coverings, or other such objects without written permission from Lessor.

7.

Lessee shall maintain Fire and Extended Coverage Insurance on the building structure equal to 100% of its value. Lessee shall maintain commercial general liability insurance of a minimum of $1,000,000 combined single limits per occurrence for Bodily Injury/Property Damage claims for those incidents in which the occurrence is the result of the negligence of the lessee. Lessee shall provide proof of Worker Compensation Insurance for all employees located at the Leased property.

All policies of insurance shall state University and the State of Louisiana as additional insured, and, if applicable, contain a loss payable clause for the benefit of Lessor and/or properly endorsed with a waiver of subrogation against Lessor.

Each policy of insurance shall to the extent obtainable, contain an agreement by the insurer that such policies shall not be cancelled unless at least thirty (30) days prior written notice is given to Lessor.
Lessee shall provide Lessor, within five (5) days after the effective date of this Lease, certificates of insurance evidencing the effectiveness of the insurance coverage required above which certificates of insurance shall bear notations evidencing the payment of premiums or accompanied by other reasonable evidence of such payment by Tenant.

8.

To the fullest extent allowed by law, the Trust shall indemnify defend and hold harmless the State, the University of Louisiana System and the University of and from any and all suits, claims, actions, causes of action, losses, expenses or damages (including attorney's fees, expert witness fees and court costs) relating to, in connection with, or arising out of or resulting from the use and enjoyment of the Leased Property and all privileges granted herein by this Lease to the Board, with respect to all persons, including all agents, employees, servants or invitees of the Board, as well as all property, whether emanating by way of intentional acts, negligence, non-performance or strict liability.

9.

It is agreed that Lessee shall maintain the Property in accordance with all State and Local Codes and Ordinances. Lessee will keep the Property in a well maintained and attractive condition throughout term of the Lease. When Lessee vacates the Property, all improvements will be in the same general condition as initiation of Lease.
Lessee accepts the property and improvements "as is" and understands that the University will NOT provide any maintenance of facilities. Lessee will pay all deposits and utilities.

10.

This agreement is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

11.

It is hereby agreed that the Legislative Auditor, Internal Auditor of the University and/or the Office of the Governor, Division of Administration auditors of Louisiana shall have the option of auditing all accounts of Lessee which relate to this contract.

12.

All notices required under this Lease shall be in writing and shall be sent by Certified United States Mail and in the case of notices to the Lessor shall be addressed
as follows or in such manner as the Lessor shall from time to time make notification to
the Lessee:

LOUISIANA TECH UNIVERSITY
DIVISION OF FINANCE AND ADMINISTRATION
P.O. BOX 3151
RUSTON, LOUISIANA 71272

NORTH AMERICAN ISLAMIC TRUST

13.

This Lease or extract of thereof may be recorded in the office of the parish
recorder of the parish where the property herein leased is located only if mutually
agreed by the University and the Trust.

14.

This Lease shall be effective as of March __, 2012.

(SIGNATURE PAGES FOLLOW)
IN WITNESS WHEREOF, the parties hereto have signed their names on the ___ day of __________, 20___, in the presence of the undersigned competent witnesses:

WITNESSES:  

LESSOR:  LOUISIANA TECH UNIVERSITY

__________________________

__________________________

BY:  

DANIEL D. RENEAU, PRESIDENT
IN WITNESS WHEREOF, the parties hereto have signed their names on the ___ day of ____________, 201__, in the presence of the undersigned competent witnesses:

WITNESSES:  


LESSEE:  

BY: ___________________________
Item H.4. McNeese State University’s request for approval to enter into a lease with J. Scott Vincent, Lasie Paul Vincent III, and Bordulac, Inc. for the use of land located immediately adjacent to Burton Coliseum.

EXECUTIVE SUMMARY

McNeese State University is requesting approval to enter into a lease with J. Scott Vincent, owner of approximately 100 acres of land immediately adjacent to Burton Coliseum for One Dollar ($1) per year. McNeese is to maintain the property by mowing the grass, removing nuisance trees on the property, and other general maintenance as a prudent administrator of the land. The lease would allow for McNeese to build and mend fences as necessary and to construct and maintain gates and corrals as needed to secure and hold livestock in a safe manner.

Lease Term and Conditions:

1. TERM. The primary term of lease is from the date of signature until December 31, 2013, and the lease contains options for two additional two-year terms.

2. RENT. LESSEE agrees to pay as rent under (1) the sum of One Dollar ($1) per year.

3. PURPOSES. Having use of the property will provide numerous benefits to McNeese, including reduced wear and tear on University vehicles, reduced stress on the animals, reduced costs of feeding the animals, reduced workload on the limited employees at Burton Coliseum, and reduced grazing pressure at the McNeese Farm.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to enter into a land lease with J. Scott Vincent, Lasie Paul Vincent III, and Bordulac, Inc. for land located immediately adjacent to Burton Coliseum.
BE IT FURTHER RESOLVED, that the President of McNeese State University be authorized to execute a lease on the above said property.

BE IT FURTHER RESOLVED, that McNeese State University shall obtain final approval from UL System staff, legal counsel, and all other appropriate agencies/parties, of processes, documents, and administrative requirements.

AND FURTHER, that McNeese State University will provide System office with copies of all final executed documents for Board files.
January 24, 2012

Dr. Randy Moffett, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Moffett:

Enclosed are five (5) copies of McNeese State University’s request for approval to enter into a land lease with J. Scott Vincent, Lusie Paul Vincent, and Bordulac, Inc. for McNeese State University’s use of land located immediately adjacent to Burton Coliseum.

Please place this item on the Board of Supervisor’s agenda for consideration and approval at the February 14, 2012 meeting.

Thank you for your attention in this matter.

Sincerely,

[Signature]

Philip C. Williams
President

Enclosures
GROUND LEASE AGREEMENT

by and between

Board of Supervisors for the University of Louisiana System
State of Louisiana
(as Lessee)

and

J. Scott Vincent;
Lastie Paul Vincent, III; and
Bordulac, Inc.
(as Lessor)

Dated as of .................................................. 1, 2012
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GROUND LEASE AGREEMENT

This GROUND LEASE AGREEMENT (together with any amendment hereto or supplement hereto, the “Ground Lease”) effective ________________ __________ 2012, is entered into by and between the BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM, a public constitutional corporation organized and existing under the laws of the State of Louisiana, acting herein on behalf of McNeese State University (the “University”), represented herein by the University President, Philip C. Williams (the “Board”) and J. SCOTT VINCENT, an individual of the full age of majority a resident of and domiciled in Lake Charles, Calcasieu Parish, Louisiana; LASTIE PAUL VINCENT, III, an individual of the full age of majority a resident of and domiciled in Lake Charles, Calcasieu Parish, Louisiana; and BORDULAC, INC., a Louisiana domiciliary corporation with its principal place of business established in Calcasieu Parish, Louisiana, herein represented by its duly authorized officer, J. Scott Vincent (collectively the “Lessor”).

WITNESSETH

WHEREAS, the Board is a public constitutional corporation organized and existing under the laws of the State of Louisiana (the “State”) and the University is a university under its management pursuant to Louisiana Revised Statutes 17:3217;

WHEREAS, the Lessor is the sole owner of a 100 acre tract of land, more or less, situated immediately adjacent to the Burton Coliseum complex located in Lake Charles, Calcasieu Parish, Louisiana (the “Land”), which Lessor is desirous of leasing to the Board, the benefits of which would inure to the University and the Lessor;

WHEREAS, pursuant to La. R.S. 17:3351 (2) and (18) the Board is respectively authorized to (i) actively seek and accept donations, bequests, or other forms of financial assistance for educational purposes from any private person and (ii) perform such other functions as are necessary or incidental to the supervision and management of the university system it supervises and manages;

WHEREAS, in order to further those functions of the Board, by providing adequate and appropriate facilities to assist the University in carrying on its educational mission, the Board deems it advisable that it lease from the Lessor the Land under the terms, conditions and provisions more fully set forth herein;

NOW, THEREFORE, in consideration of the mutual covenants, conditions and agreements which follow, the parties hereby agree as follows:
ARTICLE ONE
LEASE OF PROPERTY - TERMS OF LEASE

Section 1.01 Lease of Land. The Lessor does hereby let, demise, and rent unto the Board, and the Board does hereby rent and lease from the Lessor, the real property (the "Land") more particularly described on Exhibit A attached hereto, together with all existing improvements, alterations, additions and attached fixtures located on the Land, and the right of uninterrupted access to and from all streets and roads now or hereafter adjoining the Land for vehicular and pedestrian ingress and egress. The Board, by execution of this Ground Lease, accepts the leasehold estate herein demised subject only to the matters described on Exhibit B attached hereto.

Section 1.02 Habendum. To have and to hold the Land together with all and singular the rights, privileges, and appurtenances thereto attaching or in anywise belonging, exclusively unto the Board, its successors and assigns, for the term set forth in Section 1.03 below, subject to the covenants, agreements, terms, provisions, and limitations herein set forth.

Section 1.03 Term. Unless sooner terminated as herein provided, this Ground Lease shall continue and remain in full force and effect for a term commencing on the effective date hereof and ending at midnight on December 31, 2013, or on the expiration of any optional period provided for in Section 1.04 hereof (the "Expiration Date"). Notwithstanding the foregoing, this Lease shall terminate prior to the Expiration Date upon the happening of the events set forth in Section 11.01 herein.

Section 1.04 Renewal Options. Notwithstanding anything to the contrary contained within this Ground Lease, the Board shall have two (2) options to renew this Ground Lease for two (2) additional two (2) year terms, provided the Board gives written notice to the Lessor, at the notice addresses stated in Section 18.02 herein, not less than thirty (30) days prior to the Expiration Date of the Ground Lease, or the Expiration Date of any additional optional period.

Section 1.05 Lessor's Right To Terminate. In the event Lessor sells the Land subject to this Ground Lease, Lessor, upon thirty (30) days advance written notice to the Board may terminate this lease.

ARTICLE TWO
DEFINITIONS

Section 2.01 Definitions. In addition to such other defined terms as may be set forth in this Lease, the following terms shall have the following meanings:

"Affiliate" means, with respect to a designated Person under this Lease, any other Person that, directly or indirectly, controls is controlled by, or is under common control with such designated Person. For purposes of this definition, the term "control" (including the correlative meanings of the terms "controlled by" and "under common control with"), as used with respect to any Person, means the possession, directly or indirectly, of the power to direct or cause the direction of the management policies of such Person.

"Applicable Laws" means all present and future statutes, regulations, ordinances, resolutions
and orders of any Governmental Authority which are applicable to the parties performing their obligations under this Ground Lease.

"Board" means Board of Supervisors for the University of Louisiana System or its legal successor as management board of the University, acting herein on behalf of the University.

"Board Representative" means one or more of the persons designated and authorized in writing from time to time by the Board to represent the Board in exercising the Board’s rights and performing the Board’s obligations under this Lease, including but not limited to the President of the University of Louisiana System, or his or her designee, the Director of Facility Planning for the University of Louisiana System or his or her designee, of whom the Corporation has been notified in writing.

"Board’s Interest" means the Board’s leasehold interest in and to the Land.

"Business Day" means a day excluding any Holiday during which the University is open for business.

"Commencement Date" means the effective date of this Lease.

"Event of Default" means any matter identified as an event of default under Section 11.01 hereof.

"Expiration Date" means the expiration date of this Lease as set forth in Section 1.03 hereof, or expiration of the term of any optional period provided for in Section 1.04 hereof.

"Force Majeure" means any (a) act of God, landslide, lightning, earthquake, hurricane, tornado, blizzard and other adverse and inclement weather, fire, explosion, flood, act of public enemy, act of terrorism, war, blockade, insurrection, riot, or civil disturbance; (b) labor dispute, strike, work slowdown, or work stoppage; (c) order or judgment of any Governmental Authority, if not the result of willful or negligent action of the Board; (d) adoption of or change in any Applicable Laws after the date of execution of this Ground Lease; (e) any actions by the Board which may cause delay; or (f) any other similar cause or similar event beyond the reasonable control of the Board.

"Governmental Authority" means any federal, State, parish, regional, or local government, political subdivision, any governmental agency, department, authority, instrumentality, bureau, commission, board, official, or officer, any court, judge, examiner, or hearing officer, any legislative, judicial, executive, administrative, or regulatory body or committee or official thereof or private accrediting body.

"Hazardous Substances" means (a) any “hazardous substance” as defined in § 101(14) of CERCLA or any regulations promulgated thereunder; (b) petroleum and petroleum by-products; (c) asbestos or asbestos containing material (“ACM”); (d) polychlorinated biphenyls; (e) formaldehyde foam insulation; or (f) any additional substances or materials which at any time are classified, defined or considered to be explosive, corrosive, flammable, infectious, radioactive, mutagenic, carcinogenic, pollutants, hazardous or toxic under any of the Environmental Requirements.
“Holiday” means (i) a Saturday, (ii) a Sunday, (iii) any other day on which banking institutions in Lake Charles, Louisiana, are authorized or required not to be open for the transaction of regular banking business, or (iv) a day on which the New York Stock Exchange is closed.

“Land” means the real property more particularly described on Exhibit A attached hereto, together with all other rights and interests leased pursuant to Section 1.01 hereof.

“Person” means an individual, a trust, an estate, a Governmental Authority, partnership, joint venture, corporation, company, firm or any other entity whatsoever.

“Rents” means all of the obligations undertaken by the Board in favor of the Lessor as more fully described in Articles Three and Five herein.

“Taking” means the actual or constructive condemnation, or the actual or constructive acquisition by condemnation, eminent domain or similar proceeding by or at the direction of any Governmental Authority or other Person with the power of eminent domain.

“Term” means the term of this Ground Lease as set forth in Section 1.03 hereof, or the term of any optional period provided for in Section 1.04 hereof.

“University” means McNeese State University in Lake Charles, Louisiana.

**ARTICLE THREE
RENT**

Section 3.01. Rent. Commencing on the Commencement Date and continuing throughout the Term the Board shall pay to the Lessor, at the address set forth in Section 18.02 or such other place as the Lessor may designate from time to time in writing, as annual rent for the Land (“Rent”), the sum of $1,00 per year. Rent shall be due and payable annually in advance, with the first such payment of Rent being due on the Commencement Date and a like installment due on each anniversary thereafter during the Term.

Section 3.02. Additional Obligations. As further consideration for the entering into of this Ground Lease by the Lessor, the Board agrees to perform its maintenance and upkeep obligations as set forth in Article Five herein.

**ARTICLE FOUR
USE OF LAND**

Section 4.01. Purpose of Lease. The Board enters into this Ground Lease for the purpose of utilization of the Land to hold, house and secure animals in a safe manner, to pasture animals and to exercise animals when Burton Coliseum is being utilized by third parties, the Land is to be used for no other purpose.
ARTICLE FIVE
MAINTENANCE OF THE LAND

Section 5.01. The Board's Obligations. The Board is obligated to and shall maintain the Land by mowing the grass, cutting trees down and/or removing trees that are a nuisance as well as trees in the fence lines, and keep the fences in working order to safely house livestock. The Board will be allowed to build and mend fences, cross fence the land, construct and maintain gates and corrals needed to secure and hold livestock in a safe manner. Other than the foregoing, the Board shall not have any financial obligation or other obligation of any kind under this Ground Lease. Subject to Force Majeure, the Board covenants that it shall proceed with diligence to complete and maintain the obligations undertaken by it herein, as soon as practically possible.

Section 5.02. Lessor's Representation. The Lessor represents to the Board that to the best of his knowledge and belief there are no Hazardous Substances, or other materials on or under the Land that would materially impact the Board's use thereof as contemplated in Section 5.01.

ARTICLE SIX
ENCUMBRANCES

Section 6.01. Mortgage of Leasehold or the Land. The Board shall not mortgage, lien or grant a security interest in the Board's leasehold interest in the Land or any other right of the Board hereunder without the prior written consent of the Lessor.

ARTICLE SEVEN
MAINTENANCE AND REPAIR; INSURANCE

Section 7.01. Maintenance and Repairs. The Board shall be responsible for all maintenance and repair of the Land in accordance the best practices of a prudent administrator in maintenance and repair of the Land for the benefit of the Lessor.

Section 7.02. Insurance. The Board shall cause to be secured and maintained at the University's cost and expense:

(i) A policy of Commercial General Liability insurance with respect to the University's use of the Land and the operations related thereto, whether conducted on or off the Land, against liability for personal injury (including bodily injury and death) and property damage, of not less than $2,000,000 in combined single limit liability coverage; and

(ii) Workers' compensation insurance issued by a responsible carrier authorized under the laws of the State of Louisiana to ensure employers against liability for compensation under the Labor Code of the State, or any act hereafter enacted as an amendment thereto.
All insurance required in this Section and all renewals of such insurance, with the exception of
self-insurance or commercial insurance procured through the State of Louisiana, Division of
Administration’s Office of Risk Management (“ORM”), shall be issued by commercial insurers
authorized to transact business in the State, and rated at least A- by Best’s Insurance Reports
(property/liability) or in the two highest rating categories of Standard and Poors. All insurance policies
provided or caused to be provided by the Board shall expressly provide that the policies shall not be
cancelled or altered without thirty (30) days’ prior written notice to the Lessor; and shall, to the extent
obtainable, provide that no act or omission of the Lessor, or other provider of insurance that would
otherwise result in forfeiture or reduction of the insurance will affect or limit the obligation of the
insurance company to pay the amount of any loss sustained.

All policies of liability insurance the University is obligated to maintain according to this Ground
Lease (other than any policy of workers’ compensation insurance) will name the Lessor, as additional
insured and shall expressly provide that the policies shall not be cancelled or altered without thirty (30)
days’ prior written notice to the Lessor and the Board, and shall, to the extent obtainable, provide that no
act or omission of the University or other provider of the insurance that would otherwise result in
forfeiture or reduction of the insurance will affect or limit the obligation of the insurance company to pay
the amount of any loss sustained. All public liability, property damage liability, and casualty policies
maintained by the University shall be written as primary policies.

ARTICLE EIGHT
CERTAIN LIENS PROHIBITED

Section 8.01. No Mechanics’ Liens. Except as permitted in Section 8.02 hereof the Board and
the University shall not suffer or permit any mechanics’ liens or other liens to be enforced against the
Land or the Lessor’s interest in the Land nor against the Board’s or the University’s leasehold interest in
the Land by reason of a failure to pay for any work, labor, services, or materials supplied or claimed to
have been supplied to the Board or the University or to anyone holding the Land or any part thereof
through or under the Board or the University.

Section 8.02. Release of Recorded Liens. If any such mechanics’ liens or materialmen’s liens
shall be recorded against the Land, the Board and the University shall cause the same to be released of
record or, in the alternative, if the Board and the University in good faith desires to contest the same, the
Board and the University shall be privileged to do so, but in such case the Board and the University
hereby agree to indemnify and save the Lessor harmless from all liability for damages occasioned thereby
and shall in the event of a judgment of foreclosure on said mechanics’ lien, cause the same to be
discharged and released prior to the execution of such judgment. In the event the Lessor reasonably
should consider the Lessor’s Interest endangered by any such liens and should so notify the Board and
the Board should fail to provide adequate security for the payment of such liens, in the form of a surety
bond, cash deposit or cash equivalent, or indemnity agreement reasonably satisfactory to the Lessor
within thirty (30) days after such notice, then the Lessor, at the Lessor’s sole discretion, may discharge
such liens and recover from the Board immediately as additional Rent under this Ground Lease the
amounts paid, with interest thereon from the date paid by the Lessor until repaid by the Board at the rate
of ten percent (10%) per annum.

Section 8.03. Memorandum of Recitals. The memorandum of lease to be filed pursuant to

Section 18.04 of this Ground Lease shall state that any third party entering into a contract with the Board or the University for improvements to be located on the Land, or any other party claiming under said third party, shall be on notice that neither the Lessor nor the Lessor's Land shall have any liability for satisfaction of any claims of any nature in any way arising out of a contract with the Board or the University.

ARTICLE NINE
OPERATION AND MANAGEMENT OF LAND

Section 9.01. Management of Land. The Board and the University shall operate and manage the Land or cause the Land to be operated and managed in accordance the best practices of a prudent administrator in management of the Land for the benefit of the Lessor.

ARTICLE TEN
INDEMNIFICATION

Section 10.01. Indemnification by the Board. Excluding the acts or omissions of the Lessor, its employees, agents or contractors, the Board shall and will indemnify and save harmless the Lessor, its agents, officers, and employees, from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions, and causes of action of any and every kind and nature arising or growing out of or in any way connected with the Board's or the University's use of the Land. This obligation to indemnify shall include reasonable fees of legal counsel and third-party investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand has been made; however, the Board and the Lessor shall use the same counsel if such counsel is approved by the Lessor, which approval shall not be unreasonably withheld or delayed. If the Lessor does not approve such counsel then the Lessor may retain independent counsel at the Lessor's sole cost and expense. It is expressly understood and agreed that the Board is and shall be deemed to be an independent contractor and operator responsible to all parties for its respective acts or omissions and the Lessor shall in no way be responsible therefor.

Section 10.02. Contributory Acts. Whenever in this Ground Lease any party is obligated to pay an amount or perform an act because of its negligence or misconduct (or that of its agents, employees, contractors, guests, or invitees), such obligations shall be mitigated to the extent of any comparative fault or misconduct of the other party (or that of its agents, employees, contractors, guests, or invitees) as determined by a court of law, and in any disputes damages shall be apportioned based on the relative amounts of such negligence or willful misconduct as determined by a court of law.

ARTICLE ELEVEN
TERMINATION, DEFAULT AND REMEDIES

Section 11.01. Events of Default. Any one of the following events shall be deemed to be an "Event of Default" by the Board under this Ground Lease.

A. The Board shall fail to pay any sum required to be paid to the Lessor under the terms and
provisions of this Ground Lease and such failure shall not be cured within thirty (30) days after the Board’s receipt of written notice from the Lessor of such failure.

B. The taking by execution of the Board’s leasehold estate for the benefit of any Person.

C. The Board shall fail to perform any other covenant or agreement, other than the payment of money, to be performed by the Board under the terms and provisions of this Ground Lease and such failure shall not be cured within ninety (90) days after receipt of written notice from the Lessor of such failure; provided that if during such ninety (90) day period, the Board takes action to cure such failure but is unable, by reason of the nature of the work involved, to cure such failure within such period and continues such work thereafter diligently and without unnecessary delays, such failure shall not constitute an Event of Default hereunder until the expiration of a period of time after such ninety (90) day period as may be reasonably necessary to cure such failure.

D. A court of competent jurisdiction shall enter an order for relief in any involuntary case commenced against the Board, as debtor, under the Federal Bankruptcy Code, as now or hereafter constituted, or the entry of a decree or order by a court having jurisdiction over the Land appointing a custodian, receiver, liquidator, assignee, trustee, sequestrator, or other similar official of or for the Board or any substantial part of the properties of the Board or ordering the winding up or liquidation of the affairs of the Board, and the continuance of any such decree or order unstayed and in effect for a period of ninety (90) consecutive days.

E. The commencement by the Board of a voluntary case under the Federal Bankruptcy Code, as now or hereafter constituted, or the consent or acquiescence by the Board to the commencement of a case under such Code or to the appointment of or taking possession by a custodian, receiver, liquidator, assignee, trustee, sequestrator, or other similar official of or for the Board or any substantial part of the properties of the Board.

Section 11.02. The Lessor’s Rights Upon Default. Upon the occurrence and during the continuance of an Event of Default, the Lessor may at its option seek any and all damages occasioned by the Event of Default or may seek any other remedies available at law or in equity, including specific performance.

Section 11.03. Termination of Right of Occupancy. Notwithstanding any provision of law or of this Ground Lease to the contrary, except as set forth in Section 11.04 hereof, the Lessor shall not have the right to terminate this Ground Lease prior to the Expiration Date hereof. However, in the event there is an Event of Default by the Board hereunder, the Lessor shall have the right to take possession of the Land in its own right for the remaining Term of this Lease. Upon such event, the Board hereby agrees to convey all of its right, title and interest under this Ground Lease and the Land to the Lessor.

Lessor shall have the right to terminate this Ground Lease under the circumstances recited in Section 11.04 hereof.

Section 11.04. Rights of The Lessor Cumulative. All rights and remedies of the Lessor provided for and permitted in this Ground Lease shall be construed and held to be cumulative, and no
single right or remedy shall be exclusive of any other which is consistent with the former. The Lessee shall have the right to pursue any or all of the rights or remedies set forth herein, as well as any other consistent remedy or relief which may be available at law or in equity, but which is not set forth herein. No waiver by the Lessor of a breach of any of the covenants, conditions or restrictions of this Ground Lease shall be construed or held to be a waiver of any succeeding or preceding breach of the same or of any other covenant, condition or restriction herein contained. The failure of the Lessor to insist in any one or more cases upon the strict performance of any of the covenants of this Ground Lease, or to exercise any option herein contained, shall not be construed as a waiver or relinquishment of future breaches of such covenant or option.

ARTICLE TWELVE
TITLE

Section 12.01. Title to the Land. Title to the Land shall always be vested in the Lessor, subordinate and subject at all times to the Lessor’s obligation of peaceful possession in favor of the Board as expressed in this Ground Lease. The Board’s obligations to the Lessor to make payment of Rental and maintenance of the Land shall be the primary obligation of the Board under this Ground Lease.

ARTICLE THIRTEEN
CONDEMNATION

Section 13.01. Condemnation. Upon the permanent Taking of all the Land, this Lease shall terminate and expire as of the date of such Taking, and both the Lessor and the Board shall thereupon be released from any liability thereafter accruing hereunder except for Rent and all other amounts secured by this Ground Lease owed to the Lessor apportioned as of the date of the Taking. The Board shall receive notice of any proceedings relating to a Taking and shall have the right to participate therein.

Section 13.02. Partial Condemnation. Upon a temporary Taking or a Taking of less than all of the Land, the Board, at its election, may terminate this Ground Lease by giving the Lessor notice of its election to terminate at least sixty (60) days prior to the date of such termination if the Board reasonably determines that the Land cannot be economically and feasibly used by the Board for its intended purposes under this Ground Lease. Upon any such termination, the Rent accrued and unpaid hereunder shall be apportioned to the date of termination. In the event there is a partial condemnation of the Land and the Board decides not to terminate this Ground Lease, the Board and the Lessor shall either amend this Ground Lease or enter into a new lease.

Section 13.03. Payment of Awards. Upon the Taking of all or any portion of the Land the Board shall be entitled (free of any claim by the Lessor) to the Award for the value of the Board’s Interest (such value to be determined as if this Ground Lease were in effect and continuing to encumber the Lessor’s Interest).

ARTICLE FOURTEEN
ASSIGNMENT, SUBLETTING, AND TRANSFERS OF THE BOARD’S INTEREST
Section 14.01. Assignment of Leasehold Interest. Except as expressly provided for in this Article Fourteen, the Board shall not have the right to sell or assign the leasehold estate created by this Lease, or the other rights of the Board hereunder to any Person without the prior written consent of the Lessor.

Section 14.02. Subletting. The Board is not authorized to sublet the Land to any entity.

Section 14.03. Transfers of the Board's Interest. Except as otherwise expressly provided herein, any Person succeeding to the Board’s interest as a consequence of any permitted conveyance, transfer or assignment shall succeed to all of the obligations of the Board hereunder and shall be subject to the terms and provisions of this Ground Lease.

ARTICLE FIFTEEN
COMPLIANCE CERTIFICATES

Section 15.01. The Lessor's Compliance. The Lessor agrees, at any time and from time to time, upon not less than thirty (30) days prior written notice by the Board, to execute, acknowledge and deliver to the Board or to such other party as the Board shall request, a statement in writing certifying (a) that this Ground Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as modified and stating the modifications), (b) to the best of Lessor’s knowledge, whether or not there are then existing any offsets or defenses against the enforcement of any of the terms, covenants or conditions hereof upon the part of the Board to be performed (and if so specifying the same), (c) the dates to which the Rent and other charges have been paid, and (d) the dates of commencement and expiration of the Term, it being intended that any such statement delivered pursuant to this Section may be relied upon by any Person.

Section 15.02. The Board's Compliance. The Board agrees, at any time and from time to time, upon not less than thirty (30) days prior written notice by the Lessor, to execute, acknowledge and deliver to the Lessor a statement in writing addressed to the Lessor or to such other party as the Lessor shall request, certifying (a) that this Ground Lease is unmodified and in full force and effect (or if there have been modifications, the same is in full force and effect as modified and stating the modifications); (b) the dates to which the Rent and other charges have been paid; (c) to the best of its knowledge after due inquiry, whether an Event of Default (or, to the best of its knowledge) has occurred and is continuing hereunder (and stating the nature of any such Event of Default); and (d) the dates of commencement and expiration of the Term, it being intended that any such statement delivered pursuant to this Section may be relied upon by any prospective (and permitted) assignee, sublessee or mortgagee of this Ground Lease or by any assignee or prospective assignee of any such permitted mortgage or by any Person.

ARTICLE SIXTEEN
(RESERVED)

ARTICLE SEVENTEEN
FORCE MAJEURE

Section 17.01. Discontinuance During Force Majeure. Whenever a period of time is herein prescribed for action to be taken by the Board, the Board shall not be liable or responsible for, and there shall be excluded from the computation for any such period of time, any delays due to Force Majeure. The Lessor shall not be obligated to recognize any delay caused by Force Majeure unless the Board shall within ten (10) days after the Board is aware of the existence of an event of Force Majeure, notify the Lessor thereof.

ARTICLE EIGHTEEN
MISCELLANEOUS

Section 18.01. Nondiscrimination, Employment and Wages. Any discrimination by the Board or its agents or employees on account of race, color, sex, age, religion, national origin or handicap, in employment practices or in the performance of the terms, conditions, covenants and obligations of this Ground Lease, is prohibited.

Section 18.02. Notices. Notices or communications to the Board or the Lessor required or appropriate under this Ground Lease shall be in writing, sent by (a) personal delivery, or (b) expedited delivery service with proof of delivery, or (c) registered or certified United States mail, postage prepaid, or (d) prepaid telecopy if confirmed by expedited delivery service or by mail in the manner previously described, addressed as follows:

If to the Board:
Board of Supervisors for the University of Louisiana System
Claiborne Building
1201 N Third Street, Suite 5-300
Baton Rouge, Louisiana 70802
Attention: Director of Facility Planning

with copies to:
McNeese State University
c/o Facilities and Plant Operations
P. O. Box 90460
Lake Charles, Louisiana 70609-9460
Attention: Richard Rhoden, Director of Facilities and Plant Operations

If to the Lessor:

J. Scott Vincent
709 Kirby Street
Lake Charles, LA 70602-1330

Lastie Paul Vincent, III
709 Kirby Street
Lake Charles LA 70602-1330

-11-
or to such other address or to the attention of such other person as hereafter shall be designated in writing by such party. Any such notice or communication shall be deemed to have been given either at the time of personal delivery or, in the case of delivery service or mail, as of the date of deposit in the mail in the manner provided herein, or in the case of telecopy, upon receipt.

Section 18.03. Relationship of Parties. Nothing contained herein shall be deemed or construed by the parties hereto, or by any third party, as creating the relationship of principal and agent, partners, joint venturers, or any other similar such relationship, between the parties hereto. It is understood and agreed that no provision contained herein nor any acts of the parties hereto creates a relationship other than the relationship of the Board and the Lessor.

Section 18.04. Memorandum of Ground Lease. Neither the Board nor the Lessor shall file this Ground Lease for record in Calcasieu Parish, Louisiana, or in any public place without the written consent of the other. In lieu thereof, the Board and the Lessor agree to execute in recordable form a memorandum of this Ground Lease in the form of Exhibit C attached hereto. Such memorandum shall be filed for record in Calcasieu Parish, Louisiana.

Section 18.05. Attorney's Fees. If either party is required to commence legal proceedings relating to this Ground Lease, the prevailing party shall be entitled to receive reimbursement for its reasonable attorneys' fees and costs of suit.

Section 18.06. Louisiana Law to Apply. This Ground Lease shall be construed under and in accordance with the laws of the State of Louisiana, and all obligations of the parties created hereunder are performable in Calcasieu Parish, Louisiana.

Section 18.07. Warranty of Peaceful Possession. The Lessor covenants that the Board, on paying the Rent and performing and observing all of the covenants and agreements herein contained and provided to be performed by the Board, shall and may peaceably and quietly have, hold, occupy, use, and enjoy the Land during the Term and may exercise all of its rights hereunder; and the Lessor agrees to warrant and forever defend the Board's right to such occupancy, use, and enjoyment and the title to the Land against the claims of any and all Persons whatsoever lawfully claiming the same, or any part thereof, subject only to the provisions of this Ground Lease and the matters listed on Exhibit B attached hereto.

Section 18.08. Curative Matters. Except for the express representations and warranties of the Board set forth in this Ground Lease, any additional matters necessary or desirable to make the Land useable for the Board's purpose shall be undertaken, in the Board's sole discretion, at no expense to the Lessor. The Board shall notify the Lessor in writing of all additional matters undertaken by the Board to make the Land useable for the Board's purpose.

Section 18.09. Nonwaiver. No waiver by the Board or the Lessor of a breach of any of the covenants, conditions, or restrictions of this Ground Lease shall constitute a waiver of any subsequent
breach of any of the covenants, conditions or restrictions of this Ground Lease. The failure of the Lessor or the Board to insist in any one or more cases upon the strict performance of any of the covenants of this Ground Lease, or to exercise any option herein contained, shall not be construed as a waiver or relinquishment for the future of such covenant or option. A receipt by the Lessor or acceptance of payment by the Lessor of Rent with knowledge of the breach of any covenant hereof shall not be deemed a waiver of such breach. No waiver, change, modification or discharge by the Lessor or the Board of any provision of this Ground Lease shall be deemed to have been made or shall be effective unless expressed in writing and signed by the party to be charged.

Section 18.10. Terminology. Unless the context of this Ground Lease clearly requires otherwise, (a) pronouns, wherever used herein, and of whatever gender, shall include natural persons and corporations and associations of every kind and character; (b) the singular shall include the plural wherever and as often as may be appropriate; (c) the word “includes” or “including” shall mean “including without limitation;” (d) the word “or” shall have the inclusive meaning represented by the phrase “and/or,” (e) the words “hereof,” “herein,” “hereunder,” and similar terms in this Ground Lease shall refer to this Ground Lease as a whole and not to any particular section or article in which such words appear. The section, article and other headings in this Lease and the Table of Contents to this Ground Lease are for reference purposes and shall not control or affect the interpretation of this Ground Lease or the interpretation hereof in any respect. Article, section and subsection and exhibit references are to this Ground Lease unless otherwise specified. All exhibits attached to this Ground Lease constitute a part of this Ground Lease and are incorporated herein. All references to a specific time of day in this Ground Lease shall be based upon Central Standard Time (or the other standard of measuring time then in effect in Lake Charles, Louisiana).

Section 18.11. Counterparts. This agreement may be executed in multiple counterparts, each of which shall be declared an original.

Section 18.12. Severability. If any clause or provision of this Ground Lease is illegal, invalid or unenforceable under present or future laws effective during the term of this Ground Lease, then and in that event, it is the intention of the parties hereto that the remainder of Ground Lease shall not be affected thereby.

Section 18.13. Authorization. By execution of this Ground Lease, the Board and the Lessor each represent to the other that they are entities validly existing, duly constituted and in good standing under the laws of the jurisdiction in which they were formed and in which they presently conduct business; that all acts necessary to permit them to enter into and be bound by this Ground Lease have been taken and performed; and that the persons signing this Ground Lease on their behalf have due authorization to do so.

Section 18.14. Ancillary Agreements. In the event it becomes necessary or desirable for the Lessor to approve in writing any ancillary agreements or documents concerning the Land or concerning the maintenance of the Land by the Board or to alter or amend any such ancillary agreements between the Lessor and the Board or to give any approval or consent of the Lessor required under the terms of this Ground Lease, all agreements, documents or approvals shall be forwarded to the Board Representative.

Section 18.15. Amendment. No amendment, modification, or alteration of the terms of this Ground Lease shall be binding unless the same be in writing dated on or subsequent to the date hereof.
and duly executed by the parties hereto and consented to, to the extent required by Article VIII of the Agreement.

Section 18.16. Successors and Assigns. All of the covenants, agreements, terms and conditions to be observed and performed by the parties hereto shall be applicable to and binding upon their respective successors and assigns including any successor by merger or consolidation of the University into another educational institution or the Board into another educational management board.

Section 18.17. Entire Agreement. This Ground Lease, together with the exhibits attached hereto, contains the entire agreement between the parties hereto with respect to the Land and contains all of the terms and conditions agreed upon with respect to the lease of the Land, and no other agreements, oral or otherwise, regarding the subject matter of this Ground Lease shall be deemed to exist or to bind the parties hereto; it being the intent of the parties that neither shall be bound by any term, condition, or representations not herein written.

IN WITNESS WHEREOF, the undersigned representative has signed this Lease on behalf of the Board of Supervisors for the University of Louisiana System on the ______ day of ________________, 2012.

WITNESSES:

BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

By: ______________________________

Philip C. Williams
Authorized Representative

IN WITNESS WHEREOF, the undersigned has signed this Lease on the ______ day of ________________, 2012.

WITNESSES:

By: ______________________________

J. Scott Vincent

IN WITNESS WHEREOF, the undersigned has signed this Lease on the ______ day of ________________, 2012.

WITNESSES:

By: ______________________________

LASTIE PAUL VINCENT, III
IN WITNESS WHEREOF, the undersigned has signed this Lease on the __________ day of ____________, 2012.

WITNESSES:

BORDULAC, INC.

By: ________________________________

J. SCOTT VINCENT, President
STATE OF LOUISIANA
PARISH OF CALCASIEU

BE IT KNOWN, that on this _______ day of ______________, 2012, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

PHILIP C. WILLIAMS

to me known to be the identical person who executed the above and foregoing instrument, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the duly appointed Authorized Representative of the Board of Supervisors for the University of Louisiana System (the “Board”), that the aforesaid instrument was signed by him, on this date, on behalf of the Board and that the above named person acknowledges said instrument to be the free act and deed of the Board.

WITNESSES:

PHILIP C. WILLIAMS
Authorized Representative

NOTARY PUBLIC
STATE OF LOUISIANA
PARISH OF CALCASIEU

BE IT KNOWN, that on this ______ day of __________, 2012, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

J. SCOTT VINCENT, LASTIE PAUL VINCENT, III and BORDULAC, INC.

To me known to be the identical person who executed the above and foregoing Ground Lease Agreement, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the individual who signed the aforesaid Ground Lease Agreement, on this date, and that he acknowledges his signature on the aforesaid instrument to be his the free act and deed.

WITNESSES:

__________________________

__________________________

Attest:

Lastie Paul Vincent, III, Secretary

__________________________

J. SCOTT VINCENT

__________________________

LASTIE PAUL VINCENT, III

__________________________

BORDULAC, INC.

By: _______________________

J. Scott Vincent, President

__________________________

NOTARY PUBLIC
EXHIBIT A

PROPERTY DESCRIPTION

East one-half (½) of the Northwest Quarter, less 3.60 acres sold, in Section 5, Township 11 South, Range 8 West; and, the Northeast Quarter of the Southwest Quarter of Section 5 Township 11 South, Range 8 West, Calcasieu Parish, Louisiana.
EXHIBIT B

PERMITTED LIENS

1. Reservation by the Lessor of all of his rights to all oil, gas and associated hydrocarbons, and all other minerals, mineral substances, and mineral deposits of any kind or character, whether solid, liquid, or gaseous; provided, however, that the Lessor hereby has waived all rights to the use of the surface of the Land in connection with the exploration, development, production or transport of said oil, gas and minerals during the term of this Lease.
EXHIBIT C

MEMORANDUM OF LEASE

STATE OF LOUISIANA
PARISH OF CALCASIEU

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Lease (the "Memorandum") is entered into by and between the BOARD
OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM, as Lessee, and J. SCOTT
VINCENT, LASTIE PAUL VINCENT, III, and BORDUAC, INC., as Lessor.

RECITALS

A. Lessor and Lessee have entered into a Ground Lease Agreement dated as of

, 2012 (the "Ground Lease"), whereby Lessor did lease to Lessee, and Lessee did lease
from Lessor, the real property more particularly described on Exhibit A attached hereto and incorporated
herein (the "Land").

B. Lessor and Lessee desire to enter into this Memorandum, which is to be recorded in
order that third parties may have notice of the parties' rights under the Ground Lease.

GROUND LEASE TERMS

Specific reference is hereby made to the following terms and provisions of the Ground Lease:

1. The term of the Ground Lease commenced on , 2012 and shall continue
until midnight on December 31, 2013, unless extended by virtue of two (2) additional
optional periods of two (2) years each.

2. Any third party entering into a contract with Lessee for construction of improvements on
the Land, or any other party claiming under said third party, is hereby on notice that
Lessor shall not have any liability for satisfaction of any claims of any nature in any way
arising out of such contracts.

3. Additional information concerning the provisions of the Ground Lease can be obtained
from the parties at the following addresses:

Lessee: Board of Supervisors for the University of Louisiana System
Claiborne Building
1201 N. Third Street, Suite 7-300
Baton Rouge, LA 70802
Lessor: J. Scott Vincent  
709 Kirby Street  
Lake Charles, LA 70602-1330

Lastie Paul Vincent, III  
709 Kirby Street  
Lake Charles, LA 70602-1330

Bordulac, Inc.  
709 Kirby Street  
Lake Charles, LA 70602-1330

This Memorandum is executed for the purpose of recordation in the public records of Calcasieu Parish, Louisiana in order to give notice of all the terms and provisions of the Ground Lease and is not intended and shall not be construed to define, limit, or modify the Ground Lease. All of the terms, conditions, provisions and covenants of the Ground Lease are incorporated into this Memorandum by reference as though fully set forth herein, and both the Ground Lease and this Memorandum shall be deemed to constitute a single instrument or document.

IN WITNESS WHEREOF, the undersigned representative has executed this Memorandum of Lease on behalf of the Board of Supervisors for the University of Louisiana System on the ____________ day of ____________, 2012.

WITNESSES:

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BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

By: ____________________________________________

Philip C. Williams  
Authorized Representative

IN WITNESS WHEREOF, the undersigned has executed this Memorandum of Lease on his behalf on the ____________ day of ____________, 2012.

WITNESSES:

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J. SCOTT VINCENT

LASTIE PAUL VINCENT, III

Attest:

-----------------------------------------------------

BORDULAC, INC.
Laslie Paul Vincent, III, Secretary

By: ____________________________________________

J. Scott Vincent, President
STATE OF LOUISIANA
PARISH OF CALCASIEU

BE IT KNOWN, that on this ______ day of __________, 2012, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

PHILIP C. WILLIAMS

to me known to be the identical person who executed the above and foregoing instrument, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the duly appointed Authorized Representative of the Board of Supervisors for the University of Louisiana System (the “Board”), that the aforesaid instrument was signed by him, on this date, on behalf of the Board and that the above named person acknowledges said instrument to be the free act and deed of the Board.

WITNESSES:

PHILIP C. WILLIAMS
Authorized Representative

NOTARY PUBLIC
STATE OF LOUISIANA
PARISH OF CALCASIEU

BE IT KNOWN, that on this ________ day of ______________, 2012, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

J. SCOTT VINCENT, LASTIE PAUL VINCENT, III and BORDULAC, INC.

to me known to be the identical person who executed the above and foregoing instrument, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the individual who signed the aforesaid Memorandum of Lease, on this date, and that he acknowledges his signature on the aforesaid instrument to be his the free act and deed.

WITNESSES:

J. SCOTT VINCENT

LASTIE PAUL VINCENT, III

BORDULAC, INC.

By: ____________________________
    J. Scott Vincent, President

Attest:

______________________________
Lastie Paul Vincent, III, Secretary

______________________________
NOTARY PUBLIC
Item II.5. McNeese State University’s request for approval to sell 26.69 acres of land located at the former Chennault Air Force Base to the City of Lake Charles.

EXECUTIVE SUMMARY

Under LA R.S. 17:3351, McNeese State University requests to sell 26.69 acres of land located at the former Chennault Air Force Base to a specific buyer, the City of Lake Charles. The first step in the process is to seek approval of the Board and then have a sponsoring legislator introduce legislation for consideration and approval by the State Legislature.

When Chennault Air Force Base closed in the 1960’s, the Federal Government subdivided and granted the Chennault property to various local governmental and nonprofit agencies, including McNeese State University. This is the last remaining parcel of Chennault property that the Federal Government granted to McNeese. McNeese has had no use for this property since the late 1970’s when the University used it for providing College of Engineering classes.

The property is eight miles from the McNeese campus and is located adjacent to the Chennault Airpark and the Lake Charles Public Works facility just inside the city limits of Lake Charles. The City of Lake Charles desires to relocate its Public Works facility to this site in an effort to provide additional runway length and tenant space for the Chennault Airpark in continued efforts to bolster economic development in the Southwest Louisiana area.

An MAI appraisal has been obtained, and it indicates the value of the property is $686,000.

Because of the history of the property and its association with the MSU College of Engineering, the University intends to endow the sale proceeds to fund College of Engineering student scholarships.

A description of the land, appraised value, proposed buyer, and justification for sale to specific buyer versus public action are also provided.
RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University's request to sell 26.69 acres of land located at the former Chennault Air Force Base to the City of Lake Charles.

BE IT FURTHER RESOLVED, that the President of McNeese State University is hereby designated and authorized to execute any and all documents necessary to execute said land sale.

BE IT FURTHER RESOLVED, that the University shall submit all information and documentation required for implementing the project(s) to the Board of Supervisors for the University of Louisiana System for final approval.

AND FURTHER, that UL System staff and legal counsel ensure that all documents conform to statutory and administrative requirements prior to execution of documents.
January 24, 2012

Dr. Randy Moffett, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Moffett:

Enclosed are five (5) copies of McNeese State University’s request for approval to sell 26.69 acres of land located at the former Chennault Air Force Base to the City of Lake Charles as provided by the Louisiana Revised Statute 17:3351.

Please place this item on the Board of Supervisor’s agenda for consideration and approval at the February 14, 2012 meeting.

Thank you for your attention in this matter.

Sincerely,

[Signature]

Philip C. Williams
President

Enclosures
McNeese State University

Chennault Property

Legal Description

Commencing at a point on the South Right-of-Way line of Old U.S. Highway 90 (Broad Street), said point being located South 0 degrees 13' 36" East 40 feet and North 89 degrees 51' 38" East 1400.58 feet from the Northwest Corner of Section 2, Township 10 South, Range 8 West, Lake Charles, Calcasieu Parish, Louisiana, said point of commencement also being the Northeast Corner of property sold by McNeese State University to William E. Slocum, Jr.; Thence South 0 degrees 56' 31" West 934.81 feet more or less along the East Line of property sold by McNeese State University to William E. Slocum, Jr. and A.P. Leonards to the North Line of tract owned by the City of Lake Charles, Louisiana; Thence South 89 degrees 27' 32" East 1312.22 feet along the North Line of property owned by the City of Lake Charles, Louisiana; Thence North 1 degree 06' 31" East 22.79 feet; Thence North 0 degrees 06' 29" West 977.25 feet along the South Right-of-Way of Old U.S. Highway 90 (Broad Street); Thence South 89 degrees 51' 38" West 1294.22 feet along the South Right-of-Way Line of Old U.S. Highway 90 (Broad Street) to the point of commencement and containing 29.69 acres.
January 20, 2012

City of Lake Charles, LA
326 Pojo St.
P.O. Box 900
Lake Charles, LA 70602-0900
CIA
3650 Sen. J. Bennett Johnston Avenue
Lake Charles, LA 70615

Attn: Mr. M. Edwards, City of Lake Charles
      Mr. Randy Robb, Chennault International Airport Authority

Dear Sirs:

Pursuant to the meeting that we had with Mister Edwards, Richard Rhoden, Dan Plauche &
Leonard E. Pauley, Jr. [Pete] we have come to an agreement as it pertains to the Market Value of
the Subject Property listed/referenced above.

Mr. Plauche and I are in agreement that the value of the subject property, considering flood
Zones, Zoning & Timber/Wooded should be, as of the date of the original appraisal as follows:

$26,000.00 per acre for 26.39 acres of usable land or:

$26,000.00 x 26.39 = $686,140.00 Rounded to:

$686,000.00

Please attach this letter to your copy of the appraisal as a final update.

Respectfully submitted,

Leonard E. Pauley, Jr. CCIM
Louisiana Certified General Real Estate Appraiser #6070

William F. Cobb, MAI
Louisiana Certified General Real Estate Appraiser #028607

Leonard E. Pauley, III
American Real Estate Appraiser #91616
AN APPRAISAL OF:

A VACANT TRACT OF COMMERCIAL/INDUSTRIAL PROPERTY

OWNERSHIP:  McNeese State College

FOR:

THE CITY OF LAKE CHARLES &
CHENNAULT INTERNATIONAL AIRPORT AUTHORITY
ATTN:  MR. M. Edwards – City of LC
ATTN:  Mr. Randy Robb - CIA
LAKE CHARLES, LOUISIANA

AS OF:

December 27, 2010

The Pauley Corporation
1331 Hodges Street
Lake Charles, LA 70601
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January 5, 2011

City of Lake Charles, LA
326 Pejo St.
P.O. Box 900
Lake Charles, LA 70602-0900
CIA
3650 Sen. J. Bennett Johnston Avenue
Lake Charles, LA 70615

*Ref:* A 29.69-Acre Vacant Tract
Having 26.39 Acres Of
Usable Land, In the City
Limits of Lake Charles,
Calcasieu Parish, Louisiana

*Owner:* McNeese State College

*Attn:* Mr. M. Edwards, City of Lake Charles
Mr. Randy Robb, Chennault International Airport Authority

Dear Sirs:

Pursuant to your request, the undersigned appraisers have made a personal and careful inspection of the property identified above and have thoroughly investigated and analyzed matters pertinent to the estimation of value of said property. The purpose of this appraisal is to estimate the Market Value of the subject. This is a SUMMARY APPRAISAL REPORT and is intended to comply with the reporting requirements set for the under Standard Rule 2-2(b) of the Uniform Standards of Professional Appraisal Practice for a Summary Appraisal Report.

The term "Market Value" as used herein is defined as "the highest price, estimated in terms of money, which the property will bring if exposed for sale on the open market with a reasonable time allowed to find a purchaser buying with a knowledge of all the uses to which it is best adapted and for which it is capable of being used."

The Market Value of subject property as of December 27, 2010, is estimated to be:

**MARKET VALUE OF PROPERTY TAKEN:** $580,000.00

Respectfully submitted,

Leonard F. Pauley, Jr., CCIM
Louisiana Certified General Real Estate Appraiser #207051

William F. Cobb, MAI
Louisiana Certified General Real Estate Appraiser #401217

Leonard F. Pauley, III
Louisiana Real Estate Appraiser #521041
SUMMARY OF SALIENT FACTS & CONCLUSIONS

OWNERSHIP: McNeese State College

SUBJECT: The Subject is 29.69 acres total & 26.39 acres net usable tract of vacant land.

BRIEF LEGAL DESCRIPTION: 29.69 acres total & 26.39 acres net usable located at the SW Corner of East Broad Street and J. Bennett Johnston.

RIGHT OR INTEREST BEING APPRAISED: Full Ownership

ESTIMATED VALUE OF ALL LAND TAKEN: $580,000.00

ESTIMATED VALUE OF IMPROVEMENTS TAKEN: $0.00

SEVERANCE DAMAGES: N/A

TOTAL ESTIMATED JUST COMPENSATION: $580,000.00

DATE OF VALUE ESTIMATE: December 27, 2010

REMARKS:
The subject site is hindered by a very large drainage canal that extends along 50% of the street frontage on J. Bennett Johnston and extends southerly to mid site. At that point it extends at about 45 degrees to the southern property line of the subject site. This greatly hinders development and utility of the entire property. This ditch is approximately 75' wide and extends over 1,200' into the property. Furthermore, the entire 55' ROW for J. Bennett Johnston is located within the boundaries of the ownership. This reduces the usable acreage dramatically.
PURPOSE OF THE APPRAISAL

The purpose of the appraisal is to estimate the market value of the fee simple estate.

SCOPE OF THE APPRAISAL

In the preparation of this appraisal report, the appraisers have made a physical inspection of the subject site and improvements (if any, including measuring the improvements, if needed) and physically walking the site and taking sufficient photographs to adequately characterize the property appraised.

The subject neighborhood was also inspected to assist the appraiser's determination of the neighborhood characteristics. Research was also undertaken to collect information on the area. This information was analyzed in order to document the various environmental, social, governmental, and economic factors that influence the value of the property appraised.

In the Addenda of this report are various photographs, plats, aerials and a survey. This depicts a 55' street R/W that is along the subject's east line and known as Senator J. Bennett Johnston Avenue. This entire 55' of R/W is within the ownership of the subject property.

In addition, there is an extremely large ditch that extends from north to south along the west line of the street R/W. About mid property the ditch changes directions and extends to the Southwest at approximately a 45 degree angle. This ditch is detrimental to the overall utility of the property and negates the value of the corner influence that the property has. These 2 features make the 29.69 acres in total land have an actual net usable area of 26.39 acres, which is what we consider the actual amount of land that has value.

Furthermore, this property has areas that form triangles. The utility of this type of configuration has a tendency to suffer and can create an additional negative to the value of a property.

Sales of comparable vacant tracts of land were collected and verified with the knowledgeable party. All of the significant activity was further researched by the appraisers, depicting those transactions that were most indicative of the value of the property appraised.

The valuation of the property included the Direct Sales (Market) Approach. A final estimate of the market value was calculated by the appraisers. The subject is being considered as vacant land. Hence, the Cost and the Income Approaches to value are not applicable and are not being used.

INTENDED USE OF THE APPRAISAL

The Intended Use of this appraisal is for estimating the Market Value for the possible acquisition for the 29.69 acres total & 26.39 acres net usable Subject tract.
INTENDED USER OF THE APPRAISAL

The intended User of this appraisal is the City of City of Lake Charles, LA & Chennault International Airport Authority.

PROPERTY RIGHTS APPRAISED

The interest appraised is full ownership.

DATE OF THE APPRAISAL

The date on which this value estimate applies is December 27, 2010.
CERTIFICATE OF APPRAISER

PARCEL: A Tract containing 29.69 acres in total & a net usable of 26.39 Acres

We hereby certify,

That we have personally inspected the property herein appraised and we have afforded the property owner or his designated representative the opportunity to accompany us at the time of the inspection. We have also made a personal field inspection of the comparable sales selected upon in making said appraisal. We have taken into consideration other economic factors requiring additional compensation to owner's basis. The subject and the comparable sales relied upon in making said appraisal were as represented in the photographs contained in said appraisal and no other person provided significant professional assistance unless noted.

That to the best of our knowledge and belief, the statements contained in the appraisal herein set forth are true, and the information upon which the opinions are based and expressed therein is correct, subject to the limiting conditions therein set forth.

That we understand that such appraisal may be used in connection with the acquisition of property or property rights required for a project proposed by the State of Louisiana, with the assistance of Federal and highway funds, or other Federal funds.

That such appraisal has been made in conformity with the appropriate State laws, regulations, USPAP standards, and policies and procedures applicable to appraisal of property or property rights for such purposes; that any increase or decrease in the before value caused by the proposed improvements has been disregarded in determining compensation for the property. To the best of our knowledge no portion of the value assigned to such property consists of items which are non-compensable under the established law of this State.

That neither our employment nor our compensation for making this appraisal and report are in any way contingent upon the values reported herein.

That we have no direct or indirect, present or contemplated, future personal interest in such property or in any benefit from the acquisition of such property appraised.

That we have not revealed the findings and results of such appraisal to anyone.

That our opinion of the compensation due on December 27, 2010, is $580,000.00 based upon our independent appraisal and the exercise of our professional judgment.

Leonard F. Pauley, Jr, CCIM
Louisiana Certified General Real Estate Appraiser 600200

William J. Cobb, MAI
Louisiana Certified General Real Estate Appraiser 600613

Leonard E. Pauley, III
Louisiana Real Estate Appraiser License #11919

Inspection date(s) of subject property
December 27, 2010

Inspection date(s) of comparable sales
December 27, 2010 (and other dates)
ASSUMPTION AND LIMITING CONDITIONS

This appraisal is made under the following assumptions and limiting conditions:

1. Title to the property is free and clear, unencumbered and there are no easements, liens or other encumbrances on the property.
2. The information contained in this report as furnished by others is believed to be correct, but the appraiser assumes no responsibility for its accuracy. Included in this information is title, information, measurements, survey, and other information furnished by you as likewise comparable sales data furnished by the court records and the principals involved in the various transactions.
3. No responsibility is hereby assumed for any matters that are legal or political in nature. No responsibility is assumed for political, social or economic changed conditions which could have an effect on real estate values which changes take place after the date of this valuation.
4. It is assumed that the improvements are located on the land described herein and do not overlap this land unless otherwise stated in the appraisal report.
5. The management of the property is assumed to be competent and the ownership to be responsible.
6. All engineering is assumed to be correct. The plot plans and illustrative material in this report are included only to assist the reader in visualizing the property.
7. It is assumed that there are no hidden or non-apparent conditions of the property, subsell, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
8. It is assumed that there is full compliance with all applicable federal, state, and local environmental regulations and laws unless noncompliance is stated, defined, and considered in the appraisal report.
9. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a nonconformity has been stated, defined, and considered in the appraisal report.
10. It is assumed that all required licenses, certificates of occupancy, permits, or other legislative or administrative authority from any local, state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
11. It is assumed that the utilization of the land and improvements is within the boundaries or property lines of the property described and that there is no encroachment or trespass unless noted in the report.
12. Unless otherwise stated in this report, the existence of hazardous material, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, arsenic, or other potentially hazardous materials may affect the value of the property. The value estimate is predicated upon the assumption that there is no such material on or in the property that would cause a loss in value. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field, if desired.
13. The distribution, if any, of the total valuation in this report between land and improvements applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.
14. Possession of this report, or a copy thereof, does not convey with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event only with proper written qualification and only in its entirety.
15. The appraiser herein by reason of this appraisal is not required to give testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.
16. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations news, sales, or other media without the prior written consent and approval of the appraiser.

This appraisal is prepared in anticipation of possible litigation, in such as, it may become the basis for a compensation estimate in an condemnation suit.
EXTRAORDINARY ASSUMPTION AND LIMITING CONDITION:

We have relied on surveys, plans, documents, etc. that have been supplied by others and have accepted and utilized this information in the writing of this report. We assume that all documentation, surveys, plans, etc. that have been issued to us are correct and factual to the best of our knowledge. Should new or additional documents, surveys, plans, etc. be developed, we reserve the right to reassess our final value conclusion, if applicable.

HYPOTHETICAL ASSUMPTIONS AND LIMITING CONDITIONS:

In the final value conclusion, we have considered that the property will be able to be legally used for light industrial purposes, rather than that of general commercial. It is our consideration that this use should be allowable with minor or major conditional use changes, or with full rezoning. If that hypothesis is not possible, then we reserve the right to reassess our final value conclusion, if applicable.

ESTIMATED MARKETING TIME: 180 TO 365 DAYS

The value reported above assumes the property "As Is" will have a reasonable exposure period (estimated at six months) at a realistic price, with a typical marketing effort. [According to the Dictionary of Real Estate Appraisal.]

"Exposure Time is always presumed to occur prior to the effective date of the appraisal. The overall concept of reasonable exposure encompasses not only adequate, sufficient and reasonable time but also adequate, sufficient and reasonable effort."

"Reasonable Marketing Time is an estimate of the amount of time it might take to sell an interest in the real property at its estimated market value during the period immediately after the effective date of the appraisal; the anticipated time required to expose the property to a pool of perspective purchasers and to allow appropriate time for negotiation, the exercise of due diligence, and the consummation of a sale at a price supportable by concurrent market conditions."

Based upon a study of the property sales shown in this appraisal report, and upon other information contained in this appraisal report, I am of the opinion that an approximate 6 to 12 months of combined exposure and marketing period would be indicated for this property in an "As Is" condition.
ENVIRONMENTAL ISSUES

The reader is advised that according to the National Flood Insurance Program Flood Insurance Rate Map of Calcasieu Parish, Louisiana, the subject site lies within Flood Zone X, an area outside the 100 year flood zone. Please see the excerpt from the FEMA Flood Map in the Addenda of this report for additional information.

This appraisal, its findings, conclusions, and value estimate assume the site is able to be developed to its highest and best use without any extraordinary compliance costs. Should conditions be otherwise, I (we) reserve the right to reevaluate the value reported.

No soil or subsoil tests were requested nor supplied for the appraisers use. Soil conditions appear to be typical of the general area and no adverse soil conditions are known. The appraiser(s) have no knowledge of hazardous materials existing on the property. However, the appraiser(s) do not have the expertise in making such a determination.
DEFINITION OF MARKET VALUE

Market Value as used in this report is as follows:

"The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised, and each acting in what they consider their own best interests;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale."¹

BASIS FOR SUMMARY OF FAIR MARKET VALUE

LAND:

Parcel: 29.69 acres total & 26.39 acres net usable

Interest Acquired: Full Ownership

IMPROVEMENTS:

1. The following items are considered as real property and are included in the above value:

None

2. The following items are considered as personal property and are not included in above value:

None

3. The following items of real property are located outside the required right-of-way and are not included in the value conclusion of this report:

None

4. The following items are owned by others and are not included in the value conclusion of this report:

None
TITLE DATA

OWNERSHIP OF RECORD: McNeese State College
Property Tax Department
Lake Charles, LA 70605

LEGAL DESCRIPTION: Please see the Assessment Records and the Survey in the following pages

ZONING: "M-U" Mixed Use

TOTAL ASSESSMENT: Mixed in with other properties – please draw your attention to the excerpt from the assessment rolls for Calcasieu Parish that we have attached in the Addenda of this report.

PROPERTY TRANSACTIONS DURING THE LAST FIVE YEARS:

There have been no transactions regarding this property in the last 5 years that we can glean from the Parish Records.
CITY OF LAKE CHARLES DEMOGRAPHICS & DATA

City Demographics
- Click here for the "Southwest Louisiana Millennium Economic Development Profile"
- Square miles: 34.195. Square acres: 77,587

Location
The City of Lake Charles is a city in Calcasieu Parish located at 30°19′N 93°21′W between Houston, TX and New Orleans, LA. Its sandy beaches are noted on the Calcasieu River and 30 miles southwest from the Gulf of Mexico. Lake Charles is connected to the Gulf by means of a deep-water ship channel and to the east and west by the Cane River.

Distance to Major Cities (in miles)
- Atlanta: 650.7
- Baton Rouge: 128.4
- Dallas: 318.8
- Houston: 141.8
- New Orleans: 235.2

Transportation
- Lake Charles Regional Airport - with services provided by Continental Airlines, vehicle rental locations, a restaurant and a gift shop
- Bayou Street Airport
- Lake Charles Airport: Federal Aviation Administration
- Chennault Industrial Airport
- Greyhound Bus Station
- Port of Lake Charles
- Greyhound Bus Station

Education
- Calcasieu Parish School Board - 55 Elementary Schools, 15 Middle Schools, 14 High Schools, 14 Private Schools
- McNeese State University
- Louisiana Technical College - Specialty Campus
- Delta School of Business and Technology
- Calcasieu Parish Public Libraries - 14 locations
- Literacy Council of Southwest Louisiana

Local and State Government
- Municipal Government - Mayor & City Council
- Lake Charles City Court
- Calcasieu Parish Sheriff's Office
- Louisiana Attorney General's Office

Public Safety
- Lake Charles Police Department
- Lake Charles Fire Department
- Calcasieu Parish Sheriff's Office

Banking
- Bank One
- Citizens State Bank
- Capital One
- First Federal Bank of Louisiana
- Jeff Odom Bank & Trust Company
- MidSouth Bank
- MidSouth Bank & Trust Company
- First National Bank

Hospitals
- Lake Charles Regional Medical Center
- CHURCH'S HOSPITAL
- Jefferson Davis Hospital
- McNeese Regional Medical Center

Media & News
- American Press - Local Newspaper
- The Times of Southwest Louisiana - Newspaper
- Cane River Magazine
- KLAC Channel 37 - NBC Affiliate
- KJHE Channel 29 - Fox Affiliate
- KMWZ, FM 98.7
- National Weather Service - Lake Charles Office

Business & Industry
- Port of Lake Charles
- Industrial Zones
- Hotels
- Industry
- Lake Charles Economic Development
- Southwest Louisiana was named by Entrepreneur magazine as one of the 10 best small cities for business expansion
- Louisiana Commerce (Formerly Western Interstate, LACEDA)
SITE DATA

SIZE OF THE SUBJECT TRACT: 29.69 acres total & 26.39 acres net usable

GENERAL DESCRIPTION: Mostly rectangular tract of land, at grade with the fronting streets @ North & East Lines.

CONFIGURATION: Mostly Rectangular Shaped Lot

TOPOGRAPHY: Level and gently rolling seemingly well drained

FLOOD ZONE: Zone X, an area outside the 100 year flood plain

STREET IMPROVEMENTS: E. Broad Street (Highway 90), a two-lane hard surfaced street without curb and gutters and above ground utilities. The second street is J. Bennett Johnston along the properties east line. It is also a hard surfaced, two-lane street that is located totally within the properties ownership.

ZONING: “M-U” Mixed Use

EASEMENTS/ENCROACHMENTS: Servitude Encumbrances

CURRENT USE: Vacant
HIGHEST AND BEST USE

Highest and best use is briefly defined as "that reasonable, legal and most probable use which would result in the greatest residual return to the land." Highest and best use is governed by economic, legal and physical utility.

In determining the highest and best use of a parcel of real property, two concepts are involved. The first is the highest and best use of land or site as though vacant and available to be put to its optimum use. Second is the highest and best use of the improved property as a unit. These may differ somewhat at times when the improvements are not an appropriate use but do make a contribution to total property value in excess of the site value.

Highest and best use is defined as "the reasonably probable and legal use of vacant land or an improved property, which is physically possible, appropriately supported, financially feasible, and that results in the highest value. The four criteria the highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum profitability."

The definition applies specifically to the highest and best use of land. It is to be recognized that in cases where a site has existing improvements on it, the highest and best use may very well be determined to be different from the existing use. Implied within these definitions is recognition of the contribution of that specific property use to the community environment or to the community development goals in addition to the wealth maximization of individual property owners. Also implied is that the determination of highest and best use results from the appraiser’s judgment and analytical skill.

In the context of most probable selling price (market value) another appropriate term to reflect highest and best use would be most probable use.

In the context of investment value an alternative term would be most profitable use.

The following tests must be passed in determining highest and best use:

1. The use must be legal.
2. The use must be physically possible, not speculative or conjectural.
3. The use must be financially feasible and profitable.
4. The use must be maximally productive.

These tests have been applied in the appraisal of this property. Most properties in the immediate area are Industrial and Commercial in nature. Industrial use properties and are similar to the subject. Therefore, the highest and best use of the subject property is for Commercial/light Industrial type use, subject to re-zoning for the latter.


DISCUSSION OF THE APPRAISAL PROBLEM

According to the legal description and maps provided by the client, the subject property site consists of a tract of land located along Highway 90. The tract appears to have good utility for most property types.

THE APPRAISAL PROBLEM

The appraisal problem is solved by effective application of the Appraisal Process, a logical framework of three steps common to the appraisal of real property as well as to scientific research and economic analysis, in general.

The steps are: 1) Definition of the problem; 2) Data Collection; and 3) Analysis and Conclusion.

The definition is necessary to identify the unique realty interests considered, establish the date of appraisal, set forth the appraisal objective and clearly state the type value under consideration, together with conditions and assumptions, if any. Data collection must be properly focused and successfully collected in order to produce accurate and representative information from objective, unbiased sources.

Analysis and conclusion entail the application of various economic techniques together with appraisal judgment in consideration of pertinent data, producing a final objective unbiased conclusion for the real estate that is the subject of this appraisal report.
APPROACHES TO VALUE

Sales Comparison Approach

This method employs a set of procedures in which a value indication is derived by comparing the property being appraised to similar properties that have sold recently, applying appropriate units of comparison, and making adjustments to the sale prices of the comparables based on the elements of comparison.

This approach is applicable to all types of property when there are a sufficient number of recent, reliable transactions to indicate value patterns in the market.

Income Capitalization Approach

A set of procedures through which an appraiser derives a value indication for an income-producing property by converting its anticipated benefits (cash flows and reversion) into property value.

This approach is applicable to income-producing properties only.

Cost Approach

A set of procedures through which a value indication is derived for the fee simple interest in a property by estimating the current cost to construct a reproduction of, or replacement for, the existing structure; deducting accrued depreciation from the reproduction or replacement cost and adding the estimated land value plus an entrepreneurial profit. Adjustments may then be made to the fee simple value of the subject property to reflect the value of the property interest being appraised.

This approach is applicable to improved properties only.

Resolution of Approaches

With regard to the current appraisal assignment, all three approaches were considered. Due to the nature of the subject property, the sales comparison approach was deemed the only applicable approach and is being used for this appraisal. The subject is being considered as vacant land. Hence, the Cost and the Income Approaches to value are not applicable and are not being used.
COMPARABLE SALES & ANALYSIS

The estimate of value of the subject property takes into consideration physical features, geographic, economic, and social factors. Consideration is given to trends and other factors having a bearing on value of the subject property as determined by the market.

The estimate of value is based on the highest and best use of subject property, which is as a Industrial type property. The property is currently zoned “M-I” Mixed Use Commercial and would require a major conditional use change for this purpose.

LAND VALUATION

Site Valuation Using the Market Comparison Approach

The most accurate method of site valuation is the Market Comparison Approach. This technique calls for comparing, weighing and relating sales data to the land being appraised. Greatest weight is placed on actual sales of similar land made at times relatively current with the date of the appraisal and under comparable conditions.

The Market Approach is based on the principle of substitution; that is, the upper limit of value of a property tends to be set by the cost of acquisition of an equally desirable substitute, providing there are no costly delays effecting the substitution.

Sources of Data

- Clerk of Court Records
- Appraiser’s File Records
- Multiple Listing Services
- On-site Inspection of the Property
- Client Provided Maps and Legal Desc.
- Government Survey Maps
- Ownership Title Reports
- Right of Ways Maps
- Construction Plans
- FEMA Flood Zone Data
- DOQQ Aerials
- Parish Ordinance on Zoning

Units of Comparison

Discussions with real estate brokers, other appraisers, and research at the Parish Courthouse revealed several transactions that were directly comparable to the subject property. Pertinent information on each sale was collected and is presented in detail in this section of the report. Individual sales were compared to ascertain the differences in the unit price paid relative to the financial, physical, and market conditions affecting the value of each property. The unit of comparison that best correlates to this type of property is the sales price per acre of land area.

The most nearly comparable sales selected and related to the subject property are presented on the following pages:
LIST OF COMPARABLE SALES:

SALE #1:

DATE OF SALE: 3/10/2008
FILE #: 2862764
LOCATION: In the E/2 SE/4 of Section 35, T9S, R8W
VENDOR: HD Truck & Tractor, LLC
VENDEE: Mike Pedersen Properties, LLC
CONSIDERATION: $554,800.00
FINANCING: Cash sale
SIZE: ≤22.74 Acres
UNIT PRICE: ≤$24,397.54 per acre
≤$6.56 per acre Square Foot
ROAD ACCESS: All hard surfaced, along the S/L of U.S. Hwy 90 & E/L Cappo Rd
ROAD FRONTAGE: 726.29' on U.S. Hwy 90 & 1,735.11' on Cappo Rd
MINERAL RIGHTS: Not mentioned in the deed
EASEMENTS: Only those for normal utility and typical for the area
TOPOGRAPHY: Varies, but general at least ≤10' MSL.
DRAINAGE: Typical for area, & appears to drain to the S
UTILITIES/ZONING: Private & public utilities/1-1 & 1-2 Industrial
FLOOD ZONE: "AF-13" which is within the 100-year flood hazard area.
HIGHEST & BEST USE: A central strip is "12" Heavy Industrial/Bal. "1-1" Light Industrial

SALE #2:

DATE OF SALE: 5/8/2009
FILE #: 2919240
LOCATION: W/2 SE/4 of Section 16, T10S, R8W
VENDOR: Mach Enterprises, LLC
VENDEE: CM Charter Capital Corporation
CONSIDERATION: $750,000.00
FINANCING: Credit Sale/Vendor's Lien
SIZE: ≤22.95 Acres
UNIT PRICE: ≤$32,679.74 per acre
≤$40.750 per acre Square Foot
ROAD ACCESS: All hard surfaced, along the s/l of W Power Center Pkwy
ROAD FRONTAGE: 610.61' along the s/l of PCP, 627.92' E/5th Ave.
MINERAL RIGHTS: Not mentioned in the deed
EASEMENTS: Only those for normal utility and typical for the area
TOPOGRAPHY: Varies, but general at least ≤10' MSL.
DRAINAGE: Typical for area, & appears to drain to the South
UTILITIES/ZONING: Private & public utilities/"B" Commercial
FLOOD ZONE: "X" which is outside of any flood hazard area.
HIGHEST & BEST USE: Commercial Development/Apartments/Subdivision
LIST OF COMPARABLE SALES CONTINUED:

SALE #3:
DATE OF SALE: 12/30/2008
FILE #: 2901857
LOCATION: In the W/2SE/4 of Section 16, T10S, R8W
VENDOR: Southwest Investment Group Inc.
VENDEE: State Street GP Holdings LP
CONSIDERATION: $1,394,748.00
FINANCING: Cash sale
SIZE: ±32.019 Acres
UNIT PRICE: ±$43,560.01 per acre
±$1.00 per acre Square Foot
ROAD ACCESS: All hard surfaced, @ NE Corner of 5th Ave & W Power Center Pkwy
ROAD FRONTAGE: 1,035.09' along the E/Line of 5th Ave & 1,294.43' on WPCPkwy
MINERAL RIGHTS: Not mentioned in the deed
EASEMENTS: Only those for normal utility and typical for the area
TOPOGRAPHY: Varies, but general at least ±10' MSL
DRAINAGE: Typical for area, & appears to drain to the E & SE
UTILITIES/ZONING: Private & public utilities "M-U" - Commercial
FLOOD ZONE: "X" which is outside of any flood hazard area
HIGHEST & BEST USE: Residential Development

SALE #4:
DATE OF SALE: 12/18/2008
FILE #: 2962916
LOCATION: SE Portion of the Power Cntr E Hwy 14
VENDOR: BP America Production Company
VENDEE: Charles Raleigh Newman
CONSIDERATION: $2,253,720.00
FINANCING: Cash Sale/1031 Exchange
SIZE: ±56.343 Acres
UNIT PRICE: ±$40,900.00 per acre
±$0.918 per acre Square Foot
ROAD ACCESS: All hard surfaced, along the N&W/Line of E Pwr Cntr Pkwy
ROAD FRONTAGE: Significant frontage along the new E Pwr Cntr Pkwy
MINERAL RIGHTS: Retained by seller
EASEMENTS: Only those for normal utility and typical for the area
TOPOGRAPHY: Varies, but general at least ±10' MSL
DRAINAGE: Typical for area, & appears to drain to the South & SE
UTILITIES/ZONING: Private & public utilities "B" Commercial
FLOOD ZONE: "X" which is outside of any flood hazard area
HIGHEST & BEST USE: Commercial Development
### LIST OF COMPARABLE SALES CONTINUED:

#### SALE #5:

<table>
<thead>
<tr>
<th>DATE OF SALE:</th>
<th>4/29/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE #:</td>
<td>2956613</td>
</tr>
<tr>
<td>LOCATION:</td>
<td>S/L ine of Leslie Ln E of Hwy 397</td>
</tr>
<tr>
<td>VENDOR:</td>
<td>Southern Oaks LLC</td>
</tr>
<tr>
<td>VENDEE:</td>
<td>Phillip Brandon Yoder</td>
</tr>
<tr>
<td>CONSIDERATION:</td>
<td>$34,750.00</td>
</tr>
<tr>
<td>FINANCING:</td>
<td>Cash sale</td>
</tr>
<tr>
<td>SIZE:</td>
<td>+38,437.5 SF or .882 Acres</td>
</tr>
<tr>
<td>UNIT PRICE:</td>
<td>+$39,440.27 per acre</td>
</tr>
<tr>
<td></td>
<td>= $39,904 Per acre</td>
</tr>
<tr>
<td>ROAD ACCESS:</td>
<td>All hard surfaced, along the S/line of Leslie Ln</td>
</tr>
<tr>
<td>ROAD FRONTAGE:</td>
<td>125' along the S/line of Leslie Ln, just E of Hwy 397</td>
</tr>
<tr>
<td>MINERAL RIGHTS:</td>
<td>Retained by seller</td>
</tr>
<tr>
<td>EASEMENTS:</td>
<td>Only those for normal utility and typical for the area</td>
</tr>
<tr>
<td>TOPOGRAPHY:</td>
<td>Varies, but general at least 110' MSL</td>
</tr>
<tr>
<td>DRAINAGE:</td>
<td>Typical for area, &amp; appears to drain to the SW</td>
</tr>
<tr>
<td>UTILITIES/ZONING:</td>
<td>Private &amp; public utilities &quot;T-1&quot; - Light Industrial</td>
</tr>
<tr>
<td>FLOOD ZONE:</td>
<td>&quot;XS&quot;/S/Portion &quot;AE-13&quot; N/Portion [100-year]</td>
</tr>
<tr>
<td>HIGHEST &amp; BEST USE:</td>
<td>Light Industrial lot</td>
</tr>
</tbody>
</table>

#### SALE #6:

<table>
<thead>
<tr>
<th>DATE OF SALE:</th>
<th>2/29/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE #:</td>
<td>2664608</td>
</tr>
<tr>
<td>LOCATION:</td>
<td>S/L ine of Leslie Ln E of Hwy 397</td>
</tr>
<tr>
<td>VENDOR:</td>
<td>Tower Land Company LLC</td>
</tr>
<tr>
<td>VENDEE:</td>
<td>James Roy Duplichan</td>
</tr>
<tr>
<td>CONSIDERATION:</td>
<td>$34,000.00</td>
</tr>
<tr>
<td>FINANCING:</td>
<td>Cash sale</td>
</tr>
<tr>
<td>SIZE:</td>
<td>+38,418.08 SF or .882 Acres</td>
</tr>
<tr>
<td>UNIT PRICE:</td>
<td>+$39,531.12 per acre</td>
</tr>
<tr>
<td></td>
<td>= $39,865 per acre Square Foot</td>
</tr>
<tr>
<td>ROAD ACCESS:</td>
<td>All hard surfaced, along the S/line of Leslie Ln</td>
</tr>
<tr>
<td>ROAD FRONTAGE:</td>
<td>125' along the S/line of Leslie Ln, just E of Hwy 397</td>
</tr>
<tr>
<td>MINERAL RIGHTS:</td>
<td>Retained by seller</td>
</tr>
<tr>
<td>EASEMENTS:</td>
<td>Only those for normal utility and typical for the area</td>
</tr>
<tr>
<td>TOPOGRAPHY:</td>
<td>Varies, but general at least 10' MSL</td>
</tr>
<tr>
<td>DRAINAGE:</td>
<td>Typical for area, &amp; appears to drain to the SW</td>
</tr>
<tr>
<td>UTILITIES/ZONING:</td>
<td>Private &amp; public utilities &quot;T-1&quot; - Light Industrial</td>
</tr>
<tr>
<td>UTILITIES/ZONING:</td>
<td>Private &amp; public utilities &quot;T-1&quot; - Light Industrial</td>
</tr>
<tr>
<td>FLOOD ZONE:</td>
<td>&quot;XS&quot;/S/Portion which is outside of any flood hazard area</td>
</tr>
<tr>
<td>HIGHEST &amp; BEST USE:</td>
<td>Light Industrial lot</td>
</tr>
</tbody>
</table>
LIST OF COMPARABLE SALES CONTINUED:

SALE #7:

DATE OF SALE: 12/18/09
FILE #: 2946290
LOCATION: N/Line of Candice Ln E/Hwy 397
VENDOR: Travis Merritt Properties LLC
VENDEE: Ethel K Vallow Woodcock et al
CONSIDERATION: $37,500.00
FINANCING: Cash sale
SIZE: 13.472 Acres
UNIT PRICE: $10,800.69 per acre
          $0.248 per acre Square Foot
ROAD ACCESS: All hard surfaced, along the N/line of Candice Ln
ROAD FRONTAGE: 250' along the N/line of Candice Ln, just E of Hwy 397
MINERAL RIGHTS: Retained by seller
EASEMENTS: Only those for normal utility and typical for the area
TOPOGRAPHY: Varies, but general at least ±10' MSL
DRAINAGE: Typical for area, & appears to drain to the SW
UTILITIES/ZONING: Private & public utilities/"I-1" - Light Industrial
FLOOD ZONE: "AE-12" within the 100-year flood hazard area
HIGHEST & BEST USE: Light Industrial lots

NOTE: The estimated cost to clear wooded property of this type is $3,000-$5,000/acre on smaller tracts and about $2,500.00/acre for the larger tracts.

NOTE: Some of the properties are zoned the same as the subject and will be adjusted downward. It is our opinion that comparable sales have a more flexible/useable zone than the subject and therefore require an adjustment to reflect the same.
COMPARABLE SALES MAP
DISCUSSION & ESTIMATE OF MARKET VALUE

The estimate of value of the subject property takes into consideration physical features, geographic, economic, and social factors. Consideration is given to trends and other factors having a bearing on value of the subject property as determined by the market. In addition, factors such as access, height above mean sea level, condition of the land, deep-water frontage, ratio of frontage to overall land size, quality of the frontage, etc. have been considered.

The estimate of value is based on the highest and best use of the subject property, which is hypothetically assumed that some level of conditional use change to allow for light industrial use will be approved for the subject to ascertain its highest potential for its most profitable use.

The sales that have been selected are the most comparable and relate best to the subject property, in my opinion. I have set them out on the preceding pages.

After reading the value conclusion/reconciliation, please draw your attention to the ADDENDA of this report. It has pertinent maps, drawings, legal descriptions, surveys, aerial photos, letters, and copies of deeds/documents that have been filed in the Courthouse records of Calcasieu Parish that relate to the subject property.

All of the information in the ADDENDA has a direct relation to our consideration as to the Market Value Conclusion.
Summary Appraisal Report To Citgo Petroleum Corporation (Continued):

SALES ADJUSTMENT GRID:

LARGER TRACTS

<table>
<thead>
<tr>
<th>Land Value - Market Approach to Value</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Land Sales</strong></td>
</tr>
<tr>
<td><strong>Subject</strong></td>
</tr>
<tr>
<td><strong>Sale #1</strong></td>
</tr>
<tr>
<td>Location: calcasieu parish, LA</td>
</tr>
<tr>
<td>Recordation #: 2892704</td>
</tr>
<tr>
<td>Sale Price: $554,800</td>
</tr>
<tr>
<td>Sale Date: 12/10/2008</td>
</tr>
<tr>
<td>Land Size (Acres): 29.69/26.39 Useable</td>
</tr>
<tr>
<td>Price/square Acre: n/a</td>
</tr>
</tbody>
</table>

| **Sale #2**                          |
| Location: calcasieu parish, LA       |
| Recordation #: 2919924                |
| Sale Price: $750,000                  |
| Sale Date: 12/10/2008                 |
| Land Size (Acres): 22.704             |
| Price/square Acre: $22,950            |

| **Sale #3**                          |
| Location: calcasieu parish, LA       |
| Recordation #: 2903857                |
| Sale Price: $1,394,749                |
| Sale Date: 12/10/2008                 |
| Land Size (Acres): 32.019             |
| Price/square Acre: $56,343            |

| **Sale #4**                          |
| Location: calcasieu parish, LA       |
| Recordation #: 2902916                |
| Sale Price: $2,253,720                |
| Sale Date: 12/10/2008                 |
| Land Size (Acres): 56.343             |
| Price/square Acre: $40,000.00         |

| **Sales Adjustment**                 |
| **Sale #1**                          |
| Carved Forward Price/Acre: $24,397.54 |

| **Sale #2**                          |
| Property Rights Conveyed: 0%         |
| Financing Terms: 0%                   |
| Conditions of Sale: 0%                |
| Expenditures Immediately after Purchase: 0% |
| Market Conditions: 0%                 |

| **Sale #3**                          |
| Adjusted Price/Acre: $24,397.54       |

| **Sale #4**                          |
| Location: E Pwr Ctrr Indiing Curve To Home Dep |
| Recordation #: 2902916                |
| Sale Price: $2,253,720                |
| Sale Date: 12/10/2008                 |
| Land Size (Acres): 56.343             |
| Price/square Acre: $40,000.00         |

| **Other Adjustments**                |
| Location: -10%                       |
| Size: 0%                             |
| Shape: 0%                            |
| Frontage: 0%                         |
| Wooded/Cleared: 0%                   |
| Exposure: 0%                         |
| Functional Utility: -10%             |
| Zoning: 0%                           |
| Flood Zone: -10%                     |

| **Net Other Adjustments**            |
| -10%                                 |

| **Final Adjusted Price/Land Unit**   |
| $21,957.78                          |

| **Subject Value Estimate**           |
| Mean: $21,855.66                     |

276
## SALES ADJUSTMENT GRID:

### SMALLER TRACTS

<table>
<thead>
<tr>
<th>Land Sales</th>
<th>Subject</th>
<th>Sale #5</th>
<th>Sale #6</th>
<th>Sale #7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Calcasieu Parish, LA</td>
<td>S/S Leslie Ln E of Hwy 307</td>
<td>S/S Leslie Ln E of Hwy 307</td>
<td>NIS Condor Ln E of Hwy 307</td>
</tr>
<tr>
<td>Clerk's File #</td>
<td>N/A</td>
<td>2960613</td>
<td>2664608</td>
<td>2609753</td>
</tr>
<tr>
<td>Sale Price</td>
<td>N/A</td>
<td>34,750</td>
<td>34,000</td>
<td>33,500</td>
</tr>
<tr>
<td>Land Size (Acres)</td>
<td>29.60/26.39</td>
<td>0.944</td>
<td>0.865</td>
<td>0.847</td>
</tr>
<tr>
<td>Price/Acre</td>
<td>$</td>
<td>38,440.27</td>
<td>$38,418.08</td>
<td>$10,800.89</td>
</tr>
</tbody>
</table>

### Sales Adjustment

<table>
<thead>
<tr>
<th>Carried Forward Price/Per SF</th>
<th>Sale #5</th>
<th>Sale #6</th>
<th>Sale #7</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>38,440.27</td>
<td>$38,418.08</td>
<td>$10,800.89</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Property Rights Conveyed</th>
<th>Financing Terms</th>
<th>Buyer/Seller Incentive</th>
<th>Expenditures Immediately After Purchase</th>
<th>Market Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>100%</td>
</tr>
</tbody>
</table>

| Adj Price/Per SF | $ | 38,440.27 | $38,418.08 | $32,400.00 |

### Other Adjustments:

<table>
<thead>
<tr>
<th>Location</th>
<th>Size</th>
<th>Shape</th>
<th>Frontage</th>
<th>Wooded/Cleared</th>
<th>Exposure</th>
<th>Functional utility</th>
<th>Zoning</th>
<th>Flood Zone</th>
</tr>
</thead>
<tbody>
<tr>
<td>20%</td>
<td>-50%</td>
<td>0%</td>
<td>0%</td>
<td>-10%</td>
<td>0%</td>
<td>0%</td>
<td>-10%</td>
<td>10%</td>
</tr>
</tbody>
</table>

| Net Other Adjustments | -40% | -50% | -30% |

| Final Adjusted Price/Land Unit | $ | 23,064.16 | $19,293.04 | $22,690.00 |

### Subject Value Estimate:

| Value | $ | 21,651.07 | $22,000.00 |

---

McNesse Acreage @ Chenwault International Airport, Lake Charles, Calcasieu Parish, LA
LAND SALES COMPARISON

The preceding market data has been selected from the aggregate of available information as being representative and indicative of the value of subject's property's sites. The valuation approach compares the features inherent in any of the given sales that caused the sale price to vary relative to any other property. Representative and realistic measures for adjustment factors are abstracted in this comparison to use in the adjustment process. The following are some of the trends which were found to be prevalent in the subject area as of the date of valuation.

The preceding land sales are all generally considered to be satisfactorily comparable to the subject land. However, in analyzing the sales, some differences may exist which may have a bearing on value. Adjustments to the comparable sales were considered for the following factors after comparison to the subject. These adjusted values reflect an indicated range of value of the subject site.

In comparing the preceding sales, a unit of comparison was established. The unit most typically used in the market area for tracts of this nature is the price per Acre of land area.

The accuracy of sales data was verified to determine the reliability of each transaction. Only those sales that were found to represent fair market transactions were considered.

Adjustments to the unit price of each comparable are made to equate the positive or negative dissimilarities between each comparable and the property appraised. These adjustments are applied in a dollar amount for the property rights conveyed, financing, and conditions of sale, and percentage amounts for market condition (time) and all of the possible physical differences.

The amount and direction of an adjustment is determined by, and derived from, the market behavior of buyers as reflected in sales price differentials.

PROPERTY RIGHTS CONVEYED. A sale of property is always dependent on the property rights conveyed to the purchaser. Because the earning potential of a property can be affected by the terms of an existing lease, the appraiser must determine the difference between the contract rent and the market rent and measure how this difference impacts the market value. The property rights of each sale included a transfer of the fee simple estate. This means that each purchaser received the full property rights, and no adjustment is necessary.

FINANCING. The price of two identical properties may differ because of the different financing arrangements. Below market financing terms have the tendency of increasing the prices paid for real property. All of the land sales included in this analysis were cash transactions, or on terms believed to be typically obtainable in the market; therefore, no adjustment was warranted for financing terms.

CONDITIONS OF SALE. Adjustments for the conditions of sale generally reflect the motivations of the buyer and seller. The motivations of an over anxious seller and extremely motivated buyer can often distort the prices paid for property. These distortions must be considered in the analysis of the market. All of the sales were verified to be arms-length transactions. Therefore, no adjustments for conditions of the sales were required. However, in most cases, it is unlikely that an accurate adjustment could be derived for such a condition.
MARKET CONDITIONS (TIME). Because of the supply and demand for real estate is
dynamic, the appraiser must study the historic trends of price levels. A review of the comparable
sales and market conditions indicate a change in property values attributable to time. We have
applied no adjustment for market conditions time.

LOCATION. A location adjustment is required when the location characteristics of a
comparable property differ significantly for the property appraised. Location adjustments are
expressed as a percentage that reflect the increase or decrease in the value attributable to the
property’s location.

PHYSICAL CHARACTERISTICS. Each of the physical dissimilarities between the subject
and the comparable property must be analyzed to determine if an adjustment to the comparable is
indicated. The physical differences considered in this appraisal include topography, size,
shape/utility, corner influence, and flood zone.

TOPOGRAPHY. Differences in topography include the contour of the land, natural
drainage, soil conditions, view and general physical usefulness. We have applied no
adjustment for topography.

LOT SIZE. Adjustments are usually made on the basis that per unit values decrease as
the size of the property increases. The appraisers compare prices for smaller properties to
those paid for larger properties, and then establishes a proper adjustment which would
reflect the unit value differences in lot size.

SHAPE/UTILITY. The shape of a property governs its access, exposure, and usability.
Rectangular shapes are most useful for commercial properties. Irregularities in shape are
more tolerable in large undeveloped tracts. No adjustment for shape or utility was
required.

EXPOSURE & ACCESS. Properties benefiting from corner influence typically have
superior access, exposure, and usability. As such, adjustments reflecting the potential
benefits inherent in corner influence may be required.

NON-REALITY & OTHER. We have applied no adjustment for this category.
CORRELATION OF LAND VALUE

By applying the adjustment process for all significant characteristics of a comparable sale an adjusted sale price should result which will provide a range when all comparables are analyzed. Generally, comparable sales requiring the least adjustment are ones on which the heaviest reliance will be placed. The sales used are believed to be reliable. All were the most recent sales found, in the subject’s neighborhood. Adjusted values of the comparables range for the larger tracts from $19,608.00 to $23,958.0 per acre, with a mean of $22,000.00 per acre. On the smaller tracts the range was $19,440.00 to $23,064.00 per acre, with a mean of $22,000.00. The heaviest weight was issued to the mean of the large tracts with the indicated value from the smaller tracts being used as strong support.

Based on the Direct Sales Comparison (Market) Approach, the indicated value for the subject property is $22,000.00 per acre.

The value of the required area to be acquired is calculated as follows:

<table>
<thead>
<tr>
<th>Site</th>
<th>Area</th>
<th>$/Acre</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parcel</td>
<td>26.39 acres</td>
<td>x</td>
<td>$22,000.00 = $580,000.00</td>
</tr>
</tbody>
</table>
ADDENDA

Assessments & Legal: ................................................................. 34
Survey .................................................................................. 36
Excerpt From The Government Survey Map .................................................. 37
Location Map ..................................................................... 38
Vicinity Map ..................................................................... 39
Excerpt From Fema Flood Map ......................................................... 40
Property Inspection Report ............................................................. 41
Appraisers Qualifications ............................................................. 42
PHOTOS OF SUBJECT PROPERTY

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | Broad Street @ J. Bennett Johnston |

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | Looking SLY Along JBJ |

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | SE Corner Looking NWLY |

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | JBJ Looking NNWLY |
PHOTOS OF SUBJECT PROPERTY CONTINUED:

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | Mid Site SLY From Broad Street |

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | Broad Street Scene Looking ELY |

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | The Ditch Along JBJ Looking SLY |

| DATE TAKEN: | December 27, 2010 |
| VIEW:       | The Ditch SWLY From Mid Site E/Line |
### McNeese Acreage @ Chennault International Airport, Lake Charles, Calcasieu Parish, LA

## ASSESSMENTS & LEGAL:

### ASSESSMENT LISTING

<table>
<thead>
<tr>
<th>Asset#</th>
<th>Name: MCNEESE STATE COLLEGE</th>
<th>Exemptions: None</th>
<th>Status: Exempt/Tax Free</th>
<th>Type: Real Estate</th>
</tr>
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<tbody>
<tr>
<td>00750840</td>
<td>NONE</td>
<td>LAKE CHARLES, LA 70605</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Class Description</th>
<th>Value</th>
<th>Homestead</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMERCIAL ACREAGE</td>
<td>18,990</td>
<td>0</td>
<td>20.00</td>
</tr>
<tr>
<td>SINGLE FAMILY RESIDENCE</td>
<td>329,240</td>
<td>0</td>
<td>9.00</td>
</tr>
<tr>
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### CITY

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### PARISH

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EXEMPLARY TEXT FROM THE GOVERNMENT SURVEY MAP
EXEMPLARY FROM FEMA FLOOD MAP
PROPERTY INSPECTION REPORT

Project No: N/A Parcel: McNeese Acreage @ E. Broad St. & J. Bennet, Johnson

Owner Of Record: McNeese State College

OWNER RESPONSE BY PHONE:

Person Responding: N/A Date: 

Time Of Response: Phone No: 

Remarks & Discussions: 

NO OWNER RESPONSE: N/A

PROPERTY INSPECTION:

Date Of Inspection: December 27, 2010

Time Of Inspection: 11:30 am

PERSONS PRESENT AT TIME OF INSPECTION:

Leonard E. Pauley, Jr., William Cobb and Leonard E. Pauley, III
APPRAISERS QUALIFICATIONS

LEONARD E. PAULEY, JR., CCIM

President of The Pauley Corporation, which followed Pauley Agency, Inc., a Co. in Lake Charles, La. since 1946.

Member of the Realtors National Marketing Institute
Member of the National Association of Realtors
Member of the Southwest Louisiana Associations Of Realtors, Inc.
Member Associate of the Appraisal Institute
Member of the IRWA - International Right Of Way Association
Attended McNeese State University, Lake Charles, La.
Attended the University of Southwestern Louisiana, Lafayette, La. [Now UL.L]
Received a Bachelor Degree in Business Administration
Completed construction courses at the Southern Methodist University
Completed Many Courses and Seminars offered by the Appraisal Institute
Completed courses C-101, C-102, C-103, C-104, and C-105 -- Designated in November 1990 as a C.C.I.M. [Certified Commercial and Investment Member of the CCIM Institute]
Louisiana Licensed Certified General Real Estate Appraiser Certificate #G0200
Designated GAA #4506 [General Accredited Appraiser] by National Association of Realtors-Appraisal Division
Qualified as expert witness in Federal Court for the Western District of Louisiana & Others
Qualified expert witness in all of the District Courts in the Southwestern Parishes of the State of LA & Others

NOTE: Supreme Court of Louisiana Case: Set precedent relating to negative effects of Stigma on contaminated properties -- See Case: Bonnette v. Conoco, Inc. (Cite as: 837 So.2d 1219, 2001-2767 (La. 1/28/03))

Current: Louisiana State General Contractor License - Number 21390
Current: Member of the HUD & the FHA Fee Panel of Appraisers Original CHLMS #2113
Current: Member of the VA Panel of Appraisers
Current: Member of the Fannie Mae Panel of Appraisers
Current: Named on the Department of Transportation and Development list of Fee Appraisers
Current: Named on the Department of Transportation and Development list of Cost Estimators
Current: Named on the Department of Transportation and Development list of Consultants [Turnkey project provider]
Current: Listed as an approved turn-key project provider for the Dept. of Transportation and Development
Current: Listed on the National Registry of Environmental Professionals, and Designated R.E.P.A., Registered Environmental Property Assessor, No. 1735
Current: Member and Chairman of the Louisiana State Appraiser’s Board
Current: Member of the following LRA [Louisiana Realtors Association] Panels: Appraisal Team - Commercial Alliance Team - State Legislative Team
Military Status:

Completed basic training in 1965, made E3 Sgt. - Then completed OCS in 1967 issued rank of 2nd Lt. Completed Army Flight School 1970 - Rated in most Military Helicopters, & still hold a commercial pilots rating. Currently a Colonel [R], Louisiana National Guard [Orders Current: Special assistant to the 256 Brigade Commander]

CONDEnd LIST OF CLIENTS

Court: Federal Court of S/west L.A, U.S. District Courts in S/west L.A, City Courts in various Cities in S/west L.A

Cities: Lake Charles, Sulphur, Westlake, Oberlin, Kinder, Oakdale, Welsh, Iowa, Jennings, Lake Arthur, Cameron, Louisiana and others.


Government Agencies Other: The Port of Lake Charles - Cameron Port Commission, Cameron Parish, Calcasieu Parish, Allen Parish, Jefferson Davis Parish, all in the State of Louisiana

District Attorney's Offices: Calcasieu Parish, Cameron Parish, Allen Parish, Jefferson Davis Parish


Insurance Companies: Prudential Insurance Company & others
Extensive work for various Attorneys, C.P.A.'s, Private Concerns, Estates, and Individuals

NOTE: More Available Upon Request
PROFESSIONAL QUALIFICATIONS OF WILLIAM F. COBB, MAI

Educational and Technical Training:

One and one-half years at Louisiana State University (1963-1966)

"Theories and Principles" - Appraisal Course I by the American Institute of Real Estate Appraisers, completed in 1968

"Capitalization Course" - Appraisal Course II by the American Institute of Real Estate Appraisers, completed in 1969

"Single Family Properties" - Appraisal Course VIII by the American Institute of Real Estate Appraisers, completed in 1971

Designations and Associations:

Received RM Designation (Residential Member) from the American Institute of Real Estate Appraisers in October of 1973 - Certificate 9R-396

Received MAI Designation from the American Institute of Real Estate Appraisers in May of 1979 - Certificate 75949

Certified by the Louisiana Real Estate Commission as a General Appraiser (Certificate 1G-153017)

Licensed Real Estate Broker, State of Louisiana

Member of the Baton Rouge Board of Realtors, Baton Rouge, Louisiana

Elder at the Chapel on the Campus Church, Baton Rouge, Louisiana

Seminars Attended Recently on Appraisal Topics (2009-Present):

- REO Appraisal: Appraisal of Residential Property Foreclosures by the Appraisal Institute, completed in May of 2009.

- Appraisal Curriculum Overview by the Appraisal Institute, completed in September of 2009.

- NARUAP Course by the Appraisal Institute, completed in October of 2009.

- Business Practices & Ethics by the Appraisal Institute, completed in January of 2010.
Seminar Attended Recently on Appraisal Topics – 2009-Present:
- Analyzing the Effects of Environmental Contamination on Real Estate by the Appraisal Institute, completed in September of 2010.
- USPAP 2010-11 Update and Louisiana License Law Update, completed in October of 2010.

Business Experience:
May of 1960 to Present – President of Cobb Corporation,
Real Estate Dealer, Appraiser, Builder and Developer
Builder of Single-Family Homes and Multi-Family Developments
Developer of Pecan Acres Subdivision (500 acres)
and Sherwood Meadows Subdivision (12.50 acres)

Qualified as Expert Witness in Real Estate Valuation:
Parish (County), State and Federal Courts in Baton Rouge
and in Louisiana

Primary Territory:
State of Louisiana; Have also completed appraisal assignments in Texas, Oklahoma, Arkansas, Mississippi, Alabama, Florida, Tennessee, Georgia, Virginia, Illinois and also in Central America.

"The Appraisal Institute"
The Appraisal Institute conducts a voluntary program of continuing education for its designated members. MAIs and RMIs who meet the minimum standards of this program are awarded periodic education certification. I am certified under this program through December 31, 2014."
References for Appraisal Work Include:

**Banks and Mortgage Companies**
- American Bank of Welsh
- AmSouth Bank
- Bancorp South Bank
- Bank of Winfield
- Business First Bank
- Campus Federal Credit Union
- Chase Auto Finance Group
- Colonial Bank
- Citizens Bank and Trust
- Colonial Bank
- Cottonport Bank
- Evangelical Christian Credit Union (ECCU)
- First American Bank
- First Bank & Trust
- First Community Bank
- First Guaranty Bank
- G.E. Capital
- Guaranty Bank
- Hancock Bank
- Ferrisville Bank
- IMFC Commercial Credit
- Interra Bank
- Ferrisville Bank
- J.P. Morgan Chase Bank
- Ouachita Independent Bank
- Mid South Bank
- Peoples Bank & Trust
- PNC Bank
- Red River Bank
- Regions Bank
- State Bank & Trust
- Synergy Bank
- United Community Bank

**Attorneys:**
- Gregory S. Erwin
- Karen Miller
- Long Law Firm
- Steak & Ross
- Shockey & Associates

**Corporations:**
- Cadeast Council on Aging
- Dahlia Clinic, Inc.
- Diocese of Lafayette
- Durham Autoplex Group
- General Health System
- OMAC Houston Business Center
- National Church Residences
- Province, Salter & Harper
- Rayford Enterprises
- St. John Elderly Housing Corp.
- Southeastern Health Care, Inc.
- T.I. Johnson Group
- West Feliciana Parish Hospital

**Government Agencies:**
- Greater Baton Rouge Port Com.
- L.A. Dept of Insurance
- L.A. Receivership Office
- Louisiana Receivership Office
- River Parishes Comm. College
- Southeastern LA. University
- U.S. Dept. of Defense
- WBR Parish Sheriff's Office
WILLIAM F. COBB, MAI 2010 LOUISIANA APPRAISER'S LICENSE

State of Louisiana

Certificate of Appraiser License

Noting compliance with the laws and regulations as set forth in R.S. 38:1950 Code as of October 21, 1993, the Real Estate Appraiser Board Rules and Regulations, a Certified Appraiser License is hereby granted.

WILLIAM F. COBB

In testimony whereof, this license has been issued by the Board of the Louisiana Real Estate Appraisers Board.

February 01, 2010 Through 12, 2011

[Signature]

License Number: 20017

[Stamp]
Item II.6. University of Louisiana at Lafayette’s request for approval to lease alternate space for the University Bookstore while renovations to the Student Union are completed.

EXECUTIVE SUMMARY

The University is requesting Board approval to lease from Ragin’ Cajun Facilities, Inc. a 9,700-square-foot facility located on St. Mary Boulevard to temporarily house the University Bookstore for the duration of the Student Union Renovation and Addition project.

The University is currently in the process of renovating the Student Union. The project is scheduled to start in August of 2012 and should be completed by August of 2014. All the departments within the Union must relocate for the duration of the construction project. The Bookstore requires a retail space that is convenient for students to shop in reasonable comfort and location to the main campus. The facility being leased was formerly a bookstore that can provide the same services to the UL Lafayette students. The facility is vacant and available, and there are no other vacant retail facilities within walking distance of the UL Lafayette main campus.

Lease Term and Conditions:

1. TERM: The primary term of lease is commencing March 1, 2012, and ending April 1, 2017, for a period of five (5) years.

2. RENT: LESSEE agrees to pay as rent under (2) the sum of One Hundred Seventeen Thousand, One Hundred Eighty Dollars ($117,180.00) in twelve (12) equal installments on Nine Thousand, Seven Hundred Sixty-Five and 60/100 Dollars ($9,765.00) payable the 1st day of March 2012, and remaining the first day of each month.

3. PURPOSES: Having use of the property will provide a facility within walking distance of the UL Lafayette main campus and allow students to shop in reasonable comfort during the duration of the construction renovation of the Student Union.
RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request to lease alternate space for the University Bookstore while renovations to the Student Union are completed.

BE IT FURTHER RESOLVED, that the President of University of Louisiana at Lafayette be authorized to execute a lease on the above said property.

BE IT FURTHER RESOLVED, that University of Louisiana at Lafayette shall obtain final approvals for UL System staff, legal counsel, and all other appropriate agencies/parties, of processes, documents, and administrative requirements.

AND FURTHER, that University of Louisiana at Lafayette will provide System office with copies of all final executed documents for Board files.
January 25, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 North Third Street, Suite 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

This is to request approval for the University of Louisiana at Lafayette to lease from Ragin’ Cajun Facilities, Inc., a 9,700 square foot facility located on St. Mary Boulevard to temporarily house the university bookstore for the duration of the Student Union Renovation and Addition project (information to follow).

Please place this item on the agenda for consideration at the February 2012 meeting of the Board of Supervisors for the University of Louisiana System.

Sincerely,

[Signature]

E. Joseph Savoie  
President
LEASE

STATE OF LOUISIANA
PARISH OF LAFAYETTE

The following contract of lease is made and entered into this day of Month, Year, by and between Ragan Cajun Facilities, Inc., herein represented by Nicholas Gachassin, Jr., hereinafter referred to as "Lessor", and the State of Louisiana, University of Louisiana Board of Supervisors, on behalf of the University of Louisiana at Lafayette, herein represented by the undersigned, hereinafter referred to as "Lessee".

1. For the consideration and upon the terms and conditions hereinafter, the Lessor has this day rented, let and leased unto Lessee, here present and accepting the same, for a period of five (5) years, commencing March 1, 2012, and ending April 1, 2017, the following described property:

"9765 square feet of usable space located at, 210 E. St. Mary Blvd., Lafayette, Louisiana, to be used by the University of Louisiana at Lafayette, for auxiliary bookstore services, at the rate of $12.00, per square foot per annum with no parking spaces provided."

2. The consideration of this lease is the payment by Lessee to Lessor of the sum of One Hundred Seventeen Thousand, One Hundred, Eighty Five ($117,185.00) DOLLARS in twelve (12) equal installments of Nine Thousand, Seven Hundred, Sixty-Five and 00/100 ($9,765.00) DOLLARS each, the first installment being due and payable on the 1st day of March, 2012, and the remaining installments being due and payable, respectively on the first day of each month thereafter, however, in the event occupancy by Lessee occurs subsequent to the due date of the first rental payment, Lessor waives any right to receipt of rental payment for a period of thirty (30) days after Lessee actually occupies the leased premises. In any event rent is earned from the date of actual occupancy.

3. Lessor grants to the Lessee the option to extend this lease from the end of its term for two (2) additional periods of three (3) years, on the same terms and conditions as specified in the primary lease upon giving sixty (60) days written notice prior to the expiration date of this lease. The rental rate per square foot shall also be the
same as specified in the primary lease, unless the United States Government Consumer Price Index reflects an increase in excess of 15% during the term of the primary lease, and Lessor requests, in writing, within sixty (60) days of notification of the Lessee’s intent to exercise the option term, a rental increase during the option term to reflect said increase. In that event, the rental payments shall increase the same percentage as the Consumer Price Index, but in no event shall the rental payments increase in excess of 20% of the primary rental payment.

14. The parties hereto agree that delivery of possession and occupancy hereunder shall not be deemed to commence until Lessor has provided Lessee with thirty (30) days prior written notice that the leased premises are ready for occupancy or at such time as Lessee takes occupancy thereof, whichever shall occur first. However, in no event shall Lessee accept occupancy prior to the commencement date established in paragraph one (1) herein, except by express consent of Lessor and approval of Division of Administration. Furthermore, under no circumstances shall occupancy be deemed to commence until the documentation provided for, relative to asbestos and the State Fire Marshal’s Office requirements, elsewhere herein is furnished as required.

5. Should the Lessor fail, for whatever reason, acts of God and military expedience excepted, to deliver possession and occupancy in accordance with specifications or negotiations by May 1, 2012, the Lessee shall be entitled to liquidated damages in the amount of the daily rental rate for every day thereafter that the Lessor fails to deliver possession and occupancy in accordance with specifications.

6. Should the Lessor fail, for whatever reason, acts of God and military expedience excepted, to deliver possession and occupancy by May 1, 2012, the Lessee may, at its option and with the approval of the Division of Administration, cancel this lease at any time after expiration of such time. If the Lessee elects not to cancel the lease, the Lessee is entitled to liquidated damages in the amount of the daily rental rate for every day thereafter that the Lessor fails to deliver occupancy in accordance with the specifications until such time as occupancy is delivered or the Lessee cancels the lease.

7. Should the Lessee be unable, for whatever reason, to maintain possession of the leased premises in accordance with the terms set forth herein, the Lessee shall be entitled to the remission of rent for such term during which the Lessee is deprived of possession.
8. All monthly payments of rent as herein fixed shall be paid by Lessee to: Ragan' Cajun Facilities, Inc. c/o Nicholas Gachassin, Jr., P.O. Box 43210, Lafayette, LA. 70504-3210, until notified in writing differently by Lessor.

9. LESEE agrees that the building, grounds, and facilities herein leased shall comply with the requirement of R.S.40: Part V. EQUAL ACCESS TO GOVERNMENTAL AND PUBLIC FACILITIES FOR PHYSICALLY HANDICAPPED. Specifically R.S.40:1731-1744.

10. Lessor further agrees to make, at Lessor's own expense, all changes and additions to the leased premises required by reason of any laws, ordinances, orders or regulations of any municipality, parish, state, federal, or other public authority including the furnishing of required sanitary facilities and fire protection facilities, and Lessor shall furnish and maintain all fire extinguishers and equipment necessary to comply with the order of the Louisiana State Fire Marshal. Lessor shall be responsible for all costs associated with any required periodic inspections and servicing of fire extinguishers and equipment.

11. Prior to occupancy, Lessor must provide written evidence of compliance with all requirements of the State Fire Marshall's Office. Lessor further agrees to comply with any order issued during the lease term by the State Fire Marshall's Office within the timeframe mandated by that office. Failure to do so will constitute a breach of the terms of said lease.

12. Lessor shall deliver the leased premises to the Lessee at the beginning of this lease in a thoroughly sanitary and tenantable condition, and, by assuming possession, Lessee admits that it has examined the leased premises and found them to be in good, safe, and acceptable condition. Provided, however, that Lessee shall provide to Lessor, no later than fifteen (15) days after occupancy, a list of all deficiencies in need of correction in order to bring the leased premises into compliance with the terms of the lease with the terms of the lease. Where Lessee already occupies these premises under a prior lease, possession and occupancy under this lease shall not be
deemed to occur until Lessee inspects the premises and certifies in writing to the Division of Administration that all requirements have been satisfied.

13.

Lessor further agrees to do painting and wall covering of the interior of the leased premises and all hallways and corridors associated with such premises at not less than three (3) year intervals.

14.

Should Lessor fail to keep the leased premises in good and tenantable condition, to make any of such repairs, replacements or changes, or to do painting or wall covering within thirty (30) days after written notice from Lessee of the necessity therefore, or should Lessor commit any other breach of the lease terms and conditions, the Lessee may, at its option, with approval of the Division of Administration, correct the same and deduct the cost thereof from the rental payments, or Lessee may, with approval of the Division of Administration, quit and surrender possession of the premises without further liability to Lessor hereunder, upon sixty (60) days written notice. Provided, however, that in the event of conditions requiring immediate maintenance and/or repair, including but not limited to flooding, roof leaks, failure of electrical system, etc., Lessee may at its option, and with notice to the Division of Administration, correct the same and deduct the cost thereof from the rental payments after reasonable attempts to contact the Lessor.

15.

Lessor agrees to do at Lessor’s expense such painting and other maintenance to the exterior of the building as is necessary to maintain the building in good condition and appearance. Exterior clean-up shall be maintained constantly to insure that areas outside of leased premises, including parking facilities are trash-free. All grass and weeds shall be cut weekly during growing season and otherwise as needed. Shrubbery shall be maintained in a neat condition, with pruning as necessary. Lessor shall have sole responsibility for all maintenance and repair to the heating and air conditioning systems, plumbing systems (including plumbing fixtures), sewerage disposal systems (including septic tanks), electrical systems, light fixtures (including replacement of light bulbs and fluorescent tubes), and all other equipment furnished by the Lessor.

The Lessor shall be responsible for maintaining the entire building and site in good condition throughout the term of the lease. Lessor shall make all such repairs to the premises as may become necessary because of
breakage or other damages not attributable to the negligence of the Lessee, its agents, or its employees. Lessee shall be responsible for any damages to Lessee’s employees, agents, invitees, visitors, and property and/or equipment that are a result of Lessee’s negligence in properly maintain the premises.

16.

Any water intrusion in the building will require the following action by the Lessee:

Carpet: The following work shall be performed by a restoration contractor that is knowledgeable and experienced in remediation of wet carpet. Excess water shall be immediately vacuumed out of the carpet. The wet carpet shall be sanitized with a chemical approved for indoor use. Area fans shall be installed until the carpet is completely dry. If carpet is not professionally dried and sanitized within 24 hours of notification of the occurrence by Lessee, all areas of wet carpet and padding must be removed and replaced with new carpet and padding to match the existing.

Walls & Ceilings: The following work shall be performed by a restoration contractor that is knowledgeable and experienced in remediation of water damaged sheetrock. All sections of walls, baseboards, insulation and ceilings subjected to water intrusion shall be removed and replaced, within 24 hours of notification of the occurrence from Lessee and finished to match existing wall within 7 calendar days. The restoration contractor shall certify that the interior wall or ceiling cavities were completely dry prior to installing the replacement sheetrock.

Ceiling Tiles: All ceiling tiles subjected to water intrusion shall be removed and replaced within 24 hours of notification of the occurrence from the Lessee. Replacement ceiling tiles shall match existing.

17.

All communications desktop devices (intercom/paging instruments, line status indicators, computer terminals, radio/paging consoles, telephone answer-machines/conssoles/sets, etc.) will be installed, maintained, and paid for by the Lessee.

Communications cable/wire shall be provided in the lease space by the Lessors. The cable/wire shall conform to a wire plan as specified in the Guideline Requirements, Specification, and Wiring Diagrams and made a part hereto.

All communications equipment (computer controllers, modems, multiplexers, telephone system controllers, etc.) will be installed, maintained, and paid for by the Lessee. The Lessee shall provide space and environment for this equipment according to the Guideline Requirements, Specifications, and Wiring Diagrams and made a part hereto. The Lessee’s cable/wire shall terminate in the same space as the Lessee’s equipment and will be placed according to said Guidelines requirements, Specification, and Wiring Diagrams.
The Lessee shall have the local telephone company provide a service entrance cable into the leased space. The telephone company's service cable shall terminate in the same room/space as the Lessor's inside cable/wire and have a minimum capacity of one pair of twisted copper wires per 100 square feet of lease space to be occupied. The Lessor shall provide the pathway(s) (conduit, trench, etc.) for the service cable according to the telephone company’s requirements and the Guideline Specifications, Specifications, and Wiring Diagrams.

The Lessee will order and pay for, through the Office of Telecommunications Management, dial tone and data services from the telephone company. The Lessor shall provide interconnection between the telephone company's RJ21X demarc and the Lessor's wiring connection demarc.

If the lease space has elevators, the Lessor shall provide each elevator that will be used by Lessee personnel with an emergency telephone as required by building codes. All associated cable/wire shall be as specified in the Guideline Specifications, Specifications and Wiring Diagrams. Charges for this line(s) (elevator dial tone service) shall be borne by the Lessor.

18.
Lessee shall pay for all utilities such as electricity, gas, water, sewer, septic tank service, trash/garbage pickup and disposal.

19.
Complete janitorial services, including restroom and custodial supplies shall be provided by the Lessor.
LESSOR shall provide pest control services on a monthly basis.

20.
The parties hereto agree that no expense incurred as a result of Lessor originated changes, renovations or improvements made during the term of the lease shall be borne by the Lessee.

21.
Lessor herewith grants Lessee the right to add to or to install in the leased premises at its own expense any fixtures, appurtenances, appliances, coverings, or other such objects as Lessee may desire, provided that the installations and alterations made by Lessee do not diminish the value of the leased premises, and the right to remove at Lessee's expense upon the termination of this lease, all such fixtures, appurtenances, appliances,
coverings or other improvements placed in or on the leased premises by Lessee, provided that the Lessee restores the leased premises to substantially the same condition as existed at the time of occupancy by Lessee.

22.

If, prior to the termination of this lease, through no fault, neglect or design of Lessee, the leased premises and/or said building be destroyed by fire or other casualty, or be unfit for occupancy, then this lease shall be cancelled ipso facto, unless the leased premises can be rendered fit for occupancy within one hundred twenty (120) days from the happening of such fire or other casualty and the Lessor commences the repairs to the damages within thirty (30) days of the occurrence. The Lessee shall be entitled to such reduction or remission of rent as shall be just and proportionate.

If this lease be cancelled for such cause, Lessee shall be entitled to a credit corresponding to the unexpired term of this lease, the unearned proportion of rent shall be annulled and returned to Lessee, and Lessor shall have the right to take possession of the leased premises, discharged of this lease.

If the leased premises and/or said building be only so slightly injured by fire or other casualty as not to render the leased premises unfit for occupancy, Lessor agrees that same shall be repaired with reasonable diligence, in which event Lessee shall not be entitled to any reduction or remission of rent whatever.

23.

Lessor agrees to carry Fire and Extended Coverage Insurance on the building structure equal to 80% of its value. Lessee agrees to carry commercial general liability insurance of $1,000,000 combined single limits per occurrence for Bodily Injury/Property Damage claims for those incidents in which the occurrence is the result of the negligence of the lessee.

Lessor further agrees to waive any rights or claims, other than for intentional acts, against the Lessee, its agents, or employees for any loss to the premises by fire, windstorm, hail, smoke, explosion, riot, riot attending a strike, civil commotion, or damage from aircraft and vehicles.

24.

It is agreed that any assignment of this lease or the proceeds thereof must be approved in advance of such assignment, in writing, by the appropriate party. If the request to assign is by the Lessee, such assignment must be approved by the Lessor. If the request to assign is by the Lessor, such assignment must be approved by the
Commissioner of Administration. Approval of requested assignment shall not be unreasonably or arbitrarily withheld by either party. Provided, however, that the Commissioner may condition approval of an assignment of this lease or the proceeds of this lease upon receipt of reasonable assurances from assignee of his ability and willingness to assume responsibility for performance of the terms of the lease in the event of failure of performance by the assignee.

25.

It is agreed by both Lessee and Lessor that in the event the Lessee requires adjacent additional space which could not reasonably have been foreseen at the time of execution of the lease or of the exercise of Lessee's option to extend, it shall promptly notify Lessor in writing of such requirement. Lessor shall respond in writing within fifteen (15) days of receipt of such notification whether such additional space is available.

In the event such additional space is available, the Lessor shall provide such additional space on the same basis and at the same rate as for such comparable space under the then current lease.

26.

In the event the State of Louisiana provides the Lessee with adequate space in a building owned by the State or owned or leased by the Office Facilities Corporation established by LA R.S. 39:1798 et seq, the Lessor agrees to terminate said lease after sixty (60) days notice.

27.

In the event that public funding for Lessee becomes inadequate to meet the obligations of this lease, Lessee may, with the approval of the Division of Administration, terminate the lease or reduce the space provided and the rental due by giving sixty (60) days written notice to Lessor. The rental payment due when such a reduction in space is exercised shall be on the same terms and at the same rate per square foot as for the original space under the then current lease.

28.

All notices required under this lease shall be in writing and shall be sent by United States Mail and in the case of notices to the Lessor shall be addressed as follows or in such manner as the Lessor shall from time to time make notification to the Lessee:

Nick Gachassin, Jr.
Ragin Cajun Facilities, Inc.
P.O. Box 43210
Lafayette, LA 70504-3210
(337) 234-7689

Division of Administration
Facility Planning and Control
Real Estate Leasing Section
P. O. Box 94095, Capitol Station
Baton Rouge, LA 70804-9095
29.

Upon execution and approval of the lease, it will be the responsibility of the Lessor to have the lease or extract of lease recorded in the office of the parish recorder of the parish where the property herein leased is located.

Before any payments can be made on the lease, the Lessor must provide a certified copy of the recorded lease or extract of lease to the Real Estate Leasing Section of Facility Planning and Control.

30.

All requirements of this section shall be in accordance with the Louisiana Administrative Code, Title 33, Part HI, Chapter 27, and regulations promulgated pursuant thereto.

The Lessor must provide appropriate documentation from the Architect or Engineer of Record of the proposed leased space that no asbestos containing building material was specified in any construction documents for the building, or, to the best of his or her knowledge, no asbestos containing building material was used in the building. This documentation must be submitted to the Office of Facility Planning and Control, Real Estate Leasing Section for submittal to the Department of Environmental Quality, Air Quality Division for review and approval. If the documentation as mentioned above cannot be obtained, the Lessor shall conduct an asbestos inspection in accordance with LAC 33:III.2707.A of the functional space indicating therein locations of all materials containing more than one (1) percent asbestos, as determined by Polarized Light Microscopy. This inspection shall be performed by a Louisiana Department of Environmental Quality accredited Inspector with current accreditation. If any asbestos is detected (frangible or non-frangible) and allowed to remain while the space is occupied, the Lessor shall also provide an ASBESTOS MANAGEMENT PLAN WHICH HAS BEEN APPROVED BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY.

All Management Plans must be developed by a Louisiana Department of Environmental Quality accredited Management Planner and must be submitted in the format as outlined in the Department of Environmental
Quality's document "Required Elements for LEA and LSPBA Management Plans". The Lessor must maintain, update, and comply with the Management Plan to keep it current with ongoing operations and maintenance, periodic surveillance, inspections, re-inspections, response action activities, and training of maintenance and custodial personnel. Any updates to the Management Plan shall be submitted to the Division of Administration for record purposes as well as updating the Management Plan located at the facility that is being leased. Failure by the Lessor to maintain, update, and comply with any required Management Plans will cause automatic termination of the lease effective three (3) months after the anniversary date of the lease.

All documentation required under this section shall be forwarded to the Division of Administration, Facility Planning and Control, Real Estate Leasing Section by the Lessor PRIOR TO OCCUPANCY OF THE LEASED SPACE BY THE STATE OF LOUISIANA.

31.

The State is not liable for any costs incurred by any Lessor prior to the statutory approval of a lease by the Commissioner of Administration in accordance with LA R.S. 39:1641(A).

32.

When requested by the State, Lessor shall execute a Subordination of Lessor's Lien with respect to equipment in favor of a third party, whenever the third party is financing the acquisition of the equipment. The State will supply the document to be executed.

IN WITNESS WHEREOF, the parties hereto have signed their names on the ___ day of __________, 200__, in the presence of the undersigned competent witnesses:

WITNESSES: ________________________________

LESSOR: Ragin' Cajun Facilities, Inc.

______________________________

BY: ________________________________

Nicholas Gachassin, Jr.

LESSEE: University of Louisiana Board of Supervisors

______________________________

BY: ________________________________

E. Joseph Savoie, President
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 14, 2012

Item 1.1. Grambling State University’s request for approval to enter into an Affiliation Agreement with the Grambling University Foundation, Inc.

EXECUTIVE SUMMARY

The Board of Supervisors for the University of Louisiana System Policy and Procedures Memorandum FB-IV.(4)a requires an agreement or memorandum of understanding between a university and any non-profit 501(c)(3) organization that wishes to be affiliated with that university. Each affiliated organization must be under the management and control of a board of directors elected by the contributing members or shareholders of the corporation. University employees may not comprise a voting majority of the affiliate’s board [R.S. 17:3390(B)(1)]. In addition, university employees should not serve as officers of the affiliate.

Affiliated non-profit organizations that exist to serve and benefit universities must make it clear that they are separate and independent from the public universities they support. Yet, these organizations must remain accountable to the citizens, alumni, and contributors who support the university’s institutional goals and initiatives. To ensure that the universities and their affiliated organizations have a clear understanding of their legal, moral, and financial responsibilities, each university and affiliate shall enter into a memorandum of understanding or affiliation agreement that will be approved by the Board of Supervisors for the University of Louisiana System.

Grambling State University and the Grambling University Foundation, Inc. request permission to enter into an Affiliation Agreement.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University’s request for approval to enter into an Affiliation Agreement with the Grambling University Foundation, Inc.
MEMORANDUM TO THE BOARD OF SUPERVISORS
OF THE UNIVERSITY OF LOUISIANA SYSTEM

SUBJECT: REQUEST FOR PERMISSION TO ENTER INTO AN
AFFILIATION AGREEMENT

Grambling State University respectfully requests permission to enter into an Affiliation Agreement between Grambling State University and the Grambling University Foundation, Inc.

Your favorable consideration of this request would be appreciated.

Sincerely,

Frank G. Pogue, Ph.D.
President

Attachment
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

THIS AGREEMENT made and entered into this _________ day of _________ 2012 by and
between

GRAMBLING STATE UNIVERSITY
(therein called “University”)

and the

GRAMBLING UNIVERSITY FOUNDATION, INC
(formerly known as the Black & Gold Foundation)
(therein called “Foundation”);

WHEREAS, as stated in its articles of incorporation, the Foundation is a separately
incorporated 501(c)(3) organization and is responsible for identifying and nurturing relationships
with potential donors and other friends of the University; soliciting cash, securities, real and
intellectual property and other private resources for the support of the University; and
acknowledging and stewarding such gifts in accordance with donor intent and its fiduciary
responsibilities; and

WHEREAS, this Foundation is often closely identified with the University, if not in fact,
at least in the perception of citizens, alumni and contributors to the support and development of
the University; and

WHEREAS, the University recognizes that gifts coming to the Foundation are made
with thoughtful care and with great affection for and devotion to the University for the purpose
of supporting the University's institutional goals, including its instruction, research and public
service missions and its students, faculty and staff; and

WHEREAS, the Foundation renders invaluable support to and works very closely with
the University; and

WHEREAS, the Foundation and the University recognize their mutual interest in
guarding against even the appearance of impropriety in their activities; and

WHEREAS, it is, therefore, prudent and beneficial for the University and the Foundation
to document clearly their relationship and their respective responsibilities and authority.

NOW, THEREFORE, recognizing the importance of an agreement between the parties
on acceptable standards and procedures for the accounting and auditing of accounts of the
Foundation, while at the same time preserving the private and independent status of the
Foundation, the University and the Foundation agree as follows:
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

The Affiliate's Relationship to the University

1. The Foundation is a separately incorporated 501(c)(3) non-profit organization created to raise, manage, distribute and steward private resources to support, advance and promote the various missions of the University.

2. The Foundation’s board of directors is responsible for the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent.

3. The Foundation is responsible for the performance and oversight of all aspects of its operations based on a comprehensive set of bylaws that clearly address the board’s fiduciary responsibilities, including expectations of individual board members based upon ethical guidelines and policies.

4. The Foundation shall not engage in activities contrary to the objective of providing support to the University. Nothing herein is intended to limit the ability of the Foundation to expend funds on its behalf to achieve the mutual goals of the Foundation and the University. In addition, the acts, deeds, functions and activities of the Foundation shall in no way conflict with the authority of the University.

The University's Relationship to the Affiliate

1. The University President or his/her designee should communicate the university’s priorities and long-term plans to the Foundation. The chief executive of the Foundation should have regular, reasonable access to the University President or his/her designee and to other members of the President’s senior administrative team for the purpose of being an active and prominent participant in strategic planning for the University.

2. The University recognizes that the Foundation is a private corporation with the authority to keep all records and data confidential consistent with state and federal law, University policy or as mutually agreed-upon within this document.

Affiliate Responsibilities

Fund Raising

1. The Foundation shall create an environment conducive to increasing levels of private support for the mission and priorities of the University.

2. The Foundation, in consultation with the University President or his/her designee, is responsible for planning and executing comprehensive fund-raising and donor-acquisition programs in support of the institution’s mission. These programs include annual giving, major gifts, planned gifts, special projects and campaigns as appropriate. The Foundation
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

will also assist and coordinate with the University's development office for the operation, development, accounting, management and marketing activities of these programs.

Asset Management

1. The Foundation will receive, hold, manage, invest and disperse contributions of cash, securities, and things of economic value of all kinds, including property, both real and intellectual, whether principal or income, tangible or intangible, including immediately vesting gifts and deferred gifts that are contributed in the form of planned and deferred gift instruments. The Foundation will receive, hold, invest and administer property and to make expenditures to support programs and activities designed to advance, promote, or otherwise benefit the University. The Foundation has been formed for non-profit activities and not for pecuniary profit or financial gain.

2. The Foundation may serve as an instrument for entrepreneurial activities for the university and engage in such activities as purchasing, developing, or managing real estate for university expansion, student housing, or retirement communities. It also may hold licensing agreements and other forms of intellectual property, borrow or guarantee debt issued by their parties, or engage in other activities to increase foundation revenue with no direct connection to a university purpose.

3. The books and records of the Foundation shall be kept in accordance with generally accepted accounting principles.

4. When the Foundation has funds in excess of $250,000 not needed for current year's operations, the Foundation's board of directors will establish asset investment policies that adhere to applicable federal and state laws, including the Uniform Prudent Investor Act (UPIA).

   a. Donations that have specific directions or investment restrictions shall be invested by the Foundation in its sole discretion, subject only to the specific directions or restrictions of the particular donation.

   b. In accordance with Article 7, Section 14 of the Louisiana Constitution, no funds or property of the university may be donated, loaned, or pledged to any Foundation, unless the parties agree to a cooperative endeavor for a specific, defined project. In such an instance, the parties will enter into a cooperative endeavor agreement, which must be approved by the UL Board of Supervisors and, if applicable, the Division of Administration.

   c. The University may choose to use the Foundation's management expertise regarding the maintenance of investment portfolios to assist the University with its Endowed Chair and Endowed Professorships Program. Should the University and the Foundation agree to this arrangement, they will enter into a Funds Management Agreement. In accordance with the Funds Management Agreement,
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

the Foundation shall comply with the Board of Regents’ Statement of Investment Policy and Objectives, which also includes specific audit requirements.

Foundation Funding and Administration

1. The Foundation has the right to use a reasonable percentage of the annual unrestricted funds and assess fees for services to support its operations. The Foundation may assess a management fee of 1% to cover operating expenses.

2. The Foundation shall reimburse, either directly or through in-kind services, the cost of housing, personnel, which personnel shall remain public servants for all purposes, and other support furnished to the Foundation by the University, if any, pursuant to R.S. 17.3390(B)(3). Reimbursement of any amounts due to the University shall be remitted within 90 days of the date of purchase or services rendered. Amounts payable to the University at June 30th shall be remitted within 30 days to allow the University to accomplish timely fiscal year-end accounting close-outs.

1. Under no circumstances shall any of the net earnings or assets of the Foundation inure to or be distributed to the benefit of its directors, officers, or other private persons, except that the Foundation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the overall purpose of the Foundation.

2. The Foundation shall be responsible for establishing and implementing a system of controls that ensure compliance with all applicable laws and regulations, specifically including state and federal laws regarding the non-profit, tax-exempt status of the entity.

   a. Approved Expenses

   1) All disbursements by Foundation for administrative and operating expenses shall be in accordance with policies adopted by its governing board previously or within 120 days of this agreement (if no such written policy exists). Such policies shall provide for sound and prudent business practices, the payment or reimbursement of ordinary, necessary and reasonable business expenses and the avoidance of conflicts-of-interests.

   2) Any supplemental compensation and/or benefits for a University employee must be approved by the Board of Supervisors, upon recommendation of the University and System Presidents, before they are paid. Absent exceptional circumstances and approval by the System President, such compensation or benefits shall be paid through the University, not directly to the employee by the Foundation. For purposes of this paragraph, supplemental compensation or benefits shall mean all compensation or benefits in addition to the base University compensation and benefits approved by the Board of Supervisors for duties performed for the University.
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

3) Reasonable travel, entertainment, educational benefits or reimbursements may be
paid to a University employee (or authorized traveler, if applicable) in accordance
with University policies and procedures. Payments may be made for such
expenses within and above state limits when specifically approved by appropriate
University administrators in accordance with University policy. Pending further
specification of University policy, such expenses require approval of the
employee's dean, vice president or other equivalent administrative official.

4) Reasonable moving or relocation expenses of a University employee may be paid
only upon recommendation of the University President.

5) Any single or multiple payments made to or on behalf of a university
employee totaling $1,000.00 or more within a fiscal year must be reported to
the university on a quarterly basis. Supporting documentation must be made
available to the university upon request.

b. Prohibited Expenses

1) Fines, forfeitures or penalties of a University employee may not be paid.

2) The Foundation may not present gifts on behalf of a university employee
nor reimburse university employees for gifts that are represented as having
personally come from the employee.

3) Political contributions prohibited by applicable Internal Revenue Service
Regulations or state laws and regulations may not be made or reimbursed.
Accordingly, the Foundation will not provide funds in any manner for
university employees to endorse political parties or candidates attend
political fundraisers, participate in lobbying activities, etc.

4) Any expense or reimbursement that would create, under all the
circumstances, a reasonable conclusion on behalf of the Foundation that
the benefit to the individual University employee outweighs the benefit to
the University may not be paid.

5) Any expense or reimbursement that would create, under all the
circumstances, a reasonable conclusion on behalf of the Foundation that
the amount is extravagant or lavish beyond the appropriate University
purpose may not be paid. While not necessarily controlling, reference
should be made to regulations adopted by the Internal Revenue Service in
connection with allowed business expenses.

6) Funds shall not be disbursed in connection with contracts (or other
agreements) between the Foundation and a University employee unless
justified in writing and with specificity demonstrating, among other
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

justifications, that the proposed contractual duties with the Foundation are not those which the employee should perform directly for the University. All such contracts must be approved by the University President in accordance with PPM FS-III.VII.1. The requirements of the Louisiana Code of Governmental Ethics must also be considered by the Foundation if the University employee (or a related person) has an ownership interest in a legal entity with which the Foundation is considering contracting.

7) Any expense or reimbursement request not described above as authorized (or through written joint amendment or clarification of this Agreement) shall not be paid to or on behalf of a University employee without specific recommendation of the University President.

3. The Foundation’s financial statements shall be audited annually in accordance with generally accepted auditing standards by an independent professional auditor who shall furnish to the University and the legislative auditor copies of his annual audit and management letter (including supplemental assurances) within six months of the Foundation’s fiscal year end. [R.S. 17:3390(1)(1)]

a. The Foundation’s engagement letter with the independent CPA will require that the auditor provide supplemental assurances that the Foundation has complied with specific requirements of the Affiliation Agreement that will be determined by the University President.

b. Any audit findings, audit exceptions, or any misuse of funds shall be reported to the Foundation’s Board of Directors, who shall maintain a written corrective action plan regarding the handling and resolution of such occurrences. A copy of this corrective action plan shall be provided to the University President. The Foundation shall take appropriate corrective action to remedy such occurrences.

4. The Board of Supervisors for the University of Louisiana System may, at any time, review all accounting records, files, and documentation of the Foundation that pertain to payments made to or on behalf of university employees and/or university programs/projects. Notwithstanding the preceding requirements, the identity of donors to the Foundation shall be exempt and not available for disclosure.

a. Should the Board of Supervisors determine that a more in-depth review or audit of the Foundation’s records is necessary, the Foundation will be instructed to contract for a agreed-upon procedures engagement with a CPA that is mutually acceptable to both the Foundation and the Board. The ULS Board’s Finance Committee Chairman will select the CPA to perform the engagement in the event that a CPA acceptable to both parties has not been identified within 60 days of the Board’s initial written request for the agreed-upon procedures engagement.
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

b. The Board’s Finance Committee Chairman (or the System President, if so
designated by the Board) will identify the agreed-upon procedures that will be
performed and will approve the engagement agreement between the
Foundation and the CPA.

University Responsibilities

1. The University President will work in conjunction with the leadership of the Foundation
to identify, cultivate, and solicit prospects for private gifts.

2. The University shall accept funds from the Foundation for the purpose of promoting the
well-being and advancement of the University and to develop, expand, and improve the
University’s curricula, programs, and facilities so as to provide greater educational
advantages and opportunities; encourage teaching, research, scholarship and service; and
increase the University’s benefits to the citizens of the State of Louisiana and the United
States of America.

3. The University shall use such funds in accordance with the terms and conditions as may
be imposed by testators and donors, within the limits of the law.

4. The University and the Foundation shall have open communication regarding both the
application of the policies set forth herein and mechanisms that would allow each party to
better accomplish their common goals. The University President will bring any
recommendations that arise from such discussions to the University of Louisiana System
President for further consideration.

Terms of the Affiliation Agreement

1. This Affiliation Agreement is intended to set forth policies and procedures that will
contribute to the coordination of mutual activities of the University and the Foundation.

2. Either party may, upon 120 days prior written notice to the other, terminate this
agreement. Notwithstanding the foregoing, either party may terminate this agreement in
the event the other party defaults in the performance of its obligations and fails to cure
the default within a reasonable time after receiving written show cause notice.

3. Should the University choose to terminate this agreement, the Foundation may require
the University to pay, within 180 days of written notice, all debt incurred by the
Foundation on the University’s behalf including, but not limited to, lease payments,
advanced funds, and funds borrowed for specific initiatives. Should the Foundation
choose to terminate this agreement, the University may require the Foundation to pay
debt it holds on behalf of the Foundation in like manner.

   a. Should the University choose to terminate this agreement, the agreement shall
   continue in full force and effect until receipt by the Foundation of the notice
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Foundation, Inc.

of termination and any transactions entered into by the Foundation prior to the receipt of such notice shall be binding upon the University. In such case, the Foundation shall be prohibited from using the University's name to solicit donations or for any other purpose and shall not in any way represent to alumni, contributors, or the general public that said Foundation is Foundation with the University.

b. Should any substantial misuse of funds or fraudulent activity on the part of the Foundation be discovered, the University may, at its discretion, immediately terminate this agreement. In such case, the Foundation shall be prohibited from using the University's name to solicit donations or for any other purpose and shall not in any way represent to alumni, contributors, or the general public that said Foundation is affiliated with the University.

4. Should the Foundation cease to exist, fail to maintain an affiliation agreement with the University, or the affiliation agreement is terminated by either party, all Foundation funds will become the property of the University or other University-affiliated organizations approved by the University in accordance with donor intent. The Foundation will remit the funds to the University or to another Foundation approved by the University using the timeline or schedule of transfers to be provided by the University.

5. Nothing in this Agreement shall be construed as to invalidate or restrict the Foundation's private and independent status.

6. Whenever any notice or demand is required or permitted under this Agreement, such notice or demand shall be given in writing and delivered in person or by certified mail to the following addresses:

University: Grambling State University
Office of the President
P.O Box 607
Grambling, LA 71245

Foundation Address: Grambling University Foundation
P.O Box 587
Grambling, LA 71245
7. This agreement constitutes the entire agreement between the parties and shall be amended in writing, executed by all parties hereto.

IN WITNESS WHEREOF, the parties have caused this Affiliation Agreement to be executed by their duly authorized officers as of the day and date first above written.

WITNESSES: (GRAMBLING STATE UNIVERSITY)

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Name
DATE
By:

President
Grambling State University

WITNESSES: (GRAMBLING UNIVERSITY FOUNDATION)

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Name
DATE
By:

President, Board of Directors
Grambling University Foundation

DATE
Item 1.2. Grambling State University’s request for approval to enter into an Affiliation Agreement with the Grambling University Athletic Foundation, Inc.

EXECUTIVE SUMMARY

The Board of Supervisors for the University of Louisiana System Policy and Procedures Memorandum FB-IV.(4)a requires an agreement or memorandum of understanding between a university and any non-profit 501(c)(3) organization that wishes to be affiliated with that university. Each affiliated organization must be under the management and control of a board of directors elected by the contributing members or shareholders of the corporation. University employees may not comprise a voting majority of the affiliate’s board [R.S. 17:3390(B)(1)]. In addition, university employees should not serve as officers of the affiliate.

Affiliated non-profit organizations that exist to serve and benefit universities must make it clear that they are separate and independent from the public universities they support. Yet, these organizations must remain accountable to the citizens, alumni, and contributors who support the university’s institutional goals and initiatives. To ensure that the universities and their affiliated organizations have a clear understanding of their legal, moral, and financial responsibilities, each university and affiliate shall enter into a memorandum of understanding or affiliation agreement that will be approved by the Board of Supervisors for the University of Louisiana System.

Grambling State University and the Grambling University Athletic Foundation, Inc. request permission to enter into an Affiliation Agreement.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University’s request for approval to enter into an Affiliation Agreement with the Grambling University Athletic Foundation, Inc.
MEMORANDUM TO THE BOARD OF SUPERVISORS
OF THE UNIVERSITY OF LOUISIANA SYSTEM

SUBJECT: REQUEST FOR PERMISSION TO ENTER INTO AN
AFFILIATION AGREEMENT

Grambling State University respectfully requests permission to enter into an Affiliation Agreement between Grambling State University and the Grambling University Athletic Foundation, Inc.

Your favorable consideration of this request would be appreciated.

Sincerely,

Frank G. Pogue, Ph.D.
President

Attachment
AFFILIATION AGREEMENT  
Grambling State University and 
Grambling University Athletic Foundation, Inc

THIS AGREEMENT made and entered into this __________ day of __________ 2012 by and between

GRAMBLING STATE UNIVERSITY  
(herein called "University")

and the

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION, INC  
(herein called "Foundation");

WHEREAS, as stated in its articles of incorporation, the Foundation is a separately incorporated 501(c)(3) organization and is responsible for identifying and nurturing relationships with potential donors and other friends of the University; soliciting cash, securities, real and intellectual property, and other private resources for the support of the University; and acknowledging and stewarding such gifts in accordance with donor intent and its fiduciary responsibilities; and

WHEREAS, this Foundation is often closely identified with the University, if not in fact, at least in the perception of citizens, alumni and contributors to the support and development of the University; and

WHEREAS, the University recognizes that gifts coming to the Foundation are made with thoughtful care and with great affection for and devotion to the University for the purpose of supporting the University’s institutional goals, including its instruction, research and public service missions and its students, faculty and staff; and

WHEREAS, the Foundation renders invaluable support to and works very closely with the University; and

WHEREAS, the Foundation and the University recognize their mutual interest in guarding against even the appearance of impropriety in their activities; and

WHEREAS, it is, therefore, prudent and beneficial for the University and the Foundation to document clearly their relationship and their respective responsibilities and authority.

NOW, THEREFORE, recognizing the importance of an agreement between the parties on acceptable standards and procedures for the accounting and auditing of accounts of the Foundation, while at the same time preserving the private and independent status of the Foundation, the University and the Foundation agree as follows:
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

The Affiliate’s Relationship to the University

1. The Foundation is a separately incorporated 501(c)(3) non-profit organization created to raise, manage, distribute and steward private resources to support, advance and promote the various missions of the University.

2. The Foundation’s board of directors is responsible for the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent.

3. The Foundation is responsible for the performance and oversight of all aspects of its operations based on a comprehensive set of bylaws that clearly address the board’s fiduciary responsibilities, including expectations of individual board members based upon ethical guidelines and policies.

4. The Foundation shall not engage in activities contrary to the objective of providing support to the University. Nothing herein is intended to limit the ability of the Foundation to expend funds on its behalf to achieve the mutual goals of the Foundation and the University. In addition, the acts, deeds, functions and activities of the Foundation shall in no way conflict with the authority of the University.

The University’s Relationship to the Affiliate

1. The University President or his/her designee should communicate the university’s priorities and long-term plans to the Foundation. The chief executive of the Foundation should have regular, reasonable access to the University President or his/her designee and to other members of the President’s senior administrative team for the purpose of being an active and prominent participant in strategic planning for the University.

2. The University recognizes that the Foundation is a private corporation with the authority to keep all records and data confidential consistent with state and federal law, University policy or as mutually agreed-upon within this document.

Affiliate Responsibilities

Fund Raising

1. The Foundation shall create an environment conducive to increasing levels of private support for the mission and priorities of the University.

2. The Foundation, in consultation with the University President or his/her designee, is responsible for planning and executing comprehensive fund-raising and donor-acquisition programs in support of the institution’s mission. These programs include annual giving, major gifts, planned gifts, special projects and campaigns as appropriate. The Foundation
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

will also assist and coordinate with the University’s development office for the operation, development, accounting, management and marketing activities of these programs.

Asset Management

1. The Foundation will receive, hold, manage, invest and disperse contributions of cash, securities, and things of economic value of all kinds, including property, both real and intellectual, whether principal or income, tangible or intangible, including immediately vesting gifts and deferred gifts that are contributed in the form of planned and deferred gift instruments. The Foundation will receive, hold, invest and administer property and to make expenditures to support programs and activities designed to advance, promote, or otherwise benefit the University. The Foundation has been formed for non-profit activities and not for pecuniary profit or financial gain.

2. The Foundation may serve as an instrument for entrepreneurial activities for the university and engage in such activities as purchasing, developing, or managing real estate for university expansion, student housing, or retirement communities. It also may hold licensing agreements and other forms of intellectual property, borrow or guarantee debt issued by their parties, or engage in other activities to increase foundation revenue with no direct connection to a university purpose.

3. The books and records of the Foundation shall be kept in accordance with generally accepted accounting principles.

4. When the Foundation has funds in excess of $250,000 not needed for current year’s operations, the Foundation’s board of directors will establish asset investment policies that adhere to applicable federal and state laws, including the Uniform Prudent Investor Act (UPIA).

   a. Donations that have specific directions or investment restrictions shall be invested by the Foundation in its sole discretion, subject only to the specific directions or restrictions of the particular donation.

   b. In accordance with Article 7, Section 14 of the Louisiana Constitution, no funds or property of the university may be donated, loaned, or pledged to any Foundation, unless the parties agree to a cooperative endeavor for a specific, defined project. In such an instance, the parties will enter into a cooperative endeavor agreement, which must be approved by the UI. Board of Supervisors and, if applicable, the Division of Administration.

   c. The University may choose to use the Foundation’s management expertise regarding the maintenance of investment portfolios to assist the University with its Endowed Chair and Endowed Professorships Program. Should the University and the Foundation agree to this arrangement, they will enter into a Funds Management Agreement. In accordance with the Funds Management Agreement.
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

the Foundation shall comply with the Board of Regents’ Statement of Investment Policy and Objectives, which also includes specific audit requirements.

Foundation Funding and Administration

1. The Foundation has the right to use a reasonable percentage of the annual unrestricted funds and assess fees for services to support its operations. The Foundation may assess a management fee of 1% to cover operating expenses.

2. The Foundation shall reimburse, either directly or through in-kind services, the cost of housing, personnel, which personnel shall remain public servants for all purposes, and other support furnished to the Foundation by the University, if any, pursuant to R.S. 17:3390(B)(3). Reimbursement of any amounts due to the University shall be remitted within 90 days of the date of purchase or services rendered. Amounts payable to the University at June 30th shall be remitted within 30 days to allow the University to accomplish timely fiscal year-end accounting close-outs.

3. Under no circumstances shall any of the net earnings or assets of the Foundation inure to or be distributed to the benefit of its directors, officers, or other private persons, except that the Foundation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the overall purpose of the Foundation.

4. The Foundation shall be responsible for establishing and implementing a system of controls that ensure compliance with all applicable laws and regulations, specifically including state and federal laws regarding the non-profit, tax-exempt status of the entity.

   a. Approved Expenses

1) All disbursements by Foundation for administrative and operating expenses shall be in accordance with policies adopted by its governing board previously or within 120 days of this agreement (if no such written policy exists). Such policies shall provide for sound and prudent business practices, the payment or reimbursement of ordinary, necessary and reasonable business expenses and the avoidance of conflicts-of-interests.

2) Any supplemental compensation and/or benefits for a University employee must be approved by the Board of Supervisors, upon recommendation of the University and System Presidents, before they are paid. Absent exceptional circumstances and approval by the System President, such compensation or benefits shall be paid through the University, not directly to the employee by the Foundation. For purposes of this paragraph, supplemental compensation or benefits shall mean all compensation or benefits in addition to the base University compensation and
benefits approved by the Board of Supervisors for duties performed for the University.

3) Reasonable travel, entertainment, educational benefits or reimbursements may be paid to a University employee (or authorized traveler, if applicable) in accordance with University policies and procedures. Payments may be made for such expenses within and above state limits when specifically approved by appropriate University administrators in accordance with University policy. Pending further specification of University policy, such expenses require approval of the employee's dean, vice president or other equivalent administrative official.

4) Reasonable moving or relocation expenses of a University employee may be paid only upon recommendation of the University President.

5) Any single or multiple payments made to or on behalf of a University employee totaling $1,000.00 or more within a fiscal year must be reported to the University on a quarterly basis. Supporting documentation must be made available to the University upon request.

b. **Prohibited Expenses**

1) Fines, forfeitures or penalties of a University employee may not be paid.

2) The Foundation may not present gifts on behalf of a University employee nor reimburse University employees for gifts that are represented as having personally come from the employee.

3) Political contributions prohibited by applicable Internal Revenue Service Regulations or state laws and regulations may not be made or reimbursed. Accordingly, the Foundation will not provide funds in any manner for University employees to endorse political parties or candidates, attend political fundraisers, participate in lobbying activities, etc.

4) Any expense or reimbursement that would create, under all the circumstances, a reasonable conclusion on behalf of the Foundation that the benefit to the individual University employee outweighs the benefit to the University may not be paid.

5) Any expense or reimbursement that would create, under all the circumstances, a reasonable conclusion on behalf of the Foundation that the amount is extravagant or lavish beyond the appropriate University purpose may not be paid. While not necessarily controlling, reference should be made to regulations adopted by the Internal Revenue Service in connection with allowed business expenses.
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

6. Funds shall not be disbursed in connection with contracts (or other agreements) between the Foundation and a University employee unless justified in writing and with specificity demonstrating, among other justifications, that the proposed contractual duties with the Foundation are not those which the employee should perform directly for the University. All such contracts must be approved by the University President in accordance with PPM FS-HI.VII.1. The requirements of the Louisiana Code of Governmental Ethics must also be considered by the Foundation if the University employee (or a related person) has an ownership interest in a legal entity with which the Foundation is considering contracting.

7. Any expense or reimbursement request not described above as authorized (or through written joint amendment or clarification of this Agreement) shall not be paid to or on behalf of a University employee without specific recommendation of the University President.

5. The Foundation’s financial statements shall be audited annually in accordance with generally accepted auditing standards by an independent professional auditor who shall furnish to the University and the legislative auditor copies of his annual audit and management letter (including supplemental assurances) within six months of the Foundation’s fiscal year end. [R.S. 17:3390(D)(1)]

a. The Foundation’s engagement letter with the independent CPA will require that the auditor provide supplemental assurances that the Foundation has complied with specific requirements of the Affiliation Agreement that will be determined by the University President.

b. The National Collegiate Athletic Association (NCAA) requires that the University President submit a report that includes all athletic financial activity (both internal and external) to assist him/her in maintaining adequate oversight of and in exercising control over financial activity of or on behalf of the University’s intercollegiate athletics program. Therefore, the Affiliate’s audited annual financial statements will include a supplementary schedule in a format provided by the University of all revenues, expenses and capitalized expenditures made to or on behalf of the University’s intercollegiate athletics program.

1) The independent auditor’s report will include assurances that this schedule is fairly stated in relation to the Affiliate’s financial statements taken as a whole.

2) If the Affiliate has no transactions relating to the University’s athletics program, the notes to the financial statements will include a statement to this effect.
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

3) The Affiliate will make available to the University’s independent auditor any documentation that is required to enable that auditor to perform the supplemental procedures that are required by the NCAA for affiliated organizations.

c. Any audit findings, audit exceptions, or any misuse of funds shall be reported to the Foundation’s Board of Directors, who shall maintain a written corrective action plan regarding the handling and resolution of such occurrences. A copy of this corrective action plan shall be provided to the University President. The Foundation shall take appropriate corrective action to remedy such occurrences.

1. The Board of Supervisors for the University of Louisiana System may, at any time, review all accounting records, files, and documentation of the Foundation that pertain to payments made to or on behalf of university employees and/or university programs/projects. Notwithstanding the preceding requirements, the identity of donors to the Foundation shall be exempt and not available for disclosure.

   a. Should the Board of Supervisors determine that a more in-depth review or audit of the Foundation’s records is necessary, the Foundation will be instructed to contract for a agreed-upon procedures engagement with a CPA that is mutually acceptable to both the Foundation and the Board. The ULS Board’s Finance Committee Chairman will select the CPA to perform the engagement in the event that a CPA acceptable to both parties has not been identified within 60 days of the Board’s initial written request for the agreed-upon procedures engagement.

   b. The Board’s Finance Committee Chairman (or the System President, if so designated by the Board) will identify the agreed-upon procedures that will be performed and will approve the engagement agreement between the Foundation and the CPA.

University Responsibilities

1. The University President will work in conjunction with the leadership of the Foundation to identify, cultivate, and solicit prospects for private gifts.

2. The University shall accept funds from the Foundation for the purpose of promoting the well-being and advancement of the University and to develop, expand and improve the University’s curricula, programs and facilities so as to provide greater educational advantages and opportunities; encourage teaching, research, scholarship and service; and increase the University’s benefits to the citizens of the State of Louisiana and the United States of America.
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

3. The University shall use such funds in accordance with the terms and conditions as may
be imposed by testators and donors, within the limits of the law.

4. The University and the Foundation shall have open communication regarding both the
application of the policies set forth herein and mechanisms that would allow each party to
better accomplish their common goals. The University President will bring any
recommendations that arise from such discussions to the University of Louisiana System
President for further consideration.

Terms of the Affiliation Agreement

1. This Affiliation Agreement is intended to set forth policies and procedures that will
contribute to the coordination of mutual activities of the University and the Foundation.

2. Either party may, upon 120 days prior written notice to the other, terminate this
agreement. Notwithstanding the foregoing, either party may terminate this agreement in
the event the other party defaults in the performance of its obligations and fails to cure
the default within a reasonable time after receiving written show cause notice.

3. Should the University choose to terminate this agreement, the Foundation may require
the University to pay, within 180 days of written notice, all debt incurred by the
Foundation on the University’s behalf including, but not limited to, lease payments,
advanced funds, and funds borrowed for specific initiatives. Should the Foundation
choose to terminate this agreement, the University may require the Foundation to pay
debt it holds on behalf of the Foundation in like manner.

   a. Should the University choose to terminate this agreement, the agreement shall
continue in full force and effect until receipt by the Foundation of the notice
of termination and any transactions entered into by the Foundation prior to the
receipt of such notice shall be binding upon the University. In such case, the
Foundation shall be prohibited from using the University’s name to solicit
donations or for any other purpose and shall not in any way represent to
alumni, contributors, or the general public that said Foundation is Foundation
with the University.

   b. Should any substantial misuse of funds or fraudulent activity on the part of the
Foundation be discovered, the University may, at its discretion, immediately
terminate this agreement. In such case, the Foundation shall be prohibited
from using the University’s name to solicit donations or for any other purpose
and shall not in any way represent to alumni, contributors, or the general
public that said Foundation is affiliated with the University.

4. Should the Foundation cease to exist, fail to maintain an affiliation agreement with the
University, or the affiliation agreement is terminated by either party, all Foundation funds
will become the property of the University or other University-affiliated organizations.
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

approved by the University in accordance with donor intent. The Foundation will remit
the funds to the University or to another Foundation approved by the University using the
timeline or schedule of transfers to be provided by the University.

5. Nothing in this Agreement shall be construed as to invalidate or restrict the Foundation's
private and independent status.

6. Whenever any notice or demand is required or permitted under this Agreement, such
notice or demand shall be given in writing and delivered in person or by certified mail to
the following addresses:

University: Grambling State University
Office of the President
P.O Box 913
Grambling, LA 71245

Foundation Address: Grambling University Athletic
Foundation
P.O Box 913
Grambling, LA 71245
AFFILIATION AGREEMENT
Grambling State University and
Grambling University Athletic Foundation, Inc

7. This agreement constitutes the entire agreement between the parties and shall be amended in writing, executed by all parties hereto.

IN WITNESS WHEREOF, the parties have caused this Affiliation Agreement to be executed by their duly authorized officers as of the day and date first above written.

WITNESSES: (GRAMBLING STATE UNIVERSITY)

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President
Grambling State University

WITNESSES: (GRAMBLING UNIVERSITY ATHLETIC FOUNDATION)

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President, Board of Directors
Grambling University Athletic Foundation
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 14, 2012

Item I.3. Grambling State University’s request for approval to enter into an Affiliation Agreement with the Black and Gold Facilities, Inc.

EXECUTIVE SUMMARY

The Board of Supervisors for the University of Louisiana System Policy and Procedures Memorandum FB-IV.4(a) requires an agreement or memorandum of understanding between a university and any non-profit 501(c)(3) organization that wishes to be affiliated with that university. Each affiliated organization must be under the management and control of a board of directors elected by the contributing members or shareholders of the corporation. University employees may not comprise a voting majority of the affiliate’s board [R.S. 17:3390(B)(1)]. In addition, university employees should not serve as officers of the affiliate.

Affiliated non-profit organizations that exist to serve and benefit universities must make it clear that they are separate and independent from the public universities they support. Yet, these organizations must remain accountable to the citizens, alumni, and contributors who support the university’s institutional goals and initiatives. To ensure that the universities and their affiliated organizations have a clear understanding of their legal, moral, and financial responsibilities, each university and affiliate shall enter into a memorandum of understanding or affiliation agreement that will be approved by the Board of Supervisors for the University of Louisiana System.

Grambling State University and the Black and Gold Facilities, Inc. request permission to enter into an Affiliation Agreement.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University’s request for approval to enter into an Affiliation Agreement with the Black and Gold Facilities, Inc.
MEMORANDUM TO THE BOARD OF SUPERVISORS
OF THE UNIVERSITY OF LOUISIANA SYSTEM

SUBJECT: REQUEST FOR PERMISSION TO ENTER INTO AN
AFFILIATION AGREEMENT

Grambling State University respectfully requests permission to enter into an Affiliation Agreement between Grambling State University and the Black and Gold Facilities, Inc.

Your favorable consideration of this request would be appreciated.

Sincerely,

[Signature]

Frank G. Pogue, Ph.D.
President

Attachment
AFFILIATION AGREEMENT
Grambling State University and
Black and Gold Facilities, Inc.

THIS AGREEMENT made and entered into this __________ day of
__________, 2012 by and between Grambling State University (herein called
"University"), represented by Dr. Frank G. Pogue and Black and Gold Facilities, Inc. a non-
profit organization (herein called "Facilities Corp."), whose address is P.O. Box 587, Grambling,
LA 71245 herein represented by Dr. Janet Barnes;

WHEREAS, the Facilities Corp. renders invaluable support to and works closely with
the University; and

WHEREAS, the Facilities Corp. uses the University’s name in carrying out its functions
and in some cases, uses University facilities and personnel, or resources for raising funds for and
otherwise supporting the University and its programs; and

WHEREAS, because of the close association of this Facilities Corp. with the University,
it is prudent and beneficial to have a clear statement, agreed upon by the parties, of the
responsibilities, authority and the relationship of the University and this related Facilities Corp.;
and

WHEREAS, it is therefore, appropriate that the University and the Facilities Corp.
document clearly the relationship between the University and the Facilities Corp. and their
respective responsibilities and authority; and

WHEREAS, because this Facilities Corp. is often closely identified with the University,
if not in fact, at least in the perception of citizens, alumni and contributors to the support and
development of the University, it is important that the University and the Facilities Corp. agree
to the standards and procedures for accounting for and auditing accounts of the Facilities Corp.
while at the same time preserving the private and independent status of the Facilities Corp..

NOW, THEREFORE, the parties agree as follows:

A. The purpose of the Facilities Corp. shall be to acquire, renovate, rehabilitate,
repair, construct, develop, manage, lease as lessor or lessee, mortgage and/or
convey residential, classroom, administrative and other facilities on the campus of
the University. In carrying out this objective and purpose, the Facilities Corp.
shall have and enjoy every power and authority granted by the Louisiana
Nonprofit Corporation Law.

B. The Facilities Corp. shall have the following duties and responsibilities:
1. Receive, hold, invest and administer property and to make expenditures to
support programs and activities designed to advance, promote, or otherwise
benefit the University. The Facilities Corp. has been formed for non-profit
activities and not for pecuniary profit or financial gain.
AFFILIATION AGREEMENT
Grambling State University and
Black and Gold Facilities, Inc.

2. Provide support to the University. Therefore, the Facilities Corp. may not
engage in activities contrary to this objective. In addition, the acts, deeds,
functions and activities of the Facilities Corp. shall in no way conflict with the
authority of the University.

3. Expend funds for establishment and operation of the Facilities Corp. and for
any expenses incidental to the conduct of the affairs of the Facilities Corp.

4. Reimburse, either directly or through in-kind services, the cost of housing,
personnel, which personnel shall remain public servants for all purposes and
other support furnished to the Facilities Corp. by the University pursuant to
La. R.S. 17:3390B(3).

5. Under no circumstances shall any of the net earnings or assets of the Facilities
Corp inure to or be distributed to the benefit of its directors, officers, or other
private persons, except that the Facilities Corp. shall be authorized and
empowered to pay reasonable compensation for services rendered and to make
payments and distributions in furtherance of the overall purpose of the
Facilities Corp.

6. Establish and implement a system of controls that ensures compliance with all
applicable laws and regulations, specifically state and federal laws regarding
the non-profit, tax-exempt status of the entity.

C. Duties, functions and responsibilities of the University include:
1. The University shall accept assets from the Facilities Corp. for the purpose
of promoting the well-being and advancement of the University and all the
colleges, schools, departments and divisions comprising it and to develop,
expand, and improve the University's curricula, programs and facilities so
as to provide greater educational advantages and opportunities; encourage
teaching, research, scholarship and service; and increase the University's
benefits to the citizens of the State of Louisiana and the United States of
America.

2. The University shall use such assets in accordance with the terms and
conditions as may be imposed by the University, bond covenants, testators
and donors, within the limits of the law.

D. Services to be performed:
1. By the Facilities Corp.:
AFFILIATION AGREEMENT
Grambling State University and
Black and Gold Facilities, Inc.

a. The Facilities Corp. agrees to perform services consistent with its mission generally and as specifically set forth in this Agreement.

b. May lease property from the University in accordance with La. R.S. 17:3361 for the advancement of the University’s mission.

c. In addition, the Facilities Corp. may perform other services consistent with its overall purpose for the benefit of the University.

2. By the University:

a. The University agrees to make available to the Facilities Corp., whenever feasible, facilities, personnel, or other support provided that the University is reimbursed directly or in kind for any costs associated with these items.

E. The books and records of the Facilities Corp. shall be kept in accordance with generally accepted accounting principles and shall be audited annually in accordance with generally accepted auditing standards by an independent professional auditor who shall furnish to the University and the legislative auditor copies of the annual audit. All audit findings, audit exceptions, or any misuse of funds shall be reported to the Board of Directors of the Facilities Corp., who shall maintain a written policy regarding the handling and resolution of such occurrences. A copy of the resolution of the problem shall be provided to the Board of Supervisors for the University of Louisiana System. The Facilities Corp. shall take appropriate corrective action to remedy such occurrences. The Facilities Corp. must submit audited financial statements and management letter to the University within 120 days of its June 30 year-end closing.

F. In the case that the Facilities Corp. is acting as a depository for public funds, said funds shall be audited annually by an independent professional auditor in accordance with generally accepted auditing standards and other agreed upon procedures, if any, as required by the legislative auditor, the Board of Supervisors, and the Board of Regents. The professional auditor shall furnish the University and the Board of Supervisors, as well as the legislative auditor and the Board of Regents, if necessary, copies of the annual audit. All audit findings or exceptions involving public funds or the misuse of public funds, shall be reported without delay to the Board of Supervisors for appropriate action, with a copy to the President of the University and to the Applicable Parish District Attorney’s Office. The Board of Supervisors may require specific corrective action as it deems necessary in order to protect the integrity of public funds held by the
Facilities Corp. The Board of Supervisors may also demand the immediate withdrawal of some or all public funds on deposit with the Facilities Corp.

G. Either party may, upon 120 days prior written notice to the other, terminate this agreement. Notwithstanding the foregoing, either party may terminate the Agreement in the event the other party defaults in the performance of its obligations and fails to cure the default within a reasonable time after receiving written show cause notice.

H. Should any substantial misuse of funds or fraudulent activity on the part of the Facilities Corp. be discovered, the University may at its discretion, terminate this Agreement. In such case, the Facilities Corp. shall be prohibited from using the University’s name to solicit donations, enter into any real estate transaction, or used for any other purpose and shall not in any way represent to alumni, contributors and the general public that the Facilities Corp. is affiliated with the University or any of the colleges, schools, departments and divisions comprising it.

I. If this Agreement is terminated by the University or by operation of law, any transactions entered into by the Facilities Corp. prior to the receipt of such notice shall be binding upon the University. Should the Facilities Corp. choose to terminate this agreement, the university may require the Facilities Corp. to pay debt it holds on behalf of the Facilities Corp. in like manner.

J. This Agreement shall continue in full force and effect until terminated by 120 days written notice by either party or by operation of law. If this Agreement is terminated by the University or by operation of law, the Agreement shall continue in full force and effect until receipt by the Facilities Corp of the notice of the occasion for such termination, and any transactions entered into by the Facilities Corp prior to the receipt of such notice shall be reviewed for legitimacy to be considered binding under the University.

K. Nothing in the Agreement shall be construed as to invalidate or restrict the Facilities Corp.'s private and independent status.

L. The initial term of this Agreement shall be from July 1, 2011 to June 30, 2012. Thereafter, this Agreement shall be subject to annual review and approval by the president of the university, who shall make known any objections or recommended changes no later than 30 days prior to the current expiration date. Under such given notice, the Agreement will continue on a month-to-month basis until accord is reached by the parties or the Agreement is terminated as provided herein. If no changes are recommended, the terms of this Agreement shall be
AFFILIATION AGREEMENT
Grambling State University and
Black and Gold Facilities, Inc.

extended automatically without further action by the parties for the ensuing 12-month period.

M. Should the Facilities Corp. cease to exist, fail to maintain an affiliation agreement with the University, or the affiliation agreement is terminated by either party, all Facilities Corp funds shall become the property of the University or other University affiliated organizations approved by the University in accordance with donor intent.

N. Whenever any notice or demand is required or permitted under this Agreement, such notice or demand shall be given in writing and delivered in person or by certified mail to the following addresses:

University: Grambling State University
Office of the President
P.O. Box 607
Grambling, LA 71245

Facilities Corp.: Black & Gold Facilities, Inc.
P.O. Box 587
Grambling, LA 71245

O. This Agreement constitutes the entire Agreement between the parties and shall be amended in writing, executed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

WITNESSES: (GRAMBLING STATE UNIVERSITY)

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President, Board of Directors
Black & Gold Facilities, Inc.

Page 5 of 5
BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM  

FINANCE COMMITTEE  

February 14, 2012  

Item I.4. Louisiana Tech University’s request for approval to allow its student body to conduct a self-assessment referendum to fund various projects.

EXECUTIVE SUMMARY  

The Louisiana Tech University Student Government Association is requesting permission to allow its student body to vote on a referendum on April 18-19, 2012, to establish and/or increase student self-assessed fees.

Currently students are assessed a $20 per-student fee that originated in 2002 and was renewed in 2006. Continuation of the fee at that time allowed for improvements to the existing parking lots and expansion of the Alumni Walkway. Passage of this current referendum would provide for the increase of this existing fee to $50, in perpetuity. In addition, the current referendum requests authorization to broaden the fee’s definition and scope. The University will use $30 of the fee to finance approximately $8,000,000 of construction related to the athletic field house.

Implementation of the $50 enhancement fee will include completion of a state-of-the-art banquet facility, the expansion of the field house, and the demolition of decommissioned dormitories in order to provide adequate intramural fields for sporting events, green space for outdoor classrooms, additional parking, and meeting space for student organizations. Estimated annual revenues will generate approximately $1,050,000.

RECOMMENDATION  

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for approval to allow its student body to conduct a self-assessment referendum to fund various projects.
January 23, 2012

LADIES AND GENTLEMEN OF THE BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM:

Louisiana Tech University respectfully requests authorization to include a proposed student self-assessed fee on the Student Government Association's ballot during the April 18-19, 2012 general election. In January, the Student Government Association and the University Fee Committee reviewed and endorsed this fee proposal.

Currently students are assessed a $20 per-student fee that originated in 2002 and was renewed in 2006. The passage of this referendum would provide for the increase of this existing fee to $50 in perpetuity. In addition, the current referendum requests authorization to broaden the fee's definition and scope.

This proposal defines a multifaceted fee that, in conjunction with the generous contributions from University benefactors, would provide for the construction of new university parking facilities, the demolition of decommissioned residence halls, the construction of recreation fields and other leadership development space, and the expansion of the athletic field house with associated banquet facility.

Attached as per Board policy is information regarding the following: justification, projection of annual revenues generated by the fee, anticipated expenditures by line item, terms of assessment, voting methodology, the SGA resolution authorizing the proposal, and communication plans to publicize the proposal.

Thank you for your consideration of this request.

Sincerely,

Daniel D. Reneau
President

All Attachments
The University derives the most benefit and assists greater numbers of students and programs by working collaboratively across the campus. This multifaceted fee provides funding for a variety of programs that will contribute to the recruitment and retention of students. The fee will advance initiatives in academic and student affairs through the creation of all-weather outdoor fields that will provide a proper venue for kinesiology classes, marching band, ROTC and recreational sports. University safety and convenience will also be enhanced through the construction of hard-surface parking and pedestrian walkways.

In addition, through generous contributions of benefactors, the University plans to enhance the athletic field house. There have not been any significant modifications in this portion of the campus since the construction of Thomas Assembly Center in 1981. The fee will provide an opportunity to leverage benefactors' contributions and address two prevailing needs of the University by constructing a formal assembly/banquet space adjacent to the field house. This new facility will assist the University in complying with Title IX gender equity requirements and provide a banquet venue that is presently not available on the campus or in the city of Ruston.
The University proposes to combine ten million dollars in contributions from benefactors and eight million dollars financed and secured through encumbering a portion of this quarterly student fee ($30.00) to complete the eighteen million dollar project.

**Preliminary Projections**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benefactors' contributions</td>
<td>$10,000,000</td>
</tr>
<tr>
<td>Financed construction fund</td>
<td>$8,000,000</td>
</tr>
<tr>
<td>Project Fund</td>
<td>$18,000,000</td>
</tr>
<tr>
<td>Cost of issuance 6% project fund (Attorney's fee, bank fee, reserve fund)</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Design and engineering services 8% construction fund</td>
<td>1,400,000</td>
</tr>
<tr>
<td>Funds available for construction</td>
<td>$15,600,000</td>
</tr>
</tbody>
</table>

**Worksheet**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual revenue from fee</td>
<td>$650,000</td>
</tr>
<tr>
<td>Less debt service @ 5%</td>
<td>520,000</td>
</tr>
<tr>
<td>Less annual repair and replacement 1%</td>
<td>100,000</td>
</tr>
<tr>
<td>Residual (not including revenue derived from facility rental)</td>
<td>$30,000</td>
</tr>
</tbody>
</table>

The remainder of the quarterly fee will be unencumbered ($20.00) and will generate $420,000 per year. The fund will be directed by a student/staff committee and will contribute to the completion of the following projects over the next 5-10 years.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decommissioned residence hall demolition</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Recreation field construction</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Student office space</td>
<td>250,000</td>
</tr>
<tr>
<td>Parking facilities</td>
<td>1,000,000</td>
</tr>
</tbody>
</table>

$3,750,000
A RESOLUTION SUPPORTING THE IMPLEMENTATION OF AN ENHANCEMENT FEE

WHEREAS the Louisiana Tech Student Government Association, hereafter referred to as the SGA, is the governing body of Louisiana Tech University; and

WHEREAS in times of financial hardships from budget cuts and other financial constraints, many necessary projects cannot be completed; and

WHEREAS in order for Louisiana Tech University to move forward successfully, advancements and improvements to facilities and services must continue; and

WHEREAS the Louisiana Tech student body, in times of financial hardships, has historically contributed by way of student assessed fees; and

WHEREAS the implementation of a $50.00 enhancement fee would allow our university to complete many critical projects; and

WHEREAS proposed projects include the completion of a state of the art banquet facility, the expansion of the field house, and the demolition of decommissioned dormitories in order to provide adequate intramural fields for sporting events, green space for outdoor classrooms, additional parking, and meeting space for student organizations; and

THEREFORE, BE IT RESOLVED, that we, the Student Government Association of Louisiana Tech University, strongly support the implementation of an enhancement fee in order to improve the perception of our university and continually enhance the value of education and opportunities provided to our students.

Enacted on the 17th day of January, 2012

Clint M. Carlisle, President
Louisiana Tech University
Student Government Association

Bryan K. Babcock, Senior Class President

Vote Count 221 0 12
LOUISIANA TECH UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION SPRING ELECTIONS
2012

ENHANCEMENT FEE

Do you approve a mandatory fee of $50 per undergraduate and graduate students per quarter which would provide needed funding for the following projects plus other projects to be determined as is needed:

- provide for the demolition of decommissioned dormitories
- provide green space for outdoor classrooms
- provide additional parking enhancements and improvements on and around campus
- provide meeting space for recognized student organizations and clubs
- provide for the expansion of the athletic field house which would provide for additional banquet facilities and improvements for organizational developments, conferences, and workshops.
- provide for adequate intramural fields and equipment
- provide student organization and student affairs improvements and enhancements to grow student leadership and development programming

IF PASSED, THIS FEE WILL BEGIN IN SUMMER OF 2012.

PLEASE VOTE YES ______ OR NO ______.
LOUISIANA TECH UNIVERSITY  
SGA Election  
Proposed Timetable for Passage of Resolution

<table>
<thead>
<tr>
<th>Completed</th>
<th>Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td>January 10, 2012</td>
<td>Presentation of Resolution to SGA. Resolution tabled.</td>
</tr>
<tr>
<td>✓</td>
<td>January 17, 2012</td>
<td>Resolution voted on by SGA</td>
</tr>
<tr>
<td>✓</td>
<td>January 24, 2012</td>
<td>Deadline for February ULS Board Meeting agenda items</td>
</tr>
<tr>
<td></td>
<td>February 13-14, 2012</td>
<td>February 2012 ULS Board meeting</td>
</tr>
<tr>
<td></td>
<td>February 14 - April 18</td>
<td>Presentations to Student Groups</td>
</tr>
<tr>
<td></td>
<td>April 18-19, 2012</td>
<td>SGA Elections</td>
</tr>
<tr>
<td></td>
<td>April 20, 2012</td>
<td>Begin Work!</td>
</tr>
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COMMUNICATION PLAN FOR PUBLICIZING PROPOSAL

<table>
<thead>
<tr>
<th>Completed</th>
<th>Date(s)</th>
<th>Organization/Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/9/12</td>
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<td>Orientation Leaders</td>
</tr>
<tr>
<td>3/15/13</td>
<td></td>
<td>Student Speakers Bureau</td>
</tr>
<tr>
<td>3/22/12; 3/29/12; 4/13/12</td>
<td></td>
<td>Tech Talk article</td>
</tr>
<tr>
<td>3/22/12</td>
<td></td>
<td>Student Achievement Team</td>
</tr>
<tr>
<td>3/12; 3/19; 3/26</td>
<td></td>
<td>Greek Organizations</td>
</tr>
<tr>
<td>3/27/12</td>
<td></td>
<td>Athletics</td>
</tr>
<tr>
<td>3/29/12</td>
<td></td>
<td>Band</td>
</tr>
<tr>
<td>4/3/12</td>
<td></td>
<td>SGA Candidate Debate</td>
</tr>
<tr>
<td>4/3/12</td>
<td></td>
<td>Hall Directors</td>
</tr>
<tr>
<td>4/13/12</td>
<td></td>
<td>BCM</td>
</tr>
<tr>
<td>4/13/12</td>
<td></td>
<td>Wesley Foundation</td>
</tr>
</tbody>
</table>
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 14, 2012

Item 1.5. Nicholls State University’s request for approval to conduct a self-assessment referendum to fund student activities.

EXECUTIVE SUMMARY

Nicholls State University is requesting permission to allow its student body to vote on a referendum on the Spring 2012 election ballot to increase Student Self-Assessed Fees at the rate of 4% of the published previous Fall In-State Full-Time Tuition and Fees.

This new fee will be used to provide additional funds for existing fees, replace an existing fee for the SGA, and provide funds for a new service. The breakdown of the new activities fees is as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>% of Basis</th>
<th>% of Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SGA</td>
<td>Replace existing fee</td>
<td>.5</td>
<td>12.5</td>
<td>$153,859</td>
</tr>
<tr>
<td>SPA</td>
<td>Additional fee</td>
<td>.25</td>
<td>6.25</td>
<td>$76,930</td>
</tr>
<tr>
<td>Cheerleader</td>
<td>Additional fee</td>
<td>.11</td>
<td>2.75</td>
<td>$33,849</td>
</tr>
<tr>
<td>Band</td>
<td>Additional fee</td>
<td>.35</td>
<td>8.75</td>
<td>$107,701</td>
</tr>
<tr>
<td>Veterans Service</td>
<td>New fee</td>
<td>.13</td>
<td>3.25</td>
<td>$40,003</td>
</tr>
<tr>
<td>Mosaic Magazine</td>
<td>Additional fee</td>
<td>.03</td>
<td>.75</td>
<td>$9,232</td>
</tr>
<tr>
<td>Athletics</td>
<td>Additional fee</td>
<td>2.63</td>
<td>65.75</td>
<td>$809,298</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4.0%</td>
<td>100.00%</td>
<td>$1,230,872</td>
</tr>
</tbody>
</table>

The additional fees are needed to pay for increased costs, which exceeds the level of funding that the existing fees provide. The new fee will also provide funding for new services being provided to veteran students. The Fall In-State Full-Time Tuition and Fees for 2011 are $2,368.35. At 4% this new fee will equal $8 per credit hour, capped at 12 credit hours, based on the 2011 Fall In-State Tuition and Fee amount.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Nicholls State University's request for approval to conduct a self-assessment referendum to fund student activities.
January 23, 2012

Dr. Randy Moffett
System President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Moffett:

Nicholls State University respectfully requests consideration and approval of the following to be placed on the agenda for the February 14, 2012, meeting of the Board of Supervisors for the University of Louisiana System:

The Student Government Association has requested approval to place the following referendum on the spring 2012 election ballot.

The students of Nicholls State University agree to assess themselves a student activities self-assessment at the rate of 4% of the published previous fall in-state tuition and fees to be paid by all students each semester and session.

If you need additional information, please let us know accordingly.

Thank you for your assistance in this matter.

Sincerely,

[Signature]
Stephen T. Hulbert
President

STH/ad

Attachments

pc:  Mr. Larry Howell, Executive Vice President
     Dr. Laynie Bartyllieux, Vice President for Academic Affairs
     Dr. David Boudreaux, Vice President for Institutional Advancement
     Dr. Eugene Dial, Vice President for Student Affairs and Enrollment Services
     Mr. Mike Naquin, Associate Vice President for Finance and CFO
     Mr. Mike Davis, Assistant Vice President for Facilities
     Mrs. Sharon Daigle, Internal Auditor
     Dr. Stephen Michot, Faculty Senate President and Faculty Association Representative
To: Dr. Eugene A. Dial, Jr.
    Vice President of Student Affairs and Enrollment Services
    SGA Advisor

From: John Lombardo
    President of Student Government Association

Date: January 23, 2012

Re: Student Activities Self Assessed Fee Referendum

On January 23, 2012, the Senate of the Nicholls State University Student Government Association approved a motion to assess a student activities assessment fee of 4% of the previous fall in-state tuition and fees to be paid by all students each semester and session.

The motion was signed into law by me on January 23, 2012 and is attached for your review.

Please forward this to the proper authorities for further handling and thank you for your assistance in this matter.

JL/Thm

Attachment
I MOVE, Whereas, the students of Nicholls State University expect and desire a total collegiate experience similar to that found at sister institutions in Louisiana and comparable institutions across the country, and Whereas, the Student Government Association must demonstrate the leadership necessary to preserve and enhance the college experience for students of Nicholls State University, and Whereas, a stable funding source for student activities must be in place to provide students a sustained quality student life experience, and Whereas, state funding has been significantly cut making it more difficult to sustain student activities,

Be it resolved that the students of Nicholls State University hereby approve a student activities self assessment at the rate of 4% of the published previous fall in-state tuition and fees to be paid by all students each semester and session.

Be it further resolved that upon approval by student vote and implementation by the University, the current SGA assessment will be eliminated; and,

Be it also resolved that the remaining assessment for various activities will be in addition to any assessment currently collected.

MOVED BY: Alex Smith
SGA POSITION: Finance
SECONDED BY: 
DATE: 1-23-12

PASSED: 18 FOR: 18 AGAINST: 0 ABSTAINED: 0
FAILED: 0 FOR: 0 AGAINST: 0 ABSTAINED: 0
TABLED: 0 FOR: 0 AGAINST: 0 ABSTAINED: 0
AMENDED: 0 FOR: 0 AGAINST: 0 ABSTAINED: 0

John Lombardo
SGA PRESIDENT

Matthew Jewell
SGA VICE PRESIDENT

PRESIDENTIAL ACTION TAKEN

DATE: 1-23-12

Received by: Finance Committee
Signed by: Marion Staff Chair
Date cleared by Committee: 1-23-12
Committee Recommendation: Highly Encouraged
January 24, 2012

Submitted by: NICHOLLS STATE UNIVERSITY
Submitted to: BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LA SYSTEM

SUMMARY OF INFORMATION REQUIRED WHEN REQUESTING PERMISSION TO ASSESS, INCREASE, AND/OR RENEW ADMINISTRATIVE/STUDENT FEES.

Student Activities Fee
Increase Student Self-Assessed Fees at the Rate of 4% of the Published Previous Fall In-State Full-Time Tuition and Fees

1) STUDENTS AFFECTED (I.E. ALL, 6 OR MORE HRS, P/T ONLY, ETC.)
   All students

2) TERM OF ASSESSMENT (I.E. PERPETUAL, 1 YR ONLY, 3 YRS, ETC.)
   Perpetual

3) ESTIMATED TOTAL ANNUAL REVENUES TO BE GENERATED
   $1,230,872

4) FUNDS IN WHICH REVENUES WILL BE RECORDED (I.E. OPERATING, RESTRICTED, PLANT, ETC.)
   Restricted Fund

5) WHAT IS THE CURRENT BALANCE IN THIS FEE ACCOUNT?
   This will be a new fee.

6) IF THIS PROPOSED FEE REPLACES OTHER ASSESSED FEE(S) OR TRANSACTION CHARGES, WHAT IS THE AMOUNT OF THE FOREGONE REVENUES?
   The current SGA fee that brings in $62,000 annually will be eliminated.

7) IF THIS ADMINISTRATIVE FEE IS REQUESTED TO OFFSET SPECIFIC COSTS ASSOCIATED WITH SACs OUTCOME ASSESSMENTS, PLEASE GIVE A DESCRIPTION OF THE EXPENSES REQUIRING THESE ADDITIONAL REVENUES BY OBJECT(S) AND FUNCTION(S).
   N/A

8) IF THIS IS A REQUEST TO INCREASE AN EXISTING FEE, PLEASE EXPLAIN WHY THE INCREASE IS NEEDED AND HOW MUCH INCREASED REVENUES WILL BE GENERATED.
   See attached

9) INDICATE WHAT YOUR CURRENT FULL-TIME MANDATORY ATTENDANCE FEES ARE AND WHAT THEY WILL BE IF THIS FEE IS APPROVED.
   Currently - $2,368.35
   If Student Activities Fee is approved - $2,464.25

10) GENERAL COMMENT:
    Student Government Association at Nicholls feels that a stable funding source for student activities must be in place to provide students with sustained quality student life experience.
Nicholls State University

Student Activities Fee

This new fee will be used to provide additional funds for existing fees, replace an existing fee, and provide funds for a new service. The breakdown of the new activities fee is as follows:

<table>
<thead>
<tr>
<th>Name</th>
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<th>% of Basis</th>
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<td>$809,298</td>
</tr>
</tbody>
</table>

|               |                     | 4.00%      | 100.00%  | $1,230,872.00 |

The additional fees are needed to pay for increased costs, which exceeds the level of funding that the existing fees provide. The new fee will also provide funding for new services being provided to veteran students.
Item 1.6. **University of Louisiana at Monroe**'s request for ratification of the Cooperative Endeavor Agreement between the University and the YMCA of Northeast Louisiana.

**EXECUTIVE SUMMARY**

The University of Louisiana at Monroe and the YMCA of Northeast Louisiana have entered into a cooperative endeavor for the public purpose of allowing access to the Lake C. Oxford Natatorium to students, faculty/staff, alumni, and the community through collaboration and sharing of state resources which may include revenue, facilities, and/or equipment. The cooperative endeavor contains the following conditions and obligations:

- The agreement has an effective date of January 17, 2012 through June 30, 2012 and can be renewed for a one-year period through June 30, 2013.

- The YMCA will be responsible for the management of the facility, promotions, organization, staffing, and oversight of all programs at the facility. The YMCA will ensure every participant and staff person in its programs against injury, abuse, or other risk. The YMCA agrees to protect, defend, indemnify, save, and hold harmless ULM and the ULS Board of Supervisors from any and all claims.

- ULM will retain ownership of the Oxford Natatorium and will be responsible for exterior maintenance and insurance of the facility. ULM has limited its obligation to pay for maintenance and repairs. ULM will also pay YMCA membership dues for ULM students that formally request membership, not to exceed $25 per student and $17 for the summer semester.

This agreement and terms are subject to the approval of the Division of Administration.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe's request for ratification of the Cooperative Endeavor Agreement between the University and the YMCA of Northeast Louisiana.
January 23, 2012

Dr. Randy Moffett
President
University of Louisiana System
1201 North Third Street – Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Moffett:

The University of Louisiana at Monroe requests the ratification of the Cooperative Endeavor Agreement between the University of Louisiana at Monroe and the YMCA at the February 14, 2012, Board of Supervisors meeting. (The original is in the Office of Contractual Review.)

Your consideration is appreciated.

Sincerely,

Nick J. Bruno, Ph.D.
President
STATE OF LOUISIANA

COOPERATIVE ENDEAVOR AGREEMENT

BE IT KNOWN, that The University of Louisiana at Monroe, acting through Dr. Nick Bruno, President, hereinafter ULM, pursuant to the provisions of Article VII, Section 14 (c), et seq, and Executive Order BJ08-29, do hereby enter into and consummate a Cooperative Endeavor Agreement with the YMCA of Northeast Louisiana hereinafter YMCA, acting through Mr. Chris Pealer, YMCA Executive Director, who is authorized to enter into and to bind the YMCA pursuant to this agreement.

Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that “for a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual.” Accordingly, ULM and the YMCA agree to a cooperative endeavor for the public purpose of allowing access to the Lake C. Oxford Natatorium, hereinafter Oxford Natatorium, to students, faculty/staff, alumni and the community through collaboration and sharing of state resources which may include revenue, facilities, and/or equipment.

WHEREAS, the YMCA of Northeast Louisiana will strive to revitalize the Oxford Natatorium through memberships, community outreach programs, aquatic programming and corporate support, to maintain and manage the facility.

WHEREAS, the Mission of ULM is to serve as a gateway to diverse academic studies for citizens living in the urban and rural regions of the Lower Mississippi Delta by offering a broad array of academic and professional programs through the doctoral degree, including the state’s only Pharm. D. program, while addressing the post-secondary educational needs of the area’s citizens, business, and industry. The offering of such an array of programs is complimented by research and service. ULM values the continued development of mutually beneficial partnerships involving school, governmental, business, and a variety of community-based agencies.

WHEREAS, ULM and the YMCA share a commitment to provide quality education, activities and events through collaboration for interested individuals throughout the region.

WHEREAS, ULM is a member of the University of Louisiana System and owns and maintains Oxford Natatorium, as an auxiliary unit supported entirely by student self assessed fees, consisting of a 50 meter pool and a separate 25 yard diving well.

NOW, THEREFORE ULM and the YMCA, acting through the aforesaid and undersigned lawfully designated representatives, do hereby enter into a Cooperative Endeavor Agreement specifically set forth herein and in accordance with the conditions and obligations hereinafter provided to-wit:
1. This Cooperative Endeavor Agreement is made for and in consideration for use of the Oxford Natatorium, a public facility owned by ULM, and the benefit ULM students and the community will derive from the mutually agreed upon services to be provided by ULM and the YMCA as hereinafter specifically set forth.

2. This Cooperative Endeavor Agreement shall have an effective date of January 17, 2012 contingent upon the execution of this Agreement, in accordance with and subject to, at a minimum, the terms, conditions, and provisions herein below set forth.

3. This Agreement may be renewed by mutual agreement of the parties as set forth in Paragraph 2 below, with any changes that circumstances may require. Changes shall be made in writing by addendum and must be mutually agreed upon and executed by both parties.

MISCELLANEOUS TERMS AND CONDITIONS

1. Initial terms and conditions set forth in this agreement shall be in place through June 30, 2012.

2. This agreement may be renewed by mutual written agreement of the parties by July 1, 2012 for a one year period beginning July 1, 2012 and ending June 30, 2013.

3. This agreement may be cancelled with 30 days written notice by either party.

4. Any renewals beyond June 30, 2013 are to be renegotiated and will involve drafting of a new agreement.

5. YMCA and ULM agree that effective date of this agreement shall be the date of approval granted by the State of Louisiana’s Office of Contractual Review.

6. The YMCA agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran’s Reemployment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and the Americans with Disabilities Act of 1990 as amended. The YMCA agrees not to discriminate in its employment practices, and will render services under this agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, disabilities. Any act of discrimination committed by the YMCA or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.
7. It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all accounts of the YMCA which relate to this agreement.

8. All records, reports, documents and other material delivered or transmitted to YMCA by ULM shall remain the property of ULM, and shall be returned by YMCA to ULM, at YMCA’s expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by YMCA in connection with the performance of the services contracted for herein shall become the property of ULM, and shall, upon request, be returned by YMCA to ULM, at YMCA’s expense, at termination or expiration of this contract.

9. The YMCA agrees to retain all books, records, and other documents relevant to this agreement and the funds expended hereunder for at least three years after final payment, or as required by applicable Federal law if Federal funds are used to fund this agreement.

10. The YMCA shall not assign any interest in this agreement by assignment, transfer, or novation, without prior written consent of ULM. This provision shall not be construed to prohibit the YMCA from assigning its bank, trust company, or other financial institution any money due or to become due from approved agreements without such prior written consent. Written notice of any such assignment or transfer shall be furnished promptly to ULM and the Office of Contractual Review.

11. The YMCA and ULM mutually agree that each party to this cooperative endeavor agreement shall be responsible for the actions of their own employees/patrons.

12. The terms and conditions of this cooperative endeavor agreement do not create any employer employee relationships between the parties.

13. The YMCA and ULM agree to the following conditions:
   a. For safety and security reasons, entry doors to the Oxford Natatorium must remain closed at all times.
   b. Office space and storage is reserved exclusively for YMCA Oxford Natatorium personnel. Working space for other users will be coordinated with the YMCA Oxford Natatorium Director.
   c. There will be no alterations to the physical property of the Oxford Natatorium without prior written approval from the ULM administration.
14. Insurance - The YMCA must provide insurance in accordance with the Insurance Requirements in Exhibit A with ULM listed as an additional insured.

15. Scheduled pool hours are to be determined by the YMCA with a copy of the schedule to be provided to the ULM administration.

16. In the event that the Oxford Natatorium Director resigns, takes extended leave or is unable to fulfill his/her duties, the YMCA will provide an individual to handle the administrative duties and supervisors for opening and closing the facility.

OPERATIONS

Role of the YMCA

1. Programming. The YMCA will be responsible for the management of the facility, promotions, organization, implementation and oversight of all programs at the facility.

2. Staffing. The YMCA will be responsible for recruiting, training, scheduling and supervising all staff directly involved in membership or program services.

3. Membership. The YMCA will actively promote membership in the facility among students, ULM faculty/staff and community members. Membership data must be made available to ULM regarding its students, faculty and staff and their use of the facility. (The YMCA shall consider a proposal for joint membership in the ULM Natatorium and the ULM Activity Center and submit such recommendations to ULM for consideration.)

4. Cross-promotion. The YMCA will assist ULM with the promotion of University events and programs to members of the YMCA.

5. Insurance. The YMCA will insure every participant and staff person in its programs against injury, abuse or other risk in accordance with laws of Louisiana, the regulations of ULM and the policies and procedures of the University of Louisiana System. The YMCA would be responsible for insuring the operations of the Oxford Natatorium.

6. Chemicals. The YMCA will be responsible for the purchase of necessary pool chemicals, testing supplies and cleaning supplies.

7. EPA Requirements. The YMCA will follow EPA, State and/or City requirements when emptying the pool or performing any other maintenance operations to the Natatorium.

8. Certification. The YMCA will provide certified staff, lifeguards and instructors to meet the requirements of operating the Oxford Natatorium.

9. State Property. The YMCA shall comply with all Louisiana State Property Control rules and regulations as it relates with its use of the Natatorium.
Role of ULM

1. Maintenance. ULM will retain ownership of the Oxford Natatorium and be responsible for maintaining its exterior structure to include roof repair, door locks, windows, landscaping, weed eating and lawn care.

2. Financial. ULM will pay for water, electricity, gas, and garbage except for draining and filling of the pool.

3. Insurance. ULM will maintain insurance on the Oxford Natatorium facility as per ORM requirements.

FINANCIAL RESPONSIBILITIES

Role of the YMCA

1. The YMCA will pay for expenses related directly to its programming, staffing (including benefits), memberships and liability insurance.

2. The YMCA will pay for operating expenses to include office supplies, telephone charges, custodial supplies, cooling tower chemicals, pool testing supplies, travel, pool personnel certifications, computer and software maintenance, and other operational cost related to its use and operation of the Oxford Natatorium. The YMCA will retain net revenues from its operation of the facility.

3. The YMCA shall be responsible for all maintenance of the Oxford Natatorium in excess of ULM's allowance. (see item 1 below-Role of ULM)

4. YMCA agrees to protect, defend, indemnify, save, and hold harmless. ULM, the State of Louisiana, all State Departments, Agencies, Boards and Commissions, its board, officers, agents, servants, employees, and volunteers, from and against any and all claims, damages, expenses, and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur, or in any way grow out of, any act or omission of YMCA, its agents, servants, and employees, or any and all costs, expenses and/or attorney fees incurred by YMCA as a result of any claims, demands, suits or causes of action, except those claims, demands, suits, or causes of action arising out of the negligence of the State of Louisiana, all State Departments, Agencies, Boards, Commissions, its board, officers, agents, servants, employees and volunteers.

5. Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this Contract and/or legislative appropriation shall be contractor's obligation and identified under Federal tax identification number 72-0464886.
Role of ULM

1. ULM will pay for expenses related to maintenance and repairs not to exceed $25,000 during the initial agreement period January 17, 2012 through June 30, 2012.
2. If the agreement is renewed for the period beginning July 1, 2012 through June 30, 2013, ULM will pay for expenses related to maintenance and repairs not to exceed $40,000.
3. ULM will pay the YMCA membership dues for the ULM students that formally request membership in an amount not to exceed $25 per student per fall & spring semester or not to exceed $17 for the summer (June, July & August). These payments will be made on a monthly basis with proper documentation.
4. ULM will provide payroll deduction for memberships for ULM employees and remit to the YMCA on a monthly basis.

MANAGEMENT

The partnership between ULM and the YMCA will rely on regular input from both partners. One avenue for cooperation will be the Branch Board. This board, made up of staff and volunteers from both ULM and the YMCA will monitor operations and make recommendations to the YMCA’s Board of Directors and ULM Administration.

ULM may terminate this Agreement for cause based upon the failure of The YMCA to comply with the terms and/or conditions of the Agreement; provided that ULM shall give the YMCA written notice specifying the YMCA’s failure. If within thirty (30) days after receipt of such notice, the YMCA shall not have either corrected such failure or, in case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then ULM may, at its option, place the YMCA in default and the Agreement shall terminate on the date specified in such notice. The YMCA may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of ULM to comply with the terms and conditions of this agreement; provided that the YMCA shall give ULM written notice specifying ULM’s failure and a reasonable opportunity for ULM to cure the defect.

ULM may terminate the Agreement at any time by giving thirty (30) days written notice to the YMCA. The YMCA shall be entitled to payment for deliverables in progress, if any, to the extent work has been performed satisfactorily.

The continuation of this agreement is contingent upon the appropriation of funds to fulfill the requirements of the agreement by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of this agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the agreement, the agreement...
shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

This agreement constitutes the entire agreement between the parties for this purpose. It may be amended by mutual consent of the parties, provided that the amendment shall not be effective until signed by both parties. This Agreement shall be construed and enforced under and in accordance with the laws of the State of Louisiana.

IN WITNESS WHEREOF, the parties hereto have made and entered into this Agreement on this 10th day of January 2012.

WITNESSES

Camille Carre

WITNESSES

Jessica Holly

UNIVERSITY OF LOUISIANA AT MONROE

Dr. Nick Bruno, President

Date

1/10/11

YMCA

Mr. Chris Pealer, Authorized Agent

Date

1/10/11
EXHIBIT A

INSURANCE REQUIREMENTS

YMCA shall purchase and maintain for the duration of the agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the YMCA’s operation and use of the leased premises. The cost of such insurance shall be borne by the YMCA.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. Workers Compensation
   Workers Compensation insurance shall be in compliance with the Workers Compensation law of the State of the YMCA’s headquarters. Employers Liability is included with a minimum limit of $500,000 per accident/per disease/per employee. If work is to be performed over water and involves maritime exposure, applicable LHWCA, Jones Act, or other maritime law coverage shall be included and the Employers Liability limit increased to a minimum of $1,000,000. A.M. Best’s insurance company rating requirement may be waived for workers compensation coverage only.

2. Commercial General Liability
   Commercial General Liability insurance, including Personal and Advertising Injury Liability, shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $3,000,000. The Insurance Services Office (ISO) Commercial General Liability occurrence coverage form CG 00 01 (current form approved for use in Louisiana), or equivalent, is to be used in the policy. Claims-made form is unacceptable.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and accepted by the Agency. The YMCA shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability Coverage
   a. The Agency, its board, officers, agents, employees and volunteers shall be named as an additional insured as regards negligence by the YMCA. ISO Form CG 20 10 (current form approved for use in Louisiana), or equivalent, is to be used when applicable. The coverage shall contain no special limitations on the scope of protection afforded to the Agency.
   b. The YMCA’s insurance shall be primary as respects the Agency, its board, officers, agents, employees and volunteers. Any insurance or self-insurance maintained by the Agency shall be excess and non-contributory of the YMCA’s insurance.
   c. Any failure of the YMCA to comply with reporting provisions of the policy shall not affect coverage provided to the Agency, its board, officers, agents, employees and volunteers.
   d. The YMCA’s insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the policy limits.

2. Workers Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Agency, its board, officers, agents, employees and volunteers for losses arising from or in connection with the YMCA’s operation and use of the leased premises.
3. All Coverages

a. Coverage shall not be canceled, suspended, or voided by either party (the YMCA or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Agency. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the YMCA's policy.

b. The insurance companies issuing the policies shall have no recourse against the Agency for payment of premiums or for assessments under any form of the policies.

c. Any failure of the YMCA to comply with reporting provisions of the policy shall not affect coverage provided to the Agency, its board, officers, agents, employees and volunteers.

D. ACCEPTABILITY OF INSURERS

All required insurance shall be provided by a company or companies lawfully authorized to do business in Louisiana. Insurance shall be placed with insurers with a A.M. Best's rating of A-:VI or higher. This rating requirement may be waived for workers compensation coverage only.

If at any time an insurer issuing any such policy does not meet the minimum A.M. Best rating, the YMCA shall obtain a policy with an insurer that meets the A.M. Best rating and shall submit another Certificate of Insurance as required in the agreement.

E. VERIFICATION OF COVERAGE

YMCA shall furnish the Agency with Certificates of insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates are to be received and approved by the Agency before work commences and upon any agreement renewal thereafter.

In addition to the Certificates, YMCA shall submit the declarations page and the cancellation provision endorsement for each insurance policy. The Agency reserves the right to request complete certified copies of all required insurance policies at any time.

Upon failure of the YMCA to furnish, deliver and maintain such insurance as above provided, this agreement, at the election of the Agency, may be suspended, discontinued or terminated. Failure of the YMCA to purchase and/or maintain any required insurance shall not relieve the YMCA from any liability or indemnification under the agreement.

F. SUB-LEASES

If sub-leases are acceptable to the Agency, the YMCA shall be responsible for verifying and maintaining the Certificates provided by each sub-lessee. Sub-lessee shall subject all of the requirements stated herein. ULM reserves the right to request copies of sub-lessee's 'Certificates at any time.

G. WORKERS COMPENSATION INDEMNITY

In the event YMCA is not required to provide or elects not to provide workers compensation coverage, the parties hereby agree that YMCA, its owners, agents and employees will have no cause of action against, and will not assert a claim against, the State of Louisiana, its departments, agencies, agents and employees as an employer, whether pursuant to the Louisiana Workers Compensation Act or otherwise, under any circumstance. The parties also hereby agree that the State of Louisiana, its departments, agencies, agents and employees shall in no circumstance be, or considered as, the employer or statutory employer of YMCA, its owners, agents and
employees. The parties further agree that YMCA is a wholly independent entity and is exclusively responsible for its employees, owners, and agents. YMCA hereby agrees to protect, defend, indemnify and hold the State of Louisiana, its departments, agencies, agents and employees harmless from any such assertion or claim that may arise from the performance of this agreement.

H. INDEMNIFICATION/HOLD HARMLESS AGREEMENT

YMCA agrees to protect, defend, indemnify, save, and hold harmless, the State of Louisiana, all State Departments, Agencies, Boards and Commissions, its board, officers, agents, servants, employees, and volunteers, from and against any and all claims, damages, expenses, and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur, or in any way grow out of, any act or omission of YMCA, its agents, servants, and employees, or any and all costs, expenses and/or attorney fees incurred by YMCA as a result of any claims, demands, suits or causes of action, except those claims, demands, suits, or causes of action arising out of the negligence of the State of Louisiana, all State Departments, Agencies, Boards, Commissions, its board, officers, agents, servants, employees and volunteers.

YMCA agrees to investigate, handle, respond to, provide defense for and defend any such claims, demands, suits, or causes of action at its sole expense and agrees to bear all other costs and expenses related thereto, even if the claims, demands, suits, or causes of action are groundless, false or fraudulent.
Item I.7.  University of Louisiana at Monroe's request for approval to allow the student body to vote on a referendum to institute a Bayou Park Recreational Facility Fee and a Natatorium Renovation Fee.

EXECUTIVE SUMMARY

The University of Louisiana at Monroe Student Government Association is requesting permission to allow its student body to vote on two referenda on April 18 and 19, 2012, to institute the following student self-assessed fees:

1. The Student Government Association is requesting to institute a Natatorium Renovation Fee of $25 for Fall and Spring semesters to be assessed to students enrolled in 4 or more credit hours and a fee of $12 for each Summer semester for all students enrolled in 3 or more credit hours. Funds generated will be used to renovate the current natatorium into a much needed event venue.

2. The Student Government Association is requesting to institute a Bayou Park Recreational Fee of $65 for Fall and Spring semesters to be assessed to students enrolled in 4 or more credit hours and a fee of $35 for each Summer semester for all students enrolled in 3 or more credit hours. Funds generated will be used to construct and maintain the Bayou Park Recreational Facility which could include an indoor/outdoor pool, lazy river, amphitheater, and boat dock, benefitting all students on the UL M campus.

The Natatorium Renovation Fee will generate approximately $390,000 per year. The Bayou Park Recreational Fee would generate approximately $1,035,000 per year. Students will be allowed to vote separately for each item.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe's request for approval to allow the student body to vote on a referendum to institute a Bayou Park Recreational Facility Fee and a Natatorium Renovation Fee.
January 23, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 Third Street, 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

At the request of our Student Government Association, I respectfully request that the following attached referendums be placed on the agenda for the February 2012 meeting of the Board of Supervisors. Should the Board approve this request, the students will be allowed to vote on the referendum on April 18 & 19, 2012.

Thank you for your consideration.

Sincerely,

Nick J. Bruno, Ph.D.  
President

cc:
Interim Vice President for Academic Affairs  
Executive Vice President  
Vice President for Student Affairs  
Chief Business Officer  
Assistant Vice President for Enrollment Management  
Budget Officer  
Director, Office of Public Relations  
Director, Human Resources  
University Planning and Analysis  
File Copy
UNIVERSITY OF LOUISIANA SYSTEM BOARD OF SUPERVISORS

SUMMARY OF INFORMATION REQUIRED WHEN REQUESTING PERMISSION TO ASSESS, INCREASE, AND/OR RENEW ADMINISTRATIVE/STUDENT FEES

A. Natatorium Renovation Fee
B. Bayou Park Recreational Fee

1. STUDENTS AFFECTED (I.E. ALL, 6 OR MORE HRS, P/T ONLY, ETC.)
   A. Students taking four or more hours for fall and spring and three or more summer.
   B. Students taking four or more hours for fall and spring and three or more summer.

2. TERM OF ASSESSMENT (I.E. PERPETUAL, 1 YR. ONLY, 3 YRS., ETC.)
   Perpetual for all.

3. ESTIMATED TOTAL OF ANNUAL REVENUES TO BE GENERATED.
   A. The Natatorium Renovation Fee would generate approximately $390,000 per year.
   B. The Bayou Park Recreational Fee would generate approximately $1,035,000 per year.

4. FUNDS IN WHICH REVENUES WILL BE RECORDED (I.E. OPERATING, RESTRICTED, PLANT, ETC.)
   All will be Restricted.

5. WHAT IS THE CURRENT BALANCE IN THE FEE ACCOUNT?
   N/A

6. IF THIS PROPOSED FEE REPLACES OTHER ASSESSED FEES OR TRANSACTION CHARGES, WHAT IS THE AMOUNT OF THE FOREGONE REVENUES?
   N/A

7. IF THIS ADMINISTRATIVE FEE IS REQUESTED TO OFFSET SPECIFIC COSTS ASSOCIATED WITH SACS OUTCOME ASSESSMENTS, PLEASE GIVE A DESCRIPTION OF THE EXPENSES REQUIRING THESE ADDITIONAL REVENUES BY OBJECT(S) AND FUNCTION(S).
   N/A

8. IF THIS IS A REQUEST TO INCREASE AN EXISTING FEE, PLEASE EXPLAIN WHY THE INCREASE IS NEEDED AND HOW MUCH INCREASED REVENUES WILL BE GENERATED.
   N/A.

9. INDICATE WHAT YOUR CURRENT FULL-TIME MANDATORY ATTENDENCE FEES ARE AND WHAT THEY WILL BE IF THIS FEE IS APPROVED.
   The current full-time mandatory attendance fees are $2,550.45 per semester. The new fees will bring this total to $2,640.45
Legislation to Institute the Bayou Park Recreational Facility Fee and Natatorium Renovation Fee

WHEREAS, ULM students have expressed dissatisfaction with the current aquatic facilities on campus;

WHEREAS, ULM students have voted in a straw poll during the 2011 Fall semester to close the current Lake C. Oxford Natatorium and move forward with a referendum to fund the Bayou Park Recreational Facility and renovate the Natatorium into a much needed event venue;

WHEREAS, these facilities would make campus life more enjoyable and help to increase retention of students;

WHEREAS, these facilities will keep the University moving forward and will provide facilities that are competitive with our regional counterparts;

THEREFORE, BE IT RESOLVED, that the following referendum be decided by the University of Louisiana at Monroe student body in the Spring 2012 general election, subject to prior authorization by the University of Louisiana Board of Supervisors.

1. I AM IN FAVOR OF INSTITUTING THE NATATORIUM RENOVATION FEE OF TWENTY-FIVE DOLLARS ($25) FOR FALL AND SPRING SEMESTERS TO BE ASSESSED TO STUDENTS ENROLLED IN FOUR (4) OR MORE CREDIT HOURS; AND A FEE OF TWELVE DOLLARS ($12) TO BE ASSESSED EACH SUMMER TERM FOR ALL STUDENTS ENROLLED IN THREE (3) OR MORE CREDIT HOURS. THIS FEE WILL BEGIN THE SECOND SUMMER SESSION OF 2012.

2. I AM IN FAVOR OF INSTITUTING THE BAYOU PARK RECREATIONAL FEE OF SIXTY-FIVE DOLLARS ($65) FOR FALL AND SPRING SEMESTERS TO BE ASSESSED TO STUDENTS ENROLLED IN FOUR (4) OR MORE CREDIT HOURS; AND A FEE OF THIRTY-FIVE DOLLARS ($35) TO BE ASSESSED EACH SUMMER TERM FOR ALL STUDENTS ENROLLED IN THREE (3) OR MORE CREDIT HOURS. THIS FEE WILL BEGIN THE SECOND SUMMER SESSION OF 2012.
Student Referendum

Recognizing that the students of the University of Louisiana at Monroe have expressed their desire to fund the Bayou Park Recreational Facility and renovate the current Natatorium into the Student Event Center in a straw poll held during the 2011 Fall semester; to continue improving the appearance and services offered to its students at ULM; and to keep ULM competitive with the facilities offered by our regional counterparts, we respectfully request the Board’s authorization to allow ULM’s students to vote on a referendum providing for $25 to fund the Natatorium renovation and $65 to fund the Bayou Park Recreational Facility.

This proposal was discussed by the SGA on January 24th, 2012, and the motion to approve the referendum was passed unanimously. Upon approval by the ULS Board of Supervisors, the referendum will be voted on by the University of Louisiana at Monroe student body in the Spring 2012 general election to establish the following per semester fees:

1. Natatorium Renovation---funds generated by this fee will be used to renovate the current Natatorium into a much needed event venue.

2. Bayou Park Recreational Facility Fee --- Funds generated by this fee will be used to construct and maintain the Bayou Park Recreational Facility which could include an indoor/outdoor pool, lazy river, amphitheater, and boat dock, benefitting all students on the University of Louisiana at Monroe’s campus.

The following referendum is proposed:

1. I AM IN FAVOR OF INSTITUTING A NATATORIUM RENOVATION FEE OF TWENTY-FIVE DOLLARS ($25) FOR FALL AND SPRING SEMESTERS TO BE ASSESSED TO STUDENTS ENROLLED IN FOUR (4) OR MORE CREDIT HOURS; AND A FEE OF TWELVE DOLLARS ($12) TO BE ASSESSED EACH SUMMER TERM FOR ALL STUDENTS ENROLLED IN THREE (3) OR MORE CREDIT HOURS. THIS FEE WILL BE USED TO CONVERT THE CURRENT NATATORIUM INTO A STUDENT EVENT CENTER, AND WILL BEGIN THE SECOND SUMMER SESSION OF 2012.

2. I AM IN FAVOR OF INSTITUTING THE BAYOU PARK RECREATIONAL FEE OF SIXTY-FIVE DOLLARS ($65) FOR FALL AND SPRING SEMESTERS TO BE ASSESSED TO STUDENTS ENROLLED IN FOUR (4) OR MORE CREDIT HOURS; AND A FEE OF THIRTY-FIVE DOLLARS ($35) TO BE ASSESSED EACH SUMMER TERM FOR ALL STUDENTS ENROLLED IN THREE (3) OR MORE CREDIT HOURS. THIS FEE WILL BEGIN THE SECOND SUMMER SESSION OF 2012.
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 14, 2012

Item I.8. University of Louisiana at Monroe’s request for approval to allow the student body to vote on a referendum to renew the Student Support Fee.

EXECUTIVE SUMMARY

The University of Louisiana at Monroe Student Government Association is requesting permission to allow its student body to vote on April 18 and 19, 2012, to continue the following student self-assessed fee.

The Student Government Association is requesting a referendum to continue the expiring Student Support Fee that is currently $95 for Fall and Spring semesters, assessed to students enrolled in 4 or more credit hours, and $50 for each Summer semester, assessed to students enrolled in 3 or more credit hours. Funds generated by this fee will be used to support and enhance critical student support services, initiatives, programming, personnel, operations and projects, benefiting all students on the ULM campus.

The Student Support Fee generates approximately $1,500,000 per year.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe’s request for approval to allow the student body to vote on a referendum to renew the Student Support Fee.
January 23, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 Third Street, 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

At the request of our Student Government Association, I respectfully request that the following attached referendums be placed on the agenda for the February 2012 meeting of the Board of Supervisors. Should the Board approve this request, the students will be allowed to vote on the referendum on April 18 & 19, 2012.

Thank you for your consideration.

Sincerely,

Nick J. Bruno, Ph.D.  
President

cc:  
Interim Vice President for Academic Affairs  
Executive Vice President  
Vice President for Student Affairs  
Chief Business Officer  
Assistant Vice President for Enrollment Management  
Budget Officer  
Director, Office of Public Relations  
Director, Human Resources  
University Planning and Analysis  
File Copy
UNIVERSITY OF LOUISIANA SYSTEM BOARD OF SUPERVISORS

SUMMARY OF INFORMATION REQUIRED WHEN REQUESTING PERMISSION TO ASSESS, INCREASE, AND/OR RENEW ADMINISTRATIVE/STUDENT FEES

ULM Student Support Fee

1) STUDENTS AFFECTED (I.E. ALL, 6 OR MORE HRS, P/T ONLY, ETC.)

Students taking four or more hours

2) TERM OF ASSESSMENT (I.E. PERPETUAL, 1 YR. ONLY, 3 YRS., ETC.)

Perpetual

3) ESTIMATED TOTAL OF ANNUAL REVENUES TO BE GENERATED.

The Student Support fee would generate approximately be $1,500,000 per year

4) FUNDS IN WHICH REVENUES WILL BE RECORDED (I.E. OPERATING, RESTRICTED, PLANT, ETC.)

Restricted.

5) WHAT IS THE CURRENT BALANCE IN THE FEE ACCOUNT?

$423,812, but these funds are budgeted to be spent by the end of the fiscal year (June 30, 2012).

6) IF THIS PROPOSED FEE REPLACES OTHER ASSESSED FEES OR TRANSACTION CHARGES, WHAT IS THE AMOUNT OF THE FOREGONE REVENUES?

This proposed fee will replace the current student support fee which sunsets at the end of the Spring 2012 semester.

7) IF THIS ADMINISTRATIVE FEE IS REQUESTED TO OFFSET SPECIFIC COSTS ASSOCIATED WITH SACS OUTCOME ASSESSMENTS, PLEASE GIVE A DESCRIPTION OF THE EXPENSES REQUIRING THESE ADDITIONAL REVENUES BY OBJECT(S) AND FUNCTION(S).

N/A

8) IF THIS IS A REQUEST TO INCREASE AN EXISTING FEE, PLEASE EXPLAIN WHY THE INCREASE IS NEEDED AND HOW MUCH INCREASED REVENUES WILL BE/generated.

N/A

9) INDICATE WHAT YOUR CURRENT FULL-TIME MANDATORY ATTENDENCE FEES ARE AND WHAT THEY WILL BE IF THIS FEE IS APPROVED.

The current full-time mandatory attendance fees are $2,550.45 per semester. This fee would be a continuance of a fee that is already in place; therefore, the full-time mandatory attendance fees would remain the same.
Legislation to Reinstall the Student Support Fee

WHEREAS, ULM students have become accustomed to expect great services by the University of Louisiana at Monroe (ULM);

WHEREAS, the student support services, initiatives, programming, personnel, operations and projects are essential in the day-to-day operations of the University, and improve the quality of life for all students;

WHEREAS, the Student Support Fee was put in place to support services during one of the worst financial times for higher education in recent history;

WHEREAS, these financial times have not subsided, and these services are still needed by the university and its students;

THEREFORE, BE IT RESOLVED, that the following referendum be decided by the University of Louisiana at Monroe student body in the Spring 2012 general election, subject to prior authorization by the University of Louisiana Board of Supervisors.

1. I AM IN FAVOR OF CONTINUING THE CURRENT STUDENT SUPPORT FEE FOR NINETY FIVE DOLLARS ($95) FOR FALL AND SPRING SEMESTERS TO BE ASSESSED TO STUDENTS ENROLLED IN FOUR (4) OR MORE CREDIT HOURS; AND A FEE OF FIFTY DOLLARS ($50.00) TO BE ASSESSED EACH SUMMER TERM FOR ALL STUDENTS ENROLLED IN THREE (3) OR MORE CREDIT HOURS; THAT WILL CONTINUE TO SUPPORT SERVICES, INITIATIVES, PROGRAMMING, PERSONNEL, OPERATIONS, AND PROJECTS. THIS FEE WILL BEGIN THE SECOND SUMMER SESSION OF 2012, AND WILL BE REVIEWED ANNUALLY BY THE FEE OVERSIGHT COMMITTEE TO DETERMINE ITS NECESSITY.
Student Referendum

Recognizing that the student support services, initiatives, programming, personnel, operations and projects are essential in the day-to-day operations of the University and improve the quality of life for all students; to ensure continuation of these critical services provided by the University to its students; and to keep ULM competitive with the services offered by our regional counterparts, we respectfully request the Board’s authorization to allow ULM’s students to vote on a continuation of the Student Support Fee.

This proposal was discussed by the SGA on January 24th, 2012, and the motion to approve the referendum was passed unanimously. Upon approval by the ULS Board of Supervisors, the referendum will be voted on by the University of Louisiana at Monroe student body in the Spring 2012 election to continue the following per semester fee:

1. STUDENT SUPPORT FEE – Funds generated by this fee will be used to support and enhance critical student support services, initiatives, programming, personnel, operations and projects, benefiting all students on the University of Louisiana at Monroe’s campus.

The following referendum is proposed:

1. I AM IN FAVOR OF CONTINUING THE STUDENT SUPPORT FEE FOR NINETY-FIVE DOLLARS ($95) FOR FALL AND SPRING SEMESTERS TO BE ASSESSED TO STUDENTS ENROLLED IN FOUR (4) OR MORE CREDIT HOURS, AND A FEE OF FIFTY DOLLARS ($50) TO BE ASSESSED EACH SUMMER TERM FOR ALL STUDENTS ENROLLED IN THREE (3) OR MORE CREDIT HOURS THAT WILL CONTINUE TO SUPPORT SERVICES, INITIATIVES, PROGRAMMING, PERSONNEL, OPERATIONS, AND PROJECTS. THIS FEE WILL BEGIN THE SECOND SUMMER SESSION OF 2012, AND WILL BE REVIEWED ANNUALLY BY THE FEE OVERSIGHT COMMITTEE TO DETERMINE ITS NECESSITY.
Item I.9. University of Louisiana System’s request for approval to establish LEQSF (8g) Endowed Professorships/Scholarships as follows:

a. Louisiana Tech University
   1) Dr. Jason C. Owen Endowed Professorship in the College of Education
   2) Terrill & Henry Families Endowed Professorship in the College of Engineering
   3) Lucius D. McGehee Endowed Chair in Entrepreneurship

b. Nicholls State University
   1) Jock H. First Generation Scholarship
   2) Jack J. First Generation Scholarship

c. Northwestern State University
   1) Willis-Knighton Health Care System Endowed Professorship in Nursing #5
   2) Willis-Knighton Health Care System Endowed Professorship in Nursing #6
   3) Danny and Lenn Dohmann Prince Endowed Professorship in Music
   4) Danny and Lenn Dohmann Prince Endowed Professorship in Vocal Education

d. Southeastern Louisiana University
   1) The Marcia K. Galatas Endowed Professorship in the College of Education and Human Development
   2) The James Ernest, May Hemby, and Holman Hemby Morgan Endowed Professorship in the College of Education and Human Development
   3) The Doug Douglas Endowed Professorship in Innovative Teaching
   4) The Hammond Jaycees First Generation Endowment
   5) The James Ernest, May Hemby, and Holman Hemby Morgan First Generation Endowment
   6) The Clausen Family First Generation Endowment

e. University of Louisiana at Lafayette
   1) Ken Ardoin & Dave and Jill Ardoin/BORSF Endowed First Generation Business Scholarship
   2) Maurice & Rosalie Bienvenu/BORSF Memorial Endowed First Generation Scholarship in Business
   3) Maurice & Rosalie Bienvenu/BORSF Memorial Endowed First Generation Scholarship in Engineering
   4) The Yentzen Family/BORSF Endowed First Generation Scholarship in Business
5) Paul A. Callais/BORSF Memorial Endowed Professorship in Economics & Finance II
6) Jamie & Thelma Guilbeaux/BORSF Endowed Professorship in History Instruction
7) Marc & Alcide Judice of Judice Inn/BORSF Endowed Professorship in Business
8) Mr. and Mrs. E.P. “Pat” Nalley/BORSF Endowed Professorship in Business Administration 2011
9) Connie Roque Steward/BORSF Endowed Professorship in Business Administration
10) Donald Janice Mosing/BORSF Endowed Chair in Mechanical Engineering

f. **University of Louisiana at Monroe**
   1) Beta Alpha Psi Eta Sigma (BAPES) Excellence Endowed Professorship in Accounting

**EXECUTIVE SUMMARY**

In 1989, the Louisiana Legislature created the Louisiana Education Quality Support Fund (LEQSF), referred to as “8g,” which provides for multiple $40,000 and $400,000 grants to be awarded upon receipt of $60,000 or $600,000 in private donations for the establishment of an endowed professorship or endowed chair, respectively. The law further requires that the appropriate management board authorize the establishment of such endowed professorships and endowed chairs prior to submission to the Board of Regents for matching funds.

Additionally, the Louisiana Board of Regents established the First-Generation Endowed Undergraduate Scholarship Program in fiscal Year 2007-08. This program is designed to increase college access and success for low-income first-generation students, enhance institutional efforts to provide need-based aid to undergraduate students, and provide additional opportunities for benefactors to support Louisiana’s colleges and universities. The program has a 60/40 matching requirement. Institutions must provide $60,000 from non-operating budget sources to be matched by $40,000 from the Board of Regents for a total of $100,000. Earnings from the endowment are then used to give scholarships to qualifying first-generation undergraduate students.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the requests from System institutions to establish the LEQSF (8g) Endowed Professorships/Chairs/Scholarships as noted above.**
BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 14, 2012

Item I.10. University of Louisiana System's request for approval of the 2012-13 Undergraduate and Graduate Mandatory Attendance Fees and Non-Resident Fees and Schedule as required by LA GRAD Act.

EXECUTIVE SUMMARY

The Board of Supervisors is required to annually set the Schedule of Registration Fees per semester and per quarter for System institutions under its jurisdiction. Act 741 (LA GRAD Act) of the 2010 Regular Session authorizes the management board to increase annual tuition and mandatory fees beginning in 2010-2011. In 2012-2013 if the institution has met the short-term targets in its performance agreement, the institution will be authorized to increase tuition and mandatory fee amounts by up to ten percent (10%). Act 741 also authorizes the management board to adhere to a schedule to increase non-resident tuition amounts that are not less than the average tuition charged in other Southern Regional Education Board (SREB) states.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the 2012-13 Undergraduate and Graduate Mandatory Attendance Fees and Non-Resident Fees and Schedule as required by LA GRAD Act.
February 14, 2012  
Item I.10. Attachment

### Proposed Undergraduate Tuition Schedule 2012-2013

<table>
<thead>
<tr>
<th>Institution</th>
<th>2011-2012</th>
<th>Act 741</th>
<th>Proposed 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grambling State University</td>
<td>4,370.00</td>
<td>467.00</td>
<td>5,527.00</td>
</tr>
<tr>
<td>Louisiana Tech University</td>
<td>8,885.00</td>
<td>520.00</td>
<td>8,885.00</td>
</tr>
<tr>
<td>McNeese State University</td>
<td>4,352.00</td>
<td>435.25</td>
<td>4,787.25</td>
</tr>
<tr>
<td>Nicholls State University</td>
<td>4,736.70</td>
<td>473.00</td>
<td>5,210.70</td>
</tr>
<tr>
<td>Northwestern State University</td>
<td>4,982.00</td>
<td>498.20</td>
<td>5,480.20</td>
</tr>
<tr>
<td>Southeastern Louisiana University</td>
<td>4,684.10</td>
<td>460.41</td>
<td>5,004.51</td>
</tr>
<tr>
<td>University of Louisiana at Lafayette</td>
<td>4,882.00</td>
<td>486.00</td>
<td>5,338.00</td>
</tr>
<tr>
<td>University of Louisiana at Monroe</td>
<td>5,100.90</td>
<td>510.09</td>
<td>5,610.99</td>
</tr>
<tr>
<td>University of New Orleans</td>
<td>5,205.40</td>
<td>520.54</td>
<td>5,726.94</td>
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</table>

### Proposed Graduate Tuition Schedule 2012-13

<table>
<thead>
<tr>
<th>Institution</th>
<th>2011-2012</th>
<th>Act 741</th>
<th>Proposed 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grambling State University</td>
<td>4,695.00</td>
<td>489.60</td>
<td>5,184.60</td>
</tr>
<tr>
<td>Louisiana Tech University</td>
<td>4,770.00</td>
<td>426.00</td>
<td>5,196.00</td>
</tr>
<tr>
<td>McNeese State University</td>
<td>4,636.50</td>
<td>435.65</td>
<td>5,072.15</td>
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<tr>
<td>Nicholls State University</td>
<td>3,426.70</td>
<td>342.00</td>
<td>3,968.70</td>
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<tr>
<td>Northwestern State University</td>
<td>3,628.00</td>
<td>362.80</td>
<td>4,190.80</td>
</tr>
<tr>
<td>Southeastern Louisiana University</td>
<td>5,088.10</td>
<td>508.81</td>
<td>5,596.91</td>
</tr>
<tr>
<td>University of Louisiana at Lafayette</td>
<td>5,285.50</td>
<td>525.50</td>
<td>5,792.00</td>
</tr>
<tr>
<td>University of Louisiana at Monroe</td>
<td>4,696.90</td>
<td>486.89</td>
<td>5,183.79</td>
</tr>
<tr>
<td>University of New Orleans</td>
<td>5,698.85</td>
<td>569.85</td>
<td>6,268.74</td>
</tr>
</tbody>
</table>

### Proposed Non-Resident Tuition Schedule 2012-13

<table>
<thead>
<tr>
<th>Institution</th>
<th>2011-2012</th>
<th>Act 741</th>
<th>Proposed 2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grambling State University</td>
<td>12,093.00</td>
<td>1,627.00</td>
<td>13,620.00</td>
</tr>
<tr>
<td>Louisiana Tech University</td>
<td>11,276.00</td>
<td>1,696.00</td>
<td>13,061.00</td>
</tr>
<tr>
<td>McNeese State University</td>
<td>13,178.00</td>
<td>1,378.00</td>
<td>14,456.00</td>
</tr>
<tr>
<td>Nicholls State University</td>
<td>12,080.70</td>
<td>1,374.30</td>
<td>14,091.00</td>
</tr>
<tr>
<td>Northwestern State University</td>
<td>13,382.00</td>
<td>1,454.00</td>
<td>14,836.00</td>
</tr>
<tr>
<td>Southeastern Louisiana University</td>
<td>14,109.00</td>
<td>1,814.00</td>
<td>16,919.00</td>
</tr>
<tr>
<td>University of Louisiana at Lafayette</td>
<td>13,485.00</td>
<td>823.00</td>
<td>14,308.00</td>
</tr>
<tr>
<td>University of Louisiana at Monroe</td>
<td>12,997.00</td>
<td>1,434.00</td>
<td>14,431.00</td>
</tr>
<tr>
<td>University of New Orleans</td>
<td>18,730.00</td>
<td>1,000.00</td>
<td>17,730.00</td>
</tr>
</tbody>
</table>

### Proposed Non-Resident Tuition Schedule 2012-2013 to 2015-2016 (Required for LA GRAD ACT)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Grambling State University</td>
<td>13,611</td>
<td>15,137</td>
<td>16,864</td>
<td>18,100</td>
<td>18,100</td>
</tr>
<tr>
<td>Louisiana Tech University</td>
<td>13,061</td>
<td>15,370</td>
<td>16,266</td>
<td>17,777</td>
<td>17,716</td>
</tr>
<tr>
<td>McNeese State University</td>
<td>14,494</td>
<td>15,943</td>
<td>17,537</td>
<td>19,148</td>
<td>19,148</td>
</tr>
<tr>
<td>Nicholls State University</td>
<td>11,061</td>
<td>15,594</td>
<td>17,272</td>
<td>19,144</td>
<td>19,144</td>
</tr>
<tr>
<td>Northwestern State University</td>
<td>14,040</td>
<td>16,070</td>
<td>17,752</td>
<td>19,146</td>
<td>19,146</td>
</tr>
<tr>
<td>Southeastern Louisiana University</td>
<td>13,923</td>
<td>17,737</td>
<td>19,551</td>
<td>21,366</td>
<td>21,366</td>
</tr>
<tr>
<td>University of Louisiana at Lafayette</td>
<td>14,306</td>
<td>15,564</td>
<td>18,424</td>
<td>21,716</td>
<td>21,716</td>
</tr>
<tr>
<td>University of Louisiana at Monroe</td>
<td>14,431</td>
<td>16,756</td>
<td>19,488</td>
<td>21,365</td>
<td>21,365</td>
</tr>
<tr>
<td>University of New Orleans</td>
<td>17,730</td>
<td>18,980</td>
<td>20,542</td>
<td>21,716</td>
<td>21,716</td>
</tr>
</tbody>
</table>
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 14, 2012


EXECUTIVE SUMMARY

Attached is a summary of the financial activities for the period ended December 31, 2011. This information was obtained from second quarter financial reports submitted by each university.

This is a report only and no action by the Board is necessary.
UNIVERSITY OF LOUISIANA SYSTEM
ANALYSIS OF FINANCIAL REPORTS FOR 2nd QUARTER OF
FY 2011-2012

The second quarter operating report reflects the mid-year budget reduction totaling approximately $17 million. In addition, now that SACS approval was obtained, the University of New Orleans is included in the financial report.

Revenues:

1. The UL System reported year-to-date revenues for the second quarter as follows:
   a) State General Fund (Direct) and Statutory Dedicated - $172 million or 51.4% of budget.
   b) Self-Generated Funds - $283 million or 60.9% of the budget. Three of the universities, MSU, NiSU, and NSU have recorded nearly 100% of the general registration fees as a result of recognizing spring tuition and fees in December.

A comparison of year-to-date self-generated revenues in the first quarter of 2012 to 2011 follows:

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Year-to-Date 2nd Qtr. of FY11</th>
<th>Year-to-Date 2nd Qtr. of FY12</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Amount</td>
<td>% of Budget</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>$201,913,727</td>
<td>68.6%</td>
</tr>
<tr>
<td>Other Sources</td>
<td>$15,114,533</td>
<td>51.0%</td>
</tr>
<tr>
<td>Total Self-Generated</td>
<td>$217,028,260</td>
<td>68.6%</td>
</tr>
</tbody>
</table>

Staff Comments: UNO results have been blended into the financial analysis, and the large increase from prior year reflects those additions. We noted no significant variances. Year to date revenues are as expected for the end of the second quarter. With one-half of the year accounted for, we expect to see at least 59% of budgeted revenues to be recognized. Self-generated revenues recognized at the end of the second quarter are reported above the normal expectations because three universities recognize nearly 100% of revenues since the spring tuition and fees are recorded in December when collected.
Expenses:

Total Year-To-Date Expenses for the UL System as of the end of the second quarter were $412.9 million. The UL System reported expenses as of the second quarter as follows:

a) Personal services - $279.7 million or 48.3% of the available budget for this category
b) Operating expenses - $46.7 million or 55.3% of the available budget for this category
c) Professional services - $2.6 million or 48.5% of the available budget for this category
d) Other charges - $78.8 million or 65.5% of the available budget for this category
e) Acquisitions - $5.1 million or 55.2% of the available budget for this category

System-wide expenses by function for the six months ended December 31, 2011 were as follows:

a) Instruction, research, and student related - $292.4 million or 71% of total expenses
b) Institutional support - $52.8 million or 13% of total expenses
c) Operation and maintenance of plant - $53.1 million or 13% of total expenses
d) Transfers - $14.6 million or 3% of total expenses

Expenditures to Date by Function
Staff Comments: Expenditures and the percentages are as expected for six months of the fiscal year, with total expenses at 52.9% of the budgeted amount. Other charges are at 65.5% of budget due to scholarships for the spring semester being recognized at several of the nine universities. The percentages of expenses noted above show a slight increase in the percentages being assessed to instruction, research, and student related expenses.

Highlights of Auxiliary Financial Report:

1. Actual revenues for auxiliary operations, excluding athletics, total $82.3 million, of which UNO reports $5.9 million in revenues as of the second quarter. The original eight universities report approximately $2.7 million or 3.6% more revenues over the second quarter of last year.

2. Actual expenses for auxiliary operations, excluding athletics, total $58.9 million, of which UNO reports $5.5 million in expenses as of the second quarter. The original eight universities report approximately $4.2 million or 8.6% over actual expenses as of the second quarter of last year.

3. Mandatory Transfers In/Out for auxiliary operations, excluding athletics, totals $7.5 million of Transfers Out, of which UNO reports $401,583 of transfers out as of the second quarter. This is a decrease of approximately $560,000 when compared to the second quarter of last year. The majority of the transfers out are due to scheduled bond payments.

4. The surplus (including athletics) for fiscal 2011-2012 is approximately $8.4 million, of which UNO reports a $318,000 surplus as of the second quarter. For the original eight universities, this is a decrease of $2.2 million from the prior fiscal year.

5. Universities with deficits in excess of $50,000 in specific auxiliary operations are:
   - Print Shop – SLU
   - Print Shop – ULM

6. Print Shop at SLU deficit ($50,344) is due to start up costs associated with the University resuming management and operation of the copy center.

7. Print Shop at ULM deficit ($126,106) is due to the university using an online printing service, which caused a reduction in print requests and printed reports. ULM will bid out this service in the near future.
Narrative on Second Quarter 2011/2012
Page 4

Athletics:

1. Total revenues (including allowable transfers) are $68.5 million with expenses of $70.7 million, resulting in a projected deficit of $2.2 million for the current year.

2. The universities project the following surplus/(deficit) balances for the fiscal year:
   - GSU - $13,025 surplus
   - LTU - break even
   - MSU - $65,874 surplus
   - NISU - $568,216 deficit
   - NSU - $152,195 deficit: NSU has a beginning fund balance of $158,125 to cover the deficit
   - SLU - $625,000 deficit; SLU has a beginning fund balance of $2.1 million to cover the deficit
   - ULL - $334,944 surplus
   - ULM - $1,279,580 deficit; ULM has a beginning fund balance of $1,279,580 to cover the deficit.
   - UNO-$43,225 surplus

Staff Comments: There are no unexplained variances in the non-athletic accounts. The number of auxiliary accounts with deficits over $50,000 has decreased over last year. While there are some universities that project current year deficits in athletics, the beginning fund balances in those accounts are sufficient to cover the shortfall, with the exception of NISU. There are three universities that project ending fund balance deficits in athletics:

1. Grambling State University - $1,056,500 deficit
2. Nicholls State University - $568,216 deficit
3. University of New Orleans - $4,906,301 deficit

Specified Restricted Funds

Ending cumulative fund balance for these funds collectively totaled $93.6 million. This is an increase of $15.4 million. The increase includes UNO's total specified restricted funds of $4.4 million for December 31, 2011. The totals for December 2010 do not include UNO, therefore the increase for the original eight universities totals $11 million.

An analysis of the fund balances as of December 31, 2011 and December 31, 2010 follows:
### Narrative on Second Quarter 2011/2012

<table>
<thead>
<tr>
<th></th>
<th>December-11</th>
<th>December-10</th>
<th>Dollar Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Use Fee</td>
<td>12,805,482</td>
<td>10,962,845</td>
<td>1,842,637</td>
<td>16.8%</td>
</tr>
<tr>
<td>Vehicle Registration Fee</td>
<td>4,050,403</td>
<td>3,522,948</td>
<td>527,455</td>
<td>15.0%</td>
</tr>
<tr>
<td>Student Technology Fee</td>
<td>13,079,297</td>
<td>11,227,451</td>
<td>1,851,846</td>
<td>16.5%</td>
</tr>
<tr>
<td>Academic Enhancement Fee</td>
<td>20,588,383</td>
<td>16,532,749</td>
<td>4,055,634</td>
<td>24.5%</td>
</tr>
<tr>
<td>Act 971</td>
<td>531,000</td>
<td>931,245</td>
<td>(370,245)</td>
<td>-41.1%</td>
</tr>
<tr>
<td>Performance Initiatives</td>
<td>5,565,694</td>
<td>4,390,775</td>
<td>1,174,919</td>
<td>26.8%</td>
</tr>
<tr>
<td>Debt/Bond Reserves</td>
<td>7,481,113</td>
<td>5,756,303</td>
<td>1,714,810</td>
<td>29.7%</td>
</tr>
<tr>
<td>Energy Surcharge</td>
<td>14,220,127</td>
<td>10,989,044</td>
<td>3,231,083</td>
<td>29.4%</td>
</tr>
<tr>
<td>Repair and Replacement</td>
<td>10,759,422</td>
<td>9,401,158</td>
<td>1,358,264</td>
<td>14.4%</td>
</tr>
<tr>
<td>Mineral Lease</td>
<td>4,542,172</td>
<td>4,542,172</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>93,923,093</strong></td>
<td><strong>78,236,690</strong></td>
<td><strong>15,686,403</strong></td>
<td><strong>19.7%</strong></td>
</tr>
</tbody>
</table>

### Other Information:

Student enrollment at the nine universities for the 2nd quarter 2012 totaled 95,611, an increase of 1,334 students over the second quarter 2011. UNO’s enrollment for the second quarter 2011 has been included in the totals for comparison.

### Management’s Quarterly Certifications:

No exceptions were noted by campuses. All certifications are available for review in the System office.

### Individual University Reports

All the individual campus reports for the second quarter are available for your review upon request.
<table>
<thead>
<tr>
<th>UNIVERSITY OF LOUISIANA SYSTEM</th>
<th>2011-2012</th>
<th>ACTUAL FOR EACH QUARTER ENDED</th>
<th>TOTAL TO DATE</th>
<th>Percentage of Available Budget Earned-to-Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STATE APPROPRIATIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund (Direct)</td>
<td>$334,625,810</td>
<td>$317,531,931</td>
<td>$317,531,931</td>
<td>$84,921,867</td>
</tr>
<tr>
<td>Statutory Dedication:</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Self</td>
<td>$16,009,579</td>
<td>$16,009,579</td>
<td>$16,009,579</td>
<td>$452,314</td>
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<tr>
<td>Higher Education Initiatives Fund</td>
<td>$526,604</td>
<td>$526,604</td>
<td>$526,604</td>
<td>$70,275</td>
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<tr>
<td>DUE FROM MANAGEMENT BOARD:</td>
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<td></td>
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<tr>
<td>Settlement Agreement Funds</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>(name other funds)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL STATE APPROPRIATIONS</td>
<td>$351,180,993</td>
<td>$334,067,114</td>
<td>$334,067,114</td>
<td>$85,444,456</td>
</tr>
<tr>
<td>FEDERAL APPROPRIATIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>INTERAGENCY TRANSFERS</td>
<td>$74,923</td>
<td>$74,923</td>
<td>$74,923</td>
<td>$174,778,044</td>
</tr>
<tr>
<td>SELF-GENERATED REVENUES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STUDENT FEES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Registration Fees</td>
<td>$348,281,028</td>
<td>$355,085,382</td>
<td>$2,161,990</td>
<td>$302,903,392</td>
</tr>
<tr>
<td>Non-Resident Fees</td>
<td>$46,432,607</td>
<td>$46,432,607</td>
<td>$10,000</td>
<td>$46,432,607</td>
</tr>
<tr>
<td>TOTAL STUDENT FEES</td>
<td>$394,714,235</td>
<td>$401,517,989</td>
<td>$2,171,990</td>
<td>$302,903,392</td>
</tr>
<tr>
<td>OTHER SOURCES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educational Activities/State Grants</td>
<td>$6,295,843</td>
<td>$6,295,843</td>
<td>$6,295,843</td>
<td>$3,047,343</td>
</tr>
<tr>
<td>OTHER REVENUES</td>
<td>$64,727,577</td>
<td>$59,009,925</td>
<td>$59,009,925</td>
<td>$16,028,837</td>
</tr>
<tr>
<td>TOTAL OTHER REVENUES</td>
<td>$71,023,420</td>
<td>$65,305,768</td>
<td>$65,305,768</td>
<td>$19,077,180</td>
</tr>
<tr>
<td>TOTAL SELF-GENERATED</td>
<td>$465,737,655</td>
<td>$466,803,757</td>
<td>$2,171,990</td>
<td>$464,831,767</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>$816,973,571</td>
<td>$800,945,794</td>
<td>$2,171,990</td>
<td>$798,773,804</td>
</tr>
</tbody>
</table>

Revenue by Means of Finance must agree to approved BA-7's

As contingencies change, Available Budget is adjusted.
<table>
<thead>
<tr>
<th>EXPENSES BY FUNCTION</th>
<th>PRIMARY FUNCTIONS</th>
<th>ACTUAL FOR EACH QUARTER ENDED</th>
<th>Percentage of Available Budget Expended-to-Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL BUDGET</td>
<td>REVISED BUDGET</td>
<td>CONTINGENT USES</td>
<td>AVAILABLE BUDGET</td>
</tr>
<tr>
<td>INSTRUCTION</td>
<td>$348,850,318</td>
<td>$355,900,137</td>
<td>$913,974</td>
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<tr>
<td>RESEARCH</td>
<td>$45,675,567</td>
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<td>$4,476,259</td>
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<tr>
<td>PUBLIC SERVICE</td>
<td>$6,561,317</td>
<td>$6,447,259</td>
<td>$6,447,259</td>
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<tr>
<td>ACADEMIC SUPPORT</td>
<td>$75,661,936</td>
<td>$73,362,529</td>
<td>$250,000</td>
</tr>
<tr>
<td>TOTAL PRIMARY FUNDS</td>
<td>476,704,128</td>
<td>468,174,528</td>
<td>1,163,974</td>
</tr>
<tr>
<td>SUPPORT FUNCTIONS</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>STUDENT SERVICES</td>
<td>$41,264,344</td>
<td>$40,281,063</td>
<td>$40,281,063</td>
</tr>
<tr>
<td>INSTITUTIONAL SUPPORT</td>
<td>$107,702,696</td>
<td>$106,891,192</td>
<td>$350,000</td>
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<tr>
<td>SCHOLARSHIPS &amp; FELLOWSHIPS</td>
<td>$70,238,148</td>
<td>$69,198,303</td>
<td>$291,501</td>
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<tr>
<td>OPERATION &amp; MAINT OF PLANT</td>
<td>$91,055,984</td>
<td>$87,622,055</td>
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<tr>
<td>TOTAL SUPPORT FUNDS</td>
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<td>303,972,703</td>
<td>1,008,016</td>
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<tr>
<td>TOTAL EDUCATIONAL AND GENERAL EXPENSES</td>
<td>786,965,302</td>
<td>772,147,231</td>
<td>2,171,990</td>
</tr>
<tr>
<td>OTHER &amp; MANDATORY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ATHLETICS</td>
<td>$26,965,125</td>
<td>$25,744,584</td>
<td>$25,744,584</td>
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<tr>
<td>OTHER</td>
<td>$3,043,144</td>
<td>$3,053,979</td>
<td>$3,053,979</td>
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<tr>
<td>TOTAL EXPENDITURES AND TRANSFERS</td>
<td>816,973,571</td>
<td>800,945,794</td>
<td>2,171,990</td>
</tr>
<tr>
<td>SURPLUS (DEFICIT)</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES BY OBJECT</th>
<th>PERSONAL SERVICES</th>
<th>OPERATING EXPENSES</th>
<th>TOTAL PERSONAL SERVICES</th>
<th>OPERATING EXPENSES</th>
<th>TOTAL OPERATING EXPENSES</th>
<th>SURPLUS (DEFICIT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARIES</td>
<td>$413,938,664</td>
<td>$409,548,284</td>
<td>$409,548,284</td>
<td>$88,363,413</td>
<td>$109,078,362</td>
<td>$197,441,775</td>
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<tr>
<td>OTHER COMPENSATION</td>
<td>$12,882,925</td>
<td>$12,963,221</td>
<td>$12,963,221</td>
<td>$2,424,628</td>
<td>$3,438,010</td>
<td>$5,862,638</td>
</tr>
<tr>
<td>RELATED BENEFITS</td>
<td>$159,241,133</td>
<td>$157,019,944</td>
<td>$157,019,944</td>
<td>$35,350,477</td>
<td>$41,070,430</td>
<td>$76,420,907</td>
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<tr>
<td>TOTAL PERSONAL SERVICES</td>
<td>585,073,782</td>
<td>579,561,449</td>
<td>579,561,449</td>
<td>126,138,518</td>
<td>153,586,802</td>
<td>279,225,320</td>
</tr>
<tr>
<td>TRAVEL</td>
<td>$3,917,826</td>
<td>$3,173,753</td>
<td>$3,173,753</td>
<td>$574,860</td>
<td>$847,860</td>
<td>1,422,700</td>
</tr>
<tr>
<td>OPERATING EXPENSES</td>
<td>$70,924,437</td>
<td>$68,668,448</td>
<td>$68,668,448</td>
<td>$25,012,024</td>
<td>$14,202,720</td>
<td>39,214,744</td>
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<td>TOTAL OPERATING EXPENSES</td>
<td>86,840,263</td>
<td>85,841,304</td>
<td>85,841,304</td>
<td>84,345,076</td>
<td>84,345,076</td>
<td>178,689,099</td>
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<tr>
<td>PROFESSIONAL SERVICES</td>
<td>$5,570,756</td>
<td>$5,421,264</td>
<td>$5,421,264</td>
<td>$43,657</td>
<td>$5,377,607</td>
<td>$1,468,135</td>
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<tr>
<td>OTHER CHARGES/INTERAGENCY</td>
<td>$123,753,081</td>
<td>$120,530,290</td>
<td>$120,530,290</td>
<td>$327,587</td>
<td>$120,211,703</td>
<td>$55,571,250</td>
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<tr>
<td>GENERAL ACQUISITIONS</td>
<td>$7,844,049</td>
<td>$5,253,865</td>
<td>$5,253,865</td>
<td>$623,777</td>
<td>$4,628,588</td>
<td>$514,831</td>
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<tr>
<td>LIBRARY ACQUISITIONS</td>
<td>$6,101,410</td>
<td>$4,849,381</td>
<td>$4,849,381</td>
<td>$200,000</td>
<td>$4,849,381</td>
<td>$681,769</td>
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<tr>
<td>TOTAL OTHER SUPPORT</td>
<td>143,289,656</td>
<td>136,061,800</td>
<td>136,061,800</td>
<td>1,194,521</td>
<td>134,867,279</td>
<td>58,532,988</td>
</tr>
<tr>
<td>TOTAL EXPENSES</td>
<td>816,973,571</td>
<td>800,945,794</td>
<td>800,945,794</td>
<td>2,171,990</td>
<td>798,773,804</td>
<td>213,458,109</td>
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<td>SURPLUS (DEFICIT)</td>
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<td>(44,521,266)</td>
<td>(44,521,266)</td>
<td>$86,311,760</td>
<td>(44,521,266)</td>
<td>$41,790,494</td>
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</tbody>
</table>
## UNIVERSITY OF LOUISIANA SYSTEM
### Auxiliary Financial Report

For the Quarter Ended 12/31/2011

<table>
<thead>
<tr>
<th></th>
<th>Beginning Fund Balance</th>
<th>Year-to-Date Revenues</th>
<th>Projected/ Additional Revenues</th>
<th>Total Expected Revenues</th>
<th>Year-to-Date Expenses</th>
<th>Projected/ Additional Expenses</th>
<th>Total Expected Expenses</th>
<th>Mandatory Net Transfers in (Out) w/Projections</th>
<th>Current Yr. Operating Surplus (Deficit)</th>
<th>Non-Mandatory Net Transfers in (Out) w/Projections</th>
<th>Projected Ending Fund Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics</td>
<td>($1,771,449)</td>
<td>$14,255,904</td>
<td>$27,856,139</td>
<td>$42,112,043</td>
<td>$39,128,045</td>
<td>$31,606,608</td>
<td>$70,734,653</td>
<td>$26,204,687</td>
<td>($2,167,923)</td>
<td>$184,126</td>
<td>($3,755,246)</td>
</tr>
<tr>
<td>Contracted Services</td>
<td>$20,974,978</td>
<td>$15,651,146</td>
<td>$36,626,394</td>
<td>$15,469,651</td>
<td>$16,314,272</td>
<td>$31,783,923</td>
<td>($4,769)</td>
<td>$4,837,702</td>
<td>($564,193)</td>
<td></td>
<td>$2,334,573</td>
</tr>
<tr>
<td>Dining Services (self-op)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Student Housing (self-op)</td>
<td>$27,171,267</td>
<td>$14,421,192</td>
<td>$41,592,459</td>
<td>$15,011,267</td>
<td>$14,789,051</td>
<td>$29,800,318</td>
<td>($6,141,681)</td>
<td>$5,145,460</td>
<td>($2,334,573)</td>
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<td>$125,000</td>
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<td>Married Student Housing</td>
<td>$380,491</td>
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<td>$439,872</td>
<td>$233,285</td>
<td>$673,137</td>
<td>($16,925)</td>
<td>($44,231)</td>
<td>($125,000)</td>
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<td>$0</td>
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<tr>
<td>Bookstore (self-operated)</td>
<td>$10,718,143</td>
<td>$9,562,785</td>
<td>$20,280,908</td>
<td>$9,718,564</td>
<td>$8,571,011</td>
<td>$18,289,575</td>
<td>($47,259)</td>
<td>$1,944,075</td>
<td>($55,106)</td>
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<tr>
<td>Student Center/Union</td>
<td>$6,556,047</td>
<td>$4,097,903</td>
<td>$10,647,950</td>
<td>$3,738,017</td>
<td>$4,542,304</td>
<td>$8,280,321</td>
<td>($2,535)</td>
<td>$2,365,054</td>
<td>($282,407)</td>
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<td>Post Office</td>
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<td>$230,248</td>
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<td>$278,535</td>
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<td>Student Health Center</td>
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<td>$1,527,682</td>
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<td>$1,921,437</td>
<td>$2,010,475</td>
<td>$3,931,912</td>
<td>$0</td>
<td>$255,483</td>
<td>($16,845)</td>
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<tr>
<td>Vending</td>
<td>$31,717</td>
<td>$177,549</td>
<td>$209,266</td>
<td>$2,493</td>
<td>$4,595</td>
<td>$7,088</td>
<td>$0</td>
<td>$202,178</td>
<td>($108)</td>
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<tr>
<td>Card Services / Card ID</td>
<td>$2,462,694</td>
<td>$826,919</td>
<td>$3,299,613</td>
<td>$755,823</td>
<td>$2,195,544</td>
<td>$2,951,367</td>
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<td>$338,246</td>
<td>($71,867)</td>
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<tr>
<td>Recreation / Wellness</td>
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<td>$2,178,480</td>
<td>$6,578,588</td>
<td>$2,365,329</td>
<td>$1,994,383</td>
<td>$4,369,712</td>
<td>($1,023,000)</td>
<td>$890,876</td>
<td>($337,365)</td>
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<tr>
<td>Print Shop</td>
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<td>$1,028,602</td>
<td>$1,601,043</td>
<td>$766,143</td>
<td>$967,129</td>
<td>$1,753,272</td>
<td>($1,710)</td>
<td>($153,939)</td>
<td>($2,920)</td>
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<td>$0</td>
</tr>
<tr>
<td>Power Plant/Utilities/</td>
<td>$3,404,329</td>
<td>$4,928,497</td>
<td>$8,332,826</td>
<td>$3,234,808</td>
<td>$4,577,796</td>
<td>$7,812,564</td>
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<td>$22,262</td>
<td>($485,000)</td>
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<td>$2,523,937</td>
<td>$3,146,118</td>
<td>$5,670,055</td>
<td>($415,845)</td>
<td>($4,794,529)</td>
<td>($17,004)</td>
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<tr>
<td>Other</td>
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<td>$5,792,396</td>
<td>$2,796,560</td>
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<td>$5,814,004</td>
<td>($325,000)</td>
<td>($345,618)</td>
<td>($437,030)</td>
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</tr>
<tr>
<td><strong>Consolidated F/Bal #</strong></td>
<td><strong>$56,452,051</strong></td>
<td><strong>$82,326,852</strong></td>
<td><strong>$58,975,365</strong></td>
<td><strong>$141,306,277</strong></td>
<td><strong>$58,638,375</strong></td>
<td><strong>$62,497,407</strong></td>
<td><strong>$121,435,782</strong></td>
<td><strong>($7,981,724)</strong></td>
<td><strong>$10,613,772</strong></td>
<td></td>
<td><strong>$63,197,445</strong></td>
</tr>
<tr>
<td><strong>Total (excluding Athletics)</strong></td>
<td><strong>$56,452,051</strong></td>
<td><strong>$82,326,852</strong></td>
<td><strong>$58,975,365</strong></td>
<td><strong>$141,306,277</strong></td>
<td><strong>$58,638,375</strong></td>
<td><strong>$62,497,407</strong></td>
<td><strong>$121,435,782</strong></td>
<td><strong>($7,981,724)</strong></td>
<td><strong>$10,613,772</strong></td>
<td></td>
<td><strong>$63,197,445</strong></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$54,680,602</strong></td>
<td><strong>$96,582,796</strong></td>
<td><strong>$86,835,524</strong></td>
<td><strong>$183,418,321</strong></td>
<td><strong>$98,066,420</strong></td>
<td><strong>$94,104,015</strong></td>
<td><strong>$192,170,435</strong></td>
<td><strong>$18,222,963</strong></td>
<td><strong>$8,445,849</strong></td>
<td></td>
<td><strong>$59,442,190</strong></td>
</tr>
</tbody>
</table>

## Notes

All auxiliary fund balances, except for Athletics, are included in this total.
### UNIVERSITY OF LOUISIANA SYSTEM

**Contracted Services (Auxiliary) Financial Report**

**Fiscal Year 2009/2010**

As of the Quarter Ended **12/31/2011**

<table>
<thead>
<tr>
<th>Outsourced Auxiliary Services</th>
<th>Revenues</th>
<th>Expenses</th>
<th>Mandatory Net Transfers In (Out)</th>
<th>Current Yr. Operating Surplus (Deficit)</th>
<th>Non-Mandatory Net Transfers In (Out)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dining Services</td>
<td>$28,110,912</td>
<td>$25,085,558</td>
<td>$0</td>
<td>$3,025,354</td>
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<tr>
<td>Student Housing</td>
<td>$2,912,026</td>
<td>$2,810,465</td>
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<tr>
<td>Bookstore</td>
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<td>$3,375,027</td>
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<td>$1,172,264</td>
<td>$0</td>
</tr>
<tr>
<td>Student Center/Union</td>
<td>$439,000</td>
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<td>$0</td>
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<tr>
<td>Vending</td>
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<tr>
<td>Card Services / Card ID</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Grand Total**

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Expenses</th>
<th>Mandatory Net Transfers In (Out)</th>
<th>Current Yr. Operating Surplus (Deficit)</th>
<th>Non-Mandatory Net Transfers In (Out)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$36,626,394</td>
<td>$31,783,923</td>
<td>($4,769)</td>
<td>$4,837,702</td>
<td>($564,193)</td>
</tr>
</tbody>
</table>

I certify that the information in this Auxiliary Financial Report for Contracted Services is true and correct to the best of my knowledge.

CHIEF FINANCIAL OFFICER

DATE
<table>
<thead>
<tr>
<th>Receipts</th>
<th>Building Use Fee</th>
<th>Vehicle Registration Fee</th>
<th>Student Technology Fee</th>
<th>Academic Enhancement Fee</th>
<th>Act 971</th>
<th>Performance Initiatives</th>
<th>Debt/Bond Reserves</th>
<th>Energy Surcharge</th>
<th>Repair and Replacement</th>
<th>Mineral Lease</th>
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</thead>
<tbody>
<tr>
<td>Interest income</td>
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<td>5,175</td>
<td>6,716</td>
<td>15,176</td>
<td>-</td>
<td>8,857</td>
<td>12,825</td>
<td>1,341</td>
<td>-</td>
<td>17,528</td>
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<tr>
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<td>2,059,754</td>
<td>2,101,967</td>
<td>7,264,024</td>
<td>2,674,300</td>
<td>-</td>
<td>-</td>
<td>1,168,377</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Parking fines</td>
<td>-</td>
<td>149,127</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,876,527</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Parking fees</td>
<td>-</td>
<td>566,648</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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</tr>
<tr>
<td>Transfer from Aux.</td>
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<td>-</td>
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<td>-</td>
<td>-</td>
<td>229,610</td>
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</tr>
<tr>
<td>Transfer from Reserve</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,249,775</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sales &amp; services</td>
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<td>89</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>426,178</td>
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<tr>
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<td>-</td>
<td>-</td>
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<td>-</td>
</tr>
<tr>
<td><strong>Total Receipts</strong></td>
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<td><strong>2,800,922</strong></td>
<td><strong>7,270,829</strong></td>
<td><strong>2,705,512</strong></td>
<td><strong>0</strong></td>
<td><strong>654,422</strong></td>
<td><strong>1,410,812</strong></td>
<td><strong>2,877,868</strong></td>
<td><strong>1,695,481</strong></td>
<td><strong>1,152,821</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Disbursements</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Personal services</td>
<td>47,523</td>
<td>738,563</td>
<td>1,342,773</td>
<td>518,421</td>
<td>-</td>
<td>144,981</td>
<td>-</td>
<td>116,260</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Operating expenses</td>
<td>629,937</td>
<td>454,349</td>
<td>1,184,972</td>
<td>372,688</td>
<td>4,370</td>
<td>7,078</td>
<td>532,815</td>
<td>1,180,918</td>
<td>128,683</td>
<td>-</td>
</tr>
<tr>
<td>Bond interest</td>
<td>64,288</td>
<td>27,719</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(61,462)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bond principal</td>
<td>-</td>
<td>175,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Mgmt fees/other services</td>
<td>56,382</td>
<td>32,669</td>
<td>49,383</td>
<td>78,757</td>
<td>60,414</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Repairs/equip/Improve</td>
<td>649,688</td>
<td>550,870</td>
<td>638,508</td>
<td>81,147</td>
<td>22,320</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Educational supplies/equip</td>
<td>6,096</td>
<td>195,234</td>
<td>1,945,832</td>
<td>901,597</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>41,363</td>
<td>264,242</td>
<td>-</td>
<td>-</td>
<td>(126,400)</td>
<td>32</td>
<td>300</td>
<td>1,152,821</td>
<td>-</td>
</tr>
<tr>
<td>Transfer to debt service</td>
<td>362,031</td>
<td>220,173</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Disbursements</strong></td>
<td><strong>1,815,945</strong></td>
<td><strong>2,394,577</strong></td>
<td><strong>5,202,831</strong></td>
<td><strong>2,217,032</strong></td>
<td><strong>87,104</strong></td>
<td><strong>152,059</strong></td>
<td><strong>604,353</strong></td>
<td><strong>1,180,950</strong></td>
<td><strong>567,169</strong></td>
<td><strong>1,152,821</strong></td>
</tr>
</tbody>
</table>

| Surplus/(deficit) | 317,358          | 406,345                   | 2,067,998             | 488,480                 | (87,104) | 502,363                | 806,459           | 1,696,918        | 1,126,312             | 0               |

| Beginning Fund Balance | 12,488,124 | 3,644,058 | 11,011,300 | 20,099,903 | 618,104 | 5,063,331 | 6,674,654 | 12,523,209 | 9,633,109 | 4,542,172 |

| Ending Fund Balance | 12,805,482 | 4,050,403 | 13,079,297 | 20,588,383 | 531,000 | 5,565,694 | 7,481,113 | 14,220,127 | 10,759,422 | 4,542,172 |

I certify that the above information is correct to the best of my knowledge.

CHIEF FINANCIAL OFFICER
### Number of Students - 2nd Quarter

**FY 2012**

<table>
<thead>
<tr>
<th>Institution</th>
<th>2012</th>
<th>2011</th>
<th>Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grambling State University</td>
<td>5,207</td>
<td>4,994</td>
<td>213</td>
<td>4.27%</td>
</tr>
<tr>
<td>Louisiana Tech University</td>
<td>11,581</td>
<td>11,804</td>
<td>(223)</td>
<td>-1.89%</td>
</tr>
<tr>
<td>McNeese State University</td>
<td>9,791</td>
<td>8,941</td>
<td>(150)</td>
<td>-1.68%</td>
</tr>
<tr>
<td>Nicholls State University</td>
<td>6,774</td>
<td>7,093</td>
<td>(319)</td>
<td>-4.50%</td>
</tr>
<tr>
<td>Northwestern State University</td>
<td>9,191</td>
<td>9,244</td>
<td>(53)</td>
<td>-0.57%</td>
</tr>
<tr>
<td>Southeastern Louisiana University</td>
<td>15,414</td>
<td>15,351</td>
<td>63</td>
<td>0.41%</td>
</tr>
<tr>
<td>University of Louisiana at Lafayette</td>
<td>16,385</td>
<td>16,763</td>
<td>122</td>
<td>0.73%</td>
</tr>
<tr>
<td>University of Louisiana at Monroe</td>
<td>8,583</td>
<td>8,801</td>
<td>(218)</td>
<td>-2.48%</td>
</tr>
<tr>
<td>University of New Orleans</td>
<td>10,903</td>
<td>11,276</td>
<td>(373)</td>
<td>-3.31%</td>
</tr>
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</table>

**Total enrollment**

<table>
<thead>
<tr>
<th></th>
<th>Total</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>95,341</td>
<td>94,237</td>
</tr>
<tr>
<td></td>
<td>1,074</td>
<td>1,074</td>
</tr>
<tr>
<td></td>
<td>1.14%</td>
<td>1.14%</td>
</tr>
</tbody>
</table>
BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 14, 2012


EXECUTIVE SUMMARY

Attached is a summary of financial activities of the UL System’s alternatively financed capital projects for the six months ended December 31, 2011. This information was obtained from standardized financial reports and certifications submitted by each university.

This is a report only and no action by the Board is necessary.
University of Louisiana System  
Financial Summary  
Alternatively Financed Projects  
For the Six Months Ended December 31, 2011

Through their CFO’s, campuses were provided an Excel spreadsheet requesting specific financial data for their projects.

Currently, there are ten (10) housing projects operating in the System. Eight have been financed through affiliated corporations with tax exempt financing. Two, NSU Columns and the Place, are financed through a national non-profit corporation, also tax exempt. There are four projects that are facilitated through land leases. GSU, Tiger Village Phase I and Phase II; NSU, the Columns and the Place residence hall. The remaining six have lease-back arrangements. The University of Louisiana at Monroe report for housing consolidates the results of housing, student union, and health center, which were all constructed under the same bond issue. In addition to student rental income, a student self-assessed fee for the union and a health center fee are committed to the bond issue. ULL recently completed additional student housing.

There are seven additional operating projects that are not for housing units but have been funded through affiliated non-profits. The University of Louisiana at Monroe report consolidates the Intermodal Parking, the Student Success Center, and the Turf Project.

Other projects planned include:

1. Southeastern Louisiana University received approval from the Board for the renovation and expansion of the student union.
2. ULL has been approved to renovate its current student union.
3. Nicholls State University has started construction for the recreation center.
4. McNeese is planning the construction of a parking garage.

Financial Summary of Alternatively Financed Operations:

1. **Total Revenues:** $40.2 million
2. **Total Expenses:** $14.6 million
3. **Total Operating Income:** $25.6 million
4. **Total Debt Service:** $19.7 million
5. **Average Debt Coverage Ratio:**
   - Housing Projects with Leasebacks: 1.3:1
   - Housing Projects with NO Leasebacks: 1.0:1
   - Other Non-Housing Projects: 2.1:1

6. **Average Revenue Variance:**
   - Housing Projects with Leasebacks – The six projects recognized a combined total of 65% of budgeted revenues. Two universities, MSU and NiSU, recognized 100% of budget because the spring revenues were recorded in December.
   - Housing Projects with No Leasebacks – The four projects recognized a combined total of 59% of budgeted expenses. The two projects at NSU recognized 100% of budget because the spring revenues were recorded in December.
   - Other Non-Housing Projects – The seven projects recognized a combined total of 74% of budgeted expenses. Two universities, MSU and NiSU, recognized 100% of budgeted revenue because spring revenues were recorded in December.

7. **Average Expense Variance:**
   - Housing Projects with Leasebacks – All of the campus projects recognized a combined total of 50% of budgeted expenses.
   - Housing Projects with No Leasesbacks – The four projects recognized a combined total 56.3% of the budgeted expenses.
   - Other Non-Housing Projects – All of the six projects recognized 53% of the budgeted expenses.

The debt coverage ratio is the calculation of net operating income before debt divided by the amount of debt service. This ratio measures the ability of the Facilities Corporation to pay the debt service from the cash generated from renting the property. This ratio is used by lenders to determine whether the property will generate enough cash to pay its expenses and still have enough cash left over to pay the debt service. The debt coverage ratio should be above 1.0:1. Four projects did not meet this ratio:

1. GSU Tiger Village I and Tiger Village II - Debt service coverage ratio of 0.8:1 and 0.9:1, respectively. The debt service amortization schedule requires more debt payments in the first six months of the fiscal year, than in the second half of the year. With fewer debt payments to make in the
University of Louisiana System
Financial Summary
Alternatively Financed Projects
For the Six Months Ended December 31, 2011

second half of the year, GSU should be able to raise its debt service coverage ratio and also, make all the required payments.

2. GSU Fawrot Student Union - Debt service coverage ratio of 0.8:1 is due to the budgeted rental revenue of $181,000 not be recorded in the first six months. Management at GSU has stated that the transfer of $181,000 will be made in the second half of the year. The debt service coverage ratio should be raised by year end and the debt payments serviced.

3. MSU Student Housing- Debt service coverage ratio of 0.7:1 is due to a full year of debt service being paid, while only revenues received for six months. By year end, when second half operations are reflected, the debt service ratio is expected to be approximately 1.3.

As of this date, we are analyzing how third party projects at UNO will be presented in the future.

Staff Comments: As of the end of the reporting period for December 2011, there were no unusual or unexplained variances. At the end of the last full fiscal year, June 30, 2011, we had no concerns related to third party projects.

Certifications and University Reports: All management certifications are available for review in the System office. If individual university reports are needed, these are available upon request.
Alternative Financing Projects as of December 31, 2011

Grambling State University

1. Student Housing (Tiger Village I) - completed September 2007
2. Student Housing, Phase II (Tiger Village II) - completed January 2009
3. Food Services Facilities (Favrot Student Union) - completed in October 2007

Louisiana Tech University

1. Student Housing, Phase II - completed August 2008
2. Student Housing, Phase III - completed August 2009
3. University Park Apartments - completed June 2005
5. Swimming Pool and Atrium - project under construction; estimated completion, May 2011
6. Running Track, completed 2009 and Tennis Courts, completed August 2008

Notes: The financial information for student housing, Phase II and Phase III, and the University Park Apartments are all reported within one report entitled: Apartments. There is no financial information maintained for the running track and tennis courts. The bowling alley is accounted for under the Recreational Center, which is not funded by a third-party financed agreement. The Swimming Pool and Atrium will become part of the Intramural Complex.

McNeese State University

1. Student Housing, Phase I - completed August 2002
2. Parking - completed August 2004
3. Scoreboard - completed 2006

Nicholls State University

1. Galliano Cafeteria/Student Union - completed October 2007
2. Student Housing, Phase II - completed August 2008
3. La Maison du Bayou - completed August 2007
5. Student Recreation Center – under construction, expected to open Fall 2012
University of Louisiana System
Financial Summary
Alternatively Financed Projects
For the Six Months Ended December 31, 2011

Northwestern State University

1. Student Housing, University Place, Phase II - completed August 2008
2. Student Housing, University Columns - completed August 1994
3. Student Housing, University Place, Phase I - completed October 2005

Southeastern Louisiana University

1. Intermodal Parking - completed September 2008
2. Student Housing, Southeastern Oak - completed January 1999
3. Student Housing, The Village - completed January 2001
4. Student Housing, Phase III - completed September 2005
5. Renovation and Expansion of the Student Union - expected start date, Spring 2012
6. Alumni Center-completed 1994

University of Louisiana at Lafayette

1. Student Housing, Legacy Park - completed January 2005
2. Student Housing, Legacy Park (continuation) - completed August 2010
3. Renovation and Expansion of the Student Union - in progress
4. Student Housing and Parking Project - in progress

University of Louisiana at Monroe

1. Intermodal Parking - completed November 2007
2. Turf Project - completed August 2007
4. Student Union - completed November 2006
5. Student Success Center - completed August 2008
## UNIVERSITY OF LOUISIANA SYSTEM

### THIRD PARTY FINANCING OPERATIONS

**STATEMENT OF REVENUES AND EXPENSES - ACTUAL OPERATIONS**

Projects with Lease-Backs to the University

FOR THE PERIOD JULY 1, 2011 TO DECEMBER 31, 2011

### STUDENT HOUSING

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>Total 6 months of Activity</th>
<th>Budget Differences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental revenue</td>
<td>34,563,477</td>
<td>23,529,079</td>
<td>($10,934,398)</td>
</tr>
<tr>
<td>Student fees</td>
<td>1,092,562</td>
<td>298,154</td>
<td>(794,409)</td>
</tr>
<tr>
<td>Other revenues</td>
<td>1,247,978</td>
<td>467,495</td>
<td>(780,483)</td>
</tr>
<tr>
<td><strong>Total rental revenues</strong></td>
<td>36,904,017</td>
<td>24,364,728</td>
<td>(12,519,289)</td>
</tr>
<tr>
<td>Less: Vacancies</td>
<td>(338,033)</td>
<td>(291,098)</td>
<td>(46,935)</td>
</tr>
<tr>
<td><strong>Net Rental Revenues</strong></td>
<td>36,565,984</td>
<td>24,093,630</td>
<td>(12,472,294)</td>
</tr>
<tr>
<td>Investment Earnings (if any)</td>
<td>52,500</td>
<td>8,546</td>
<td>(43,954)</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$36,618,484</td>
<td>$24,110,176</td>
<td>($12,518,248)</td>
</tr>
</tbody>
</table>

**Payroll:**

- Management: 2,427,478
- Clerical: 600,810
- Maintenance: 867,741
- Not specified: 543,986
- Contract services: 935,091
- Turnover expenses: 148,160
- Insurance: 832,739
- Marketing and leasing: 528,791
- General and administrative: 51,498
- Professional fees: 109,502
- Utilities: 2,097,898
- Electricity: 1,266,005
- Water: 235,757
- Gas: 77,614
- Cable/Telephone/Internet: 1,052,985
- Office supplies: 286,938
- Repair & maintenance supplies: 843,193
- Travel: 37,700
- Management fee (if applicable): 70,848
- Trustee & rating agency fees: 45,250
- Replacement Reserve contribution: 1,352,150
- Other: 996,006

**Total Operating Expenses**: 15,545,140

**Net Operating Income**

- $21,073,284
- $16,206,863
- ($4,866,416)

**Annual Debt Service**

- $18,364,898
- $12,585,346
- $5,779,552

**Debt Service Coverage Ratio**

- 1.1:1
- 1.3:1
### University of Louisiana System

#### Third Party Financing Operations

**Statement of Revenues and Expenses - Actual Operations**

Projects with Lease-Backs to the University

<table>
<thead>
<tr>
<th></th>
<th>Louisiana Tech University</th>
<th>McNeese State University</th>
<th>Nicholls State University</th>
<th>Southeastern LA University</th>
<th>University of LA at Lafayette</th>
<th>University of LA at Monroe</th>
<th>University of Louisiana System</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$3,335,385</td>
<td>$1,506,171</td>
<td>$7,536,089</td>
<td>$5,360,996</td>
<td>$1,811,098</td>
<td>$5,964,648</td>
<td>$24,100,176</td>
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<tr>
<td><strong>Payroll</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management</td>
<td>51,417</td>
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<td></td>
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<tr>
<td>Maintenance</td>
<td>104,645</td>
<td></td>
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</tr>
<tr>
<td>Net specified</td>
<td></td>
<td></td>
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<td>Insurance</td>
<td>211,636</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Marketing and leasing</td>
<td>6,976</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General and administrative</td>
<td>21,487</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>$658,556</td>
<td></td>
<td>$1,265,929</td>
<td>$2,308,444</td>
<td>$417,721</td>
<td>$1,913,969</td>
<td>$7,692,088</td>
</tr>
<tr>
<td>Net Operating Income</td>
<td>$8,177,235</td>
<td>$581,579</td>
<td>$5,650,541</td>
<td>$3,469,218</td>
<td>$1,987,348</td>
<td>$5,069,078</td>
<td>$1,182,389</td>
</tr>
<tr>
<td>Annual Debt Service</td>
<td>$2,113,247</td>
<td>$1,409,140</td>
<td>$2,564,998</td>
<td>$2,358,881</td>
<td>$1,240,743</td>
<td>$2,106,827</td>
<td>$12,565,348</td>
</tr>
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</table>

Debt Service Coverage Ratio: 2:1
<table>
<thead>
<tr>
<th>Item</th>
<th>UNM</th>
<th>NMU</th>
<th>CMU</th>
<th>GMU</th>
<th>WMU</th>
<th>ULM</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Student fees</td>
<td>542</td>
<td></td>
<td>754</td>
<td></td>
<td>296</td>
<td></td>
<td>832,545</td>
</tr>
<tr>
<td>Other revenues</td>
<td>167</td>
<td></td>
<td>210</td>
<td></td>
<td>95</td>
<td></td>
<td>623,343</td>
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<tr>
<td>Total rental revenues</td>
<td>709</td>
<td>210</td>
<td>954</td>
<td>296</td>
<td>832</td>
<td>1,564,888</td>
<td></td>
</tr>
<tr>
<td>Non-Rental Revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment earnings (if any)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>709</td>
<td>210</td>
<td>954</td>
<td>296</td>
<td>832</td>
<td>1,564,888</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category</th>
<th>UNM</th>
<th>NMU</th>
<th>CMU</th>
<th>GMU</th>
<th>WMU</th>
<th>ULM</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management</td>
<td>154</td>
<td></td>
<td>511</td>
<td></td>
<td>179</td>
<td>623</td>
<td>2,457</td>
</tr>
<tr>
<td>Office supplies</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repair &amp; Maintenance Supplies</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Management of all applications</td>
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<td></td>
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</tr>
<tr>
<td>Total operating expenses</td>
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</tr>
<tr>
<td>Non-operating expenses</td>
<td></td>
<td></td>
<td></td>
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<th>UNM</th>
<th>NMU</th>
<th>CMU</th>
<th>GMU</th>
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<td>$1,564,888</td>
<td>832,545</td>
<td>754</td>
<td>296</td>
<td>1,564,888</td>
<td>832,545</td>
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As of December 31, 2021
**UNIVERSITY OF LOUISIANA SYSTEM**

**STUDENT HOUSING**

**THIRD PARTY FINANCING OPERATIONS**

**STATEMENT OF REVENUES AND EXPENSES - BUDGET TO ACTUAL**

Projects with NO Lease-Back to the University

**FOR THE PERIOD JULY 1, 2011 TO DECEMBER 31, 2011**

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>Total 6 months of Activity</th>
<th>Budget Differences</th>
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<tbody>
<tr>
<td>Rental revenue</td>
<td>$3,331,133</td>
<td>$3,226,537</td>
<td>($104,596)</td>
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<tr>
<td>Student fees</td>
<td>11,087,900</td>
<td>4,963,526</td>
<td>(6,124,374)</td>
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<td>Other revenues</td>
<td>41,090</td>
<td>44,577</td>
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<tr>
<td><strong>Total rental revenues</strong></td>
<td>14,440,122</td>
<td>8,234,830</td>
<td>(6,205,292)</td>
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<tr>
<td>Less: Vacancies</td>
<td>(484,800)</td>
<td>-</td>
<td>(484,800)</td>
</tr>
<tr>
<td><strong>Net Rental Revenues</strong></td>
<td>13,955,322</td>
<td>8,234,830</td>
<td>(5,720,492)</td>
</tr>
<tr>
<td>Investment Earnings (if any)</td>
<td>8,274.00</td>
<td>2,569</td>
<td>(3,705)</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>$13,961,598</td>
<td>$8,237,269</td>
<td>($5,724,329)</td>
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<td>Payroll</td>
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<td>Management</td>
<td>4,367,755</td>
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<td>8,160</td>
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<td>369,091</td>
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<td>132,204</td>
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<td>Contract services</td>
<td>367,575</td>
<td>278,577</td>
<td>89,008</td>
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<td>222,973</td>
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<td>81,460</td>
<td>30,770</td>
<td>50,690</td>
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<td>General and administrative</td>
<td>96,106</td>
<td>84,106</td>
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<td>112,246</td>
<td>108,012</td>
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<td>Electricity</td>
<td>278,894</td>
<td>543,071</td>
<td>255,173</td>
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<td>101,273</td>
<td>47,038</td>
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<td>Gas</td>
<td>52,292</td>
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<td>23,730</td>
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<td>Cable/Telephone/Internet</td>
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<td>1,418</td>
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<td>Repair &amp; maintenance supplies</td>
<td>270,206</td>
<td>167,356</td>
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<td>Travel</td>
<td>12,369</td>
<td>6,257</td>
<td>6,112</td>
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<td>Management fee (if applicable)</td>
<td>779,016</td>
<td>414,262</td>
<td>364,754</td>
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<tr>
<td>Trustee &amp; rating agency fees</td>
<td>22,000</td>
<td>11,000</td>
<td>11,000</td>
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<tr>
<td>Replacement Reserve contribution</td>
<td>254,550</td>
<td>323,861</td>
<td>(78,311)</td>
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<td><strong>Total Operating Expenses</strong></td>
<td>5,239,036</td>
<td>3,324,716</td>
<td>1,914,322</td>
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<tr>
<td>Net Operating Income</td>
<td>$8,722,558</td>
<td>$4,912,543</td>
<td>($3,810,015)</td>
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<tr>
<td>Debt Service</td>
<td>$7,478,178</td>
<td>4,942,967</td>
<td>$2,535,211</td>
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</table>

Debt Service Coverage Ratio 1.2:1 1.0:1
No Leasesbacks

<table>
<thead>
<tr>
<th></th>
<th>GSU Tiger Village I</th>
<th>GSU Tiger Village II</th>
<th>NSU The Columns</th>
<th>NSU The Place</th>
<th>Total</th>
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<tbody>
<tr>
<td>Rental revenue</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Student fees</td>
<td>6,932,400</td>
<td>4,135,500</td>
<td>1,292,263</td>
<td>2,029,870</td>
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<td>Other revenues</td>
<td></td>
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<tr>
<td>Loss, Vacancies</td>
<td>(307,700)</td>
<td>(177,100)</td>
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<td>2,089,121</td>
<td>14,440,122</td>
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<tr>
<td>Net Rental Revenues</td>
<td>6,624,700</td>
<td>3,958,400</td>
<td>1,303,101</td>
<td>2,089,121</td>
<td>13,965,322</td>
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<tr>
<td>Investment Earnings (if any)</td>
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<td></td>
<td>6,274</td>
<td>6,274</td>
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<tr>
<td>Total Revenues</td>
<td>6,624,700</td>
<td>3,958,400</td>
<td>1,303,101</td>
<td>2,075,396</td>
<td>$13,981,608</td>
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</tbody>
</table>

Payroll:

- Management 91,727
- Clerical 3,760.00
- Maintenance 189,067
- Unspecified 84,827
- Contract services 66,207
- Turnover expenses 299,831
- Insurance 115,142
- Marketing and leasing 10,093
- General and administrative 37,676
- Professional fees 16,800
- Utilities 0
  - Electricity 369,500
  - Water 90,000
  - Gas 9,200
  - Cable/Telephone/Internet 369,168
  - Office supplies 0
  - Repair & maintenance supplies 102,513
  - Travel 0
  - Management fees (if applicable) 394,618
  - Trustee & rating agency fees 11,000
  - Replacement Reserve contribution 0

Total Operating Expenses: 2,310,619

Net Operating Income: 4,314,081

Annual Debt Service: $3,745,943
Debt Service Ratio: 1.2:1
### UNIVERSITY OF LOUISIANA SYSTEM

#### THIRD PARTY FINANCING OPERATIONS

**REVENUES AND EXPENSES - ACTUAL OPERATIONS**

Projects with Lease-Backs to the University

*For the Period July 1, 2011 to December 31, 2011*

**OTHER PROJECTS**

<table>
<thead>
<tr>
<th></th>
<th>Grambling State University - Favor Student Union</th>
<th>McNeese State University - Scoreboard</th>
<th>Nicholls State University - Galliano Cafeteria</th>
<th>Nicholls State University - Streets &amp; Parking</th>
<th>Nicholls State University - Rec Center</th>
<th>Southeastern Louisiana University-Intermodal Stadium</th>
<th>ULM-Intermodal Parking, Turf Project, Student Success Center</th>
<th>University of Louisiana System</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental revenue</td>
<td>$127,227</td>
<td>356,962</td>
<td>5,326,428</td>
<td>301,712</td>
<td>820,571</td>
<td>2,786,185</td>
<td>657,982</td>
<td>7,941,692</td>
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<tr>
<td>Student fees</td>
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<tr>
<td>Total rental revenues</td>
<td>$127,227</td>
<td>356,962</td>
<td>5,326,428</td>
<td>301,712</td>
<td>820,571</td>
<td>2,786,185</td>
<td>657,982</td>
<td>7,941,692</td>
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<tr>
<td>Less: Vacancies</td>
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<tr>
<td>Net Rental Revenues</td>
<td>$127,227</td>
<td>356,962</td>
<td>5,326,428</td>
<td>301,712</td>
<td>820,571</td>
<td>2,786,185</td>
<td>657,982</td>
<td>7,941,692</td>
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<tr>
<td>Investment Earnings (if any)</td>
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<tr>
<td>Total Revenues</td>
<td>$127,227</td>
<td>356,962</td>
<td>5,321,006</td>
<td>301,712</td>
<td>820,571</td>
<td>353,178</td>
<td>658,814</td>
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<td>General and administrative</td>
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<td>Professional fees</td>
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<td>Gas</td>
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</tr>
<tr>
<td>Cable/Telephone/Internet</td>
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<tr>
<td>Office supplies</td>
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<tr>
<td>Repair &amp; maintenance supplies</td>
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<td>Travel</td>
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</tr>
<tr>
<td>Management fee (if applicable)</td>
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</tr>
<tr>
<td>Replacement Reserve contribution</td>
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<td></td>
</tr>
<tr>
<td>Other</td>
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<td>Total Operating Expenses</td>
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<td>$3,070,398</td>
<td>$7,740</td>
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<td>$119,165</td>
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<td>$253,972</td>
<td>$949,582</td>
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<td>$415,845</td>
<td>$261,325</td>
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<td>$371,727</td>
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<td>Debt Service Coverage Ratio before any Subordinated Costs</td>
<td>0.8:1</td>
<td>1.3:1</td>
<td>5.4:1</td>
<td>1.1:1</td>
<td>1.5:1</td>
<td>1.3:1</td>
<td>1.3:1</td>
<td>2.1:1</td>
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<tr>
<td>Subordinated costs (if any)</td>
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<td>Debt Service Coverage Ratio</td>
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<tr>
<td>(Net op income + sub. costs)</td>
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</tr>
</tbody>
</table>
### UNIVERSITY OF LOUISIANA SYSTEM

#### THIRD PARTY FINANCING OPERATIONS

**STATEMENT OF REVENUES AND EXPENSES - BUDGETED AMOUNTS**

Projects with Lease-Backs to the University

**FOR THE PERIOD JULY 1, 2011 TO DECEMBER 31, 2011**

#### OTHER PROJECTS

<table>
<thead>
<tr>
<th>Gambling State University- Favor Student Union</th>
<th>McNeese State University - Scoreboard</th>
<th>Nicholls State University - Campus Cafeteria</th>
<th>Nicholls State University - Student Recreation Center</th>
<th>Southeastern Louisiana University - Intermodal Stadium</th>
<th>ULM- Intermodal Parking, Turf Project, Student Success Center</th>
<th>University of Louisiana System</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental revenue</td>
<td>$161,000</td>
<td>220,000</td>
<td>36,000</td>
<td>439,000</td>
<td>690,000</td>
<td>360,000</td>
</tr>
<tr>
<td>Other revenues</td>
<td>407,000</td>
<td>690,000</td>
<td>6,333,024</td>
<td>356,000</td>
<td>959,850</td>
<td>751,000</td>
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<td>Total rental revenues</td>
<td>570,000</td>
<td>910,000</td>
<td>7,066,044</td>
<td>706,000</td>
<td>959,850</td>
<td>1,057,000</td>
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<tr>
<td>Lease: Vacancies</td>
<td>(180,000)</td>
<td>690,000</td>
<td>6,333,024</td>
<td>356,000</td>
<td>959,850</td>
<td>751,000</td>
</tr>
<tr>
<td>Net Rental Revenues</td>
<td>390,000</td>
<td>220,000</td>
<td>6,333,024</td>
<td>356,000</td>
<td>959,850</td>
<td>751,000</td>
</tr>
<tr>
<td>Investment Earnings (if any)</td>
<td>26,000</td>
<td>7,000</td>
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<tr>
<td>Total Revenues</td>
<td>$416,000</td>
<td>$510,000</td>
<td>$6,359,024</td>
<td>$356,000</td>
<td>$959,850</td>
<td>$756,000</td>
</tr>
</tbody>
</table>

**Payroll**

- Management: 25,160
- Clerical: 718,416
- Maintenance: 593,678
- Not specified: 103,037
- Operating expenses: 42,529
- Turnover expenses: 42,529
- Insurance: 120,997
- Marketing and leasing: 120,997
- General and administrative: 120,997
- Professional fees: 120,997
- Utilities: 107,100
- Electricity: 5,500
- Water: 5,500
- Gas: 5,500
- Cable/Telephone/Internet: 5,500
- Office supplies: 5,500
- Repair & maintenance supplies: 5,500
- Travel: 5,500
- Management fee (if applicable): 5,500
- Trustee & rating agency fees: 5,500
- Replacement Reserve contribution: 5,500
- Other: 5,500

**Total Operating Expenses**

<table>
<thead>
<tr>
<th>36,806</th>
<th>33,500</th>
<th>17,000</th>
<th>17,000</th>
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<td>$36,806</td>
<td>$53,500</td>
<td>$6,810,112</td>
<td>$30,500</td>
<td>$77,953</td>
<td>$154,300</td>
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<td>$402,194</td>
<td>$458,500</td>
<td>$548,912</td>
<td>$32,500</td>
<td>$881,897</td>
<td>$603,700</td>
<td>$1,024,221</td>
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**Annual Debt Service**

- $400,096
- $263,826
- $415,845
- $261,325
- $497,888
- $420,000
- $737,383
- $2,996,364

**Debt Service Coverage Ratio before any Subordinated Costs**

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**Subordinated costs (if any)**

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**Debt Service Coverage Ratio after any Subordinated Costs**

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[Net op. income + sub. costs] / [annual debt service]
BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM  

PERSONNEL COMMITTEE  

February 14, 2012  

Item 1.1. Grambling State University's request for approval to appoint Dr. Vicki Brown as Interim Dean of the College of Education, effective January 4, 2012.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Vicki Brown as Interim Dean of the College of Education, effective January 4, 2012, at an annual salary of $105,000.

The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University's request to appoint Dr. Vicki Brown as Interim Dean of the College of Education, effective January 4, 2012.
RESUMÉ
VICKI RENEÉ BROWN

P. O. Box 447
Grambling, Louisiana 71245
brownvr@gram.edu
318-274-2785 (Work)

Education

Ph.D. – Curriculum and Instruction/Reading
Kent State University, Kent, Ohio
1987

Minor – Higher Education Administration
30 Post Doctoral Hours in Administration and Supervision

Ed.S. – Elementary Education (Reading)
Louisiana Tech University, Ruston, Louisiana
1983

M.A. – Elementary Education (Reading)
Louisiana Tech University, Ruston, Louisiana
1981

B.S. – Elementary Education
Grambling State University, Grambling, Louisiana
1979

Certification (Teaching)

♦ Elementary Grades
♦ Reading Specialist
♦ Supervisor of Student Teaching
♦ Parish or City School Supervisor of Instruction (1993)
♦ Elementary School Principal (1992)
♦ School Superintendent (1993)

Certification (Ancillary)

♦ Teacher Cadet Training (2001)
♦ Level A – Program Evaluator (1998)
♦ Level B – Program Evaluator (1996-98)
  ♦ School Support Team Certification (#7-0078-95)
## Professional Experience

**Grambling State University, Grambling, Louisiana**  
Interim Associate Dean for the College of Education  
2010 (Jul.) – present

**Grambling State University, Grambling, Louisiana**  
Professor, Department of Educational Leadership  
Chairperson, Louisiana Education Consortium  
2008 (Jan.) – present

**Grambling State University, Grambling, Louisiana**  
Professor, Department of Teacher Education  
Director, Grambling Laboratory Schools, K-12  
Principal, Alma J. Brown Laboratory Elementary School  
Grambling Laboratory Middle Magnet School  

**August 2003 – July 2006**

**Grambling State University, Grambling, Louisiana**  
Professor, Department of Teacher Education  
Principal, Alma J. Brown Laboratory Elementary School and  
Grambling Laboratory Middle Magnet School  
1999 – June 2007

**Grambling State University, Grambling, Louisiana**  
Professor, Department of Teacher Education  
Principal, Grambling Laboratory Middle Magnet School  
1999 – 2001

**Grambling State University, Grambling, Louisiana**  
Associate Professor, Department of Teacher Education  
Principal, Grambling Laboratory Middle Magnet School  
1992 – 1999

**BSCS – Science Training Institute**  
Colorado State University  
1992 (6/19-24)

**Grambling State University, Grambling, Louisiana**  
Assistant Professor, Department of Teacher Education  
Principal, Grambling Laboratory Middle Magnet School  
1987 – 1992

**Louisiana Teaching Internship Program**  
Louisiana Teaching Evaluation Program (LTIP/LTEP)  
Certified Training Assistant  
1989 – 1991

**Kent State University, Kent, Ohio**  
Supervisor – Student Teaching  
1987

**Kent State University, Kent, Ohio**  
Cleveland, Ohio Public Schools  
Staff Member, Cleveland Writing Project  
1985 – 1987

**Kent State University, Kent, Ohio**  
Reading Clinician  
1985 – 1986
Kent State University, Kent, Ohio 1985 - 1987
Full-time Post Graduate Student

I. A. Lewis Elementary School, Ruston, Louisiana 1980 - 1985
Elementary Teacher

Professional Activities

Certificate of Completion: Quality Matters Applying the QM Rubric Workshop, Grambling State University, March 6, 2009.

Participated in Institute: Educational Leadership Institute in Baton Rouge, LA. Hilton Hotel, June 20, 2008.

Participated in Training: Louisiana Mentoring Train-the-Trainer module in Shreveport, LA @ LSUS campus, January 31 and February 1, 2008.

Participant: NCATE Preparation in the Curriculum and Instruction Department, Grambling State University, Grambling, LA 2007 to present.

Co-Chair: Standard 3: Field Experiences and Clinical Practice, National Council for Accreditation of Teacher Education (NCATE), Grambling State University, Grambling, Louisiana, 2004 to present.

Interim Chair: Standard 3: Field Experiences and Clinical Practice, National Council for Accreditation of Teacher Education (NCATE), Grambling State University, Grambling, Louisiana, August 29, 2002 to 2004.

Chairperson: Component 4 - Beliefs and Missions and Parent/Community Chair, Southern Association of Colleges and Schools (SACS) Peer Review Team Member, Carroll Junior High School, Monroe, Louisiana, February 5 - 7, 2003.

Participant: Louisiana NCATE 2000 Clinic hosted by Louisiana State University System, the University of Louisiana System, Louisiana Board of Regents, etc. Baton Rouge, LA, September 5-6, 2002.


Visiting Committee Member - Southern Association of Colleges and Schools (SACS) - Weston High School, Weston, LA - October 5-7, 1993.

Conducted Staff Development Workshops, Grambling, Louisiana; March 1990 & April 1990.

Conducted Professional Development Sessions, Teacher Education Department, Grambling, Louisiana, 1990-91.

Program Evaluations Conducted/State of Louisiana

**New Vision Learning Academy, Inc.**
Monroe, Louisiana

**Futures Foundation, Inc.**
Shreveport, Louisiana

**Youth Excellence in Standardized Standards Program (YESS)**
Monroe, Louisiana

**Novice House, Inc.**
Monroe, Louisiana

2001
1997 – 2000
1998
1997

School Support Team Member

**Bienville Parish**
Gibsland-Coleman Complex, Gibsland, Louisiana

**Concordia Parish**
Ferriday Upper Elementary, Ferriday, Louisiana

**East Carroll Parish**
Lake Providence Senior High School, Lake Providence, Louisiana
Lake Providence Junior High School, Lake Providence, Louisiana

1995 – 1998
1996 – 1998
1996 – 1997
1995 – 1996

External Consultant

**East Carroll Parish School Board**
Lake Providence Junior High School, Lake Providence, Louisiana

**Madison Parish School Board**
Thomastown High School, Tallulah, Louisiana
Wright Elementary, Tallulah, Louisiana

1996 – 2006
January – March 1996
April – June 1994

Administrative Services/Campus Responsibilities

*Present Assignments*
- Coordinator, Louisiana Education Consortium (Jan. 2008 to present)
- Attendance @ monthly LEC Board meetings @ GSU, LaTech or ULM
- Chairperson, Student Appeals Committee (Educational Leadership)
Member, Screening and Admissions Committee (Educational Leadership)
Member, Goals and Objectives Committee (Educational Leadership)
Member, Advisory Committee (University)
Member, COE Council
Member, Research Committee (Educational Leadership)
Member, Screening Committee in C&I for Reading position (Summer 2008 to present)
Member, Doctoral Committee for Tracy Bennett @ LaTech University, Ruston, LA
Participating in NCATE SPA Assessment Workshops, meetings, etc. for incoming visit, Spring 2009 @ GSU, Grambling, LA

Past Assignments
Member, Search Committee for Alma J. Brown Teachers 2006-2007.
Principal of Grambling Laboratory Middle Magnet School and Alma J. Brown Laboratory Elementary School (Nov. 2001 to June 30, 2007)
Member, Center of Mathematics Achievement in Science and Technology (CMAST) Internal Advisory Board (October 2006 -- present)
Co-chair, Search Committee for Alma J. Brown Principal (Nov. 2006-March 2007)
Member, President’s Council (2005 - present)
Member, Professional Education Council (Spring 2003 to present)
Member, College of Education Curriculum Committee (August 2003 to 2007)
Director, Grambling Laboratory Schools, K-12 (August 1, 2003 – July 2006)
Member, Dean of the College of Education Search Committee (2004 - 2005)
Invitation to serve on the LEC Advisory Council (October 2005)
Member, National Council for Accreditation of Teacher Education (NCATE) Steering Committee
Member, NCATE Sub-Committees (Conceptual Framework and Co-chair of Standard 3: Field Experiences and Clinical Practice)
Member, Pre-K 16 Council
Supervisor of Teacher Candidates at Grambling State University
Member, College of Education Administrative Council
Member, College of Education Scholarship Committee
Member, Laboratory Scholarship Committee
Member, Annual High School Day Committee
Member, American Education Week Sub-Committees (i.e., Steering, Student Exhibits, Program, etc.)
Member, Substance Abuse Prevention Education (SAPE) Team
Member, Sub-Committee on Teacher Education (Graduate)
Member, Teacher Education Center - Concept Proposal Committee
Member, Lincoln Parish America 2000 Task Force for Science and Mathematics Committee
Member, Administrative Processes Sub-Committee for SACS
Program Proposal Reader, Sixteenth Southeast Regional Conference (1992)
State Department: English Language Arts Assessment Framework Development Team
State Department: Task Force - State Content Standards for English/Language Arts Team
SACS Steering Committee
Publications

Co-author with Dr. Patricia Johnson the Program Report for The Preparation of Educational Leaders (School Building Leadership Level) Educational Leadership Constituent Council (ELCC) submission, 9/2007.


Contributor to: Instructor's Manual to Accompany Reading and Learning to Read. 1987; Vacca, J., Vacca, R., and Gove, M.

Presentations

"First-Year Teachers: Administrative Expectations." Campus presentation for EDPT Classroom Management and Organization class: Charles P. Adams Hall Rm. 213, Grambling State University, Grambling, LA. July 16, 2008.

"Classroom Management: Perspectives from a Former Principal." Campus presentation for ED 427 Classroom Management class: Charles P. Adams Hall Rm. 217, Grambling State University, Grambling, LA. April 2, 2008.


"Employing Effective Classroom Management Techniques to Impact Student Achievement." Staff Development Presentation: Lake Providence Junior High, Lake Providence, LA, January 8, 2005.


"Balanced Literacy." Staff Development Workshop presented for Ferriday Upper Elementary Faculty: Natchez, MS, July 10, 2002.


Co-Presented "Using Technology in the Classroom to Improve Academic Achievement." Staff Development Presentation: Ferriday Upper and Ferriday Junior High, Ferriday, LA - May 24, 1997.


"Strategies for Improving Discipline in Middle/Junior High School." Staff Development Presentation: Lake Providence Junior High, Lake Providence, LA - November 12, 1996.


Session Chair: "Modeling Attributes of Holistic and Collaborative Reading Instruction for Pre-Service Teachers." 16th World Congress, International Reading Association. Prague, Czech Republic - July 9-12, 1996.


Co-presented "Strategies for Teaching Minority Students Science." National Association of Laboratory Schools (NALS) Annual Conference. Chicago, IL - February, 1996.

Co-presented "A Showcase of Grambling Middle Magnet School." National Association of Laboratory Schools (NALS) Annual Conference. Chicago, IL - February, 1996.

"Innovative Teaching Strategies in Mathematics." Staff Development Presentation: Thomastown High School, Tallulah, LA - February 27, 1996.


Chairperson - National Association of Laboratory Schools (NALS) - Southern Regional Conference, Grambling, LA - November, 1993.


Co-presented "Strategies for Teaching Minority Students Science". NALS Annual Conference. San Diego, California; February, 1993.

*Middle School Reading: A Curriculum Beyond a Textbook.* 16th Southeast Regional Conference of the International Reading Association (IRA), New Orleans, Louisiana; December, 1992.

Panel Response: "Impact of Rural At-Risk Students on the Future." Southwest Educational Development Laboratory (SEDL), Rural Small Schools Initiative; Baton Rouge, Louisiana; August, 1992.


"Motivational Strategies for Multicultural Populations." Faculty In-service, El Dorado, Arkansas; August 26, 1992.


Researching Teachers in Residence (RTR) - Presentation/Clinic: Grambling, Louisiana; May, 1991.
“Grambling Laboratory Magnet’s Tutorial/Enrichment Extended Day/Week Program.” Louisiana Middle School Association’s (LMSA) Spring Conference. Shreveport, Louisiana; April, 1991.


“Grambling Magnet’s Tutorial/Enrichment Extended Day/Week Program, K-12”. Southern Association of Colleges and Schools (SACS) Annual Meeting. December, 1990; Atlanta, Georgia.

“Researching Teachers in Residence: A Research Collaborative.” Association of Teacher Educators (ATE) Conference. Las Vegas, Nevada; February 5-8, 1990.


Professional and Academic Memberships

- National Educational Association (NEA)
- Louisiana Educational Association (LEA)
- International Reading Association (IRA)
- Concerned Black Educators Association of the International Reading Association
- Louisiana Reading Association (LRA), Serving as State Chairperson of Scholarship Committee, 2000 to present and Membership Co-chair (2005 - present) Served as Vice-President 1/08 to 6/08.
- North Louisiana Reading Council (NLRC),(Served as President 1993 and 2001)
- American Association of University Women (AAUW)
- Louisiana AAUW
- North LA Branch AAUW
- Association of Louisiana Evaluators (ALE), Program Evaluator – State of Louisiana
- Association of Supervision and Curriculum Development (ASCD)
- District Assistance Team Member, 2000 to present
- Louisiana Association of Developmental Educators (LADe)

Professional Honors/Awards

- Who’s Who Among Executives and Professionals (Aug. 9, 2008)
- Louisiana Reading Association Principal of the Year Award (2005)
- Certificate of Recognition by U.S. Secretary of Education Dr. Rod Paige to Alma J. Brown Laboratory Elementary School for The 2004 No Child Left Behind Blue Ribbon School Award (September 2004)
- North Louisiana Reading Council Leadership Award (2004)
- North Louisiana Reading Council Principal of the Year Award (2004)
- Pinkie Wilkinson Award of Grambling State University Teacher Education Department (2003)
- North Louisiana Reading Council Principal of the Year Award (2003)
- North Louisiana Reading Council Principal of the Year Award (2002)
- North Louisiana Reading Council Principal of the Year Award (2000)
- Louisiana Reading Association Principal of the Year Award (2000)
- North Louisiana Reading Association Principal of the Year Award (2000)
- Blue Ribbon Commission on Teacher Quality: K-16 English/Language Arts Consortium (1999-2000)
- Outstanding Educator in Louisiana (1999)
- Member, Board of Directors of the National Association of Laboratory Schools (1999-2002)
- International Reading Association Nominating Committee Member (1996)
- North Louisiana Reading Association President's Award for Outstanding Service (1993-94)
- North Louisiana Reading Association President's Award for Outstanding Service as Committee Chair (1993-94)
- North Louisiana Reading Association Educator of the Year Award (1992)
- Louisiana Reading Association Educator of the Year Award (1992)
- Dean's Award for Outstanding Service, 1991
References

Dr. Bob N. Cage
Professor, Educational Leadership Department
College of Education and Human Development
University of Louisiana at Monroe
Monroe, LA 71209
318-342-1288

Dr. Richard T. Vacca (Retired)
Department of Curriculum and Instruction
White Hall
Kent State University
Kent, OH 44240
330-672-0567
BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

PERSONNEL COMMITTEE

February 14, 2012

Item J.2. Grambling State University's request for approval to appoint Dr. Percy L. Caldwell as Athletic Director.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Percy L. Caldwell as Athletic Director at an annual salary of $125,000.

The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University's request to appoint Dr. Percy L. Caldwell as Athletic Director.
MEMORANDUM TO THE BOARD OF SUPERVISORS OF THE UNIVERSITY OF LOUISIANA SYSTEM

SUBJECT: REQUEST FOR APPROVAL TO EMPLOY AN ATHLETIC DIRECTOR

Grambling State University respectfully requests approval to employ Dr. Percy L. Caldwell as Athletic Director at an annual salary of $125,000.00.

This decision is the outcome of a national search. The University received 56 applications. The search committee, assisted by a national search firm, reduced the list to nine individuals. The President contacted all nine candidates directly and personally interviewed seven finalists on campus. Dr. Percy L. Caldwell was selected. His curriculum vitae is attached.

At this point, the effective date for the appointment is being discussed.

Your favorable consideration of this request would be greatly appreciated.

Sincerely,

[Signature]

Frank G. Pogue, Ph.D.
President

Attachment
Percy "Chico" Caldwell, Ph.D.

425 Graver Poinie Drive  
Clemmons, North Carolina 27012  
336-712-1867

chicocaldwell@triad.rr.com

Objective

To provide leadership as an Athletic Director and assist another university in building and growing its athletic program.

Education and Credentials

Ph.D., Higher Education Administration, 1997  
IOWA STATE UNIVERSITY, Ames, Iowa

- Earned certification as an Administrative Evaluator, 1998.

M.S., Health, Fitness and Recreation  
UNIVERSITY OF ALABAMA, Birmingham, Alabama

B.S., Sociology/Psychology  
Miles College, Birmingham, Alabama

Professional Experience

Director of Athletics  
Fort Valley State University 2010 - Present

Primary responsibilities are to:

- Oversee and direct a comprehensive, NCAA Level I program of fifteen sports in accordance with the university's mission and strategic plan goals during a period of rapid growth (Student population has increased from 3,000 in 2001 to 6,444 today);
- Ensure athletic program compliance with all NCAA requirements as a follow-up of a NCAA compliance review;
- Provide management accountability in all areas of program planning and event coordination; budget and inventory; personnel management; community relations; and professional growth and development.

WINSTON-SALEM STATE UNIVERSITY, 2001 to 2009  
Winston-Salem, North Carolina

Director of Athletics

Primary responsibilities are to:

- Oversee and direct a comprehensive, NCAA Level I program of fifteen sports in accordance with the university's mission and strategic plan goals during a period of rapid growth (Student population has increased from 3,000 in 2001 to 6,444 today);
- Ensure athletic program compliance with all NCAA requirements as the school has advanced from Level II to Level I during tenure;
- Provide management accountability in all areas of program planning and event coordination; budget and inventory; personnel management; community relations; and professional growth and development.
Activities and accomplishments include:

- Developing and executing a three-phase plan to upgrade the athletic program and its facilities:
  - Phase One (completed)
    - Construction of a $6 million field house with administrative offices and hospitality suites (manage naming rights for the facility)
    - Construction of a $2 million NCAA outdoor track and field facility
    - Construction of two football practice fields
  - Phase Two (currently underway)
    - Construction of a new, official softball field and a baseball practice field.
    - Arranged with a professional baseball team to play university games on its high-tech facility, a move resulting in the attraction of fans of each team to the other's games.
  - Phase Three (planning stage)
    - Construction of a $42 million basketball arena
    - Made interim arrangements to play at the downtown coliseum also used for Wake Forest games; arranged for Winston-Salem to have its own floor and insignia to increase a sense of ownership and build fan loyalty
    - Arrangement has led to increased fan base for both schools and the development of a healthy cross-town rivalry

- Guiding the department's compliance activities during and following the school's transition to an NCAA Level I program; have minimized the risk of sanctions through conducting frequent workshops for all staff and faculty and the hiring of an independent, highly regarded compliance officer.
- Mentoring and developing staff and faculty; ensuring they are equipped to support the university and athletic department in achieving their mutual vision and strategic plan goals.
- Increasing the school's ability to attract athletes of character who meet and exceed performance goals both in the classroom and on the playing field.
- Developing and nourishing relationships with community and business leaders.
- Creating and executing major fund raising campaigns to build base of financial support and ensure completion of the three-phase plan on schedule.

ELSWORTH COMMUNITY COLLEGE,
Iowa Falls, Iowa

Dean of Academic and Vocational Instruction

Provided leadership for this college in achieving its goals of strengthened academic and vocational programs, enhanced competitiveness with other postsecondary institutions, and improved service to students and the larger community through development of programs that prepared a workforce equipped to meet the demands of the modern economy.

Accountabilities and accomplishments included:

- Interacting regularly with established and incoming businesses and community leaders to identify workforce needs; developing proposals for collaborative programs to meet those needs; and creating innovative and expanded sources of new program funding.
- Identifying gaps in program performance and achieving buy-in among college administrators, faculty, and the governing board to develop and implement measures that closed the gaps.
Percy “Chico” Caldwell, Ph.D.

- Hiring, evaluating and coordinating the instructional activities of up to 38 full-time and 19 adjunct instructors.
- Leading staff in meeting the demands of the accreditation process in a pro-active, positive manner.
- Developing and managing the faculty budget; coordinating the scheduling process.

WEST VIRGINIA STATE COLLEGE,
Charleston, West Virginia

Athletic Director and Head Basketball Coach
Primary responsibilities at this NAIA Division I school were to:
- Build athletic programs and long-term sources of support.
- Develop and manage annual budgets of up to $5 million.
- Ensure compliance of all activities with Association rules and university standards.
- Serve as a university spokesperson and manage public relations efforts.
- Plan and conduct fund raising programs.

Accomplishments:
- Built program funding from $200,000 to over $4.5 million and brought athletic programs into a self-sufficient, sustainable financial position.
- Substantially broadened the base of program support among business and community leaders.
- Laid the groundwork for the school’s advancement to the next level of competition, NCAA II.
- Named as the West Virginia Conference’s Coach of the Year (1990) and Athletic Director of the Year (1991).

SOUTH CAROLINA STATE UNIVERSITY,
Orangeburg, South Carolina

Head Basketball Coach
Succeeded in building a program with the funding, resources, and personnel needed to compete as an NCAA school, a level to which the school had just advanced.

Military Experience
Served in the Military Police Corps; United States Army; Mannheim, Germany

Awards and Honors
- Fitness Professional of the Year (Iowa Wellness Conference); 1990
- Athletic Director of the Year (West Virginia Conference); 1991
- Coach of the Year (West Virginia Conference); 1990
- Basketball Hall of Fame Inductee; 1990
- Mississippi’s Most Outstanding Athlete in Football and Basketball; high school

Professional Affiliations and Activities
- Present frequently at national, state, and local conferences on topics related to wellness, healthy lifestyle choices, and stress management.
- Member, National Association of College Directors of Athletics
- Member, Board of Directors, Forsyth County Tourism and Development Association
Percy "Chico" Caldwell, Ph.D.

Professional Development

* Topics of conferences and seminars recently attended include:
  * Strategic Planning
  * The NCAA Accreditation process
  * Institutional Assessment
  * Total Quality Management
  * Executive Leadership Summit – The Road to the Presidency, Hampton University, 2010
  * SAC Accreditation Strategic Planning Committee – 2010

REFERENCES

Dr. Terrance Smith
Vice President for Student Affairs
Ferr Valley State University
Fort Valley, GA 31054
Ph: 478-825-6291
E-mail: smitht@fvsu.edu

Dr. Harold L. Martin
Chancellor
North Carolina A&T State University
Greensboro, NC
Ph: 336-334-7940
E-mail: hmartin@ncat.edu

Ron Wellman
Director of Athletics
Wake Forest University
P. O. Box 7348
Winston Salem, NC 27109
Ph: 336-758-5616
E-mail: wellmanr@wfu.edu

Dick Baddour
Director Athletics
University of North Carolina Chapel Hill
P. O. Box 2126
Chapel Hill, NC 27515
Ph: 919-962-5090
E-mail: dbaddour@unc.unc.edu

Dr. Dennis Thomas
Commissioner
Mid-Eastern Athletic Conference (MEAC)
P. O. Box 62547
222 Central Park Avenue
Suite 1150
Virginia Beach, VA 23462
Ph: 757-416-3180
E-mail: thomass@hemac.com
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

PERSONNEL COMMITTEE

February 14, 2012

Item J.3. University of Louisiana at Lafayette’s request for approval to appoint Ms. Patricia Cottonham as Interim Vice President for Student Affairs, effective January 1, 2012.

EXECUTIVE SUMMARY

The University requests approval to appoint Ms. Patricia Cottonham as Interim Vice President for Student Affairs, effective January 1, 2012, at an annual salary of $91,413.

The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request to appoint Ms. Patricia Cottonham as Interim Vice President for Student Affairs, effective January 1, 2012.
January 25, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 North Third Street, Suite 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

Upon the retirement of Mr. Edward Pratt, I am requesting to appoint Patricia Cottonham as Interim Vice President for Student Affairs until such time as a search is conducted and a permanent replacement is named.

During this interim period Mrs. Cottonham’s salary will be adjusted from $79,413 to $91,413 per year, effective January 1, 2012. Her resume is attached.

Please place this item on the agenda for the February, 2012 meeting of the Board of Supervisors.

Sincerely,

E. Joseph Savoie  
President

Attachment
CURRENT POSITION

Interim Dean of Students - University of Louisiana at Lafayette

EDUCATION

University of Southwestern Louisiana
May 1998 - M.S. Rehabilitation Counseling Education

University of Southwestern Louisiana
May 1979 - B.A. Speech Pathology and Audiology

EXPERIENCE

2008 present  Interim Dean of Students - University of Louisiana at Lafayette
Serve as the direct supervisor and the following Student Affairs Departments: Recreation, Student Health Services, Greek Affairs, Office of International Affairs, and Disability Services. Also supports the Vice President for Student Affairs with the supervision of the following departments: Student Life & Conduct, Student Union, Housing, University Police, Parking & Transit, Cusin Card Services, Career Counseling, and Student Publications. Responsible for creating and maintaining a safe, healthy, and supportive environment that promotes intellectual, physical, social, emotional, and spiritual growth for all students.
- Provide leadership in and responsible for the development, implementation, and evaluation of policies and regulations pertaining to student life, especially those related to student conduct, residence halls, and drug and alcohol use.
- Develop and coordinate policies and procedures relative to student activities, oversee the annual publication of the Student Handbook and Guide of Student Conduct & Appeal Procedures and other documents.
- Plan agenda and conduct bimonthly meetings with 15 Student Affairs department heads.
- Plan and conduct bimonthly meetings with University Police, Student Life & Conduct, Counseling & Testing, Greek Affairs, and Housing to discuss and follow-up on incident matters.
- Collaborate with Academic Affairs and Enrollment Services to promote the personal and developmental growth of all students.
- Provide leadership to departments in creating an environment to support the university’s strategic plan and to fulfill the mission of the university.
- Serve as the Student Affairs SACAC team leader. Work closely with university committees and administration to ensure departments are continuously assessing services and goals.
- Serve on the University’s Threat Assessment Team.
- Represent Student Affairs at student, parent, and faculty orientations to discuss resources available to enhance student success.
- Work collaboratively with faculty to address student issues.
- Conduct workshops for faculty and staff to educate on classroom policies, maintaining a safe campus, identifying individuals in distress.

1998-2008  Associate Dean of Students/Director of Greek Affairs - University of Louisiana at Lafayette
Assisted with the supervision of the 14 departments that reported to the Dean of Students. Direct supervision of 34 nationally recognized Greek letter organizations and 150 student organizations.
- Assisted with the implementation of the University sexual harassment and work place violence policies.
- Served as chief judicial officer for the University.
DIRECTOR, OFFICE OF STUDENT FINANCIAL AID - UNIVERSITY OF SOUTHWESTERN LOUISIANA
Responsibility for the overall administration of state and federal financial aid programs with annual funds of approximately $85 million.

ASSISTANT DIRECTOR, OFFICE OF STUDENT FINANCIAL AID - UNIVERSITY OF SOUTHWESTERN LOUISIANA
Assisted the Director with the overall administration of state and federal funds.

COUNSELOR, OFFICE OF STUDENT FINANCIAL AID - UNIVERSITY OF SOUTHWESTERN LOUISIANA
Awarded and packaged various financial aid.

SPEECH AND LANGUAGE THERAPIST - ST. LANDRY PARISH SCHOOLS SYSTEM

UNIVERSITY SERVICE
- Advisor to Student Government Association
- FBI Citizen Academy, 2011
- University Council Member
- Mentor in the Mentoring Program - 4 years
- UL Lafayette Women’s Conference Committee
- Black Faculty and Staff Association
  - Scholarship Chairperson
- Christina Smith Alumni Association
  - Vice President
- Currently serving on the following University Committees: Fraternities/Sororities, Religious Activities, Student Health, NIAC Child Development Center Advisory Board and University Emergency Response & Preparedness
- Served on the following University Committees: Fee Appeals, Financial Aid, Food Service, and Student Discipline
- Represent the University at local, state, and national levels at events such as conferences, Chamber of Commerce, Foundations and athletic activities
- Serve as speaker/presenter for campus and community organizations on various university topics including College Success, Value of a College Education, Financial Aid, Campus Life, and Greek Issues in Higher Education

PROFESSIONAL ORGANIZATIONS
- AFA (Association of Fraternity Advisors)
- ASA (Association of Student Conduct Administrators)
- LASA / USPA (Louisiana Association of College and University Personnel Administrators)
  - Site Conference Chair 2011
- NASPA (National Association of Student Personnel Administrators)
- LASFAA (Louisiana Association of Student Financial Aid Administrators, 1984-1998
  - Vice President
  - President

COMMUNITY AFFILIATIONS
- Board Member, Lafayette General Medical Center
- Board Member, Crouse Foundation
  - President
- Selection Committee, Lafayette Education Foundation
- Board Member, Lafayette Education Foundation - 2003-2006
- Board Member, UL Federal Credit Union - 2000-2006
- Alpha Kappa Alpha Sorority, Inc.
- Chi Omega Alpha Counseling Society

RECOGNITION AND AWARDS
- Community Service Award From Immediate Hand of Mary School - 2011
- Lafayette Commission on the Needs of Women Award Nominee - 1998
- Outstanding Community Service Award from National Pan Hellenic Council - 1994
- Pan Kappa Phi Honor Society
BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

PERSONNEL COMMITTEE

February 14, 2012

Item J.4. University of Louisiana at Lafayette's request for approval to appoint Dr. Bobbie DeCuir as Acting Dean of General Studies, effective January 1, 2012.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Bobbie DeCuir as Acting Dean of General Studies, effective January 1, 2012, at an annual salary of $93,000.

The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette's request to appoint Dr. Bobbie DeCuir as Acting Dean of General Studies, effective January 1, 2012.
February 2, 2012

Dr. Randy Moffett
President
University of Louisiana System
1201 North Third Street, Suite 7-360
Baton Rouge, LA 70802

Dear Dr. Moffett:

I am requesting to appoint Dr. Bobbie DeCuin as Acting Dean of the College of General Studies, effective January 1, 2012. Dr. DeCuin’s vitae is attached.

Please place this item on the agenda for the February 2012 meeting of the Board of Supervisors.

Sincerely,

[Signature]

R. Joseph Savoie
President

Attachment
Bobbie B. DeCuir, PhD
105 Valleyview Drive
Lafayette, Louisiana 70501

Email: bobbie@louisiana.edu

EDUCATION

University of Louisiana at Lafayette, Lafayette, Louisiana

Research and Training:
- Psycho-Social Factors that predict success for first generation low income
college students as it relates to retention and graduation;
- Poverty Issues and Interventions;
- Student advocacy and policy;
- Evaluation and research;
- Qualitative data analyses.

University of Louisiana at Lafayette, Lafayette, Louisiana

Bachelor of Arts, Communications, (1986)
University of Louisiana at Lafayette, Lafayette, Louisiana

ACADEMIC EXPERIENCE:

1987-1988: University of Louisiana at Lafayette, Lafayette, Louisiana
Employed as a Graduate Teaching Assistant at the University of Louisiana at Lafayette.
Job responsibilities included teaching Communication 100 classes.

1989-1990: University of Louisiana at Lafayette, Lafayette, Louisiana, Instructor
Employed in the Communication Department. Job duties included teaching
Communication 100, 220, and 334.

ADMINISTRATIVE EXPERIENCE

2011-Present, University of Louisiana at Lafayette, Lafayette, Louisiana, Associate
Director of Campus Trio Programs
Job responsibilities include coordination of 4 campus Trio Programs and direct
administration of the Student Support Services Stem Program and co-ordination of the
L.S.-LAMP Program

2008-2014, UL, Picard Center for Child Development and Lifelong Learning, Director
Job responsibilities include insuring the well being of children and families living in
poverty by working with State and Local agencies through technical assistance, high
quality research and public policy discussions. Collected and analyzed data on school and
district performance to inform policy and promote student advocacy. Worked with other
universities on collaborative projects that included:

- 2008-2011: Columbia University, National Center for Children in Poverty.
  Collaboration involved developing a profile of the 64 parishes in Louisiana that
  examined “work supports” for families living in poverty.
- 2008-2011: Harvard University, TriPod Project.
  Collaboration involved administering a survey to the 4 high poverty schools in
  Lafayette Parish and presenting the analyses to the Superintendent, district
  principals, and the school board.

1992-2008: University of Louisiana at Lafayette, Lafayette, Louisiana. Program Director
Job responsibilities include supervising a staff of professionals, secretaries and student
workers; preparation of yearly budgets, grants and all annual reports to the U.S.
Department of Education.

LS-LAMP Co-Coordinator: Provide resources for minority students matriculating in
STEM areas: Science, Technology, Engineering and Math. This program is designed to
help prepare minority students for graduate studies leading to the PhD. Currently we have
(6) students in PhD tracks.

1990-1992: University of Louisiana at Lafayette, Lafayette, Louisiana,
Coordinator/Academic Counselor
Provided academic and career counseling to 450 first generation and low income students
at all levels of matriculation at the university. Preparation of quarterly and annual reports
to the U.S. Department of Education.

1978-1982: South Central Bell, Lafayette, Louisiana, Manager
Responsibilities included shared duties with (4) other Group Managers in running the
Traffic Department. Individual responsibilities included supervising a group of (50) Long
Distance Operators in regard to their overall job performance and continuous training.

1974-1978: South Central Bell, Lafayette, Louisiana, Manager
Trained new employees for Operator Services in Lake Charles, Louisiana.

PUBLICATIONS, GRANT APPLICATIONS and PRESENTATIONS

  Assessment; Spring, 2011

  Children’s Well-Being; Fall, 2011

- **Family Resource Simulator:** Louisiana; 64 Parishes; 2008-2010
• **Tripod Report and Analysis**: Fall 2009

• **Co-author**: *Journal of Applied Social Science*: A Panel Analysis of Educational Attainment and Place Poverty in Louisiana Parishes, 1990-2006. Submitted: 2010

• **Co-author**: *International Journal of Sociological Research*: Does Education Solve the Problem of Poverty? Accepted: 2009

• **Dissertation**: An Examination of the Critical Psycho-Social Factors that Differentiate Academically Successful First Generation College Students From Academically Unsuccessful First Generation College Students Based Upon Narrative Self-Descriptions. Spring 2007

• **Co-author**: Commissioners of the FCC-1995

• **Co-author**: Journal of Broadcast Education-1994

**GRANT APPLICATIONS:**

1. L5-LAMP: Submitted: Fall 2011; Funded: $50k
   Student Support Services: Submitted Fall 2010, Funded: $3.2M over 5 years
   Student Support Services STEM: Submitted Fall 2010, Funded: $1.1M over 5 years
   Student Support Services Teacher Prep: Submitted Fall 2010; Funded: $1.1M over 5 yrs.
   Student Support Services Disabilities: Submitted Fall 2010; Funded: $1.1M over 5 yrs.
   Contract Pending 11/30/10: Department of Children and Families: $150,000
   Contract Pending 12/1/10: Head Start Program: $96,000
   Contract Pending 12/8/10: FINS (Families in Need of Services)

2. ACF Grant Co-PI: $343,385; Funded Fall 2009
   Ronald E. McNair: Submitted Fall 2006, Funded: $1.08M over 5 years
   Upward Bound I and II: Submitted Fall 2006, Funded: $2.4M over 5 years
   Veteran's Upward Bound: Submitted Fall 2006, Funded: $1.7M over 5 years
   Talent Search I and II: Submitted Fall 2005, Funded: $2.3M over 5 years

**PROFESSIONAL QUALIFICATIONS:**

- Trainer: National Coalition Building Institute: Prejudice Reduction
- Trainer: Stephen Covey: The Seven Habits of Highly Effective People
- Consultant: Teacher In-Service
- Computer Skills: Microsoft Office, Excel, Access, SharePoint and Internet
PROFESSIONAL MEMBERSHIPS AND POSITIONS HELD

- The National Honor Society of Phi Kappa Phi, University of Louisiana at Lafayette
- Louisiana Association of Student Assistance Programs
- Southwest Association of Student Assistance Programs
- Women in Communication
- Association of Curriculum and Development
- National Reading Association
- Diversity Advisory Commission Co-Chair, 2008-2010
- Council for Opportunity in Education
- Black Faculty and Staff Association, President: 2010-2012
- U.L. Student Mentoring Program: Committee Member: 2006-Present

PRESENTATIONS:
- Developing Mentee Relationships (August, 2007) Office of Diversity
- Louisiana’s Promise (October, 2008) Drop-Out Summit
- A Snapshot of Poverty (November, 2008) Senator Ben Nusens
- St. Landry Parish Community Profile (December, 2008) Mayor Don Cravins
- St. Landry Parish Community Profile (January, 2009) Superintendent Nassir
- Understanding Drop-Out (January, 2009) Iberia Parish Strategic Planning
- “Pathway Schools” (January, 2009) North Carolina New Schools Project: St. Landry Parish
- Tripod Project Overview (February, 2009) J.W. Faulk Elementary School
- “What’s New in Poverty Research” (February, 2009) Black Faculty Staff and Caucus
- Tripod Project Overview (March, 2009) Alice Beauchet Elementary School
- “African American Males in Crisis” (March, 2009) Council on the Social Status of Black Men and Boys
- “Binth to Five Program” (March, 2009) 100 Black Men
- Forum Presentation (March, 2009) The State of Blacks in Lafayette
- Tripod Project Overview (April, 2009) N.P. Moss Middle School
- “Poverty Defined” (April, 2009) United Way of Acadiana
- Tripod Project Overview (May, 2009) Northside High School
- Model Programs in Student Support (1995) Louisiana Association of Student Assistance Programs
- Comprehensive and Inclusive Advising (October, 1998) American Association of Colleges
- Understanding Trio (November, 1998) University of Louisiana at Lafayette

HONORS/AWARDS
- Woman of the Year: 1994
- Outstanding University Professional: Alpha Phi Alpha Fraternity: 1994
• Eucharistic Minister of the Year: St. Genevieve Catholic Church: 1993
• Lyceum Award: University of Louisiana at Lafayette: 1992
• Outstanding Graduate Student: Department of Communication: 1988

PUBLIC SERVICE
• American Heart Association
• Block Coordinator for March of Dimes
• Bishop Service Appeals Committee
• Diversity Advisory Committee Chair-person
• ALS Walk for Cure Committee
• Faculty Advisor: Delta Sigma Theta Sorority
• Bridges Ministry Volunteer
• Neighborhood Place Strategic Planning Committee
• LAPTEN: Louisiana Parent Education Network
Item I.5. University of Louisiana at Lafayette's request for approval to appoint Dr. Fabrice Leroy as Acting Dean of the College of Liberal Arts, effective January 1, 2012.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Fabrice Leroy as Acting Dean of the College of Liberal Arts, effective January 1, 2012, at an annual salary of $91,005.

The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette's request to appoint Dr. Fabrice Leroy as Acting Dean of the College of Liberal Arts, effective January 1, 2012.
February 2, 2012

Dr. Randy Moffett
President
University of Louisiana System
1281 North Third Street, Suite 7-300
Baton Rouge, LA 70802.

Dear Dr. Moffett:

I am requesting to appoint Dr. Fabrice Leroy as Interim Dean of the College of Liberal Arts, effective January 1, 2012. Dr. Leroy’s vitae is attached.

Please place this item on the agenda for the February 2012 meeting of the Board of Supervisors.

Sincerely,

J.J. Joseph Savoie
President

Attachment
Curriculum Vitæ

FABRICE I. LEROY, Ph.D.
206 St. Charles Street
Carencro, LA 70520

Current University Address:
Dr. Fabrice Leroy
Professor of French & Francophone Studies
Department of Modern Languages
University of Louisiana at Lafayette
P.O. Box 43331
Lafayette, LA 70506-3331
Tel.: (337) 482-6811
E-mail: fleroy@louisiana.edu

I. Academic Degrees

• Ph.D., French Literature, Louisiana State University, December 1991.
• Agrégation de l’Enseignement Secondaire Supérieur, Université de Liège (Belgium), Faculté de Philosophie et Lettres, Département de Philologie Romane, 1989.
• Licence en lettres françaises modernes, Université de Liège (Belgium), Philologie Romane, "avec grande distinction" (magna cum laude), 1988.

II. Academic Positions

• Interim Dean of the College of Liberal Arts, University of Louisiana at Lafayette, January 1st to June 1st, 2012.
• EORSP Endowed Professor of Foreign Languages, Fall 2004 to present.
• Department Head, UL Lafayette Modern Languages, Fall 2004 to Spring 2005.
• Full Professor of French, University of Louisiana at Lafayette, Fall 2006 to present.
• Associate Professor of French, University of Louisiana at Lafayette, Fall 2002 to Fall 2006.
• Associate Professor of French, Bowling Green State University, Fall 1999 Spring 2002.
• Assistant Professor of French, Bowling Green State University, Fall 1992 to Spring 1999.
• Visiting Assistant Professor of French, Northern Michigan University, Spring semester 1992.
• French Teaching Assistant, Louisiana State University; Graduate Fellow, Commissariat Général aux Affaires Internationales (CGRI) de la Communauté Française de Belgique in conjunction with the CODEPIL, Fall 1989 to Fall 1991.
• Enseignant stagiaire (student teaching), Athénée Royal de Liège 1 (high school), Spring 1989.
III. Teaching Experience at Bowling Green State University (1992-2002)

1. Undergraduate Courses (number of years of experience):
   - French 101 - Elementary French I (five years)
   - French 201 - Intermediate French I (four years)
   - French 202 - Intermediate French II (three years)
   - French 211 - French Cultural Series III (one year)
   - French 212 - French Cultural Readings (four years)
   - French 352 - French Composition and Conversation II (one year)
   - French 362/363 - Introduction to French Literature II (four years)
   - French 371 - French Civilization I (four years)
   - French 488 - Introduction to French Surrealism (one year)

2. Undergraduate-Graduate Courses (number of years of experience):
   - French 488/580H - Belgian Francophone Literature (one year)
   - French 488/580H - French Detective Fiction (two years)
   - French 476/555 - Francophone Comic Art (one year)

3. Graduate Courses (number of years of experience):
   - French 631 - Introduction to Textual Analysis (one year)
   - French 632 - Critical Approaches to Literature (seven years)
   - French 640 - Seminar on the Contemporary French Novel (one year)
   - French 650 - Belgian Francophone Literature (three years)
   - French 646 - French Autobiography (three years)
   - French 640 - Literature of Suspicion (one year)
   - French 640 - French Detective Fiction (four years)
   - French 655 - Belgian Francophone Comics (two years)
   - French 698 - Readings for Final Project (three years)

IV. Teaching Experience at UL Lafayette (2002-present)

1. Undergraduate Courses:
   - French 202 - French for Reading (UL France Summer Program 2005, Summer 2006)
   - French 311 - Introduction to Francophone Literature (Fall 2002, Fall 2003, & Spring 2006)
   - French 316 - Advanced Conversation (Fall 2009, Fall 2010)
   - French 322 - Introduction to French & Francophone Popular Culture (Spring 2007, & Spring 2008)
   - French 472 - Survey of French Literature 2 (Spring 2010)
   - Humanities 300/Honors 385 - French & Francophone Comics & Graphic Novels (Spring 2007)
   - Humanities 300/Honors 385 - Detective Fiction and Film Noir (Fall 2006)
• Humanities 300/Honors 385 - The Poetry of Rock and Roll (Spring 2011)
• Communications 374/Humanities 300 - Cultural History of Film (UL, France Summer Program 2005)

2. Graduate Courses:
• French 401 - Franco-Belgian Comics (Spring 2004)
• French 422 (G) - Politics in Francophone Bande Dessinée (Fall 2011)
• French 485 (G) - Francophone Belgium (Fall 2011)
• French 441 - Survey of Twentieth Century Fiction (Spring 2005)
• French 532 - Nineteenth Century French Literature (Spring 2003, Fall 2004, & Fall 2010)
• French 542 - Twentieth Century French Literature before 1945 (Spring 2003, Fall 2006)
• French 543 - Twentieth Century French Literature after 1945 (Spring 2010)
• French 565 - Belgian Francophone Literature (Spring 2004, Fall 2005, Fall 2007, & Fall 2009)
• French 640 - The Poetics of Twelve Modern French Poets (Fall 2006)
• French 661 - Seminar on Marcel Proust (Spring 2005)

V. Curriculum Development

1. New Courses at BGSU:
• French 401 - Franco-Belgian Comics
• French 485/585 - French 650: Belgian Francophone Literature
• French 632 - Critical Approaches to Literature
• French 640 - French Autobiography
• French 640 - Literature of Suspicion
• French 488/588; French 640 - French Detective Fiction
• French 476/576; French 650 - Belgian Francophone Comics

2. New courses at UL Lafayette:
• French 401 - Franco-Belgian Comics (Spring 2004)
• French 565 - Belgian Francophone Literature (Seminar on Séméon, Spring 2004; Seminar on Belgian parallittératures, Fall 2005)
• French 661 - Seminar on Marcel Proust (Spring 2005)
• French 640 - The Poetics of Twelve Modern French Poets (Fall 2008)
• Humanities 300 - French Culture Through Film (Summer 2005, UL France)
• Humanities 300 - French & Francophone Comics & Graphic Novels (Spring 2007)
• Humanities 300 - Detective Fiction & Film Noir (Fall 2008)
• French 422 (G) - Politics in Francophone Bande Dessinée (Fall 2011)
• French 485 (G) - Francophone Belgium (Fall 2011)

3. Publication of Educational Materials:
VI. Thesis & Dissertation Advising

1. Chair of Dissertation Committees:
   - Luc Guglielmi, Ph.D. in Francophone Studies, Spring 2004, UL Lafayette: Contes, Contours et Contextes contemporains en Belgique francophone (co-chair with Dr. Barry Ancelet)
   - Valérie Poirrot, Ph.D. in Francophone Studies, Fall 2004, UL Lafayette: La représentation de la peine de mort dans le cinéma français et américain
   - Maryvonne Legaillard, Ph.D. in Francophone Studies, Spring 2005, UL Lafayette: De la rare existence à la richesse du jamais vu: le métissage dans la littérature antillaise contemporaine (co-chair with A. David Barry)
   - Geneviève De Clerck, Ph.D. in Francophone Studies, Fall 2006, UL Lafayette: La poétique d’un sabotage heureux chez Amélie Nothomb
   - Monique Michel, Ph.D. in Francophone Studies, Spring 2008, UL Lafayette, Les mythes de création du monde dans les récits mauriciens de Le Clézio
   - Salima Benzehra, Ph.D. in Francophone Studies, UL Lafayette, Fall 2010: De l’individualisme à l’annexisme collective chez Assia Djebar
   - Danielle Grey, Ph.D. in Francophone Studies, UL Lafayette: Ambivalences régionales et identitaires dans le fantastique Belge, in progress
   - Carla Maria Gonzales Cobos, Ph.D. in Francophone Studies, UL Lafayette, Représentation de l’identité croisée par la nourriture, in progress
   - Jennifer Miguez, Ph.D. in Francophone Studies, UL Lafayette, Poétique des lieux chez M.G. Le Clézio, in progress
   - Christine Remain Ferrell, Ph.D. in Francophone Studies, UL Lafayette, L’autodérision dans le sentiment identitaire belge, in progress
   - Antoine Caillé, Ph.D. in Francophone Studies, UL Lafayette, Du texte à la textualité: la signification selon le structuralisme, in progress (co-chair with Dr. Vincent Bouchard)
   - Marion Degos Crakower, Ph.D. in Francophone Studies, UL Lafayette, Figures de suspects dans le roman populaire et le roman policier, in progress
   - Odile Abadjieu, Ph.D. in Francophone Studies, UL Lafayette, Le roman de plantation: typologie d’un genre colonial et post-colonial, in progress

2. Chair of Thesis Committees:
   - Alyson Reighley, M.A. in French, Spring 2003, BGSU: Gender Roles, Homosexuality, and Narrative Ambivalence in André Gide’s Les Faux-monnayeurs
3. Membership on Dissertation Committees:
- Cheryl Mueller, Ph.D. in English/American Culture Studies, 1997, BGSU
- Paul Casey, Ph.D. in English, 1998, BGSU
- Stéphanie Cox, Ph.D. in Francophone Studies, Fall 2002, UL Lafayette
- Michiel Hallet, Ph.D. in Francophone Studies, Fall 2003, UL Lafayette
- Gadir Bouchach, Ph.D. in Francophone Studies, Spring 2005, UL Lafayette
- Matar Gaye, Ph.D. in Francophone Studies, Spring 2005, UL Lafayette
- Erik Charpentier, Ph.D. in Francophone Studies, Spring 2006, UL Lafayette
- Latifa Bounou, Ph.D. in Francophone Studies, Spring 2006, UL Lafayette
- Lorèque Collom, Ph.D. in Francophone Studies, Fall 2006, UL Lafayette
- Abdessamad E. Farri, Ph.D. in Francophone Studies, Spring 2007, UL Lafayette
- Marie-Ginette Baillargeon, Ph.D. in Francophone Studies, Spring 2007, UL Lafayette
- Nicole Boudreau, Ph.D. in Francophone Studies, Fall 2007, UL Lafayette
- Ousmane Ouédraogo, Ph.D. in Francophone Studies, Fall 2008, UL Lafayette
- Joëlle Roy, Ph.D. in Francophone Studies, Spring 2009, UL Lafayette
- Rachel Williams-Mejri, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Carol Camden, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Jean-Richard Étienne, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Stéphane Pellet, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Sergio Lagman, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Jaleh Kazemi, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Parfait Bonkoungou, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Jaleh Kazemi, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Anissa Galloubi, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Cécile Barnhardt, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Laurie Campbell, Ph.D. in Francophone Studies, UL Lafayette, in progress

4. Membership on Thesis Committees:
- Wendy Hanselman, M.A. in French, 1995, BGSU: The Role of Servants in Molière's Comedies
- Cheryl Bodek, M.A. in French, 2000, BGSU: The Dual Identity of Maurice Richard: The Creation of a Myth in Quebec Prose, Theater, and Television
- Aime Padoane, M.A. in French, 2000, BGSU: Ecriture feminine et Dissidence dans la Littérature Africaine Francophone
- Gauthi de Landais, M.A. in French, 2003, BGSU: Hoffmann's Influence on the French Fantastique during the Nineteenth Century
- Ousmane Ouédraogo, M.A. in Francophone Studies, 2005, UL Lafayette, Stratégies de subversion dans le cinéma burkinabé
- Anna Hewell, M.A. in Francophone Studies, Spring 2011, UL Lafayette
- Anissa Galloubi, M.A. in Francophone Studies, UL Lafayette: Poésie et Politique chez Jean Arceaux, in progress
5. Membership on Comprehensive Examination Committees:

- Jean-Marie Nitipouna, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Anissa Galloobi, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Odile Abandjena, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Anna Howell, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Catherine Haddouche, Ph.D. in Francophone Studies, Spring 2008, UL Lafayette
- Anissa Galloobi, M.A. in Francophone Studies, Spring 2008, UL Lafayette
- Marie-Claude Bélanger, M.A. in Francophone Studies, Spring 2008, UL Lafayette
- Ousmane Ouédraogo, Ph.D. in Francophone Studies, Fall 2007, UL Lafayette
- Jaleh Kazemi, Ph.D. in Francophone Studies, Fall 2007, UL Lafayette
- Ferran Bertrand, Ph.D. in Francophone Studies, Fall 2007, UL Lafayette
- Céline Alix, Ph.D. in Francophone Studies, Fall 2007, UL Lafayette
- Salima Benzokhr, Ph.D. in Francophone Studies, Fall 2007, UL Lafayette
- Laurie Burns, Ph.D. in Francophone Studies, Spring 2007, UL Lafayette
- Karin Simpson, M.A. in Francophone Studies, Fall 2006, UL Lafayette
- Carla Gonzalez-Cabos, Ph.D. in Francophone Studies, Fall 2006, UL Lafayette
- Josh Armstrong, M.A. in Francophone Studies, Spring 2006, UL Lafayette
- Erik Charpentier, Ph.D. in Francophone Studies, Spring 2006, UL Lafayette
- Bouchaib Gadir, Ph.D. in Francophone Studies, Spring 2005, UL Lafayette
- Matar Gane, Ph.D. in Francophone Studies, Spring 2005, UL Lafayette
- Chantal Saucier, Ph.D. in Francophone Studies, Spring 2004, UL Lafayette
- Jane Haizel, M.A. in Francophone Studies, Spring 2004, UL Lafayette
- Ousmane Ouédraogo, M.A. in Francophone Studies, UL Lafayette, in progress
- Valérie Brousard, M.A. in Francophone Studies, UL Lafayette, in progress
- Nicole Boudreau, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Juanita Bienvenue, M.A. in Francophone Studies, UL Lafayette, in progress
- Lorréne Colomin, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Jean-Richard Ebene, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Taryn McQuain, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Genevieve De Clerck, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Diane Grey, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Thomas Besch, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Jennifer Miguez, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Raymundo Clorio, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Salima Benzokhr, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Marion Degos Crackower, M.A. in Francophone Studies, UL Lafayette, in progress
- Christine Romain-Ferrell, M.A. in Francophone Studies, UL Lafayette, in progress
- Matthew Miller, M.A. in Francophone Studies, UL Lafayette, in progress
- Jessica Morton, M.A. in Francophone Studies, UL Lafayette, in progress
- Erin Stickney, M.A. in Francophone Studies, UL Lafayette, in progress
- Nathan Rabaldas, M.A. in Francophone Studies, UL Lafayette, in progress
- Dancilla Mukuatschema, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Laurie Campbell, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Marta Zeringue, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Christine Romain-Ferrell, Ph.D. in Francophone Studies, UL Lafayette, in progress
- Antoine Caillé, Ph.D. in Francophone Studies, UL Lafayette, in progress
VII. Academic Advising

   Year: 1997-1998. Number of students assigned: 30

   Year: 1998-1999. Number of students assigned: 19
   Year: 1999-2000. Number of students assigned: 26
   Year: 2003-2004. Number of students assigned: 40

VIII. Research Interests
Nineteenth and Twentieth Century French Literature; Literary Theory and History of
Criticism; Belgian Francophone Literature; Paraliterary Genres (Popular Novel; Detective
and Fantastique novel). Visual Studies (Graphic Novels and Comic Strips); Francophone
Louisiana.

IX. Research Grants
• Funding Agency: BGSU College of Arts and Sciences. April 1994. Developmental Travel
  Grant to present a paper at the Congrès Mondial de the Conseil International
d’Études Francophones in Québec City ($400).
• Funding Agency: Louisiana Distance Learning Consortium. December 2005. Course
  Development Grant to prepare a course on Francophone Comics ($2,000).
• Funding Agency: Quebec Government Office. March 2008. Research Grant to publish a
  thematic issue of the refereed journal Études Francophones on Québec ($7,000).

X. Publications

1. Books & Book-Length Journal Issues:
   Leroy, Fabrice & Barcy Ancialet, eds. Tout Bec Doux. The Complete Cajun Comics of Ken
   Leroy, Fabrice & Vincent Bouchard, eds. Dossier Thématique Québec. Numéro spécial de la
   revue Études Francophones 25.1 & 2 (Fall & Spring 2010). 283 p.
   Leroy, Fabrice & Vittorio Frigerio, eds. Géographies du Fantastique. Numéro spécial de la
   revue Études Francophones 23.1 & 2 (Fall & Spring 2008). 212 p.
   Leroy, Fabrice & Adelaide Russo, eds. La Banda dessinée belge. Numéro spécial de la revue
2. Refereed Book Chapters:


3. Refereed Journal Articles:


--------. "De la bande dessinée comme mosaïque: Calypso de Baltas et Peeters." Relief 2.3 (Autumn 2008).


http://www.mondesfrancophones.com/espaces/Louisianes/articles/scenes-de-la-vie-louisianaise


"..." "L'étendue et la filiation dans Le Chercheur d'or et La Quarantaine de J.M.G. Le Clézio." *Dolhousie French Studies* (Spring 2004): 91-100.


4. Interviews & Press Articles:

5. Book Reviews:

6. Editorships:
• Editor of the refereed journal *Études Francophones*, Fall 2002 to present.
• Member of the Editorial Board (Consultative Committee) of the refereed journal *European Comic Art*, April 2008 to present. Published by Liverpool University Press twice a year. *European Comic Art* is the first English-language scholarly publication devoted to the study of European-language graphic novels, comic strips, comic books and caricature.
• Member of the Editorial Board (Consultative Committee) of the electronic refereed journal *CONTEXTES: Revue de sociologie de la littérature*; <http://contextes.revues.org/>, July 2009 to present.
• Article Referee for *Quebec Studies; Gender Studies*

7. Translation:

XI. Refereed Papers read at Professional Society Meetings

"De la bande dessinée comme mosaïque: Calypso de BAILUIS et PEETERS." 61st Kentucky Foreign Language Conference, University of Kentucky, Lexington. 17-10 April 2008.

"Détails et totalités: l'architecture des Building Stories de Chris WARE." 4th International Colloquium of CIPIA (Centre Interdisciplinaire de Poétique Appliquée), Université de Liège (Belgium), 24-26 October 2007.


"The Ambiguities of Pre-colonial and Post-colonial Desire in Le Clézio." West Virginia University 27th Colloquium on Literature and Film, "Race and Racism in Literature and Film," Morgantown, 10-12 October 2002. Chair of panel on "Colonial Desire."


"Absent-mindedness, Mustaches, and the Cold War: the Image of Science in Hergé's Professor Calculus and Franquin's Count of Champignac." Twenty-Sixth Colloquium on Literature and Film, West Virginia University, 27-29 Sept. 2001.
XII. Service

1. Service Responsibilities, Department of Romance Languages, BGSU:

- Chair of Salary, Promotion, & Tenure Committee, Spring 2000
- French Undergraduate Advisor, Fall 1996, Spring 1997, Fall 1997, and Spring 1998 [38 students]
- Academic Year Abroad in France On-Site Director (Tours), Summer 1995, Fall 1995, Spring 1996, and Summer 1996 (23 undergraduate students and 12 graduate students); Summer 2000 (10 undergraduate students and 12 graduate students)
• Chair of Search Committee for Quebec Studies position, Fall 1998 and Spring 1999
• Coordinator of Teaching Assistants in FREN 201, Fall 2001
• Elected member of the Romance Languages Executive Committee, Fall 1997 and Spring 1998
• Elected member of the Romance Languages Promotion & Tenure Committee, Fall 1999: Fall 2001 & Spring 2002
• On-Campus Director, Academic Year Abroad at Laval University, Quebec, Fall 1993 and Spring 1994
• Pi Delta Phi (French Honor Society) Advisor, Fall 1996 to Fall 2006
• Jury member for the Business French Exam (Diplôme supérieur de français des affaires, Chambre de commerce et d'industrie de Paris), May 1993
• Acting Chair of Romance Languages Department, February 22 to March 1, 2002

2. Service on University Committees at BGSU:
   Elected member of the Publications Committee for a three-year-term (Spring 1998 to Spring 2001)

3. Service Responsibilities, Department of Modern Languages, UL Lafayette:
   • Department Head, Fall 2004 to Spring 2009
   • Graduate Coordinator, Fall 2003 to Spring 2004
   • Departmental Web Liaison, Fall 2010 to present
   • Acting Chair, Summer 2003
   • Member of the Editorial Board of Études Francophones, Fall 2004 to present
   • Editor of the Refereed Journal Études Francophones, Fall 2002 to present
   • Committee Assignments: Personnel Committee, Self-Evaluation Peer Review Committee, Graduate Faculty Committee, Travel Committee, French Scholarships and Exchanges Committee, Graduate Admission/Retention/Appeal Committee

4. Service on University Committees at UL Lafayette:
   • Study Abroad Committee, Fall 2002 to Spring 2008
   • Department Head Council

XIII. Lectures & Organization of Cultural Events

1. Presentations at Teachers’ Conferences:
   "History and cultural significance of Belgian comics and their use in the second language classroom." Louisiana Foreign Language Teachers Association Conference, Lafayette, March 5-6, 2004. The panel included two UL Lafayette graduate students in Francophone Studies.

2. Campus and Invited Lectures:
   • Lecture entitled “The Papon Affair in French Comics,” University of Chichester (West Sussex, UK), October 19th, 2007.

• Lecture entitled "Where the Streets Have no Name: Finding your Way in Study Abroad," Phi Beta Delta Reception, UL Lafayette, Fall 2005.

• Lecture entitled "L'Ecole belge de bande dessinée," Pi Delta Phi guest lecturer, UL Lafayette, November 2000.

• Lecture entitled "Classicisme et baroque en bande dessinée: Hergé et Franquin" at the Pi Delta Phi induction ceremony, French House, Bowling Green State University, April 1998.

• French Detective Film Week at the BGSU French House, March 1998. Introduction to four films inspired by the novels of Georges Simenon.

• "Soirée Simenon" at the BGSU French House, December 5, 1996. Lecture on Georges Simenon entitled "Comprendre et ne pas juger: Maigret et la morale policier," followed by the film Maigret tend un piège.

• Lecture entitled "La Ligne Claire: structures narratives dans l'œuvre d'Hergé" at the Pi Delta Phi induction ceremony, French House, Bowling Green State University, March 1993.

3. Organization of Cultural Events:
• Campus visit and lectures of Benoît Denis, Belgian scholar, UL Lafayette, April 6-8, 2008.

• Organization of Québec 400 Colloquium: "Louisiane et Québec: Rencontres et rétrospectives," UL Lafayette Alumni Center, October 9, 2009.

• Campus visit and lectures of Jacques Dubois, Belgian scholar, UL Lafayette, April 6-8, 2008.

• Meeting with Dominique Struye de Swielande, Belgian Ambassador to the United States, April 8, 2008.

• Campus visit and lecture of Hugo Frey, English historian and film scholar, UL Lafayette, November 25 to December 3, 2007.

• Campus visit and lecture of Jacqueline Chénieux-Gendron, French scholar, UL Lafayette, April 26, 2007.

• Campus visit and lecture of Francisco Cabanillas, Puerto Rican scholar and poet, UL Lafayette, October 25, 2006.

• Campus visit and lectures of Jean-Marie Klinkenberg, Belgian linguist and literary scholar, UL Lafayette, October 19-20, 2006.

• Campus visit and lectures of Jean-Pierre Verheugen, Belgian poet and essayist, UL Lafayette, April 25-27, 2006.

• Campus visit and lecture of Pierre Cayrolat, French poet, UL Lafayette, October 28, 2005.

• Campus visit and lectures of Pascal Durand, Professor at the Université de Liège, UL Lafayette, April 1-4, 2005.

• Campus visit and lecture of Benoît Peeters, Belgian comic book author and critic, UL Lafayette, April 1-4, 2004.

• Campus visit and lecture of Frank Pé, Belgian comic book author and critic, UL Lafayette, March 6, 2004.

• Belgian Comic Art Exhibit, Lafayette Natural History Museum, March 5- April 25, 2004.
• Campus visit and lecture of Professor Jeanne Pâque, representative of the Belgian Francophone Community, BGSU French House, April 1996.
• Campus visit and lecture of Professor and Author Colette Nys-Mazure, représentante de la Communauté Française de Belgique, BGSU French House, April 1995.

XIV. Membership in Professional Organizations
• Officer and Founding Member, Wallonia-Brussels Research Association
• International Bande Dessinée Society (IBDS)
• Modern Language Association (MLA).
• Popular Culture Association (PCA).
• Society for the Interdisciplinary Study of Social Imagery (SISSI).
• Secretary-Treasurer of the Conseil International d’Études Francophones (CIEP), May 2002-February 2003.

XV. Languages
• French (native)
• English (near-native)
• Spanish (reading knowledge)
• Latin (reading knowledge, six years in high school and four years in college)
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

PERSONNEL COMMITTEE

February 14, 2012

Item J.6. University of Louisiana at Monroe's request for approval to appoint Dr. Michael Camille as Interim Dean for the College of Arts and Sciences, effective February 1, 2012.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Michael Camille as Interim Dean for the College of Arts and Sciences, effective February 1, 2012, at an annual salary of $126,000.

The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe's request to appoint Dr. Michael Camille as Interim Dean for the College of Arts and Sciences, effective February 1, 2012.
January 23, 2012

Dr. Randy Moffett  
President  
University of Louisiana System  
1201 North Third Street – Suite 7-300  
Baton Rouge, LA 70802

Dear Dr. Moffett:

Pursuant to Board of Supervisors policy, I am requesting that Dr. Michael Camille be approved as Interim Dean for the College of Arts and Sciences at the University of Louisiana at Monroe. Dr. Camille has served as Associate Dean in the College of Arts and Sciences since 2008 at the University of Louisiana at Monroe. Dr. Camille also has served as Head of the Department of Geosciences from 2003-2008 at ULM.

Dr. Camille's educational background consists of his Doctor of Philosophy in Geography from Texas A & M University; Master of Arts from Louisiana State University and Bachelor of Science in Geography from Salem State College. Professionally, he has written many grants, publications and has made numerous presentations at professional meetings.

Please find attached a complete resume which details Dr. Camille’s professional accomplishments and reflects that he is most qualified for this position as Interim Dean of the College of Arts and Sciences.

I request that this appointment be effective February 1, 2012, at an annual salary rate of $126,000.

Sincerely,

Nick J. Bruno, Ph.D.  
President
Dr. Michael Anthony Camille

College of Arts and Sciences
The University of Louisiana at Monroe
Monroe, LA 71209
Phone: (318) 342-1760
Email: camille@ulm.edu

Employment

July 2008- present - Associate Dean, College of Arts and Sciences- University of Louisiana at Monroe
Aug. 2007- present - Professor of Geography (Tenured)- University of Louisiana at Monroe
Aug. 2002- June 2008 - Head, Department of Geosciences- University of Louisiana at Monroe
Aug. 2002- Aug. 2007 - Associate Professor of Geography (Tenured)- University of Louisiana at Monroe
Jan. 1996- Aug. 2002 - Assistant Professor of Geography- University of Louisiana at Monroe
Jan. 1994- Dec. 1995 - Visiting Assistant Professor of Geography- Miami University (Ohio)

Education


1983-86 Louisiana State University, MA- Geography. Thesis title- "The Historical Geography of the Toledo Settlement, Belize."

1978-83 Salem State College (Massachusetts); BS- Geography; minor- Philosophy.

Courses Taught

World Regional Geography
Systematic Geography
Human Geography
Political Geography
Cartography
Introduction to GIS
Advanced GIS
Remote Sensing
Geography of Latin America
Physical Geography & Lab
Environmental Earth Science
Human Impact on the Environment

Professional Honors

Selected to present the keynote address at the annual conference of the Southwest Association of American Geographers (SWAAG) in Bryan, TX, 2007

Elected to a two-year term as the President of the Mid-South division of the American Society for Photogrammetry and Remote Sensing (ASPRS), 2007

Elected to a two-year term as the 1st Vice President of the Mid-South division of the ASPRS, 2005
Elected to the Board of Directors of the Conference of Latin American Geographers (CLAG), 2002
Selected as Outstanding Professor for the College of Arts and Sciences, ULM Faculty Honors, 2001
Elected to a two-year term as the Louisiana Councilperson of the ASPRS, 2001 (re-elected 2003)
Grants/ Contracts


(Grant: co-PI) "A Physical Geology Lab as an Electronic Short Course," BOR SELECT Program (with Dr. Anthony Feig [Principal Investigator]), $44,899, Dec. 2006- Dec. 2007.


(Grant: co-P.I.) "Bringing the Experiences of Classical Italy to North Louisiana," Fulbright Scholar-In-Residence grant (with Jean Thomas [Principal Investigator]), Aug. 2003- July 2004.


(Contract) "GIS Training for Researchers in Guinea, West Africa," for a Critical Ecosystems Partnership Fund grant by Frank Pezold, [ULM], $3,300, July 2002.


Publications

"DAMSALS ITES Project- Technology Infused Science Set in the Local Environment- Year Two" (With Patty Watts as primary author) in Society of Information and Technology and Teacher Education (2006).

"DAMSALS ITES Project- Technology Infused Science Set in the Local Environment" (With Patty Watts as primary author) in Society of Information and Technology and Teacher Education (2005).


Technical Reports


Abstracts (each represents a conference presentation)


"Geospatial Technologies in the Age of Globalization" (Keynote Address), Annual conference of the Southwest Association of American Geographers (SWAAG), Bryan, TX: Nov. 2007.


"A Pipeline GIS for Northern Louisiana," Louisiana RSGIS Conference; Baton Rouge, LA; April, 2006.

"Introducing Geospatial Technologies into the Middle and High School Classrooms" (Earned 1st Prize-Poster Presentation), Louisiana RSGIS Conference; New Orleans, LA; April, 2005.


"Louisiana Petrochemical Pipeline Geographic Information System: Status of an Inventory of Oil, Gas, and Products Pipelines in the State" (with R. Paulsell [primary author]), RSGIS; Lafayette, LA; April, 2004.


