AGENDA
JOINT FACILITIES PLANNING AND FINANCE COMMITTEE
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM
*2:30 p.m., Thursday, October 23, 2014**
Claiborne Building Conference Center
Room 100, “Louisiana Purchase Room”
1201 North Third Street
Baton Rouge, Louisiana

FACILITIES PLANNING MEMBERS: FINANCE MEMBERS:
Mr. David Guidry, Chair Mr. Winfred Sibille, Chair
Mr. John Condos, Vice Chair Mr. Carl Shetler, Vice Chair
Mr. Andre Coutrain Mr. Edward Crawford III
Mr. John LeTard Mr. David Guidry
Mr. Jimmy Long Mr. D. Wayne Parker
Mr. Mark Romero Mr. Mark Romero
Mr. Carl Shetler Mr. Robert Shreve

A. Call to Order

B. Roll Call

C. Approval of Minutes of August 21, 2014 Facilities Planning Committee and Finance Committee Meetings

D. Consent Agenda:

Board Agenda Item G.1.

Louisiana Tech University’s request for approval to name Room 223 in George T. Madison Hall the H.J. “Tony” Sachs English Seminar Room.

Board Agenda Item G.2.

Nicholls State University’s request for approval to name facilities in (a) the Lanny D. Ledet Culinary Building: the meat kitchen – The Richard B. Peltier Kitchen; the soups and sauces kitchen – The Louisiana Seafood Kitchen; the teaching and demo kitchen – The Burguieres Family Teaching and Demonstration Kitchen and Classroom(s); and (b) the Stopher Gymnasium: the training room – The Larry Ferachi Training Room; and the men’s basketball locker room – The James “Jimmy” Broussard Locker Room.
Board Agenda Item G.4.

Northwestern State University’s request for approval to offer scholarships to new Straighterline students.

Board Agenda Item G.5.

Northwestern State University’s request for approval to sell property located at 1240 Wilshire Drive, Alexandria, Louisiana, the “Alice Estelle Dear House.”

Board Agenda Item G.7.

University of Louisiana at Lafayette’s request for approval to split The Contractors Educational Trust Fund/LEQSF Professorship in Art & architecture into The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture I and The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture II.

Board Agenda Item G.9.

University of New Orleans’ request for approval to rename the University Center Ballroom the Senator Theodore M. “Ted” Hickey Ballroom.

Board Agenda Item G.10.

University of Louisiana System’s request for acceptance of Fiscal Year 2013-14 Federal Award Programs Representation Letter for Louisiana Tech University.

E. Discussion/Action:

Board Agenda Item G.3.

Northwestern State University’s request for approval to authorize the State Mineral Board to offer for lease a tract of land in Bossier Parish which totals 80 Gross Acres and includes Northwestern’s interest, which is effectively 31.11 Net Acres.

Board Agenda Item G.6.

Southeastern Louisiana University’s request for approval to enter into a Lease Agreement with Follett Higher Education Group for the University’s textbook rental operations.
Board Agenda Item G.8.

University of Louisiana at Monroe’s request for approval of Amendment No. 11 to the food service lease with Aramark Educational Services, LLC.

Board Agenda Item G.11.

University of Louisiana System’s request for approval of a resolution authorizing and providing for the participation of the Board of Supervisors for the University of Louisiana System in the Securities and Exchange Commission’s Municipalities Continuing Disclosure Cooperation initiative; authorizing the filing of necessary documents relating thereto; providing for development of practices and procedures to ensure future compliance with continuing disclosure obligations; and providing for other matters in connection therewith.

Board Agenda Item G.12.

University of Louisiana System’s discussion of Fiscal Year 2013-14 fourth quarter financial reports and ongoing assurances.

Board Agenda Item G.13.

University of Louisiana System’s report on the year end financial status of alternatively financed projects for the fiscal year ended June 30, 2014.

F. Other Business

G. Adjournment
Consent Agenda
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

JOINT FACILITIES PLANNING AND FINANCE COMMITTEE

October 23, 2014

Item G.1. Louisiana Tech University’s request for approval to name Room 223 in George T. Madison Hall the H.J. “Tony” Sachs English Seminar Room.

EXECUTIVE SUMMARY

The University is requesting approval to name Room 223 in George T. Madison Hall the H.J. “Tony” Sachs English Seminar Room in honor of the late Dr. H.J. “Tony” Sachs. Hyman Jacob Sachs, better known as H.J. or Tony, taught English at Louisiana Polytechnic Institute for 42 years, beginning in September 1929 and retiring on May 31, 1972. He served as Head of the English and Foreign Languages Department from June 7, 1954, until he reached age 65 in 1969. When asked what accomplishment he was most proud of in this position, he said that building a faculty of 16 members with PhDs (out of a total of 25) certainly ranked high on his list.

Dr. Sachs also served Tech in many capacities outside of the classroom. Enjoying almost any sport and favoring baseball, he was member of the Tech Athletic Committee for over 30 years.

H.J. Sachs was, indeed, a superior professor, administrator, and citizen of Ruston who had a major impact on his students, the University, and the community. Naming the English seminar room after him is an appropriate way of honoring the memory of one of Tech’s distinguished faculty members.

See attached summary for further information.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for approval to name Room 223 in George T. Madison Hall the H.J. “Tony” Sachs English Seminar Room.
OFFICE OF THE PRESIDENT
September 30, 2014

LADIES AND GENTLEMEN OF THE BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM:

Louisiana Tech University seeks approval from the University of Louisiana Board of Supervisors to name Room 223 in George T. Madison Hall as the H.J. “Tony” Sachs English Seminar Room.

Hyman Jacob Sachs, better known as H.J. or Tony, taught English at Louisiana Polytechnic Institute for 42 years, beginning in September 1929 and retiring on May 31, 1972. He earned his PhD in 1938 from George Peabody College in Nashville, Tennessee. His doctoral dissertation was on the teaching of vocabulary.

He served as Head of the English and Foreign Languages Department from June 7, 1954, until he reached age 65 in 1969. When asked what accomplishment he was most proud of in this position, he said that building a faculty of 16 members with PhDs (out of a total of 25) certainly ranked high. He attributed the unusually high percentage of PhDs not only to permitting but encouraging academic freedom and also making sure that the professors taught at least one section of their favorite subject(s) each semester. Teaching courses ranging from Shakespeare to American literature, Dr. Sachs delivered seamless, dynamic lectures with barely a note as he paced around the classroom. Dr. Sachs published a number of books and articles on a wide variety of topics, including vocabulary and workbooks, and readers for college English.

Dr. Sachs served Tech in many capacities outside of the classroom. Enjoying almost any sport and favoring baseball, he was a member of the Tech Athletic Committee for over 30 years. He had 50-yardline and center-court tickets, and attended every game possible. Football, basketball, track, and especially baseball games took precedence over almost anything. He spent his last years in Shreveport, where he died on November 13, 1983.

H.J. Sachs was, indeed, a superior professor, administrator, and citizen of Ruston who had a major impact on his students, University, and community. Naming the English seminar Room after him is an appropriate way of honoring one of Tech’s distinguished faculty members.

Your consideration of this request is appreciated.

Sincerely

[Signature]

Leslie K. Guice
President

dc
BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

JOINT FACILITIES PLANNING AND FINANCE COMMITTEE

October 23, 2014

Item G.2.  Nicholls State University’s request for approval to name facilities in (a) the Lanny D. Ledet Culinary Building: the meat kitchen – The Richard B. Peltier Kitchen; the soups and sauces kitchen – The Louisiana Seafood Kitchen; the teaching and demo kitchen – The Burguieres Family Teaching and Demonstration Kitchen and Classroom(s); and (b) the Stopher Gymnasium: the training room – The Larry Ferachi Training Room; and the men’s basketball locker room – The James “Jimmy” Broussard Locker Room.

EXECUTIVE SUMMARY

The University is requesting approval to name facilities:

In the Lanny D. Ledet Culinary Building:

- The meat kitchen: The Richard B. Peltier Kitchen
- The soups and sauces kitchen: The Louisiana Seafood Kitchen
- The teaching and demo kitchen: The Burguieres Family Teaching and Demonstration Kitchen and Classroom(s)

In Stopher Gymnasium:

- The training room: The Larry Ferachi Training Room
- The men’s basketball locker room: The James “Jimmy” Broussard Locker Room

These names represent major donors who have given substantial gifts in return for the opportunity to have a facility named in their honor or in the memory of a loved one.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Nicholls State University’s request to name facilities in (a) the Lanny D. Ledet Culinary Building: the meat kitchen – The Richard B. Peltier Kitchen; the soups and sauces kitchen – The Louisiana Seafood Kitchen; the teaching and demo kitchen – The Burguieres Family Teaching and Demonstration Kitchen and Classroom(s); and (b) the Stopher Gymnasium: the training room – The Larry Ferachi Training Room; and the men’s basketball locker room – The James “Jimmy” Broussard Locker Room.
September 30, 2014

Dr. Sandra Woodley  
System President  
University of Louisiana System  
1201 North Third Street, Suite 7-300  
Baton Rouge, LA 70802

Dear Dr. Woodley:

Nicholls State University requests consideration and approval of the enclosed items to be placed on the agenda for the October 23-24, 2014, meeting of the Board of Supervisors for the University of Louisiana System:

In the Lanny D. Ledet Culinary Arts Building:

- The meat kitchen: The Richard B. Peltier Kitchen  
- The soups and sauces kitchen: The Louisiana Seafood Kitchen  
- The teaching and demo kitchen: The Burguieres Family Teaching and Demonstration Kitchen and Classroom(s)

In Stopher Gymnasium:

- The training room: The Larry Ferachi Training Room  
- The men’s basketball locker room: The James “Jimmy” Broussard Locker Room

Please see attached justification.

Thank you for your assistance in this matter.

Sincerely,

Bruce T. Murphy  
President

Attachment

pc: Dr. Albert Davis, Interim Vice President for Academic Affairs  
Dr. Eugene Dial, Vice President for Student Affairs and Enrollment Services  
Mr. Mike Naquin, Associate Vice President for Finance and CFO  
Mr. Mike Davis, Assistant Vice President for Facilities  
Dr. Brigett Scott, Faculty Senate President  
Mrs. Stacy LeJeune, Internal Auditor
30 September 2014

Dr. Bruce Murphy, President
Nicholls State University
Thibodaux, LA 70310

Dear Dr. Murphy:

Please submit the following names for facilities on the Nicholls State University campus to the Louisiana Board of Supervisors for approval at its next board meeting. These names are at the request of major donors who have given substantial gifts in return for the opportunity to have a facility named in their honor or in the memory of a loved one.

In the Lanny D. Ledet Culinary Arts Building:

- The meat kitchen: The Richard B. Peltier Kitchen
- The soups and sauces kitchen: The Louisiana Seafood Kitchen
- The teaching and demo kitchen: The Burguieres Family Teaching and Demonstration Kitchen and Classroom(s)

In Stopher Gymnasium:

- The training room: The Larry Ferachi Training Room
- The men’s basketball locker room: The James “Jimmy” Broussard Locker Room

Thank you for your consideration in this important matter. Nicholls remains fortunate to have such great support in the communities we serve.

Sincerely,

David E. Boudreaux
Executive Director
Item G.4. Northwestern State University’s request for approval to offer scholarships to new Straighterline students.

EXECUTIVE SUMMARY

Northwestern State University is requesting approval to offer approximately 30 Straighterline scholarships annually. In 2013 Northwestern entered into an agreement with Straighterline to facilitate the acceptance of ACE-equivalent credits for students taking courses through Straighterline. The Straighterline Scholarships are for new students transferring with at least four ACE equivalent courses, having at least a 2.5 semester grade point average, and enrolled full-time. The amount of the award is $300 per semester/$600 per academic year.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University’s request for approval to offer scholarships to new Straighterline students.
October 1, 2014

Dr. Sandra Woodley, President
University of Louisiana System
1201 North Third St., Suite 7-300
Baton Rouge, LA 70802

Re: Request for Straighterline Scholarship

Dear Dr. Woodley:

Northwestern State University is submitting the attached Request for Straighterline Scholarship to be placed on the agenda for the October 2014 Board meeting.

Thank you for your consideration of this request.

Sincerely,

[Signature]

Randall J. Webb
President

RJW/pc

Attachment
September 26, 2014

Dr. Sandra Woodley, President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70820

Re: Northwestern State University and Straighterline Scholarship

Dear Dr. Woodley:

In 2013, Northwestern State entered into an agreement in order to facilitate the acceptance of ACE-equivalent credits from students taking courses through Straighterline.

While the program has only been in existence for a year, it has been determined that there is the potential to serve more students if an incentive were available. This proposal requests permission to offer a scholarship in the amount of ($300 per semester/ $600 per academic year) for a maximum of (4) years to new Straighterline students.

This will enable Northwestern to recruit Straighterline students who meet the attached criteria:

- A new student transferring at least (4) ace-equivalent courses from Straighterline to Northwestern State University.
- Duration of Award: Up to 4 academic years (Fall and Spring only) depending upon academic classification upon initial award
- Amount of Award: $300.00 per semester/ $600.00 per academic year
- Criteria to Maintain Award: 2.5 semester grade point average and maintain full-time status
- Number available per year: Approximately 30 per year – depending upon the influence of marketing efforts on student recruitment

I appreciate your thoughtful consideration of this request.

Sincerely,

[Signature]

Randall J. Webb
President

A Member of the University of Louisiana System
BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM

JOINT FACILITIES PLANNING AND FINANCE COMMITTEE

October 23, 2014

Item G.5. Northwestern State University’s request for approval to sell property located at 1240 Wilshire Drive, Alexandria, Louisiana, the “Alice Estelle Dear House.”

EXECUTIVE SUMMARY

The University is requesting Board approval to sell property located at 1240 Wilshire Drive, Alexandria, Louisiana, the “Alice Estelle Dear House.” The property was acquired through the succession of Ms. Alice Estelle Dear, upon her death in December of 1998. Ms. Dear’s will stipulated that the University keep the home as a rental property for a minimum of 15 years. Once the term has expired, then the University could sell the home.

The University has rented the home during this time for $1,000 per month and has incurred the expense of replacing appliances, countertops, flooring, HVAC equipment, and repainting as well as a new roof. The University also hires a management firm at a cost of $100 per month to keep tenants in the home and to manage expenses. Additionally, the location in a residential area significantly limits its usefulness to the University.

The proceeds from this sale will go toward funding scholarships for the School of Creative and Performing Arts that also bears Ms. Dear’s name. The University is in the process of securing an appraisal of this property that will be forwarded to the System Office once received.

RECOMMENDATION

The staff recommends approval of this item and adoption of the following resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University’s request to sell property located at 1240 Wilshire Drive, Alexandria, Louisiana, the “Alice Estelle Dear House.”

BE IT FURTHER RESOLVED, that the President of the University of Louisiana System and/or President of Northwestern State University are hereby designated and authorized to execute any and all documents necessary to execute said land sale.

AND FURTHER, that UL System staff and legal counsel ensure that all documents conform to statutory and administrative requirements.
October 1, 2014

Dr. Sandra Woodley, President
University of Louisiana System
1201 North Third St., Suite 7-300
Baton Rouge, LA 70802

Re: Request to Sell the Alice Estelle Dear House

Dear Dr. Woodley:

Northwestern State University is submitting the attached Request to Sell the Alice Estelle Dear House to be placed on the agenda for the October 2014 Board meeting.

Thank you for your consideration of this request.

Sincerely,

[Signature]
Randall J. Webb
President

RJW/pc
Attachment
September 22, 2014

Dr. Randall J. Webb  
President  
Northwestern State University of LA  
Caspari Hall / 310 Sam Sibley Drive  
Natchitoches, LA 71497

Dr. Webb,

As you are aware, in December of 1998, NSU had acquired the Residential Property located on 1240 Wilshire Drive in Alexandria, Louisiana upon the death of Ms. Alice Dear. It was stipulated in her will that NSU would retain the property for at least 15yrs as rental property with monies earned would be used for the School of Creative and Performing Arts. During this time, NSU has hired Ms. Linda Miller of Buelow-Miller Real Estate to manage the property on behalf of NSU and to keep the property rented. The property has been rented continuously since 1999 and was leased for $1,000.00 per month. Ms. Miller’s management fee is for $100.00 per month, thus NSU is making $ 900.00 per month in rental.

During this 15yr span, NSU has had to replace several appliances, replace HVAC, carpeting, plumbing, re-painting and recently a new roof on the home. I feel that now is the time that we need to request to sell this property.

Site Code: 6-40-052 – Lot #107 of Wilshire Park Subdivision, located at 1240 Wilshire Drive, Alexandria, LA  
ORM Replacement Value - $296,920.00.

I have also contracted Mr. Mike Haynes for an official appraisal, which will be completed in time for the UL-System deadline of October 1st, so that it can be approved as an agenda item on October 23rd. I have also attached the appropriate Executive Summary as well.

Proceeds from the Sale of this Property will deposited into the Northwestern State University Foundation and to be used for Scholarships in the School of Creative and Performing Arts.

Please submit to UL-System for approval.

Respectfully yours,

Chuck Bourg, EGM  
Director of Physical Plant and Facilities Services  
Northwestern State University of Louisiana
Executive Summary

Northwestern State University of Louisiana is requesting Board approval to sell property (Site Code: 6-40-052) at 1240 Wilshire Drive, Alexandria, Louisiana which is a residential home located at Lot #107 of the Wilshire Park Subdivision and has a total floor area of 3,705 square feet and an ORM Replacement Value at $296,920.00.

The University is in process of securing an appraisal for this property in which will be forwarded to the UL-System Staff once received.

The University acquired the property thru the succession of Ms. Alice Estelle Dear, upon her death in December of 1998. Ms. Dear’s will stipulated that the University keep the home as a rental property for a minimum of 15 years. Once term has expired, then the University could sell the home.

The University has rented the home during this time for $1,000.00 per month and has incurred the expense of replacing appliances, countertops, flooring, HVAC equipment, repainting as well as new roof. The University also hires a management firm to keep tenants in home and manage expenses at a cost of $100.00 per month. Buelow-Miller Real Estate has provided this service for NSU since 1998.

It is the request of the University to place the home on the market to sell and that the proceeds of the sale will go towards funding scholarships for the School of the Creative and Performing Arts which also bears Ms. Dear’s name.
## Site Information

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## Summary Information

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BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

JOINT FACILITIES PLANNING AND FINANCE COMMITTEE

October 23, 2014


EXECUTIVE SUMMARY

In 1989, the Louisiana Legislature created the Louisiana Education Quality Support Fund, referred to as “8g,” which provides for a $40,000 matching grant to be awarded upon receipt of $60,000 in private donations for the establishment of an endowed professorship. The law further requires that the appropriate management board authorize the establishment of such endowed professorships prior to submission to the Board of Regents for matching funds.

The University of Louisiana at Lafayette requests approval to split The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture into two separate funds bearing the same name to be distinguished by Funds I and II within the fund name. The donor is in agreement with dividing the professorship into two professorships totaling $141,857 per fund.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for approval to split The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture into The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture I and The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture II.
October 2, 2014

Dr. Sandra Woodley
President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA  70802

Dear Dr. Woodley:

This is to request approval for permission from the Board of Regents to split the Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture (#03456) into two separate funds bearing the same name to be distinguished by funds I and II within the fund name. Attached is an affidavit from the University of Louisiana at Lafayette Foundation and the donor’s agreement with the proposed division.

Please place this item on the agenda for consideration at the October 2014 meeting of the Board of Supervisors.

Sincerely,

E. Joseph Savoie
President

Attachments
AFFIDAVIT

STATE OF LOUISIANA
PARISH OF LAFAYETTE

BEFORE ME, the undersigned notary public, duly commissioned and qualified in and for the State and Parish aforesaid, and in the presence of the witnesses hereinafter named and undersigned, personally came and appeared:

JULIE BOLTON FALGOUT, a person of the full age of majority and a resident of Lafayette Parish, appearing herein in her capacity as President and Chief Executive Officer of the University of Louisiana at Lafayette Foundation;

Who did depose and state that:

(1) The University of Louisiana at Lafayette has established the CONTRACTORS EDUCATIONAL TRUST FUND/LEQSF PROFESSORSHIP IN ART & ARCHITECTURE (#03456).

(2) The CONTRACTORS EDUCATIONAL TRUST FUND/LEQSF PROFESSORSHIP IN ART & ARCHITECTURE (#03456) has a balance of $281,653.81. These funds consist of unrestricted contributions from private sources collected after July 1, 1989, state-matched funds, and income earned by investment of the fund since it was established.

(3) The funds used to establish the CONTRACTORS EDUCATIONAL TRUST FUND/LEQSF PROFESSORSHIP IN ART & ARCHITECTURE (#03456) were dedicated to the purposes of the CONTRACTORS EDUCATIONAL TRUST FUND/LEQSF PROFESSORSHIP IN ART & ARCHITECTURE (#03456).

(4) The University of Louisiana at Lafayette desires to split the CONTRACTORS EDUCATIONAL TRUST FUND/LEQSF PROFESSORSHIP IN ART & ARCHITECTURE (#03456) into two separate funds bearing the same name to be distinguished by funds I and II within the fund name.

JULIE BOLTON FALGOUT

Sworn to and subscribed before me and in the presence of the undersigned witnesses, this 2nd day of October, 2014

WITNESSES:

[Signatures]

NOTARY 42546
The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture

Current balance $283,713.33

New Allocation

The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture I  $141,856.67
The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture II  $141,856.66

I am in agreement with the proposed division of The Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture at the University of Louisiana at Lafayette.

Donor Representative  Victor F. Weston
Vice-Chair
Secretary

August 13, 2014
Date
July 21, 2014

Mr. Patrick L. Gootee, Trustee  
Contractors Educational Trust Fund  
P.O. Box 3807  
Baton Rouge, LA 70821-3807

Re: The Contractors Educational Trust Fund/LEQSF Endowed Professorship in Art & Architecture

Dear Mr. Gootee:

As you are aware, the University of Louisiana Lafayette Foundation invests and manages the Contractors Educational Trust Fund/LEQSF Endowed Professorship for the benefit of the UL Lafayette College of Arts. In an effort to maximize the stipend awards, we are requesting the Contractors Educational Trust Fund/LEQSF Professorship in Art & Architecture be divided into two professorships totaling $141,856.67 per fund. Additional professorships are needed in the College of the Arts to recognize and retain existing faculty and also to attract new faculty. Dividing the endowment will allow the Foundation to continue funding a stipend to the existing holder in addition to awarding a second professorship.

The purpose of this letter is to request your concurrence with this new allocation of funds. If you are in agreement with this change, please notify us by signing below as Donor Representative and returning in the enclosed self-addressed envelope as soon as possible. **We will keep your authorization on file for our records.**

Should you have any objections to this request please contact our office immediately. If we do not receive an objectionable response by July 28, 2014, the UL Foundation will proceed with the change to the professorship. Please contact me at (337) 482-0700 if you have any questions or concerns.

Thank you for your generous and continued support of UL Lafayette.

Sincerely,

Julie Bolton Falgout  
President/CEO

cc: Jay Culotta, Chair  
enclosure
Item G.9. University of New Orleans’ request for approval to rename the University Center Ballroom the Senator Theodore M. “Ted” Hickey Ballroom.

EXECUTIVE SUMMARY

University of New Orleans is requesting to rename the University Center Ballroom the Senator Theodore M. “Ted” Hickey Ballroom. UNO opened in 1958 as Louisiana State University in New Orleans (LSUNO). In recognition of the university’s growth and need to control its own destiny, Senator Hickey co-authored the Senate resolution in 1973 in support of changing the university’s name to The University of New Orleans, a move ardently backed by the entire UNO community. Approved by the LSU Board of Supervisors in 1974, this change was a milestone in UNO’s history.

As state senator for 25 years, Theodore M. “Ted” Hickey (1910-1993) represented the district in which The University of New Orleans is located. In the 1950s, he championed UNO’s establishment as a public university in what was then the largest metropolitan area in the United States without one. Throughout his political career, Hickey strongly advocated for UNO and supported its growth, notably the construction of the earliest permanent buildings on campus. Founding Chancellor Homer Hitt regarded Hickey as “a tried and proven friend of UNO for many, many years.”

It is appropriate that the University reciprocate Ted Hickey’s dedication to it by dedicating the “Senator Theodore M. ‘Ted’ Hickey Ballroom” in his memory.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans’ request to rename University Center Ballroom the Senator Theodore M. “Ted” Hickey Ballroom.
September 8, 2014

Dr. Sandra Woodley
President
University of Louisiana System
1201 Third Street, 7-300
Baton Rouge, LA 70802

Dear Dr. Woodley,

I am requesting approval to dedicate the University Center Ballroom in honor of Senator Hickey. With this approval the Ballroom will be known as the Senator Theodore M. "Ted" Hickey Ballroom.

I have attached a copy of the approved memorandum which gives more detail of the contributions of the late Senator to the University of New Orleans.

Thank you for your consideration.

Sincerely,

[Signature]

Peter J. Fos, Ph.D., M.P.H.
President
University of New Orleans
DATE: August 26, 2014

TO: Peter J. Fos, Ph.D.

FROM: Brett E. Kemker, Ph.D.

RE: Senator Theodore Hickey

I would like to propose a naming opportunity to honor one of this university’s founding supporters, Theodore M. “Ted” Hickey.

The University of New Orleans owes its name to Theodore M. “Ted” Hickey — and so much more.

UNO opened in 1958 as Louisiana State University in New Orleans (LSUNO). In recognition of the university’s growth and need to control its own destiny, Hickey co-authored the Senate resolution in 1973 in support of changing the university’s name to The University of New Orleans, a move ardently backed by the entire UNO community. Approved by the LSU Board of Supervisors in 1974, this change was a milestone in UNO’s history.

As a state senator for 25 years, Theodore M. “Ted” Hickey (1910-1993) represented the district in which The University of New Orleans is located. In the 1950s, he championed UNO’s establishment as a public university in what was then the largest metropolitan area in the United States without one. But his commitment to the university didn’t stop with its founding. Throughout his political career, Hickey strongly advocated for UNO and supported its growth, notably the construction of the earliest permanent buildings on campus. For his ongoing contributions to the university’s development, Founding Chancellor Homer Hitt regarded Hickey as “a tried and proven friend of UNO for many, many years.”

It is appropriate that the university reciprocate Ted Hickey’s dedication to it by dedicating the [Theodore M. “Ted” Hickey Ballroom] in his memory.

Thank you for your time and attention to the wonderful opportunity to honor a remarkable man and his family as exemplary supporters of the University of New Orleans.
September 12, 2014

Dr. Peter Fos

University President

The University of New Orleans

2000 Lakeshore Drive

New Orleans, LA 70148

Dear President Fos,

I am writing this letter in support of renaming the UC Ballroom the Senator Theodore “Ted” Hickey Ballroom.

I think it’s important during these times of struggle that our university is experiencing as we better understand our place in the landscape of higher education that we recognize those who helped us better understand who we are as an institution. Senator Hickey through tireless and diligent work helped UNO become more than just a satellite campus of LSU. He fought to have our name changed to The University of New Orleans securing our future as the destination urban integrated research institution of higher learning in Louisiana.

I am honored to support any steps of recognition this university can provide to this Senator who helped The University of New Orleans find its unique voice.

Sincerely,

[Signature]

David Teagle

University of New Orleans

Student Government President 201-2015
Item G.10. University of Louisiana System’s request for acceptance of Fiscal Year 2013-14 Federal Award Programs Representation Letter for Louisiana Tech University.

EXECUTIVE SUMMARY

In connection with its financial and compliance audits of colleges and universities, the Legislative Auditor’s Office requires the President and Chief Fiscal Officer to review certain representations and certify that those representations are true and correct. The officers answer and sign a financial and compliance and federal award programs questionnaire at the beginning of the audit and then sign an update upon conclusion of the audit certifying that: (1) there were no material changes to the original certification; or (2) any such changes have been disclosed to the Legislative Auditor. Office of Legislative Auditor policy further requires that the appropriate management board accept the university’s questionnaire in a public meeting.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby accepts Fiscal Year 2013-14 Federal Award Programs Representation Letter for Louisiana Tech University.
September 22, 2014

LADIES AND GENTLEMEN OF THE BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM:

Please find attached for your review and approval Louisiana Tech University’s Federal Award Programs Representation Letter for the fiscal year ended June 30, 2014 submitted at the request of the Legislative Auditor for the State of Louisiana. Your approval of the University’s Representation Letter is requested.

Sincerely

[Signature]

Leslie K. Guice
President

dc
Attachments
Date: September 22, 2014

LOUISIANA TECH UNIVERSITY
Federal Award Programs Representation Letter

Legislative Auditor
Baton Rouge, Louisiana

In connection with your audit of University of Louisiana System's (System) financial statements as of June 30, 2014 and for the year then ended for the purposes of expressing opinions on the fair presentation of our financial statements in compliance with accounting principles generally accepted in the United States of America and, specifically, to review our compliance with laws and regulations applicable to our federal award programs, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of September 22, 2014.

1. We are responsible for understanding and for complying, and have complied, with the requirements of Office of Management and Budget (OMB) Circular A-133.
   Yes ☑ No ☐

2. We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance that provides reasonable assurance that we are administering federal awards in accordance with the compliance requirements and in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on the federal awards.
   Yes ☑ No ☐

3. We have identified and disclosed to the auditor all of our government programs and related activities subject to the governmental audit requirement.
   Yes ☑ No ☐

4. We are responsible for understanding and complying with the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have complied, in all material respects, with those requirements.
   Yes ☑ No ☐

5. We have identified and disclosed to the auditor the requirements of laws, regulations, and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major program.

Yes ☑ No ☐
6. We have made available all contracts and grant agreements (including amendments, if any) and any other correspondence relevant to federal programs and related activities that have taken place with federal agencies or pass-through entities.
   Yes ☑ No ☐

7. We have identified and disclosed to the auditor all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards, including those resulting from other audits or program reviews, as related to the current and prior years.
   Yes ☑ No ☐ NA ☐

8. We believe that we have complied with the direct and material compliance requirements related to federal programs (except for noncompliance we have disclosed to you).
   Yes ☑ No ☐

9. We have made available all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
   Yes ☑ No ☐

10. We have provided to you our interpretations of any compliance requirements that are subject to varying interpretations.
    Yes ✓ No ☐ NA ☐

11. We have disclosed to the auditor any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
    Yes ☑ No ☐ NA ☐

12. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared.
    Yes ☑ No ☐

13. The copies of federal program financial reports provided to the auditor are true copies of the reports submitted, or electronically transmitted, to the federal agency or pass-through entity, as applicable.
Federal Award Programs Representation Letter
Page 3

14. If applicable, management has monitored subrecipients to determine that they have expended pass-through assistance in accordance with applicable laws and regulations and have met the requirements of Circular A-133.

   Yes ☑ No ☐ NA ☐

15. If applicable, management has issued management decisions timely after their receipt of subrecipients' auditors' reports that identified noncompliance with laws, regulations, or the provisions of contracts or grant agreements, and has ensured that subrecipients have taken the appropriate and timely corrective action on findings.

   Yes ☑ No ☐ NA ☐

16. If applicable, management has considered the results of subrecipient audits and has made any necessary adjustments to the auditee's own books and records.

   Yes ☑ No ☐ NA ☐

17. We are responsible for taking corrective action on findings of the compliance audit.

   Yes ☑ No ☐

18. Management has disclosed to the auditor the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.

   Yes ☑ No ☐ NA ☐

19. Management is responsible for and has accurately prepared the summary schedule of prior audit findings to include all findings required to be included by Circular A-133.

   Yes ☑ No ☐ NA ☐

20. Management has provided the auditor with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.

   Yes ☑ No ☐ NA ☐

21. If applicable, management has disclosed all contracts or other agreements with service organizations.
22. If applicable, management has disclosed to the auditor all communications from service organizations relating to noncompliance at those organizations.
   Yes ☒ No ☐ NA ☐

23. Management has disclosed all known noncompliance with direct and material compliance requirements occurring subsequent to the period covered by the auditor's report or stating that there were no such known instances.
   Yes ☒ No ☐ NA ☐

24. Management has disclosed the nature of any subsequent events that provide additional evidence with respect to conditions that existed at the end of the reporting period that affect noncompliance during the reporting period.
   Yes ☒ No ☐ NA ☐

25. Management has disclosed whether any changes in internal control over compliance or other factors that might significantly affect internal control, including any corrective action taken by management with regard to significant deficiencies and material weaknesses in internal control over compliance, have occurred subsequent to the date as of which compliance is audited.
   Yes ☒ No ☐ NA ☐

26. Management acknowledges and understands its responsibility for presentation of the Schedule of Expenditures of Federal Awards, in accordance with Circular A-133. We have prepared the Schedule of Expenditures of Federal Awards, believe it is fairly presented in form and content, in accordance with Circular A-133, and have included all expenditures of federal awards provided directly by federal agencies and indirectly by other state or local governments in the form of grants, contracts, loans, loan guarantees, property, cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance. Any changes from the prior year to the methods of measurement or presentation and any assumptions or interpretations underlying the measurement or presentation of the Schedule of Expenditures of Federal Awards have been disclosed.
   Yes ☒ No ☐ NA ☐

27. We have identified in the Schedule of Expenditures of Federal Awards, the appropriate Catalog of Federal Domestic Assistance (CFDA) number for each of our federal award programs that are listed in the catalog, or other identifying number when a CFDA number is not available.
   Yes ☒ No ☐ NA ☐
28. We have identified in the Schedule of Expenditures of Federal Awards the name of the federal agency or other state or local government (pass-through entity) that provided the assistance.

Yes ☑ No ☐ NA ☐

29. We have made available all audits, monitoring reports, and correspondence received from the federal awarding agencies.

Yes ☑ No ☐ NA ☐

30. We have established and implemented and identified to the auditor, internal control policies and procedures to assure compliance with the compliance requirements applicable to our federal award programs.

Yes ☑ No ☐

31. We have identified the compliance requirements governing the activities allowed or unallowed; allowable costs/cost principles; cash management; Davis-Bacon Act; eligibility; equipment and real property management; matching, level of effort, or earmarking; period of availability of federal funds; procurement and suspension and debarment; program income; real property acquisition and relocation assistance; reporting; subrecipient monitoring; and any special tests and provisions that are applicable to our federal award programs, which are identified in the Schedule of Expenditures of Federal Awards.

Yes ☑ No ☐

32. Management has charged costs to federal awards in accordance with applicable cost principles.

Yes ☑ No ☐

33. We have complied with the financial and other reporting requirements applicable to our federal award programs.

Yes ☑ No ☐

34. Expenditures of federal funds and amounts claimed or used for matching were determined in compliance with federal regulations and OMB Circulars A-21, A-87, A-102, A-110, A-133, and the Compliance Supplement.

Yes ☑ No ☐

35. We have complied with the provisions of the Common Rule for Uniform Administrative Requirements for Grants and Cooperative Agreements with State and Local Governments.

Yes ☑ No ☐
36. There have been no - (exceptions should be listed)
   (a) Fraudulent or illegal acts involving the board, management, or employees who have significant roles in processing federal transactions or safeguarding federal assets or in the administration of federal award programs.
   (b) Fraudulent or illegal acts involving other employees that could have an effect on the federal grants and awards.
   (c) Communications from regulatory agencies or grantor agencies concerning noncompliance with, or deficiencies in, federal financial reporting practices, grant administration, program/grant regulations, et cetera, that could have an effect on the grant award or on the Schedule of Expenditures of Federal Awards.

   Yes ☑  No ☐  NA ☐

37. We have not received any notification from a federal awarding agency requesting that its program be treated as a major program under the provisions of Section 215(c) of OMB Circular A-133.

   Yes ☑  No ☐

38. We have not included audit costs billed by the Legislative Auditor in federal program charges for the current year.

   Yes ☑  No ☐

39. We acknowledge our continuing responsibility to advise the auditor of additional matters that may impact the federal awards or the Schedule of Expenditures of Federal Awards after the written representation.

   Yes ☑  No ☐

The previous responses have been made to the best of our belief and knowledge.

Signature  Leslie K. Price  Date  9/22/14
Title  President

Signature  [Signature]  Date  9/22/14
Title  Asst Vice President for Finance and Comptroller
Federal Award Programs Representation Letter
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Update to the Federal Award Programs Representation Letter

We have reviewed the representations contained in this document and, to the best of our knowledge, those representations continue to be accurate.

Signature ___________________________ Date ___________________________

Title President ___________________________

Signature ___________________________ Date ___________________________

Title Asst Vice President for Finance and Comptroller