A. **Call to Order**

Mr. Al Perkins, Chair, called to order the regular meeting of the Board of Supervisors for the University of Louisiana System in Room 100, “The Louisiana Purchase Room,” Claiborne Conference Center, 1201 North Third Street, Baton Rouge, Louisiana at 12:10 p.m.

B. **Roll Call**

The roll was called.

**PRESENT**

- Mr. James Carter
- Mr. Edward J. Crawford III
- Ms. Lola Dunahoe
- Ms. Pamela Egan
- Mr. Thomas Kitchen
- Mr. Jimmie “Beau” Martin, Jr.
- Mr. Shawn Murphy
- Mr. Alejandro “Al” Perkins
- Ms. Elizabeth Pierre
- Mr. Virgil Robinson, Jr.
- Mr. Mark Romero
- Mr. Robert Shreve
- Mr. Winfred Sibille
- Mr. Antonio Torres

**ABSENT**

- Dr. John Condos

Also present for the meeting were the following: System President Jim Henderson, System staff, administrators and faculty representatives from System campuses, Attorney Winston DeCuir, Jr., interested citizens, and representatives of the news media.

C. **Invocation**

Mr. Romero provided the invocation.

D. **Approval of Minutes of December 8, 2016 and January 6, 2017 Board Meetings**

Upon motion of Mr. Carter, seconded by Mr. Romero, the Board unanimously approved the minutes of the December 8, 2016 and January 6, 2017 Board Meetings.

E. **Report of Academic and Student Affairs Committee**

Upon motion of Ms. Egan, seconded by Mr. Kitchen, the Board unanimously approved the resolutions that follow:

E.1. Grambling State University’s request for approval of as Letter of Intent to establish a Bachelor of Science in Nursing.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University’s request for approval of a Letter of Intent to establish a Bachelor of Science in Nursing (CIP Code 51.3801).

E.2. Nicholls State University’s request for approval of a Letter of Intent to establish a Bachelor of Science in Criminal Justice.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Nicholls State University’s request for approval of a Letter of Intent to establish a Bachelor of Science in Criminal Justice (CIP Code 43.0104).

E.3. Northwestern State University’s request to revalidate the University’s Mission Statement and approval of the University’s Vision and Core Values Statements.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University’s request to revalidate the University’s Mission Statement and approve the University’s Vision and Core Values Statements.

E.4. University of Louisiana at Lafayette’s request for approval of a Letter of Intent to establish a Master of Arts in Teaching (MAT) in Elementary Education with concentrations in Elementary Education and Elementary French Immersion.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for approval of a Letter of Intent to establish a Master of Arts in Teaching (MAT) in Elementary Education with concentrations in Elementary Education and Elementary French Immersion (CIP Code 13.1201).

E.5. University of Louisiana at Lafayette’s request for approval of a Letter of Intent for UL Life, Learning Is For Everyone (Intellectual Disabilities Program in the College of Education) non-degree program.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for approval of a Letter of Intent for UL Life, Learning Is For Everyone (Intellectual Disabilities Program in the College of Education) non-degree program.

E.6. University of Louisiana at Lafayette’s request for approval of the Concept Proposal for a K-12 Laboratory School at the University of Louisiana at Lafayette.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for approval of the Concept Proposal for a K-12 Laboratory School at the University of Louisiana at Lafayette.
E.7. University of Louisiana at Monroe’s request for approval to amend its Memorandum of Understanding with SouthArk Community College.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe’s request for approval to amend its Memorandum of Understanding with SouthArk Community College.


NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of New Orleans’ request for approval of a Pathway to Interdisciplinary Studies Agreement with Northshore Technical Community College.

E.9. University of New Orleans’ request for approval to enter into a Memorandum of Understanding with Indian Maritime University, India.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of New Orleans’ request for approval to enter into a Memorandum of Understanding with Indian Maritime University, India.

Mr. James Bradford, alumnus of Grambling State University, spoke in support of the University’s Nursing Program and thanked the Board for approving the Letter of Intent.

F. Report of Athletic Committee

Upon motion of Mr. Robinson, seconded by Mr. Romero, the Board unanimously voted to approve the resolutions that follow:

F.1. Southeastern Louisiana University’s request for approval of a contract with Mr. Christopher McBride, Head Women’s Soccer Coach, effective December 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Southeastern Louisiana University’s request for approval of a contract with Mr. Christopher McBride, Head Women’s Soccer Coach, effective December 1, 2016.

F.2. Southeastern Louisiana University’s request for approval of a contract with Mr. Ron Roberts, Head Football Coach, effective December 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Southeastern Louisiana University’s request for approval of a contract with Mr. Ron Roberts, Head Football Coach, effective December 1, 2016.
G. **Report of Facilities Planning Committee**

Upon motion of Mr. Sibille, seconded by Mr. Murphy, the Board unanimously voted to approve the resolutions that follow:

G.1. Louisiana Tech University’s request for approval to name the auditorium in Lomax Hall the “John D. Hoogland Auditorium.”

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for approval to name the auditorium in Lomax Hall the “John D. Hoogland Auditorium.”

G.2. McNeese State University’s request for approval to enter into a Ground Lease Agreement with McNeese State University Foundation to replace the artificial turf football field at Cowboy Stadium.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request to enter into a Ground Lease Agreement with McNeese State University Foundation to replace the artificial turf football field at Cowboy Stadium.

**BE IT FURTHER RESOLVED,** that McNeese State University shall obtain final review from UL System staff and legal counsel to the Board, and shall secure all other appropriate approvals from agencies/parties of processes, documents, and administrative requirements prior to execution of documents.

**BE IT FURTHER RESOLVED,** that the President of McNeese State University and his or her designee are hereby authorized and directed to execute the act of donation described herein and any and all other documents necessary in connection with the acceptance of the property donation described herein.

**AND FURTHER,** that McNeese State University will provide the System office with copies of all final executed documents for Board files.

G.3. University of Louisiana at Monroe’s request for approval to demolish the Anna Gray Noe Alumni Center located at 4400 Bon Aire Drive on the campus of the University.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana at Monroe’s request to demolish the Anna Gray Noe Alumni Center located at 4400 Bon Aire Drive on the campus of the University.

**AND FURTHER,** that ULS staff and legal counsel ensure that all documents conform to statutory and administrative requirements.
G.4. University of Louisiana at Monroe’s request for approval to demolish a storage building located at 4709A Bon Aire Drive on the campus of the University.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana at Monroe’s request to demolish a storage building located at 4709A Bon Aire Drive on the campus of the University.

AND FURTHER, that ULS staff and legal counsel ensure that all documents conform to statutory and administrative requirements.

G.5. University of Louisiana at Monroe’s request for approval to accept donation of two vacant lots located at 901 and 903 North McGuire from the University of Louisiana Monroe Facilities, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe’s request to accept donation of two vacant lots located at 901 and 903 North McGuire from the University of Louisiana Monroe Facilities, Inc.

BE IT FURTHER RESOLVED, that the University of Louisiana at Monroe shall obtain final review from UL System staff and legal counsel to the Board, and shall secure all other appropriate approvals from agencies/parties of processes, documents, and administrative requirements prior to execution of documents.

BE IT FURTHER RESOLVED, that the President of the University of Louisiana at Monroe and his or her designee are hereby authorized and directed to execute the act of donation described herein and any and all documents necessary in connection with the acceptance of the property donation described herein.

AND FURTHER, that the University of Louisiana at Monroe will provide the System office with copies of all final executed documents for Board files.

G.6. University of New Orleans’ request for approval to lease the University of New Orleans’ TAC Building located on UNO’s East Campus at 6601 Franklin Avenue in New Orleans, Louisiana to Educators for Quality Alternatives, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of New Orleans’ request for approval to lease the University of New Orleans’ TAC Building located on UNO’s East Campus at 6601 Franklin Avenue in New Orleans, Louisiana to Educators for Quality Alternatives, Inc.

BE IT FURTHER RESOLVED, that University of New Orleans shall obtain final review from UL System staff and legal counsel to the Board, and shall secure all other appropriate approvals from agencies/parties of processes, documents, and administrative requirements prior to execution of documents.
BE IT FURTHER RESOLVED, that the President of the University of New Orleans and his or her designee are hereby designated and authorized to execute any and all documents necessary to execute said lease.

AND FURTHER, that UL System staff and legal counsel ensure that all documents conform to statutory and administrative requirements.

H. Report of Finance Committee

Upon motion of Mr. Romero, seconded by Ms. Egan, the Board unanimously voted to approve the resolutions that follow:

H.1. Louisiana Tech University’s request for approval to enter into a ten-year lease-purchase of twelve (12) aircraft and to submit a request in the name of the Board of Supervisors for the University of Louisiana System for approval of the lease-purchase.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for approval to enter into a ten-year lease-purchase of twelve (12) aircraft and to submit a request in the name of the Board of Supervisors for the University of Louisiana System for approval of the lease-purchase.

H.2. Louisiana Tech University’s request for approval to enter into a Cooperative Endeavor Agreement with Ruston Country Club, LLC for the public purpose of educating students and providing recreational opportunities for students.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for approval to enter into a Cooperative Endeavor Agreement with Ruston Country Club, LLC for the public purpose of educating students and providing recreational opportunities for students.

H.3. McNeese State University’s request for approval to allow a student referendum in April 2017 for student self-assessed fees as follows on a single ballot: Greek Life, Athletics, and Cowgirl Kickers.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to allow a student referendum in April 2017 for student self-assessed fees as follows on a single ballot: Greek Life, Athletics, and Cowgirl Kickers.

H.4. McNeese State University’s request for approval to allow at student referendum in April 2017 for a student self-assessed Band Fee.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to allow a student referendum in April 2017 for a student self-assessed Band Fee.
H.5. Nicholls State University’s request for approval to discontinue the *La Pirogue* Student Fee charge and request new HB 152 fees to provide funding for the Student Success and QEP Programs.

*NOW, THEREFORE, BE IT RESOLVED,* that the Board of Supervisors for the University of Louisiana System hereby approves Nicholls State University’s request for approval to discontinue the *La Pirogue* Student Fee charge and request new HB 152 fees to provide funding for the Student Success and QEP Programs.

H.6. University of Louisiana at Lafayette’s request for approval of special pricing for the online Master of Business Administration degree program.

*NOW, THEREFORE, BE IT RESOLVED,* that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for approval of special pricing for the online Master of Business Administration degree program.

H.7. University of Louisiana at Monroe’s request for approval of a contract with RTG & Associates to market a dual enrollment leadership program and to recruit high school students nationwide.

*NOW, THEREFORE, BE IT RESOLVED,* that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe’s request for approval of a contract with RTG & Associates to market a dual enrollment leadership program and to recruit high school students nationwide.

H.8. University of New Orleans’ request for approval to convert the Jean Brainard Boebel Chair in Historic Preservation into two Endowed Professorships: (a) Jean Brainard Boebel Endowed Professorship in Historic Preservation, and (b) Richard Wallin Boebel Endowed Professorship in Anthropology.

*NOW, THEREFORE, BE IT RESOLVED,* that the Board of Supervisors for the University of Louisiana System hereby approves University of New Orleans’ request for approval to convert the Jean Brainard Boebel Chair in Historic Preservation into two Endowed Professorships: (a) Jean Brainard Boebel Endowed Professorship in Historic Preservation, and (b) Richard Wallin Boebel Endowed Professorship in Anthropology.

H.9. University of Louisiana System’s request for approval to establish LEQSF (8g) Endowed Professorships/First Generation Endowed Scholarships/Superior Graduate Scholarships as follows:

   a. **Louisiana Tech University**
      1) Ruth and J.N. Walpole First Generation Student Endowed Scholarship
      2) Denise G. and Nolan A. O’Neal First Generation Student Endowed Scholarship
b. **McNeese State University**
   1) Dorothy and Wallace Hanna Endowed Professorship in Performing Arts #1
   2) Dorothy and Wallace Hanna Endowed Professorship in Performing Arts #2
   3) Dorothy and Wallace Hanna Endowed Professorship in Performing Arts #3
   4) Citgo Petroleum Professorship in Engineering #9
   5) Robert Noland Professorship in Agricultural Sciences
   6) Fanny Edith Winn Professorship in Nursing #2

c. **Nicholls State University**
   1) The Wayne Patten #1 Endowed Professorship
   2) The Wayne Patten #2 Endowed Professorship

d. **Northwestern State University**
   1) The Valley Electric/SWEPCO Endowed Professorship in Business
   2) The Tommy Johnson Endowed Professorship in Business
   3) Irene Woodruff Holly Health Sciences Endowed First Generation Scholarship
   4) Valley Electric/SWEPCO First Generation Scholarship
   5) The G. Stanley Lewis Graduate Endowed Scholarship in Special Education

e. **Southeastern Louisiana University**
   1) J.W. Mcclimans Professorship in Mathematics
   2) Charles Emery Cate First Generation Endowed Scholarship
   3) J.W. Mcclimans First Generation Endowed Scholarship #1
   4) J.W. Mcclimans First Generation Endowed Scholarship #2
   5) Judge Shelton Fernandez First Generation Endowed Scholarship
   6) Tournillon Superior Graduate Scholarship in the Masters of Business Administration Program
   7) Karl Superior Graduate Scholarship in Biological Sciences

f. **University of Louisiana at Lafayette**
   1) Thelma & Jamie Guilbeau/BORSF Professorship in History Instruction IV
   2) Thelma & Jamie Guibeau/BORSF Professorship in History Instruction V
   3) Governor Kathleen Babineaux Blanco/BORSF Professorship in Liberal Arts I
   4) Governor Kathleen Babineaux Blanco/BORSF Professorship in Liberal Arts II
   5) Rayne State Bank U.J. “Ducky” Prevost/BORSF Professorship-MBA Faculty
   6) Francis Patrick Clark/BORSF Endowed Professorship in the School of Computing & Informatics I
   7) Francis Patrick Clark/BORSF Endowed Professorship in the School of Computing & Informatics II
   8) Gene & Peggy Fortier/BORSF First Generation Endowed Scholarship in Business
   9) Terri Landry/State Farm/BORSF First Generation Endowed Scholarship in Business
   10) Michael & Jovette Mosing/BORSF First Generation Endowed Scholarship in Nursing
   11) James D. Moncus/BORSF Endowed Graduate School Scholarship in Nursing II
g. University of Louisiana at Monroe
   1) Emy-Lou Biedenharn Second Endowed Professorship in Music
   2) Linda and Nick Bruno University Honors Endowed Professorship
   3) Nursing Endowed Professorship
   4) Jan & Gary Luffey Endowed Professorship in Life Sciences
   5) Leon Hammonds Professorship
   6) Milton and Bertha Gorn Super First Generation Endowed Undergraduate Scholarship
   7) T. and Dollie John Super First Generation Endowed Undergraduate Scholarship
   8) Paul and Mary Fink Super First Generation Endowed Undergraduate Scholarship
   9) Oscar Cahn & Kurt & Irmgard Fisher Super First Generation Endowed Undergraduate Scholarship
  10) Carol Christopher First Generation Endowed Undergraduate Scholarship
  11) Ernest and Sophia Holloway First Generation Endowed Undergraduate Scholarship
  12) Anna Meyer First Generation Endowed Undergraduate Scholarship

h. University of New Orleans
   1) Canizaro-Livingston Endowed Professorship in Software and Systems Development
   2) University of New Orleans International Alumni Association First Generation Scholarship

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the requests from System institutions to establish the LEQSF (8g) Endowed Professorships/First Generation Endowed Scholarships/Superior Graduate Scholarships noted above.

H.10. University of Louisiana System’s request for approval to adjust non-resident tuition and fees at Nicholls State University, University of Louisiana at Lafayette, and University of New Orleans as allowed by Act 455 of the 2016 Regular Session of the Louisiana Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana System’s request for approval to adjust non-resident tuition and fees at Nicholls State University, University of Louisiana at Lafayette, and University of New Orleans as allowed by Act 455 of the 2016 Regular Session of the Louisiana Legislature.

H.11. University of Louisiana System’s discussion of Fiscal Year 2016-17 second quarter financial reports and ongoing assurances.

This is a report only and no action by the Board is necessary.

This is a report only and no action by the Board is necessary.

H.13. University of Louisiana System’s request for approval of payments made by nonprofit organizations to employees of the University of Louisiana System during Fiscal Year 2016 in accordance with provision of Louisiana Revised Statute (R.S.) 17:3390(F).

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana System’s request for approval of payments made by nonprofit organizations to employees of the University of Louisiana System during Fiscal Year 2016 in accordance with provision of Louisiana Revised Statute (R.S.) 17:3390(F).

I. Report of Personnel Committee

Upon motion of Mr. Shreve, seconded by Mr. Murphy, the Board voted unanimously to approve the following resolutions:

I.1. Grambling State University’s request for approval to appoint Dr. Ellen Smiley as Provost/Vice President for Academic Affairs effective March 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Grambling State University’s request for approval to appoint Dr. Ellen Smiley as Provost/Vice President for Academic Affairs effective March 1, 2017.

I.2. University of Louisiana at Lafayette’s request for approval to appoint Dr. Jessica Leger as Interim Director of Athletics effective December 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for approval to appoint Dr. Jessica Leger as Interim Director of Athletics effective December 1, 2016.

I.3. University of Louisiana at Lafayette’s request for approval to appoint Dr. Bryan Maggard as Director of Athletics effective March 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Lafayette’s request for approval to appoint Dr. Bryan Maggard as Director of Athletics effective March 1, 2017.
I.4. University of New Orleans’ request for approval to appoint Dr. Matthew Tarr as Vice President for Research and Economic Development effective January 18, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of New Orleans’ request for approval to appoint Dr. Matthew Tarr as Vice President for Research and Economic Development effective January 18, 2017.

J. Report of Legislation Committee

J.1. Update of the 2017 First Extraordinary Session of the Louisiana Legislature

Upon motion of Mr. Carter, seconded by Mr. Sibille, seconded by Mr. Murphy, the Board received the report as information only.

K. System President’s Business

K.1. Personnel Actions

Dr. Jim Henderson, System President, reported that System staff reviewed the personnel actions, and staff recommends approval.

Upon motion of Mr. Romero, seconded by Mr. Murphy, the Board unanimously voted to approve the System personnel actions.

K.2. System President’s Report

System President Henderson thanked Grambling State University President Rick Gallot for hosting a reception for Board members the evening prior to the Board meeting.

Presidential Searches

Dr. Henderson reported that the McNeese State University Presidential Search Committee had met earlier in the day and the Northwestern State University Presidential Search Committee would meet at the conclusion of the Board meeting. He stated that the purpose of the meetings was to receive the Committee Charge, discuss the search process, and review and approve each advertisement and timeline.

Washington Trip

Dr. Henderson told the Board that the Student Advisory Council (SAC), along with the entire Council of Student Body Presidents, had recently traveled to Washington, D.C. There they met with the Louisiana Delegation and Governor John Bel Edwards as well as members of the U.S. Department of Education. Ms. Erica Calais in her role as System SAC Advisor accompanied the students.
**Academic Summit**

President Henderson stated that the sixth annual UL System Academic Summit is scheduled for Thursday-Friday, March 30-31, on the campus of Southeastern Louisiana University.

**UL System Day at the Capitol**

Dr. Henderson encouraged Board members to attend the Wednesday, April 19 UL System Day at the Capitol, and reminded them that the Board meeting follows on April 20.

L. **Board Chair’s Business**

L.1. **Board Chair’s Report**

**Trusteeship Conference**

Chair Perkins reminded Board members to keep Monday, March 20, on their calendars to attend the Board of Regents Annual Trusteeship Conference at Pennington in Baton Rouge. He stated that all state Higher Education Boards will be represented and discussions will be beneficial to all.

**Board Retreat**

Mr. Perkins also stated that the agenda for the Board Retreat was being finalized. He reminded Board members that the dates were March 31 through April 1 and the location was the campus of Nicholls State University in Thibodaux.

L.2. **McNeese State University’s request for approval to authorize the University President to take necessary actions to remedy a dispute related to an athletic game guarantee.**

At 12:35 p.m., upon motion of Mr. Romero, seconded by Mr. Carter, the Board voted by roll call vote to enter into Executive Session. The following vote was recorded:


**NAYS:** None

**ABSENT:** John Condos

Upon motion of Mr. Romero, seconded by Mr. Robinson, at 1:45 p.m., the Board unanimously voted to reconvene in Open Session. Mr. Perkins stated that, while in Executive Session, no motions were made nor votes taken.
Upon motion of Mr. Carter, seconded by Mr. Torres, the following motion was unanimously approved by the Board:

\textbf{NOW, THEREFORE, BE IT RESOLVED,} that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University's request for approval to authorize the University President to take necessary actions to remedy a dispute related to an athletic game guarantee.

L.3. \textbf{Other Business}

\textit{Next Board Meeting}

Mr. Perkins reminded the Board that the next regular meeting of the Board is scheduled for April 20, 2017 in Baton Rouge.

M. \textbf{Other Business/Adjournment}

There being no further business, upon motion of Ms. Dunahoe, seconded by Ms. Egan, the meeting adjourned at 1:50 p.m.