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**BOARD OF SUPERVISORS
FOR THE UNIVERSITY OF LOUISIANA SYSTEM
NOTICE OF MEETING AND AGENDA
9:30 a.m., Friday, December 6, 2013**
Room 100, "Louisiana Purchase Room"
Claiborne Conference Center
1201 North Third Street
Baton Rouge, Louisiana**

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Approval of October 22, 2013 Board Meeting Minutes
- E. **REPORT OF ACADEMIC AND STUDENT AFFAIRS COMMITTEE**
 - 1. **Grambling State University's** request for approval of a proposed Reorganization in Academic Affairs.
 - 2. **McNeese State University's** request to change the name of the Bachelor of Science in Clinical Laboratory Science to the Bachelor of Science in Medical Laboratory Science effective Summer 2014.
 - 3. **Northwestern State University's** request for approval of a Letter of Intent for a Postgraduate Certificate in Global Security and Intelligence.
 - 4. **Southeastern Louisiana University's** request for approval to terminate the Bachelor of Science degree program in Radiologic Sciences.

**** Executive Session, pursuant to R.S. 42:6.1, may be required.**

Persons wishing to make public comment on any item on the agenda should complete a Public Comment Card and register with the Assistant to the Board.



Grambling State University Louisiana Tech University McNeese State University
Nicholls State University Northwestern State University Southeastern Louisiana University
University of Louisiana at Lafayette University of Louisiana at Monroe University of New Orleans

5. **University of Louisiana at Monroe's** request for approval of a Letter of Intent for a Bachelor of Arts degree program in Dance.
6. **University of Louisiana at Monroe's** request for approval to take actions with regard to the University's Reorganization.
7. **University of New Orleans'** request for approval of 2013-14 Recommendations for Tenure.
8. Other Business

F. REPORT OF JOINT ATHLETIC AND AUDIT COMMITTEE

1. **Southeastern Louisiana University's** request for approval of a contract with Mr. Ron Roberts, Head Football Coach, effective December 1, 2013.
2. **University of Louisiana System's** report of significant athletic activities for the period of October 7 to November 17, 2013.
3. **University of Louisiana System's** report on internal and external audits submitted for the period of October 7 to November 17, 2013.
4. Other Business

G. REPORT OF JOINT FACILITIES PLANNING AND FINANCE COMMITTEE

1. **Louisiana Tech University's** request for approval of the forms and authorizing the execution of an agreement to lease with option to purchase and a ground and buildings lease agreement in connection with the lease and leaseback of portions of the campus of the University to Innovative Student Facilities, Inc. and the renovation, development, and construction of certain athletic and related facilities thereon; authorizing the issuance of bonds for said facilities; approving the execution of any and all documents and certificates in connection therewith; and providing for other matters in connection therewith.
2. **Nicholls State University's** request for approval to name the auditorium in Powell Hall the "Ridley J. Gros Auditorium."
3. **University of Louisiana at Monroe's** request for approval to accept the donation of property located at 704 North McGuire from the University of Louisiana at Monroe Foundation.
4. **University of Louisiana at Monroe's** request for approval to enter into a lease agreement with Affinity Health Group, LLC for operation of ULM's Student Health Center.

5. **University of New Orleans'** request for approval to eliminate a student fee of \$6.00 per semester.
6. **University of Louisiana System's** discussion of Fiscal Year 2013-14 first quarter financial reports and ongoing assurances.
7. Other Business

H. **SYSTEM PRESIDENT'S BUSINESS**

1. Personnel Actions
2. System President's Report
3. Other Business

I. **BOARD CHAIR'S BUSINESS**

1. Board Chair's Report
2. Report of Nominating Committee for 2014 Board Officers

3. **University of Louisiana System's** Resolution regarding Consent Agenda Guidelines.
4. **University of Louisiana System's** proposal to revise *Bylaws, Section IV. Committees, B. Standing Committees.*
5. **University of Louisiana System's** proposal to revise *Board Rules, Chapter V. Intercollegiate Athletics.*

6. Other Business

J. Other Business

K. Adjournment

CONSENT AGENDA GUIDELINES

A RESOLUTION

WHEREAS, in order for a more efficient administration and management of Board meetings, the Board believes that it is in the best interest to be able to use a consent agenda for the passage of non-controversial items or items of a similar nature.

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System is authorized to use a consent agenda at Board meetings in accordance with these Guidelines.

Use of Consent Agenda. The consent agenda shall be presented at the beginning of a Board meeting. By using a consent agenda, the Board has consented to the consideration of certain items as a group under one motion.

General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, items which have already been discussed or explained and do not require further discussion or explanation and items which have been vetted and approved by staff. Such agenda items might include matters such as, but not limited to, personnel actions, routine contracts and associated amendments, endowed chairs and scholarships, financial reports and confirmation of other documents that need no discussion but are required by the Board RULES.

Adding an Item to the Agenda. The President, the Chairman of the Board, or the Chair of any committee may place items on the consent agenda. Such agenda shall be submitted to members as part of the tentative agenda at least ten (10) days prior to each regular meeting. Inclusion of an item on the consent agenda without at least twenty-four (24) hours' notice must be approved unanimously by the Board as a whole.

Removal of Item from Consent Agenda. Items may be removed from the consent agenda at the request of a Board member. The request does not require a second or a vote by the Board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda or placed later on the agenda at the discretion of the Board Chair.

Public Testimony on Consent Agenda Items. The Public shall not be precluded from commenting on items which have been included on the consent agenda. Submission of testimony/information cards shall be submitted in accordance with Board RULES and the Chair shall allow for such testimony prior to the Board's vote on the consent agenda.

Approval of Items on Consent Agenda. The consent agenda shall be approved by a single vote without discussion of individual items. Consent agenda items shall be separately recorded in the minutes of the Board meeting, state that the consent agenda was approved unanimously and indicate which, if any, items were removed and addressed separately.

Committee Consent Agenda. Any committee of the Board may also use a consent agenda whenever appropriate, using the same procedure as provided above.

Thus enacted on the 6th day of December, 2013 by unanimous vote of the Board of Supervisors for the University of Louisiana System.

D. WAYNE PARKER, CHAIR
Board of Supervisors for the
University of Louisiana System

SECTION IV. COMMITTEES

- A. Executive Committee. There shall be an Executive Committee consisting of the Board's Chair, Vice-Chair, and additional members appointed by the Chair. The Executive Committee shall consider matters referred to it by the Board, shall execute orders and resolutions assigned to it by the Board, and shall take immediate action if an emergency requiring such action arises between Board meetings (R.S. 17:3207).
- B. Standing Committees. All standing committees shall consist of no less than five voting members. Unless and until otherwise decided by the vote of a majority of the membership of the Board, the standing committees of the Board shall be the following:
1. Academic and Student Affairs To this committee may be referred matters concerning academic organization, curricula, other academic affairs, faculty, scholarships, and other student affairs.
 2. Finance To this committee may be referred all matters related to financial and budgetary operations.
 3. Grievance To this committee may be referred grievances brought to the Board by personnel or students of the universities under its jurisdiction in accordance with established policies and procedures.
 4. Facilities Planning To this committee may be referred matters relating to facilities planning at the institutions.
 5. Legislation To this committee may be referred all matters related to legislation which may affect education.
 6. Strategy and Performance To this committee may be referred all matters relating to strategic and performance initiatives. (Revised 12/6/2013)
- C. Action by Committee. Unless as otherwise provided by Section III, Item I, an affirmative vote of a majority of a committee is required for any official action. (Revised 12/3/2012)
- D. Appointment and Term. Members of all standing committees, one of whom shall be named Chair and one Vice-Chair, shall be appointed by the Chair of the Board within thirty (30) days following the election of officers. The term of committee appointees shall run concurrently with that of the Chair of the Board. A member of the Board shall be eligible to chair any specific committee for no more than two (2) consecutive terms. In filling vacancies for unexpired terms, a chair who has served more than half a term is considered to have served a full term. (Revised 9/27/96)

A committee chair at any committee meeting may appoint to membership on the committee any Board member in attendance at the committee meeting then being held. Vacancies occurring among the appointed members of any committees, however arising, shall be filled by the Chair of the Board for the remainder of the term.

- E. Meetings of the Standing Committees. It shall be the duty of the chair of each committee to call and to preside over necessary meetings. Minutes of each committee meeting, showing actions and recommendations, shall comply with the provisions of Bylaws, Section III, Item K ("Minutes").
- F. Quorum for Committee Meetings. A majority of the members of any committee shall constitute a quorum for the transaction of business. In the event that regularly assigned members are insufficient to constitute a quorum, the Chair may select other members to serve and constitute a quorum. In the event the Chair or Vice-Chair is not present, any member may act in this capacity for purposes of the meeting only.
- G. Special Committees. As the need arises, the Board or the Chair of the Board may create special committees for temporary periods not exceeding the term of the Chair of the Board.
- H. Representatives on Standing Committees of the Louisiana Board of Regents. In accordance with the provisions of R.S. 17:3399.5, representatives from the Board of Supervisors to serve on selected standing committees of the Louisiana Board of Regents shall be as follows:
(Revised 1/9/98)

<u>Board of Regents Committee</u>	<u>Board of Supervisors Representative</u>
Academic and Student Affairs Committee	Chair of the Academic and Student Affairs Committee, Committee Vice-Chair is the alternate
Facilities and Property Committee	Chair of the Facilities Planning Committee, Committee Vice-Chair is the alternate
Finance Committee	Chair of the Finance Committee, Committee Vice-Chair is the alternate
Legislation Committee	Chair of the Legislation Committee, Committee Vice-Chair is the alternate

CHAPTER V

INTERCOLLEGIATE ATHLETICS

SECTION I. MEMBERSHIP AFFILIATION

- A. Affiliation. Each institution that has intercollegiate athletics will affiliate with an appropriate national association such as the National Collegiate Athletic Association or the National Association of Intercollegiate Athletics. The Board may review and approve affiliations, contracts and/or agreements for all games and athletic events. Decisions as to division, level of competition and/or classification, and scope of the athletic program shall be reviewed and approved by the Board.
- B. Exceptions. Subject to approval of the Board, an institution may be a member of a conference or participate as an independent.

SECTION II. FINANCES

- A. Review by Board Staff. All funds, including those from outside sources, used in an institution's athletic program shall be processed by the institution's chief financial officer and are subject to audit.
- B. Athletic Travel Funds. Athletic travel by members of an institution's athletic staff shall be charged to its athletic budget.
- C. Reports. The following reports shall be submitted to the System President at the end of each fiscal year:
 - 1. An annual report on the number of coaches and their respective salaries shall be submitted at the beginning and close of each fiscal year.
 - 2. An annual report on athletic income and expenditures shall be submitted at the beginning and close of the fiscal year. These reports should be divided to show the amount appropriated for each individual sport for men and women.

3. The reports shall be on a form furnished by the System President, shall be signed and certified by the institution president and athletic director(s), and shall be submitted prior to a date specified by the System President.
4. Specified reports and analyses as requested by the System staff.

SECTION III. OUT-OF-STATE SCHOLARSHIPS

Regulations. No more than 50 percent of athletic scholarships (based on FTE) may be awarded to out-of-state students. Out-of-state scholarships in excess of this number may be awarded if funds are from sources other than appropriated or tuition funds. The names of all student athletes for whom out-of-state fees are not assessed shall be submitted to the System President no later than the fifth week of each semester, quarter, or term. (Revisions approved 5/27/94 and 3/26/99)

In accordance with Louisiana R.S. 17:1791, no student in any state college or university under the jurisdiction of the Board of Supervisors for the University of Louisiana System who is granted an athletic scholarship at such institution and who is not a resident of this state shall be assessed, charged, or required to pay any tuition or fees in an amount in excess of that which is assessed and charged students who are residents of this state.

SECTION IV. TICKETS AND PASSES

- A. General Policies
 1. Faculty and full-time employees of an institution shall have reduced prices on the purchases of season tickets only.
 2. An institution shall offer a student spouse pass for a reduced rate, which shall be valid for all sports.
 3. Ticket prices for standing room space are left to the discretion of the institution.
 4. An institution shall present any proposed change in ticket plans to the System staff for review and approval. (Revision approved 5/30/03)
- B. Other. Complimentary tickets and passes for home games shall be issued only in accordance with an established, written policy by each institution which has been approved by the Board.

SECTION V ATHLETIC PERSONNEL

- A. Appointments. All coaches, assistant coaches, and support personnel, as unclassified, non-faculty employees, shall hold appointments at the pleasure or will of the institution and the Board of Supervisors. The annual approval of the budget and personnel documents designating salaries and other benefits shall not constitute implied nor expressed agreement for continued employment throughout that fiscal year, but are executed or approved solely for the purpose of budgeting and associated fiscal and administrative matters. Any other arrangement must be approved by the Board.
- B. NCAA and NAIA Sanctions. In accordance with Louisiana R.S. 17:2054, the Board of Supervisors for the University of Louisiana System prohibits the hiring of any person found by the National Collegiate Athletic Association or the National Association of Intercollegiate Athletics to have committed a deliberate and serious infraction of its rules and such infraction results in the imposition of sanctions by the Association at any school under its respective jurisdiction for a period of five years. (Revision approved 5/27/94)

SECTION VI STUDENT ATHLETES

- A. Computation of Grade Point Average (GPA). According to Board policy (RULES, Chapter II, Section VI.B.) and as reflected in respective institutional policies applicable to all students, an adjusted GPA may be used to graduate students. This adjusted GPA may be utilized to certify student athletes (for athletic participation) under National Collegiate Athletic Association (NCAA) regulations relative to transferable GPAs and to determine satisfactory progress. This policy is in accordance with current Bylaws of the NCAA for Division I institutions and is subject to change by the NCAA. This policy shall be implemented by System institutions no later than Fall 2001. (Addition approved 10/29/99)

Revised 12/6/2013