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**BOARD OF SUPERVISORS
FOR THE UNIVERSITY OF LOUISIANA SYSTEM
NOTICE OF MEETING AND AGENDA
*1:30 p.m., Friday, December 1, 2017**
Magale Recital Hall
Northwestern State University
Natchitoches, Louisiana**

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Welcome by Northwestern State University President Chris Maggio
- E. Approval of Minutes of October 26, 2017 Regular and November 14, 2017 Special Board Meetings
- F. **ACADEMIC AND STUDENT AFFAIRS**
 - 1. **Northwestern State University's** request for approval of a Letter of Intent to develop a New Academic Program leading to a Bachelor of Fine Arts in Dance.
 - 2. **University of Louisiana at Monroe's** request for approval of a Letter of Intent to develop a New Academic Program leading to a Doctor of Occupational Therapy.
 - 3. **University of Louisiana at Monroe's** request for approval of a Memorandum of Understanding with Southern News Group to facilitate development of an expanded group of qualified registered nurses to work in American hospitals.

**** Executive Session, pursuant to R.S. 42:17, may be required.**

Persons wishing to make public comment on any item on the agenda should complete a Public Comment Card and register with the Assistant to the Board.

4. **University of New Orleans'** request for approval of a Letter of Intent to develop a New Academic Program leading to a Master of Engineering in Systems Engineering.
5. Other Business

G. ATHLETIC

1. **McNeese State University's** request for approval of a contract with Mr. James E. Landreneau, Head Softball Coach, effective September 1, 2017.
2. **McNeese State University's** request for approval of a contract with Mr. Justin W. Hill, Head Baseball Coach, effective December 1, 2017.
3. **Southeastern Louisiana University's** request for approval of a contract with Mr. William Jake Narro, Head Golf Coach, effective September 1, 2017.
4. Other Business

H. FACILITIES PLANNING

1. **McNeese State University's** request for approval to rename the Department of Performing Arts to the W.A. and Dorothy Hanna Department of Performing Arts in honor of the Hanna family.
2. **Nicholls State University's** request for approval to name rooms in the computer lab located in Betsy Cheramie Ayo Hall in honor of the Callais family.
3. **Northwestern State University's** request for approval to enter into a Grounds and Facilities Lease Agreement with the Northwestern State University Foundation, a 501(c)3 not-for-profit corporation, to lease existing space in the Friedman Student Union building and NSU Nursing Campus building for operation of a campus bookstore through a sublease with an outside vendor pursuant to the authority vested in La. R.S. 17:3361.
4. **University of Louisiana at Monroe's** request for approval to sell the KEDM Public Radio Tower located approximately 15 miles off the main campus.
5. **University of Louisiana at Monroe's** request for approval to enter into a Grounds and Facilities Lease Agreement with ULM Facilities, Inc., a 501(c)3 not-for-profit corporation, to renovate an area of Malone Stadium into a new athletic treatment facility pursuant to the authority vested in La. R.S. 17:3361.
6. Other Business

I. FINANCE

1. **Nicholls State University's** request for approval to enter into a Cooperative Endeavor Agreement with Friends of Bayou Lafourche to fund improvements for the University's bayou side property along Bayou Lafourche.
2. **University of Louisiana System's** request for approval of the following Board of Regents Support Fund Eminent Chairs and Endowed Superior Graduate Student Scholarships:

University of Louisiana at Lafayette

- a. James D. Moncus Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Biology I
- b. James D. Moncus Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Biology II
- c. F. Stan Hardee, Jr. Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Business Administration
- d. Claire M. Moss Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Music
- e. Fern N. Moss Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Health Sciences
- f. J.C. Moss Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Business Administration
- g. John W. and Bonnie Sarver and Julie S. Boucher Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Business Administration
- h. R.C. & Sybil Sealy Family Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Engineering

University of Louisiana at Monroe

- a. B.W. Biedenharn Chair in Business
 - b. ULM Endowed Chair in Agriculture
 - c. Susan D. and William S. Banowsky Chair in Accounting
 - d. Kitty DeGree SGS Endowed Scholarship (MPA)
 - e. R.D. Castles SGS Endowed Super Fellowship (MFT)
 - f. Elsie Webb SGS Endowed Scholarship in Education (MEd/EdD)
 - g. Ken & Mary Renwick SGS Endowment (MFT)
 - h. TLC – Scaccia SGA Endowment in Pharmacy
3. **University of Louisiana System's** request for approval of revised Internal Audit Charters for the System and related campuses.
 4. **University of Louisiana System's** discussion of Fiscal Year 2017-18 first quarter financial reports and ongoing assurances.

5. **University of Louisiana System's** financial status of alternatively financed projects for the year ended June 30, 2017.

6. Other Business

J. PERSONNEL

1. **Northwestern State University's** request for approval to appoint Dr. Greg Handel as Dean of the College of Arts and Sciences effective January 1, 2018.

2. **Northwestern State University's** request for approval to appoint Dr. Kimberly McAlister as Dean of the Gallaspy College of Education and Human Development effective January 1, 2018.

3. Other Business

K. SYSTEM PRESIDENT'S BUSINESS

1. Personnel Actions

2. System President's Report

3. Other Business

L. BOARD CHAIR'S BUSINESS

1. Board Chair's Report

2. Report of Nominating Committee and Election of 2018 Board Officers

3. Other Business

M. Other Business

N. Adjournment

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

December 1, 2017

Item F.1. **Northwestern State University's** request for approval of a Letter of Intent to develop a New Academic Program leading to a Bachelor of Fine Arts in Dance.

EXECUTIVE SUMMARY

Northwestern State University requests approval of a Letter of Intent to develop a new academic program leading to a Bachelor of Fine Arts (BFA) in Dance. The overall goal of the proposed program is to produce graduates with a well-developed skill set for both performance and composition of dance. The degree emphasis is on performance and choreography as well as the theoretical aspects of dance (pedagogical, historic and aesthetic). It has been designed to prepare students professionally as performers, choreographers, educators and active leaders in the dance community. Specific objectives for the proposed program are:

- To develop technical mastery in dance techniques within both professional practice and performance.
- To become knowledgeable with the historical and cultural dimensions of dance; and apply these principles in choreographic and pedagogical environments to support the student's work.
- To articulate critical thinking and creative problem-solving skills in theoretical and practical application in dance.
- To demonstrate an integral understanding in the principles of dance training as it applies in self-practice, pedagogy, anatomy, and kinesiology.
- To understand and apply techniques and principles of choreography; producing and creating work, directing dancers, and producing a concert.
- To cultivate an appreciation for the technical side of performing arts; working in the lighting, scene, and costume shops.

The 120-credit-hour curriculum required of the proposed program consists of a 40-credit-hour university core, 32 credit hours in dance technique, a 40-credit-hour dance core, and eight (8) credit hours of dance electives. While Northwestern currently offers a Bachelor of Science (B.S.) in Theatre with a concentration in Dance, as well as a Dance Minor, the curriculum required of the proposed BFA in Dance will allow for a student to focus solely on the dance discipline which will result in graduates being better equipped to enter the industry. Northwestern's Department of Theatre and Dance is designated as a *Center for Excellence in the Arts* by the Board of Supervisors for the University of Louisiana System and has a stellar reputation for producing high quality performances for the citizens of Natchitoches and

surrounding parishes. As such, the proposed program complements existing programs in the arts and is a natural progression for the University.

Employment projections provided by the U.S. Bureau of Labor Statistics indicate a growth in the employment of dancers and dance-related jobs, fueled by pop culture interest in music and dance. Currently there is no public postsecondary institution in Louisiana offering a baccalaureate degree in dance. Northwestern's proposed program is unique in that it will provide specialized coursework and professional training to strengthen job opportunities for Louisiana students, as well as students in neighboring states who complete this degree. By offering a new degree with a curriculum that is current for the demands of the industry, students will graduate with the knowledge and skills necessary to pursue employment opportunities in the areas of performing arts, teaching, arts administration, media, etc. as well as being prepared for enrollment in a graduate program.

Dance educators and alumni were surveyed to gather input regarding interest and opinion about a BFA in Dance if offered at Northwestern. The majority of Northwestern graduates with a concentration in dance who responded to the survey indicated that they would have preferred a BFA in Dance; such a degree would have been a better fit and made them more marketable. Dance educators surveyed shared that many of their former students have left Louisiana to attend colleges with noted dance programs (i.e., University of North Texas, University of Alabama, Oklahoma State University). An overwhelming majority of dance educators (84%) who responded to the survey stated that they would encourage their students to apply for the BFA in Dance if offered by Northwestern.

The University projects an initial enrollment of 20 students in YR1 with that number growing to 35 by YR4. These projections are based on feedback from a survey distributed to high school students interested in majoring in dance. As well, in AY 2015-16, 17 students were enrolled in the Dance Performance Concentration and ten (10) were pursuing the Dance Minor. It is anticipated that students pursuing the concentration and minor would switch to the BFA in Dance if offered. The proposed program could be offered at no additional cost for the first two years since faculty and many of the courses are already in place. The University anticipates that a full-time faculty member will need to be hired in YR3. Revenue generated from student tuition and fees will be sufficient to offset salary and benefits associated with such a hire.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University's request for approval of a Letter of Intent to develop a New Academic Program leading to a Bachelor of Fine Arts in Dance.*



F 1

November 2, 2017

Dr. Jim Henderson, President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Re: Proposal: Bachelor of Fine Arts in Dance, CIP Code 50.0301, BFA

Dear Dr. Henderson:

Northwestern State University is requesting the following item be placed on the agenda for approval at the December 2017 Board Meeting:

Northwestern is seeking approval of the attached Proposal: Bachelor of Fine Arts in Dance CIP 50.0301, BFA.

Thank you for your consideration of this request.

Sincerely,

Dr. Chris Maggio
President

Enclosure



November 1, 2017

Dr. Jim Henderson, President
University of Louisiana System
1201 North Third St. Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

I respectfully request consideration and approval for the letter of intent for a new degree program at Northwestern State University for a Bachelor of Fine Arts in Dance. The School of Creative and Performing Arts has been designated by the University of Louisiana System Board of Supervisors as an "Area of Excellence." The School strives to assist students with the acquisition of skills and knowledge necessary for professional careers in their chosen fields. That being said the BFA degree in Dance would increase the numerous opportunities for connections to the professional world of dance across the country.

Northwestern State University has some of the most outstanding faculty and staff that seek to encourage the development of creativity and performance capabilities of students, and to provide for the cultural enrichment of the University, the Natchitoches community, and beyond. The quality of dance training has grown tremendously in the past 5 years, the BFA degree would improve the program and further grow the student body. The NSU Dance program would offer the only BFA degree in Dance in the state of Louisiana allowing many students to major in Dance and stay close to home for college. The community would benefit from the new degree program by having more opportunities to see dancers perform.

The goal of offering a BFA degree is to provide students with an education that will enhance their career options and help them evolve and reach their many goals in the field of dance; performer, teacher, choreographer, studio owner, arts administrator, or several other related career options. The BFA degree would allow students to only focus on dance related classes that interest them and are related to their major. The NSU dancers have been recognized at the American College Dance Association for their excellence in technique, choreography and performance.

Please accept this letter in support of this new degree program. If additional information regarding the degree is needed, please do not hesitate to contact me. Thank you for your consideration in reviewing this letter of intent. I will look forward to the opportunities this will open up for our students and future professionals in the industry.

Sincerely,

Dr. Chris Maggio
President

DEDICATED TO ONE GOAL. **YOURS.**SM



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LETTER OF INTENT to DEVELOP a NEW ACADEMIC PROGRAM [Oct 2015]

General Information

Date:

Institution: Northwestern State University

Requested CIP, Designation, Subject/Title:
Bachelor of Fine Arts in Dance, 50.0301, BFA

Contact Person & Contact Info:

Kirstin Riehl, Director of Dance, Theatre & Dance Department, (318) 357-6783, riehkl@nsula.edu

1. Program Objectives and Content

Describe the program concept: purpose and objectives; basic structure and components/concentrations; etc. Include the draft curriculum.

The purpose of the Bachelor of Fine Arts in Dance (BFA) is to prepare students for a professional career. The overall goal is to produce well-rounded students who will be able to enter any area of the dance profession whether performance, teaching, or choreography. Specifically, objectives for the Bachelor of Fine Arts in Dance are:

- 1 – To develop technical mastery in dance techniques within both professional practice and performance.
- 2 – To become knowledgeable with the historical and cultural dimensions of dance; and apply these principles in choreographic and pedagogical environments to support the student's work.
- 3 – To articulate critical thinking and creative problem-solving skills in theoretical and practical application in dance.
- 4 – To demonstrate an integral understanding in the principles of dance training as it applies in self-practice, pedagogy, anatomy and kinesiology.
- 5 – To understand and apply techniques and principles of choreography; producing and creating work, directing dancers and producing a concert.
- 6 – To cultivate an appreciation for the technical side of performing arts; working in the lighting, scene and costume shops.

Bachelors of Fine Arts in Dance, 4-year Curriculum, 120 Total Semester Hours

University Core - 40 Semester Hours

Dance Technique - 32 Semester Hours

Dance Core - 40 Semester Hours

Dance Electives - 8 Semester Hours

First Year

Fall Semester (18 Semester Hours)

- *DAN 1020 - 2 Semester Hours
- *DAN 1030 - 2 Semester Hours
- *DAN 1400 - 1 Semester Hour
- *DAN 1710 - 3 Semester Hours
- ENG 1010 - 3 Semester Hours
- FA 1040 - 3 Semester Hours
- MATH 1020 or 1035 - 3 Semester Hours
- UNIV 1000 – 1 Semester Hour

Spring Semester (19 Semester Hours)

- DAN 1020 - 2 Semester Hours
- DAN 1030 - 2 Semester Hours
- *DAN 1660 - 2 Semester Hours
- *DAN 1720 - 3 Semester Hours
- *DAN 1800 - 1 Semester Hour
- COMM 1010 - 3 Semester Hours
- ENG 1020 - 3 Semester Hours
- MATH 1060 - 3 Semester Hours

Second Year

Fall Semester (18 Semester Hours)

- *DAN 2020 - 2 Semester Hours
- *DAN 2030 - 2 Semester Hours
- *DAN 3180 or 3280 - 2 Semester Hours
- THEA 3340 or 3350 - 3 Semester Hours
- HIST 1010 - 3 Semester Hours
- PSYC 1010 - 3 Semester Hours
- SCI 1020 - 3 Semester Hours

Spring Semester (16 Semester Hours)

- DAN 2020 - 2 Semester Hours
- DAN 2030 - 2 Semester Hours
- DAN 2590 - 2 Semester Hours
- DAN 1800 - 1 Semester Hour
- ENG 2110 - 3 Semester Hours
- PHIL 1010 - 3 Semester Hours
- SCI 2020 - 3 Semester Hours

Third Year

Fall Semester (13 Semester Hours)

- *DAN 3020 - 2 Semester Hours
- *DAN 3030 - 2 Semester Hours
- *DAN 3560 - 3 Semester Hours
- DAN 2050 - 3 Semester Hours
- SCI 1010 - 3 Semester Hours

Spring Semester (12 Semester Hours)

- DAN 3020 - 2 Semester Hours
- DAN 3030 - 2 Semester Hours
- DAN 3590 - 3 Semester Hours
- *DAN 4180 or 4280 - 2 Semester Hours
- *DAN 3570 - 3 Semester Hours

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Fourth Year

Fall Semester (12 Semester Hours)

*DAN 4020 - 2 Semester Hours
*DAN 4030 - 2 Semester Hours
*DAN 4400 - 2 Semester Hours
DAN 3800 - 3 Semester Hours
Dance Electives - 3 Semester Hours

Spring Semester (12 Semester Hours)

DAN 4020 - 2 Semester Hours
DAN 4030 - 2 Semester Hours
DAN 4100 - 3 Semester Hours
Dance Electives - 5 Semester Hours

Dance Electives:

*DAN 1040, 2040, 3040, 4040 (2 Semester Hours)
*DAN 1190, 2190, 3190, 4190 (2 Semester Hours)
DAN 2410, 2440 (2 Semester Hours)
* DAN 2450, 2460 (2 Semester Hours)
*DAN 2760, 3760 (2 Semester Hours)
*DAN 3750, 3770 (2 Semester Hours)
*DAN 2060 (2 Semester Hours)
*DAN 4660 (3 Semester Hours)
*DAN 4800 (3 Semester Hours)
*DAN 1600 (2 Semester Hours)
*DAN 2200 (2 Semester Hours)
*DAN 1400 (2 Semester Hours)
DAN 3070 (2 Semester Hours)
*DAN 4590 (2 Semester Hours)
*DAN 3660 (2 Semester Hours)
*DAN 4700 (2 Semester Hours)

*New Course Offerings

Course Descriptions

DAN 1000. FRESHMAN SEMINAR. (1 Semester Hour) Freshmen dance majors are given an orientation to the campus and its services, such as health, counseling, and the library, and to the professional dance world.

DAN 1020. BALLET I. (2 Semester Hours) Study and practice in ballet, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 1030. MODERN I. (2 Semester Hours) Study and practice in modern dance, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 1040. JAZZ I. (2 Semester Hours) - Study and practice in jazz, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 1190. TAP I. (2 Semester Hours) Study and practice in tap, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 1400. CONTEMPORARY DANCE. (2 Semester Hours) Intensive training in contemporary dance techniques aimed at the ongoing development of movement skills, kinetic perceptions, center strength, creativity, intellectual understanding and versatility.

DAN 1600. HIP HOP DANCE. (2 Semester Hours) This course gives students practice in forms of hip hop dancing.

DAN 1660. DANCE IMPROVISATION. (2 Semester Hours) This course explores free form body movement with the purpose of increasing body and spatial awareness, movement invention, performance applications and movement creativity.

DAN 1710. DANCE THEATRE TECHNOLOGY. (3 Semester Hours) This introductory level course geared to first year dance majors. This course provides exposure to standard technological theater practices from the historical roots to the present-day. Students will learn a basic overview of theatrical design, tools, and equipment as well as basic theatrical building techniques.

DAN 1720. ANATOMY FOR DANCERS. (3 Semester Hours) A lecture course, required for freshman dance majors, in which students study the skeletal structure, muscles, tendons, and ligaments; movement range in joints; and injury care and prevention.

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DAN 1800. DANCE PRODUCTION. (1-3 Semester Hours) This is a practical workshop in support of Dance Program concerts and activities. Duties include backstage and front of house support.

DAN 1900. DANCE PERFORMANCE. (1-3 Semester Hours) Semester Hour given for rehearsal and performance of choreographic works in the mainstage productions.

DAN 2020. BALLET II. (2 Semester Hours) Study and practice in ballet, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 2030. MODERN II. (2 Semester Hours) Study and practice in modern dance, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 2040. JAZZ II. (2 Semester Hours) Study and practice in jazz, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 2050. RHYTHMIC ANALYSIS AND DANCE ACCOMPANIMENT. (3 Semester Hours). Rhythm and music structure in relation to dance. Practical application of percussion instrument for dance accompaniment; selection of music for dance.

DAN 2060. MENS CLASS. (2 Semester Hours) Classical ballet class focusing on pirouettes, jumps, tour en l'air, petit allegro, grand allegro, virtuoso steps, and the musical quality of male variations in dance.

DAN 2190. TAP II. (2 Semester Hours) Study and practice in tap, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 2200. WORLD DANCE. (2 Semester Hours) In this course, students are immersed in the dances of one world region. The primary objective of the course is to expose the student to different dance styles and to use dance analysis to identify and study cultural characteristics.

DAN 2410. JAZZ DANCE ENSEMBLE. (2 Semester Hours). Performance ensemble for dance majors and minors, and other students by audition.

DAN 2440. MODERN DANCE ENSEMBLE. (2 Semester Hours). Performance ensemble for dance majors and minors, and other students by audition.

DAN 2450. BALLET DANCE ENSEMBLE. (2 Semester Hours). Performance ensemble for dance majors and minors, and other students by audition.

DAN 2460. TAP DANCE ENSEMBLE. (2 Semester Hours). Performance ensemble for dance majors and minors, and other students by audition.

DAN 2590. COMPOSITION I (2 Semester Hours) Introductory course in dance composition. Practice in choreography in preparation for performance of works created by student.

DAN 2760. POINTE I. (2 Semester Hours) Proper use of ballet technique while on pointe. Includes ballet barre warm-up and strengthening exercises at the barre and in the center, followed by classical phrases and/or variations.

DAN 2800. DANCE PRODUCTION. (1-3 Semester Hours) This is a practical workshop in support of Dance Program concerts and activities. Duties include backstage and front of house support.

DAN 2900. DANCE PERFORMANCE. (1-3 Semester Hours) Semester Hour given for rehearsal and performance of choreographic works in the mainstage productions.

DAN 3020. BALLET III. (2 Semester Hours) Study and practice in ballet, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 3030. MODERN III. (2 Semester Hours) Study and practice in modern dance, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 3040. JAZZ III. (2 Semester Hours) Study and practice in jazz, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 3070. THEATRICAL DANCE. (2 Semester Hours). Excerpts of dance choreography from Broadway musicals, television

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and/or motion pictures.

DAN 3180. SOMATIC PRACTICE: PILATES - MAT I. (2 Semester Hours) Students learn the methodology of Joseph Pilates. The six major principles of the Pilates method of body conditioning, the five ultimate goals, the powerhouse, and core stabilization are explained and discussed. Applying these concepts, students perform the basic Pilates mat exercises.

DAN 3190. TAP III. (2 Semester Hours) Study and practice in tap, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 3280. SOMATIC PRACTICE: YOGA. (2 Semester Hours) Students learn the principles of yoga, including meditation, pranayama (breathing techniques), and asana (postures). The focus is on awareness of breath and the body as a means toward self-awareness, both on and off the mat. In calming tensions of the body and busyness of the mind, overall well-being is enhanced. In doing so, students become more aware of how they experience life.

DAN 3560. DANCE HISTORY & CRITICISM I. (3 Semester Hours) Chronological study of the history and evolution of dance from ancient times to dance in the United States at the end of the 19th Century. A semester of interactive approaches to understand how dance is not only interconnected with other art forms but also to historical, political, economic and social events throughout the various periods of time.

DAN 3570. DANCE HISTORY & CRITICISM II (3 Semester Hours) The study of significant concepts in dance from the beginning of the 20th Century to the present. Various functions of dance as art, ritual, and social activity, and their developments as spectacle and entertainment and the effects of dance on cultures.

DAN 3590. DANCE COMPOSITION II. (2 Semester Hours). Advanced course for dance composition. Practice in choreography in preparation for performance of works created by students.

DAN 3660. CONTACT IMPROVISATION. (2 Semester Hours) Introduces dancers to the fundamentals of contact improvisation technique and explores contact improvisation as a dance and performance practice in duet, group, and solo form.

DAN 3750. BALLET PARTNERING. (2 Semester Hours) The art of classical ballet partnering is studied and practiced increasing each dancer's knowledge of the skills required to perform *pas de deux*. Focuses on reinforcing the basics of classical partnering (adagio, pirouettes, lifts, and grand allegro) and partnerships.

DAN 3760. POINTE II. (2 Semester Hours) Provides intermediate and advanced-level training in ballet technique emphasis on pointe. Includes ballet barre warm-up and strengthening exercises at the barre and in the center, followed by classical phrases and/or variations.

DAN 3770. MODERN PARTNERING. (2 Semester Hours) Explores the movement ranges of modern partnering, trust, and the physical expertise required through choreographed combinations mastered weekly in class.

DAN 3800. DANCE PEDAGOGY (3 Semester Hours) Strategies and clinical experiences in teaching dance to public school, private studio and selected special populations; evaluation of materials and instructional strategies for these groups.

DAN 3900. DANCE PERFORMANCE. (1-3 Semester Hours) Semester Hour given for rehearsal and performance of choreographic works in the mainstage productions.

DAN 4020. BALLET IV. (2 Semester Hours) Study and practice in ballet, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 4030. MODERN IV. (2 Semester Hours) Study and practice in modern dance, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 4040. JAZZ IV. (2 Semester Hours) Study and practice in jazz, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 4100. SENIOR CONCERT. (3 Semester Hours) Major performance project to be staged for public presentation. Creative work, designed and choreographed by the student.

DAN 4180. SOMATIC PRACTICE: PILATES - MAT II. (2 Semester Hours) Students learn the methodology of Joseph Pilates. The six major principles of the Pilates method of body conditioning, the five ultimate goals, the powerhouse, and core stabilization are explained and discussed. Applying these concepts, students perform intermediate to advanced level Pilates mat exercises.

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DAN 4190. TAP IV. (2 Semester Hours) Study and practice in tap, designed to continue over a four-year range of technical work. Assignment to one of several sections is made on the basis of advancement and experience.

DAN 4280. SOMATIC PRACTICE: GYROKINESIS®. (2 Semester Hours) Students learn the methodology of Juliu Horvath. The GYROKINESIS® Method is a movement method that addresses the entire body, opening energy pathways, stimulating the nervous system, increasing range of motion and creating functional strength through rhythmic, flowing movement sequences. It is an original and unique method, which coordinates movement, breath and mental focus.

DAN 4400. SENIOR SEMINAR. (2 Semester Hours) A seminar for dancers in preparation for their transition into the professional field. Lectures include relevant issues in career building.

DAN 4590. DANCE COMPOSITION III. (2 Semester Hours) The study of dance composition with emphasis on the interaction of form and content in the creative purpose. Individual projects are required.

DAN 4660. DANCE & TECHNOLOGY. (3 Semester Hours) Dance and Technology introduces methods of integrating media technologies into the dancer's experience in the areas of dance graphics, sound design for dance, and dance video. Students learn camera, computer and software skills that will facilitate their ability to expand creative expression, as well as enhance their ability to package and promote themselves as artists in a variety of media.

DAN 4700. LABAN MOVEMENT ANALYSIS (2 Semester Hours) This course provides an overview of Laban Movement Analysis emphasizing the areas of Body, Effort, Shape, Space, and components necessary to understand and support nonverbal communication. Theory, supported by experiential activities, provides the student the opportunity to better understand human movement as well as a means of acquiring efficient, expressive movement. A brief history/application of LMA is included in the curriculum.

DAN 4800. PRACTICUM IN DANCE. (3 Semester Hours). Apprentice teaching in children's and beginning dance classes. To be assigned as needed.

DAN 4810. DANCE PEDAGOGY II. (3 Semester Hours) An in-depth study of pedagogical skills, principles and ideas. This course focuses more on practical application, anatomical knowledge, form and structuring of technique classes as well as the ability to critically analyze the dancer's body through execution.

DAN 4900. DANCE PERFORMANCE. (1-3 Semester Hours) Semester Hour given for rehearsal and performance of choreographic works in the mainstage productions.

THEA 3340. COSTUMING CONSTRUCTION (3 Semester Hours) Basic costume construction skills; hand sewing, alterations, reading commercial patterns. Construction of costumes for University and lab productions.

THEA 3350. MAKE-UP FOR STAGE (3 Semester Hours) Theory and practice of make-up for the stage and television. Character analysis make-up design and use of prosthetics. Participation in performance productions.

2. Need

Outline how this program is deemed essential for the wellbeing of the state, region, or academy (e.g., accreditation, contribution to economic development; related to current or evolving needs within state or region). Cite data to support need: employment projections; supply/ demand data appropriate to the discipline and degree level. Also, identify similar programs in the state and explain why the intended one should not be perceived as unnecessary duplication.

High school student dancers in Louisiana (N=33) were recently surveyed about their interest in pursuing dance as a college major in Louisiana. From the data collected:

- 88% were interested in studying dance in college.
- 61% were interested in pursuing a Bachelor of Fine Arts degree.
- 18% were interested in pursuing a minor in dance.
- 91% would consider applying to Northwestern, if the Bachelor of Fine Arts in Dance was offered. Some respondents offered an explanation for why they would consider applying to Northwestern. 1) "I think it's important that our State offers a program that allows dancers to pursue their careers without having to travel too far and still receive an excellent education." 2) "Northwestern already is known for being such a great school that delivers a lot of opportunities for aspiring performers, but it does not have a BFA for those wanting to be a dancer. I feel that if Northwestern had a BFA program, your school would grow and push you to become the first school in Louisiana who offers that degree. It is beneficial for in-state students as well, because it is closer to home and we would not have to pay out-of-state tuition." 3) "Northwestern's theatre and dance faculty have a lot to offer to their students. The arts play an important role in society and has done so for hundreds of years. To study these arts, whether it is dance, theatre, music, visual art, etc... to study this craft is no walk in the park. It would be nice to be able to earn a bachelor

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of fine arts degree... A BFA validates our hard work even more.”

- See *APPENDIX I* for additional student comments and survey statistics.

Dance Educators from the USA were surveyed (N=33); 46% of the sample was from Louisiana. Data results included:

- 43% teach over 151 students, thus illustrating the large potential for dance as a college major for a Louisiana university.
- Former students of the dance educators are attending colleges with noted dance programs. These students are majoring in dance at one of the following out-of-state universities: University of Arizona, University of North Texas, University of Houston, Texas Christian University, Florida State University, Texas Tech, Sam Houston State University, Southern Methodist University, Oklahoma State University, Alabama State University, and University of Texas Arlington.
- 68% would recommend a Bachelor of Fine Arts degree in Dance to their students.
- 84% would encourage their students to apply for the Bachelor of Fine Arts in Dance if offered by Northwestern. Of these educators one of them said, “If a dancer wants to be taken seriously in the dance world, a BFA in Dance is always a plus on their resume.”
- See *APPENDIX II* for additional dance educator comments and survey statistics.

The state of Louisiana offers dance certification in grades K-12; however, a Louisiana public university does not offer a degree in dance or fully prepare K-12 students to meet the Louisiana Arts Content Standards.

<https://www.louisianabelieves.com/docs/default-source/academic-standards/standards---k-12-arts.pdf?sfvrsn=8>

According to the Occupational Outlook Handbook, the U.S. Bureau of Labor Statistics states that “employment of dancers is projected to grow 5% from 2016-2026, about as fast as the average for all occupations.”

<https://www.bls.gov/ooh/entertainment-and-sports/dancers-and-choreographers.htm#tab-6>

Additionally, “A quarter of the dance-related jobs out there is in choreography, an area that the U. S. Bureau of Labor Statistics expects to see grow by 7% in the coming years, fueled by pop culture interest in music and dance. Some dancers go into a specialized field of choreography and become dance notators, recording and preserving choreography and repertoire for the future, using Benesh or Laban notation methods, which take special training.”

<https://www.thespruce.com/jobs-for-dance-majors-3569981>

The National Dance Education website reports statistics on dance education in the U.S.: According to Luke Kahlich’s dissertation (1990), “90% of students graduating with MFA degrees will eventually teach in postsecondary education.” Based upon the Advancing Dance Education in the Arts database, “there may be 6,000 K-12 schools in the United States that offer dance as part of the K-12 curriculum and 3.5 million children receive dance instruction from dance specialists.” In private dance studios and schools, “there are approximately 32,000 studios in the United States.”

http://www.ndeo.org/content.aspx?page_id=22&club_id=893257&module_id=55774

“The popularization of dance-inspired television shows and rising interest in dance as an alternative form of exercise has positively impacted the Dance Studios industry over the past five years. In the five years to 2021, Dance Studios industry revenue is expected to increase.” This quote further supports the need to educate students to become professional educators for the future.

<https://www.ibisworld.com/industry/dance-studios.html>

In Louisiana, there is not a post-secondary public institution offering a baccalaureate degree in dance. However, one private university (Tulane) offers a Bachelor of Fine Arts in Dance. Northwestern’s proposed degree program is unique in that it will provide specialized coursework and professional training to strengthen job opportunities for Louisiana students, as well as students in our neighboring states who complete this degree. Northwestern’s School of Creative and Performing Arts and its Department of Theatre and Dance is well-noted as a Center of Excellence. Ninety percent of current majors in Theatre and Dance register and successfully complete dance classes each semester. Sixteen dance classes are offered each semester, generally serving 20 students each. Thus, 320 students are actively participating in a dance class each semester. This audience of dancers would likely have interest in the BFA in Dance, if offered by Northwestern.

Members of Northwestern’s dance team are required to register for one dance technique class per semester. The dance team typically has anywhere from 12-25 members. This requirement allows the dancers to continually work on their dance training while performing with the Spirit of Northwestern’s Marching Band.

Over the summer months, an upper level dance course is offered for student athletes looking to enhance their physical performance in their sport: football, baseball, basketball and track. This class always fills.

For many years, Northwestern has generated student interest in dance instruction and has been able to meet student needs in classes offered each semester. However, current and former students and dance educators in our region are enthusiastically

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supporting the need for a specialized degree program in dance that will better prepare Northwestern graduates for a professional career in performance, teaching, or choreography. We would be the only public institution in Louisiana to offer this degree.

3. Relevance

Explain why this program is an institutional priority at this time. How will it (a) further the mission of the institution and (b) increase the educational attainment or quality of life of the people of Louisiana.

Louisiana residents in the TOPS program would be able to stay in-state to pursue this degree. This would assist in recruiting and retention.

During the reaccreditation process (spring 2016), The National Association of Schools of Theatre (NAST) recommended that Northwestern proceed to establish its own major degree program in Dance (*see APPENDIX III*). The recommendation was made after observing classes and meeting with the students in focus groups. Students expressed the need for more classes that would facilitate their dance training as the current curriculum focuses heavily on core requirements in Theatre classes.

In April 2018, Northwestern will be hosting the Southern Regional Conference of the American College Dance Association (ACDA). The American College Dance Association's primary focus is to support and promote the wealth of talent and creativity that is prominent throughout college and university dance departments. ACDA's sponsorship of regional conferences and the national dance festival provides the venue for students and faculty to engage in four days of performances, workshops, panels, and master classes taught by instructors from around the region and country. The conferences also provide the unique opportunity for students and faculty to have their dance works adjudicated by a panel of nationally recognized dance professionals in an open and constructive forum. The conferences are the primary means for college and university dance programs to perform outside their own academic setting and to be exposed to the diversity of the national college dance world. Many conferences culminate with the presentation of pieces selected for their exemplary artistic quality. By hosting the southern regional conference, Northwestern will have the potential to influence 500 dance students, faculty, and musicians; thus, making Northwestern more visible within the dance world in higher education.

The Bachelor of Fine Arts in Dance will bring further relevance to the School of Creative and Performing Arts' designation by the University of Louisiana System Board of Supervisors 'Center of Excellence.' The BFA supports the mission of Northwestern State University by furthering this part of its mission: "Northwestern State University prepares its students to become productive members of society and promotes economic development and improvements in the quality of life of the citizens in its region." Students receiving a Bachelor of Fine Arts in Dance will have more opportunities to establish and create new schools of dance in their communities, and work with children in grades K-12. Furthermore, choreographers and performers will be creative contributors in an historic and cultural network in Louisiana and across the nation.

The Department of Theatre and Dance presents a season of six different performances each academic year. The fall semester includes a musical, straight play, and the NSU Christmas Gala. In the spring semester, there is a musical, straight play, and the spring dance concert. The NSU Christmas Gala is the most well attended show of the year. Nine shows are performed over three days, reaching an audience of more than 12,600 including elementary and high school students from surrounding parishes, Natchitoches residents, and visitors from all over the country. In 2015, the NSU Christmas Gala toured to Shreveport's historic Strand Theatre. This year, the show will again be performed at The Strand for one performance. In addition to the regularly scheduled Theatre and Dance season, dancers also perform in an educational outreach performance known as Modern in Motion. This performance takes place in different historical places throughout the Natchitoches community. Students can be seen at other community events including the historical tour of the American Cemetery, Christmas on Poete, Lady of the Bracelet Pageant, the Christmas Festival Parade, Mardi Gras Balls, Church services, Community Centers and Nursing Homes, and special events.

By offering a new degree with a curriculum that is current for the demands of the industry, students will graduate with the knowledge and skills to be successful. Graduating students may choose to stay in Louisiana and use their degree in numerous ways listed below, improving the quality of life of the people of Louisiana. Students earning a Bachelor of Fine Arts in Dance specializing in performance and choreography have many employment opportunities in the areas of performing arts companies, Broadway, Off-Broadway, television and motion picture industries and studios, amusement and recreational venues, and self-employed/freelance work. Students earning the degree with a specialization in education have employment opportunities in teaching at public and private K-12 schools, colleges and universities, private dance studios, conservatories, performing art camps, community agencies, and adult education and physical fitness centers. Students may also consider arts administration jobs such as arts management, company management, artistic direction, promotion, tour management, facilities management, event planning, booking and public relations. Students may also work in media, writing about dance, dance criticism and history for periodicals, newspapers and online sources. Lastly, a Bachelor of Fine Arts in Dance will provide the knowledge in anatomy, kinesiology and somatic practices laying the groundwork for a student to continue their education at the master's level in dance science/movement therapy.

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4. Students

Summarize student interest/demand for the proposed program.

The current degree program, a Bachelor of Science in Theatre with a concentration in Dance, requires students to take 36 semester hours in Theatre courses, which may not be applicable to a career in dance. For example, a student in the dance concentration must take Theatre History Literature I, II and III as well as Script Analysis. It would be more beneficial for them to learn more about dance history and criticism, dance improvisation, partnering, and dance technique classes. Thus, students are choosing to minor in dance so they can learn and improve their skills and more likely to perform in productions. Stated another way, students are choosing to minor in dance so their course requirements are relevant to their dance education. Several students have written letters in support for the Bachelor of Fine Arts in Dance (see APPENDIX IV - VII).

Northwestern's Office of Institutional Research provided the following graduation and enrollment data for students in the dance concentration and students with a minor in dance. Table 1 represents yearly graduation rates from 2011 to 2016.

Table 1. Graduates for the B. S. in Theatre with a Concentration in Dance Performance and Graduates with a Minor in Dance

	<u>Dance Performance Concentration</u>	<u>Dance Minor</u>
2011-2012	2	N/A
2012-2013	8	4
2013-2014	4	1
2014-2015	3	4
2015-2016	5	1

Source: Completer Files

Although the numbers documented above do not represent a strong necessity for the BFA degree in Dance, the data are deceiving, because many Northwestern Theatre and Dance students pursue a double concentration in Musical Theatre and Dance. By the senior year, many students drop one of their concentrations due to added degree requirements and wanting to graduate within four years. These numbers also do not show the number of students enrolled in dance classes each year.

Table 2 represents yearly enrollment data (2012-2016) for students in the dance concentration area and students seeking to minor in dance.

Table 2. Enrollment for the B.S. in Theatre with a Concentration in Dance Performance and Enrollment for a Dance Minor

	<u>Dance Performance Concentration</u>	<u>Dance Minor</u>
2012-2013	9	18
2013-2014	8	11
2014-2015	13	10
2015-2016	17	10

Source: Expanded Enrolled Census Files (Fall, Spring, Summer of Each Year)

Enrollment numbers are also deceiving, because most students do not declare a concentration or minor until their junior year. Recruiting students for a Bachelor of Science in Theatre with a concentration in Dance is challenging and leads to low enrollment numbers, because students want dance as a major in their degree program and often seek to major in another field and minor in dance.

Alumni have been surveyed in regard to their professional work in the industry, as well as their opinion about a Bachelor of Fine Arts degree in Dance if offered at Northwestern. Out of the 36 alumni responses, 61% graduated with a concentration in dance agreed that they would have preferred a Bachelor of Fine Arts degree in Dance. Students interested in teaching in higher education would need a significant number of prerequisite courses in order to further their education at the masters' level. A Bachelors of Fine Arts in Dance is largely pursued due to the prestigious and rigorous nature of the degree. Alumni had the following comments to add regarding the Bachelor of Fine Arts in Dance:

- "As a professional dancer, I find credentials incredibly important. Unfortunately, the word "dance" is absent from the degree that I received at NSU. While the faculty at NSU have taught me well enough to sustain a career in the dance industry, I feel that I am misrepresented to companies and other dancers when I admit that I don't have a BFA in dance." ~Logan Terrell
- "The most common degree among the most successful dancers I have encountered in the industry was a BFA in dance. This allows for a more concentrated area of study and a well-developed skill set for both performance and composition of dance. A BFA program comes few and far in the south, so a program at an affordable college would help spread the arts to the region, allowing more students to further pursue their passion without going into extreme debt upon graduation. With a BFA comes great responsibility for recruiting, so the university and the program itself would need to make a solid and marketable name for itself, which is already being done through the success of alumni. Recruit great dancers for this amazing opportunity and I cannot wait to see my alma mater grow."
~Taylor Smith
- "I would have applied to receive any extra possible training to the furthest extent I could. I know that if a BFA would

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have been available to earn, it could have prepared me even more for a career in the theatre industry.”

~Marlee Roberts

- “The Dance Faculty did a phenomenal job of identifying the strengths and weakness of any dancer, at any level. They would often leverage both to aid in the further growth of any individual with an interest and passion for dance/performance. I did have formal dance training until I attend NSU. Within the 4 years, I was given more than enough training to prep me for the professional world. It was in my last two years with Brett Garfinkel and Kirstin Riehl that the dance training really began to make sense. If I could have done a few more years with them, I would do it without a second thought.” ~Kwame Lilly
- As of now, there is No Public College in the state of Louisiana that offers a BFA in dance... there are some private or Elite schools that do but for the everyday kid who has to pay or earn their way through school, that’s not an option! I believe the state would benefit hugely from offering this! And the amount of student we could keep in state for Dance would grow tremendously!” ~Kristi-Ann Lyons
- “If NSU had offered a BFA in dance, I would have applied for it. A BFA in Dance was not an option for me, but it can be for the upcoming students that wish to study dance. I decided to major in General Studies and minor in Dance, so that I could be able to study dance and receive my degree. I believe if I was given the choice of having a BFA in Dance I would have only had to focus on my degree instead I had to spread the focus throughout a degree I had to have because the one I truly wanted was not available. I understand how dance can tie into theatre, but I also feel that dance can stand alone and be a success for the university and the individuals in pursuit of this degree.”

~Crystal Brooks

Projected enrollment for the Bachelor of Fine Arts in Dance for the first four years are 20 students for the first year, 25 students for the second year, 30 students for the third year, and 35 students for the fourth year. These numbers were derived from a survey distributed to high school students interested in majoring in dance in the state of Louisiana (APPENDIX I). However, it is possible given this is the only public university offering a major in dance, student enrollment could be much higher than projected. Once the degree is offered, recruiting efforts will be enhanced, with attention given to lower tuition and fees than that offered by our neighboring institutions offering this degree.

5. Cost

Estimate new/additional costs of the projected program for the first five years. Indicate amounts to be adsorbed out of current sources of revenue and needs for additional appropriations (if any). Commit to provide adequate funding to initiate and sustain the program. On the separate budget form, estimate new costs and revenues for the first four years.

The Bachelor of Fine Arts in Dance would have no additional costs for the first two years. Talent scholarship money would continue to be allocated from the Scholarship Fund to offer incoming students a talent based scholarship.

Currently, there are two full-time dance faculty members in the Department of Theatre and Dance. With growth in enrollment, a third full-time dance faculty member will need to be hired by August 2020. By definition, one full-time faculty member will be expected to teach 12-to 15-hours per semester. Revenue generated from student tuition and fees will cover salary and benefits for the new faculty member.

CERTIFICATION:

Chief Academic Officer

Date

Management Board

Date of Approval by Board

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SUMMARY OF ESTIMATED ADDITIONAL COSTS/INCOME FOR INTENDED PROGRAM

Institution: NORTHWESTERN STATE UNIVERSITY

Date: November 1, 2017

Degree Program, Unit: BACHELOR OF FINE ARTS IN DANCE

FTE = Full Time Equivalent (use the institution's standard definition and provide that definition).

EXPENDITURES								
INDICATE ACADEMIC YEAR:	FIRST 2018-2019		SECOND 2019-2020		THIRD 2020-2021		FOURTH 2021-2022	
	AMOUNT	FTE	Amount	FTE	AMOUNT	FTE	AMOUNT	FTE
Faculty	\$		\$		\$ 50,000	1	\$	
Faculty-Benefits					\$ 26,598			
Graduate Assistants								
Support Personnel								
Fellowships and Scholarships								
SUB-TOTAL	\$		\$		\$ 76,598	1	\$	
	AMOUNT	AMOUNT	AMOUNT	AMOUNT				
Facilities	\$	\$	\$	\$				
Equipment								
Travel								
Supplies								
SUB-TOTAL	\$	\$	\$	\$				
TOTAL EXPENSES	\$	\$	\$	\$				
REVENUES								
Revenue Anticipated From:	AMOUNT	AMOUNT	AMOUNT	AMOUNT				
*State Appropriations	\$	\$	\$	\$				
*Federal Grants/Contracts								
*State Grants/Contracts								
*Private Grants/Contracts								
Expected Enrollment	20	25	30	35				
Tuition	\$5,180	\$5,180	\$5,180	\$5,180				
Fees	\$3,106	\$3,106	\$3,106	\$3,106				
*Other (specify)								
TOTAL REVENUES	\$165,720	\$207,150	\$248,580	\$290,010				

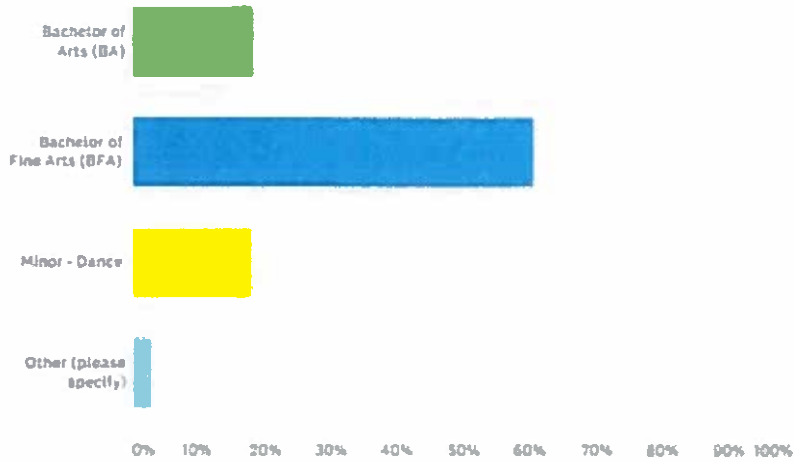
* Describe/explain expected sources of funds in proposal text.

APPENDIX I

Dance Survey for Student Dancers Summer 2017

Q4 If you are interested in earning a degree in dance while in college, please indicate the degree type.

Unanswered: 11 | Skipped: 0



ANSWER CHOICES	RESPONSES	
Bachelor of Arts (BA)	18 18%	6
Bachelor of Fine Arts (BFA)	60 61%	20
Minor - Dance	18 18%	6
Other (please specify)	3 3%	1
TOTAL		33

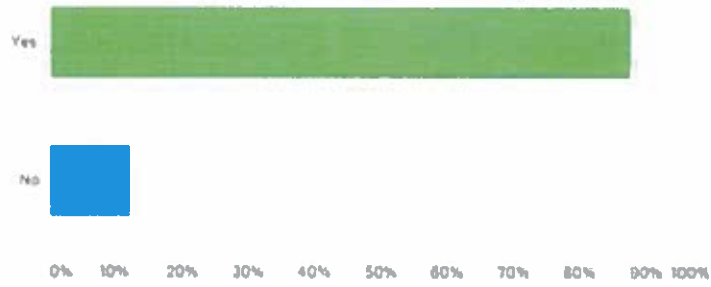
#	OTHER (PLEASE SPECIFY)	DATE
1	not sure yet	9/25/2017 11:23 AM

APPENDIX I

Dance Survey for Student Dancers Summer 2017

Q3 Are you interested in majoring in dance at college?

Answered: 33 Skipped: 0



ANSWER CHOICES

Yes

No

TOTAL

RESPONSES

87.88%

12.12%

29

4

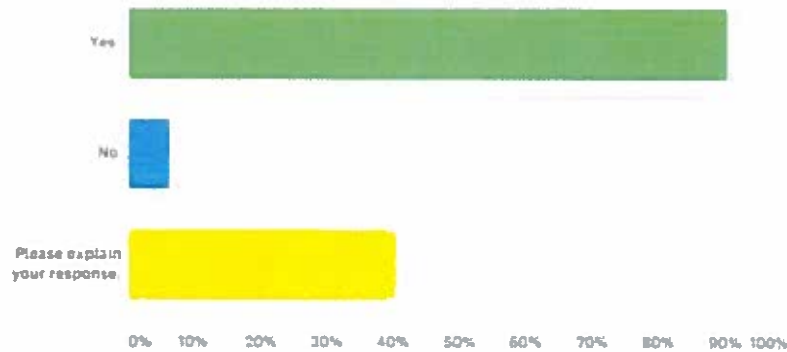
33

APPENDIX I

Dance Survey for Student Dancers Summer 2017

Q6 If Northwestern State University offered a BFA degree in dance, would you consider applying?

Answers: 32 Responses: 1



ANSWER CHOICES	RESPONSES	
Yes	90 63%	29
No	6 25%	2
Please explain your response	40 63%	13
Total Respondents: 32		

#	PLEASE EXPLAIN YOUR RESPONSE.	DATE
1	I think it's important that our states offers a program that allows dancers to pursue their careers without having to travel to far, and still receive an excellent education.	9/26/2017 3:21 PM
2	Northwestern already is known for being such a great school that delivers a lot of opportunities for aspiring performers, but it does not have a BFA for those only wanting to be a dancer. I feel that if Northwestern had a BFA program your school would grow and push you to become the first school in Louisiana who offers that degree. It is beneficial for in state students as well, because it is closer to home and we would not have to pay out of state tuition.	9/26/2017 11:51 AM
3	Yes I would consider applying because I would like to have more experience with this university after taking one of their classes.	9/26/2017 12:27 PM
4	Only because I want to go to an out of state university.	9/25/2017 11:23 AM
5	Northwestern State University would be the only Louisiana school that offers a BFA in dance.	9/23/2017 8:23 AM
6	yes.	9/22/2017 9:13 PM
7	If I were looking to major in dance, then I would certainly look into NSU's BFA program.	9/22/2017 7:48 PM
8	I would consider applying because I would like to apply to as many colleges as I can. It's always good to have choices. But, I do think I would like to attend a college that is more known for producing stars.	8/27/2017 5:32 PM
9	Maybe. It would depend on what undergraduate curriculum is best suited along with attributes beyond a post-undergraduate degree and in accordance to a comparative of NSU's program among other colleges that offer a dance major.	8/25/2017 1:08 PM
10	I always hear about the amazing theatre program with a dance concentration and I feel it would be a great dance program.	8/24/2017 8:15 PM

APPENDIX I

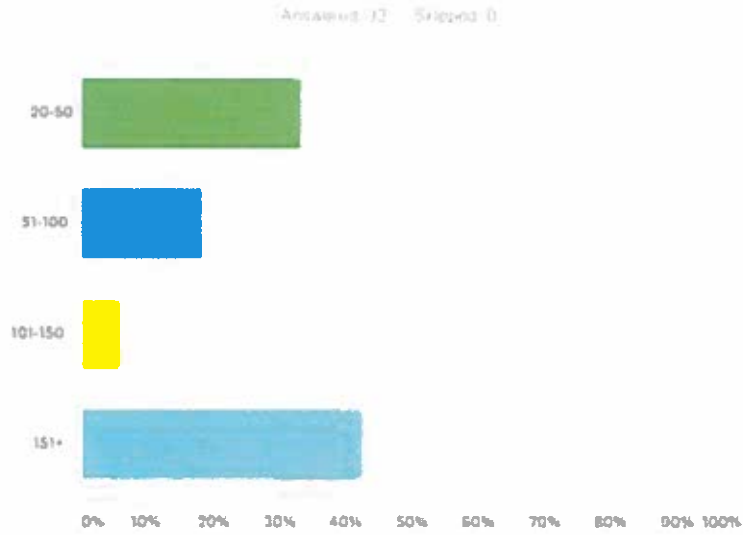
Dance Survey for Student Dancers Summer 2017

- | | | |
|----|---|-------------------|
| 11 | As of right now, the only opportunity is to attend an out of state college. I also would like to have a double major in business. My goal is to open my own studio. | 8/24/2017 5:58 PM |
| 12 | Yes I would consider furthering my education there. | 8/24/2017 5:25 PM |
| 13 | Northwestern's theatre and dance faculty have a lot to offer to their students. The arts play an important role in society and has done so for hundreds of years. To study these arts, whether it is dance, theatre, music, visual art, etc. To study this craft is no walk in the park. It would be nice to be able to earn a bachelor of fine arts degree. A BFA validates our hard work even more. | 7/7/2017 11:24 AM |

APPENDIX II

Dance Survey for Studio Owners and/or Teachers Summer 2017

Q6 Indicate how many students you teach or have in total in the studio.



ANSWER CHOICES	RESPONSES	
20-50	33 33%	11
51-100	18 18%	6
101-150	6 6%	2
151+	42 42%	14
TOTAL		33

APPENDIX II

Dance Survey for Studio Owners and/or Teachers Summer 2017

Q9 For your students who major in dance at college, please list colleges they attend.

Answered: 22 Skipped: 11

ANSWER CHOICES	RESPONSES	
College #1	100.00%	22
College #2	86.36%	19
College #3	68.18%	15
College #4	40.91%	9
College #5	18.18%	4

#	COLLEGE #1	DATE
1	Adelphi	10/7/2017 12:20 AM
2	UNT	10/6/2017 11:29 AM
3	U Arts in Philly	10/5/2017 11:28 PM
4	University of Arizona	10/5/2017 11:17 PM
5	University of North Texas	10/5/2017 10:44 PM
6	Colorado Mesa University	10/5/2017 10:23 PM
7	Point Park	9/12/2017 5:50 PM
8	UNT	9/12/2017 11:38 AM
9	University of Houston	9/12/2017 10:59 AM
10	University of Louisiana	8/27/2017 8:21 AM
11	Texas Christian University	8/25/2017 3:00 PM
12	SUNY PURCHASE	8/24/2017 8:52 PM
13	SUNY Purchase	8/24/2017 12:41 PM
14	Suny Purchase	8/24/2017 10:21 AM
15	LSU - Baton Rouge	8/8/2017 12:28 PM
16	Marietta	8/2/2017 10:11 AM
17	University of Louisiana at Lafayette	8/1/2017 11:19 AM
18	Florida State University	7/28/2017 8:19 PM
19	SUNY Purchase	7/24/2017 9:15 AM
20	Ohio university	7/14/2017 1:55 PM
21	Mercyhurst University	7/7/2017 2:33 PM
22	Mercyhurst	7/7/2017 12:12 PM
#	COLLEGE #2	DATE
1	Monclair	10/7/2017 12:20 AM
2	TEXAS STATE	10/6/2017 11:29 AM
3	UTMB	10/5/2017 10:44 PM
4	North Carolina School Arts	10/5/2017 10:23 PM

APPENDIX II

Dance Survey for Studio Owners and/or Teachers Summer 2017

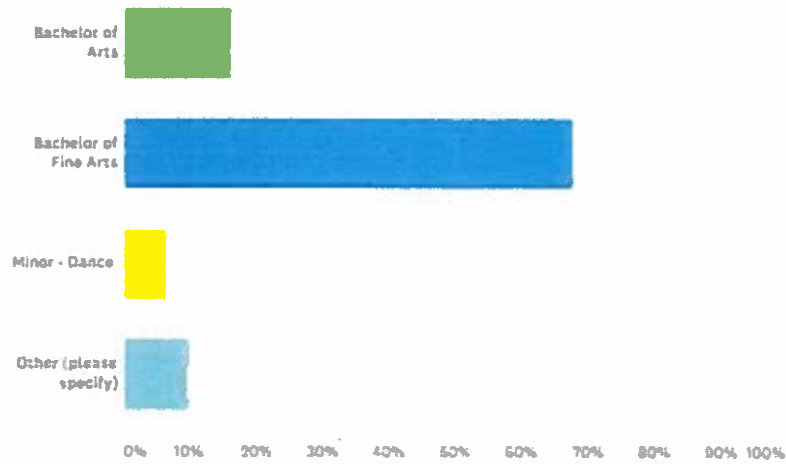
5	Chapman	9/12/2017 5:50 PM
6	Texas Tech	9/12/2017 11:38 AM
7	Sam Houston State University	9/12/2017 10:50 AM
8	University of Houston	8/27/2017 8:21 AM
9	Southern Methodist University	8/25/2017 3:00 PM
10	FLORIDA STATE UNIVERSITY	8/24/2017 6:52 PM
11	U of Arts	8/24/2017 12:41 PM
12	Oklahoma State	8/24/2017 10:21 AM
13	Alabama	8/8/2017 12:28 PM
14	Marymount	8/2/2017 10:11 AM
15	Louisiana State University	8/1/2017 11:19 AM
16	ULL	7/28/2017 6:19 PM
17	Oklahoma	7/24/2017 9:15 AM
18	Grand Rapids	7/14/2017 1:55 PM
19	Ohio State university	7/7/2017 12:12 PM
#	COLLEGE #3	DATE
1	Hofstra	10/7/2017 12:20 AM
2	TRINITY COLLEGE	10/6/2017 11:29 AM
3	University of Utah	10/5/2017 10:23 PM
4	Arizona	9/12/2017 5:50 PM
5	TWU	9/12/2017 11:38 AM
6	San Jacinto College	9/12/2017 10:59 AM
7	Southern University Shreveport	8/27/2017 8:21 AM
8	Julliard	8/25/2017 3:00 PM
9	UNIVERSITY OF THE ARTS	8/24/2017 6:52 PM
10	FSU	8/24/2017 12:41 PM
11	Florida State University	8/24/2017 10:21 AM
12	Oklahoma City University	8/8/2017 12:28 PM
13	PACE	8/2/2017 10:11 AM
14	Virginia Commonwealth	7/24/2017 9:15 AM
15	Julliard	7/7/2017 12:12 PM
#	COLLEGE #4	DATE
1	TEXAS A&M	10/6/2017 11:29 AM
2	University of Arizona	10/5/2017 10:23 PM
3	Dillard University	8/27/2017 8:21 AM
4	FORDHAM UNIVERSITY	8/24/2017 6:52 PM
5	Alabama	8/24/2017 12:41 PM
6	Alabama	8/24/2017 10:21 AM
7	other	8/8/2017 12:28 PM
8	Boston Conservatory	7/24/2017 9:15 AM
9	Kent State	7/7/2017 12:12 PM

APPENDIX II

Dance Survey for Studio Owners and or Teachers Summer 2017

Q10 What type of dance degree would you recommend to your students?

Answered: 31 Skipped: 2



ANSWER CHOICES	RESPONSES	
Bachelor of Arts	10 13%	5
Bachelor of Fine Arts	87 74%	21
Minor - Dance	6 45%	2
Other (please specify)	9 68%	3
TOTAL		31

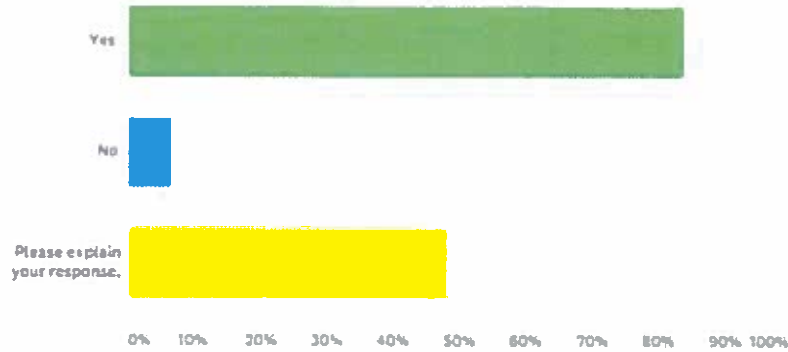
#	OTHER (PLEASE SPECIFY)	DATE
1	Any	10/5/2017 10:44 PM
2	I would recommend getting a degree that complements the dancer's other interests but could be used in the industry, also (i.e. business education, marketing)	8/29/2017 4:00 PM
3	Dance Education	7/28/2017 6:10 PM

APPENDIX II

Dance Survey for Studio Owners and/or Teachers Summer 2017

Q11 If Northwestern State University offered a BFA degree in dance, would you encourage your students to apply?

Answered: 31 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	83.87%	28
No	6.45%	2
Please explain your response	48.39%	15
Total Respondents: 31		

#	PLEASE EXPLAIN YOUR RESPONSE.	DATE
1	Most definitely	10/12/2017 8:08 PM
2	Depends on who the faculty are, what the facilities are like	10/7/2017 12:20 AM
3	Any opportunity for the students to continue doing what they love - I'm all for it!	10/6/2017 11:29 AM
4	I encourage all students who are interested to go to college	10/5/2017 10:44 PM
5	If a dancer wants to be taken seriously in the dance world a BFA is always a plus on their Resume	10/5/2017 4:46 PM
6	Completely depends on the quality of the program, faculty, facilities, and curriculum offered	9/12/2017 10:50 AM
7	I strongly believe that a dance major is not the best preparation for the field. I note that many dancers get "burned out" after their work towards a degree, specifically if it is a BFA. Additionally, what is the BFA good for once the dancer has hung up her pointe shoes? What a dancer learns in a college setting is just frankly not the same as what he or she will learn in the professional world. And often, college programs inflate the egos of the dancers attending them so that they are sorely confused upon entering the real world. My brain and my body are thankful that even in my mid-thirties I am still performing in pointe shoes and getting stronger all the time, but I also have a solid background in education and administration from my university experiences which is allowing me to seamlessly transition into studio ownership, choreography, and directing.	8/20/2017 4:00 PM
8	It would be the closest University at this point to earn a degree in dance.	8/27/2017 8:21 AM
9	It depends on the level of training. I am not familiar with the dance program at all. If it were ballet based, yet versatile in training and performance, then yes.	8/25/2017 3:00 PM
10	In-State School. I would definitely encourage student to attend!	8/24/2017 12:41 PM
11	Just more options and a smaller university	8/1/2017 11:18 AM

APPENDIX II

Dance Survey for Studio Owners and/or Teachers Summer 2017

12	As a dance educator for 36 years I would love to see a Dance Education Major that I could send my students to.	7/26/2017 6:19 PM
13	In State Affordable	7/24/2017 9:15 AM
14	I really wanted to major in dance, but for multiple reasons I chose not to. However, it is so important that young dancers be given every opportunity to improve their dancing and a major really allows a student to focus on becoming the best dancer possible.	7/14/2017 1:09 PM
15	We live rather far away, but have an alma mater to NSU dancing with us that can provide information to families.	7/7/2017 2:59 PM

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NATIONAL ASSOCIATION OF SCHOOLS OF THEATRE

Visitors' Report

Northwestern State University

150 Central Avenue
Natchitoches, LA 71497
Scott Burrell, Chair
Department of Theatre/Dance
April 21-22, 2016

Marc Powers, University of South Florida
Mark Dean, University of Montana

**Programs or degrees for which Renewal of Plan Approval and Final Approval for Listing
is sought.**

Bachelor of Science: 4 years – Theatre (Design/Technology; Performance/Directing; Musical
Theatre Performance; Dance Performance)

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DISCLAIMER

The following report and any statements therein regarding compliance with NAST accreditation standards represent only the considered opinion of the visitors at the time of the visit. Definitive evaluation of compliance and the accreditation decision will be made by the Commission following a complete review of the application, including the Self-Study, the Visitors' Report, and any Optional Response to the Visitors' Report submitted by the institution.

OPTIONAL RESPONSE

It is strongly recommended that each institution submit an Optional Response to the Visitors' Report, which may be used to correct (1) errors of fact, (2) conclusions based on such errors, and (3) any documented changes made in the program since the on-site review. In particular, information in the Optional Response should address noted issues of apparent noncompliance, such as those included in Section P. of this report, and any areas where the provision of further information has been deemed advisable by the institution.

ACKNOWLEDGMENTS

The visitors wish to acknowledge the hospitality and courtesy of the host institution, and in particular: Theatre Chair Scott Burrell, who prepared and organized the visit; School of Creative and Performing Arts Director Greg Handel, who made himself available for all questions; and President Jim Henderson, whose enthusiastic support of the Department of Theatre and Dance was infectious.

A. Purposes

The purposes of the theatre unit are clearly stated in the Self-Study (p. 4) and are clearly in accord with the university's mission: "Northwestern State University is a responsive, student-oriented institution committed to the creation, dissemination and acquisition of knowledge through teaching, research, and service." The theatre unit "seeks to assist students with the acquisition of skills and knowledge in theatrical arts necessary to meet their professional, social and personal needs." Everything that the visitors observed affirmed the accuracy of these statements.

B. Size and Scope

Key to the assessment of size and scope is the theatre unit's focus on serving the students' professional needs. While the degree programs are liberal arts, they are quite close to being professional degrees, and in many ways appear to function as such. If the degrees were structured as true liberal arts degrees, there would clearly be sufficient faculty, staff, and facilities to serve that purpose. However, the level of professionalism required of and by the students through the curriculum as well as the production program stretches all human and physical resources to an extreme. The extensive required curriculum with four concentrations requires more instructors and instructional spaces than can be provided, and as a result, the percentage of students requiring course substitutions in their degree program is significant. It was made clear to the visitors that the university expected the enrollments in theatre to grow substantially – in large part because the theatre program is highly valued by the university – however, due to state constraints on budget over the past few years it was not certain when additional faculty, staff and instructional spaces could be anticipated. While the theatre program marginally meets the standards for size and scope, it appears to be overextended in terms of the guidelines for size and scope in not demonstrating a positive relationship among size and scope, goals and objectives, and resources available (NAST Handbook 2016-17, II.B.2.a.).

C. Finances

Given the state of current higher education funding in Louisiana, the budgets available to the theatre unit appear to meet the current needs of the program. While production budgets are not lavish, conversations with faculty and staff indicate that the combination of General Fund allocations, box office income, and Foundation accounts are adequate to meet the administrative, academic and production needs of the program.

As stated in the Self-Study (p. 10), the University Administration continues to provide the theatre unit with as much financial assistance as possible given the State's current funding model. The theatre unit has benefited with new faculty lines and facility repair.

The State of Louisiana's higher education budgetary quandary has affected directly the theatre unit's faculty and staff morale. The lack of salary increases, faculty development, faculty travel, cuts to foundational university services, and increased workloads have affected their sense of value and a means to address faculty development.

Should additional degree options be added in the future, the current financial model will need to be adjusted accordingly.

D. Governance and Administration

1. Overall Effectiveness

Governance and administrative structures and activities support the unit's mission of teaching and learning. The unit's faculty is integral in the strategic planning and ensuring the standards of instruction, creative work, and research. The theatre unit functions well in its own governance and administration, is well-represented on university and college committees, and is highly respected and enjoys strong support from the School's Director, Dean and President.

2. Policy-Making

Procedures for policy-making are clear on all levels – department, school, college, and university – and there appears to be ample opportunity for the faculty and staff individually as well as collectively to have input and impact on policy-making.

3. Theatre Executive's Load and Responsibilities

The theatre executive is well supported by the faculty, staff and upper-administrators, and appears to have a load and responsibilities commensurate with theatre executives at similar institutions. The faculty expressed a desire to assist the Chair with any task on which he needs assistance and a desire to be more involved directly with departmental governance.

4. Communication

The Chair seems to be an excellent advocate for the Department. It appears as if the Chair and the School's Director have an open, honest, and respectful relationship and that the needs of the program are being communicated effectively to the upper administration.

E. Faculty and Staff

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The visitors had the opportunity to observe a number of classes and to meet with faculty multiple times and found that the Northwestern State University theatre and dance faculty is highly qualified, competent and dedicated. Given the specific requirements of curriculum and production, it is the visitors' opinion that their numbers do not sufficiently meet their needs. The composition of the faculty includes one member focused on history and literature, one on musical theatre, two on performance, three on design/technical theatre and two on dance. A limited number of adjuncts, primarily in dance, are also engaged. The standards for qualifications, appointment, evaluation and advancement all appear to be met, based on the faculty manual and the vita of the faculty. Given the number of course substitutions regularly approved for students to graduate in a timely manner, it does not appear that all courses that should be offered on a regular basis are offered, and this suggests that either additional faculty or curricular revision are necessary. In the current structure, it is not clear that the institution meets the standard that "The number and ratio of full- and part-time faculty positions and their distribution among the specializations must be (a) Sufficient to achieve the theatre unit's purposes, (b) Appropriate to the size and scope of the theatre unit's programs, and (c) Consistent with the nature and requirements of specific programs offered" (NAST Handbook 2016-17, II.E.2.a.(1)).

Theatre faculty loads are consistent with those in other disciplines and theatre faculty are given appropriate course releases for production assignments. However, the basic load of five courses per semester is high, and there is an expectation for additional production activity/involvement that for which course release is not given, and therefore it is not clear that the institution meets the standard. "Faculty loads shall be such that faculty members are able to carry out their responsibilities effectively" (NAST Handbook 2016-17, II.E.3 a.(1)).

NAST standards for student/faculty ratio, class size, and faculty development all appear to be met.

The support staff of one administrative assistant, one part-time costume shop assistant and one part-time scene shop assistant appears to be marginally adequate. The scene shop assistant is a new position and clearly much welcomed by the faculty. The costume shop assistant is highly valued, but as there is only one faculty member in the costume area, the need to cover the number of courses and productions as well as maintaining the costume shop for the other half of each day is excessive with regards to the full-time faculty member's workload. It is not clear, therefore, that the institution meets the standard that "Support staff shall be provided commensurate with the theatre unit's purposes, size, and scope, and its degrees and programs" (NAST Handbook 2016-17, II.E.9.a.)

F. Facilities, Equipment, Technology, Health, and Safety

The theatre department at Northwestern Louisiana State University occupies most of the A. A. Fredericks Fine Arts Building. The A. A. Fredericks Fine Arts Building houses the department's administrative offices that include the Chair, Administrative Associates, faculty and staff offices; and three performance venues: the A. A. Fredericks Auditorium, a 1,480-seat proscenium theatre; Theatre West, a 95- to 125-seat modified thrust venue; and, the Wann Theatre, a 25- to 50-seat black box venue, used primarily as a performance laboratory. In addition to the theatres, the building has dedicated dance studios, a CAD/drafting studio, and a smart classroom. The facility also houses the scenery, costume, and lighting production shops. The building has incorporated dressing rooms, a make-up room, and serves as the main storage repository for scenic, properties, furniture, and costumes. The Unit shares three classrooms with the Department of Music and four classrooms with the Department of Art.

The University and the College of Creative and Performing Arts (CAPA) are engaged in implementing renovations to Varnado Residence Hall, currently under-utilized and non-ADA

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compliant. The renovated building demonstrates the University's commitment to students in all Arts disciplines. This structure will incorporate residence facilities, dedicated studio/rehearsal spaces, and serve as a cross-disciplinary incubator for all CAPA students. The facility is scheduled to be operational at the beginning of the fall semester 2017.

The Self-Study provides an excellent review of the improvements that have been made to facilities used by the theatre department since the time of the last review/consultation.

The visitors do have concerns regarding some of the facilities housed within the A. A. Fredericks Fine Arts Building. At the time of the visitation, the safety concerns associated with the lighting grid located in the Theatre West venue had not been remedied and faculty expressed the proposed remedy would severely limit the lighting capabilities within the space. Additionally, the dance studios appear to be undersized with regard to enrollment and lack the height necessary for the effective teaching and training of students. Both of these situations appear in conflict with the standards, "Facilities, equipment, and technology must be adequate to support faculty needs, all curricular offerings, and all students enrolled in them, and be appropriately specialized for advanced work," and "Space, equipment, and technology allotted to any theatre unit function must be adequate for the effective conduct of that function" (NAST *Handbook 2016-17*, II.F.1.a. and b.).

The visitors noticed the smell of mildew, and received statements from the faculty and staff that all spaces within the building were cold during winter months, which requires students to wear heavy coats and gloves to be comfortable when in the building, and inordinately hot during the summer months. These factors indicate to the visitors that the building's air-handling systems do not appear to circulate adequately fresh air to all parts of the facility. It was also reported to the visitor that the ventilation hood over the dye vat in the costume shop and the designated paint/properties construction area have ventilation systems that do not function properly. These problems appear to be in conflict with the standard that "Ventilation and safety treatments appropriate to theatre facilities shall be provided" (NAST *Handbook 2016-17*, II.F.1.g.). The visitors recommend that the Department and Facilities Services investigate and remedy any HVAC and ventilation problems associated with the A.A. Fredericks Fine Arts Building.

The visitors observed missing ceiling tiles in the A. A. Fredericks Auditorium that had fallen, and missing floor tiles in the storage and dressing room areas resulting in exposed adhesive mastic. Given the age of the building, the Department, the Dean's office and Facility services are encouraged to work together to arrive at a solution to alleviate permanently the health and safety issues of tiles inadvertently falling on students, faculty, staff, or the public. The visitors recommend further that the exposed mastic be tested to ensure asbestos is not present. This situation appears to be in conflict with the standard that "The institution shall have a plan by which it addresses health and safety issues on a continuing basis" (NAST *Handbook 2016-17*, II.F.1.i.).

As outlined in the Self-Study (p. 21) and further reported to the visitors, cleaning of the performance venues and the dressing rooms has been severely curtailed due to university budget rescissions. This situation impacts directly on the health and safety of faculty, staff, students, and patrons. This appears to be in conflict with the standards that "Budget provisions shall be made for adequate maintenance of the physical plant and equipment," and "Theatre program policies, protocols, and operations must reflect attention to maintenance of health and injury prevention and to the relationships among: the health and safety of theatre artists, designers, and technicians, suitable choices of equipment and technology for various specific purposes; appropriate and safe operation of equipment and technology; and other conditions associated with health and safety in studio, shop, lab, rehearsal, and performance facilities" (NAST *Handbook 2016-17* II.F.1.d. and f.).

G. Library and Learning Resources

The visitors toured the library, examined the holdings including both print and database, and met with the librarian most directly involved with the theatre program. The Northwestern library appears to be in line with and comparable to other universities of its size and purpose in the migration from predominantly print to predominantly electronic holdings, and those holdings appear to be adequate to serve the needs of the theatre program. Faculty requests for additional print materials appear to be regularly honored. The librarian has provided instructional services when requested by the theatre faculty, and appears to be more than willing and able to expand that should the faculty and students desire. At the time of the visit, further renovation was in progress, including the addition of a coffee shop. The whole of the environment was welcoming and clearly conducive to study. The library appears to meet all NAST standards.

H. Recruitment, Admission-Retention, Record Keeping, Advisement, and Student Complaints

1. Recruitment, Admission, Retention

As stated in the Self-Study (pp. 25-26), the Theatre Department is seen as the preeminent academic program within the State of Louisiana for musical theatre training and draws many students from within Louisiana and many neighboring States.

The Theatre and Dance Department recruits actively in many regional high school recruiting events, participates in the Arkansas Thespian conference, and hosts the Louisiana State Thespian Conference. All of these activities demonstrate a strong connection with the State and region.

The Self-Study (p. 26) lists the Admission-Retention policies employed by the University and the Theatre Department. The visitors found no derivation from the stated Recruitment, Admissions, Retention activities. The Unit has kept pace with the University's demand for increased enrollment and retention of students, but the faculty stated that they are currently at their limit as far as the extra faculty time expectations and the A. A. Fredericks Fine Arts Building needed classroom/studio spaces required for additional student enrollment.

2. Record Keeping

The visitors found that the unit's record keeping and student tracking was significant and substantial. The student files had meticulous detail about the individual student's progress and cogent information about their matriculation through the program including semester-by-semester curricular progression, production shop assignments, run crew assignments, and performance opportunities. Included in each student's file were copies of programs from every production on which the student worked.

3. Advisement

Theatre faculty are assigned to academically advise students based on the student's area of interest. Faculty advise and mentor students, honing their acting, dance, design/technology, and/or musical theatre skills in rehearsal and performance. Faculty members engage actively with students to identify future career opportunities, develop strategies for success after graduation, and engage aggressively in their future ambitions.

4. Student Complaint Policy and Its Effectiveness

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As stated in the Self-Study (p. 28), faculty members are required to maintain a minimum of eight office hours per week. Additionally, the faculty operate with an "open door" policy to discuss individual student complaints/issues. If students need further remedy, they have the opportunity to meet with the Department Chair to try and find resolution. If the matter is not resolved after that meeting, the student then meets with the Schools Director and/or the Dean of Liberal Arts. If the complaint is still not resolved to the student's satisfaction, she/he may pursue a formal appeal process with the University Appeal Committee.

When the visitors met with the students, many expressed a desire for more discipline-specific course offerings, and individual program admission standards. The visitors suggest that the faculty, staff and students investigate mechanisms that ensure a safe learning environment and that allow students more exploration and experimentation to hone their skills and further develop their instrument. Students expressed a desire for a student handbook outlining the Unit's policies and procedures. The visitors recommend that the faculty create a departmental student handbook to address this desire and outline individual responsibilities and expectations.

I. Published Materials and Websites

The University appears to meet the NAST standard for Published Materials and Web Sites. As stated in the Self-Study (p. 31), the Unit is responsible for the maintenance content of the department's website. This has proven challenging because of the difficulty in using the university prescribed software, lack of a dedicated person, other than the Chair, responsible for updating the site-data, and financial resources for improving the existing website. This situation has led to outdated information included on the website and difficulty navigating to pertinent information. The visitors recommend that the School's Director, the Department's Chair and the Unit's faculty look for personnel and financial resources to remedy this dilemma.

J. Branch Campuses, External Programs, Use of the Institution's Name for Educational Activities Operated Apart from the Main Campus or the Primary Educational Program (if applicable)

NA

K. Community Involvement; Articulation with Other Schools

As outlined in the Self-Study (pp. 31-33), the Department of Theatre and Dance is very active in the community of Natchitoches, the State of Louisiana, and the South Central region of the United States each year. The A. A. Fredericks Auditorium is used by many University and community groups. The Theatre West venue is used for theatre unit events and Music Unit productions. Each of these events requires that the faculty and venue resources be available for these various groups. Additionally, students and faculty are engaged actively both locally and regionally by offering conducting workshop presentations, staged musical and dramatic readings, and providing design, technical, and/or directorial support for various organizations.

Each summer, the Unit produces a two-show Summer Dinner Theatre season providing faculty and students with performance opportunities outside of the normal academic year. The Department also conducts a Summer Theatre Camp for children ages 7-13. This provides local public school students with an immersive theatre experience and enables NSU students teaching and managerial experiences.

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The theatre unit often creates touring productions (acting, dance, and musical theatre) that perform for regional high schools and community theatres, and continues its two-decades of hosting the Louisiana State Thespian Educational Theatre Conference.

The Department is also an integral component of the School's annual *Christmas Gala* showcase event. This past year, the *Christmas Gala* was performed in both Natchitoches and Shreveport to great acclaim and continued to serve as a unique community outreach opportunity.

The Unit has 2+2 matriculation agreements with nearby Community Colleges that allow students to begin their higher education studies in one location then complete their undergraduate degrees at Northwestern Louisiana State.

The Department also has an articulation agreement with the Louisiana School of Math, Science and the Arts. This is an honors high school located on the NSU campus. Students enrolled in the School are given NSU college credit for completed courses and can easily matriculate into the theatre program.

L. Non-Degree-Granting Programs for the Community (if applicable)

NA

M. Review of Specific Operational Standards for (1) Free-Standing Theatre Institutions of Higher Education and/or (2) Proprietary Institutions (if applicable)

NA

N. Programs, Degrees, and Curricula

1. Credit Hours

a. Definitions and Procedures

(1) Definition of Credit and Methods of Assigning Credit

(a) The institution's definition of a credit hour is found on p. 7 of the *University Catalog*: "Semester hour – the numerical value of a course usually based on the number of hours spent in the class per week in a regular session. A credit or semester hour generally represents one hour of class work a week." (*Northwestern State University of Louisiana University Catalog 2016-17*, p. 7) It is further clarified in the Self-Study as "representing at least three hours of work each week, on the average, for a period of fifteen to sixteen weeks," and also, "In lecture –discussion courses requiring outside preparation, one hour of credit shall be given for one period of recitation (50 minutes) plus two hours of preparation each week of the term. In laboratory courses where little outside preparation is required, one hour of credit shall be given for two 50-minute recitation periods per week" (Self-Study, p. 29).

(b) The policies for granting course credit for transfer students is clearly articulated on p. 32 of the *University Catalog*.

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(2) **Publication of Definitions and Policies**

Noted above in 1.a.

(3) **Procedures Used to Make Credit Hour Assignments**

The procedures used to make credit hour assignments are noted in the charge of the Registration, Credits and Graduation Council, which can be found on the website of the Office of the Registrar – <http://registrar.nsula.edu/registration-credits-and-graduation/>

(4) **Means Employed to Ensure Accurate and Reliable Application**

The means employed to ensure accurate and reliable application are found on the same website noted above in 1.a (3)

(5) **Procedures of Free-Standing Institutions**

NA

b. **Evaluation of Compliance**

It appears to the visitors that the institution is in compliance with NAST standards regarding credit hours.

c. **New, Experimental, Atypical Formats or Methods**

NA

2. **Specific Curricula**

a. **General Content and Competency Standards**

The curriculum for the Bachelor of Science in Theatre with four concentrations (Design/Technology, Musical Theatre Performance, Performance and Directing, and Dance) offered by Northwestern State University of Louisiana is comprised of a common theatre core of 33-36 hours (one of the optional courses is a Dance History course) and a concentration core of 34-35 hours. At 51% within the major, this is a "heavy" Bachelor of Science degree. The range of courses required appears to be well within the norm for theatre degrees, and what the visitors observed both through syllabi reviewed and classes visited indicate that competency standards have been met, however, no analysis of competencies was provided in the Self-Study, only the curricular tables and an assessment of strengths and areas for improvement. Additionally, the curricular tables do not list which courses are considered Theatre Studies and which are considered Performance, but rather list courses by Theatre Core and Concentration Core, and the numbers for Theatre Studies/Theatre Core and Performance/Concentration Core do not correlate.

b. **Individual Curricula**

Baccalaureate Programs

Bachelor of Science: 4 years – Theatre (Design/Technology)

(1) **Status – Renewal of Plan Approval and Final Approval for Listing**

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- (2) **Curriculum** – The curriculum includes appropriate courses within both a theatre core (22.5%) and a design/technology core (29.1%). No analysis of content or competencies addressed (NAST *Handbook 2016-17*, VII.D.) was provided in the Self-Study.
- (3) **Title/Content Consistency** – The title appears to accurately reflect the course content.
- (4) **Student Work** – Student work observed included both scenic and costume designs for the mainstage production as well as class projects and were reflective of the quality expected from a liberal arts theatre program with a design and technology emphasis.
- (5) **Development of Competencies** – No evaluation of competencies as required (NAST *Procedures for the Self-Study Document: Format A*, section II.B.3) was provided by the institution. Discussions with students and observations of both classes and a production suggest that competencies are being appropriately and successfully developed, however the demonstration of evaluation by the institution is absent.
- (6) **Overall Effectiveness** – The degree program appears to be effective based upon the observed results and anecdotally the success of graduates, but without completion of an assessment of compliance with NAST standards or accurate curricular tables, it was not possible for the visitors to accurately assess this, and it is unclear that the degree program meets the standards for essential content and competencies (NAST *Handbook 2016-17*, VII.D.1.-3.).

Bachelor of Science: 4 years – Theatre (Musical Theatre Performance)

- (1) **Status** – Renewal of Plan Approval and Final Approval for Listing
- (2) **Curriculum** – The curriculum includes appropriate courses within both a theatre core (22.5%) and a musical theatre performance core (29.1%). However, the percentage in the musical theatre core may be slightly higher or lower as the requirement includes 3 hours of electives in voice or dance from a list of thirteen courses each of which are 2 credits. No analysis of content or competencies addressed (NAST *Handbook 2016-17*, VII.D. and also, Appendix I.B.) was provided in the Self-Study.
- (3) **Title/Content Consistency** – The title appears to accurately reflect the course content.
- (4) **Student Work** – Student work observed included class observations of singing, dancing and acting as well as performance in the production of *Oklahoma!* The work observed was reflective of the quality of work expected from a liberal arts theatre program with an emphasis on musical theatre performance.
- (5) **Development of Competencies** – No evaluation of competencies as required (NAST *Procedures for the Self-Study Document: Format A*, section II.B.3) was provided by the institution. Discussions with students and observations of both classes and a production suggest that competencies are being appropriately and successfully developed, however the demonstration of evaluation by the institution is absent.
- (6) **Overall Effectiveness** – The degree program appears to be effective based upon the observed results and anecdotally the success of graduates, but without completion of an assessment of compliance with NAST standards or accurate curricular tables, it was not possible for the visitors to accurately assess this, and it is unclear that the degree program meets the standards

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for essential content and competencies (NAST Handbook 2016-17, VII.D.1.-3.), nor for liberal arts programs in musical theatre (NAST Handbook 2016-17, VII.E.).

Bachelor of Science: 4 years – Theatre (Performance/ Directing)

- (1) Status – Renewal of Plan Approval and Final Approval for Listing
- (2) Curriculum – The curriculum includes appropriate courses within both a theatre core (22.5%) and a performance and directing core (28.3%). No analysis of content or competencies addressed (NAST Handbook 2016-17, VII.D.) was provided in the Self-Study.
- (3) Title/Content Consistency – The title appears to accurately reflect the course content.
- (4) Student Work – Student work observed included class observations of acting as well as performance in the production of *Oklahoma!* The work observed was reflective of the quality of work expected from a liberal arts theatre program with an emphasis on performance and directing.
- (5) Development of Competencies – No evaluation of competencies as required (NAST Procedures for the Self-Study Document: Format A, section II.B.3) was provided by the institution. Discussions with students and observations of both classes and a production suggest that competencies are being appropriately and successfully developed, however the demonstration of evaluation by the institution is absent.
- (6) Overall Effectiveness – The degree program appears to be effective based upon the observed results and anecdotally the success of graduates, but without completion of an assessment of compliance with NAST standards or accurate curricular tables, it was not possible for the visitors to accurately assess this, and it is unclear that the degree program meets the standards for essential content and competencies (NAST Handbook 2016-17, VII.D.1.-3.).

Bachelor of Science: 4 years – Theatre (Dance Performance)

- (1) Status – Renewal of Plan Approval and Final Approval for Listing
- (2) Curriculum – The curriculum includes appropriate courses within both a theatre core (22.5%) and a dance core (29.1%). However, the percentage in the dance core may be slightly higher or lower as the requirement includes 3 hours of electives in dance from a list of nine courses each of which are 2 credits. No analysis of content or competencies addressed (NAST Handbook 2016-17, VII.D.) was provided in the Self-Study. The total number of theatre course credits require (33) constitutes 27.5% theatre, with the remaining courses in the major having a Dance designator. It is not clear that this concentration meets the standard that “in order to be designated a major in a liberal arts program, a comprehensive field such as theatre or theatre history must be accorded no less than 30% of the total credits required for the liberal arts degree” (NAST Handbook 2016-17, IV.C.2.a.).
- (3) Title/Content Consistency – The title does not appear to accurately reflect the course content, as the number of credits in theatre do not constitute a major and as the intent is to accommodate students who desire a dance major.
- (4) Student Work – Student work observed included class observations of dance as well as dance performance in the production of *Oklahoma!* However, the evaluation of student work in dance is outside the purview of NAST.

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- (5) **Development of Competencies** – No evaluation of competencies as required (NAST *Procedures for the Self-Study Document, Format A*, section II.B.3) was provided by the institution. Should the institution wish to maintain this concentration as a theatre degree, this analysis should focus on the theatre competencies. The institution may wish to consider similar competency evaluation based on National Association of School of Dance standards as a means of assessing the appropriateness of the degree.
- (6) **Overall Effectiveness** – It was not possible for the visitors to assess the overall effectiveness of this concentration as either a theatre or a dance degree, and it is unclear that the degree program meets the standards for essential content and competencies (NAST *Handbook 2016-17*, VII.D.1.-3.).

3. Study of the Transcripts of Recent Graduates and Comparison with Catalog Statements

Baccalaureate Programs

The visitors reviewed two transcripts from each of the four concentrations of the Bachelor of Science in Theatre. All eight transcripts indicated that the students had completed at least the required 120 credits for the degree, and typically substantially more, and that they had completed at least the number of credits required in the theatre core as well as the concentration core. Evident in all transcripts was the substitution of at least one and typically more courses from the required lists.

4. Performance

The unit has stated the conundrum of process vs. product and classroom vs. production quite succinctly and accurately in the Self-Study (p. 50, section II.C.). What was observed in classes was faculty and students focused on the process with the objective to achieve the product, and what was observed in the production of *Oklaahoma!* was a commitment to the presentation of a strong performance. The work demonstrated was of a caliber to be expected from a liberal arts program and perhaps a bit more. Students were given the opportunity to grow as performers, designers, choreographers and technicians. This approach appears to be consistent with all productions done by the unit. The commitment to ensuring that all theatre students have the opportunity to participate in performance was also quite evident.

5. Theatre Studies in General Education

No courses in Theatre are a part of General Education at the institution, nor is there a minor in Theatre offered. Most if not all courses appear to be restricted to majors, with a very few exceptions. The restrictiveness is appropriate insofar as the available seats in most courses appear to be limited as does the ability to provide additional sections of entry level courses. Non-major students are eligible to participate in Theatre productions, however indication of the frequency of this occurring was not presented in the Self-Study nor mentioned or discussed during the visit. The unit considers its primary contribution to the general education of the institution's students to be cultural development through the presentation of high quality theatre productions.

O. Theatre Unit Evaluation, Planning, and Projections

1. Evaluation, Planning, and Projections Development

APPENDIX III

The unit has clearly identified a number of critical issues listed as Compliance Concerns throughout Part I of the Self-Study, and these are, for the most part quite frank and correct. In some instances, such as the section on Finances, it has "established goals in which to ease the financial burden placed on the Unit and the University" (Self-Study, p. 10). However, only two of the nine bulleted goals actually would reduce financial burden. The remainder would, indeed, increase the financial burden on the university, particularly as several will require the addition of new faculty and staff lines and several will require significant renovations and/or new building of facilities. Nowhere has clear indication of any planning and projections or progress on these been indicated.

The unit has also presented in the Self-Study section on Evaluation, Planning and Projections a list of university objectives relative to the SACS reaffirmation, which consists of four goals and three-to-five projected outcomes for each (Self-Study, p. 33), however, no indication of what is being planned to achieve those outcomes or what part the theatre unit will be expected to play in that process is presented.

In that same section, it is stated that "The university has developed a detailed plan for assessment of student performance. As part of the student assessment plan, the theatre unit is required to develop its own 'learning outcomes.' The outcomes can be found in Appendix 4" (Self-Study, p. 34). No outcomes were included in Appendix 4.

The visitors' impression was that lack of substance in evaluation, planning, and projections is a clear indication that the concerns regarding the number and distribution of faculty and staff and the issues of load and proper compensation related to them, the issues of facilities in terms of size and condition relative to programmatic needs, and the expectations of growth are very real issues that require significant effort to respond to reactively and thus, the luxury of time to be proactive has been lacking.

It is clear that the faculty and the chair need the time to clearly consider prioritizing concerns, establish goals and objectives, and develop a means to assess their progress. They will also need the time to engage in carrying out those actions. Currently, it is not clear that the unit meets the standard that "Evaluation, planning and projection must be pursued with sufficient intellectual rigor and resource allocations to accomplish established purposes" (NAST Handbook 2016-17, II.L.1.a.(6)).

2. Completeness and Effectiveness of Self-Study

The Visitors were very impressed with the frank honesty of the Self-Study, particularly in the statements of compliance concerns, and the overall impression was quite positive. As noted in the body of this report, there appear to be areas of the Self-Study that did not include sufficient information and documentation. Therefore, the visitors recommend that the institution review these areas, such as the content and development of competencies with regard to degree programs noted above, and to submit further and more detailed information in its Optional Response which clearly addresses the issues and demonstrates the institution's compliance with applicable standards.

P. Standards Summary

There are three standards related to Faculty and Staff to which the institution does not appear to comply:

APPENDIX III

- “The number and ratio of full- and part-time faculty positions and their distribution among the specializations must be (a) Sufficient to achieve the theatre unit’s purposes, (b) Appropriate to the size and scope of the theatre unit’s programs, and (c) Consistent with the nature and requirements of specific programs offered” (NAST *Handbook 2016-17*, II.E.2.a(1)).
- “Faculty loads shall be such that faculty members are able to carry out their responsibilities effectively” (NAST *Handbook 2016-17*, II.E.4.a.).
- “Support staff shall be provided commensurate with the theatre unit’s purposes, size, and scope, and its degrees and programs” (NAST *Handbook 2016-17*, II.E.9 a.).

There are four standards related to **Facilities, Equipment, Technology, Health, and Safety** to which the institution does not appear to comply:

- Regarding the lighting grid in Theatre West and the size of the dance studios, “Facilities, equipment, and technology must be adequate to support faculty needs, all curricular offerings, and all students enrolled in them, and be appropriately specialized for advanced work,” and “Space, equipment, and technology allotted to any theatre unit function must be adequate for the effective conduct of that function” (NAST *Handbook 2016-17*, II.F.1.a. and b.).
- Regarding HVAC throughout the facilities, the ventilation hood in the costume dye vat area, and the lack of ventilation in the paint/prop construction shop, “Ventilation and safety treatments appropriate to theatre facilities shall be provided” (NAST *Handbook 2016-17*, II.F.1.g.).
- Regarding the issue of falling ceiling tiles and broken/missing floor and wall tiles with exposed mastic, “The institution shall have a plan by which it addresses health and safety issues on a continuing basis” (NAST *Handbook 2016-17*, II.F.1.i.).
- Regarding the cleaning of performance venues and dressing rooms, “Budget provisions shall be made for adequate maintenance of the physical plant and equipment,” and “Theatre program policies, protocols, and operations must reflect attention to maintenance of health and injury prevention and to the relationships among: the health and safety of theatre artists, designers, and technicians; suitable choices of equipment and technology for various specific purposes; appropriate and safe operation of equipment and technology; and other conditions associated with health and safety in studio, shop, lab, rehearsal, and performance facilities” (NAST *Handbook 2016-17*, II.F.1.d. and f.).

There are three standards related to **Programs, Degrees, and Curricula** to which the institution does not appear to comply:

- For all four concentrations of the Bachelor of Science in Theatre, it is unclear that the degree programs meets the standards for essential content and competencies (NAST *Handbook 2016-17*, VII.D.1.-3.).
- For the concentration in Musical Theatre Performance, it is unclear that the program meets the standards for liberal arts programs in musical theatre (NAST *Handbook 2016-17*, VII.E.),
- For the concentration in Dance, it is not clear that this degree program meets the standard that “in order to be designated a major in a liberal arts program, a comprehensive field such as theatre or

APPENDIX III

theatre history must be accorded no less than 30% of the total credits required for the liberal arts degree" (NAST Handbook 2016-17, IV.C.2 a.).

There is one standard related to Theatre Unit Evaluation, Planning, and Projections to which the institution does not appear to comply:

- "Evaluation, planning and projection must be pursued with sufficient intellectual rigor and resource allocations to accomplish established purposes." (NAST Handbook 2016-17, II.L.1.a.(6)).

Q. Overview, Summary Assessment, and Recommendations for the Program

1. Strengths

- A very talented, dedicated and hard-working faculty
- Enthusiastic, hard-working and talented students
- A highly supportive administration on all levels
- A commitment by all stakeholders to high quality theatre instruction and performance
- A well-deserved reputation in the region for high quality work

2. Recommendations for Short-Term Improvement

- Develop a realistic plan to address issues of facility needs and faculty workloads in conjunction with the administration. This may require significant changes in course offerings and degree programs.
- Make a clear decision on the future of dance program with clear benchmarks towards achieving that.
- Use the academic outcomes assessment process mentioned in the Self-Study as a basis to begin consideration of curricular changes.
- Create time to meet extensively in a retreat to prioritize goals and objectives and to establish a strategic plan.
- Develop a student handbook that details policies and procedures.

3. Primary Futures Issues

The status of the dance concentration and the decision to either maintain it as a concentration under a theatre major – which does not appear to be the preference of the dance faculty or the dance students - or to make it a stand-alone major either within a liberal arts or professional degree will be critical to all considerations regarding facilities and faculty. It is strongly recommended that the institution examine the standards of the National Association of Schools of Dance as a guideline for considerations.

Similarly, the institution appears to consider the theatre degree to be pre-professional rather than liberal arts in purpose, and should be reassessing the degree(s) offered. How these may positively or negatively affect finance, faculty and facility issues should clearly be considered.

The issues of facilities and of faculty and staff are heavily reliant on finances, and improvement in the financial picture is very unclear. There is also considerable pressure to increase enrollments, but this is currently problematic in theatre due to limitations of space and instructors to handle additional sections of courses. The stress, to a very large degree, is caused by the size and scope of the curriculum and the production program, because more courses must be offered

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than there are sufficient facilities or faculty to accommodate, and more productions than there are adequate resources to accommodate. The theatre unit should, with input from the administration, carefully assess the guidelines for size and scope, focusing on demonstrating a positive relationship among size and scope, goals and objectives, and resources available (NAST Handbook 2016-17, II.B.2.a.)

4. Suggestions for Long-Term Development

The Self-Study mentions the possibility of developing a Master of Fine Arts degree program in Design/Tech (Self-Study, p. 10), and this was repeated by several faculty as a means of addressing the shortage of faculty in the design and technology area. Given the significant issues of faculty loads and faculty shortcomings that must be addressed, the visitors' suggestion is that the implementation of a graduate program should be viewed as long- rather than short-term. It would appear to be in the best interest of the program to carefully devise such a degree program but to do so with an extremely clear sense of both the costs and the benefits. For example:

- Would the benefit of graduate students providing a significant portion of the design work for mainstage productions require significantly less mentoring than for undergraduate designers, and would they also preclude undergraduate designers from gaining mainstage experience – a current program strength?
- To what degree will the university be able and willing to provide graduate assistantships and tuition remission, and at what cost to the theatre unit?
- What gaps in the current faculty expertise would need to be filled to provide an appropriate graduate degree program?
- How would the structure of the degree program – particularly curriculum - be accommodated, and what effect would that have on the undergraduate program?

APPENDIX IV

March 24, 2017

To whom it may concern,

My name is Rachel Taylor, and I am currently a graduating senior at Northwestern State University. When I first came to this school as a freshman, I was a Theatre Major with a concentration in Dance. Dance has always been a passion of mine, but soon after I started attending class, I realized that this program was not a good fit for me. I am neither an actor, nor a singer, and I did not wish to become one of those. I found that if I were to major in what I had chosen, I would be taking many classes that were of no interest to me. Because I did not wish to be unhappy, I switched my major and made dance my minor. Luckily for me, the fact that I am a minor has not been an issue with me participating in dance performances. Though I could accept having dance only as my minor, others did/do not feel the same; in my opinion, a BFA degree in Dance is needed at NSU. Though I am still able to dance and do what I love, I would have jumped at the opportunity to turn that into my major without having to add the extra theatre classes. Forgive me if I'm wrong, I have not done research on this topic for some time now, but I do not believe there are many schools in Louisiana that offer a BFA degree in Dance. I believe if this degree program is added at Northwestern, the Dance Department would start to grow immensely. In fact, if it is indeed added, I will be jealous of incoming freshmen for having an opportunity that I unfortunately was not able to receive. There are some dancers who do not mind the extra acting/musical theatre courses that they must take, but most, like myself, wish to only dance. I know that I am not alone in this feeling when I say that many of us find the curriculum that dancers have at NSU now inadequate. We need more courses on dance history, choreographing, technique classes, and so many more. It is a shame how many dancers have left the program over the years because there is not actually a dance major. I think a BFA degree in dance is needed at Northwestern State University, because without it the dance department will slowly start to disappear. So much talent walks through the halls of NSU, it would be a shame for that to go away from the lack of a BFA degree in Dance.

Thank you for your time and consideration in reading this letter.

Sincerely,

Rachel Taylor

rachel.lauren_95@yahoo.com

Cel # (318) 218-3959

APPENDIX V

March 23, 2017

To Whom It May Concern:

I am a student at Northwestern State University Theatre & Dance. The title of the degree that I am working towards is a Bachelor of Science in Theatre with a concentration in dance. I am currently a senior preparing to graduate in May. After graduation, I will pursue a career in company dancing in the styles of modern, ballet, and contemporary. This was my intention when initially enrolling at NSU.

I have spent nearly four years in this department, and I cannot say that it was not an uncommon occurrence to experience complications due to my specific concentration. Most any difficulty came from the difference between the needs of dance versus the needs of theatre. Just as there is a difference between music and musical theatre, there is a difference in dance and theatrical dancing. Sharing a major has resulted in a number of "speed bumps" for anyone in my department who is strictly a dance concentrator. I feel that there is too much confinement in staying within a major in theatre. As dance is an athletic art form, there are specific training requirements that dancers have in order to maintain and progress our bodies. For instance, a dancer should have access to a ballet class every single day in a variety of levels. This is just not supported under a theatre department's schedule. A collegiate dancer's workload is often incredibly heavy. One must balance training and technique classes, academic class, dance history classes, artistic classes in choreography, homework from these classes, and a rehearsal schedule that often take up 4pm to 10pm on weeknights. At NSU we must be on top of this, take the additional Theatre Core required classes such as script analysis and various theatre history and literature courses due to the title of my major. My theatre major also requires an unrealistic amount of shop hours to work on building shows that dancers have nothing to do with. I believe that had I underwent a BFA or a BA in dance, I might have been able to sustain a part time job throughout college.

In comparison to universities that offer a true major in dance, I find myself often fighting the system of a department that does not fully support the education necessary to prepare myself for my chosen career. I believe that Northwestern State University has the facility and the faculty to produce talented dancers and to prepare them for company work. Though to accomplish this at NSU's fullest potential, many standing complications like course requirement, course rotation, and scheduling need to be compromised. This can be achieved with the development of a Bachelor of Fine Arts in Dance.

Sincerely,

Logan Terrell

APPENDIX VI

March 27, 2017

To Whom It May Concern,

My name is Elaina Guerrero, and I am a sophomore studying at Northwestern State University. I am currently a Secondary Education Major with a Concentration in English and a Minor in Dance. I am also part of the official dance line, the Demon Dazzlers, and will rise to the rank of Captain next year. I have been trained in ballet and jazz for fifteen years, contemporary for ten years, and pointe for eight. After college, my goal is to dance with a company for a while and ultimately start a dance ministry program for children.

I chose Northwestern State University because it was affordable due to multiple scholarships, it was close to my hometown of Shreveport, and multiple family members have attended Northwestern State University. If given the opportunity I would choose to attend NSU again. The faculty clearly care about the students and most of the students work hard to achieve their academic and artistic goals. If the school offered a BFA in Dance, I believe that it would not only make the Theatre and Dance department stronger, but it would also offer more opportunity to those who wish to pursue dance as a career.

By pursuing a Theatre Major with a Concentration in Dance, I would have to mostly take classes that are not relevant to what I need to study. Such as analyzing a script or how to audition with a monologue. While our theatre department is fantastic and truly prepares its students for the future, it is not what I am passionate about. For the year I was a theatre major, I was miserable. If I am to study dance at a university, I don't want to have to half-heartily push through my theatre classes.

I am a Secondary Education Major now so that I can be certified to teach kids not only in English, but in Dance. However, because Education is my major, I will not be able to take any classes regarding my dance minor or perform my senior year since I will be student teaching. While I enjoy studying English, I am nowhere near as passionate about it as I am about dance.

If I was able to earn a BFA in Dance during my time at NSU, I would feel more equipped to enter the industry. Though having a minor in dance is valuable, having a major would allow students to study in depth what to expect outside of school. Having a Theatre Major with a Concentration in Dance simply doesn't do that.

I hope that adding this program to Northwestern State University is in the very near future for our future Demons. This is a wonderful school with amazing faculty, and I believe our department would flourish by offering a BFA for Dance.

Sincerely,

Elaina Guerrero

eguerrero052399@nsula.edu

APPENDIX VII

September 27, 2017

To Whom It May Concern:

A Bachelor of Fine Art's degree in dance would be beneficial at Northwestern State University because the dancers at the school are not getting the attention that is needed for their future endeavors. The dance concentrators at Northwestern State University are overlooked in comparison to the technical theatre and the musical theatre concentrators within the department. The student technique levels in dance classes alters a dance concentrators' experience. For example, dance concentrators are grouped with students who have never taken a dance class before which restricts the skills that we could be learning in a class that is designated for dance concentrators only.

Personally, I would much rather a BFA degree in Dance over a BS degree in Theatre with a Dance Concentration because I would be able to focus solely on bettering my future career in dance. On top of my dance classes, rehearsals for shows, and core classes I'm having to complete theatre classes such as; Applied Theatre, Script Analysis, and multiple Theatre History classes. Some of the classes require all theatre majors, no matter the concentration, to complete a certain number of hours in a shop throughout the semester. Other schools who offer a BFA degree in dance require their dancers to take multiple dance histories rather than just one and multiple dance specialty classes to further training. I think this would be extremely beneficial at Northwestern State University. I think a Bachelor of Fine Art's degree in dance is exactly what this school needs to help make it have not only the best theatre program in the state of Louisiana but the best dance program in the state.

Thank you in advance,

Taylor Young

APPENDIX VIII



April 3, 2017

Dr. Jim Henderson
President
University of Louisiana System
1201 North Third St. Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

Please accept this letter of support from the American College Dance Association (ACDA) for Northwestern State University's Theatre & Dance Department's proposed Bachelor in Fine Arts dance degree. As the only national organization devoted solely to dance in higher education, ACDA is uniquely positioned to assess the continued growth and strength of dance in the academic arena throughout the country. Most of our current 399 institutional members offer at least one dance major degree (BA, BS, BFA, MA, MFA, ED, and/or PhD).

Dance is a well-established discipline in higher education. From the first dance major established 90 years ago to the hundreds of dance degrees offered today by universities and colleges throughout the country, the discipline of dance has continued to evolve and grow. A BFA curriculum engages students in creative and artistic processes—particularly creating, performing and analyzing dance founded in problem solving techniques; critical thinking skills; critical analysis, comparative and evaluative analyses; as well as in cultural, historical, social, and artistic contexts of dance. A BFA in Dance prepares future professional choreographers, performers, critics, scholars, and teachers.

We hope you will consider implementation of the proposed Northwestern State University BFA in Dance to give access to students throughout the State of Louisiana who are committed to seriously pursuing this discipline. The NSU BFA in dance would be the only BFA offered in Louisiana and would provide access to a high-quality, demanding program of study for Louisiana students dedicated to in-depth pursuit of the discipline. As a longtime, active member of ACDA, the NSU dance program has demonstrated commitment to providing its students with rich and demanding educational experiences. The BFA would deepen significantly the work already being carried out by the dance program faculty.

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane DeFries', written in a cursive style.

Diane DeFries
Executive Director

326 N. Stonestreet Ave., Suite 204 - Rockville, Maryland 20850
(240) 428-1736 - info@acda.dance
www.ACDA.dance

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

December 1, 2017

- Item F.2. University of Louisiana at Monroe's request for approval of a Letter of Intent to develop a New Academic Program leading to a Doctor of Occupational Therapy.**

EXECUTIVE SUMMARY

Occupational therapy is skilled treatment designed for individuals or groups whose performance of ordinary tasks and activities of daily living have been disrupted. ULM intends to establish a professional doctoral program in occupational therapy that would replace its existing master's (MOT) program. The Accreditation Council for Occupational Therapy Education (ACOTE) has mandated that the entry-level degree requirement for the occupational therapist will move to the doctoral level by July 1, 2027. Only entry-level doctoral occupational therapy degree programs will be eligible to receive or maintain ACOTE accreditation status as of the date established.

ULM is requesting to convert the existing MOT curriculum to an entry-level professional doctoral degree based on the mandate by ACOTE in response to changes in professional practice and rising expectations in healthcare delivery systems. Because service delivery systems are rapidly changing and becoming increasingly demanding and knowledge in evidence-based and theoretically sound occupational therapy practice has expanded over the years, advancement in OT education is necessary. Entry-level practice requires therapists to be more intellectually and socially sophisticated and mature than ever before. The profession of occupational therapy has recognized these needs and their response was to mandate the doctoral degree for the entry-level practitioner. In order to have students prepared and eligible to sit for the National Board for Certification of Occupational Therapy (NBCOT) Exam by 2027, the proposed OTD program would have to accept the first cohort by Fall 2022.

The current MOT program consists of five semesters of coursework followed by six months of clinical rotations. The proposed OTD program will be a clinical based doctorate consisting of seven semesters of coursework followed by six months of fieldwork and a 14-week doctoral internship with a focus on scholarship, culminating in a capstone program. The ULM MOT Program currently accepts 30 students per year. Because the proposed OTD program will replace the existing MOT, the number of students accepted per year will remain the same.

At this time there are no OTD programs in Louisiana. LSU Health Sciences Center in Shreveport's Letter of Intent to establish an OTD program was approved by the Louisiana Board of Regents in August 2017 and they are in the proposal and development stage. They plan to accept 24 in-state and two (2) out-of-students per year into their OTD program. It is expected

that LSU Health Sciences Center in New Orleans will submit a Letter of Intent to transition their MOT to an OTD in the near future. The three institutions would transition their current MOT programs; these would replace and not be in addition to current programs. No unnecessary duplication of programs will exist.

Because the intended OTD would replace the existing MOT, many of the resources needed for the proposed program are already in place. The current MOT Program employs five 9-month faculty including the MOT Program Director (PD) and the MOT Academic Fieldwork Coordinator (AFWC), as mandated by ACOTE. To meet accreditation standards/requirements, three additional faculty lines will be needed to support the transition to the OTD as well as the hiring of a Capstone Coordinator. Cost associated with implementation and sustainability of the proposed OTD will be offset by tuition and fees.

ULM has provided occupational therapy education through OT (beginning in 1971) and OTA (beginning in 1981) programs for over 46 years. Both programs have been successful with nearly 100% graduation, national board passage, and employment rates. The national accreditation requirement of moving to a doctoral degree will not only allow ULM to continue to offer an occupational therapy degree that will produce graduates well poised to fill 5-star jobs, but will also allow for deeper research within the didactic coursework, as well as through the 14-week doctoral capstone.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana at Monroe's request for approval of a Letter of Intent to develop a New Academic Program leading to a Doctor of Occupational Therapy.

November 7, 2017

Dr. James B. Henderson, President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

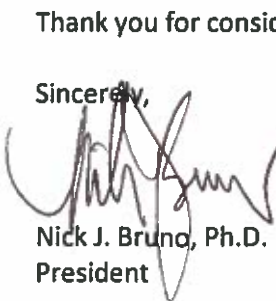
The University of Louisiana Monroe (ULM) respectfully requests approval of its letter of intent to offer a program leading to the Doctor of Occupational Therapy (OTD, CIP 51.2306).

ULM has a long history of educating occupational therapists and occupational therapy assistants. For many years, the Master of Occupational Therapy (MOT) was the practitioner's degree for occupational therapists designated by the Accreditation Council for Occupational Therapy Education (ACOTE). ACOTE recently revised its standards and now specifies that the OTD will become the practitioner's degree by 2027. Programs that wish to be accredited by this agency and students who wish to take the professional licensure examination must make this change. ULM seeks to begin this process now so that it will meet this standard prior to 2027. After we are approved for the OTD, we will phase out and ultimately terminate the MOT in favor of the OTD.

Occupational therapists are a 5-star job as identified by the Louisiana Workforce Commission with salaries ranging from \$53,000 to \$120,000 per year. Although both LSU Health Sciences Centers will likely change to OTD programs and each accept 26 student per year, we expect that the projected demand of 60 individuals annually will just be met by the three institutions since at all of the completers are not likely to remain in state.

Thank you for consideration of our request.

Sincerely,



Nick J. Bruno, Ph.D.
President

Enclosure

LOUISIANA BOARD of REGENTS

LETTER OF INTENT to DEVELOP a NEW ACADEMIC PROGRAM [Oct 2015]

General Information

Date:

Institution: University of Louisiana at Monroe	Requested <u>CIP, Designation, Subject/Title:</u> 51.2306, Occupational Therapy/Doctor of Occupational Therapy
Contact Person & Contact Info: Patti Calk, OTD, M.Ed., LOTR; Program Director and Associate Director of School of Health Professions calk@ulm.edu 318-342-5581	

1. Program Objectives and Content

Describe the program concept: purpose and objectives; basic structure and components/concentrations; etc. Include the draft curriculum.

The Occupational Therapy Doctorate (OTD) Degree is designed as an entry-level program for students possessing a Baccalaureate Degree including prerequisite education. The OTD will replace the existing Master of Occupational Therapy (MOT) Degree Program. The Accreditation Council for Occupational Therapy Education (ACOTE®) has mandated that the entry-level degree requirement for the occupational therapist will move to the doctoral level by July 1, 2027. Only entry-level doctoral occupational therapy degree programs will be eligible to receive or maintain ACOTE accreditation status as of July 1, 2027.

ULM is requesting permission to convert the curriculum to an entry-level professional doctoral program based on a mandate by ACOTE in response to changes in professional practice and rising expectations in healthcare delivery systems. Because service delivery systems are rapidly changing and becoming increasingly demanding and knowledge in evidence-based and theoretically sound occupational therapy practice has expanded over the years, advancement in OT education is necessary. Entry-level practice requires therapists to be more intellectually and socially sophisticated and mature than ever before. The profession of occupational therapy has recognized these needs and their response was to mandate the doctoral degree for the entry-level practitioner. In order to have students prepared and eligible to sit for the National Board for Certification of Occupational Therapy (NBCOT) Exam by 2027, the OTD program would have to accept the first cohort by Fall 2022.

The current MOT program consists of five semesters of course work followed by six months of clinical rotations. The new OTD program will be a clinical doctorate consisting of seven semesters of course work followed by six months of fieldwork and a 14-week doctoral internship with a focus on scholarship, culminating in a capstone project.

“The dynamic nature of contemporary health and human services delivery systems provides challenging opportunities for the occupational therapist to possess the necessary knowledge and skills in a practice area as a direct care provider, consultant, educator, manager, leader, researcher, and advocate for the profession and the consumer” (ACOTE, 2017). The OTD degree will prepare students to meet the demands of a rapidly changing health care environment. (See attached curriculum draft)

2. Need

Outline how this program is deemed essential for the wellbeing of the state, region, or academy (e.g., accreditation, contribution to economic development; related to current or evolving needs within state or region). Cite data to support need: employment projections; supply/ demand data appropriate to the discipline and degree level. Also, identify similar programs in the state and explain why the intended one should not be perceived as unnecessary duplication.

Beginning in 2027, only students who have graduated with a doctoral degree in occupational therapy will be eligible to sit for the NBCOT exam and only entry-level doctoral occupational therapy degree programs will be eligible to receive or maintain ACOTE accreditation status. The ULM Master of Occupational Therapy Program currently accepts 30 students per year. Because the proposed OTD program will replace the MOT Program, it will accept 30 students per year. Therefore, it will be a 1:1 replacement.

According to the U.S. Bureau of Labor Statistics, occupational therapy jobs are projected to increase by 27% from 2014-2024. This is considered much faster than average. <https://www.bls.gov/ooh/healthcare/occupational-therapists.htm>

The Louisiana Workforce Commission lists occupational therapists as a 5-star job with a statewide demand of 70 openings per year through 2024. http://www.laworks.net/Downloads/LMI/20102020Occ_DemandListState.xls

The University of Louisiana Monroe’s program for occupational therapy has been recognized as one of the best in the nation by The Community for Accredited Online Schools (AccreditedSchoolsOnline.org). As a leading resource for higher education and college accreditation information, the site released its annual ranking for the 2016-2017 school year, honoring ULM as

LOUISIANA BOARD of REGENTS

the 24th Best Occupational Therapy Program in the Nation. <http://www.accreditedschoolsonline.org/vocational-trade-school/occupational-therapy/>

At this time, there are no OTD programs in Louisiana. LSU Health Sciences Center in Shreveport's Letter of Intent to establish an OTD program has been approved and they are currently in the proposal and development stage. They plan to accept 24 in-state and 2 out-of-state students per year into their OTD program. It is expected that LSU Health Sciences Center in New Orleans will submit a Letter of Intent to transition to an OTD from their MOT in the near future. Both LSU Health Sciences Centers' and ULM's programs would transition the current MOT programs, therefore these would replace and not be in addition to current programs. No unnecessary duplication of programs will exist.

3. Relevance

Explain why this program is an institutional priority at this time. How will it (a) further the mission of the institution and (b) increase the educational attainment or quality of life of the people of Louisiana.

- a) ULM has provided occupational therapy education through OT (beginning in 1971) and OTA (beginning in 1981) programs for over 46 years. Both programs have been successful with nearly 100% graduation, national board passage, and employment rates. ULM's mission is to serve its students and community through teaching, research, and service. On a dynamic and diverse campus that is technologically modern and conducive to learning, students are nurtured and encouraged to broaden their values, intellect, interests, talents, and abilities to become thoughtful and productive citizens. The OTD program will help to fulfill the role, scope, and mission of the university and aid in fulfilling critical educational and health care needs for the state. The university's vision is to be recognized among the top 200 universities in the nation for excellence in teaching, research, and innovation, with an emphasis on the health sciences. The OTD program will provide a learning environment that fosters evidence-based practice, critical thinking, leadership and professional responsibility. The longstanding strength of the institution in the health sciences arena will be complemented by this program. The national accreditation requirement of moving to a doctoral degree will not only allow ULM to continue to offer an occupational therapy degree, but will also allow for deeper research within the didactic coursework, as well as through the 14-week doctoral capstone.
- b) Healthcare is a national concern because of the aging population and longer life expectancies. The US Department of Labor projects that the need for occupational therapists is expected to increase by 27% from 2014-2024. Healthcare within Louisiana is expected to follow this trend. The demand for occupational therapists should continue to rise as a result of the increasing number of individuals with disabilities, relative to the aging population and survival of premature infants. Hospitals will continue to employ a large number of OTs to provide services to acutely ill and long-term rehabilitation patients. In addition, employment growth in public school systems will expand as OTs will be needed to help children with disabilities be successful in their educational programs. OTDs will graduate with the skills for conducting and providing evidence-based occupational therapy, improving the quality of care for their clients. Additionally, the faculty and student led occupational therapy clinics on the ULM campus provide OT services to children and adults in the region at minimal or no cost. Furthermore, the positive economic impact to medical centers and other healthcare facilities would be appreciable as additional revenue is generated by OTD's with their enhanced scope of practice.

4. Students

Summarize student interest/demand for the proposed program.

The proposed program is uniquely positioned at ULM. The students in the Health Studies Pre-Professional, Kinesiology, Biology, Psychology and General Studies programs can meet the requirements for application to the ULM OTD program. These students have proven to be highly competitive for acceptance into OT schools across the state and region. The ULM OT advisors each receive 3-5 inquiries per week from students within Louisiana, as well as from other states seeking occupational therapy degrees.

5. Cost

Estimate new/additional costs of the projected program for the first five years. Indicate amounts to be adsorbed out of current sources of revenue and needs for additional appropriations (if any). Commit to provide adequate funding to initiate and sustain the program. On the separate budget form, estimate new costs and revenues for the first four years.

LOUISIANA BOARD of REGENTS

The MOT Program will be phased out as the OTD is being developed. The current MOT Program employs five 9-month faculty including the MOT Program Director (PD) and the MOT Academic Fieldwork Coordinator (AFWC). The Program Director and AFWC are positions required by ACOTE. According to ACOTE, the MOT PD and AFWC must be hired the year prior to accepting the first cohort of students so that they may submit the application for initial accreditation to ACOTE (AY 2020-21). These two positions and two faculty will transition from the MOT Program to the OTD Program. One of the five current faculty will be unable to transition to the OTD program due to doctoral degree requirement for all faculty. To meet accreditation standards/requirements, there will need to be eight faculty including the Program Director, AFWC, and Capstone Coordinator for the AY 2021-22 start date and an additional faculty member by AY 2022-23. This is a total addition of three faculty members and a Capstone Coordinator.

First year (2021-22): Start-up and Initial cohort admission

A program director (\$100,000 + benefits annually), Academic Fieldwork Coordinator (\$100,000 + benefits annually), and 0.5 FTE administrative assistant (\$13,000 + benefits annually). Travel funds (\$3,000) are estimated for the program and clinical directors to attend the ACOTE Annual Academic Leadership Conference and to establish sites for clinical experiences. Travel funds of \$2000 will transfer from MOT Program to offset the funds for OTD. Three faculty members will transition from MOT Program, two additional faculty will need to be hired, and one Capstone Coordinator (ACOTE requirement) will be hired (total of \$445,000 + benefits annually). From the MOT budget, salaries of \$328,647.25 + benefits will transfer to OTD to offset the amount of additional funds needed for salaries. Operating expenses such as equipment and supplies, and telephone and copier charges are estimate at \$10,000. Operating funds of \$8,454 will transfer from MOT Program to offset the funds for OTD. Ninety MOT students and 30 OTD students will be enrolled during this time. State appropriations for the 90 MOT students will be generated as well as self-generated revenue from tuition and fees for the 90 MOT students and 30 OTD students will be produced. No state appropriations for OTD students this first year since formula funding for SCH lags one year. (See tables below for specifics on state appropriations and generated tuition).

Second year (2022-23): Second cohort admission

One additional faculty member (\$80,000 + benefits annually) will be added to teach courses and to provide a student/faculty ratio 15:1 for lecture courses and 10:1 for lab/fieldwork courses, to meet ACOTE standards. Salaries are augmented by 3% annually to account for cost-of-living increases. Travel expenses (\$4,000) are allocated for faculty to visit clinical sites and attend professional meetings and \$7,090 in operating expenses are allocated to provide the necessary materials for operating the program. Travel and operating funds of \$10,454 will transfer from MOT Program to offset the funds for OTD. Revenue from 60 MOT students and 60 OTD students paying tuition and fees and state appropriations (See tables below for specifics on state appropriations and generated tuition)

Third year (2023-24): Third cohort admission

Salaries are augmented by 3% annually to account for cost-of-living increases. Travel expenses (\$4,120) are allocated for faculty to visit clinical sites and attend professional meetings and \$10,609 in operating expenses are allocated to provide the necessary materials for operating the program. Travel and operating funds of \$10,454 will transfer from MOT Program to offset the funds for OTD. Revenue from 30 MOT students and 90 OTD students paying tuition and fees and state appropriations. (See tables below for specifics on state appropriations and generated tuition). This will be the final graduating cohort of the MOT Program

Fourth year (2024-25): Fourth cohort admission, first graduating class

Salaries are augmented by 3% annually to account for cost-of-living increases. Travel expenses (\$4,120) are allocated for faculty to visit clinical sites and attend professional meetings and \$10,609 in operating expenses are allocated to provide the necessary materials for operating the program. Travel and operating funds of \$10,454 will transfer from MOT Program to offset the funds for OTD. Revenue from 120 OTD students paying tuition and fees and state appropriations (See tables below for specifics on state appropriations and generated tuition). At the end of this year, 30 students would be expected to graduate from the program.

Source of tuition is as follows.

LOUISIANA BOARD of REGENTS

OTD revenue generation										
	2021-22		2022-23		2023-24		2024-25		2025-26	
Term	# Stu	Tuition	# Stu	Tuition	# Stu	Tuition	# Stu	Tuition	# Stu	Tuition
Fall In-state	27	\$4,731.73	54	\$4,873.68	81	\$5,019.89	108	\$5,170.49	108	\$5,325.60
Out-of-state	3	\$10,923.68	6	\$10,923.68	9	\$11,069.89	12	\$11,220.49	12	\$11,375.60
Spring In-state	27	\$4,731.73	54	\$4,873.68	81	\$5,019.89	81	\$5,170.49	81	\$5,325.60
Out-of-state	3	\$10,923.68	6	\$10,923.68	9	\$11,069.89	9	\$11,220.49	9	\$11,375.60
Summer In-state	27	\$4,731.73	54	\$4,873.68	81	\$5,019.89	81	\$5,170.49	81	\$5,325.60
Out-of-state	3	\$10,923.68	6	\$10,923.68	9	\$11,069.89	9	\$11,220.49	9	\$11,375.60
Sub-total		481,583.25		986,162.71		1,518,720.87		1,732,646.76		1,779,181.03
Professional fees (\$350)		31,500.00		63,000.00		94,500.00		105,000.00		105,000.00
Total		\$513,083.25		\$1,049,162.71		\$1,613,220.87		\$1,837,646.76		\$1,884,181.03
MOT revenue generation EXCLUDING OOS fees										
	2021-22		2022-23		2023-24					
	# Stu	Tuition	# Stu	Tuition	# Stu	Tuition				
Fall	90	\$4,731.73	60	\$4,873.68	30	\$5,019.89				
Spring	60	\$4,731.73	30	\$4,873.68						
Summer	60	\$4,731.73	30	\$4,873.68						
Sub-total:		993,663.30		551,269.20		137,817.30				
Professional fees (\$350)		73,500.00		42,000.00		10,500.00				
Total:		\$1,067,163.30		593,269.20		148,317.30				
Grand Total		\$1,580,246.55		\$1,676,004.31		\$1,774,317.57		\$1,837,646.76		\$1,884,181.03

State Appropriations calculated as follows:


	# Stu	Credits	2021-22	2022-23	2023-24	2024-25	
MOT	60	36	\$ 1,206,190.44				
	30	6					
	Base SCH multiplier	\$163.64 3.15					
	30	36	\$ 649,487.16				
	30	6					
	Base SCH multiplier	\$163.64 3.15					
30	6	\$ 92,783.88					
Base SCH multiplier	\$163.64 3.15						
30	42		No State Approp. Yr 1				
Base SCH multiplier	\$163.64 9.75						
OTD	30	42					
	30	33					
	Base SCH multiplier	\$163.64 9.75					
	30	42	\$ 3,589,852.50				
	30	33					
	Base SCH multiplier	\$163.64 9.75					
30	36	\$ 5,312,981.70					
Base SCH multiplier	\$163.64 9.75						
30	42						

LOUISIANA BOARD of REGENTS

	30	33				
	30	36				
	30	12				
	Base SCH multiplier	\$163.64				\$ 5,887,358.10
		9.75				
State Appropriation:		14.30%	\$ 172,485.23	\$ 606,225.57	\$ 773,024.48	\$ 841,892.21

The following projections are based on current revenues and expenses of the ULM Master of Occupational Therapy Program, an expected OTD Program cohort admission of 30 students for each year, and added expenses due to the transition from a master's to doctorate program.

CERTIFICATION:



 Chief Academic Officer

10/31/17

 Date

 Management Board

 Date of Approval by Board

LOUISIANA BOARD of REGENTS

SUMMARY OF ESTIMATED ADDITIONAL COSTS/INCOME FOR INTENDED PROGRAM

Institution: University of Louisiana at Monroe Date: _____

Degree Program, Unit: Occupational Therapy Doctorate, College of Health & Pharmaceutical Sciences

FTE = Full Time Equivalent (use the institution's standard definition and provide that definition).

EXPENDITURES								
INDICATE ACADEMIC YEAR:	FIRST 2021-22		SECOND 2022-23		THIRD 2023-24		FOURTH 2024-25	
	AMOUNT	FTE	Amount	FTE	AMOUNT	FTE	AMOUNT	FTE
Faculty	\$ 903,000	8.0	\$ 1,015,000	9.0	\$ 1,045,450	9.0	\$ 1,076,814	9
Graduate Assistants	\$ 0	0.0	\$ 0	0.0	\$ 0	0.0	\$ 0	0.0
Support Personnel	18,200	0.5	18,746	0.5	19,308	0.5	19,888	0.5
Fellowships and Scholarships	\$ 0	0.0	\$ 0	0.0	\$ 0	0.0	\$ 0	0.0
SUB-TOTAL	\$ 921,200	8.5	\$ 1,033,746	9.5	\$ 1,064,758	9.5	\$ 1,096,701	9.5
	AMOUNT		AMOUNT		AMOUNT		AMOUNT	
Facilities	\$		\$		\$		\$	
Equipment		3,000		3,090		3,183		3,278
Travel		3,000		4,000		4,120		4,244
Supplies		7,000		7,210		7,426		7,649
SUB-TOTAL	\$ 13,000		\$ 14,300		\$ 14,729		\$ 15,171	
TOTAL EXPENSES	\$ 934,200		\$ 1,048,046		\$ 1,079,487		\$ 1,111,872	
REVENUES								
Revenue Anticipated From:	AMOUNT		AMOUNT		AMOUNT		AMOUNT	
*State Appropriations	\$ 172,485.23		\$ 606,225.57		\$ 773,024.48		\$ 841,892.21	
*Federal Grants/Contracts								
*State Grants/Contracts								
*Private Grants/Contracts								
Expected Enrollment	120**		120**		120**		120**	
Tuition	\$ 1,475,246.55		\$ 1,571,004.31		\$ 1,669,317.57		\$ 1,732,646.76	
Fees (Professional Fees)	105,000.00		105,000.00		105,000.00		105,000.00	
*Other (specify) Current MOT Salaries++	\$ 460,106.15		\$ 460,106.15		\$ 460,106.15		\$ 460,106.15	
*Other (specify) Current MOT Operating+++	\$ 10,454.00		\$ 10,454.00		\$ 10,454.00		\$ 10,454.00	
TOTAL REVENUES	\$ 2,223,291.93		\$ 2,752,790.03		\$ 3,017,902.20		\$ 3,150,099.12	

** The 120 students come from a combination of OTD and MOT enrollment because the MOT program will phase out as the OTD program phases in.

++ The Current MOT faculty salaries will transfer to The OTD budget for salaries. Therefore, will reduce the additional funds needed.

+++ The Current MOT budget for travel, equipment, and supplies will transfer to the OTD budget. Therefore, will reduce the additional funds needed.

* Describe/explain expected sources of funds in proposal text.

LOUISIANA BOARD of REGENTS

University of Louisiana at Monroe
Occupational Therapy Doctorate Curriculum (DRAFT)

FALL SEMESTER Year 1

OCCT 5010: Neurology for Occupational Therapy Practitioner	3
OCCT 5020: Foundations of Occupational Therapy	3
OCCT 5030: Foundations of Research and Evidence Based Practice	3
OCCT 5XXX: Conditions in OT Practice - Adult	3
OCCT 5XXX: Anatomy/Kinesiology in the Context of Activity	3
	<u>15</u> Total

SPRING SEMESTER Year 1

OCCT 5XXX: Conditions in OT Practice – Pediatric	3
OCCT 5060: Occupational Therapy Methods and Application	3
OCCT 5070: Occupational Therapy Methods and Application Lab	3
OCCT 5080: Applied Reasoning and Theory	3
OCCT 5XXX: Conditions in OT Practice –Mental Health	3
	<u>15</u> Total

SUMMER I SEMESTER Year 1

OCCT 5090: Evidence-Based Practice and Best Practices	3
OCCT 5100: Assistive Technology to Enhance Occupational Performance	3
OCCT 5110: Occupational Therapy Assessment	3
OCCT 5120: Special Topics/Current Trends	3
	<u>12</u> Total

FALL SEMESTER Year 2

OCCT 6XXX: Therapeutic Media and Methods for Individuals and Groups	3
OCCT 6XXX: Psychosocial Assessment in OT	3
OCCT 6XXX: Pediatric Assessment in OT	3
OCCT 6XXX: Adult Assessment in OT	3
OCCT 6XXX: Research Proposal and Development	3
	<u>15</u> Total

SPRING SEMESTER Year 2

OCCT 6XXX: Applied OT Research	3
OCCT 6XXX: Pediatric OT Practice and Reasoning	3
OCCT 6XXX: Adult OT Practice and Reasoning	3
OCCT 6XXX: Psychosocial OT Practice and Reasoning	3
	<u>12</u> Total

SUMMER SEMESTER Year 2

OCCT 6XXX: Pediatric Level I FW	3
OCCT 6XXX: Adult Level I FW	3
	<u>6</u> Total

FALL SEMESTER Year 3

OCCT 6XXX: Psychosocial Level I FW	3
OCCT 6XXX: Management and Administration	3
OCCT 6XXX: OT Scholarship	3
OCCT 6XXX: Population-based OT	3
	<u>12</u> Total

SPRING SEMESTER Year 3

OCCT 7XXX: Level II Fieldwork A	12
	<u>12</u> Total

SUMMER SEMESTER Year 3

OCCT 7XXX: Level II Fieldwork B	12
	<u>12</u> Total

FALL SEMESTER Year 4

OCCT 7XXX: OTD Capstone (minimum 14 weeks)	12
	<u>12</u> Total
	<u>123</u> hours



Haven
NURSING CENTER
REHAB CENTER

7726 US HWY 165
Columbia, LA 71418-3322
(318) 649-9800 fax: (318) 649-9825

November 1, 2017

Board of Regents
State of Louisiana
1201 N. Third St., Suite 6-200
Baton Rouge, LA 70802

RE: ULM - Occupational Therapy Doctorate (OTD) Program

As a nursing home owner and administrator, I wholeheartedly support ULM's proposal to transition their current Masters Occupational Therapy (MOT) degree to an Occupational Therapy Doctorate (OTD) degree program.

Louisiana, like other states, must be prepared to provide healthcare resources to our rapidly growing elder population. Our state has numerous post-acute and long-term providers that will be challenged to keep up with the growing demand for healthcare services:

- Skilled nursing facilities
- Long-term acute care hospitals
- Home health agencies
- Hospice agencies
- Adult day health care centers
- Home and community based agencies
- Outpatient rehab therapy centers

Each of these providers will be eagerly seeking healthcare professionals that are knowledgeable in aging related services and supports. The role of the occupational therapist is, and will continue to be, one of the most pivotal roles within the post-acute and long-term care continuum of services.

Older adults experience a greater frequency of physical and occupational therapy needs. Haven Nursing Center has served Caldwell Parish and the surrounding area for over 50 years. We recognize the value of high quality, well trained therapists. The current need and expected demand for occupational therapist is great, however, the supply of qualified occupational therapists in our area is limited. With the new accreditation mandates for Occupational Therapists, it is imperative that ULM continue to provide occupational therapy professionals to fill the current and growing demands for our region's medical community. Therefore, we enthusiastically welcome and support ULM's intent to transition their current MOT program to the doctorate level (OTD).

Respectfully,

KaraLe Causey, MA, NFA, CPA (inactive)
CFO/COO/Owner

October 27, 2017

To The Louisiana Board of Regents

I am writing to show my support for the University of Louisiana at Monroe's Occupational Therapy Program's proposal to transition into a Doctorate of Occupational Therapy Program.

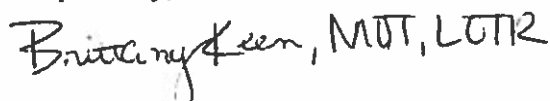
I believe that this program will greatly benefit the community and am writing to express my full support of the program. ULM's Occupational Therapy program is one of only three in the state. Without this program, students will likely leave the state to pursue their educational needs.

I graduated from ULM's Occupational Therapy Assistant Program in 2012 and from their Bridge to MOT program in 2015. I have worked closely with the faculty and feel confident expressing my full support of their proposal.

The goal of the Doctorate of Occupational Therapy Program is to provide the community with high quality practioners so that the people of our community are receiving the best care possible. The ULM Occupational Therapy Program has repeatedly demonstrated a commitment to developing a high quality program based on research and need of the community. The result has been a continuous improvement in the academic achievement of students as well as helping Louisiana to increase its retention of graduated practioners.

As a previous ULM graduate and current, practicing Occupational Therapist, I highly support the ULM program and believe the implementation of this program will provide high quality practioners who are ready and able to enter the workforce upon graduation.

Respectfully,

Handwritten signature of Brittany Keen, MOT, LOTR

Brittany Keen, MOT, LOTR



AlphaCare Home Health, Inc.

1859 Avenue of America • Suite A, Bldg. 5 • Monroe, Louisiana 71201
318.323.7097 • 800.259.7097 • Fax 318.323.6833

October 30, 2017

Dear Board of Regents:

It is with great satisfaction that I submit this letter of recommendation on behalf of the Occupational Therapy Program of the University of Louisiana at Monroe. As a part of the medical community that specializes in home health which offers Occupational Therapy to the community in the privacy of their home. I firmly believe that Occupational Therapy is a great asset to the medical community and must be available at the highest level possible.

I very much support the Occupational Therapy Program of the University of Louisiana at Monroe's desire to transition to a doctorate program. I also encourage the Board of Regents to support the proposal for the development of an Occupational Therapy doctorate program at the University of Louisiana at Monroe.

Sincerely,

A handwritten signature in cursive script that reads "Carie Harris". The signature is written in a dark ink and is positioned above the printed name and title.

Carie Harris
Chief Operations Officer

"Everyday is a Miracle"



OUR LADY OF THE LAKE CHILDREN'S HOSPITAL

Pediatric Specialty Clinic

Allergy and Immunology Suite 408

Therese M. Formick, MD
Sandhya Mann, MD
Caroline Klinc, C/PNP, PC

Pediatric Endocrinology Suite 409

Chantal Tufallah, MD
James Clay Gardner, MD

Pediatric Gastroenterology Suite 502

E. Beamon Alberts, MD
Patrice Tyson, MD
Ghazwan Abomah, MD
Meredith Hitch, MD
Elizabeth McDonough, MD

Pediatric Infectious Disease Suite 502

Michael Bolton, MD
Adara Uzodigwe, MD

October 25, 2017

Dear Board of Regents:

It is with great satisfaction that I submit this letter of recommendation on behalf of the Occupational Therapy Program of the University of Louisiana at Monroe. As a member of the medical community who specializes in pediatric gastroenterology, I firmly believe that Occupational Therapy is a great asset to the medical community and must be available at the highest level possible. I refer patients from the surrounding community frequently and Occupational Therapy then becomes an integral part of their care.

With the educational expectations on the horizon for Occupational Therapy programs, I very much support the Occupational Therapy Program of the University of Louisiana at Monroe's desire to transition to a doctorate program. I encourage the Board of Regents to support the proposal for the development of an Occupational Therapy doctorate program at the University of Louisiana at Monroe.

It is my understanding that without a University of Louisiana at Monroe program transition to doctorate level that Louisiana is headed toward having an inadequate number of occupational therapists to serve the medical community because of the amount of future graduates this program would then eliminate from the workforce. This would be a great disservice to the medical community locally as well as stressing surrounding medical communities.

Thank you for your attention in this matter. And again, I give my support and recommendation to the transition of the Occupational Therapy Program of the University of Louisiana at Monroe to a doctorate program.

Sincerely,

Elizabeth McDonough, MD



Children's
Miracle Network
Hospitals

SIDNEY L. BAILEY, M.D.
GRANT A. DONA, M.D.
DAVID M. TRETTIN, M.D.
R. BRIAN BULLOCH, M.D.
TIMOTHY D. SPIRES, SR., M.D.
W. SOL GRAVES, M.D.
JEFFREY R. COUNTS, D.O.
JOSE L. FERRER, M.D.
TIMOTHY D. SPIRES, JR., M.D.



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BERNIE CALDWELL, PA-C
CHRIS DEMENT, APRN, ANP-C
ALEX PITTMAN, DPT, PA-C
JOSEPH R. FANDAL, PA-C

November 1, 2017

Louisiana Board of Regents
1201 N. Third St., Suite 6-200
Baton Rouge, LA 80802

RE: Letter of Support – Development of OT Doctorate Program at ULM

To Whom It May Concern:

On behalf of the physicians and staff of North Louisiana Orthopaedic & Sports Medicine Clinic, I ask that you please accept this letter as our expression of support for the development of an OT doctorate program at ULM.

Our orthopedic surgeons routinely experience how integral Occupational Therapists are to the health management and post-operative rehabilitation processes. In fact, we employ several highly-trained and well-compensated OTs who work closely with our surgeons in providing quality of life improvements to patients coping with orthopedic-related disabilities, impairments, and injuries. We foresee the demand for said OT services to only increase as our population ages and the baby boomer generation continues to reach Medicare age en masse over the next several years.

Developing an OT doctorate program at ULM is not only critical to addressing the growing demand for OT services in our community and throughout Louisiana, but will also help confront OT supply/demand gaps we are certain to face in the future, especially since board certification and licensure to practice as an OT will require doctoral-level training beginning in 2027. Having the state's only Doctor of Pharmacy program, in addition to eighteen well-recognized undergraduate programs related to health-science, ULM is a proven leader for providing quality undergraduate education to aspiring therapists, and also represents a natural pipeline of students interested in pursuing Occupational Therapy as a career.

For these reasons, and because of ULM's existing masters-level OT program's proven record of success, North Louisiana Orthopaedic & Sports Medicine endorses the establishment of a doctorate-level OT program at ULM. For the sake of Louisiana's citizens and our healthcare community, I sincerely hope that the Board of Regents will also support ULM's proposal to develop this doctoral program.

Sincerely,

Kevin Goldman, CPA, MBA
CEO



University of Louisiana System Board of Supervisors

and

Louisiana Board of Regents

I am writing a letter of support for the Occupational Therapy Program at ULM in Monroe, LA be considered for transition to a doctorate level.

This program has been in existence for a considerable time- initially as a BS Occupational Therapy degree in the late 1970's.

ULM's program has graduated LOTRs, many of whom have remained either within the state of Louisiana or in the Southern Region.

It is important with our aging population that we have highly skilled and successful therapists to provide the care required.

Sincerely,

Carla Saulsbery LOTR, CHT

Occupational Therapy Manager

University Health Shreveport

318-626-1096



West Monroe: 107 Summer Lane West Monroe, LA 71291 PH: 318.396.1969 F: 318.396.1970
Ruston: 2309 S. Service Rd. W. Ruston, LA 71270 PH: 318.232.1969 F: 318.232.1970
Monroe: 4401 Sterlington Rd. Monroe, LA 71203 PH: 318.388.1989 F: 318.388.1992
Shreveport: 1800 Buckner Square -Ste C249 Shreveport, LA 71101 PH: 318.934.1969 F: 318.934.1960

Our mission: To joyfully use our gifts to brighten the lives of others.

October 30, 2017

Dear Board of Regents:

I would like to submit this letter of recommendation on behalf of the Occupational Therapy program at the University of Louisiana at Monroe. As a business owner and a physical therapist with clinics across the northern region of the state, I know firsthand that occupational therapy is an asset to the community and quality practitioners must be available. Occupational therapy is an important part of the team when providing quality rehabilitative care.

I very much support the Occupational Therapy program at the University of Louisiana at Monroe's desire to transition to a doctorate program. I also encourage the Board of Regents to support the proposal.

Without an occupational therapy program in Northeast Louisiana, not only the region but the state would suffer an inadequate number of occupational therapists to serve the community. I own clinics in Shreveport, Ruston, West Monroe, and Monroe, LA and even now I find it difficult to find quality occupational therapy practitioners because the demand is so high. A reduction in the number of occupational therapy graduates would be a detriment to the Louisiana workforce and the rehabilitative community.

Thank you for your attention to this matter. Again, I give my support and recommendation for the Occupational Therapy program at the University of Louisiana at Monroe to transition to a doctorate program.

Sincerely,

Melanie Massey Groves, PT

Melanie Massey Physical Therapy, Inc.

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

December 1, 2017

- Item F.3. University of Louisiana at Monroe's request for approval of Memorandum of Understanding with Southern News Group to facilitate development of an expanded group of qualified registered nurses to work in American Hospitals.**

EXECUTIVE SUMMARY

The University of Louisiana at Monroe (ULM) is requesting approval to enter into a Memorandum of Understanding (MOU) with Southern News Group (SNG) to provide more registered nurses (RNs) to the region. SNG was originally created in 1979 to distribute a weekly publication to Chinese natives living in Texas. The organization has expanded to include 11 newspapers located in major U.S. cities, a full-service business printing company, an International Trade Center, and an international television station while also serving as a hub in the greater Houston area for international education, culture, and business conferences and seminars. Included in that expansion is collaboration with Lamar University in the development of the Global Center for Professional Education and the use of Lamar Nursing faculty to train Chinese nurses for employment in the U.S. SNG would like to expand such efforts so that additional nurses may come to the U.S. which has resulted in the proposed joint initiative with ULM.

The proposed MOU will allow for ULM Nursing faculty to travel to China to help Chinese nurses prepare for the National Council Licensure Examination for Registered Nurses (NCLEX-RN), the examination required for RNs to be licensed to practice in the U.S. Initial efforts will be face-to-face with the intent to ultimately have the training online so that travel will be reduced. When the Chinese nurses are in the U.S., they will have the opportunity to enroll in ULM's online RN-to-BSN program and later, if qualified, in the Master of Science in Nursing (MSN) program.

ULM is committed to providing the Nursing faculty to assist in improving the Chinese nurses' English skills and preparation for the NCLEX-RN. SNG will pay for any and all costs associated with the proposed MOU (i.e., travel, lodging, food, salary and benefits, etc.); funding will be evaluated after the first year of implementation. If executed, the proposed MOU will remain in effect until modified or terminated by any one of the partners by mutual consent.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana at Monroe's request for approval of a Memorandum of Understanding with Southern News Group to facilitate development of an expanded group of qualified registered nurses to work in American Hospitals.*

University of
LOUISIANA
Monroe

Office of the President

700 University Avenue • Monroe, LA 71209-3000
Phone: 318 342-1010 • Fax: 318 342 1019

3

November 15, 2017

Dr. James B. Henderson, President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

The University of Louisiana Monroe (ULM) requests approval of its attached memorandum of understanding with Southern News Group (SNG).

SNG was created in Houston, TX in July 1979 to distribute a weekly publication to Chinese natives living in Texas. Over the next several years, it expanded its publishing to a greater frequency and to other states and to include other types of materials such as Yellow Pages and telephone books. Today it includes 11 newspapers located in major US cities, a full-service business printing company, an International Trade Center, and an international television station while also serving as a hub in the greater Houston area for international educational, cultural, and business conferences and seminars and overseas delegations. Included in that expansion is collaboration with Lamar University in development of the Global Center for Professional Education and in the use of Lamar Nursing faculty to train Chinese nurses for employment in the United States. SNG wants to expand the work it has done with Lamar University so that additional nurses may come to the US.

Thus, ULM and SNG have developed a joint effort to provide more registered nurses (RNs) in the region. SNG will work with nurses trained in China for this purpose and contract with them to come to the United States for work. ULM will use Nursing faculty to teach these nurses in English and prepare them for the NCLEX-RN examination. Initial efforts will be face-to-face with ULM faculty traveling to China, but our intention is ultimately to have the training online so that travel will be reduced. When the nurses are in the United States, they will have the opportunity to enroll in ULM's online RN-to-BSN program and later, if qualified, in our Master of Science in Nursing program. SNG would like to start this program in January 2018.

Thank you for consideration of our request.

Sincerely,



Nick J. Bruno, Ph.D.
President

Memorandum of Understanding

Between

The University of Louisiana Monroe

and

Southern News Group

This Memorandum of Understanding (MOU) sets the terms and understanding between the University of Louisiana Monroe (hereinafter referred to as "ULM") and the Wea H. Lee, Chairman & Founder Southern News Group (hereinafter referred to as "SNG") to facilitate development of an expanded group of qualified registered nurses to work in American hospitals.

Background

America is aging, and more people will need additional healthcare. Registered nurses (RNs) have remained one of the top jobs for growth in the US for more than a decade because RNs already in the workforce are aging and will retire soon and the supply of new nurses has not caught up to demand. On November 8, 2017 in Monroe, Louisiana, Nell Chennault Calloway facilitated a meeting between ULM and Chinese business representatives for the purposes of creating a health care and nursing collaboration that will help address this issue.

Purpose

This MOU will seek to address part of this complex issue by ULM Nursing professors travelling to China to help Chinese nurses prepare for the National Council Licensure Examination for Registered Nurses (NCLEX-RN), the examination required for RNs to work in the US. The course will be acquired by SNG but will be taught in English. Then, these nurses will have the option to travel to the US to work in a hospital or other healthcare setting as arranged by SNG and complete their training by enrolling first in ULM's RN-to-BSN (Bachelor of Science in Nursing) program and later, if qualified, in its Master of Science in Nursing program.

ULM is committed to providing the Nursing faculty to improve the Chinese nurses' English skills and preparation for NCLEX-RN. SNG will pay for any and all costs associated with this program.

Reporting

ULM will track progress made in this program with success being measured by the rate of Chinese nurses passing the NCLEX-RN. ULM will also track all Chinese nurses that enroll in the nursing programs at ULM.

Funding

SNG will pay any and all costs for the implementation of this MOU. These costs include, but are not limited to, the following:

- Travel
- Lodging
- Food
- Salary and benefits
- Internal transportation
- Curriculum or educational requirements
- Laptop and access to internet

The funding for this MOU will be evaluated after the first year.

Duration

This MOU may be modified by mutual consent of ULM and SNG. This MOU shall become effective when it is fully executed and will remain in effect until modified or terminated by any one of the partners by mutual consent.

Contact Information

University of Louisiana Monroe
Dr. Nick Bruno, President
700 University Avenue, Library 632
318.342.1010
bruno@ulm.edu

Southern News Group
Wea H. Lee, Chairman & Founder
Southern News Group
International Trade Center
11122 Bellaire Blvd
Houston, Texas 77072
wealee@scdaily.com
281-498-4310

_____ Date: _____
University of Louisiana Monroe
President Nick Bruno

_____ Date: _____
Wea H. Lee, Chairman & Founder
Southern News Group

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

December 1, 2017

- Item F.4.** **University of New Orleans'** request for approval of a Letter of Intent to develop a new Academic Program leading to a Master of Engineering in Systems Engineering.

EXECUTIVE SUMMARY

The University of New Orleans (UNO) requests approval to develop a proposal for a Master of Engineering in Systems Engineering (MESE). Systems engineering is an interdisciplinary field of engineering and engineering management that focuses on how to design and manage complex systems over their life cycle. At its core, systems engineering utilizes systems thinking principles to organize this body of knowledge. The proposed MESE will be a fully online program that will accommodate, amongst other individuals, practicing engineers with a bachelor's degree in various engineering or related disciplines including but not limited to electrical, naval, civil, mechanical, petroleum, nuclear, agricultural, environmental, computer, communication, control, and aeronautics engineering. Furthermore, the proposed graduate program will encompass important non-engineering fields such as human resources, management, finance, and planning which are integral parts of designing a system. The proposed MESE is based on identifying the *commonalities* among all disciplines and to offer integrated topics which enable students in applying a *systems approach* in designing and operating systems in their work environment.

The proposed MESE requires the completion of ten (10) specific courses with sequencing of the courses based on the cohort/class the student is assigned. Such a program would be a unique offering in the state since none of the universities in Louisiana (or the bordering states) offers such a program. The Louisiana Gulf Coast region is among the most industry populated area in the nation, housing various petrochemical, petroleum refineries, food processing, pulp and paper, power plants, and related service companies that collectively facilitate the transfer of approximately 25% of energy to the nation. Louisiana and its neighboring states also house several government agencies such as the U.S. Navy, U.S. Air Force, and NASA. The proposed graduate program has the potential of not only serving the local industry and government agencies, but also the nation and the international community through its online delivery.

A recent survey of engineering companies, in particular mid- to large-size companies, found the average age of systems engineers as approaching 57, with a large number of retirements in the next five (5) years. The great recession slowed down expected retirements, but the engineering companies are bracing themselves for a shortage of engineers, in particular, electrical, mechanical and systems. The pipeline of students for the proposed MESE will be

early to mid-career engineers who will use the graduate program as a way to not only expand their knowledge base but also to fill the industry gap. In addition to practicing engineers, the proposed program will also appeal to current UNO undergraduate students who have an interest in a Five-Year Accelerated Masters Program. The University anticipates an initial enrollment of 25-35 students and expects that number to increase annually. UNO plans to use the proposed MESE program to form collaborations with five to six industry and/or government partners in order to improve their productivity while using the partnerships for growing enrollment and sustaining this initiative.

The proposed MESE will complement existing engineering programs currently offered at UNO. The University has several faculty who could participate in course offerings and conduct research in this field of study. In addition to one main faculty member who received his M.S. and Ph.D. degrees in Systems Science, there are several College of Engineering, College of Sciences, and College of Business Administration faculty with degrees in system engineering or related fields who could participate and contribute to the proposed program. The required resources and investment by the University are minimal especially when considering the benefits of offering a graduate program that has significant potential.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of a Letter of Intent to develop a New Academic Program leading to a Master of Engineering in Systems Engineering.*



THE UNIVERSITY of
NEW ORLEANS
OFFICE OF THE PRESIDENT

September 29, 2017

Dr. Jim Henderson
President
The University of Louisiana System
1201 North Third Street
Baton Rouge, LA 70802

Re: Master's of Engineering in Systems Engineering Online Program

Dear Dr. Henderson,

I am requesting approval to develop a fully online program for a Master's of Engineering in Systems Engineering at the University of New Orleans. The proposed Systems Engineering Program will complement and enhance the existing curricula in the College of Engineering, while providing an avenue to serve practicing engineers in expanding or enhancing their skill set in a highly sought after area of engineering.

This fully online program will accommodate, amongst other constituents, practicing engineers with a bachelor's degree in various engineering or related disciplines including but not limited to electrical, naval, civil, mechanical, petroleum, nuclear, agricultural, environment, computer, communication, control, and aeronautics engineering.

Thank you for your consideration.

Sincerely,

John W. Nicklow
President

LOUISIANA BOARD of REGENTS
LETTER OF INTENT to DEVELOP a NEW ACADEMIC PROGRAM

General Information

Date: October 2017

<p>Institution: University of New Orleans</p>	<p>Requested <u>CIP, Designation, Subject/Title:</u> 142701 Systems Engineering Master's of Engineering in Systems Engineering – fully online</p>
<p>Contact Person & Contact Info: Emir Jose Macari, Dean and Professor of Engineering Parviz Rastgoufard, Professor of Electrical Engineering Engineering Building, Suite 910 University of New Orleans 2000 Lakeshore Dr. New Orleans, LA 70148</p>	

1. Program Objectives and Content

Describe the program concept: purpose and objectives; basic structure and components/concentrations; etc. Include the draft curriculum.

Objectives of Systems Engineering Initiative: The purpose of this document is to outline the justification for establishing a new self-supported online Master's of Engineering degree in Systems Engineering (MESE) at the University of New Orleans. The proposed Systems Engineering Program will complement and enhance the existing curricula in the College of Engineering, while providing an avenue to serve practicing engineers in expanding or enhancing their skill set in a highly sought after area of engineering.

The proposed Master's of Engineering in Systems Engineering is a fully online program and will accommodate, amongst other constituents, practicing engineers with a bachelor's degree in various engineering or related disciplines including but not limited to electrical, naval, civil, mechanical, petroleum, nuclear, agricultural, environmental, computer, communication, control, and aeronautics engineering. Furthermore, the new Systems Engineering program will encompass important non-engineering fields such as human resources, management, finance, and planning which are integral parts of designing a system. The proposed Systems Engineering program is based on identifying the *commonalities* among all disciplines and to offer integrated topics which enable the students in applying a *systems approach* in designing and operating systems in their work environment.

Defining Systems Engineering: Systems Engineering is based on the philosophy of "systems thinking" or "systems approach" which is a structured and formal approach of thinking for engineering systems. In this definition, a system is a collection of parts that work together to satisfy the objective of the whole – the system. A "system" is itself part of a larger system which is separated from its environment by a boundary – the "system boundary". As such, identification of system boundaries, system objectives, system components, system stimuli, and knowledge of interrelationship between system parts are the focus of systems engineering or systems science studies. *Formal approaches* for defining, modeling, simulating, analyzing, designing, controlling, synthesizing, and optimizing system performance are *common* to systems in various engineering and non-engineering disciplines. Systems Engineering provides the means for methodically designing and solving *large-scale interrelated complex* systems.

Sample curriculum:

The online systems engineering program spans five to six semesters. Although, it may be possible to complete the program in less than two years by taking courses in the fall, spring, and summer semesters.

An example of the sequence of courses is below. The sequence in which courses are taken will vary depending on the cohort/class to which a student is assigned. Students will be notified of their cohort and sequence after acceptance to the program. The sequence in which the ten required courses (30 credits) are completed satisfies all the prerequisites for the degree program.

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Title	Description	Credits
Engineering Analysis I	The course includes applications of advanced engineering mathematics; the study of systems is described by ordinary/partial differential equations and methods of solutions.	3 crs. Term 1
Creativity and Problem Solving I	Foundations of individual problem solving including creativity, cognitive style and level, problem solving processes and techniques, the paradox of structure.	3 crs. Term 2
Title	Description	Credits
Technical Project Management	Analysis and construction of project plans for the development of complex engineering products taken from a variety of problem domains.	3 crs. Term 1
Probability Models and Simulation	Provides background in modeling problems containing random components that must be accounted for in a reasonable solution.	3 crs. Term 2
Title	Description	Credits
Systems Verification Validation and Testing	The theory and practice of verification, validation and testing of engineering systems.	3 crs. Term 1
Deterministic Models and Simulation	Provides a background in simulation and the modeling of problems that contain differential equations as part of the system.	3 crs. Term 2
Title	Description	Credits
Systems Optimization	Theory/practice of linear programming will be developed including determination of optimum mix of products, levels of staffing, blending, network analysis, multi-period planning.	3 crs. Term 1
Decision and Risk Analysis in Engineering	Analysis of engineering decisions under uncertainty; problem identification, formulation, judgment, resolution; mitigation, risk analysis, quantification, and management.	3 crs. Term 2
Title	Description	Credits
Systems Engineering	Fundamentals of systems engineering with a focus on System methodology, design, and management; includes life cycle analysis, human factors, maintainability, serviceability/reliability.	3 crs. Term 1
Requirements Engineering	Theory and applications of requirements elicitation, analysis, modeling, validation, testing, and writing for hardware and software systems.	3 crs. Term 2

2. Need

Outline how this program is deemed essential for the wellbeing of the state, region, or academy (e.g., accreditation, contribution to economic development; related to current or evolving needs within state or region). Cite data to support need: employment projections; supply/ demand data appropriate to the discipline and degree level. Also, identify similar programs in the state and explain why the intended one should not be perceived as unnecessary duplication.

The Need for Offering Systems Engineering: The proposed Systems Engineering program is unique in the sense that none of the universities in the State or the surrounding states offer such a program. Furthermore, the Louisiana Gulf Coast region is among the most industry populated area in the nation, housing various petrochemical, petroleum refineries, food processing, pulp and paper, power plants, and related service companies that collectively facilitates the transfer of approximately 25% of energy to the nation. Louisiana and its neighboring states also house several government agencies such as the US Navy, US Air Force, and NASA. The proposed Systems Engineering program has the potential of not only serving the local industry and government agencies, but also the nation and the international community through its online course offerings.

The recent survey of engineering companies, in particular mid- to large-size companies shows the average age of systems engineering is approaching 57 with a large number of retirements in the next five years. The great recession had slowed the expected retirements but the engineering companies are bracing themselves for a shortage of engineers, in particular electrical, mechanical and systems. Most students for this program will be early to mid-career engineers who will use this program as the way to not only grow the expertise but also to fill the gap. The

LOUISIANA BOARD of REGENTS

services, including the Air Force, in particular the Global Strike Command, has shown interest in these types of programs and we expect to attract both civilian and military personnel to this program. We have offered the UNO Engineering Forum (UNOEF) and the Southeast Symposium for Contemporary Engineering Topics (SSCET) at the UNO campus since 2009 where several universities, government agencies, and practicing engineers and managers from industry gather to attend and to discuss their technical needs. Each year we offer seven to eight parallel tracks and in the last three years we have offered a technical track in Systems Engineering. Systems Engineering, while an established area in a few universities, is emerging as a needed area by government and industry as we encounter more complex engineering challenges requiring *integration and analysis* of several traditional engineering disciplines such as electrical, mechanical, civil and environmental, naval, transportation, and aeronautical engineering. Due to responses from some of the Engineering Forum attendees, the UNO Engineering Forum organizing committee is studying to offer a Panel on Systems Engineering: Government, Industry, and Academia Case Studies and Programs for the Fall 2018 UNO Engineering Forum. Stennis Space Center, Port of New Orleans, NASA, Entergy, Shell, Chevron, IBM, GE, and local engineering firms such as Waldemar S. Nelson, Ampirical, and MS Benbow and Associates will be approached for their participation and partnership in the program. Through the UNO Engineering Forum, we have built the relationship for soliciting partnerships and seeking students for the proposed initiative.

3. Relevance

Explain why this program is an institutional priority at this time. How will it (a) further the mission of the institution and (b) increase the educational attainment or quality of life of the people of Louisiana.

Relationship of MESE to the UNO Strategic Plan: The UNO Strategic Plan is based on six strategic goals, and the proposed Systems Engineering initiative contributes to achieving the following *five of the six strategic goals*:

1. Preparing students in "systems thinking" for success in a globally competitive and *changing environment*
2. Providing *multidisciplinary and interdisciplinary learning environments* where practicing engineers with years of experience could potentially team up and collaborate with the younger generation of students
3. Providing the means for creating a *cluster of multidisciplinary faculty* to collaborate in multidisciplinary teaching and research that serves the needs of firms in the GNO area
4. Strengthening UNO's research capability and improving research funding by exploring large scale systems engineering topics in cyber-security, system resiliency, system modernization, and infrastructure hardening which are of keen interest to government and industry for the foreseeable future
5. Broadening UNO's image by offering the first and unique systems engineering program in Louisiana, its neighboring states, and in the nation by seeking local industrial and government partners for starting the initiative.

It is our intention to seek partnerships with five to six local industrial firms and government agencies to support the initiative by each providing four to five students annually for three years. The goal seems feasible and achievable and the university may consider certain privileges for the partnership. Furthermore, by using appropriate marketing tools in advertising the *new* program, it is very probable that not only is the initiative sustainable, but it is also the right mechanism for advertising the College's image and its programs and increasing its graduate student population for the university; hence, increasing revenue by offering a high-quality program. In addition to practicing engineers, the initiative is also appealing to our current undergraduate students with interest in a Five-Year Accelerated Master Program – the online feature of the initiative will aid this group of students to plan on receiving their bachelor's degree and master's degree in Systems Engineering in five years. The synergy created by this initiative will benefit other parts of the university, including the College of Sciences and the College of Business Administration.

4. Students

Summarize student interest/demand for the proposed program.

We anticipate 25 to 35 students per year in Systems Engineering in its first three years. The number of students per year will potentially increase once we gain national competitiveness. We plan to use Systems Engineering to form collaborations with five to six industry and/or government partners for improving their productivity while using the partnership for feeding students and sustaining the initiative. Through the UNO Engineering Forum and SSCET, the College of Engineering has been very successful in strengthening its "industrial ties" and intends to use the relationship for drawing students for the Systems Engineering initiative. Because the initiative is an online offering, we feel confident that the program has appeal to our industrial partners. We intend to approach and solicit 2 to 4 potential students from around 15 interested industrial partners and government agencies participating in the unique Forum offered by the College. While the smaller engineering firms may provide 1 to 2 students per year, the larger

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companies and government firms such as Entergy, Shell, Chevron, Stennis, and Port of New Orleans will probably provide 3 to 4 students each year. With *electric grid and infrastructure modernization and cyber security* topics requiring knowledge of systems engineering, we feel CoE will succeed in recruiting 25 to 35 students annually from its pool of more than fifty industrial and government partners attending the UNO Engineering Forum each year since 2009. The attraction of us offering this degree online has been a great factor in developing interest among regional companies. We will also collaborate with UL Lafayette's PhD program in Systems Engineering and perhaps become a feeder for their program.

5. Cost

Estimate new/additional costs of the projected program for the first five years. Indicate amounts to be adsorbed out of current sources of revenue and needs for additional appropriations (if any). Commit to provide adequate funding to initiate and sustain the program. On the separate budget form, estimate new costs and revenues for the first four years.

Resources for offering Systems Engineering: We currently have several UNO faculty members who could participate in course offering and conducting research in Systems Engineering. In addition to one main faculty member who received his M.Sc. and Ph.D. degrees in Systems Science, we have several College of Engineering, College of Sciences, and College of Business Administration faculty with degrees in systems engineering or related fields who could participate and contribute to the program. Overall, the required resources and university investment are minimal for the potential high-quality program offerings while generating additional revenue for the university.

CERTIFICATION:

Mahya Amazz
Chief Academic Officer

9/27/17
Date

Management Board

Date of Approval by Board

LOUISIANA BOARD of REGENTS

SUMMARY OF ESTIMATED ADDITIONAL COSTS/INCOME FOR INTENDED PROGRAM

Institution: University of New Orleans

Date: October 2017

Degree Program, Unit: Master's of Engineering in Systems Engineering

FTE = Full Time Equivalent (use the institution's standard definition and provide that definition).

EXPENDITURES								
INDICATE ACADEMIC YEAR:	FIRST		SECOND		THIRD		FOURTH	
	AMOUNT	FTE	Amount	FTE	AMOUNT	FTE	AMOUNT	FTE
Faculty	\$102,000	1.0	\$102,000	1.0	\$102,000	1.0	\$102,000	1.0
Graduate Assistants	\$28,000	2.0	\$28,000	2.0	\$28,000	2.0	\$28,000	2.0
Support Personnel	\$40,000	1.0	\$40,000	1.0	\$40,000	1.0	\$40,000	1.0
Fellowships and Scholarships								
SUB-TOTAL	\$170,000	4.0	\$170,000	4.0	\$170,000	4.0	\$170,000	4.0
	AMOUNT	AMOUNT	AMOUNT	AMOUNT				
Facilities	\$25,000	\$25,000	\$25,000	\$25,000				
Equipment								
Travel								
Supplies (computer, software)	\$40,000	\$55,000	\$70,000	\$85,000				
SUB-TOTAL	\$65,000	\$80,000	\$95,000	\$110,000				
TOTAL EXPENSES	\$235,000	\$250,000	\$265,000	\$280,000				
REVENUES								
Revenue Anticipated From:	AMOUNT	AMOUNT	AMOUNT	AMOUNT				
*State Appropriations	\$0	\$0	\$0	\$0				
*Federal Grants/Contracts								
*State Grants/Contracts								
*Private Grants/Contracts								
Expected Enrollment	15	20	25	30				
Tuition								
Fees								
*Other (specify) (SELF-SUPPORT FEE @900/credit hour)	\$405,000	\$540,000	\$675,000	\$810,000				
TOTAL REVENUES	\$405,000	\$540,000	\$675,000	\$810,000				

* Describe/explain expected sources of funds in proposal text.

This is fully self-supported program (similar to executive MBA) with 30 credit hours for the Master's at \$900 per credit hour or \$27,000 for the full program. Under this model, the university will make profit that is shared for the benefit of university programs.

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ATHLETIC COMMITTEE

December 1, 2017

- Item G.1.** **McNeese State University's request for approval of a contract with Mr. James E. Landreneau, Head Women's Softball Coach, effective September 1, 2017.**

EXECUTIVE SUMMARY

Under this agreement, through June 30, 2020, Coach will earn \$56,013 annually. In addition to the salary, the McNeese Foundation (Foundation) shall pay an annual premium benefit in the amount of \$4,000. University may permit additional (non-recurring) supplemental pay to Coach for team participation in post-season games in accordance and as stipulated by the University policy titled Bonuses for Specific and Extraordinary Achievement and as allowed by NCAA bylaws. Coach may operate a camp as an independent contractor and must adhere to the Policy for Use of Campus Facilities. Coach may receive a courtesy/leased vehicle from a local dealership or a \$500 monthly vehicle allowance from sources outside of the University, disbursed through the University. Coach is also eligible to receive a \$1,000 financial incentive for academic success as defined by University Athletic Department policy.

If the University terminates the agreement without cause, Coach shall be entitled to the remaining base salary he would have earned from the date of termination to the contract end date. The University shall be responsible for paying amounts due to Coach through June 30 of the fiscal year of termination. The remaining amounts due, which come due beyond the current University fiscal year, shall be funded solely by the Foundation. However, if Coach should gain other employment during the period of contract, the amount due Coach will be reduced by the amount of compensation received from other employment.

In the event Coach terminates this Contract without cause to accept a position as a head or assistant softball coach at a different Division I University, Coach shall be liable and shall pay the University within 60 days of termination the following described liquidated damages:

- If Coach terminates the contract between September 1, 2017 and June 30, 2018, Coach shall pay University 50% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.
- If Coach terminates the contact between July 1, 2018 and June 30, 2019, Coach shall pay University 35% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.
- If Coach terminates the contract between July 1, 2019 and the official end of the McNeese baseball season, including post season play, Coach shall pay University 25% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University's request for approval of a contract with Mr. James E. Landreneau, Head Women's Softball Coach, effective September 1, 2017.*



McNeese State University
Box 93300
Lake Charles, Louisiana 70609
(337) 475-5556 • (800) 622-3352 ext. 5556
Fax (337) 475-5012

Office of the President

November 7, 2017

G 1

Dr. James B. Henderson
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

Enclosed are (5) copies of McNeese State University's request for approval of contractual agreement with Mr. James E. Landreneau, Head Women's Softball Coach, effective September 1, 2017.

Please place this item on the ULS Board of Supervisors' agenda for consideration and approval at the December 1, 2017 meeting.

Thank you for your attention in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Enclosures

McNEESE STATE UNIVERSITY

Head Softball Coach

CONTRACT OF EMPLOYMENT

STATE OF LOUISIANA

PARISH OF CALCASIEU

This contract is made and entered into between McNeese State University through its President, Dr. Daryl V. Burckel, McNeese State University Foundation represented by Richard Reid, and **JAMES E. LANDRENEAU** (hereinafter referred to as "COACH"). This agreement is subject to the approval of the Board of Supervisors of the University of Louisiana System, the management board for McNeese State University (the "Board"). Therefore, the terms and conditions set forth in this agreement should not be considered a valid contract until approval is provided by the Board.

1.0 Employment

- 1.1 McNeese State University (the "University") does hereby employ COACH as **Head Softball Coach** and COACH does hereby accept employment and agrees to perform all of the services pertaining to Softball which are required of COACH, as well as, other services as may be contemplated hereunder, all as prescribed by the University through its President and Athletics Director.
- 1.2 COACH shall be responsible, and shall report, directly to McNeese State University's Director of Athletics (the "Director") and shall confer with the Director or the Director's designee on all administrative and technical matters. COACH shall also be under the general supervision of McNeese State University's President.
- 1.3 COACH shall manage and supervise the team and shall perform such other duties in McNeese State University's athletic program as the Director may assign.
- 1.4 COACH agrees to represent McNeese State University positively in public and private forums and shall not engage in conduct that reflects adversely on McNeese State University or its athletic programs.

2.0 Term

- 2.1 The term of this contract is for a fixed period of thirty (34) months, commencing on the **1st day of September 2017**, and terminating without further notice to COACH on the **30th day of June 2020** unless extended under the terms of this contract.
- 2.2 This contract is renewable solely upon an offer from McNeese State University and an acceptance by COACH, both of which must be in writing, signed by the parties, and approved by the Board. This contract in no way grants COACH a claim to tenure in employment, nor shall COACH'S service pursuant to this contract count in any way toward tenure at McNeese State University.
- 2.3 This agreement may be amended or extended at any time during the period of this contract by mutual agreement of all parties.

3.0 Compensation

- 3.1 In consideration of COACH'S services and satisfactory performance of this contract, McNeese State University shall pay COACH a base annual salary for the term of this contract in the amount of **\$56,013**, payable on a monthly basis.
- 3.2 The University does not guarantee amounts due under this contract beyond the current year of performance. Should the contract be terminated for any reason, amounts due shall be determined in accordance with section 14 of this contract.
- 3.3 The University may permit additional (non-recurring) supplemental pay to COACH for specific and extraordinary achievement in accordance and as stipulated by the University policy entitled Bonuses for Specific and Extraordinary Achievement and as allowed by NCAA Division I bylaw 11.3.2.3.
- 3.4 In this appointment, in accordance with ULS Policy Number FS.111.XXI.-1, COACH will not accrue Compensatory Leave and COACH will be exempt from taking leave when the University is officially closed at holiday breaks.
- 3.5 COACH may be eligible for cost of living or merit pay increases in addition to the stated base salary. Coach is also subject to pay adjustment according to economic circumstances that affect all employees in the unclassified state service.
- 3.6 In addition to the above salary, the McNeese Foundation (Foundation) shall pay an annual premium benefit in the amount of **\$4,000** in monthly installments of \$333.33. The funds shall be transferred from the Foundation to the University and paid to the COACH through the University's normal payroll process. The Foundation is also responsible for increased related benefit payments associated with the supplement.

4.0 Contracts for Broadcast and/or Telecast

- 4.1 COACH may host a radio or television show to promote the McNeese State University Softball Team.
- 4.2 It is specifically agreed that in the filming or producing of such shows, COACH acts for himself/herself in his/her private capacity and not as an agent or employee of the University and that this contract constitutes merely a license to use the property and facilities subject to the conditions hereafter stated:
- (a) The COACH agrees to pay the University all out-of-pocket costs incurred by the University in the filming or production of the show.
 - (b) Long distance phone calls, University supplies, printing, postage, University vehicles, etc., will be utilized on a complete University cost recovery basis.
 - (c) Complete records will be maintained regarding income and expenditures associated with said show and available for verification by University auditors.
 - (d) The COACH agrees to protect, indemnify and save harmless the University from and against any and all expenses, damages, claims, suits, actions, judgments, and costs whatsoever, including reasonable attorney's fees, arising out of or in any way connected with any claim or action for property loss, personal injury or death resulting from said show.
 - (e) The COACH is an independent contractor during said radio or television activities and, as a University employee, will undertake to observe all general rules and policies of the University. This paragraph is designated to assure that nothing be done which is inconsistent with the maintenance of an educational campus environment and the character of a State institution which makes its facilities open to persons without discrimination.
 - (f) The Director of Intercollegiate Athletics will be the administrative officer of the University who will be advised by the COACH of any problems or questions which may arise out of the radio or television show.

5.0 Camps and Clinics

- 5.1 COACH may operate a camp for the teaching of athletic pursuits on the University property to the end of better utilization of the facilities and with suitable compensation paid to the University for the use of such facilities. The use of University facilities will be determined by the availability of those facilities as established by the University. COACH must adhere to the Policy for Use of Campus Facilities.
- 5.2 It is specifically agreed that in the operation of such camps, COACH acts for himself/herself in his/her private capacity and not as an agent or employee of the University and that this contract constitutes merely a license to use the property and facilities subject to the conditions hereafter stated:
- (a) Special set-ups or changes in original set-up of facilities will be taken care of by the COACH with no cost to the University.
 - (b) The COACH agrees to pay the University all out-of-pocket costs incurred by the University in making the facilities available for the camps.
 - (c) The COACH agrees to secure a policy of insurance in a company approved by the University's Risk Management Office under which the Board of Supervisors of the University of Louisiana System, the University, its agents and servants, are named as the insured (or as an additional insured) which provides:
 1. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage if COACH hires any employees to work at such camps or clinics;
 2. Comprehensive General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage;
 3. Other Insurance Requirements: provided in the Policy for Use of Campus Facilities.
 - (d) Annual leave must be requested to cover the dates of the camp operation for all University personnel involved.
 - (e) Complete records will be maintained regarding income and expenditures associated with said camp and available for verification by University auditors.
 - (f) The COACH agrees to protect, indemnify and save harmless the University from and against any and all expenses, damages, claims, suits, actions, judgments, and costs whatsoever, including reasonable attorney's fees, arising out of or in any way connected with any claim or action for property loss, personal injury or death during the operation of said camp activities.
 - (g) The COACH is an independent contractor during said camp activities and, as such, is licensed to use certain facilities of the University. The COACH, as a University employee, will undertake to observe and require campers and its staff to conform to the general rules applicable to the use of University facilities. This paragraph is designated to assure that nothing be done which is inconsistent with the maintenance of an educational campus environment and the character of a State institution which makes its facilities open to persons without discrimination.
 - (h) The Director of Intercollegiate Athletics will be the administrative officer of the University who will be advised by the COACH of any problems or questions which may arise out of the operation of summer camps.

6.0 Courtesy / Leased Vehicle Benefit

- 6.1 The COACH may receive a courtesy/leased vehicle if an arrangement can be made through a local dealership. The benefit shall not be considered earned income for the purpose of computation of retirement benefits, and COACH shall be responsible for all applicable taxes. The University has no obligation to furnish a vehicle to COACH. The arrangements for a vehicle may be made by either the Athletics Director or COACH.
 - (a) Should a courtesy/leased vehicle arrangement not be available with a local dealership COACH may receive a monthly monetary allowance not to exceed \$500.00 toward the expense of a vehicle. Funding for the allowance must originate from sources outside of the University, and an amount equal to the annual sum of the allowance must be transferred to the University upon signature of this agreement. The University will disburse the allowance to COACH in equal monthly installments using University normal payroll procedures.
- 6.2 Insurance on any courtesy / leased vehicle must be paid for by the dealership, the COACH, or some other arrangement agreed to by the Athletics Director.
- 6.3 The COACH may be reimbursed for miles driving the courtesy / leased vehicle on school-sponsored business as authorized and approved following the University of Louisiana System Athletic Travel Policy No. IA-V.(2a).

7.0 Employee Benefits

- 7.1 The COACH shall participate in the mandatory employee benefit plans and be eligible for optional employee plans as would any other University unclassified employee. Such benefit will be based upon COACH's base annual salary as provided by University.

8.0 Outside Income-Subject to Compliance with Board Rules

- 8.1 The COACH shall be authorized to earn other revenue while employed by the University, but such activities are independent of his/her University employment, and the University shall have no responsibility for any claims arising there from. COACH shall be entitled to retain revenue generated from his/her operation of Softball camps and/or Softball clinics in accordance with University policy relating to camps or clinics conducted by Athletic Department personnel. All outside income will be subject to approval in accordance with the Board of Supervisors for the University of Louisiana System policies (Adopted 2/24/95).
- 8.2 COACH shall report annually in writing to the President through the Athletics Director all athletically related income from sources outside the University, and the University shall have reasonable access to all records of COACH to verify this report (NCAA Constitution Article 11.2.2).

9.0 Apparel, Equipment Endorsements

- 9.1 The University shall pay to COACH any funds for which he/she is responsible in obtaining for the University through his/her endorsements of show, apparel, or equipment manufacturers. The benefits shall not be considered earned income for the purpose of computation of retirement benefits, and COACH shall be responsible for all applicable taxes.

10.0 Compliance with NCAA and Conference Rules and Regulations, and University Policies and Procedures

- 10.1 COACH shall abide by the NCAA and Conference rules and regulations and the policies and procedures of the University. If found in violation of NCAA regulations, COACH shall be subject to disciplinary or corrective action as set forth in the NCAA enforcement procedures (NCAA Constitution 11.2.1). If found in violation of Conference rules and regulations, or University policies and procedures, COACH shall be subject to disciplinary or corrective action as set forth by Conference rules and regulations or University policies and procedures. COACH may be suspended for a period of time, without pay, or the employment of COACH may be terminated if COACH is found to be involved in deliberate and serious, or repetitive, violations of NCAA regulations (NCAA Constitution 11.2.1), Conference rules and regulations, or University policies and procedures.
- 10.2 COACH shall also abide by the State of Louisiana Code of Government Ethics, University Policy and Procedures, and the policies and procedures of the University of Louisiana System. In public appearances he/she shall at all times conduct himself/herself in a manner that befits a University official and shall always attempt to create goodwill and a good image for the University.
- 10.3 COACH shall promote an atmosphere for compliance within the program supervised by the coach and shall monitor the activities regarding compliance of all assistant coaches and other administrators involved with the program who report directly or indirectly to the coach (NCAA Division I Bylaw 11.1.2.1 Responsibility of Head Coach).

11.0 Compliance with Local, State and Federal Laws

- 11.1 COACH shall abide by the laws of the local, state and federal governments. COACH may be suspended for a period of time, without pay, or the employment of COACH may be terminated if COACH is found to be involved in violation or gross disregard of local, state or federal laws.

12.0 Financial Incentive for Academic Success

- 12.1 COACH shall be eligible to receive a financial incentive for academic success within the Softball program as defined in the University Athletic Department policy. The policy is as follows:

“A head coach whose team’s NCAA Multi-Year (Four-Year Rolling Average) Academic Progress Rate (APR) exceeds the national average for Division I public institutions for the reported academic year shall receive a financial incentive award in the amount of \$1,000. In addition, the full-time academic support, athletic department staff members may receive a financial incentive award in the amount of \$200 for each team that surpasses the aforementioned national benchmark. In order for a coach or staff member to be eligible to receive this award, the coach or staff member must have been employed at McNeese State University in their current capacity for at least one full academic year and subsequently would be eligible for the award at the conclusion of their second year.”

13.0 Softball Staff

- 13.1 Adhering to the University hiring policies, COACH shall have the authority to select associate / assistant coaches upon approval by the Athletics Director, the President, and the Board of Supervisors for the University of Louisiana System. Associate / assistant coaches shall be appointed as University unclassified personnel.

14.0 Termination

- 14.1 Either party may terminate this agreement without just cause prior to the expiration of its terms by giving thirty (30) days written notice to the other party. Prior to termination of COACH, the University will obtain approval from the President of the University of Louisiana System.
- 14.2 COACH may be terminated by the Athletic Director at any time for misconduct, substantial and manifest incompetence, violation or gross disregard of state or federal laws, and deliberate and serious violations of NCAA, conference, or university rules, regulations, policies or procedures. In the event of such termination, COACH will receive thirty (30) calendar days notice of termination or thirty (30) calendar day’s regular pay in lieu of such notice. All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination. The judgment as to whether the conduct of COACH constitutes cause under this provision shall not be exercised arbitrarily, capriciously or in a discriminatory manner by the University. No damages shall be due if termination is for just cause.
- 14.3 COACH may be terminated at any time due to financial circumstances in which the University and/or the University of Louisiana System has made declaration of financial exigency. Such a termination can be based on consideration of budgetary restrictions and priorities for maintenance of programs and services. In the event of such termination, COACH will receive six (6) months notice of termination or six (6) months regular pay in lieu of such notice. All compensation, including salary, benefits, and other remuneration incidental to employment, cease upon termination.
- 14.4 The University may at any time, and in its sole discretion, terminate the employment of COACH for any reason. In the event the University terminates the contract, without cause, COACH shall be entitled to the remaining base salary that he/she would have earned from the date of termination to the contract end date. Payments due from the University shall be due to COACH no later than sixty (60) days from the effective date of the termination.
- (a) Of the amount described in section 3.1, the University shall be responsible for paying amounts due to COACH through June 30th of the fiscal year of termination. Payments due from the University shall be due to COACH no later than sixty (60) days from the effective date of the termination. The remaining amounts due, which come due beyond the current University fiscal year, shall be funded solely by the Foundation. The amount that would be payable by funds within the Foundation will be paid to COACH on a monthly basis until the expiration of the contracted term.
- (b) If COACH should gain other employment during the period of contract, the amount due COACH will be reduced by the amount of compensation received from other employment.
- 14.5 In the event COACH terminates this Contract without cause to accept a position as a head or assistant softball coach at a different Division I University, COACH shall be liable and shall pay the University within 60 days of termination the following described liquidated damages:
- If COACH terminates the contract between September 1, 2017 and June 30, 2018, COACH shall pay University 50% of the sum of the base salary described in Section 3.1 and any increases described in Section 3.5.
 - If COACH terminates the contact between July 1, 2018 and June 30, 2019, COACH shall pay University 35% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.
 - If COACH terminates the contract between July 1, 2019 and the official end of the McNeese softball season, including post season play, COACH shall pay University 25% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.

If Coach terminates this contract for any other reason than becoming employed as a head softball coach, including without limitation, retirement, health or personal reasons, disability, employment in another profession, then COACH shall have no responsibility, obligation or liability to the University.

14.6 Should COACH's contract be terminated for just cause, the University and the Foundation shall not be liable for any payments or benefits specified in this agreement past the effective date of termination. Just cause for termination shall include, but not be limited to:

- (a) violation or gross disregard of local, state, or federal laws, NCAA or Conference rules or regulations, or University policies or procedures, as well as
- (b) engaging in conduct, as solely determined by the University, which is clearly contrary to the character and responsibilities of a person occupying the position of Head Softball Coach or which negatively or adversely affects the reputation of the University or McNeese State Athletics in any way.

15.0 Fundraising

15.1 All fundraising activities by COACH must be pre-approved by the Director, or his designee, and coordinated with the Vice President for University Advancement to ensure that such activities are in line with the mission of the department and in compliance with University policies.

16.0 Severability

16.1 If any provision of the Agreement shall be deemed invalid or unenforceable, either in whole or in part, this Agreement shall be deemed amended to delete or modify, as necessary, the offending provision or to alter the bounds thereof in order to render it valid and enforceable.

17.0 Force Majeure

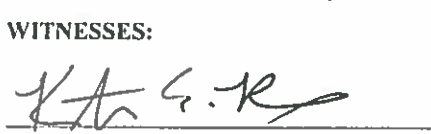
17.1 Neither party shall be considered in default performance of his or its obligations under this Agreement if such performance is prevented or delayed by Force Majeure. "Force Majeure" shall be understood to be any cause which is beyond the reasonable control of the party affected and which is forthwith, by notice from the party affected, brought to the attention of the other party, including but not limited to war, hostilities, revolution, civil commotion, strike, lockout, epidemic, accident, fire, wind or flood or any requirements of law, or an act of God.

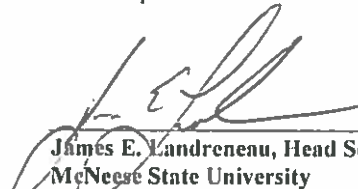
18.0 Previous Agreements

18.1 This employment contract shall supersede and replace any and all previous employment contracts that may have been entered between the parties to this agreement.

IN WITNESS WHEREOF, the parties have executed this act in the presence of the undersigned competent witness.

WITNESSES:





Date 11-8-17
James E. Landrenou, Head Softball Coach
McNeese State University




Date 11/9/17
Fred Bruce Hemphill, Director of Athletics
McNeese State University




Date 11/9/17
Richard Reid, Vice President
McNeese Foundation




Date 11-9-17
Dr. Daryl V. Burckel, President
McNeese State University

Approved by the Board of Supervisors of the University of Louisiana System at its meeting on the _____ day of

_____, 20____.

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ATHLETIC COMMITTEE

December 1, 2017

Item G.2. **McNeese State University's request for approval of a contract with Mr. Justin Hill, Head Baseball Coach, effective December 1, 2017.**

EXECUTIVE SUMMARY

Under this agreement, through June 30, 2020, Coach will earn \$85,000 annually. In addition to the salary, the McNeese Foundation (Foundation) shall pay an annual premium benefit in the amount of \$9,290. University may permit additional (non-recurring) supplemental pay to Coach for team participation in post-season games in accordance and as stipulated by the University policy titled Bonuses for Specific and Extraordinary Achievement and as allowed by NCAA bylaws. Coach may operate a camp as an independent contractor and must adhere to the Policy for Use of Campus Facilities. Coach may receive a courtesy/leased vehicle from a local dealership or a \$500 monthly vehicle allowance from sources outside of the University, disbursed through the University. Coach is also eligible to receive a \$1,000 financial incentive for academic success as defined by University Athletic Department policy.

If the University terminates the agreement without cause, Coach shall be entitled to the remaining base salary he would have earned from the date of termination to the contract end date. The University shall be responsible for paying amounts due to Coach through June 30 of the fiscal year of termination. The remaining amounts due, which come due beyond the current University fiscal year, shall be funded solely by the Foundation. However, if Coach should gain other employment during the period of contract, the amount due Coach will be reduced by the amount of compensation received from other employment.

In the event Coach terminates this Contract without cause to accept a position as a head or assistant baseball coach at a different Division I University, Coach shall be liable and shall pay the University within 60 days of termination the following described liquidated damages:

- If Coach terminates the contract between December 1, 2017 and June 30, 2018, Coach shall pay University 50% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.
- If Coach terminates the contract between July 1, 2018 and June 30, 2019, Coach shall pay University 35% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.
- If Coach terminates the contract between July 1, 2019 and the official end of the McNeese baseball season, including post season play, Coach shall pay University 25% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University's request for approval of a contract with Mr. Justin Hill, Head Baseball Coach, effective December 1, 2017.*



McNeese State University
Box 93300
Lake Charles, Louisiana 70609
(337) 475-5556 • (800) 622-3352 ext. 5556
Fax (337) 475-5012

Office of the President

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November 7, 2017

Dr. James B. Henderson, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

Enclosed are (5) copies of McNeese State University's request for approval of contractual agreement with Mr. Justin W. Hill, Head Baseball Coach, effective December 1, 2017.

Please place this item on the ULS Board of Supervisors' agenda for consideration and approval at the December 1, 2017 meeting.

Thank you for your attention in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Enclosures

McNEESE STATE UNIVERSITY
Head Baseball Coach

CONTRACT OF EMPLOYMENT

STATE OF LOUISIANA

PARISH OF CALCASIEU

This contract is made and entered into between McNeese State University through its President, Dr. Daryl V. Burckel, McNeese State University Foundation represented by Richard Reid, and **JUSTIN W. HILL** (hereinafter referred to as "COACH"). This agreement is subject to the approval of the Board of Supervisors of the University of Louisiana System, the management board for McNeese State University (the "Board"). Therefore, the terms and conditions set forth in this agreement should not be considered a valid contract until approval is provided by the Board.

1.0 Employment

- 1.1 McNeese State University (the "University") does hereby employ COACH as **Head Baseball Coach** and COACH does hereby accept employment and agrees to perform all of the services pertaining to Baseball which are required of COACH, as well as, other services as may be contemplated hereunder, all as prescribed by the University through its President and Athletics Director.
- 1.2 COACH shall be responsible, and shall report, directly to McNeese State University's Director of Athletics (the "Director") and shall confer with the Director or the Director's designee on all administrative and technical matters. COACH shall also be under the general supervision of McNeese State University's President.
- 1.3 COACH shall manage and supervise the team and shall perform such other duties in McNeese State University's athletic program as the Director may assign.
- 1.4 COACH agrees to represent McNeese State University positively in public and private forums and shall not engage in conduct that reflects adversely on McNeese State University or its athletic programs.

2.0 Term

- 2.1 The term of this contract is for a fixed period of thirty-one (31) months, commencing on the **1st day of December 2017**, and terminating without further notice to COACH on the **30th day of June 2020** unless extended under the terms of this contract.
- 2.2 This contract is renewable solely upon an offer from McNeese State University and an acceptance by COACH, both of which must be in writing, signed by the parties, and approved by the Board. This contract in no way grants COACH a claim to tenure in employment, nor shall COACH'S service pursuant to this contract count in any way toward tenure at McNeese State University.
- 2.3 This agreement may be amended or extended at any time during the period of this contract by mutual agreement of all parties.

3.0 Compensation

- 3.1 In consideration of COACH'S services and satisfactory performance of this contract, McNeese State University shall pay COACH a base annual salary for the term of this contract in the amount of **\$85,000**, payable on a monthly basis.
- 3.2 The University does not guarantee amounts due under this contract beyond the current year of performance. Should the contract be terminated for any reason, amounts due shall be determined in accordance with section 14 of this contract.
- 3.3 The University may permit additional (non-recurring) supplemental pay to COACH for specific and extraordinary achievement in accordance and as stipulated by the University policy entitled Bonuses for Specific and Extraordinary Achievement and as allowed by NCAA Division I bylaw 11.3.2.3.
- 3.4 In this appointment, in accordance with ULS Policy Number FS.111.XXI.-1, COACH will not accrue Compensatory Leave and COACH will be exempt from taking leave when the University is officially closed at holiday breaks.
- 3.5 COACH may be eligible for cost of living or merit pay increases in addition to the stated base salary. Coach is also subject to pay adjustment according to economic circumstances that affect all employees in the unclassified state service.
- 3.6 In addition to the above salary, the McNeese Foundation (Foundation) shall pay an annual premium benefit in the amount of **\$9,290.32** in monthly installments of **\$774.19**. The funds shall be transferred from the Foundation to the University and paid to the COACH through the University's normal payroll process. The Foundation is also responsible for increased related benefit payments associated with the supplement.

4.0 Contracts for Broadcast and/or Telecast

- 4.1 COACH may host a radio or television show to promote the McNeese State University Baseball Team.
- 4.2 It is specifically agreed that in the filming or producing of such shows, COACH acts for himself/herself in his/her private capacity and not as an agent or employee of the University and that this contract constitutes merely a license to use the property and facilities subject to the conditions hereafter stated:
- (a) The COACH agrees to pay the University all out-of-pocket costs incurred by the University in the filming or production of the show.
 - (b) Long distance phone calls, University supplies, printing, postage, University vehicles, etc., will be utilized on a complete University cost recovery basis.
 - (c) Complete records will be maintained regarding income and expenditures associated with said show and available for verification by University auditors.
 - (d) The COACH agrees to protect, indemnify and save harmless the University from and against any and all expenses, damages, claims, suits, actions, judgments, and costs whatsoever, including reasonable attorney's fees, arising out of or in any way connected with any claim or action for property loss, personal injury or death resulting from said show.
 - (e) The COACH is an independent contractor during said radio or television activities and, as a University employee, will undertake to observe all general rules and policies of the University. This paragraph is designated to assure that nothing be done which is inconsistent with the maintenance of an educational campus environment and the character of a State institution which makes its facilities open to persons without discrimination.
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 - (c) The COACH agrees to secure a policy of insurance in a company approved by the University's Risk Management Office under which the Board of Supervisors of the University of Louisiana System, the University, its agents and servants, are named as the insured (or as an additional insured) which provides:
 - 1. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage if COACH hires any employees to work at such camps or clinics;
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- 7.1 The COACH shall participate in the mandatory employee benefit plans and be eligible for optional employee plans as would any other University unclassified employee. Such benefit will be based upon COACH's base annual salary as provided by University.

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- 10.2 COACH shall also abide by the State of Louisiana Code of Government Ethics, University Policy and Procedures, and the policies and procedures of the University of Louisiana System. In public appearances he/she shall at all times conduct himself/herself in a manner that befits a University official and shall always attempt to create goodwill and a good image for the University.
- 10.3 COACH shall promote an atmosphere for compliance within the program supervised by the coach and shall monitor the activities regarding compliance of all assistant coaches and other administrators involved with the program who report directly or indirectly to the coach (NCAA Division I Bylaw 11.1.2.1 Responsibility of Head Coach).

11.0 Compliance with Local, State and Federal Laws

- 11.1 COACH shall abide by the laws of the local, state and federal governments. COACH may be suspended for a period of time, without pay, or the employment of COACH may be terminated if COACH is found to be involved in violation or gross disregard of local, state or federal laws.

12.0 Financial Incentive for Academic Success

12.1 COACH shall be eligible to receive a financial incentive for academic success within the Baseball program as defined in the University Athletic Department policy. The policy is as follows:

“A head coach whose team’s NCAA Multi-Year (Four-Year Rolling Average) Academic Progress Rate (APR) exceeds the national average for Division I public institutions for the reported academic year shall receive a financial incentive award in the amount of \$1,000. In addition, the full-time academic support, athletic department staff members may receive a financial incentive award in the amount of \$200 for each team that surpasses the aforementioned national benchmark. In order for a coach or staff member to be eligible to receive this award, the coach or staff member must have been employed at McNeese State University in their current capacity for at least one full academic year and subsequently would be eligible for the award at the conclusion of their second year.”

13.0 Baseball Staff

13.1 Adhering to the University hiring policies, COACH shall have the authority to select associate / assistant coaches upon approval by the Athletics Director, the President, and the Board of Supervisors for the University of Louisiana System. Associate / assistant coaches shall be appointed as University unclassified personnel.

14.0 Termination

14.1 Either party may terminate this agreement without just cause prior to the expiration of its terms by giving thirty (30) days written notice to the other party. Prior to termination of COACH, the University will obtain approval from the President of the University of Louisiana System.

14.2 COACH may be terminated by the Athletic Director at any time for misconduct, substantial and manifest incompetence, violation or gross disregard of state or federal laws, and deliberate and serious violations of NCAA, conference, or university rules, regulations, policies or procedures. In the event of such termination, COACH will receive thirty (30) calendar days notice of termination or thirty (30) calendar day’s regular pay in lieu of such notice. All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination. The judgment as to whether the conduct of COACH constitutes cause under this provision shall not be exercised arbitrarily, capriciously or in a discriminatory manner by the University. No damages shall be due if termination is for just cause.

14.3 COACH may be terminated at any time due to financial circumstances in which the University and/or the University of Louisiana System has made declaration of financial exigency. Such a termination can be based on consideration of budgetary restrictions and priorities for maintenance of programs and services. In the event of such termination, COACH will receive six (6) months notice of termination or six (6) months regular pay in lieu of such notice. All compensation, including salary, benefits, and other remuneration incidental to employment, cease upon termination.

14.4 The University may at any time, and in its sole discretion, terminate the employment of COACH for any reason. In the event the University terminates the contract, without cause, COACH shall be entitled to the remaining base salary that he/she would have earned from the date of termination to the contract end date. Payments due from the University shall be due to COACH no later than sixty (60) days from the effective date of the termination.

(a) Of the amount described in section 3.1, the University shall be responsible for paying amounts due to COACH through June 30th of the fiscal year of termination. Payments due from the University shall be due to COACH no later than sixty (60) days from the effective date of the termination. The remaining amounts due, which come due beyond the current University fiscal year, shall be funded solely by the Foundation. The amount that would be payable by funds within the Foundation will be paid to COACH on a monthly basis until the expiration of the contracted term.

(b) If COACH should gain other employment during the period of contract, the amount due COACH will be reduced by the amount of compensation received from other employment.

14.5 In the event COACH terminates this Contract without cause to accept a position as a head or assistant baseball coach at a different Division I University, COACH shall be liable and shall pay the University within 60 days of termination the following described liquidated damages:

- If COACH terminates the contract between December 1, 2017 and June 30, 2018, COACH shall pay University 50% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.
- If COACH terminates the contract between July 1, 2018 and June 30, 2019, COACH shall pay University 35% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.
- If COACH terminates the contract between July 1, 2019 and the official end of the McNeese baseball season, including post season play, COACH shall pay University 25% of the sum total of the base salary described in Section 3.1 and any increases described in Section 3.5.

- If Coach terminates this contract for any other reason than becoming employed as a head or assistant baseball coach at a different Division I University, including without limitation, retirement, health or personal reasons, disability, employment in another profession, then COACH shall have no responsibility, obligation or liability to the University.

14.6 Should COACH's contract be terminated for just cause, the University and the Foundation shall not be liable for any payments or benefits specified in this agreement past the effective date of termination. Just cause for termination shall include, but not be limited to:

- (a) violation or gross disregard of local, state, or federal laws, NCAA or Conference rules or regulations, or University policies or procedures, as well as
- (b) engaging in conduct, as solely determined by the University, which is clearly contrary to the character and responsibilities of a person occupying the position of Head Baseball Coach or which negatively or adversely affects the reputation of the University or McNeese State Athletics in any way.

15.0 Fundraising

15.1 All fundraising activities by COACH must be pre-approved by the Director, or his designee, and coordinated with the Vice President for University Advancement to ensure that such activities are in line with the mission of the department and in compliance with University policies.

16.0 Severability

16.1 If any provision of the Agreement shall be deemed invalid or unenforceable, either in whole or in part, this Agreement shall be deemed amended to delete or modify, as necessary, the offending provision or to alter the bounds thereof in order to render it valid and enforceable.

17.0 Force Majeure

17.1 Neither party shall be considered in default performance of his or its obligations under this Agreement if such performance is prevented or delayed by Force Majeure. "Force Majeure" shall be understood to be any cause which is beyond the reasonable control of the party affected and which is forthwith, by notice from the party affected, brought to the attention of the other party, including but not limited to war, hostilities, revolution, civil commotion, strike, lockout, epidemic, accident, fire, wind or flood or any requirements of law, or an act of God.

18.0 Previous Agreements

18.1 This employment contract shall supersede and replace any and all previous employment contracts that may have been entered between the parties to this agreement.

IN WITNESS WHEREOF, the parties have executed this act in the presence of the undersigned competent witness.

WITNESSES:

Lisa Jullin

Justin W. Hill Date 11/10/17

Justin W. Hill, Head Baseball Coach
McNeese State University

Lisa Jullin

Fred Bruce Hemphill Date 11/10/17

Fred Bruce Hemphill, Director of Athletics
McNeese State University

Lisa Jullin

Richard Reid Date 11/10/17

Richard Reid, Vice President
McNeese Foundation

Lisa Jullin

Dr. Daryl V. Burkkel Date 11-10-17

Dr. Daryl V. Burkkel, President
McNeese State University

Approved by the Board of Supervisors of the University of Louisiana System at its meeting on the _____ day of

_____, 20_____

SECRETARY – Board of Supervisors

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ATHLETIC COMMITTEE

December 1, 2017

Item G.3. **Southeastern Louisiana University's request for approval of a contract with Mr. William Jake Narro, Head Golf Coach, effective September 1, 2017.**

EXECUTIVE SUMMARY

Under the proposed agreement, effective through August 31, 2018, Coach's annual salary is \$45,675. The current agreement also stipulates that the Coach may be eligible for annual cost of living or merit pay increases in addition to the stated base salary.

The Lion Athletics Association (LAA) will pay salary supplements, subject to all mandatory withholdings and inclusive of retirement payments, on certain specified achievements as follows:

- \$250--Conference Coach of the Year
- \$150--Conference Co-Coach of the Year
- \$10,000--NCAA National Championship
- \$2,000--for NCAA Post Season (Team) or Conference Season (Team) Championship
- \$2,000--for each round advanced NCAA Tournament
- \$250--NCAA All American Athlete with GPA over 3.0
- \$100--NCAA All American Athlete with GPA 2.0-2.9
- \$100--Individuals who qualify for NCAA Championship-Beyond Team Competition
- \$250--Team average APR above 965

In the event the University terminates the contract without cause, Coach shall be entitled to \$15,000 from the LAA. In the event Coach terminates the contract without cause to take another Division 1 head coaching position, Coach would be liable to the University for \$15,000. Coach will be responsible for the base salary if he leaves for a conference school head coaching position.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Southeastern Louisiana University's request for approval of a contract with Mr. William Jake Narro, Head Golf Coach, effective September 1, 2017.

November 8, 2017

Dr. James B. Henderson
President, University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, Louisiana 70802

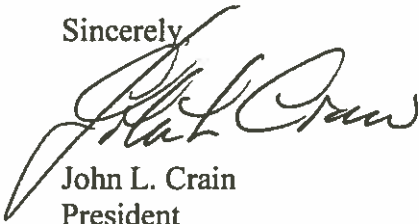
Re: Athletics Head Coach Contract

Dear Dr. Henderson:

Southeastern Louisiana University respectfully requests the following head athletics coach contract be placed on the agenda for the December 2017 meeting of the Board of Supervisors.

Head Golf Coach – William Jake Narro

Sincerely,



John L. Crain
President

Attachment

**CONTRACT OF EMPLOYMENT
HEAD GOLF COACH**

**STATE OF LOUISIANA
PARISH OF TANGIPAHOA**

This agreement is made and entered into on this 1st day of September, 2017 between Southeastern Louisiana University through its President, Dr. John Crain and William Jake Narro (hereinafter referred to as "COACH"). This agreement is subject to the approval of the Board of Supervisors of the University of Louisiana System, the management board for Southeastern Louisiana University, and therefore the terms and conditions set forth in this agreement should not be considered a valid contract until approval is provided by the Board.

1.0 Employment

1.1 Southeastern Louisiana University ("UNIVERSITY") does hereby employ COACH as HEAD GOLF COACH and COACH does hereby accept employment and agrees to perform all of the services pertaining to GOLF which are required of COACH, as well as other services as may be contemplated hereunder, all as prescribed by the UNIVERSITY through its President and/or Athletics Director ("DIRECTOR").

1.2 COACH shall be responsible, and shall report, directly to the DIRECTOR and shall confer with the DIRECTOR or the DIRECTOR's designee on all administrative and technical matters. COACH shall also be under the general supervision of the UNIVERSITY's President.

1.3 COACH shall manage and supervise the team and shall perform such other duties in UNIVERSITY's athletics program as the DIRECTOR may assign.

1.4 COACH agrees to represent the UNIVERSITY positively in public and private forums and shall not engage in conduct that reflects adversely on the UNIVERSITY or its athletics programs.

1 Coach Initial: WJN Admin Initial: [Signature]

1.6 COACH shall inform the DIRECTOR of all work-related and personal absences from campus extending beyond one day (i.e. recruiting trips, annual leave requests, speaking engagements, coaching clinics, etc.)

1.7 COACH is aware of and sensitive to the importance of the Academic Performance Rate ("APR") and as such realizes that it will be a vital component of his/her annual evaluation. COACH will be responsible for assisting in the development of and maintaining an Academic Performance Plan when required by the DIRECTOR.

2.0 Term

2.1 The term of this agreement is for a fixed period, commencing on the 1st day of September, 2017 and terminating without further notice to COACH on the 31st day of August, 2018 unless extended under the terms of this agreement.

2.2 This agreement is renewable solely upon an offer from the UNIVERSITY and an acceptance by COACH, both of which must be in writing and signed by the (all) parties, and approved by the Board. This agreement in no way grants the COACH a claim to tenure in employment, nor shall COACH'S service pursuant to this agreement count in any way toward tenure at the UNIVERSITY.

3.0 Compensation

3.1 In consideration of COACH'S services and satisfactory performance of this agreement, the UNIVERSITY shall pay COACH a base annual salary of \$45,675 for the term of this agreement on a bi-weekly basis.

3.2 The COACH may be eligible for annual cost of living or merit pay increase in addition to the stated base salary. The COACH is also subject to pay adjustments according to economic circumstances that affect all similarly compensated employees in the unclassified staff service.

2 Coach Initial: WNS Admin Initial: AA

3.3 The UNIVERSITY does not guarantee amounts due under this contract beyond the current year of performance. Should the contract be terminated for any reason amounts due shall be determined in accordance with paragraph 12.

4.0 Incentive Compensation

During the time of employment as head coach, COACH will have the opportunity to receive the following earned salary supplements. These salary supplements shall be subject to all mandatory withholdings and are inclusive of employer matches for retirement and Medicare payments. The supplements shall be paid from the Lion Athletics Association. Any obligations of the Lion Athletics Association that have accrued will terminate should the coach leave the UNIVERSITY. Per head coach discretion and written direction; money from incentives can be directed to paid members of his/her staff in accordance to UNIVERSITY policy and procedures.

The potential earned salary supplements are:

- A. \$250.00- Conference Coach of the Year
- B. \$150.00- Conference CO- Coach of the Year
- C. \$2,000- for NCAA Post Season (Team) or Conference Season (Team) Championship
- D. \$2,000- for each round advanced NCAA Tournament
- E. \$10,000 for winning the NCAA National Championship
- F. \$250.00- NCAA All American Athlete with GPA over 3.0
- G. \$100.00-NCAA All American Athlete with GPA 2.0-2.9
- H. \$250.00 Team average APR above 965
- I. \$ 100.00 Individuals that qualify for NCAA Championship-Beyond team competition.

5.0 Contracts for broadcast and/or telecast

5.1 COACH may host a Television and/or Radio Show to promote the UNIVERSITY and

3 Coach Initial: WNS Admin Initial: [Signature]

Team with approval of the DIRECTOR. Formatting of the show prior to its initial airing must be approved by the DIRECTOR. It is specifically agreed that in the filming or producing of such television and/or Radio Show, COACH agrees to the following:

- (a) Assign his/her rights to collect and earn all sponsorship revenue generated by and on behalf any television and/or radio broadcast(s) to the LAA.
- (b) Designate the LAA, or its designee, as the sole solicitor of corporate sponsorships of any television and/or radio broadcasts on behalf of the COACH;
- (c) Comply with requests by the LAA, or its designee for generating corporate sponsorship(s), or the Athletic Director to meet and/or visit existing or potential corporate sponsors in an effort to maintain or increase sponsorship revenue.

5.2 It is specifically agreed that in the filming or producing of such television and/or Radio Show, COACH acts for himself/herself in his/her private capacity and not as an agent or employee of the UNIVERSITY and that this agreement constitutes merely a license to use the property and facilities subject to the conditions hereafter stated.

- (a) The COACH, or the LAA agrees to pay the UNIVERSITY all out-of-pocket costs incurred by the UNIVERSITY in the filming or production of the television and radio show.
- (b) Long distance phone calls, University supplies, printing, postage, University vehicles, etc., will be utilized on a complete University cost recovery basis.
- (c) Complete records will be maintained regarding income and expenditures associated with said television and radio show and available for verification by University auditors.
- (d) The COACH agrees to protect, indemnify and save harmless the UNIVERSITY from and against any and all expenses, damages, claims, suits, actions, judgments and costs whatsoever, including reasonable attorney's fees, arising out of or in any way connected with any claim or action for property loss, personal injury or death resulting from said television and radio show.
- (e) The COACH is an independent contractor during said broadcast activities and, as a University employee will undertake to observe all general rules and policies of the UNIVERSITY. This paragraph is designated to assure that nothing be done which is inconsistent with the maintenance of an educational campus environment and the character of a State institution which makes its facilities open to persons without discrimination.

- (f) The COACH will notify the DIRECTOR of any problems that may arise from the television and/or radio show.

5.3 The COACH agrees to follow sponsorship agreement regulations as set forth by the University Athletics Department, the Office of University Advancement and the Lion Athletics Association. All shows must be in compliance with all NCAA and Gender Equity provisions.

6.0 Camps and Clinics

6.1 COACH may operate a camp(s) for the teaching of athletics pursuits on the University property. The use of University facilities will be determined by the availability of those facilities as established by the UNIVERSITY.

6.2 It is specifically agreed that in the operation of such camps, COACH acts as an independent contractor and not as an agent or employee of the UNIVERSITY and that this agreement constitutes merely a license to use the property and facilities subject to the conditions hereafter stated.

- (a) COACH will be required to sign a separate agreement through the appropriate University department as it relates to the operation of such camp(s). Facility and other fees required as part of this separate agreement will be consistent with the fees charged to other independent contractors for similar facilities and/or consistent with policies in place at the time the separate agreement is signed.
- (b) Special set-ups or changes in original set-up of facilities will be taken care of by the COACH with no cost to the University.
- (c) The COACH agrees to pay the University all out-of-pocket costs incurred by the University in making the facilities available for the camps.
- (d) The COACH agrees to secure a policy of insurance in a company approved by the University's Risk Management Office under which the Board of Supervisors of the University of Louisiana System, the University, its agents and servants, are named as the insured (or as an additional insured) which provides:
 - 1) Workers Compensation and Employers Liability: Workers' Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage if COACH hires any employees to work at such camps or clinics.
 - 2) Comprehensive General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.

- (e) Annual leave shall be requested to cover the dates and times of the camp operation for all University personnel involved.
- (f) Complete records will be maintained regarding income and expenditures associated with said camp and available for verification by University auditors.
- (g) The COACH agrees to protect, indemnify and save harmless the University from and against any and all expenses, damages, claims, suits, actions, judgments and costs whatsoever, including reasonable attorney's fees, arising out of or in any way connected with any claim or action for property loss, personal injury or death during the operation of said camp activities.
- (h) The COACH is an independent contractor during said camp activities and, as such, is licensed to use certain facilities of the University. The COACH, as a University employee, will undertake to observe and require campers and its staff to conform to the general rules applicable to the use of University facilities. This paragraph is designated to assure that nothing be done which is inconsistent with the maintenance of an educational campus environment and the character of a State institution which makes its facilities open to persons without discrimination.
- (i) The DIRECTOR and the Director of Auxiliary Services will be the administrative officers of the University who will be advised by the COACH of any problems or questions, which may arise out of the operation of summer camps.

7.0 Employee Benefits

7.1 COACH shall participate in the mandatory benefit plan and be eligible for optional employee plans as would any other University unclassified employee.

7.2 Courtesy/Leased Vehicle Benefit

- (a) COACH may receive a courtesy/leased vehicle if an arrangement can be made through a local dealership. The benefit shall not be considered earned income for the purpose of computation of retirement benefits, and COACH shall be responsible for all applicable taxes. The University has no obligation to furnish a vehicle to COACH. The arrangements for a vehicle shall be made by the Athletics Director.
 - (1) Should a courtesy/leased vehicle arrangement not be available with a local dealership, COACH may receive a monthly monetary allowance not to exceed \$500 toward the expense of a vehicle. Funding for the allowance must originate from sources outside of the University upon signature of this agreement. The University will disburse the allowance to COACH in equal monthly installments using University normal payroll procedures. The COACH agrees to abide by all rules and regulations as outlined in PPM 49.

- (b) Insurance on any courtesy/leased vehicle must be paid for by the dealership, the COACH, for some other arrangement agreed to by the Athletics Director.
- (c) The COACH may be reimbursed for miles driving the courtesy/leased vehicle on school-sponsored business as authorized and approved following the University of Louisiana System Athletic Travel Policy No. IA-V.(2a).

7.3 For each GOLF season, COACH shall be entitled to a total of ten (10) tickets per home GOLF competition and two (2) tickets to all other regular season home athletics competitions.

8.0 Outside Income-Subject to Compliance with Board Rules

8.1 The COACH shall be authorized to earn other revenue while employed by the University, but such activities are independent of his/her University employment and the UNIVERSITY shall have no responsibility for any claims arising there from. COACH shall be entitled to retain revenue generated from his/her operation of GOLF camps and/or clinics in accordance with University policy relating to camps or clinics conducted by Athletics Department personnel. All outside income will be subject to approval in accordance with state law and the policies of the Board of Supervisors for the University of Louisiana System.

8.2 COACH shall report annually in writing to the President through the DIRECTOR on July 1st all athletically related income from sources outside the UNIVERSITY and the UNIVERSITY shall have reasonable access to all records of COACH to verify this report (NCAA Constitution Article 11.3.2).

9.0 Apparel, Equipment Endorsements

The UNIVERSITY shall receive and then pay to COACH any funds for which he/she is responsible in obtaining for the UNIVERSITY through his/her endorsements of show, apparel or equipment manufacturers. The benefits shall not be considered earned income for the purpose of computation of retirement benefits and COACH shall be responsible for all applicable taxes. Any payments received shall not be in conflict with University polices, the University of Louisiana System

policies, or the laws of the State of Louisiana.

All equipment received by COACH as part of a sponsorship agreement of endorsement must be reported to the DIRECTOR.

10.0 Compliance with NCAA, Conference and University Rules

10.1 COACH shall abide by the rules and regulations of the NCAA, Conference and University rules, Board of Supervisor rules, and the Laws of the State of Louisiana. COACH shall also promote an atmosphere of compliance and monitor the compliance of COACH's staff (NCAA Bylaw 11.1.1). If COACH is found in violation of NCAA regulations, the COACH shall be subject to disciplinary or corrective action as set forth in the NCAA enforcement procedures (NCAA Constitution 11.2.1). COACH may be suspended for a period of time, without pay, or the employment of COACH may be terminated if COACH is found to be involved in deliberate, serious, and/or repetitive violations of NCAA, Conference and University regulations (NCAA Constitution 11.2.1).

10.2 COACH shall also abide by the State of Louisiana Code of Government Ethics, University Policy and Regulations, and the policies and regulations of the University of Louisiana System. In public appearances he/she shall at all times conduct himself/herself in a manner that befits a University official and shall always attempt to create goodwill and a good image for the UNIVERSITY.

10.3 COACH must maintain a general understanding of and assure adherence to NCAA, Southland Conference, and Institutional rules and regulations.

11.0 Coaching Staff

11.1 COACH shall have the authority to select unclassified GOLF personnel upon authorization by the DIRECTOR and approval by the President and the Board of Supervisors for the University of Louisiana System.

11.2 COACH is expected to demonstrate a commitment to NCAA, Conference and

UNIVERSITY through monitoring COACH's staff activities.

12.0 Termination

12.1 Prior to termination of COACH, University will obtain approval from the President of the University of Louisiana System. In the event the UNIVERSITY terminates the Contract without cause, the COACH shall be entitled to \$15,000. The liquidated damages shall be due and payable in lump sum within sixty (60) days of the date of termination payable from the Lion Athletics Association.

12.2 In the event that COACH terminates the contract to take another Division I head coaching job prior to the completion of the terms of the contract, the COACH will be liable to pay the University \$15,000. COACH will be responsible for the base salary if he/she leaves for a conference school head coaching position. If COACH terminates this contract for any other reason than becoming employed as a Division I Head GOLF coach, COACH shall have no responsibility, obligation, or liability to the UNIVERSITY.

12.3 COACH may be terminated by the DIRECTOR for cause at any time for:

(a) Misconduct, including but not limited to: hostile workplace violations, documented acts of moral turpitude, acts of violence and aggression, and insubordination

(b) Misconduct that: (1) violates state or University ethics laws, rules or regulations; (2) offends the ethics or traditions of the University; or (3) brings discredit or harm to the reputation of the University. This would include speaking negatively in the community about the UNIVERSITY, its Administration, and/or Staff.

(c) Acts of violence or personal conduct, or condoning or encouraging employees or student-athletes in such conduct, which may not warrant criminal prosecution but result in public disrepute, contempt, scandal or ridicule that reflects unfavorably upon the reputation or mission of the University.

(d) Substantial and manifest incompetence

- (e) Violation or gross disregard of state or federal laws
- (f) Deliberate and serious violations of NCAA, conference, or UNIVERSITY rules, regulations, policies or procedures.
- (g) Failure to promote an atmosphere of compliance pursuant to NCAA Bylaw 11.1.1
- (h) Unethical conduct pursuant to NCAA Bylaw 10.1
- (i) The team's multi-year APR falling below the NCAA minimum at any time during this contract.

12.4 All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination. The judgment as to whether the conduct of COACH constitutes cause under this provision shall not be exercised arbitrarily, capriciously or in a discriminatory manner by the UNIVERSITY. No damages shall be due if termination is for just cause.

12.5 Either party may opt to terminate this contract in the event that UNIVERSITY's athletics program undergoes a division reclassification. In the event of such termination, COACH will receive a 90 calendar day notice of termination or 90 days of regular pay in lieu of such notice, as determined by the UNIVERSITY. All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination.

12.6 This contract may be terminated at any time should the UNIVERSITY discontinue the GOLF program. Such a termination can be based on considerations of budgetary restrictions and/or priorities for maintenance of program and services. In the event of such termination, COACH will receive a 90 calendar day notice of termination or 90 days of regular pay in lieu of such notice, as determined by the UNIVERSITY. All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination.

12.7 COACH may be terminated at any time due to the financial circumstances in which the University and/or the University of Louisiana System has declaration of financial exigency. Such a termination can be based on consideration of budgetary restrictions, and priorities for maintenance of program and services. In the event of such termination, COACH will receive a 90 calendar day notice of termination or 90 days of regular pay in lieu of such notice, as determined by the UNIVERSITY. All compensation, including salary, benefits and other remuneration incidental to employment, cease upon termination.

12.8 Any violation of this contract is grounds for dismissal with cause.

13.0 Fundraising

All fundraising activities by COACH must be pre-approved by the DIRECTOR, or his/her designee, to ensure that such activities are in compliance with University policies as set forth by the Athletics Department, the Office of University Advancement and the Lion Athletics Association. COACH is responsible for meeting the fundraising amount set by the DIRECTOR in each fiscal year. Failing to meet fundraising goals each fiscal year set by the DIRECTOR may be cause for termination of this contract with cause.

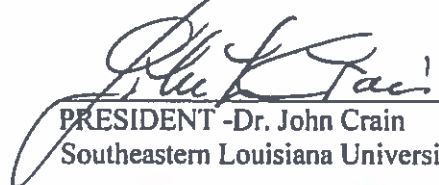
14.0 Force Majeure

Neither party shall be considered in default performance of his or its obligations under this Agreement if such performance is prevented or delayed by Force Majeure. "Force Majeure" shall be understood to be any cause which is beyond the reasonable control of the party affected and which is forthwith, by notice from the party affected, brought to the attention of the other party, including but not limited to war, hostilities, revolution, civil commotion, strike, lockout, epidemic, accident, fire, wind or flood or any requirements of law, or an act of God.

11 Coach Initial: WNS Admin Initial: [Signature]

15.0 Severability

If any provision of this Agreement shall be deemed invalid or unenforceable, either in whole or in part, this Agreement shall be deemed amended to delete or modify, as necessary, the offending provision or to alter the bounds thereof in order to render it valid and enforceable.

 4/6/17
PRESIDENT -Dr. John Crain Date
Southeastern Louisiana University

 11/6/17
Jay Arligues Date
DIRECTOR OF ATHLETICS

 11/6/17
William Jake Narro Date
HEAD GOLF COACH

 11/6/17
PRESIDENT Date
LION ATHLETICS ASSOCIATION

Approved by the Board of Supervisors of the University of Louisiana System at its meeting on the _____ day of _____, 20__.

SECRETARY - BOARD OF SUPERVISORS

STATE OF LOUISIANA
PARISH OF TANGIPAHOA

BETWEEN:
Southeastern Louisiana University AND
Lion Athletics Association AND
HEAD GOLF COACH

AGREEMENT
HEAD GOLF COACH

This is an agreement between the Lions Athletic Association, Southeastern Louisiana University, and William Jake Narro the University HEAD GOLF COACH.

1.

The Lion Athletics Association desires to assist and aid Southeastern Louisiana University in the employment of the Head GOLF coach. To that end, the Lion Athletics Association agrees to pay any sums which may be due upon the termination of the Head Coach as per the Termination Section 12.0. This does not include any sums which may be due to Head Coach by the University for the current contract year.

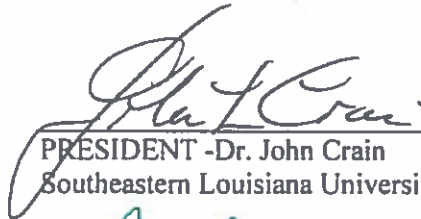
2.

The Lion Athletics Association acknowledges that it has agreed to pay or supplement the salary of the Head GOLF Coach in the amount as per paragraph 4.0 of the Head Coach's Contract of Employment with Southeastern Louisiana University.

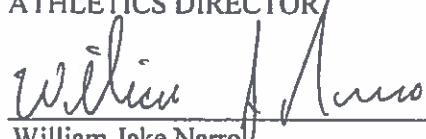
3.

The Lion Athletics Association and Head GOLF Coach hereby acknowledge that they have been provided a copy of this agreement and the Head Coach's contract, and all agree to be bound by the terms of each agreement.

Entered into this _____ day of _____, 20__.

 11/6/17
Date
PRESIDENT -Dr. John Crain
Southeastern Louisiana University

 11/6/17
Date
Jay Arrigues
ATHLETICS DIRECTOR

 11/6/17
Date
William Jake Narro
HEAD GOLF COACH

 11/6/17
Date
PRESIDENT
LION ATHLETICS ASSOCIATION

Approved by the Board of Supervisors for the University of Louisiana System at its meeting on
the _____ day of _____, 20__.

SECRETARY OF THE BOARD OF
SUPERVISORS FOR THE UNIVERSITY OF
LOUISIANA SYSTEM

14 Coach Initial: WJN Admin Initial: JA

BETWEEN:

STATE OF LOUISIANA

Southeastern Louisiana University AND

PARISH OF TANGIPAHOA

Lion Athletics Association AND

HEAD GOLF COACH

AGREEMENT
HEAD GOLF COACH

This is an agreement between the Lions Athletic Association, Southeastern Louisiana University, and William Jake Narro the University HEAD GOLF COACH.

1.

The Lion Athletics Association desires to assist and aid Southeastern Louisiana University in the employment of the Head GOLF coach. To that end, the Lion Athletics Association agrees to pay any sums which may be due upon the termination of the Head Coach as per the Termination Section 12.0. This does not include any sums which may be due to Head Coach by the University for the current contract year.

2.

The Lion Athletics Association acknowledges that it has agreed to pay or supplement the salary of the Head GOLF Coach in the amount as per paragraph 4.0 of the Head Coach's Contract of Employment with Southeastern Louisiana University.

3.

The Lion Athletics Association and Head GOLF Coach hereby acknowledge that they have been provided a copy of this agreement and the Head Coach's contract, and all agree to be bound by the terms of each agreement.

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FACILITIES PLANNING COMMITTEE

December 1, 2017

- Item H.1.** McNeese State University's request for approval to rename the Department of Performing Arts to the W.A. and Dorothy Hanna Department of Performing Arts in honor of the Hanna family.

EXECUTIVE SUMMARY

The University is requesting approval to rename the Department of Performing Arts to the W.A. and Dorothy Hanna Department of Performing Arts in honor of the Hanna family. Wallace and Dorothy Hanna were longtime residents of Southwest Louisiana. Their passion for teaching music affected countless students whom they considered as part of their own family. The Hannas' impact on students, which began in the late 1940s, continues today through the establishment of three *Dorothy and Wallace Hanna Endowed Professorships in Performing Arts*, *Dorothy and Wallace Hanna Endowed Performing Arts Scholarship*, *Dorothy and Wallace Hanna Endowed Teacher Certification Scholarship*, and the *Dorothy and Wallace Hanna Endowed Band Scholarship*.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University's request for approval to rename the Department of Performing Arts to the W.A. and Dorothy Hanna Department of Performing Arts in honor of the Hanna family.



McNeese State University
Box 93300
Lake Charles, Louisiana 70609
(337) 475-5556 • (800) 622-3352 ext. 5556
Fax (337) 475-5012

Office of the President

November 7, 2017

H 1

Dr. James B. Henderson, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

Enclosed are (5) copies of McNeese State University's request to rename the Department of Performing Arts to the W.A. and Dorothy Hanna Department of Performing Arts and that this request be placed on the ULS Board of Supervisors' agenda for consideration and approval at the December 1, 2017 meeting.

Thank you for your attention in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Is
Enclosures



McNeese State University
Box 93300
Lake Charles, Louisiana 70609
(337) 475-5556 • (800) 622-3352 ext. 5556
Fax (337) 475-5012

Office of the President

November 7, 2017

Dr. James B. Henderson
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Subject: Request to change the name of the Department of Performing Arts to the “W.A. and Dorothy Hanna Department of Performing Arts.”

Dear Dr. Henderson:

In accordance with the attached memorandum to me from Dr. C. Mitchell Adrian, I hereby request approval for McNeese to change the name of its Department of Performing Arts to the “W.A. and Dorothy Hanna Department of Performing Arts.”

Thank you for your consideration of this request.

Sincerely,

Dr. Daryl V. Burckel
President



Office of
Academic Affairs
and Enrollment
Management

Box 93220
Lake Charles, LA 70609

Burton Business Center
Rm 427, 450 Lawton Dr.
Lake Charles, LA 70605

Phone: 337-475-5508
1-800-622-3352 ext. 5508
Fax: 337-475-5511

[www.mcneese.edu/
academic-affairs](http://www.mcneese.edu/academic-affairs)

October 12, 2017

Dr. Daryl V. Burckel, President
McNeese State University
Box 93300
Lake Charles, Louisiana 70609

Dear Dr. Burckel:

I request to rename the Department of Performing Arts to the W.A. and Dorothy Hanna Department of Performing Arts at McNeese State University. The budget impact, administrative structure and degrees offered by the department remain unchanged.

Wallace and Dorothy Hanna were longtime residents of Southwest Louisiana. Their passion for teaching music affected countless students who they considered as part of their own family. The Hannas' impact on students, which began the late 1940's, continues today through the establishment of three *Dorothy and Wallace Hanna Endowed Professorships in Performing Arts, Dorothy and Wallace Hanna Endowed Performing Arts Scholarship, Dorothy and Wallace Hanna Endowed Teacher Certification Scholarship, and the Dorothy and Wallace Hanna Endowed Band Scholarship.*

If you approve this request, I ask that it be forwarded to the Board of Regents for consideration.

Sincerely,

C. Mitchell Adrian
Interim Provost and Vice President

APPROVED

Dr. Daryl V. Burckel, President
McNeese State University

Date: 11-7-17

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM
FACILITIES PLANNING COMMITTEE**

December 1, 2017

Item H.2. Nicholls State University's request for approval to name rooms in the computer lab located in Betsy Cheramie Ayo Hall in honor of the Callais family.

EXECUTIVE SUMMARY

The University is requesting approval to name the computer labs in Betsy Cheramie Ayo Hall as follows:

- Room 123 – *The Peter W. Callais Computer Lab*
- Room 124 – *The Paul A. Callais Computer Lab*

The dedication of these computer labs for the University's Department of Nursing are in honor of Peter W. and Paul A. Callais for their family's significant monetary contribution to fund the renovations of the computer labs in Betsy Cheramie Ayo Hall.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves Nicholls State University's request for approval to name rooms in the computer lab located in Betsy Cheramie Ayo Hall in honor of the Callais family.*



Office of the President

P.O. Box 2001 | Thibodaux, LA 70310 | 985.448.4003 | 985.448.4920 [F]

H 2

November 6, 2017

Dr. Jim Henderson
System President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

Nicholls State University requests consideration and approval of the following to be placed on the agenda for the December 1, 2017, meeting of the Board of Supervisors for the University of Louisiana System:

*Approval to name: Peter W. Callais Computer Lab in 123 Betsy Chermie Ayo Hall
Paul A. Callais Computer Lab in 124 Betsy Chermie Ayo Hall*

Thank you for your assistance in this matter.

Sincerely,

Bruce T. Murphy
President

BTM/jms

Enclosures

pc: Dr. Lynn Gillette, Provost and Vice President for Academic Affairs
Dr. Todd Keller, Associate Vice President for Academic Affairs
Dr. Eugene Dial, Vice President for Student Affairs
Mr. Terry Braud, Vice President for Finance and Administration
Mr. Alex Arceneaux, Chief of Staff
Internal Auditor
Dr. David Whitney, Faculty Senate President/ Faculty Association Representative
Mrs. Renee Hicks, Executive Director of Planning and Institutional Effectiveness



Office of the President

P.O. Box 2001 | Thibodaux, LA 70310 | 985.448.4003 | 985.448.4920 (F)

November 7, 2017

Dr. Jim Henderson, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

**RE: Request to name - Peter W. Callais Computer Lab in 123 Betsy Cheramie Ayo Hall
Paul A. Callais Computer Lab in 124 Betsy Cheramie Ayo Hall**

Dear Dr. Henderson,

Nicholls State University hereby requests approval to name the Peter W. Callais Computer Lab in 123 Betsy Cheramie Ayo Hall and the Paul A. Callais Computer Lab in 124 Betsy Cheramie Ayo Hall.

The University recently received a significant donation from Leah France and Rachel Callais for the naming rights to the computer labs in the College of Nursing and Allied Health. The donation was made to the University in memory of the Callais brothers. The Callais family has supported the University for many years. They are very involved in our local and regional community and have earned the respect of many business and civic leaders. The naming of the computer labs in memoriam of the Callais brothers would be an appropriate recognition of the family's generosity and support of the University.

Therefore, I respectfully request that you and the University of Louisiana System Board of Supervisors approve this request and grant the University the authority to name the Peter W. Callais Computer Lab in 123 Betsy Cheramie Ayo Hall and the Paul A. Callais Computer Lab in 124 Betsy Cheramie Ayo Hall.

Sincerely,

Bruce T. Murphy
President

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FACILITIES PLANNING COMMITTEE

December 1, 2017

- Item H.3.** Northwestern State University's request for approval to enter into a Grounds and Facilities Lease Agreement with the Northwestern State University Foundation, a 501(c)3 not-for-profit corporation, to lease existing space in the Friedman Student Union building and NSU Nursing Campus building for operation of a campus bookstore through a sublease with an outside vendor pursuant to the authority vested in La. R.S. 17:3361.

EXECUTIVE SUMMARY

The University requests approval to enter into a Grounds and Facilities Lease Agreement with the NSU Foundation (NSUF), a 501(c)3 not-for-profit corporation, to lease existing space in the Friedman Student Union building and NSU Nursing Campus building for operation of a campus bookstore through a sublease with an outside vendor. NSUF will operate the bookstore through the vendor while a 10,500-square-foot building adjacent to the NSU campus is renovated and after such time to provide expanded locations. The renovated building will provide space for an expanded NSU bookstore and for a separate convenience food provider. The building will be known as the Campus Marketplace that will serve the NSU and Natchitoches communities. NSUF will lease the square-footage in the Friedman Student Union and NSU Nursing Campus for \$1.00 per year.

Barnes & Noble (B&N) is currently the NSU Bookstore vendor. The B&N contract was awarded through competitive state procedures and expires in June of 2018. The NSUF plans to acquire two properties adjacent to the NSU campus and renovate an existing 10,500-square-foot building located on one of the properties. When completed on or about June 30, 2018, a new vendor will move into the renovated marketplace building and operate the NSU Bookstore under a contract with NSUF. Throughout the period of this Grounds and Facilities Lease Agreement and when the vendor moves into the renovated space, NSU will receive sales commission as a result of a Memorandum of Understanding (MOU) between NSUF and NSU. NSU will also receive sales commissions from the convenience food provider through a similar MOU.

The NSUF anticipates total funding required for the project will be \$1,900,000. This will include all construction, design, testing/surveying, furniture, equipment, and contingency funding. The University will not incur any debt as a result of this project. The University's Friedman Student Union and Nursing Campus space will not be used as security for NSU Foundation.

The Grounds and Facilities Lease Agreements will continue for 10 years and will expire on December 31, 2027, with option to renew.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University's request for approval to enter into a Grounds and Facilities Lease Agreement with the Northwestern State University Foundation, a 501(c)3 not-for-profit corporation, to lease existing space in the Friedman Student Union building and NSU Nursing Campus building for operation of a campus bookstore through a sublease with an outside vendor pursuant to the authority vested in La. R.S. 17:3361.

BE IT FURTHER RESOLVED, that Northwestern State University shall obtain final review from UL System staff, legal counsel, and shall secure all other appropriate approvals from agencies/parties of processes, documents, and administrative requirements prior to execution of documents.

BE IT FURTHER RESOLVED, that the President of Northwestern State University and his or her designee is hereby designated and authorized to execute any and all documents associated with said lease by the University of Louisiana System on behalf of and for the use of Northwestern State University.

AND FURTHER, that Northwestern State University will provide the System office with copies of all final executed documents for Board files.

GROUND and FACILITIES LEASE AGREEMENT

by and between

**Board of Supervisors for the University of Louisiana System,
on behalf of Northwestern State University
(as Lessor)**

and

**Northwestern State University Foundation, Inc.
(as Lessee)**

Dated as of December 1, 2017

in connection with:

**Campus Marketplace Project at
Northwestern State University**

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Exhibit A – LAND DESCRIPTION

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GROUND AND FACILITIES LEASE AGREEMENT

This GROUND AND FACILITIES LEASE AGREEMENT (together with any amendment hereto or supplement hereof, the “**Ground and Facilities Lease**”) dated as of December 1, 2017, is entered into by and between the Board of Supervisors for the University of Louisiana System (the “**Board**”), a public constitutional corporation organized and existing under the laws of the State of Louisiana, acting herein on behalf of Northwestern State University (the “**University**”), which Board is represented herein by Dr. Chris Maggio, President of the University, duly authorized and NSU Foundation Inc., a Louisiana nonprofit corporation represented herein by its Chairman, B. Scott Andrews (the “**Corporation**”).

WITNESSETH

WHEREAS, the Board is a public constitutional corporation organized and existing under the laws of the State of Louisiana and the University is a university under its management pursuant to La. R.S. 17:3217;

WHEREAS, the Corporation is a private nonprofit corporation organized and existing under the Louisiana Nonprofit Corporation Law (La. R.S. 12:201, *et seq.*), whose purpose is to support and benefit the educational, scientific, research and public service missions of the University;

WHEREAS, pursuant to La. R.S. 17:3361 through 17:3366, the Board is authorized to lease to a private entity, such as the Corporation, any portion of the campus of the University (the “**Campus**”) provided the Corporation is thereby obligated to construct improvements for furthering the educational, scientific, research or public service functions of the Board;

WHEREAS, in order to further these functions of the Board, by development of facilities for students, faculty and staff on the Campus, the Board deems it advisable that a portion of the Campus (the ground floor of the NSU Friedman Student Union in Natchitoches Louisiana and the ground floor of the NSU Nursing Campus in Shreveport, Louisiana) be leased to the Corporation for the purpose of renovating and subleasing the space to campus marketplace vendors;

WHEREAS, the Board and the Corporation have agreed to enter into this Ground and Facilities Lease whereby the Board will lease certain property owned by the Board and located on the Campus to the Corporation;

WHEREAS, the Board and the Corporation have agreed that the Corporation shall renovate portions of the ground floors of both the NSU Friedman Student Union in Natchitoches, Louisiana and NSU Nursing Campus in Shreveport, Louisiana (the “**Facilities**”) on the land leased hereunder which will be owned by the Board as constructed and leased to the Corporation pursuant to this Ground and Facilities Lease. The total project cost is expected to be 1,900,000.00, including approximately \$30,000.00 in renovations to the Facilities. The Corporation will fund the project.

The Corporation will contract directly with a contractor for all the work necessary to complete the project. The Corporation will also be responsible for facilitating and overseeing the entire construction project.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and agreements which follow, the parties hereby agree as follows:

**ARTICLE ONE
LEASE OF PROPERTY - TERMS OF GROUND AND FACILITIES LEASE**

Section 1.01 Lease of Land. The Board does hereby let, demise, and rent unto the Corporation, and the Corporation does hereby rent and lease from the Board, the real property (the "Land") more particularly described on **Exhibit A** attached hereto, together with all existing and future improvements, alterations, additions and attached fixtures located or to be located on the Land (the "Facilities") and the right of uninterrupted access to and from all streets and roads now or hereafter adjoining the Land for vehicular and pedestrian ingress and egress. The Corporation, by execution of this Ground and Facilities Lease, accepts the leasehold estate herein demised subject only to the matters described on **Exhibit B** attached hereto.

Section 1.02 Habendum. To have and to hold the Land and the Facilities together with all and singular the rights, privileges, and appurtenances thereto attaching or anywise belonging, exclusively unto the Corporation, its successors and assigns, for the term set forth in Section 1.03 below, subject to the covenants, agreements, terms, provisions, and limitations herein set forth.

Section 1.03 Term. Unless sooner terminated as herein provided, this Ground and Facilities Lease shall continue and remain in full force and effect for a ten (10) year term beginning on December 1, 2017. The effective date of the lease will begin after all appropriate approvals are obtained from the University of Louisiana System Board, the Louisiana Board of Regents, and the Louisiana Department of Administration. The lease will end on December 31, 2027 (the "**Expiration Date**"). The lease may be renewed upon written agreement of the parties in accord with the time permitted under R.S. 17:3361. Upon the expiration date of the Ground and Facilities Lease, all of the Corporation's right, title and interest in the Facilities shall immediately and automatically transfer and vest in the Board.

**ARTICLE TWO
DEFINITIONS**

Section 2.01 Definitions. All capitalized terms not otherwise defined herein shall have the meanings assigned thereto in the preamble hereto. In addition to such other defined terms as may be set forth in this Ground and Facilities Lease, the following terms shall have the following meanings:

"**Affiliate**" means, with respect to a designated Person under this Ground and Facilities Lease, any other Person that, directly or indirectly, controls, is controlled by, or is under common

control with such designated Person. For purposes of this definition, the term “control” (including the correlative meanings of the terms “controlled by” and “under common control with”), as used with respect to any Person, means the possession, directly or indirectly, of the power to direct or cause the direction of the management policies of such Person.

“**Applicable Laws**” means all present and future statutes, regulations, ordinances, resolutions and orders of any Governmental Authority which are applicable to the parties performing their obligations under this Ground and Facilities Lease.

“**Award**” means any payment or other compensation received or receivable as a consequence of a Taking from or on behalf of any Governmental Authority or any other Person vested with the power of eminent domain.

“**Board**” means Board of Supervisors for the University of Louisiana System, formerly known as the Board of Trustees for State Colleges and Universities, or its legal successor as the management board of the University, acting on behalf of the University.

“**Board Representative**” means the Person or Persons designated by the Board in writing to serve as the Board’s representative(s) in exercising the Board’s rights and performing the Board’s obligations under this Ground and Facilities Lease; the Board Representative shall be the President of the Board of Supervisors for the University of Louisiana System, or his or her designee, the Assistant Vice President for Facilities Planning, or his or her designee, or the President of the University, or his or her designee, or any other representative designated by resolution of the Board, of whom the Corporation has been notified in writing.

“**Board’s Interest**” means the Board’s ownership interest in and to the Land and the Facilities.

“**Business Day**” means any day other than (i) a Saturday, (ii) a Sunday, (iii) any other day on which banking institutions in New York, New York, Baton Rouge, Louisiana, or the principal office of the Lender are authorized or required not to be open for the transaction of regular banking business, or (iv) a day on which the New York Stock Exchange is closed.

“**Campus**” means the campuses of Northwestern State University in Natchitoches and Shreveport, Louisiana.

“**Commencement of Construction**” means the date on which the demolition, excavation or foundation work is begun for the Facilities, which date shall occur after all appropriate approvals are obtained from the University of Louisiana System Board, the Louisiana Board of Regents, and the Louisiana Department of Administration.

“**Commencement Date**” means the effective date of the Ground and Facilities Lease, which is December 1, 2017.

“Construction Contract” means the contract or contracts between the Corporation and the Developer for the design and construction of the Facilities in accordance with the Plans and Specifications.

“Contractor” means a licensed general contractor that constructs all of the improvements as outlined in the Request for Proposal (“RFP”).

“Corporation” means Northwestern State University Foundation, Inc., a nonprofit corporation organized and existing under the laws of the State for the benefit of the University, and also includes every successor corporation and transferee of the Corporation.

“Event of Default” means any matter identified as an event of default under Section 11.01 hereof.

“Expiration Date” means the expiration date of this Ground and Facilities Lease as set forth in Section 1.03 hereof.

“Facilities” means portions of the ground floor of the NSU Friedman Student Union in Natchitoches, Louisiana and the ground floor of the NSU Nursing Campus in Shreveport, Louisiana and related and other facilities described in **Exhibit A** attached hereto.

“Force Majeure” means any (a) act of God, landslide, lightning, earthquake, hurricane, tornado, blizzard and other adverse and inclement weather, fire, explosion, flood, act of a public enemy, act of terrorism, war, blockade, insurrection, riot, or civil disturbance; (b) labor dispute, strike, work slowdown, or work stoppage; (c) order or judgment of any Governmental Authority, if not the result of willful or negligent action of the Corporation; (d) adoption of or change in any Applicable Laws after the date of execution of this Ground and Facilities Lease; (e) any actions by the Board which may cause delay; or (f) any other similar cause or similar event beyond the reasonable control of the Corporation.

“Governmental Authority” means any and all jurisdictions, entities, courts, boards, agencies, commissions, offices, divisions, subdivisions, departments, bodies or authorities of any nature whatsoever of any governmental unit (federal, state, parish, district, municipality, city or otherwise) whether now or hereafter in existence.

“Hazardous Substance” means (a) any “hazardous substance” as defined in §101(14) of CERCLA or any regulations promulgated thereunder; (b) petroleum and petroleum by-products; (c) asbestos or asbestos containing material (“ACM”); (d) polychlorinated biphenyls; (e) urea formaldehyde foam insulation; or (f) any additional substances or materials which at any time are classified, defined or considered to be explosive, corrosive, flammable, infectious, radioactive, mutagenic, carcinogenic, pollutants, hazardous or toxic under any of the Environmental Requirements.

“Independent Architect” means the architect, engineer, or consultant selected and retained by the Board to inspect the Facilities on behalf of the Board.

“Land” means the real property and improvements thereon more particularly described on **Exhibit A** attached hereto upon which the Facilities are to be constructed and located, as amended from time to time as authorized hereby.

“OFPC” means the State of Louisiana Office of Facility Planning and Control.

“Person” means an individual, a trust, an estate, a Governmental Authority, partnership, joint venture, corporation, company, firm or any other entity whatsoever.

“Plans and Specifications” means the plans and specifications for the construction of the Facilities, as implemented and detailed from time to time, as the same may be revised from time to time prior to the completion of the Facilities in accordance with this Ground and Facilities Lease.

“Rent” means the annual rent paid by the Corporation as set forth in Section 3.01 hereof.

“RFP” means the Request for Proposals relating to the selection of a contractor to construct the Facilities.

“Taking” means the actual or constructive condemnation, or the actual or constructive acquisition by condemnation, eminent domain or similar proceeding by or at the direction of any Governmental Authority or other Person with the power of eminent domain.

“Term” means the term of this Ground and Facilities Lease as set forth in Section 1.03 hereof.

“University” means Northwestern State University in Natchitoches, Louisiana.

ARTICLE THREE RENT

Section 3.01 Rent. Commencing on the Commencement Date and continuing throughout the Term, the Corporation shall pay to the Board, at the address set forth in Section 18.02 hereof or such other place as the Board may designate from time to time in writing, as annual rent for the Land (**“Rent”**), the sum of \$1.00 per year. Rent shall be due and payable annually in advance, with the first such payment of Rent being due on the Commencement Date.

Section 3.02 Additional Obligations. As further consideration for the entering into of this Ground and Facilities Lease by the Board, the Corporation agrees to perform its construction obligations as set forth in Article Five herein.

ARTICLE FOUR USE OF LAND

Section 4.01 Purpose of Lease. The Corporation enters into this Ground and Facilities Lease for the purpose of developing and constructing the Facilities in accordance with the Plans and Specifications, and except as otherwise provided herein, the Facilities are to be used for no other purpose.

Section 4.02 Benefit of the Board and the University. The Board shall own the Facilities subject to the Corporation's rights under this Ground and Facilities Lease. The Facilities shall be owned and leased for a public purpose related to the performance of the duties and functions of the Board and the University.

Section 4.03 Compliance with Statutory Requirements. Section 3361, et. seq. of Title 17 of the Louisiana Revised Statutes prescribes rules and regulations for leases of any portion of the campus by a college or university. By execution of this Ground and Facilities Lease, the Board represents that it has complied with applicable statutory requirements of such Title 17 including, without limitation:

- A. the waiver by written consent of the formulation and adoption of rules, regulations and requirements, if any, relative to the erection, construction and maintenance of the Facilities referenced in Section 3362 A of Title 17 of the Louisiana Revised Statutes, other than those set forth in this Ground and Facilities Lease or specifically referenced in this Ground and Facilities Lease;
- B. the waiver by written consent of the Board's right to require removal of the Facilities referenced in Section 3362 B of Title 17 of the Louisiana Revised Statutes, except as set forth in this Ground and Facilities Lease; and
- C. the waiver by written consent of the Board's right to adopt such rules or regulations as it deems necessary or desirable relative to the conduct and social activities of people in structures erected on the leased grounds referenced in Section 3364 of Title 17 of the Louisiana Revised Statutes, except as may be specified in this Ground and Facilities Lease.

ARTICLE FIVE CONSTRUCTION OF THE FACILITIES

Section 5.01 The Corporation's Construction Obligations. The Corporation will develop and construct the Facilities on the Land at its own cost and expense. The Board shall not have any financial obligation or other obligation of any kind under this Ground and Facilities Lease except to review and approve the Corporation's activities and as specifically set forth herein.

- A. The Corporation shall furnish or cause to be furnished all supervision, tools, implements, machinery, labor, materials and accessories such as are necessary and proper for the construction of the Facilities, shall pay all applicable permit and license fees, and shall construct, build, and complete the Facilities in a good,

substantial and workmanlike manner all in accordance with this Ground and Facilities Lease, and in compliance with the Plans and Specifications, and all documents executed pursuant hereto and thereto. The Corporation and the Board agree to cooperate fully to the end that fee and permit exemptions available with respect to the Facilities under applicable law are obtained by the party or parties entitled thereto.

- B. Subject to the provisions of this Section 5.01, all decisions regarding construction matters shall be made by the Corporation, working with the Contractor. The Contractor has been selected as contractor to construct the Facilities in accordance with the RFP. The parties hereto acknowledge that the Board Representative and any other party whose consent is necessary to the Board's authority have previously reviewed and approved the form of the Construction Contract for the Facilities. Prior to the Commencement of Construction, the Board Representative (and the OFPC for compliance with the building codes in accordance with La. R.S. 40:1721-24) and any other party whose consent is necessary to the Board's authority shall review and approve the Plans and Specifications and the form of Construction Contract relating to such subsequent phase of the Facilities. In addition, at no cost to the Corporation or the University, the OFPC, in accordance with Act 758, will review the Plans and Specifications to ensure compliance with its design and construction standards, and the OFPC may participate in regular construction meetings. OFPC will be provided monthly written progress reports during construction.
- C. Changes in work and materials are subject to review and approval of the Board Representative and the OFPC; however minor changes, as defined in the Construction Contract, in work or materials, not affecting the general character of the Facilities or increasing the cost of construction may be made in the Plans and Specifications at any time by the Corporation without the approval of the Board Representative and the OFPC, but a copy of the altered Plans and Specifications shall promptly be furnished to the Board Representative and the OFPC. The Corporation shall notify the Board Representative and the OFPC of any changes in work or materials that require their approval and the Board Representative and the OFPC shall either approve or disapprove any such changes within ten (10) business days after receipt of such notice from the Corporation. Notification shall include sufficient information for the Board Representative and the OFPC to make a determination and to approve or disapprove any changes in work or materials.
- D. After completion of the Facilities, at least sixty (60) days prior to undertaking any structural alteration of the Facilities during the Term, the Corporation shall submit plans for such alteration to the Board Representative for approval which approval must be obtained prior to the Corporation making or causing to be made any such structural alteration of the Facilities. The Board Representative shall either approve or disapprove any such alteration within thirty (30) days after receipt of

such plans from the Corporation. All construction, alterations or additions to the Facilities undertaken by the Corporation shall be in conformance with all current applicable laws, codes, rules and regulations, and amendments thereto, including the National Building Code with all current updates and revisions, ANSIA 1117.1 1986 edition with all current updates and revisions, NFPA 101 Life Safety Code, all current ADA requirements for public facilities and all local and state building codes, and, at no cost to the Corporation or the University, the OFPC shall exercise oversight of the construction to insure design and construction meet those standards, policies, guidelines and conventions required for State capital outlay projects. The Corporation shall have the right to contest any such codes for reasonable grounds by ordinary and proper procedures.

- E. Subject to time extensions under the Construction Contract and Force Majeure, the Corporation covenants that the Corporation shall cause substantial completion of construction of the Facilities to occur on or before November 30, 2018.
- F. Prior to the commencement of construction of the Facilities, the Corporation and the Contractor shall meet with the Board Representative to coordinate construction activity under the Construction Contract. Upon commencement of construction of the Facilities, the Corporation shall deliver to the Board Representative, (1) a copy of the Construction Contract between the Corporation and the Contractor for the design and construction of the Facilities, and (2) a copy of the labor and materials payment and performance bonds in an amount equal to the construction costs set forth in the Construction Contract for the Facilities issued by a company qualified, permitted or admitted to do business of the State of Louisiana and approved by the Board. The Corporation shall take the action specified by La. R.S. 9:4802(c) to be taken by an owner to protect the premises from any liens related to the design or construction of the Facilities.
- G. Prior to the Commencement of Construction of the Facilities, any architect whose services have been retained shall provide a standard errors and omissions policy, with such additional provisions as may be approved by counsel to the Corporation.
- H. Any performance bond, labor and material payment bond, or completion bond provided by any contractor hired by the Corporation shall be for 100% of the amount of the contract with such contractor, and shall contain a dual obligee rider in favor of the Board.
- I. The Corporation shall, upon written request of the Board, make, in such detail as may reasonably be required, and forward to the Board Representative, reports in writing as to the actual progress of the construction of the Facilities. During such period, the construction work shall be subject to inspection by the Independent Architect and by authorized personnel of the Board in order to verify reports of construction, determine compliance with safety, fire, and building codes,

determine compliance with approved construction plans, or such other inspections as may be necessary in the reasonable opinion of the Board Representative.

- J. The Corporation shall inspect the Land and arrange for boundary surveys, topographical surveys, soil borings and other site investigations at its expense to the extent these things have not been done by the Board. The Board does not guarantee that the Land is suitable for construction of the Facilities. Subject to the matters shown on **Exhibit B** attached to this Ground and Facilities Lease, the Corporation accepts the Land in its present condition. However, the Board represents that to the best of its knowledge and belief, there are no Hazardous Materials or other materials on or under the Land that would materially impact the construction of the Facilities.
- K. Except as provided in Section 4.03 hereof, part of the cost of construction of the Facilities shall include all costs necessary for the contractor or applicable utility company to bring lines for all such utilities to the Facilities so that such utilities will be available when required for construction and operation of the Facilities.

ARTICLE SIX ENCUMBRANCES

Section 6.01 Mortgage of Leasehold or the Facilities. The Corporation shall not mortgage, lien or grant a security interest in the Corporation's interest in the Land or the Facilities or any other right of the Corporation hereunder without the prior written consent of the Board.

ARTICLE SEVEN MAINTENANCE AND REPAIR

Section 7.01 Maintenance and Repairs. Once this Ground and Facilities Lease terminates, the University, at the direction of the Board, shall be responsible for maintaining and repairing the Facilities.

ARTICLE EIGHT CERTAIN LIENS PROHIBITED

Section 8.01 No Mechanics' Liens. Except as permitted in Section 8.02 hereof the Corporation shall not suffer or permit any mechanics' liens or other liens to be enforced against the Board's ownership interest in the Land or the Facilities nor against the Corporation's leasehold interest in the Land or the Facilities by reason of a failure to pay for any work, labor, services, or materials supplied or claimed to have been supplied to the Corporation or to anyone holding the Land or Facilities or any part thereof through or under the Corporation.

Section 8.02 Release of Recorded Liens. If any such mechanics' liens or materialmen's liens shall be recorded against the Land or Facilities, the Corporation shall cause the same to be

released of record or, in the alternative, if the Corporation in good faith desires to contest the same, the Corporation shall be privileged to do so, but in such case the Corporation hereby agrees to indemnify and save the Board harmless from all liability for damages occasioned thereby and shall in the event of a judgment of foreclosure on said mechanics' lien, cause the same to be discharged and released prior to the execution of such judgment. In the event the Board reasonably should consider the Board's interest in the Land or the Facilities endangered by any such liens and should so notify the Corporation and the Corporation should fail to provide adequate security for the payment of such liens, in the form of a surety bond, cash deposit or cash equivalent, or indemnity agreement reasonably satisfactory to the Board within thirty (30) days after such notice, then the Board, at the Board's sole discretion, may discharge such liens and recover from the Corporation immediately as additional Rent under this Ground and Facilities Lease the amounts paid, with interest thereon from the date paid by the Board until repaid by the Corporation at the rate of five percent (5%) per annum.

Section 8.03 Memorandum of Recitals. The memorandum of lease to be filed shall state that any third party entering into a contract with the Corporation for improvements to be located on the Land, or any other party claiming under said third party, shall be on notice that neither the Board nor the Board's property shall have any liability for satisfaction of any claims of any nature in any way arising out of a contract with the Corporation.

ARTICLE NINE OPERATION AND MANAGEMENT OF FACILITIES

Section 9.01 Management of Facilities. The Corporation throughout the term of the Ground and Facilities Lease shall operate and manage the facilities.

Section 9.02 Termination of Management Once the Ground and Facilities Lease terminates, the University, at the direction of the Board, shall operate and manage the Facilities

Section 9.03 Books and Records. The Corporation shall keep, or cause to be kept, accurate, full and complete books, including bank statements, and accounts showing exclusively its assets and liabilities, operations, transactions and the financial condition of the Corporation.

Section 9.04 Audits. During the term of the Ground and Facilities Lease and for sixty (60) months thereafter, the Board may, at its option and at its own expense, and during customary business hours, conduct internal audits of the books, bank accounts, records and accounts of the Corporation. Audits may be made on either a continuous or a periodic basis or both, and may be conducted by employees of the Board, by the Louisiana Legislative Auditor or by independent auditors retained by the Board desiring to conduct such audit, but any and all such audits shall be conducted without materially or unreasonably or unnecessarily interrupting or interfering with the normal conduct of business affairs by the Corporation.

ARTICLE TEN INDEMNIFICATION

Section 10.01 Indemnification by the Corporation. Excluding the acts or omissions of the Board, its employees, agents or contractors, the Corporation shall and will indemnify and save harmless the Board, its agents, officers, and employees, from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions, and causes of action of any and every kind and nature arising or growing out of or in any way connected with the Corporation's construction of the Facilities. This obligation to indemnify shall include reasonable fees of legal counsel and third-party investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand has been made; however, the Corporation and the Board shall use the same counsel if such counsel is approved by the Board, which approval shall not be unreasonably withheld or delayed. If the Board does not approve such counsel then the Board may retain independent counsel at the Board's sole cost and expense. It is expressly understood and agreed that the Corporation is and shall be deemed to be an independent contractor and operator responsible to all parties for its respective acts or omissions and that the Board shall in no way be responsible therefor.

Section 10.02 Contributory Acts. Whenever in this Ground and Facilities Lease any party is obligated to pay an amount or perform an act because of its negligence or misconduct (or that of its agents, employees, contractors, guests, or invitees), such obligations shall be mitigated to the extent of any comparative fault or misconduct of the other party (or that of its agents, employees, contractors, guests, or invitees) as determined by a court of law, and in any disputes damages shall be apportioned based on the relative amounts of such negligence or willful misconduct as determined by a court of law.

Section 10.03 Indemnification by the Board. The Board shall indemnify the Corporation, and shall hold the Corporation harmless from and shall reimburse the Corporation for any and all claims, demands, judgments, penalties, liabilities, whether based on strict liability or otherwise, fines, costs, damages and expenses, including court costs and attorneys' fees directly or indirectly incurred by the Corporation (prior to trial, at trial and on appeal) in any action against or involving the Corporation, resulting from any breach of the representations, warranties or covenants of the Board relating to Hazardous Substances or from the discovery of Hazardous Substances in, upon, under or over, or emanating from, the Land or the Facilities, whether or not the Board is responsible therefor and regardless of when such Hazardous Substances come to be present at or were released from the Land or the Facilities, it being the intent of the Board that the Corporation shall have no liability or responsibility for damage or injury to human health, the environment or natural resources caused by, for abatement and/or clean-up of, or with respect to Hazardous Substances by virtue of their interests, if any, in the Land and the Facilities created by the Loan Agreement or otherwise, or hereafter created, or as the result of the Corporation exercising any instrument, including but not limited to becoming the owner thereof by foreclosure or conveyance in lieu of foreclosure.

ARTICLE ELEVEN TERMINATION, DEFAULT AND REMEDIES

Section 11.01 Events of Default. Any one of the following events shall be deemed to be an "Event of Default" by the Corporation under this Ground and Facilities Lease.

- A. The Corporation shall fail to pay any sum required to be paid to the Board under the terms and provisions of this Ground and Facilities Lease and such failure shall not be cured within thirty (30) days after the Corporation's receipt of written notice from the Board of such failure.
- B. The taking by execution of the Corporation's leasehold estate for the benefit of any Person.
- C. The Corporation shall fail to perform any other covenant or agreement, other than the payment of money, to be performed by the Corporation under the terms and provisions of this Ground and Facilities Lease and such failure shall not be cured within ninety (90) days after receipt of written notice from the Board of such failure; provided that if during such ninety (90) day period, the Corporation takes action to cure such failure but is unable, by reason of the nature of the work involved, to cure such failure within such period and continues such work thereafter diligently and without unnecessary delays, such failure shall not constitute an Event of Default hereunder until the expiration of a period of time after such ninety (90) day period as may be reasonably necessary to cure such failure.
- D. A court of competent jurisdiction shall enter an order for relief in any involuntary case commenced against the Corporation, as debtor, under the Federal Bankruptcy Code, as now or hereafter constituted, or the entry of a decree or order by a court having jurisdiction over the Facilities appointing a custodian, receiver, liquidator, assignee, trustee, sequestrator, or other similar official of or for the Corporation or any substantial part of the properties of the Corporation or ordering the winding up or liquidation of the affairs of the Corporation, and the continuance of any such decree or order unstayed and in effect for a period of ninety (90) consecutive days.
- E. The commencement by the Corporation of a voluntary case under the Federal Bankruptcy Code, as now or hereafter constituted, or the consent or acquiescence by the Corporation to the commencement of a case under such Code or to the appointment of or taking possession by a custodian, receiver, liquidator, assignee, trustee, sequestrator, or other similar official of or for the Corporation or any substantial part of the properties of the Corporation.
- F. The Corporation, after Commencement of Construction but prior to substantially completing construction of the Facilities, abandons (with no intent to continue) the construction for a period of forty-five (45) consecutive days.

Section 11.02 The Board's Rights Upon Default. Upon the occurrence and during the continuance of an Event of Default, the Board may at its option seek any and all damages occasioned by the Event of Default or may seek any other remedies available at law or in equity,

including specific performance.

Section 11.03 Termination of Right of Occupancy. Notwithstanding any provision of law or of this Ground and Facilities Lease to the contrary, except as set forth in Section 1.03 hereof, the Board shall not have the right to terminate this lease prior to the Expiration Date hereof. However, in the event there is an Event of Default by the Corporation hereunder, the Board shall have the right to terminate the Corporation's right to occupancy of the Land and the Facilities, except that the Facilities, at the option of the Board, shall remain thereon. The Board shall have the right to take possession of the Land and the Facilities and to re-let the Land and the Facilities or take possession in its own right for the remaining Term of the Ground and Facilities Lease upon such terms and conditions as the Board is able to obtain. Upon such re-letting, the Corporation hereby agrees to release its leasehold interest and all of its rights under this Ground and Facilities Lease to the new lessee of the Land (or to the Board, if the Board wishes to remain in possession on its own behalf) in consideration for the new lessee (or the Board, as applicable) agreeing to assume all of the Corporation's obligations under the Ground and Facilities Lease.

Section 11.04 Rights of The Board Cumulative. All rights and remedies of the Board provided for and permitted in this Ground and Facilities Lease shall be construed and held to be cumulative, and no single right or remedy shall be exclusive of any other which is consistent with the former. The Board shall have the right to pursue any or all of the rights or remedies set forth herein, as well as any other consistent remedy or relief which may be available at law or in equity, but which is not set forth herein. No waiver by the Board of a breach of any of the covenants, conditions or restrictions of this Ground and Facilities Lease shall be construed or held to be a waiver of any succeeding or preceding breach of the same or of any other covenant, condition or restriction herein contained. The failure of the Board to insist in any one or more cases upon the strict performance of any of the covenants of this Ground and Facilities Lease, or to exercise any option herein contained, shall not be construed as a waiver or relinquishment of future breaches of such covenant or option.

ARTICLE TWELVE TITLE TO THE FACILITIES

Section 12.01 Title to Facilities. Title to the existing facilities and any new Facilities as they are constructed shall be vested in the Board. The Facilities and all furniture, fixtures, equipment and furnishings permanently affixed to the Facilities shall be the property of the Board upon termination of this Ground and Facilities Lease whether such termination be by expiration of the Term or an earlier termination under any provision of this Ground and Facilities Lease.

Section 12.02 Insurance Proceeds. Notwithstanding the fact that title to the Facilities is vested in the Board, if all or any portion of the Facilities is damaged or destroyed by acts of God, fire, flood, natural disaster, the elements, casualties, thefts, riots, civil strife, lockout, war, nuclear explosion or otherwise (collectively "Casualty"), during the term of the Ground and Facilities Lease, the proceeds of any insurance received on account of any such Casualty shall be

disbursed to the Corporation as though the Corporation were the owner of the Facilities.

ARTICLE THIRTEEN CONDEMNATION

Section 13.01 Condemnation. Upon the permanent Taking of all the Land and the Facilities, this Ground and Facilities Lease shall terminate and expire as of the date of such Taking, and both the Corporation and the Board shall thereupon be released from any liability thereafter accruing hereunder except for Rent and all other amounts secured by this Ground and Facilities Lease owed to the Board apportioned as of the date of the Taking or the last date of occupancy, whichever is later. The Corporation shall receive notice of any proceedings relating to a Taking and shall have the right to participate therein.

Section 13.02 Partial Condemnation if the Ground and Facilities Lease is in Effect. Upon a temporary Taking or a Taking of less than all of the Land and the Facilities, the Corporation, at its election, may terminate this Ground and Facilities Lease by giving the Board notice of its election to terminate at least sixty (60) days prior to the date of such termination. In the event there is a partial condemnation of the Land and the Corporation decides not to terminate this Ground and Facilities Lease, the Board and the Corporation shall either amend this Ground and Facilities Lease or enter into a new lease so as to cover an adjacent portion of property, if necessary to restore or replace any portion of the Land and/or Facilities.

Section 13.03 Payment of Awards if Ground and Facilities Lease is in Effect. Upon the Taking of all or any portion of the Land or the Facilities while the Ground and Facilities Lease remains in full force and effect, the Board shall be entitled (free of any claim by the Corporation) to the Award for the value of the Board's Interest and the Corporation shall be entitled to the Award for the value of the Corporation's interest in the Land under this Ground and Facilities Lease that is the subject of the Taking.

ARTICLE FOURTEEN ASSIGNMENT, SUBLETTING, AND TRANSFERS OF THE CORPORATION'S INTEREST

Section 14.01 Assignment of Leasehold Interest. Except as expressly provided for in Article Six and this Article Fourteen, the Corporation shall not have the right to sell or assign the leasehold estate created by this Ground and Facilities Lease, or the other rights of the Corporation hereunder to any Person without the prior written consent of the Board.

Section 14.02 Subletting. The Corporation shall have the right to sublet the leasehold estate to an entity other than the Board as expressly provided herein, with consent of the Board.

Section 14.03 Transfers of the Corporation's Interest. Except as otherwise expressly provided herein, any Person succeeding to the Corporation's interest as a consequence of any permitted conveyance, transfer or assignment shall succeed to all of the obligations of the Corporation hereunder and shall be subject to the terms and provisions of this Ground and

Facilities Lease.

ARTICLE FIFTEEN COMPLIANCE CERTIFICATES

Section 15.01 The Corporation Compliance. The Corporation agrees, at any time and from time to time upon not less than thirty (30) days prior written notice by the Board, to execute, acknowledge and deliver to the Board or to such other party as the Board shall request, a statement in writing certifying (a) that this Ground and Facilities Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as modified and stating the modifications), (b) to the best of its knowledge, whether or not there are then existing any offsets or defenses against the enforcement of any of the terms, covenants or conditions hereof upon the part of the Corporation to be performed (and if so specifying the same), (c) the dates to which the Rent and other charges have been paid, and (d) the dates of commencement and expiration of the Term, it being intended that any such statement delivered pursuant to this Section may be relied upon by any prospective purchaser of the Board's Interest or by any other Person.

Section 15.02 The Board's Compliance. The University agrees, at any time and from time to time, upon not less than thirty (30) days prior written notice by the Corporation, to execute, acknowledge and deliver to the Corporation a statement in writing addressed to the Corporation or to such other party as the Corporation shall request, certifying (a) that this Ground and Facilities Lease is unmodified and in full force and effect (or if there have been modifications that the same is in full force and effect as modified and stating the modifications); (b) the dates to which the Rent and other charges have been paid; (c) to the best of its knowledge after due inquiry, whether an Event of Default has occurred and is continuing hereunder (and stating the nature of any such Event of Default); (d) during the construction period, the status of construction of the Facilities and the estimated date of completion thereof; and (e) the dates of commencement and expiration of the Term, it being intended that any such statement delivered pursuant to this Section may be relied upon by any prospective (and permitted) assignee, sublessee or mortgagee of this Ground and Facilities Lease or by any assignee or prospective assignee of any such permitted mortgage or by any undertenant or prospective undertenant of the whole or any part of the Facilities, or by any other Person.

ARTICLE SIXTEEN TAXES AND LICENSES

Section 16.01 Payment of Taxes. The Board shall pay, and, upon request by the Corporation, shall provide evidence of payment to the appropriate collecting authorities of, all federal, state and local taxes and fees, which are now or may hereafter be, levied upon the Corporation's interest in the Land or in the Facilities or upon any of the Corporation's property used in connection therewith or upon the Board or the Board's Interest. The Board may pay any of the above items in installments if payment may be so made without penalty other than the payment of interest. The obligations of the Board to pay taxes and fees under this Section 16.01

shall apply only to the extent that the Board or the Corporation are not exempt from paying such taxes and fees and to the extent that such taxes and fees are not otherwise abated. The Board and the Corporation agree to cooperate fully with each other to the end that tax exemptions available with respect to the Land and the Facilities under applicable law are obtained by the party or parties entitled thereto.

Section 16.02 Contested Tax Payments. The Board shall not be required to pay, discharge or remove any such taxes or assessments so long as the Board is contesting the amount or validity thereof by appropriate proceeding which shall operate to prevent or stay the collection of the amount so contested. The Corporation shall cooperate with the Board in completing such contest and the Corporation shall have no right to pay the amount contested during the contest. The Corporation, at the Board's expense, shall join in any such proceeding if any law shall so require.

ARTICLE SEVENTEEN FORCE MAJEURE

Section 17.01 Discontinuance During Force Majeure. Whenever a period of time is herein prescribed for action to be taken by the Corporation, the Corporation shall not be liable or responsible for, and there shall be excluded from the computation for any such period of time, any delays due to Force Majeure. The Board shall not be obligated to recognize any delay caused by Force Majeure unless the Corporation shall within thirty (30) days after the Corporation is aware of the existence of an event of Force Majeure, notify the Board thereof.

ARTICLE EIGHTEEN MISCELLANEOUS

Section 18.01 Nondiscrimination, Employment and Wages. Any discrimination by the Corporation or its agents or employees on account of race, color, sex, age, religion, national origin, sexual orientation, or handicap, in employment practices or in the performance of the terms, conditions, covenants and obligations of this Ground and Facilities Lease, is prohibited.

Section 18.02 Notices. Notices or communications to the Board or the Corporation required or appropriate under this Ground and Facilities Lease shall be in writing, sent by (a) personal delivery, or (b) expedited delivery service with proof of delivery, or (c) registered or certified United States mail, postage prepaid, or (d) prepaid telecopy if confirmed by expedited delivery service or by mail in the manner previously described, addressed as follows:

If to the Board:

Board of Supervisors for the University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, Louisiana 70802
Attention: Vice President for Business and Finance

with copies to:

Northwestern State University
175 Sam Sibley Dr.
Natchitoches, Louisiana 71497
Attention: Vice President for Business Affairs

If to the Corporation:

Northwestern State University Foundation Inc.
535 University Parkway
Natchitoches, Louisiana 71497
Attention: Chairman

or to such other address or to the attention of such other person as hereafter shall be designated in writing by such party. Any such notice or communication shall be deemed to have been given either at the time of personal delivery or, in the case of delivery service or mail, as of the date of deposit in the mail in the manner provided herein, or in the case of telecopy, upon receipt.

Section 18.03 Relationship of Parties. Nothing contained herein shall be deemed or construed by the parties hereto, or by any third party, as creating the relationship of principal and agent, partners, joint venturers, or any other similar such relationship, between the parties hereto. It is understood and agreed that no provision contained herein nor any acts of the parties hereto creates a relationship other than the relationship of the Lessee and the Lessor hereunder.

Section 18.04 Memorandum of Lease. Neither the Board nor the Corporation shall file this Ground and Facilities Lease for record in Natchitoches, Louisiana or in any public place without the written consent of the other. In lieu, thereof the Board and the Corporation agree to execute in recordable form a memorandum of this Ground and Facilities Lease in the form of **Exhibit C** attached hereto. Such memorandum shall be filed for record in Natchitoches, Louisiana.

Section 18.05 Attorney's Fees. If either party is required to commence legal proceedings relating to this Ground and Facilities Lease, the prevailing party shall be entitled to receive reimbursement for its reasonable attorneys' fees and costs of suit.

Section 18.06 Louisiana Law to Apply. This Ground and Facilities Lease shall be construed under and in accordance with the laws of the State of Louisiana, and all obligations of the parties created hereunder are performable in Ouachita Parish, Louisiana.

Section 18.07 Warranty of Peaceful Possession. The Board covenants that the Corporation, on paying the Rent and performing and observing all of the covenants and agreements herein contained and provided to be performed by the Corporation, shall and may peaceably and quietly have, hold, occupy, use, and enjoy the Land and Facilities during the Term, subject to the Ground and Facilities Lease, and may exercise all of its rights hereunder;

and the Board agrees to warrant and forever defend the Corporation's right to such occupancy, use, and enjoyment and the title to the Land against the claims of any and all persons whomsoever lawfully claiming the same, or any part thereof subject only to the provisions of this Ground and Facilities Lease, and the matters listed on **Exhibit B** attached hereto.

Section 18.08 Curative Matters. Except for the express representations and warranties of the Board set forth in this Ground and Facilities Lease, any additional matters necessary or desirable to make the Land useable for the Corporation's purpose shall be undertaken, in the Corporation's sole discretion, at no expense to the Board. The Corporation shall notify the Board in writing of all additional matters (not contemplated by the Plans and Specifications) undertaken by the Corporation to make the Land usable for the Corporation's purpose.

Section 18.09 Nonwaiver. No waiver by the Board or the Corporation of a breach of any of the covenants, conditions, or restrictions of this Ground and Facilities Lease shall constitute a waiver of any subsequent breach of any of the covenants, conditions or restrictions of this Ground and Facilities Lease. The failure of the Board or the Corporation to insist in any one or more cases upon the strict performance of any of the covenants of the Ground and Facilities Lease, or to exercise any option herein contained, shall not be construed as a waiver or relinquishment for the future of such covenant or option. A receipt by the Board or acceptance of payment by the Board of Rent with knowledge of the breach of any covenant hereof shall not be deemed a waiver of such breach. No waiver, change, modification or discharge by the Board or the Corporation of any provision of this Ground and Facilities Lease shall be deemed to have been made or shall be effective unless expressed in writing and signed by the party to be charged.

Section 18.10 Terminology. Unless the context of this Ground and Facilities Lease clearly requires otherwise, (a) pronouns, wherever used herein, and of whatever gender, shall include natural persons and corporations and associations of every kind and character; (b) the singular shall include the plural wherever and as often as may be appropriate; (c) the word "includes" or "including" shall mean "including without limitation"; (d) the word "or" shall have the inclusive meaning represented by the phrase "and/or"; (e) the words "hereof," "herein," "hereunder," and similar terms in this Ground and Facilities Lease shall refer to this Ground and Facilities Lease as a whole and not to any particular section or article in which such words appear. The section, article and other headings in this Ground and Facilities Lease and the Table of Contents to this Ground and Facilities Lease are for reference purposes and shall not control or affect the construction of this Ground and Facilities Lease or the interpretation hereof in any respect. Article, section and subsection and exhibit references are to this Ground and Facilities Lease unless otherwise specified. All exhibits attached to this Ground and Facilities Lease constitute a part of this Ground and Facilities Lease and are incorporated herein. All references to a specific time of day in this Ground and Facilities Lease shall be based upon Central Standard Time (or the other standard of measuring time then in effect in Monroe, Louisiana).

Section 18.11 Counterparts. This agreement may be executed in multiple counterparts, each of which shall be declared an original.

Section 18.12 Severability. If any clause or provision of this Ground and Facilities Lease is illegal, invalid or unenforceable under present or future laws effective during the term of this Ground and Facilities Lease, then and in that event, it is the intention of the parties hereto that the remainder of Ground and Facilities Lease shall not be affected thereby.

Section 18.13 Authorization. By execution of this Ground and Facilities Lease, the Corporation and the Board each represent to the other that they are entities validly existing, duly constituted and in good standing under the laws of the jurisdiction in which they were formed and in which they presently conduct business; that all acts necessary to permit them to enter into and be bound by this Ground and Facilities Lease have been taken and performed; and that the persons signing this Ground and Facilities Lease on their behalf have due authorization to do so.

Section 18.14 Ancillary Agreements. In the event it becomes necessary or desirable for the Board to approve in writing any ancillary agreements or documents concerning the Land or concerning the construction, operation or maintenance of the Facilities or to alter or amend any such ancillary agreements between the Board and the Corporation or to give any approval or consent of the Board required under the terms of this Ground and Facilities Lease, all agreements, documents or approvals shall be forwarded to the Board Representative.

Section 18.15 Amendment. No amendment, modification, or alteration of the terms of this Ground and Facilities Lease shall be binding unless the same be in writing dated on or subsequent to the date hereof and duly executed by the parties hereto. No such amendment to this Ground and Facilities Lease shall alter the obligations of the parties hereto in any manner inconsistent with the scope of their obligations as contemplated by the RFP.

Section 18.16 Successors and Assigns. All of the covenants, agreements, terms and conditions to be observed and performed by the parties hereto shall be applicable to and binding upon their respective successors and assigns including any successor by merger or consolidation of the University into another educational institution or the Board into another educational management board.

Section 18.17 Entire Agreement. This Ground and Facilities Lease, together with the exhibits attached hereto, contains the entire agreement between the parties hereto with respect to the Land and contains all of the terms and conditions agreed upon with respect to the lease of the Land, and no other agreements, oral or otherwise, regarding the subject matter of this Ground and Facilities Lease shall be deemed to exist or to bind the parties hereto; it being the intent of the parties that neither shall be bound by any term, condition, or representations not herein written.

[Remainder of page intentionally left blank. Signatures appear on following page.]

[Signature Page to the Ground and Facilities Lease Agreement]

IN WITNESS WHEREOF, the undersigned representative has signed this Ground and Facilities Lease on behalf of the Board of Supervisors for the University of Louisiana System on the 1st day of December, 2017.

WITNESSES:

BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

Print Name: _____

By: _____
Dr. Chris Maggio, President of
Northwestern State University of
Louisiana and Authorized officer of
the Board

Print Name: _____

IN WITNESS WHEREOF, the undersigned representative has signed this Ground and Facilities Lease on behalf of Northwestern State University Foundation, Inc. on the _____ day of December, 2017.

WITNESSES:

NORTHWESTERN STATE UNIVERSITY
FOUNDATION, INC.

Print Name: _____

By: _____
B. Scott Andrews,
Chairman

Print Name: _____

[Signature page to the Ground and Facilities Lease Agreement]

STATE OF LOUISIANA

PARISH OF NATCHITOCHE

BE IT KNOWN, that on this 1st day of December, 2017, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

Dr. Chris Maggio

to me known to be the identical person who executed the above and foregoing instrument, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the President of Northwestern State University of Louisiana, and the authorized representative of the Board of Supervisors for the University of Louisiana System (the "Board"), that the aforesaid instrument was signed by him, on this date, on behalf of the Board and that the above named person acknowledges said instrument to be the free act and deed of the Board.

Dr. Chris Maggio, President of
Northwestern State University of Louisiana
and Authorized officer of the Board

WITNESSES:

Print Name: _____

Print Name: _____

NOTARY PUBLIC

[Signature Page to Ground and Facilities Lease Agreement]

STATE OF LOUISIANA

PARISH OF NATCHIOTCHES

BE IT KNOWN, that on this 1st day of December, 2017, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

B. Scott Andrews

to me known to be the identical person who executed the above and foregoing instrument, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the Chairman of Northwestern State University Foundation, Inc. (the "Corporation"), and that the aforesaid instrument was signed by him, on this date, on behalf of the Corporation and that the above named person acknowledges the approval of said instrument to be the free act and deed of the Corporation.

B. Scott Andrews, Chairman

WITNESSES:

Print Name: _____

Print Name: _____

NOTARY PUBLIC

EXHIBIT A

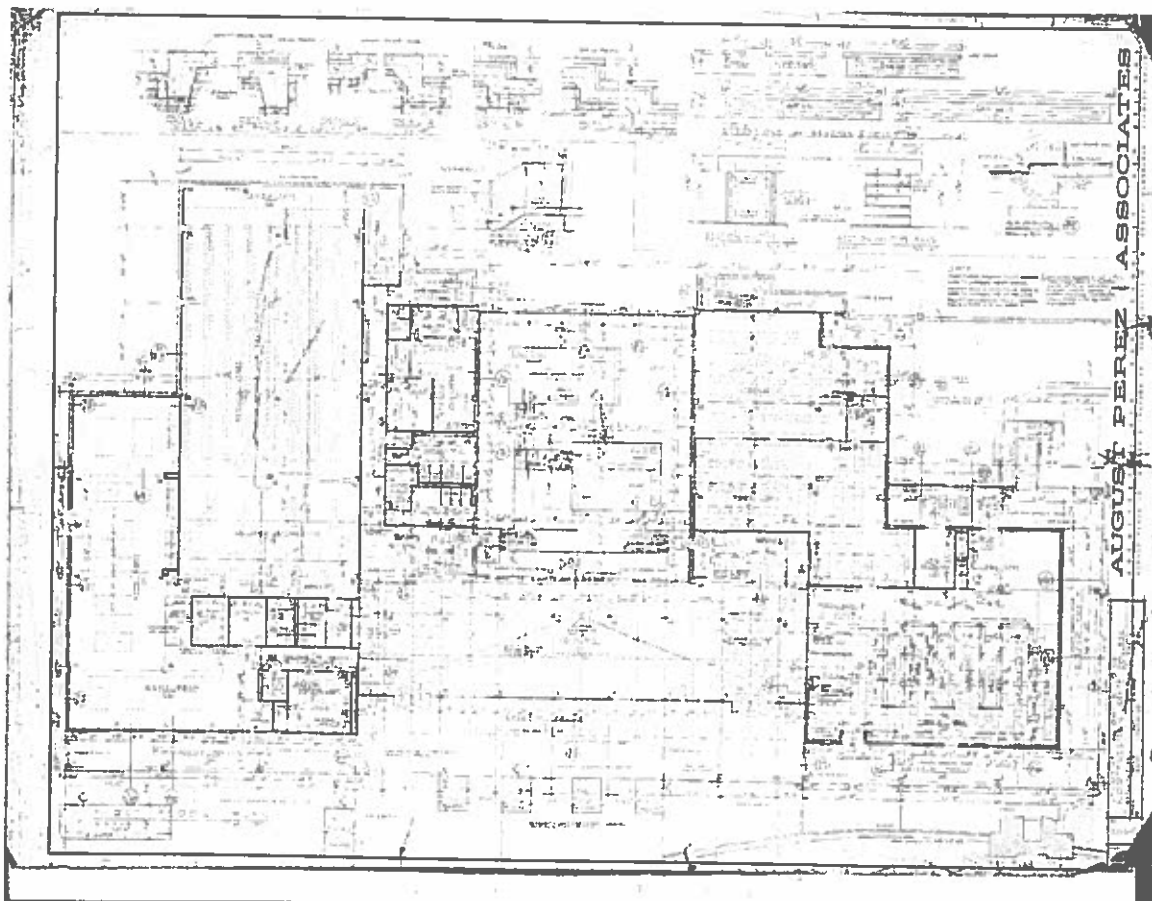
LAND DESCRIPTION

	Northwestern State University-Natchitoches and Shreveport
--	---

BOUNDARY DESCRIPTION

The ground floors of the NSU Friedman Student Union in Natchitoches, Louisiana and NSU Nursing Campus in Shreveport, Louisiana.

Ground Floor Plan Building Diagram of NSU Freidman Student Union



Ground Floor Plan Building Diagram of NSU Nursing Campus

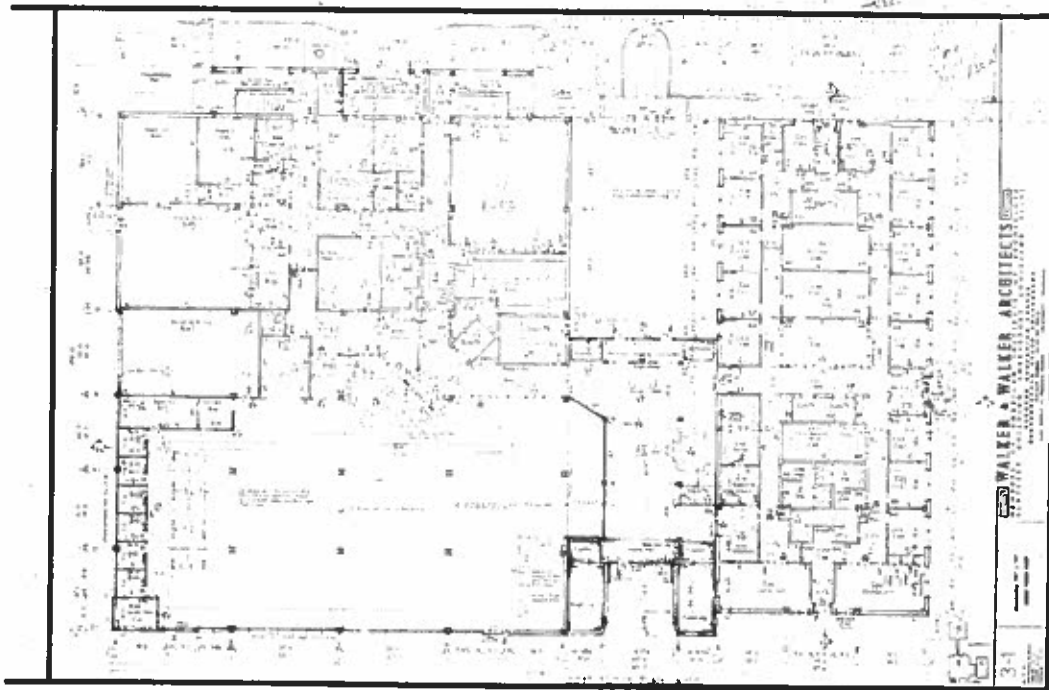


EXHIBIT B

PERMITTED ENCUMBRANCES

1. **Any matters that would be disclosed upon receipt of an ALTA survey of the Land.**
2. **All easements, servitudes and rights of way of record.**
3. General and special taxes or assessments for 2017 and subsequent years not yet due and payable.
4. Terms and conditions of that Ground and Facilities Lease Agreement dated as of December 1, 2017, evidenced by a Memorandum of Ground and Facilities Lease between the Board of Supervisors for the Northwestern State University and Northwestern State University Foundation Inc., recorded _____, 2017, in Conveyance Book _____, Page _____, File Number _____, official records of Natchitoches Parish, Louisiana.

EXHIBIT C

MEMORANDUM OF GROUND AND FACILITIES LEASE

STATE OF LOUISIANA

§

KNOW ALL MEN BY THESE PRESENTS:

PARISH OF NATCHITOCHE

§

§

MEMORANDUM OF LEASE

This Memorandum of Lease (this "Memorandum") is entered into by and between the Board of Supervisors for the University of Louisiana System ("Lessor") and Northwestern State University Foundation Inc. ("Lessee").

RECITALS

A. Lessor and Lessee have entered into a Ground and Facilities Lease Agreement dated as of December 1, 2017 and executed December 1, 2017 (the "Lease"), whereby Lessor did lease to Lessee, and Lessee did lease from Lessor, the immovable property more particularly described on **Exhibit A** attached hereto and incorporated herein (the "Land").

B. Lessor and Lessee desire to enter into this Memorandum, which is to be recorded in order that third parties may have notice of the parties' rights under the Lease.

LEASE TERMS

Specific reference is hereby made to the following terms and provisions of the Lease:

1. The term of the Lease commenced on December 1, 2017 and shall continue until midnight on December 31, 2027, unless sooner terminated or extended as provided in the Lease.
2. Any third party entering into a contract with the Corporation for improvements to be located on the Land, or any other party claiming under said third party, shall be on notice that neither the Board nor the Board's property shall have any liability for satisfaction of any claims of any nature in any way arising out of a contract with the Corporation
3. Additional information concerning the provisions of the Lease can be obtained from the parties at the following addresses:

Lessor: Board of Supervisors for the University of Louisiana System
1201 North 3rd Street, Suite 7300
Baton Rouge, La 70802
Attention: Assistant Vice President for Facilities Planning

Lessee: Northwestern State University Foundation Inc.
535 University Parkway
Natchitoches, Louisiana 71497
Attention: Chairman

This Memorandum is executed for the purpose of recordation in the public records of Natchitoches Parish, Louisiana in order to give notice of all the terms and provisions of the Lease and is not intended and shall not be construed to define, limit, or modify the Lease. All of the terms, conditions, provisions and covenants of the Lease are incorporated into this Memorandum by reference as though fully set forth herein, and both the Lease and this Memorandum shall be deemed to constitute a single instrument or document.

THUS DONE AND PASSED on the 1st day of December, 2017, in Monroe, Louisiana, in the presence of the undersigned, both competent witnesses, who herewith sign their names with *B. Scott Andrews*, Chairman of University of Louisiana Monroe Facilities, Inc, and me, Notary.

WITNESSES:

NORTHWESTERN STATE UNIVERSTY
FOUNDATION INC.

Print Name: _____

Print Name: _____

By: _____
B. Scott Andrews,
Chairman

NOTARY PUBLIC

[Signature Page to Memorandum of Lease]

THUS DONE AND PASSED on the 1st day of December, 2017, in Natchitoches, Louisiana, in the presence of the undersigned, both competent witnesses, who herewith signs his name as President of Northwestern State University and the Authorized Representative of the Board of Supervisors for the University of Louisiana System, and me, Notary.

WITNESSES:

BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

Print Name: _____

By: _____
Dr. Chris Maggio, President of
Northwestern State University of
Louisiana and Authorized Officer of
the Board

Print Name: _____

NOTARY PUBLIC

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM
FACILITIES PLANNING COMMITTEE**

December 1, 2017

Item H.4. University of Louisiana at Monroe's request for approval to sell the KEDM Public Radio Tower located approximately 15 miles off the main campus.

EXECUTIVE SUMMARY

The University is requesting Board approval to sell the KEDM Public Radio Tower. The tower is 37 years old, and it is not feasible for the University to maintain. The University feels it is an opportune time to retain the revenues from the tower before the age makes it difficult to sell. The structure is approximately 1,000 feet tall and is constructed of steel framing with guyed wires. The tower will be sold at public auction in accordance with Board policy and Louisiana law. The University is currently having an appraisal done on the tower and will provide a copy to the ULS office for their records, once complete.

RECOMMENDATION

It is recommended that the following resolution be adopted.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana at Monroe's request for approval to sell the KEDM Public Radio Tower located approximately 15 miles off the main campus.*

***BE IT FURTHER RESOLVED,** that the President of University of Louisiana at Monroe and his or her designee is hereby designated and authorized to execute any and all documents associated with said sale.*

***BE IT FURTHER RESOLVED,** that the University of Louisiana at Monroe shall obtain final review from UL System staff, legal counsel and shall secure all other appropriate approvals from agencies/parties of processes, documents, and administrative requirements.*

***AND FURTHER,** that the University of Louisiana at Monroe will provide System office with copies of all final executed documents for Board files.*

University of
LOUISIANA
Monroe

Office of the President

700 University Avenue • Monroe, LA 71209-3000
Phone: 318.342.1010 • Fax: 318.342.1019

November 7, 2017

H 4

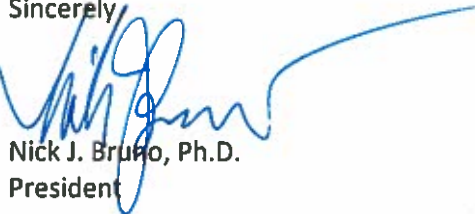
Dr. James B. Henderson
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson,

The University of Louisiana at Monroe is requesting approval to proceed with the sale of the KEDM Radio Tower with the state ID # S09955. The tower is approximately 15 miles away from the main campus. I have enclosed an executive summary providing detailed information on the structure. Please include ULM's request for approval on the December 1, 2017 Board meeting agenda.

Should you have any questions or need further information, please contact Michael Davis, ULM Director of Facilities. Mr. Davis may be reached by phone at 318-342-5171 or by email at mdavis@ulm.edu. Thank you for your consideration of this request.

Sincerely,



Nick J. Bruno, Ph.D.
President

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FACILITIES PLANNING COMMITTEE

December 1, 2017

Item **University of Louisiana Monroe** request approval to sell the KEDM Public Radio Tower located approximately 15 miles off the main campus.

EXECUTIVE SUMMARY

The University is requesting Board approval to sell the KEDM Public Radio Tower. The tower is 37 years old and it is not feasible for the University to maintain. The University feels it is an opportune time to retain the revenues from the tower before the age makes it difficult to sell. The structure is approximately 1,000 feet tall and is constructed of steel framing with guyed wires. The tower will be sold at public auction in accordance with Board policy and Louisiana law. We are currently having an appraisal done on the tower and will provide a copy to the ULS office for their records, once complete.

RECOMMENDATION

It is recommended that the following resolution be adopted.

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana Monroe's request to sell the KEDM Public Radio Tower in accordance with Board policy and Louisiana law.*

***AND FURTHER,** that ULS staff and legal counsel ensure that all documents conform to statutory and administrative requirements.*

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FACILITIES PLANNING COMMITTEE

December 1, 2017

Item H.5. **University of Louisiana at Monroe's** request for approval to enter into a Grounds and Facilities Lease Agreement with ULM Facilities, Inc., a 501(c)3 not-for-profit corporation, to renovate an area of Malone Stadium into a new athletic treatment facility pursuant to the authority vested in La. R.S. 17:3361.

EXECUTIVE SUMMARY

The University requests approval to enter into a Grounds and Facilities Lease Agreement with ULM Facilities, Inc., a 501(c)3 not-for-profit corporation, to renovate a room in Malone Stadium, to construct a new athletic treatment facility, and to accept donation of improvements to the University. ULM will lease the land where the existing Malone Stadium is located to ULM Facilities, Inc. (ULMFI). This land and facilities will be leased to ULMFI for \$1.00 per year.

Currently, there is not adequate space to serve the 320 student-athletes in the athletic program. This space has been deficient since the football program moved to Division 1-A in 1994. A new Football Fieldhouse was completed in 2016, which moved the home football locker room to the new building. The old home locker room within Malone Stadium has been empty since the move. This will allow the treatment facility to expand from 1,361 square feet to an area of 3,236 square feet.

ULMFI anticipates total funding available for the project will be \$1,081,689. This will include all construction, design, testing/surveying, furniture, equipment, and contingency funding. The University will not incur any debt as a result of this project. The University's land/property will not be used as security for ULM Facilities, Inc.

The Grounds and Facilities Lease Agreements will expire when a substantial completion document is signed and all construction is completed. At that time, ULMFI will donate all improvements to the University.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves University of Louisiana at Monroe's request for approval to enter into a Grounds Lease Agreement with ULM Facilities, Inc., a 501(c)3 not for-profit corporation, to renovate an area of Malone Stadium into a new athletic treatment facility pursuant to the authority vested in La. R.S. 17:3361.

BE IT FURTHER RESOLVED, that University of Louisiana at Monroe shall obtain final review from UL System staff, legal counsel, and shall secure all other appropriate approvals from agencies/parties of processes, documents, and administrative requirements prior to execution of documents.

BE IT FURTHER RESOLVED, that the President of University of Louisiana at Monroe and his or her designee is hereby designated and authorized to execute any and all documents associated with said lease by the University of Louisiana System on behalf of and for the use of University of Louisiana at Monroe.

AND FURTHER, that University of Louisiana at Monroe will provide the System office with copies of all final executed documents for Board files.

University of
LOUISIANA
Monroe

Office of the President

700 University Avenue • Monroe, LA 71209-3000
Phone: 318.342.1010 • Fax: 318.342.1019

November 16, 2017

Dr. James B. Henderson
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

RE: University of Louisiana at Monroe (ULM)
Request to Approve Malone Stadium Treatment Room Project
December 1, 2017 ULS Board Meeting

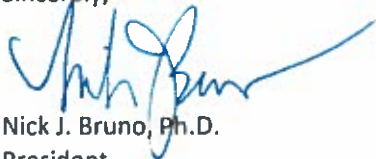
Dear Dr. Henderson,

The University of Louisiana at Monroe is requesting approval to proceed with construction of a new athletic treatment room inside Malone Stadium. I have enclosed an executive summary providing detailed information on this project. Please include ULM's request for approval on the December 1, 2017, Board meeting agenda.

In order to expedite this project, we further request permission to seek approval of the project from the Board of Regents at the December 10, 2017 meeting.

Should you have any questions or need further information please contact Michael Davis, ULM Director of Facilities. Mr. Davis may be reached by phone at 318-342-5171 or by email at mdavis@ulm.edu. Thank you for your consideration of this request.

Sincerely,



Nick J. Bruno, Ph.D.
President

University of
LOUISIANA
Monroe

***Malone Stadium Treatment
Room Project***

*Presentation to the Board of Supervisors for the University of
Louisiana System*

December 1, 2017

Contact Information

- **University**

Michael Davis, Director of Facilities
University of Louisiana at Monroe (ULM)
700 University Avenue
Monroe, LA 71209
(318) 342-5171
mdavis@ulm.edu

Dr. William Graves, Chief Business Officer
University of Louisiana at Monroe (ULM)
700 University Avenue
Monroe, LA 71209
(318) 342-1961
graves@ulm.edu

- **Affiliate – 501(c)3 Organization**

R. Scott McDonald, Chairman
ULM Facilities, Inc.
700 University Avenue
University Library, Suite 623
Monroe, LA 71209
(318) 342-1961

- **Project Counsel**

Charles Herold
Hudson, Potts, and Bernstein
1800 Hudson Lane, Suite 300
Monroe, LA 71201
(318) 388-4400
(318) 388-2758 (fax)
cherold@hpblaw.com

- **Project Designer**

Joy Annison, Architect
Architecture Plus
300 Washington St., Suite #400
Monroe, LA 71201
(318)387-2800
jannison@archplus.com

Executive Summary

Background

The University of Louisiana at Monroe (ULM) Malone Stadium was constructed in 1978. The original treatment room area is still used today. The small 1,361 square foot space serves 320 student athletes. This space is not adequate for a Division 1 athletic program.

Location

The newly renovated treatment room will be located directly across from the existing treatment room inside Malone Stadium. The stadium is located at 308 Warhawk Way, on the main campus of ULM in Monroe, LA.

Project Scope

Currently, there is not adequate space to serve the 320 student athletes in the school's athletic program. This space has been deficient since the football program moved to Division 1-A in 1994. A new Football Fieldhouse was completed in 2016. The Fieldhouse now houses the home football locker room. The old home locker room space within Malone stadium has been empty since 2016.

The renovation of the old locker room area will provide a new state of the art treatment and therapy facility. The space will be 3,236 square feet, more than double the square feet of the current treatment area. The new facility will house three treatment plunge pools - two pools 7' by 7' and the third pool 14' by 7'. The old shower and bathroom areas of the locker room will be renovated to become the mechanical room for the pool equipment. New heating, ventilation, and air conditioning will be added to this area for proper conditioning of the space. The pools will be used for hot therapy and cold therapy. One pool will also be able to transition between hot and cold for specialized therapy. Additional HVAC is needed in this area due to the humidity and moisture the hot and cold pools will be adding to the space.

Finishes for the treatment facility will be upgraded, with several glass walls added. This will serve multiple purposes as the University will be able to show the area to individuals but restrict access to the room while treatment is in progress. A glass wall will separate the pool room from the therapy tables, so that the sports medicine staff can observe individuals in the pools and insure that all safety measures remain in place. The renovation will convert an existing office into a doctor's exam room. The current treatment area does not have a dedicated exam room so that doctors can privately care for our athletes. In addition, two new offices will be created in the space for the University's sports medicine professionals. This will allow them to

maintain accurate treatment records and always be accessible to athletes that may need treatment. Along with the pools, the facility will have 12 treatment tables, a dedicated area for cardio equipment, and room for small weights that may be used for therapy and treatment purposes.

The University is always looking for ways to improve our facilities and services to our students, whether it be academics or athletes. Safety is always a top priority of the University and this project will help insure that ULM has adequate resources to keep its student athletes safe and healthy. The new area will allow our medical staff to more efficiently and effectively treat injured athletes. The single treatment area will serve all 16 of ULM's athletic teams. All plans and specifications will be reviewed by the Office of Facilities Planning and Control in accordance with the rules and regulations of all third party projects.

Current Project Status

The ULM Facilities, Inc. (ULMFI) has contracted with Architecture Plus, an architecture firm located in Monroe, LA, to design the project. Design and engineering has been completed. To expedite the project, ULMFI will hire a General contractor to complete the construction phase.

Project Schedule

- Receive UL System Board Approval – December 1, 2017
- ULM Facilities Corporation to sign contract with Architect – December 2, 2017
- FP&C Design Review Period – December 2, 2017 – December 16, 2017
- Contracting Phase – Finalizing Contracts for Construction – January 2, 2018
- Begin Construction – January 15, 2018
- End Construction Phase – June 15, 2018

Project Structure

The University plans to construct the old home locker room space into the renovated treatment room in Malone Stadium by using the third party process and standard lease / leaseback agreements pursuant to the authority versed in La. R.S. 17:3361.

The project will be administered by ULM Facilities, Inc. (ULMFI). ULMFI is a 501(c)3 not-for-profit corporation affiliated with the University. The University will lease the land, including the stadium, to ULM Facilities, Inc. ULMFI will complete the

renovation project and then donate the improvements back to the University upon the completion of construction. ULMFI will arrange for all construction for the project.

ULMFI anticipates total funding available for the project will be approximately \$1,081,689. This includes all construction, design, testing / surveying, furniture, equipment, and contingency funding. The University will not incur any debt as a result of this project. The University's land / property will not be used as security for the ULM Facilities Inc.

Business Plan

Project Budget

Architectural Expense Remaining:	\$ 21,689
Construction Contract, Guaranteed Maximum:	\$1,000,000
Miscellaneous Expenses: (QC Testing, Advertising, etc.)	\$ 10,000
Project Contingency:	<u>\$ 50,000</u>
Project Total:	\$1,081,689

Summary

The University of Louisiana at Monroe (ULM) appreciates the Board's consideration of this essential project. The University is striving to continuously improve our facilities, and our students are most supportive and appreciative of those efforts.

Accordingly, we respectfully request your approval of our project to create a new treatment facility within Malone Stadium.

GROUND and FACILITIES LEASE AGREEMENT

by and between

**Board of Supervisors for the University of Louisiana System,
on behalf of the University of Louisiana at Monroe
(as Lessor)**

and

**University of Louisiana Monroe Facilities, Inc.
(as Lessee)**

Dated as of December 1, 2017

in connection with:

**Malone Stadium Treatment Room Project on the campus of the
University of Louisiana at Monroe**

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Exhibit C – MEMORANDUM OF GROUND LEASE

GROUND LEASE AGREEMENT

This GROUND LEASE AGREEMENT (together with any amendment hereto or supplement hereof, the “**Ground Lease**”) dated as of December 1, 2017, is entered into by and between the Board of Supervisors for the University of Louisiana System (the “**Board**”), a public constitutional corporation organized and existing under the laws of the State of Louisiana, acting herein on behalf of the University of Louisiana at Monroe (the “**University**”), which Board is represented herein by Nick J. Bruno, President of the University, duly authorized and University of Louisiana Monroe Facilities, Inc., a Louisiana nonprofit corporation represented herein by its Chairperson, R. Scott McDonald (the “**Corporation**”).

WITNESSETH

WHEREAS, the Board is a public constitutional corporation organized and existing under the laws of the State of Louisiana and the University is a university under its management pursuant to La. R.S. 17:3217;

WHEREAS, the Corporation is a private nonprofit corporation organized and existing under the Louisiana Nonprofit Corporation Law (La. R.S. 12:201, *et seq.*), whose purpose is to support and benefit the educational, scientific, research and public service missions of the University;

WHEREAS, pursuant to La. R.S. 17:3361 through 17:3366, the Board is authorized to lease to a private entity, such as the Corporation, any portion of the campus of the University (the “**Campus**”) provided the Corporation is thereby obligated to construct improvements for furthering the educational, scientific, research or public service functions of the Board;

WHEREAS, in order to further these functions of the Board, by development of facilities for students, faculty and staff on the Campus, the Board deems it advisable that a portion of the Campus (the ground floor of Malone Stadium along with ingress and egress) be leased to the Corporation for the purpose of expanding the treatment room;

WHEREAS, the Board and the Corporation have agreed to enter into this Ground Lease whereby the Board will lease certain property owned by the Board and located on the Campus to the Corporation;

WHEREAS, the Board and the Corporation have agreed that the Corporation shall construct and expand the treatment room (the “**Facilities**”) on the land leased hereunder which will be owned by the Board as constructed and leased to the Corporation pursuant to this Ground Lease. The total project cost is expected to be \$1,081,689.00. The Corporation will fund the project.

The Corporation will contract directly with a contractor for all the work necessary to complete the project. The Corporation will also be responsible for facilitating and overseeing the entire construction project.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and agreements which follow, the parties hereby agree as follows:

**ARTICLE ONE
LEASE OF PROPERTY - TERMS OF GROUND LEASE**

Section 1.01 Lease of Land. The Board does hereby let, demise, and rent unto the Corporation, and the Corporation does hereby rent and lease from the Board, the real property (the "Land") more particularly described on **Exhibit A** attached hereto, together with all existing and future improvements, alterations, additions and attached fixtures located or to be located on the Land (the "Facilities") and the right of uninterrupted access to and from all streets and roads now or hereafter adjoining the Land for vehicular and pedestrian ingress and egress. The Corporation, by execution of this Ground Lease, accepts the leasehold estate herein demised subject only to the matters described on **Exhibit B** attached hereto.

Section 1.02 Habendum. To have and to hold the Land and the Facilities together with all and singular the rights, privileges, and appurtenances thereto attaching or anywise belonging, exclusively unto the Corporation, its successors and assigns, for the term set forth in Section 1.03 below, subject to the covenants, agreements, terms, provisions, and limitations herein set forth.

Section 1.03 Term. Unless sooner terminated as herein provided, this Ground Lease shall continue and remain in full force and effect for a one (1) year term beginning on December 1, 2017. The effective date of the lease will begin after all appropriate approvals are obtained from the University of Louisiana System Board and the Louisiana Board of Regents. The lease will end on the earlier of (i) November 30, 2018, or (ii) the date of substantial completion of the treatment room project (the "**Expiration Date**"). Upon the expiration date of the Ground Lease, all of the Corporation's right, title and interest in the Facilities shall immediately and automatically transfer and vest in the Board.

**ARTICLE TWO
DEFINITIONS**

Section 2.01 Definitions. All capitalized terms not otherwise defined herein shall have the meanings assigned thereto in the preamble hereto. In addition to such other defined terms as may be set forth in this Ground Lease, the following terms shall have the following meanings:

"**Affiliate**" means, with respect to a designated Person under this Ground Lease, any other Person that, directly or indirectly, controls, is controlled by, or is under common control with such designated Person. For purposes of this definition, the term "control" (including the correlative meanings of the terms "controlled by" and "under common control with"), as used with respect to any Person, means the possession, directly or indirectly, of the power to direct or cause the direction of the management policies of such Person.

“Applicable Laws” means all present and future statutes, regulations, ordinances, resolutions and orders of any Governmental Authority which are applicable to the parties performing their obligations under this Ground Lease.

“Award” means any payment or other compensation received or receivable as a consequence of a Taking from or on behalf of any Governmental Authority or any other Person vested with the power of eminent domain.

“Board” means Board of Supervisors for the University of Louisiana System, formerly known as the Board of Trustees for State Colleges and Universities, or its legal successor as the management board of the University, acting on behalf of the University.

“Board Representative” means the Person or Persons designated by the Board in writing to serve as the Board’s representative(s) in exercising the Board’s rights and performing the Board’s obligations under this Ground Lease; the Board Representative shall be the President of the Board of Supervisors for the University of Louisiana System, or his or her designee, the Assistant Vice President for Facilities Planning, or his or her designee, or the President of the University, or his or her designee, or any other representative designated by resolution of the Board, of whom the Corporation has been notified in writing.

“Board’s Interest” means the Board’s ownership interest in and to the Land and the Facilities.

“Business Day” means any day other than (i) a Saturday, (ii) a Sunday, (iii) any other day on which banking institutions in New York, New York, Baton Rouge, Louisiana, or the principal office of the Lender are authorized or required not to be open for the transaction of regular banking business, or (iv) a day on which the New York Stock Exchange is closed.

“Campus” means the campus of the University of Louisiana at Monroe.

“Commencement of Construction” means the date on which the demolition, excavation or foundation work is begun for the Facilities, which date shall occur after all appropriate approvals are obtained from the University of Louisiana System Board, the Louisiana Board of Regents, and the Louisiana Department of Administration.

“Commencement Date” means the effective date of the Ground Lease, which is December 1, 2017.

“Construction Contract” means the contract or contracts between the Corporation and the Developer for the design and construction of the Facilities in accordance with the Plans and Specifications.

“Contractor” means a licensed general contractor that constructs all of the improvements as outlined in the Request for Proposal (“RFP”).

“Corporation” means University of Louisiana Monroe Facilities, Inc., a nonprofit corporation organized and existing under the laws of the State for the benefit of the University, and also includes every successor corporation and transferee of the Corporation.

“Event of Default” means any matter identified as an event of default under Section 11.01 hereof.

“Expiration Date” means the expiration date of this Ground Lease as set forth in Section 1.03 hereof.

“Facilities” means the ground floor of Malone Stadium and related and other facilities described in **Exhibit A** attached hereto.

“Force Majeure” means any (a) act of God, landslide, lightning, earthquake, hurricane, tornado, blizzard and other adverse and inclement weather, fire, explosion, flood, act of a public enemy, act of terrorism, war, blockade, insurrection, riot, or civil disturbance; (b) labor dispute, strike, work slowdown, or work stoppage; (c) order or judgment of any Governmental Authority, if not the result of willful or negligent action of the Corporation; (d) adoption of or change in any Applicable Laws after the date of execution of this Ground Lease; (e) any actions by the Board which may cause delay; or (f) any other similar cause or similar event beyond the reasonable control of the Corporation.

“Governmental Authority” means any and all jurisdictions, entities, courts, boards, agencies, commissions, offices, divisions, subdivisions, departments, bodies or authorities of any nature whatsoever of any governmental unit (federal, state, parish, district, municipality, city or otherwise) whether now or hereafter in existence.

“Hazardous Substance” means (a) any “hazardous substance” as defined in §101(14) of CERCLA or any regulations promulgated thereunder; (b) petroleum and petroleum by-products; (c) asbestos or asbestos containing material (“ACM”); (d) polychlorinated biphenyls; (e) urea formaldehyde foam insulation; or (f) any additional substances or materials which at any time are classified, defined or considered to be explosive, corrosive, flammable, infectious, radioactive, mutagenic, carcinogenic, pollutants, hazardous or toxic under any of the Environmental Requirements.

“Independent Architect” means the architect, engineer, or consultant selected and retained by the Board to inspect the Facilities on behalf of the Board.

“Land” means the real property and improvements thereon more particularly described on **Exhibit A** attached hereto upon which the Facilities are to be constructed and located, as amended from time to time as authorized hereby.

“OFPC” means the State of Louisiana Office of Facility Planning and Control.

“Person” means an individual, a trust, an estate, a Governmental Authority, partnership, joint venture, corporation, company, firm or any other entity whatsoever.

“Plans and Specifications” means the plans and specifications for the construction of the Facilities, as implemented and detailed from time to time, as the same may be revised from time to time prior to the completion of the Facilities in accordance with this Ground Lease.

“Rent” means the annual rent paid by the Corporation as set forth in Section 3.01 hereof.

“RFP” means the Request for Proposals relating to the selection of a contractor to construct the Facilities.

“Taking” means the actual or constructive condemnation, or the actual or constructive acquisition by condemnation, eminent domain or similar proceeding by or at the direction of any Governmental Authority or other Person with the power of eminent domain.

“Term” means the term of this Ground Lease as set forth in Section 1.03 hereof.

“University” means University of Louisiana at Monroe in Monroe, Louisiana.

ARTICLE THREE RENT

Section 3.01 Rent. Commencing on the Commencement Date and continuing throughout the Term, the Corporation shall pay to the Board, at the address set forth in Section 18.02 hereof or such other place as the Board may designate from time to time in writing, as annual rent for the Land (**“Rent”**), the sum of \$1.00 per year. Rent shall be due and payable annually in advance, with the first such payment of Rent being due on the Commencement Date.

Section 3.02 Additional Obligations. As further consideration for the entering into of this Ground Lease by the Board, the Corporation agrees to perform its construction obligations as set forth in Article Five herein.

ARTICLE FOUR USE OF LAND

Section 4.01 Purpose of Lease. The Corporation enters into this Ground Lease for the purpose of developing and constructing the Facilities in accordance with the Plans and Specifications, and except as otherwise provided herein, the Facilities are to be used for no other purpose.

Section 4.02 Benefit of the Board and the University. The Board shall own the Facilities subject to the Corporation’s rights under this Ground Lease. The Facilities shall be owned and leased for a public purpose related to the performance of the duties and functions of the Board and the University.

Section 4.03 Compliance with Statutory Requirements. Section 3361, et. seq. of Title 17 of the Louisiana Revised Statutes prescribes rules and regulations for leases of any portion of the campus by a college or university. By execution of this Ground Lease, the Board represents that it has complied with applicable statutory requirements of such Title 17 including, without limitation:

- A. the waiver by written consent of the formulation and adoption of rules, regulations and requirements, if any, relative to the erection, construction and maintenance of the Facilities referenced in Section 3362 A of Title 17 of the Louisiana Revised Statutes, other than those set forth in this Ground Lease or specifically referenced in this Ground Lease;
- B. the waiver by written consent of the Board's right to require removal of the Facilities referenced in Section 3362 B of Title 17 of the Louisiana Revised Statutes, except as set forth in this Ground Lease; and
- C. the waiver by written consent of the Board's right to adopt such rules or regulations as it deems necessary or desirable relative to the conduct and social activities of people in structures erected on the leased grounds referenced in Section 3364 of Title 17 of the Louisiana Revised Statutes, except as may be specified in this Ground Lease.

ARTICLE FIVE CONSTRUCTION OF THE FACILITIES

Section 5.01 The Corporation's Construction Obligations. The Corporation will develop and construct the Facilities on the Land at its own cost and expense. The Board shall not have any financial obligation or other obligation of any kind under this Ground Lease except to review and approve the Corporation's activities and as specifically set forth herein.

- A. The Corporation shall furnish or cause to be furnished all supervision, tools, implements, machinery, labor, materials and accessories such as are necessary and proper for the construction of the Facilities, shall pay all applicable permit and license fees, and shall construct, build, and complete the Facilities in a good, substantial and workmanlike manner all in accordance with this Ground Lease, and in compliance with the Plans and Specifications, and all documents executed pursuant hereto and thereto. The Corporation and the Board agree to cooperate fully to the end that fee and permit exemptions available with respect to the Facilities under applicable law are obtained by the party or parties entitled thereto.
- B. Subject to the provisions of this Section 5.01, all decisions regarding construction matters shall be made by the Corporation, working with the Contractor. The Contractor has been selected as contractor to construct the Facilities in accordance with the RFP. The parties hereto acknowledge that the Board Representative and

any other party whose consent is necessary to the Board's authority have previously reviewed and approved the form of the Construction Contract for the Facilities. Prior to the Commencement of Construction, the Board Representative (and the OFPC for compliance with the building codes in accordance with La. R.S. 40:1721-24) and any other party whose consent is necessary to the Board's authority shall review and approve the Plans and Specifications and the form of Construction Contract relating to such subsequent phase of the Facilities. In addition, at no cost to the Corporation or the University, the OFPC, in accordance with Act 758, will review the Plans and Specifications to ensure compliance with its design and construction standards, and the OFPC may participate in regular construction meetings. OFPC will be provided monthly written progress reports during construction.

- C. Changes in work and materials are subject to review and approval of the Board Representative and the OFPC; however minor changes, as defined in the Construction Contract, in work or materials, not affecting the general character of the Facilities or increasing the cost of construction may be made in the Plans and Specifications at any time by the Corporation without the approval of the Board Representative and the OFPC, but a copy of the altered Plans and Specifications shall promptly be furnished to the Board Representative and the OFPC. The Corporation shall notify the Board Representative and the OFPC of any changes in work or materials that require their approval and the Board Representative and the OFPC shall either approve or disapprove any such changes within ten (10) business days after receipt of such notice from the Corporation. Notification shall include sufficient information for the Board Representative and the OFPC to make a determination and to approve or disapprove any changes in work or materials.

- D. After completion of the Facilities, at least sixty (60) days prior to undertaking any structural alteration of the Facilities during the Term, the Corporation shall submit plans for such alteration to the Board Representative for approval which approval must be obtained prior to the Corporation making or causing to be made any such structural alteration of the Facilities. The Board Representative shall either approve or disapprove any such alteration within thirty (30) days after receipt of such plans from the Corporation. All construction, alterations or additions to the Facilities undertaken by the Corporation shall be in conformance with all current applicable laws, codes, rules and regulations, and amendments thereto, including the National Building Code with all current updates and revisions, ANSIA 1117.1 1986 edition with all current updates and revisions, NFPA 101 Life Safety Code, all current ADA requirements for public facilities and all local and state building codes, and, at no cost to the Corporation or the University, the OFPC shall exercise oversight of the construction to insure design and construction meet those standards, policies, guidelines and conventions required for State capital outlay projects. The Corporation shall have the right to contest any such codes for reasonable grounds by ordinary and proper procedures.

- E. Subject to time extensions under the Construction Contract and Force Majeure, the Corporation covenants that the Corporation shall cause substantial completion of construction of the Facilities to occur on or before November 30, 2018.
- F. Prior to the commencement of construction of the Facilities, the Corporation and the Contractor shall meet with the Board Representative to coordinate construction activity under the Construction Contract. Upon commencement of construction of the Facilities, the Corporation shall deliver to the Board Representative, (1) a copy of the Construction Contract between the Corporation and the Contractor for the design and construction of the Facilities, and (2) a copy of the labor and materials payment and performance bonds in an amount equal to the construction costs set forth in the Construction Contract for the Facilities issued by a company qualified, permitted or admitted to do business of the State of Louisiana and approved by the Board. The Corporation shall take the action specified by La. R.S. 9:4802(c) to be taken by an owner to protect the premises from any liens related to the design or construction of the Facilities.
- G. Prior to the Commencement of Construction of the Facilities, any architect whose services have been retained shall provide a standard errors and omissions policy, with such additional provisions as may be approved by counsel to the Corporation.
- H. Any performance bond, labor and material payment bond, or completion bond provided by any contractor hired by the Corporation shall be for 100% of the amount of the contract with such contractor, and shall contain a dual obligee rider in favor of the Board.
- I. The Corporation shall, upon written request of the Board, make, in such detail as may reasonably be required, and forward to the Board Representative, reports in writing as to the actual progress of the construction of the Facilities. During such period, the construction work shall be subject to inspection by the Independent Architect and by authorized personnel of the Board in order to verify reports of construction, determine compliance with safety, fire, and building codes, determine compliance with approved construction plans, or such other inspections as may be necessary in the reasonable opinion of the Board Representative.
- J. The Corporation shall inspect the Land and arrange for boundary surveys, topographical surveys, soil borings and other site investigations at its expense to the extent these things have not been done by the Board. The Board does not guarantee that the Land is suitable for construction of the Facilities. Subject to the matters shown on **Exhibit B** attached to this Ground Lease, the Corporation accepts the Land in its present condition. However, the Board represents that to the best of its knowledge and belief, there are no Hazardous Materials or other materials on or under the Land that would materially impact the construction of

the Facilities.

- K. Except as provided in Section 4.03 hereof, part of the cost of construction of the Facilities shall include all costs necessary for the contractor or applicable utility company to bring lines for all such utilities to the Facilities so that such utilities will be available when required for construction and operation of the Facilities.

ARTICLE SIX ENCUMBRANCES

Section 6.01 Mortgage of Leasehold or the Facilities. The Corporation shall not mortgage, lien or grant a security interest in the Corporation's interest in the Land or the Facilities or any other right of the Corporation hereunder without the prior written consent of the Board.

ARTICLE SEVEN MAINTENANCE AND REPAIR

Section 7.01 Maintenance and Repairs. Once this Ground Lease terminates, the University, at the direction of the Board, shall be responsible for maintaining and repairing the Facilities.

ARTICLE EIGHT CERTAIN LIENS PROHIBITED

Section 8.01 No Mechanics' Liens. Except as permitted in Section 8.02 hereof the Corporation shall not suffer or permit any mechanics' liens or other liens to be enforced against the Board's ownership interest in the Land or the Facilities nor against the Corporation's leasehold interest in the Land or the Facilities by reason of a failure to pay for any work, labor, services, or materials supplied or claimed to have been supplied to the Corporation or to anyone holding the Land or Facilities or any part thereof through or under the Corporation.

Section 8.02 Release of Recorded Liens. If any such mechanics' liens or materialmen's liens shall be recorded against the Land or Facilities, the Corporation shall cause the same to be released of record or, in the alternative, if the Corporation in good faith desires to contest the same, the Corporation shall be privileged to do so, but in such case the Corporation hereby agrees to indemnify and save the Board harmless from all liability for damages occasioned thereby and shall in the event of a judgment of foreclosure on said mechanics' lien, cause the same to be discharged and released prior to the execution of such judgment. In the event the Board reasonably should consider the Board's interest in the Land or the Facilities endangered by any such liens and should so notify the Corporation and the Corporation should fail to provide adequate security for the payment of such liens, in the form of a surety bond, cash deposit or cash equivalent, or indemnity agreement reasonably satisfactory to the Board within thirty (30) days after such notice, then the Board, at the Board's sole discretion, may discharge such liens and recover from the Corporation immediately as additional Rent under this Ground Lease the

amounts paid, with interest thereon from the date paid by the Board until repaid by the Corporation at the rate of five percent (5%) per annum.

Section 8.03 Memorandum of Recitals. The memorandum of lease to be filed shall state that any third party entering into a contract with the Corporation for improvements to be located on the Land, or any other party claiming under said third party, shall be on notice that neither the Board nor the Board's property shall have any liability for satisfaction of any claims of any nature in any way arising out of a contract with the Corporation.

ARTICLE NINE OPERATION AND MANAGEMENT OF FACILITIES

Section 9.01 Management of Facilities. Once the Ground Lease terminates, the University, at the direction of the Board, shall operate and manage the Facilities.

Section 9.02 Books and Records. The Corporation shall keep, or cause to be kept, accurate, full and complete books, including bank statements, and accounts showing exclusively its assets and liabilities, operations, transactions and the financial condition of the Corporation.

Section 9.03 Audits. During the term of the Ground Lease and for sixty (60) months thereafter, the Board may, at its option and at its own expense, and during customary business hours, conduct internal audits of the books, bank accounts, records and accounts of the Corporation. Audits may be made on either a continuous or a periodic basis or both, and may be conducted by employees of the Board, by the Louisiana Legislative Auditor or by independent auditors retained by the Board desiring to conduct such audit, but any and all such audits shall be conducted without materially or unreasonably or unnecessarily interrupting or interfering with the normal conduct of business affairs by the Corporation.

ARTICLE TEN INDEMNIFICATION

Section 10.01 Indemnification by the Corporation. Excluding the acts or omissions of the Board, its employees, agents or contractors, the Corporation shall and will indemnify and save harmless the Board, its agents, officers, and employees, from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions, and causes of action of any and every kind and nature arising or growing out of or in any way connected with the Corporation's construction of the Facilities. This obligation to indemnify shall include reasonable fees of legal counsel and third-party investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand has been made; however, the Corporation and the Board shall use the same counsel if such counsel is approved by the Board, which approval shall not be unreasonably withheld or delayed. If the Board does not approve such counsel then the Board may retain independent counsel at the Board's sole cost and expense. It is expressly understood and agreed that the Corporation is and shall be deemed to be an independent contractor and operator responsible to all parties for its respective acts or omissions and that the Board shall in no way be responsible therefor.

Section 10.02 Contributory Acts. Whenever in this Ground Lease any party is obligated to pay an amount or perform an act because of its negligence or misconduct (or that of its agents, employees, contractors, guests, or invitees), such obligations shall be mitigated to the extent of any comparative fault or misconduct of the other party (or that of its agents, employees, contractors, guests, or invitees) as determined by a court of law, and in any disputes damages shall be apportioned based on the relative amounts of such negligence or willful misconduct as determined by a court of law.

Section 10.03 Indemnification by the Board. The Board shall indemnify the Corporation, and shall hold the Corporation harmless from and shall reimburse the Corporation for any and all claims, demands, judgments, penalties, liabilities, whether based on strict liability or otherwise, fines, costs, damages and expenses, including court costs and attorneys' fees directly or indirectly incurred by the Corporation (prior to trial, at trial and on appeal) in any action against or involving the Corporation, resulting from any breach of the representations, warranties or covenants of the Board relating to Hazardous Substances or from the discovery of Hazardous Substances in, upon, under or over, or emanating from, the Land or the Facilities, whether or not the Board is responsible therefor and regardless of when such Hazardous Substances come to be present at or were released from the Land or the Facilities, it being the intent of the Board that the Corporation shall have no liability or responsibility for damage or injury to human health, the environment or natural resources caused by, for abatement and/or clean-up of, or with respect to Hazardous Substances by virtue of their interests, if any, in the Land and the Facilities created by the Loan Agreement or otherwise, or hereafter created, or as the result of the Corporation exercising any instrument, including but not limited to becoming the owner thereof by foreclosure or conveyance in lieu of foreclosure.

ARTICLE ELEVEN TERMINATION, DEFAULT AND REMEDIES

Section 11.01 Events of Default. Any one of the following events shall be deemed to be an "Event of Default" by the Corporation under this Ground Lease.

- A. The Corporation shall fail to pay any sum required to be paid to the Board under the terms and provisions of this Ground Lease and such failure shall not be cured within thirty (30) days after the Corporation's receipt of written notice from the Board of such failure.
- B. The taking by execution of the Corporation's leasehold estate for the benefit of any Person.
- C. The Corporation shall fail to perform any other covenant or agreement, other than the payment of money, to be performed by the Corporation under the terms and provisions of this Ground Lease and such failure shall not be cured within ninety (90) days after receipt of written notice from the Board of such failure; provided that if during such ninety (90) day period, the Corporation takes action to cure

such failure but is unable, by reason of the nature of the work involved, to cure such failure within such period and continues such work thereafter diligently and without unnecessary delays, such failure shall not constitute an Event of Default hereunder until the expiration of a period of time after such ninety (90) day period as may be reasonably necessary to cure such failure.

- D. A court of competent jurisdiction shall enter an order for relief in any involuntary case commenced against the Corporation, as debtor, under the Federal Bankruptcy Code, as now or hereafter constituted, or the entry of a decree or order by a court having jurisdiction over the Facilities appointing a custodian, receiver, liquidator, assignee, trustee, sequestrator, or other similar official of or for the Corporation or any substantial part of the properties of the Corporation or ordering the winding up or liquidation of the affairs of the Corporation, and the continuance of any such decree or order unstayed and in effect for a period of ninety (90) consecutive days.
- E. The commencement by the Corporation of a voluntary case under the Federal Bankruptcy Code, as now or hereafter constituted, or the consent or acquiescence by the Corporation to the commencement of a case under such Code or to the appointment of or taking possession by a custodian, receiver, liquidator, assignee, trustee, sequestrator, or other similar official of or for the Corporation or any substantial part of the properties of the Corporation.
- F. The Corporation, after Commencement of Construction but prior to substantially completing construction of the Facilities, abandons (with no intent to continue) the construction for a period of forty-five (45) consecutive days.

Section 11.02 The Board's Rights Upon Default. Upon the occurrence and during the continuance of an Event of Default, the Board may at its option seek any and all damages occasioned by the Event of Default or may seek any other remedies available at law or in equity, including specific performance.

Section 11.03 Termination of Right of Occupancy. Notwithstanding any provision of law or of this Ground Lease to the contrary, except as set forth in Section 1.03 hereof, the Board shall not have the right to terminate this lease prior to the Expiration Date hereof. However, in the event there is an Event of Default by the Corporation hereunder, the Board shall have the right to terminate the Corporation's right to occupancy of the Land and the Facilities, except that the Facilities, at the option of the Board, shall remain thereon. The Board shall have the right to take possession of the Land and the Facilities and to re-let the Land and the Facilities or take possession in its own right for the remaining Term of the Ground Lease upon such terms and conditions as the Board is able to obtain. Upon such re-letting, the Corporation hereby agrees to release its leasehold interest and all of its rights under this Ground Lease to the new lessee of the Land (or to the Board, if the Board wishes to remain in possession on its own behalf) in consideration for the new lessee (or the Board, as applicable) agreeing to assume all of the Corporation's obligations under the Ground Lease.

Section 11.04 Rights of The Board Cumulative. All rights and remedies of the Board provided for and permitted in this Ground Lease shall be construed and held to be cumulative, and no single right or remedy shall be exclusive of any other which is consistent with the former. The Board shall have the right to pursue any or all of the rights or remedies set forth herein, as well as any other consistent remedy or relief which may be available at law or in equity, but which is not set forth herein. No waiver by the Board of a breach of any of the covenants, conditions or restrictions of this Ground Lease shall be construed or held to be a waiver of any succeeding or preceding breach of the same or of any other covenant, condition or restriction herein contained. The failure of the Board to insist in any one or more cases upon the strict performance of any of the covenants of this Ground Lease, or to exercise any option herein contained, shall not be construed as a waiver or relinquishment of future breaches of such covenant or option.

ARTICLE TWELVE TITLE TO THE FACILITIES

Section 12.01 Title to Facilities. Title to the existing facilities and any new Facilities as they are constructed shall be vested in the Board. The Facilities and all furniture, fixtures, equipment and furnishings permanently affixed to the Facilities shall be the property of the Board upon termination of this Ground Lease whether such termination be by expiration of the Term or an earlier termination under any provision of this Ground Lease.

Section 12.02 Insurance Proceeds. Notwithstanding the fact that title to the Facilities is vested in the Board, if all or any portion of the Facilities is damaged or destroyed by acts of God, fire, flood, natural disaster, the elements, casualties, thefts, riots, civil strife, lockout, war, nuclear explosion or otherwise (collectively "Casualty"), during the term of the Ground Lease, the proceeds of any insurance received on account of any such Casualty shall be disbursed to the Corporation as though the Corporation were the owner of the Facilities.

ARTICLE THIRTEEN CONDEMNATION

Section 13.01 Condemnation. Upon the permanent Taking of all the Land and the Facilities, this Ground Lease shall terminate and expire as of the date of such Taking, and both the Corporation and the Board shall thereupon be released from any liability thereafter accruing hereunder except for Rent and all other amounts secured by this Ground Lease owed to the Board apportioned as of the date of the Taking or the last date of occupancy, whichever is later. The Corporation shall receive notice of any proceedings relating to a Taking and shall have the right to participate therein.

Section 13.02 Partial Condemnation if the Ground Lease is in Effect. Upon a temporary Taking or a Taking of less than all of the Land and the Facilities, the Corporation, at its election, may terminate this Ground Lease by giving the Board notice of its election to terminate at least sixty (60) days prior to the date of such termination. In the event there is a partial condemnation

of the Land and the Corporation decides not to terminate this Ground Lease, the Board and the Corporation shall either amend this Ground Lease or enter into a new lease so as to cover an adjacent portion of property, if necessary to restore or replace any portion of the Land and/or Facilities.

Section 13.03 Payment of Awards if Ground Lease is in Effect. Upon the Taking of all or any portion of the Land or the Facilities while the Ground Lease remains in full force and effect, the Board shall be entitled (free of any claim by the Corporation) to the Award for the value of the Board's Interest and the Corporation shall be entitled to the Award for the value of the Corporation's interest in the Land under this Ground Lease that is the subject of the Taking.

**ARTICLE FOURTEEN
ASSIGNMENT, SUBLETTING, AND TRANSFERS
OF THE CORPORATION'S INTEREST**

Section 14.01 Assignment of Leasehold Interest. Except as expressly provided for in Article Six and this Article Fourteen, the Corporation shall not have the right to sell or assign the leasehold estate created by this Ground Lease, or the other rights of the Corporation hereunder to any Person without the prior written consent of the Board.

Section 14.02 Subletting. The Corporation is not authorized to sublet the leasehold estate to any entity other than the Board.

Section 14.03 Transfers of the Corporation's Interest. Except as otherwise expressly provided herein, any Person succeeding to the Corporation's interest as a consequence of any permitted conveyance, transfer or assignment shall succeed to all of the obligations of the Corporation hereunder and shall be subject to the terms and provisions of this Ground Lease.

**ARTICLE FIFTEEN
COMPLIANCE CERTIFICATES**

Section 15.01 The Corporation Compliance. The Corporation agrees, at any time and from time to time upon not less than thirty (30) days prior written notice by the Board, to execute, acknowledge and deliver to the Board or to such other party as the Board shall request, a statement in writing certifying (a) that this Ground Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as modified and stating the modifications), (b) to the best of its knowledge, whether or not there are then existing any offsets or defenses against the enforcement of any of the terms, covenants or conditions hereof upon the part of the Corporation to be performed (and if so specifying the same), (c) the dates to which the Rent and other charges have been paid, and (d) the dates of commencement and expiration of the Term, it being intended that any such statement delivered pursuant to this Section may be relied upon by any prospective purchaser of the Board's Interest or by any other Person.

Section 15.02 The Board's Compliance. The University agrees, at any time and from time to time, upon not less than thirty (30) days prior written notice by the Corporation, to execute, acknowledge and deliver to the Corporation a statement in writing addressed to the Corporation or to such other party as the Corporation shall request, certifying (a) that this Ground Lease is unmodified and in full force and effect (or if there have been modifications that the same is in full force and effect as modified and stating the modifications); (b) the dates to which the Rent and other charges have been paid; (c) to the best of its knowledge after due inquiry, whether an Event of Default has occurred and is continuing hereunder (and stating the nature of any such Event of Default); (d) during the construction period, the status of construction of the Facilities and the estimated date of completion thereof; and (e) the dates of commencement and expiration of the Term, it being intended that any such statement delivered pursuant to this Section may be relied upon by any prospective (and permitted) assignee, sublessee or mortgagee of this Ground Lease or by any assignee or prospective assignee of any such permitted mortgage or by any undertenant or prospective undertenant of the whole or any part of the Facilities, or by any other Person.

ARTICLE SIXTEEN TAXES AND LICENSES

Section 16.01 Payment of Taxes. The Board shall pay, and, upon request by the Corporation, shall provide evidence of payment to the appropriate collecting authorities of, all federal, state and local taxes and fees, which are now or may hereafter be, levied upon the Corporation's interest in the Land or in the Facilities or upon any of the Corporation's property used in connection therewith or upon the Board or the Board's Interest. The Board may pay any of the above items in installments if payment may be so made without penalty other than the payment of interest. The obligations of the Board to pay taxes and fees under this Section 16.01 shall apply only to the extent that the Board or the Corporation are not exempt from paying such taxes and fees and to the extent that such taxes and fees are not otherwise abated. The Board and the Corporation agree to cooperate fully with each other to the end that tax exemptions available with respect to the Land and the Facilities under applicable law are obtained by the party or parties entitled thereto.

Section 16.02 Contested Tax Payments. The Board shall not be required to pay, discharge or remove any such taxes or assessments so long as the Board is contesting the amount or validity thereof by appropriate proceeding which shall operate to prevent or stay the collection of the amount so contested. The Corporation shall cooperate with the Board in completing such contest and the Corporation shall have no right to pay the amount contested during the contest. The Corporation, at the Board's expense, shall join in any such proceeding if any law shall so require.

ARTICLE SEVENTEEN FORCE MAJEURE

Section 17.01 Discontinuance During Force Majeure. Whenever a period of time is herein prescribed for action to be taken by the Corporation, the Corporation shall not be liable or

responsible for, and there shall be excluded from the computation for any such period of time, any delays due to Force Majeure. The Board shall not be obligated to recognize any delay caused by Force Majeure unless the Corporation shall within thirty (30) days after the Corporation is aware of the existence of an event of Force Majeure, notify the Board thereof.

ARTICLE EIGHTEEN MISCELLANEOUS

Section 18.01 Nondiscrimination, Employment and Wages. Any discrimination by the Corporation or its agents or employees on account of race, color, sex, age, religion, national origin, sexual orientation, or handicap, in employment practices or in the performance of the terms, conditions, covenants and obligations of this Ground Lease, is prohibited.

Section 18.02 Notices. Notices or communications to the Board or the Corporation required or appropriate under this Ground Lease shall be in writing, sent by (a) personal delivery, or (b) expedited delivery service with proof of delivery, or (c) registered or certified United States mail, postage prepaid, or (d) prepaid telecopy if confirmed by expedited delivery service or by mail in the manner previously described, addressed as follows:

If to the Board:

Board of Supervisors for the University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, Louisiana 70802
Attention: Vice President for Business and Finance

with copies to:

University of Louisiana at Monroe
Library 6th Floor, Suite 623
700 University Avenue
Monroe, Louisiana 71209-2000
Attention: Vice President for Business Affairs

If to the Corporation:

University of Louisiana Monroe Facilities, Inc.
700 University Avenue
Monroe, Louisiana 71209
Attention: Executive Director

or to such other address or to the attention of such other person as hereafter shall be designated in writing by such party. Any such notice or communication shall be deemed to have been given either at the time of personal delivery or, in the case of delivery service or mail, as of the date of deposit in the mail in the manner provided herein, or in the case of telecopy, upon receipt.

Section 18.03 Relationship of Parties. Nothing contained herein shall be deemed or construed by the parties hereto, or by any third party, as creating the relationship of principal and agent, partners, joint venturers, or any other similar such relationship, between the parties hereto. It is understood and agreed that no provision contained herein nor any acts of the parties hereto creates a relationship other than the relationship of the Lessee and the Lessor hereunder.

Section 18.04 Memorandum of Lease. Neither the Board nor the Corporation shall file this Ground Lease for record in Ouachita Parish, Louisiana or in any public place without the written consent of the other. In lieu thereof the Board and the Corporation agree to execute in recordable form a memorandum of this Ground Lease in the form of **Exhibit C** attached hereto. Such memorandum shall be filed for record in Ouachita Parish, Louisiana.

Section 18.05 Attorney's Fees. If either party is required to commence legal proceedings relating to this Ground Lease, the prevailing party shall be entitled to receive reimbursement for its reasonable attorneys' fees and costs of suit.

Section 18.06 Louisiana Law to Apply. This Ground Lease shall be construed under and in accordance with the laws of the State of Louisiana, and all obligations of the parties created hereunder are performable in Ouachita Parish, Louisiana.

Section 18.07 Warranty of Peaceful Possession. The Board covenants that the Corporation, on paying the Rent and performing and observing all of the covenants and agreements herein contained and provided to be performed by the Corporation, shall and may peaceably and quietly have, hold, occupy, use, and enjoy the Land and Facilities during the Term, subject to the Ground Lease, and may exercise all of its rights hereunder; and the Board agrees to warrant and forever defend the Corporation's right to such occupancy, use, and enjoyment and the title to the Land against the claims of any and all persons whomsoever lawfully claiming the same, or any part thereof subject only to the provisions of this Ground Lease, and the matters listed on **Exhibit B** attached hereto.

Section 18.08 Curative Matters. Except for the express representations and warranties of the Board set forth in this Ground Lease, any additional matters necessary or desirable to make the Land useable for the Corporation's purpose shall be undertaken, in the Corporation's sole discretion, at no expense to the Board. The Corporation shall notify the Board in writing of all additional matters (not contemplated by the Plans and Specifications) undertaken by the Corporation to make the Land usable for the Corporation's purpose.

Section 18.09 Nonwaiver. No waiver by the Board or the Corporation of a breach of any of the covenants, conditions, or restrictions of this Ground Lease shall constitute a waiver of any subsequent breach of any of the covenants, conditions or restrictions of this Ground Lease. The failure of the Board or the Corporation to insist in any one or more cases upon the strict performance of any of the covenants of the Ground Lease, or to exercise any option herein contained, shall not be construed as a waiver or relinquishment for the future of such covenant or option. A receipt by the Board or acceptance of payment by the Board of Rent with knowledge

of the breach of any covenant hereof shall not be deemed a waiver of such breach. No waiver, change, modification or discharge by the Board or the Corporation of any provision of this Ground Lease shall be deemed to have been made or shall be effective unless expressed in writing and signed by the party to be charged.

Section 18.10 Terminology. Unless the context of this Ground Lease clearly requires otherwise, (a) pronouns, wherever used herein, and of whatever gender, shall include natural persons and corporations and associations of every kind and character; (b) the singular shall include the plural wherever and as often as may be appropriate; (c) the word “includes” or “including” shall mean “including without limitation”; (d) the word “or” shall have the inclusive meaning represented by the phrase “and/or”; (e) the words “hereof,” “herein,” “hereunder,” and similar terms in this Ground Lease shall refer to this Ground Lease as a whole and not to any particular section or article in which such words appear. The section, article and other headings in this Ground Lease and the Table of Contents to this Ground Lease are for reference purposes and shall not control or affect the construction of this Ground Lease or the interpretation hereof in any respect. Article, section and subsection and exhibit references are to this Ground Lease unless otherwise specified. All exhibits attached to this Ground Lease constitute a part of this Ground Lease and are incorporated herein. All references to a specific time of day in this Ground Lease shall be based upon Central Standard Time (or the other standard of measuring time then in effect in Monroe, Louisiana).

Section 18.11 Counterparts. This agreement may be executed in multiple counterparts, each of which shall be declared an original.

Section 18.12 Severability. If any clause or provision of this Ground Lease is illegal, invalid or unenforceable under present or future laws effective during the term of this Ground Lease, then and in that event, it is the intention of the parties hereto that the remainder of Ground Lease shall not be affected thereby.

Section 18.13 Authorization. By execution of this Ground Lease, the Corporation and the Board each represent to the other that they are entities validly existing, duly constituted and in good standing under the laws of the jurisdiction in which they were formed and in which they presently conduct business; that all acts necessary to permit them to enter into and be bound by this Ground Lease have been taken and performed; and that the persons signing this Ground Lease on their behalf have due authorization to do so.

Section 18.14 Ancillary Agreements. In the event it becomes necessary or desirable for the Board to approve in writing any ancillary agreements or documents concerning the Land or concerning the construction, operation or maintenance of the Facilities or to alter or amend any such ancillary agreements between the Board and the Corporation or to give any approval or consent of the Board required under the terms of this Ground Lease, all agreements, documents or approvals shall be forwarded to the Board Representative.

Section 18.15 Amendment. No amendment, modification, or alteration of the terms of this Ground Lease shall be binding unless the same be in writing dated on or subsequent to the

date hereof and duly executed by the parties hereto. No such amendment to this Ground Lease shall alter the obligations of the parties hereto in any manner inconsistent with the scope of their obligations as contemplated by the RFP.

Section 18.16 Successors and Assigns. All of the covenants, agreements, terms and conditions to be observed and performed by the parties hereto shall be applicable to and binding upon their respective successors and assigns including any successor by merger or consolidation of the University into another educational institution or the Board into another educational management board.

Section 18.17 Entire Agreement. This Ground Lease, together with the exhibits attached hereto, contains the entire agreement between the parties hereto with respect to the Land and contains all of the terms and conditions agreed upon with respect to the lease of the Land, and no other agreements, oral or otherwise, regarding the subject matter of this Ground Lease shall be deemed to exist or to bind the parties hereto; it being the intent of the parties that neither shall be bound by any term, condition, or representations not herein written.

[Remainder of page intentionally left blank. Signatures appear on following page.]

[Signature Page to the Ground Lease Agreement]

IN WITNESS WHEREOF, the undersigned representative has signed this Ground Lease on behalf of the Board of Supervisors for the University of Louisiana System on the 1st day of December, 2017.

WITNESSES:

BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

Print Name: _____

By: _____
Nick J. Bruno, President of the
University of Louisiana at Monroe
and Authorized officer of the Board

Print Name: _____

IN WITNESS WHEREOF, the undersigned representative has signed this Ground Lease on behalf of University of Louisiana Monroe Facilities, Inc. on the _____ day of December, 2017.

WITNESSES:

UNIVERSITY OF LOUISIANA MONROE
FACILITIES, INC.

Print Name: _____

By: _____
R. Scott McDonald, Chairperson

Print Name: _____

[Signature page to the Ground Lease Agreement]

STATE OF LOUISIANA

PARISH OF OUACHITA

BE IT KNOWN, that on this 1st day of December, 2017, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

Nick J. Bruno

to me known to be the identical person who executed the above and foregoing instrument, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the President of the University of Louisiana at Monroe, and the authorized representative of the Board of Supervisors for the University of Louisiana System (the "Board"), that the aforesaid instrument was signed by him, on this date, on behalf of the Board and that the above named person acknowledges said instrument to be the free act and deed of the Board.

Nick J. Bruno, President of the
University of Louisiana at Monroe and
Authorized officer of the Board

WITNESSES:

Print Name: _____

Print Name: _____

NOTARY PUBLIC
Charles W. Herold, III
Notary No. 16329 - Expires at Death

[Signature Page to Ground Lease Agreement]

STATE OF LOUISIANA

PARISH OF OUACHITA

BE IT KNOWN, that on this 1st day of December, 2017, before me, the undersigned authority, duly commissioned, qualified and sworn within and for the State and Parish aforesaid, personally came and appeared:

R. Scott McDonald

to me known to be the identical person who executed the above and foregoing instrument, who declared and acknowledged to me, Notary, in the presence of the undersigned competent witnesses, that he is the Chairperson of University of Louisiana Monroe Facilities, Inc. (the "Corporation"), and that the aforesaid instrument was signed by him, on this date, on behalf of the Corporation and that the above named person acknowledges the approval of said instrument to be the free act and deed of the Corporation.

R. Scott McDonald, Chairperson

WITNESSES:

Print Name: _____

Print Name: _____

NOTARY PUBLIC
Charles W. Herold, III
Notary No. 16329 - Expires at Death

EXHIBIT A

LAND DESCRIPTION

University of Louisiana - Monroe

BOUNDARY DESCRIPTION

The ground floor of Malone Stadium on the campus of the University of Louisiana at Monroe in Monroe, Ouachita Parish, Louisiana.

First Floor Plan Building Diagram of Malone Stadium

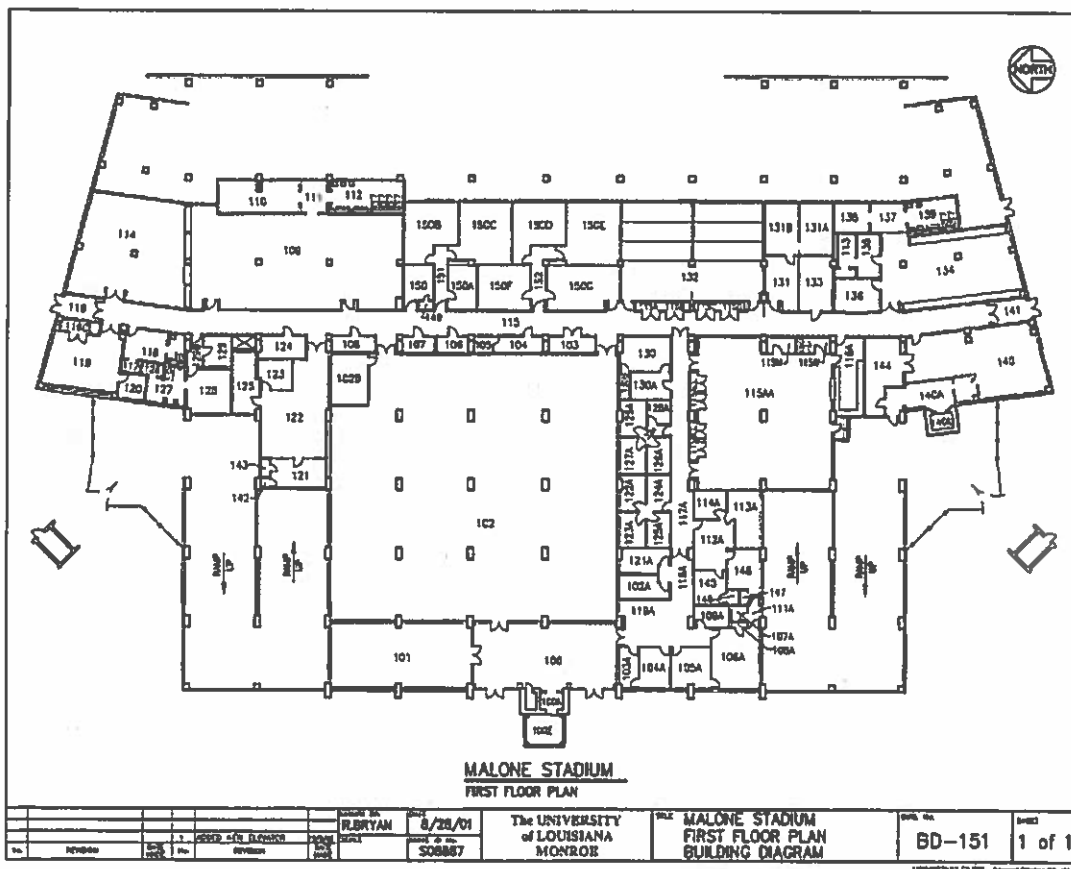


EXHIBIT B

PERMITTED ENCUMBRANCES

1. **Any matters that would be disclosed upon receipt of an ALTA survey of the Land.**
2. **All easements, servitudes and rights of way of record.**
3. **General and special taxes or assessments for 2017 and subsequent years not yet due and payable.**
4. **Terms and conditions of that Ground Lease Agreement dated as of December 1, 2017, evidenced by a Memorandum of Ground Lease between the Board of Supervisors for the University of Louisiana System and University of Louisiana Monroe Facilities, Inc., recorded _____, 2017, in Conveyance Book _____, Page _____, File Number _____, official records of Ouachita Parish, Louisiana.**

EXHIBIT C

MEMORANDUM OF GROUND LEASE

STATE OF LOUISIANA
PARISH OF OUACHITA

§
§
§

KNOW ALL MEN BY THESE PRESENTS:

MEMORANDUM OF LEASE

This Memorandum of Lease (this "Memorandum") is entered into by and between the Board of Supervisors for the University of Louisiana System ("Lessor") and University of Louisiana Monroe Facilities, Inc. ("Lessee").

RECITALS

A. Lessor and Lessee have entered into a Ground Lease Agreement dated as of December 1, 2017 and executed December 1, 2017 (the "Lease"), whereby Lessor did lease to Lessee, and Lessee did lease from Lessor, the immovable property more particularly described on **Exhibit A** attached hereto and incorporated herein (the "Land").

B. Lessor and Lessee desire to enter into this Memorandum, which is to be recorded in order that third parties may have notice of the parties' rights under the Lease.

LEASE TERMS

Specific reference is hereby made to the following terms and provisions of the Lease:

1. The term of the Lease commenced on December 1, 2017 and shall continue until midnight on November 30, 2018, unless sooner terminated or extended as provided in the Lease.
2. Any third party entering into a contract with the Corporation for improvements to be located on the Land, or any other party claiming under said third party, shall be on notice that neither the Board nor the Board's property shall have any liability for satisfaction of any claims of any nature in any way arising out of a contract with the Corporation
3. Additional information concerning the provisions of the Lease can be obtained from the parties at the following addresses:

Lessor: Board of Supervisors for the University of Louisiana System
1201 North 3rd Street, Suite 7300
Baton Rouge, La 70802
Attention: Assistant Vice President for Facilities Planning

Lessee: University of Louisiana Monroe Facilities, Inc.
700 University Avenue
Monroe, Louisiana 71209-2000
Attention: Chairperson

This Memorandum is executed for the purpose of recordation in the public records of Ouachita Parish, Louisiana in order to give notice of all the terms and provisions of the Lease and is not intended and shall not be construed to define, limit, or modify the Lease. All of the terms, conditions, provisions and covenants of the Lease are incorporated into this Memorandum by reference as though fully set forth herein, and both the Lease and this Memorandum shall be deemed to constitute a single instrument or document.

THUS DONE AND PASSED on the 1st day of December, 2017, in Monroe, Louisiana, in the presence of the undersigned, both competent witnesses, who herewith sign their names with *R. Scott McDonald*, Chairperson of University of Louisiana Monroe Facilities, Inc, and me, Notary.

WITNESSES:

UNIVERSITY OF LOUISIANA MONROE
FACILITIES, INC.

Print Name: _____

Print Name: _____

By: _____
R. Scott McDonald, Chairperson

NOTARY PUBLIC
Charles W. Herold, III
Notary No. 16329 - Expires at Death

[Signature Page to Memorandum of Lease]

THUS DONE AND PASSED on the 1st day of December, 2017, in Monroe, Louisiana, in the presence of the undersigned, both competent witnesses, who herewith signs his name as President of the University of Louisiana at Monroe and the Authorized Representative of the Board of Supervisors for the University of Louisiana System, and me, Notary.

WITNESSES:

BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

Print Name: _____

By: _____
Nick J. Bruno, President of the
University of Louisiana at Monroe
and Authorized Officer of the Board

Print Name: _____

NOTARY PUBLIC
Charles W. Herold, III
Notary No. 16329 - Expires at Death

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FINANCE COMMITTEE

December 1, 2017

- Item I.1.** Nicholls State University's request for approval to enter into a Cooperative Endeavor Agreement with the Friends of Bayou Lafourche to fund improvements for the University's bayou side property along Bayou Lafourche.

EXECUTIVE SUMMARY

Approval of this request will allow Nicholls State University to enter into a Cooperative Endeavor Agreement with the Friends of Bayou Lafourche. Friends of Bayou Lafourche is a non-profit entity established for the purpose of raising awareness and revitalization of the bayou. This is accomplished by means of education and informational outreach and by creation of recreational and beautification opportunities along the bayou.

The University owns approximately 7.25 acres of land along Bayou Lafourche that it has operated and managed for student and public recreational use, including a small dock, walking trail, signature fountain and other amenities.

The Friends of Bayou Lafourche agree to collaborate with the University to establish a program for the property with an emphasis on faculty, staff, student, and public recreation that may include facilities to accommodate water activities, observation areas, and add to the beautification and create additional access. The Friends of Bayou Lafourche will develop a plan with the University and will underwrite all costs incurred. The University will maintain the property and improvements.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Nicholls State University's request for approval to enter into a Cooperative Endeavor Agreement with the Friends of Bayou Lafourche to fund improvements for the University's bayou side property along Bayou Lafourche.



November 6, 2017

Dr. Jim Henderson
System President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

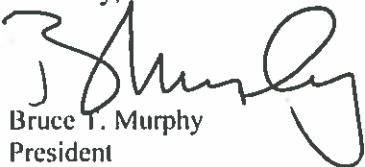
Dear Dr. Henderson:

Nicholls State University requests consideration and approval of the following to be placed on the agenda for the December 1, 2017, meeting of the Board of Supervisors for the University of Louisiana System:

Request to enter into a Cooperative Endeavor Agreement with Friends of Bayou Lafourche to fund improvements for the University's Bayou Side Property along Bayou Lafourche.

Thank you for your assistance in this matter.

Sincerely,



Bruce T. Murphy
President

BTM/jms

Enclosures

pc: Dr. Lynn Gillette, Provost and Vice President for Academic Affairs
Dr. Todd Keller, Associate Vice President for Academic Affairs
Dr. Eugene Dial, Vice President for Student Affairs
Mr. Terry Braud, Vice President for Finance and Administration
Mr. Alex Arceneaux, Chief of Staff
Internal Auditor
Dr. David Whitney, Faculty Senate President/ Faculty Association Representative
Mrs. Renee Hicks, Executive Director of Planning and Institutional Effectiveness

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR, made and entered into this ____ day of _____, 2017 by and between Nicholls State University of the State of Louisiana, hereinafter referred to as the "University", and the Friends of Bayou Lafourche, a tax exempt 501(c) (3) non-profit organization, officially domiciled in Thibodaux, Louisiana, whose address is P. O. Box 124, Thibodaux, LA, 70301 hereinafter referred to as the "FOBL."

WITNESSETH:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual." and

WHEREAS, the University, as part of its mission, supports the educational, cultural, and economic needs of its service region and cultivates productive, responsible, and engaged citizens, and

WHEREAS, the FOBL has been established as a non-profit entity for the purposes of raising the awareness of the importance of the Bayou Lafourche and its revitalization, through education and informational outreach and by creation of recreational and beautification opportunities along Bayou Lafourche; and

WHEREAS, the University owns more or less 7.25 acres of land along Bayou Lafourche located between Bayou Lafourche and E. First Street or Louisiana Highway 1 and the property line of the Lanny D. Ledet Culinary Arts Building, more fully described in the attached property description (hereinafter sometimes the "Property");

WHEREAS, the University has operated and managed the Property for student and public recreational use, including allowing student and public to use the land for various activities, events and gatherings and currently maintains a small dock, walking trail, signature fountain and other amenities.

NOW, THEREFORE, in consideration of the parties' mutual undertakings herein and their purposes, duties, and authorities, the FOBL and the University hereby agree as follows:

Responsibilities of the FOBL:

1. The FOBL agrees to collaborate with the University to establish a program for the Property with an emphasis on faculty, staff, student and public recreation that may include facilities to accommodate water activities, observation areas and add to the beautification and create additional access. In creating the programmatic component of the Property, the University and the FOBL will identify key stakeholders to the Property with a heavy concentration on University faculty, staff, and students, in addition to other users of the property and the public. The intent of the program is to form a phased plan for the Property.
2. Based on the mutually agreed program, the FOBL and the University will create a plan that encompasses the needed attributes identified in the programming effort. Through professional consultants and designers, the FOBL will produce a plan for improvements to the Property, for review and approval of the University. The FOBL will underwrite all costs incurred in creating both the program and the plan for the property.
3. Based on the approved plan, the FOBL, in collaboration with the University, will identify a priority schedule for improvements to the property and will create an improvement schedule based on a phased in approach.
4. The FOBL will underwrite all costs of construction and will provide the oversight and management of the improvements in conjunction with University Facilities staff.
5. All improvements to the property made by the FOBL will transfer to the University upon completion of the projects.

Responsibilities of the University:

1. The University will maintain the Property including lawn and garden maintenance and building maintenance and deferred maintenance through its Facilities Department as deemed necessary by the University.
2. The University will manage and operate all of the improvements on the Property.
3. The University shall make the Property available to its students, faculty, staff, the members of FOBL and the general public. Any fees established for the use of the property, or any specific improvement, such as boat rental, dock access, etc., shall be made available at the same rate Nicholls students, faculty, staff and members of the FOBL. Any public access to the Property may be at the same rate or surcharge as determined by the University.
4. The University shall allow the FOBL to have access the referenced property that were enhanced with funds provided by the FOBL for events and meetings, subject to scheduling, without charge. The FOBL shall only use the Property for the use of the FOBL and shall not have the right to allow others to use the property for events.

Term and Termination

1. This Cooperative Endeavor Agreement shall have an initial term of three (3) years, beginning on _____, 2017 and terminating on _____, 2020. Upon written agreement of both parties, this Cooperative Endeavor Agreement may be renewed for three (3) additional one (1) year terms.
2. This Cooperative Endeavor Agreement may be terminated by either party at any time by giving one hundred twenty (120) days prior written notice to the other party.
3. Either party may terminate this Cooperative Endeavor Agreement for cause based upon the other party's breach of any terms and/or conditions of this Cooperative Endeavor Agreement; provided that the non-breaching party shall provide the other party written notice specifying the breach. If within thirty (30) days after receipt of such notice, the breaching party shall not have either corrected such breach or, in the case of a breach which cannot be corrected in thirty (30) days, begun in good faith and thereafter proceeded diligently to complete such correction, then the non-breaching party may, at its option, place the breaching party in default and this Cooperative Endeavor Agreement shall terminate on the date specified in such notice.
4. The University may terminate this Cooperative Endeavor Agreement should the Louisiana Legislature fail to appropriate sufficient monies for the continued operations of the University, or if such appropriation is reduced and/or eliminated by the veto of the Governor or by any means provided in the appropriations act to prevent the continued operations of the University, or for any other lawful purpose. If the effect of such reduction is to provide insufficient monies for the continuation of this Cooperative Endeavor Agreement, it shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.
5. Either party may terminate this Agreement immediately upon written notice being provided to the other party.

Insurance

1. The FOBL shall provide evidence of insurance coverage for the following: (i) General Liability (***The certificate must name the University as the certificate holder, list the University as an additional insured, and grant a waiver of subrogation.***)
2. The University shall provide evidence of insurance coverage for the following:

Comprehensive General Liability (ii) Auto Liability (iii) Workers Compensation with minimum coverage amounts as required by law; (iv) Professional Liability and (v) Property Insurance. ***The certificate must name FOBL as the certificate holder, list the FOBL as an additional insured, and grant a waiver of subrogation.***

Indemnification:

The University will indemnify, save, and hold the FOBL , its commissioners, officers, employees, servants and agents harmless from any and all claims, actions, liability, and expenses (including cost of judgments, settlements, court costs, and attorney’s fees, regardless of the outcome of such claim or action) caused by or resulting from negligent acts or omissions of the University, its trustees, officers, employees , students, servants or agents in connection with the services performed under this Cooperative Endeavor Agreement. Upon notice from the FOBL, the University will resist and defend at its own expense, and by counsel reasonably satisfactory to the FOBL, any such claim or action.

The FOBL will indemnify, save and hold harmless the University, its trustees, officers, agents, students, servants and employees, including volunteers, from any and all claims, actions, liability, and expenses (including cost of judgments, settlements, court costs, and attorney’s fees, regardless of the outcome of such claim or action) caused by or resulting from negligent acts or omissions of the FOBL, its commissioners, officers, employees, servants or agents in connection with the services performed under this Cooperative Endeavor Agreement. Upon notice from the University, the FOBL will resist and defend at its own expense, and by counsel reasonably satisfactory to the University, any such claim or action.

Agreement Monitoring:

The University’s Department of _____, under the Direction of _____, (TITLE) has developed a monitoring plan where under the _____ Department will monitor the parties compliance with this Cooperative Endeavor Agreement.

Nonassignability

Neither party shall assign any its rights or obligations under this Cooperative Endeavor Agreement without the prior written consent of the other party. This provision shall not be construed to prohibit a party from assigning to its bank, trust company, or other financial institution any money due or to become due from approved agreements without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the other party and *the Office of Contractual Review*.

Auditors Clause

It is hereby agreed that the Legislative Auditor, and/or the Auditor for the University of Louisiana System, and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing the accounts of each party as they relate to this agreement.

Discrimination Clause

Both parties agree to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and the Americans with Disabilities Act of 1990.

Both parties agree not to discriminate in their employment practices, and will render services under this Cooperative Endeavor Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disabilities.

Any act of discrimination committed by a party, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this Cooperative Endeavor Agreement.

Notices

Any notices permitted or required by this Cooperative Endeavor Agreement shall be deemed made on the day personally delivered in writing or deposited in the United States mail, certified mail and postage prepaid, to the address set forth below, or to such other address as may be designated by a party in writing:

To the University: _____

Attn: _____

To the FOBL: _____

Attn: _____

Severability; Waiver of Breach

In the event any provision of this Cooperative Endeavor Agreement is held unenforceable or invalid for any reason, the remainder of the Cooperative Endeavor Agreement shall remain in full force and effect and enforceable in accordance with its terms.

No waiver of a breach of any provision of this Cooperative Endeavor Agreement shall be construed to be a waiver or breach of any other provision. No delay in acting with regard to any breach shall be construed to be a waiver of such breach.

Governing Law:

This Cooperative Endeavor Agreement shall be governed by the laws of the State of Louisiana.

Compliance with Applicable Laws:

Both parties agree to observe and comply with the provisions of all applicable federal, state, and local laws, regulations, and standards.

Entire Agreement; Amendment

This Cooperative Endeavor Agreement and its attachments and exhibits contains the entire understanding of the parties pertaining its subject matter and supersedes any prior written or oral communication between the parties. This Cooperative Endeavor Agreement shall be modified only by an instrument in writing signed by both parties.

THUS DONE AND SIGNED AT Thibodaux, Louisiana on the day, month and year first written above.

IN WITNESS WHEREOF, the parties have executed this Agreement as of this _____ day of _____, 2017

WITNESSES SIGNATURES:

Nicholls State University:

By: _____

Title: President

Notary Public

WITNESSES SIGNATURES:

Friends of Bayou Lafourche

By: _____

Title: _____

Attachment A

Property Description

Approximately 7.25 acres of land along Bayou Lafourche located between Bayou Lafourche and E. First Street or Louisiana Highway 1 and the property line of the Lanny D. Ledet Culinary Arts Building,



COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR, made and entered into this ____ day of _____, 2017 by and between Nicholls State University of the State of Louisiana, hereinafter referred to as the "University", and the Friends of Bayou Lafourche, a tax exempt 501(c) (3) non-profit organization, officially domiciled in Thibodaux, Louisiana, whose address is P. O. Box 124, Thibodaux, LA, 70301 hereinafter referred to as the "FOBL."

WITNESSETH:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual." and

WHEREAS, the University, as part of its mission, supports the educational, cultural, and economic needs of its service region and cultivates productive, responsible, and engaged citizens, and

WHEREAS, the FOBL has been established as a non-profit entity for the purposes of raising the awareness of the importance of the Bayou Lafourche and its revitalization, through education and informational outreach and by creation of recreational and beautification opportunities along Bayou Lafourche; and

WHEREAS, the University owns more or less 7.25 acres of land along Bayou Lafourche located between Bayou Lafourche and E. First Street or Louisiana Highway 1 and the property line of the Lanny D. Ledet Culinary Arts Building, more fully described in the attached property description (hereinafter sometimes the "Property");

WHEREAS, the University has operated and managed the Property for student and public recreational use, including allowing student and public to use the land for various activities, events and gatherings and currently maintains a small dock, walking trail, signature fountain and other amenities.

NOW, THEREFORE, in consideration of the parties' mutual undertakings herein and their purposes, duties, and authorities, the FOBL and the University hereby agree as follows:

Responsibilities of the FOBL:

1. The FOBL agrees to collaborate with the University to establish a program for the Property with an emphasis on faculty, staff, student and public recreation that may include facilities to accommodate water activities, observation areas and add to the beautification and create additional access. In creating the programmatic component of the Property, the University and the FOBL will identify key stakeholders to the Property with a heavy concentration on University faculty, staff, and students, in addition to other users of the property and the public. The intent of the program is to form a phased plan for the Property.

2. Based on the mutually agreed program, the FOBL and the University will create a plan that encompasses the needed attributes identified in the programming effort. Through professional consultants and designers, the FOBL will produce a plan for improvements to the Property, for review and approval of the University. The FOBL will underwrite all costs incurred in creating both the program and the plan for the property.
3. Based on the approved plan, the FOBL, in collaboration with the University, will identify a priority schedule for improvements to the property and will create an improvement schedule based on a phased in approach.
4. The FOBL will underwrite all costs of construction and will provide the oversight and management of the improvements in conjunction with University Facilities staff.
5. All improvements to the property made by the FOBL will transfer to the University upon completion of the projects.

Responsibilities of the University:

1. The University will maintain the Property including lawn and garden maintenance and building maintenance and deferred maintenance through its Facilities Department as deemed necessary by the University.
2. The University will manage and operate all of the improvements on the Property.
3. The University shall make the Property available to its students, faculty, staff, the members of FOBL and the general public. Any fees established for the use of the property, or any specific improvement, such as boat rental, dock access, etc., shall be made available at the same rate Nicholls students, faculty, staff and members of the FOBL. Any public access to the Property may be at the same rate or surcharge as determined by the University.
4. The University shall allow the FOBL to have access the referenced property that were enhanced with funds provided by the FOBL for events and meetings, subject to scheduling, without charge. The FOBL shall only use the Property for the use of the FOBL and shall not have the right to allow others to use the property for events.

Term and Termination

1. This Cooperative Endeavor Agreement shall have an initial term of three (3) years, beginning on _____, 2017 and terminating on _____, 2020. Upon written agreement of both parties, this Cooperative Endeavor Agreement may be renewed for three (3) additional one (1) year terms.
2. This Cooperative Endeavor Agreement may be terminated by either party at any time by giving one hundred twenty (120) days prior written notice to the other party.
3. Either party may terminate this Cooperative Endeavor Agreement for cause based upon the other party's breach of any terms and/or conditions of this Cooperative Endeavor

Agreement; provided that the non-breaching party shall provide the other party written notice specifying the breach. If within thirty (30) days after receipt of such notice, the breaching party shall not have either corrected such breach or, in the case of a breach which cannot be corrected in thirty (30) days, begun in good faith and thereafter proceeded diligently to complete such correction, then the non-breaching party may, at its option, place the breaching party in default and this Cooperative Endeavor Agreement shall terminate on the date specified in such notice.

4. The University may terminate this Cooperative Endeavor Agreement should the Louisiana Legislature fail to appropriate sufficient monies for the continued operations of the University, or if such appropriation is reduced and/or eliminated by the veto of the Governor or by any means provided in the appropriations act to prevent the continued operations of the University, or for any other lawful purpose. If the effect of such reduction is to provide insufficient monies for the continuation of this Cooperative Endeavor Agreement, it shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.
5. Either party may terminate this Agreement immediately upon written notice being provided to the other party.

Insurance

1. The FOBL shall provide evidence of insurance coverage for the following: (i) General Liability (***The certificate must name the University as the certificate holder, list the University as an additional insured, and grant a waiver of subrogation.***)
2. The University shall provide evidence of insurance coverage for the following:

Comprehensive General Liability (ii) Auto Liability (iii) Workers Compensation with minimum coverage amounts as required by law; (iv) Professional Liability and (v) Property Insurance. ***The certificate must name FOBL as the certificate holder, list the FOBL as an additional insured, and grant a waiver of subrogation.***

Indemnification:

The University will indemnify, save, and hold the FOBL, its commissioners, officers, employees, servants and agents harmless from any and all claims, actions, liability, and expenses (including cost of judgments, settlements, court costs, and attorney's fees, regardless of the outcome of such claim or action) caused by or resulting from negligent acts or omissions of the University, its trustees, officers, employees, students, servants or agents in connection with the services performed under this Cooperative Endeavor Agreement. Upon notice from the FOBL, the University will resist and defend at its own expense, and by counsel reasonably satisfactory to the FOBL, any such claim or action.

The FOBL will indemnify, save and hold harmless the University, its trustees, officers, agents, students, servants and employees, including volunteers, from any and all claims, actions,

liability, and expenses (including cost of judgments, settlements, court costs, and attorney's fees, regardless of the outcome of such claim or action) caused by or resulting from negligent acts or omissions of the FOBL, its commissioners, officers, employees, servants or agents in connection with the services performed under this Cooperative Endeavor Agreement. Upon notice from the University, the FOBL will resist and defend at its own expense, and by counsel reasonably satisfactory to the University, any such claim or action.

Agreement Monitoring:

The University's Department of _____, under the Direction of _____, (TITLE) has developed a monitoring plan where under the _____ Department will monitor the parties compliance with this Cooperative Endeavor Agreement.

Nonassignability

Neither party shall assign any its rights or obligations under this Cooperative Endeavor Agreement without the prior written consent of the other party. This provision shall not be construed to prohibit a party from assigning to its bank, trust company, or other financial institution any money due or to become due from approved agreements without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the other party and *the Office of Contractual Review*.

Auditors Clause

It is hereby agreed that the Legislative Auditor, and/or the Auditor for the University of Louisiana System, and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing the accounts of each party as they relate to this agreement.

Discrimination Clause

Both parties agree to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and the Americans with Disabilities Act of 1990.

Both parties agree not to discriminate in their employment practices, and will render services under this Cooperative Endeavor Agreement without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disabilities.

Any act of discrimination committed by a party, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this Cooperative Endeavor Agreement.

Notices

Any notices permitted or required by this Cooperative Endeavor Agreement shall be deemed made on the day personally delivered in writing or deposited in the United States mail, certified mail and postage prepaid, to the address set forth below, or to such other address as may be designated by a party in writing:

To the University: _____

Attn: _____

To the FOBL: _____

Attn: _____

Severability; Waiver of Breach

In the event any provision of this Cooperative Endeavor Agreement is held unenforceable or invalid for any reason, the remainder of the Cooperative Endeavor Agreement shall remain in full force and effect and enforceable in accordance with its terms.

No waiver of a breach of any provision of this Cooperative Endeavor Agreement shall be construed to be a waiver or breach of any other provision. No delay in acting with regard to any breach shall be construed to be a waiver of such breach.

Governing Law:

This Cooperative Endeavor Agreement shall be governed by the laws of the State of Louisiana.

Compliance with Applicable Laws:

Both parties agree to observe and comply with the provisions of all applicable federal, state, and local laws, regulations, and standards.

Entire Agreement; Amendment

This Cooperative Endeavor Agreement and its attachments and exhibits contains the entire understanding of the parties pertaining its subject matter and supersedes any prior written or oral communication between the parties. This Cooperative Endeavor Agreement shall be modified only by an instrument in writing signed by both parties.

THUS DONE AND SIGNED AT Thibodaux, Louisiana on the day, month and year first written above.

IN WITNESS WHEREOF, the parties have executed this Agreement as of this _____ day of _____, 2017

WITNESSES SIGNATURES:

Nicholls State University:

By: _____

Title: President

Notary Public

WITNESSES SIGNATURES:

Friends of Bayou Lafourche

By: _____

Title: _____

Notary Public

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FINANCE COMMITTEE

December 1, 2017

Item I.2. **University of Louisiana System's** request for approval of the Board of Regents Support Fund Eminent Chairs and Endowed Superior Graduate Student Scholarships:

University of Louisiana at Lafayette

- a. James D. Moncus Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Biology I
- b. James D. Moncus Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Biology II
- c. F. Stan Hardee, Jr. Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Business Administration
- d. Claire M. Moss Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Music
- e. Fern N. Moss Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Health Sciences
- f. J.C. Moss Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Business Administration
- g. John W. and Bonnie Sarver and Julie S. Boucher Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Business Administration
- h. R.C. & Sybil Sealy Family Board of Regents Support Fund Endowed Superior Graduate Student Scholarships in Engineering

University of Louisiana at Monroe

- a. B.W. Biedenharn Chair in Business
- b. ULM Endowed Chair in Agriculture
- c. Susan D. and William S. Banowsky Chair in Accounting
- d. Kitty DeGree SGS Endowed Scholarship (MPA)
- e. R.D. Castles SGS Endowed Super Fellowship (MFT)
- f. Elsie Webb SGS Endowed Super Scholarship in Education (MEd/EdD)
- g. Ken & Mary Renwick SGS Endowment (MFT)
- h. TLC – Scaccia SGA Endowment in Pharmacy

EXECUTIVE SUMMARY

In 1989, the Louisiana Legislature created the Louisiana Education Quality Support Fund (LEQSF), referred to as “8g,” which provides for multiple \$40,000 and \$400,000 grants to be awarded upon receipt of \$60,000 or \$600,000 in private donations for the establishment of an endowed professorship or endowed chair, respectively. The law further requires that the appropriate management board authorize the establishment of such endowed professorships and endowed chairs prior to submission to the Board of Regents for matching funds.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the requests from System institutions to establish the LEQSF (8g) Endowed Chairs and Superior Graduate Scholarships noted above.*

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FINANCE COMMITTEE

December 1, 2017

Item I.3. University of Louisiana System's request for approval of revised Internal Audit Charters for the System and related campuses.

EXECUTIVE SUMMARY

The Internal Audit Charters set forth the purpose, authority, and responsibility of the internal audit activity for the University of Louisiana System and its individual campuses. The Charters have been modified to reflect compliance with the revised *International Standards for the Professional Practice of Internal Auditing (Standards)* from the Institute of Internal Auditors.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the request for approval of revised Internal Audit Charters for the System and related campuses.*

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FINANCE COMMITTEE

December 1, 2017

Item I.4. University of Louisiana System's discussion of Fiscal Year 2017-2018 first quarter financial reports and ongoing assurances.

EXECUTIVE SUMMARY

Attached is a summary of the financial activities for the quarter ended September 30, 2017. This information was obtained from first quarter financial reports submitted by each university.

This is a report only and no action by the Board is necessary.

I.4.

UNIVERSITY OF LOUISIANA SYSTEM
ANALYSIS OF FINANCIAL REPORTS FOR 1st QUARTER OF
FY 2017-2018

Revenues:

The UL System reported year-to-date revenues for the first quarter as follows:

- a) State General Fund (Direct) and Statutory Dedicated - \$55,852,143 million or 26.2% of the budgeted amount
- b) Self-Generated Funds - \$305.9 million or 50.3% of the budgeted amount
- c) Total revenues reported are \$361 million or 41.6% of the budgeted amount

A comparison of year-to-date self-generated revenues in the first quarter of 2018 to 2017 follows:

Revenue Source	Year-to-Date 1st Qtr. of FY17		Year-to-Date 1st Qtr. of FY18	
	Amount	% of Budget	Amount	% of Budget
Tuition and Fees	\$296,942,889	52.2%	\$298,833,400	51.4%
Other Sources	\$7,421,951	36.2%	\$7,099,055	26.7%
Total Self-Generated	\$304,364,840	51.6%	\$305,932,455	50.3%

Staff Comments:

- 1. State General Fund revenues are approximately \$793,000 lower than 2017.
- 2. Self-generated revenues are up \$1.5 million or .5% from the first quarter 2017.
- 3. Total revenues are up \$775,000 from 2017.

Expenses:

Total Year-To-Date Expenses for the UL System as of the end of the first quarter were \$227.4 million. The UL System reported expenses as of the first quarter as follows:

- a) Personal services - \$136 million, 22.3% of the available budget for this category
- b) Operating expenses - \$30.1 million, 34.6% of the available budget for this category
- c) Professional services - \$1 million 16.2% of the available budget for this category
- d) Other charges - \$58.8 million, 37.7% of the available budget for this category
- e) Acquisitions - \$1.5 million, 16.4% of the available budget for this category

System-wide expenses by function as of September 30, 2017 were as follows:

- a) Instruction, research, and student related - \$166.0 million, 73% of total expenses
- b) Institutional support - \$32.1 million, 14% of total expenses
- c) Operation and maintenance of plant - \$23.4 million, 10% of total expenses
- d) Transfers - \$5.9 million, 3% of total expenses

Staff Comments: Expenses are reported at 26.2% of budget. Total expenditures are up \$10.8 million or 5% from 2017. The increases are a result of an increase in expenses for instruction and academic support. The staff has no concerns at this time.

Highlights of Auxiliary Financial Report:

- Actual revenues for auxiliary operations, excluding athletics, total \$66.8 million as of the first quarter. This is an increase of \$2.6 million over fiscal year 2017.
- Actual expenses for auxiliary operations, excluding athletics, total \$41.7 million as of the first quarter. This is an increase of approximately \$4.9 million.
- Mandatory Transfers In/Out for auxiliary operations, excluding athletics, total \$29 million of Transfers Out as of the first quarter. This is an increase of \$9 million.
- The projected change in fund balance (without athletics) for fiscal 2018 is \$7.8 million, down \$4 million from 2017. The reason for the increase is increased debt service payments.

- Universities with deficits in excess of \$50,000 in specific auxiliary operations are:
 - Recreation Wellness at ULM totaling \$875,113 is due to roof repairs and LED upgrades.
 - Student Center/Union – UNO totaling \$95,430 is offset by surpluses in dining services and bookstore.

Athletics:

1. Total projected revenues (including projected transfers) are \$102.5 million with projected expenses of \$103 million, resulting in a current year deficit of \$598,030.
2. The universities project the following current year surplus/(deficit) balances:
 - GSU - breakeven
 - LTU - breakeven
 - MSU - breakeven
 - NiSU - breakeven
 - NSU - \$1,775 deficit
 - SLU - \$669,000 deficit
 - ULL - breakeven
 - ULM – \$72,800 surplus
 - UNO - breakeven

Staff Comments: There are no unexplained variances in the non-athletic and athletic accounts. The staff has no concerns relating to auxiliary accounts.

Other Information:

Student enrollment at the nine universities for the fall semester totaled 91,501, an increase of 1,062 (1.17%) students over the previous fall semester.

Management's Quarterly Certifications:

No exceptions were noted by campuses. All certifications are available for review in the System office, as well as individual university reports.

Operating Data Report

Inst	Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date
2018										
Revenue										
400	GENERAL FUND (DIRECT)	213,161,224	213,161,224	0	213,161,224	55,852,143				55,852,143 26.2%
411	STAT DED - SELF	12,835,334	12,835,334	0	12,835,334	0				0 0.0%
412	STAT DED - Higher Education Initiatives	3,458,538	3,458,538	0	3,458,538	0				0 0.0%
413	STAT DED - Calcasieu Parish Fund	1,465,548	1,465,548	0	1,465,548	0				0 0.0%
414	STAT DED - Overcollections	0	0	0	0	0				0 #Num!
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0 #Num!
422	DUE FROM OTHERS -	0	0	0	0	0				0 #Num!
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0 #Num!
440	INTERAGENCY TRANSFERS	74,923	74,923	0	74,923	0				0 0.0%
451	FSG - GEN REGISTRATION FEES	566,332,696	536,383,827	-235,049	536,148,778	283,017,774				283,017,774 50.0%
452	FSG -NON-RESIDENT FEES	44,707,815	44,707,815	0	44,707,815	15,815,626				15,815,626 35.4%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	2,258,516	2,258,516	0	2,258,516	2,178,907				2,178,907 96.5%
471	OTHER SOURCES - Other	24,570,118	24,518,987	-264,093	24,254,894	4,920,148				4,920,148 20.0%
		868,864,712	838,864,712	-499,142	838,365,570	361,784,597				361,784,597 41.6%
Expenditures by Function										
510	INSTRUCTION	366,134,404	366,162,553	-219,093	365,943,460	82,468,619				82,468,619 22.5%
511	RESEARCH	32,041,629	32,041,629	0	32,041,629	4,363,583				4,363,583 13.6%
512	PUBLIC SERVICE	1,990,792	1,990,792	0	1,990,792	481,615				481,615 24.2%
513	ACADEMIC SUPPORT	77,574,119	77,533,927	0	77,533,927	19,400,608				19,400,608 25.0%
521	STUDENT SERVICES	47,031,912	47,032,247	-10,000	47,022,247	10,592,202				10,592,202 22.5%
522	INSTITUTIONAL SUPPORT	118,079,288	118,120,470	-20,000	118,100,470	32,192,920				32,192,920 27.3%
523	SCHOLARSHIPS & FELLOWSHIPS	117,617,071	117,617,071	-190,049	117,427,022	48,723,435				48,723,435 41.4%
524	OPERATION & MAINT OF PLANT	82,093,260	82,063,786	-60,000	82,003,786	23,339,379				23,339,379 28.4%
531	ATHLETICS	21,915,746	21,915,746	0	21,915,746	4,140,303				4,140,303 18.9%
532	OTHER	4,386,491	4,386,491	0	4,386,491	1,783,611				1,783,611 40.7%
		868,864,712	868,864,712	-499,142	868,365,570	227,486,274				227,486,274 26.2%
	Surplus/Deficit					134,298,323				134,298,323

Inst	Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	
Expenditures by Object											
611	SALARIES	416,970,294	416,965,006	0	416,965,006	93,523,701				93,523,701	22.4%
612	OTHER COMPENSATION	11,714,186	11,725,222	0	11,725,222	2,094,629				2,094,629	17.9%
613	RELATED BENEFITS	181,201,574	181,201,769	0	181,201,769	40,420,110				40,420,110	22.3%
621	TRAVEL	4,044,359	4,059,790	-136,486	3,923,304	628,559				628,559	15.5%
622	OPERATING SERVICES	70,646,804	70,654,914	-45,000	70,609,914	26,766,209				26,766,209	37.9%
623	SUPPLIES	12,654,760	12,541,035	-122,002	12,419,033	2,722,907				2,722,907	21.5%
631	PROFESSIONAL SERVICES	6,300,676	6,323,720	0	6,323,720	1,021,180				1,021,180	16.2%
632	OTHER CHARGES/INTERAGENCY	156,031,932	155,994,862	-195,654	155,799,208	58,763,868				58,763,868	37.7%
633	GENERAL ACQUISITIONS	3,789,402	3,887,605	0	3,887,605	635,495				635,495	16.8%
633	GENERAL ACQUISITIONS/MAJOR REPAI	610,481	610,481	0	610,481	74,351				74,351	12.2%
634	LIBRARY ACQUISITIONS	4,900,244	4,900,244	0	4,900,244	835,266				835,266	17.0%
		868,864,712	868,864,648	-499,142	868,365,506	227,486,274				227,486,274	26.2%
	Surplus/Deficit					134,298,322				134,298,322	

Operating Data Report

Inst Code	Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	
Grambling State University		2018									
Revenue											
400	GENERAL FUND (DIRECT)	12,397,631	12,397,631	0	12,397,631	4,268,774				4,268,774	34.4%
411	STAT DED - SELF	1,070,300	1,070,300	0	1,070,300	0				0	
412	STAT DED - Higher Education Initiatives	0	0	0	0	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	29,758,005	29,758,005	0	29,758,005	13,115,482				13,115,482	44.1%
452	FSG -NON-RESIDENT FEES	2,744,038	2,744,038	0	2,744,038	1,518,433				1,518,433	55.3%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	0	0	0	0	1,210,319				1,210,319	#Div/0!
471	OTHER SOURCES - Other	468,000	468,000	0	468,000	114,038				114,038	24.4%
		46,437,974	46,437,974	0	46,437,974	20,227,045				20,227,045	43.6%

Louisiana Tech University		2018									
Revenue											
400	GENERAL FUND (DIRECT)	27,128,500	27,128,500	0	27,128,500	7,291,621				7,291,621	26.9%
411	STAT DED - SELF	2,025,766	2,025,766	0	2,025,766	0				0	
412	STAT DED - Higher Education Initiatives	0	0	0	0	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	81,690,000	81,690,000	0	81,690,000	34,169,202				34,169,202	41.8%
452	FSG -NON-RESIDENT FEES	18,015,000	18,015,000	0	18,015,000	3,715,349				3,715,349	20.6%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	208,180	208,180	0	208,180	46,475				46,475	22.3%
471	OTHER SOURCES - Other	3,442,468	3,442,468	0	3,442,468	631,172				631,172	18.3%
		132,509,914	132,509,914	0	132,509,914	45,853,819				45,853,819	34.6%

Inst Code	Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	
McNeese State University		2018									
Revenue											
400	GENERAL FUND (DIRECT)	16,700,736	16,700,736	0	16,700,736	4,236,392				4,236,392	25.4%
411	STAT DED - SELF	1,306,364	1,306,364	0	1,306,364	0				0	
412	STAT DED - Higher Education Initiatives	0	0	0	0	0				0	
413	STAT DED - Calcasieu Parish Fund	1,465,548	1,465,548	0	1,465,548	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	46,091,396	46,091,396	0	46,091,396	23,696,061				23,696,061	51.4%
452	FSG -NON-RESIDENT FEES	2,250,000	2,250,000	0	2,250,000	1,258,777				1,258,777	55.9%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	0	0	0	0	0				0	
471	OTHER SOURCES - Other	547,724	547,724	0	547,724	143,093				143,093	26.1%
		68,361,768	68,361,768	0	68,361,768	29,334,323				29,334,323	42.9%

Nicholls State University		2018									
Revenue											
400	GENERAL FUND (DIRECT)	13,983,559	13,983,559	0	13,983,559	3,840,157				3,840,157	27.5%
411	STAT DED - SELF	1,147,024	1,147,024	0	1,147,024	0				0	
412	STAT DED - Higher Education Initiatives	0	0	0	0	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	38,924,999	38,924,999	-235,049	38,689,950	21,844,595				21,844,595	56.5%
452	FSG -NON-RESIDENT FEES	154,500	154,500	0	154,500	99,252				99,252	64.2%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	160,033	160,033	0	160,033	64,758				64,758	40.5%
471	OTHER SOURCES - Other	2,578,199	2,578,199	0	2,578,199	600,704				600,704	23.3%
		56,948,314	56,948,314	-235,049	56,713,265	26,449,466				26,449,466	46.6%

Inst Code	Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	
Northwestern State University		2018									
Revenue											
400	GENERAL FUND (DIRECT)	19,797,594	19,797,594	0	19,797,594	5,213,868				5,213,868	26.3%
411	STAT DED - SELF	0	0	0	0	0				0	
412	STAT DED - Higher Education Initiatives	1,338,119	1,338,119	0	1,338,119	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	74,923	74,923	0	74,923	0				0	
451	FSG - GEN REGISTRATION FEES	56,120,282	26,171,413	0	26,171,413	33,130,291				33,130,291	126.6%
452	FSG -NON-RESIDENT FEES	584,846	584,846	0	584,846	375,198				375,198	64.2%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	22,741	22,741	0	22,741	100				100	0.4%
471	OTHER SOURCES - Other	823,258	772,127	-119,977	652,150	125,348				125,348	19.2%
		78,761,763	48,761,763	-119,977	48,641,786	38,844,805				38,844,805	79.9%

Southeastern Louisiana University **2018**

Revenue											
400	GENERAL FUND (DIRECT)	27,437,909	27,437,909	0	27,437,909	7,574,719				7,574,719	27.6%
411	STAT DED - SELF	0	0	0	0	0				0	
412	STAT DED - Higher Education Initiatives	2,120,419	2,120,419	0	2,120,419	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	80,996,950	80,996,950	0	80,996,950	44,901,521				44,901,521	55.4%
452	FSG -NON-RESIDENT FEES	5,539,767	5,539,767	0	5,539,767	2,877,163				2,877,163	51.9%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	607,212	607,212	0	607,212	556,225				556,225	91.6%
471	OTHER SOURCES - Other	3,228,170	3,228,170	-144,116	3,084,054	1,668,948				1,668,948	54.1%
		119,930,427	119,930,427	-144,116	119,786,311	57,578,576				57,578,576	48.1%

Inst Code	Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	
University of Louisiana at Lafayette		2018									
Revenue											
400	GENERAL FUND (DIRECT)	45,215,717	45,215,717	0	45,215,717	11,541,271				11,541,271	25.5%
411	STAT DED - SELF	2,731,406	2,731,406	0	2,731,406	0				0	
412	STAT DED - Higher Education Initiatives	0	0	0	0	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	113,406,980	113,406,980	0	113,406,980	51,049,451				51,049,451	45.0%
452	FSG -NON-RESIDENT FEES	9,270,845	9,270,845	0	9,270,845	3,011,280				3,011,280	32.5%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	0	0	0	0	0				0	
471	OTHER SOURCES - Other	4,261,700	4,261,700	0	4,261,700	1,077,554				1,077,554	25.3%
		174,886,648	174,886,648	0	174,886,648	66,679,556				66,679,556	38.1%

University of Louisiana at Monroe **2018**

Revenue											
400	GENERAL FUND (DIRECT)	23,937,086	23,937,086	0	23,937,086	5,127,343				5,127,343	21.4%
411	STAT DED - SELF	1,933,153	1,933,153	0	1,933,153	0				0	
412	STAT DED - Higher Education Initiatives	0	0	0	0	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	61,925,360	61,925,360	0	61,925,360	31,058,512				31,058,512	50.2%
452	FSG -NON-RESIDENT FEES	2,560,000	2,560,000	0	2,560,000	832,605				832,605	32.5%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	1,053,800	1,053,800	0	1,053,800	193,203				193,203	18.3%
471	OTHER SOURCES - Other	688,550	688,550	0	688,550	150,439				150,439	21.8%
		92,097,949	92,097,949	0	92,097,949	37,362,102				37,362,102	40.6%

Inst Code	Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	
University of New Orleans		2018									
Revenue											
400	GENERAL FUND (DIRECT)	26,562,492	26,562,492	0	26,562,492	6,757,998				6,757,998	25.4%
411	STAT DED - SELF	2,621,321	2,621,321	0	2,621,321	0				0	
412	STAT DED - Higher Education Initiatives	0	0	0	0	0				0	
413	STAT DED - Calcasieu Parish Fund	0	0	0	0	0				0	
421	DUE FROM OTHERS -Settlement Agree	0	0	0	0	0				0	
422	DUE FROM OTHERS -	0	0	0	0	0				0	
431	FEDERAL APPROPRIATIONS	0	0	0	0	0				0	
440	INTERAGENCY TRANSFERS	0	0	0	0	0				0	
451	FSG - GEN REGISTRATION FEES	57,418,724	57,418,724	0	57,418,724	30,052,659				30,052,659	52.3%
452	FSG -NON-RESIDENT FEES	3,588,819	3,588,819	0	3,588,819	2,127,569				2,127,569	59.3%
461	EDUCATIONAL ACTIVITIES/STATE GRAN	206,550	206,550	0	206,550	107,827				107,827	52.2%
471	OTHER SOURCES - Other	8,532,049	8,532,049	0	8,532,049	408,852				408,852	4.8%
		98,929,955	98,929,955	0	98,929,955	39,454,905				39,454,905	39.9%

Operating Data Report

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
Grambling State University										
2018										
Expenditures by Function										
INSTRUCTION	21,606,126	21,606,126	0	21,606,126	3,648,813				3,648,813	16.9%
RESEARCH	855	855	0	855	75				75	8.8%
PUBLIC SERVICE	0	0	0	0	0				0	0.0%
ACADEMIC SUPPORT	2,752,465	2,752,465	0	2,752,465	501,088				501,088	18.2%
STUDENT SERVICES	2,311,756	2,311,756	0	2,311,756	508,416				508,416	22.0%
INSTITUTIONAL SUPPORT	8,523,163	8,523,163	0	8,523,163	2,271,211				2,271,211	26.6%
SCHOLARSHIPS & FELLOWSHIPS	2,867,160	2,867,160	0	2,867,160	1,450,519				1,450,519	50.6%
OPERATION & MAINT OF PLANT	6,617,809	6,617,809	0	6,617,809	1,223,667				1,223,667	18.5%
ATHLETICS	1,758,640	1,758,640	0	1,758,640	0				0	0.0%
OTHER	0	0	0	0	0				0	0.0%
	46,437,974	46,437,974	0	46,437,974	9,603,788				9,603,788	20.7%
Surplus (Deficit)	0	0	0	0	10,623,257				10,623,257	0.0%

Expenditures by Object

SALARIES	24,712,771	24,712,771	0	24,712,771	4,682,617				4,682,617	18.9%
OTHER COMPENSATION	278,923	278,923	0	278,923	15,956				15,956	5.7%
RELATED BENEFITS	9,844,826	9,844,826	0	9,844,826	2,102,655				2,102,655	21.4%
TRAVEL	256,682	256,682	0	256,682	220,824				220,824	86.0%
OPERATING SERVICES	4,228,089	4,228,089	0	4,228,089	638,355				638,355	15.1%
SUPPLIES	497,624	497,624	0	497,624	65,693				65,693	13.2%
PROFESSIONAL SERVICES	1,614,130	1,614,130	0	1,614,130	290,362				290,362	18.0%
OTHER CHARGES/INTERAGENCY	4,782,101	4,782,101	0	4,782,101	1,477,339				1,477,339	30.9%
GENERAL ACQUISITIONS	222,828	222,828	0	222,828	10,795				10,795	4.8%
LIBRARY ACQUISITIONS	0	0	0	0	99,192				99,192	0.0%
	46,437,974	46,437,974	0	46,437,974	9,603,788				9,603,788	20.7%
Surplus (Deficit)	0	0	0	0	10,623,257				10,623,257	0.0%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
Louisiana Tech University										
2018										
Expenditures by Function										
INSTRUCTION	40,231,158	40,231,158	0	40,231,158	6,640,257				6,640,257	16.5%
RESEARCH	12,199,513	12,199,513	0	12,199,513	2,011,926				2,011,926	16.5%
PUBLIC SERVICE	128,010	128,010	0	128,010	36,635				36,635	28.6%
ACADEMIC SUPPORT	10,938,599	10,938,599	0	10,938,599	2,548,059				2,548,059	23.3%
STUDENT SERVICES	4,779,065	4,779,065	0	4,779,065	1,011,317				1,011,317	21.2%
INSTITUTIONAL SUPPORT	11,459,529	11,459,529	0	11,459,529	3,375,095				3,375,095	29.5%
SCHOLARSHIPS & FELLOWSHIPS	39,495,850	39,495,850	0	39,495,850	13,754,785				13,754,785	34.8%
OPERATION & MAINT OF PLANT	10,135,550	10,135,550	0	10,135,550	2,905,483				2,905,483	28.7%
ATHLETICS	3,142,640	3,142,640	0	3,142,640	785,802				785,802	25.0%
OTHER	0	0	0	0	0				0	0.0%
	132,509,914	132,509,914	0	132,509,914	33,069,359				33,069,359	25.0%
Surplus (Deficit)	0	0		0	12,784,460				12,784,460	0.0%

Expenditures by Object										
SALARIES	50,684,233	50,684,233	0	50,684,233	9,449,949				9,449,949	18.6%
OTHER COMPENSATION	1,789,094	1,789,094	0	1,789,094	140,881				140,881	7.9%
RELATED BENEFITS	23,544,986	23,544,986	0	23,544,986	4,216,144				4,216,144	17.9%
TRAVEL	483,550	483,550	0	483,550	70,228				70,228	14.5%
OPERATING SERVICES	7,314,337	7,314,337	0	7,314,337	2,140,840				2,140,840	29.3%
SUPPLIES	1,723,147	1,723,147	0	1,723,147	328,631				328,631	19.1%
PROFESSIONAL SERVICES	189,900	189,900	0	189,900	24,070				24,070	12.7%
OTHER CHARGES/INTERAGENCY	44,502,821	44,502,821	0	44,502,821	16,452,896				16,452,896	37.0%
GENERAL ACQUISITIONS	815,846	815,846	0	815,846	65,170				65,170	8.0%
LIBRARY ACQUISITIONS	1,462,000	1,462,000	0	1,462,000	180,550				180,550	12.3%
	132,509,914	132,509,914	0	132,509,914	33,069,359				33,069,359	25.0%
Surplus (Deficit)	0	0		0	12,784,460				12,784,460	0.0%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
McNeese State University	2018									
Expenditures by Function										
INSTRUCTION	28,582,061	28,582,061	0	28,582,061	5,213,187				5,213,187	18.2%
RESEARCH	505,963	505,963	0	505,963	0				0	0.0%
PUBLIC SERVICE	0	0	0	0	0				0	0.0%
ACADEMIC SUPPORT	5,864,413	5,864,413	0	5,864,413	1,455,523				1,455,523	24.8%
STUDENT SERVICES	3,799,764	3,799,764	0	3,799,764	802,324				802,324	21.1%
INSTITUTIONAL SUPPORT	8,821,188	8,821,188	0	8,821,188	2,777,761				2,777,761	31.5%
SCHOLARSHIPS & FELLOWSHIPS	6,992,152	6,992,152	0	6,992,152	3,627,685				3,627,685	51.9%
OPERATION & MAINT OF PLANT	6,577,101	6,577,101	0	6,577,101	1,186,061				1,186,061	18.0%
ATHLETICS	3,782,044	3,782,044	0	3,782,044	945,511				945,511	25.0%
OTHER	3,437,082	3,437,082	0	3,437,082	1,698,145				1,698,145	49.4%
	68,361,768	68,361,768	0	68,361,768	17,706,197				17,706,197	25.9%
Surplus (Deficit)	0	0	0	0	11,628,126				11,628,126	0.0%

Expenditures by Object										
SALARIES	30,412,768	30,412,768	0	30,412,768	6,590,975				6,590,975	21.7%
OTHER COMPENSATION	623,480	623,480	0	623,480	110,457				110,457	17.7%
RELATED BENEFITS	15,047,877	15,047,877	0	15,047,877	3,133,347				3,133,347	20.8%
TRAVEL	225,034	225,034	0	225,034	30,537				30,537	13.6%
OPERATING SERVICES	4,296,950	4,296,950	0	4,296,950	1,294,714				1,294,714	30.1%
SUPPLIES	791,271	791,271	0	791,271	130,394				130,394	16.5%
PROFESSIONAL SERVICES	381,066	381,066	0	381,066	46,680				46,680	12.2%
OTHER CHARGES/INTERAGENCY	14,564,778	14,564,778	0	14,564,778	6,277,792				6,277,792	43.1%
GENERAL ACQUISITIONS	1,825,294	1,825,294	0	1,825,294	50,324				50,324	2.8%
LIBRARY ACQUISITIONS	193,250	193,250	0	193,250	40,977				40,977	21.2%
	68,361,768	68,361,768	0	68,361,768	17,706,197				17,706,197	25.9%
Surplus (Deficit)	0	0	0	0	11,628,126				11,628,126	0.0%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
Nicholls State University										
2018										
Expenditures by Function										
INSTRUCTION	28,850,809	28,849,831	0	28,849,831	5,028,029				5,028,029	17.4%
RESEARCH	419,034	419,034	0	419,034	39,763				39,763	9.5%
PUBLIC SERVICE	0	0	0	0	0				0	0.0%
ACADEMIC SUPPORT	6,010,090	6,011,068	0	6,011,068	1,458,714				1,458,714	24.3%
STUDENT SERVICES	3,340,595	3,340,595	0	3,340,595	719,318				719,318	21.5%
INSTITUTIONAL SUPPORT	7,464,703	7,494,177	0	7,494,177	2,306,841				2,306,841	30.8%
SCHOLARSHIPS & FELLOWSHIPS	3,322,826	3,322,826	-190,049	3,132,777	1,131,551				1,131,551	36.1%
OPERATION & MAINT OF PLANT	6,273,325	6,243,851	-45,000	6,198,851	1,551,280				1,551,280	25.0%
ATHLETICS	1,006,932	1,006,932	0	1,006,932	0				0	0.0%
OTHER	260,000	260,000	0	260,000	3,350				3,350	1.3%
	56,948,314	56,948,314	-235,049	56,713,265	12,238,846				12,238,846	21.6%
Surplus (Deficit)	0	0	0	0	14,210,620				14,210,620	0.0%

Expenditures by Object										
SALARIES	28,514,390	28,511,142	0	28,511,142	5,916,889				5,916,889	20.8%
OTHER COMPENSATION	352,942	358,133	0	358,133	70,035				70,035	19.6%
RELATED BENEFITS	14,165,064	14,165,064	0	14,165,064	2,684,090				2,684,090	18.9%
TRAVEL	301,330	316,478	0	316,478	26,076				26,076	8.2%
OPERATING SERVICES	4,283,074	4,251,617	-45,000	4,206,617	1,105,927				1,105,927	26.3%
SUPPLIES	1,017,058	1,018,585	0	1,018,585	155,302				155,302	15.2%
PROFESSIONAL SERVICES	426,627	435,871	0	435,871	4,972				4,972	1.1%
OTHER CHARGES/INTERAGENCY	7,472,346	7,471,276	-190,049	7,281,227	2,103,969				2,103,969	28.9%
GENERAL ACQUISITIONS	5,962	10,627	0	10,627	96,133				96,133	904.6%
LIBRARY ACQUISITIONS	409,521	409,521	0	409,521	75,453				75,453	18.4%
	56,948,314	56,948,314	-235,049	56,713,265	12,238,846				12,238,846	21.6%
Surplus (Deficit)	0	0	0	0	14,210,620				14,210,620	0.0%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
Northwestern State University										
2018										
Expenditures by Function										
INSTRUCTION	36,208,652	36,237,779	-119,977	36,117,802	7,318,469				7,318,469	20.3%
RESEARCH	203,000	203,000	0	203,000	0				0	0.0%
PUBLIC SERVICE	71,095	71,095	0	71,095	13,061				13,061	18.4%
ACADEMIC SUPPORT	5,907,119	5,865,949	0	5,865,949	1,266,541				1,266,541	21.6%
STUDENT SERVICES	5,300,384	5,300,719	0	5,300,719	1,107,885				1,107,885	20.9%
INSTITUTIONAL SUPPORT	9,850,997	9,862,705	0	9,862,705	2,692,716				2,692,716	27.3%
SCHOLARSHIPS & FELLOWSHIPS	10,614,218	10,614,218	0	10,614,218	5,028,221				5,028,221	47.4%
OPERATION & MAINT OF PLANT	6,343,608	6,343,608	0	6,343,608	2,041,214				2,041,214	32.2%
ATHLETICS	4,090,590	4,090,590	0	4,090,590	0				0	0.0%
OTHER	172,100	172,100	0	172,100	38,579				38,579	22.4%
	78,761,763	78,761,763	-119,977	78,641,786	19,506,686				19,506,686	24.8%
Surplus (Deficit)	0	30,000,000	0	-30,000,000	19,338,119				19,338,119	-64.5%

Expenditures by Object										
SALARIES	37,578,321	37,568,281	0	37,568,281	7,795,829				7,795,829	20.8%
OTHER COMPENSATION	615,873	625,913	0	625,913	170,475				170,475	27.2%
RELATED BENEFITS	17,035,039	17,035,039	0	17,035,039	3,477,437				3,477,437	20.4%
TRAVEL	390,703	345,727	0	345,727	45,964				45,964	13.3%
OPERATING SERVICES	6,391,844	6,350,818	0	6,350,818	2,464,501				2,464,501	38.8%
SUPPLIES	710,900	699,343	-119,977	579,366	120,349				120,349	20.8%
PROFESSIONAL SERVICES	435,413	442,213	0	442,213	175,024				175,024	39.6%
OTHER CHARGES/INTERAGENCY	15,134,307	15,134,307	0	15,134,307	5,171,719				5,171,719	34.2%
GENERAL ACQUISITIONS	91,700	182,395	0	182,395	85,388				85,388	46.8%
LIBRARY ACQUISITIONS	377,663	377,663	0	377,663	0				0	0.0%
	78,761,763	78,761,699	-119,977	78,641,722	19,506,686				19,506,686	24.8%
Surplus (Deficit)	0	29,999,936	0	-29,999,936	19,338,119				19,338,119	-64.5%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
Southeastern Louisiana University										
2018										
Expenditures by Function										
INSTRUCTION	58,229,444	58,229,444	-99,116	58,130,328	14,623,644				14,623,644	25.2%
RESEARCH	429,444	429,444	0	429,444	110,205				110,205	25.7%
PUBLIC SERVICE	1,562,967	1,562,967	0	1,562,967	393,260				393,260	25.2%
ACADEMIC SUPPORT	10,161,467	10,161,467	0	10,161,467	2,561,777				2,561,777	25.2%
STUDENT SERVICES	6,640,467	6,640,467	-10,000	6,630,467	1,745,491				1,745,491	26.3%
INSTITUTIONAL SUPPORT	13,678,914	13,678,914	-20,000	13,658,914	4,117,994				4,117,994	30.1%
SCHOLARSHIPS & FELLOWSHIPS	13,444,621	13,444,621	0	13,444,621	6,969,276				6,969,276	51.8%
OPERATION & MAINT OF PLANT	12,783,792	12,783,792	-15,000	12,768,792	4,191,772				4,191,772	32.8%
ATHLETICS	2,999,311	2,999,311	0	2,999,311	1,125,093				1,125,093	37.5%
OTHER	0	0	0	0	0				0	0.0%
	119,930,427	119,930,427	-144,116	119,786,311	35,838,512				35,838,512	29.9%
Surplus (Deficit)	0	0	0	0	21,740,064				21,740,064	0.0%

Expenditures by Object										
SALARIES	60,420,495	60,420,495	0	60,420,495	15,226,540				15,226,540	25.2%
OTHER COMPENSATION	1,503,741	1,503,741	0	1,503,741	352,203				352,203	23.4%
RELATED BENEFITS	27,060,497	27,060,497	0	27,060,497	7,176,202				7,176,202	26.5%
TRAVEL	1,087,000	1,087,000	-136,486	950,514	68,725				68,725	7.2%
OPERATING SERVICES	9,004,257	9,004,257	0	9,004,257	4,101,405				4,101,405	45.5%
SUPPLIES	1,716,212	1,716,212	-2,025	1,714,187	455,185				455,185	26.6%
PROFESSIONAL SERVICES	473,103	473,103	0	473,103	21,065				21,065	4.5%
OTHER CHARGES/INTERAGENCY	17,956,273	17,956,273	-5,605	17,950,668	8,344,533				8,344,533	46.5%
GENERAL ACQUISITIONS/MAJOR REPAI	610,481	610,481	0	610,481	74,351				74,351	12.2%
LIBRARY ACQUISITIONS	98,368	98,368	0	98,368	18,303				18,303	18.6%
	119,930,427	119,930,427	-144,116	119,786,311	35,838,512				35,838,512	29.9%
Surplus (Deficit)	0	0	0	0	21,740,064				21,740,064	0.0%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
University of Louisiana at Lafayette	2018									
Expenditures by Function										
INSTRUCTION	79,252,660	79,252,660	0	79,252,660	26,701,973				26,701,973	33.7%
RESEARCH	9,493,911	9,493,911	0	9,493,911	294,864				294,864	3.1%
PUBLIC SERVICE	0	0	0	0	0				0	0.0%
ACADEMIC SUPPORT	17,749,220	17,749,220	0	17,749,220	5,764,180				5,764,180	32.5%
STUDENT SERVICES	8,950,819	8,950,819	0	8,950,819	2,149,922				2,149,922	24.0%
INSTITUTIONAL SUPPORT	28,744,769	28,744,769	0	28,744,769	7,254,907				7,254,907	25.2%
SCHOLARSHIPS & FELLOWSHIPS	17,195,184	17,195,184	0	17,195,184	5,092,200				5,092,200	29.6%
OPERATION & MAINT OF PLANT	13,026,711	13,026,711	0	13,026,711	5,489,030				5,489,030	42.1%
ATHLETICS	0	0	0	0	0				0	0.0%
OTHER	473,374	473,374	0	473,374	0				0	0.0%
	174,886,648	174,886,648	0	174,886,648	52,747,076				52,747,076	30.2%
Surplus (Deficit)	0	0	0	0	13,932,480				13,932,480	0.0%

Expenditures by Object										
SALARIES	98,988,101	98,988,101	0	98,988,101	27,728,995				27,728,995	28.0%
OTHER COMPENSATION	2,007,559	2,007,559	0	2,007,559	268,514				268,514	13.4%
RELATED BENEFITS	39,172,814	39,172,814	0	39,172,814	9,908,976				9,908,976	25.3%
TRAVEL	524,204	524,204	0	524,204	70,749				70,749	13.5%
OPERATING SERVICES	12,672,936	12,672,936	0	12,672,936	9,245,686				9,245,686	73.0%
SUPPLIES	2,070,224	2,070,224	0	2,070,224	465,320				465,320	22.5%
PROFESSIONAL SERVICES	924,058	924,058	0	924,058	86,242				86,242	9.3%
OTHER CHARGES/INTERAGENCY	17,992,674	17,992,674	0	17,992,674	4,801,196				4,801,196	26.7%
GENERAL ACQUISITIONS	42,000	42,000	0	42,000	170,929				170,929	407.0%
LIBRARY ACQUISITIONS	492,078	492,078	0	492,078	469				469	0.1%
	174,886,648	174,886,648	0	174,886,648	52,747,076				52,747,076	30.2%
Surplus (Deficit)	0	0	0	0	13,932,480				13,932,480	0.0%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
University of Louisiana at Monroe	2018									
Expenditures by Function										
INSTRUCTION	36,564,568	36,564,568	0	36,564,568	5,566,751				5,566,751	15.2%
RESEARCH	4,509,052	4,509,052	0	4,509,052	1,135,347				1,135,347	25.2%
PUBLIC SERVICE	148,221	148,221	0	148,221	36,634				36,634	24.7%
ACADEMIC SUPPORT	5,246,769	5,246,769	0	5,246,769	1,423,331				1,423,331	27.1%
STUDENT SERVICES	4,268,839	4,268,839	0	4,268,839	925,890				925,890	21.7%
INSTITUTIONAL SUPPORT	13,393,024	13,393,024	0	13,393,024	3,814,789				3,814,789	28.5%
SCHOLARSHIPS & FELLOWSHIPS	14,519,925	14,519,925	0	14,519,925	7,073,562				7,073,562	48.7%
OPERATION & MAINT OF PLANT	8,268,027	8,268,027	0	8,268,027	2,097,616				2,097,616	25.4%
ATHLETICS	5,135,589	5,135,589	0	5,135,589	1,283,897				1,283,897	25.0%
OTHER	43,935	43,935	0	43,935	43,537				43,537	99.1%
	92,097,949	92,097,949	0	92,097,949	23,401,354				23,401,354	25.4%
Surplus (Deficit)	0	0		0	13,960,748				13,960,748	0.0%

Expenditures by Object										
SALARIES	41,026,754	41,034,754	0	41,034,754	7,397,502				7,397,502	18.0%
OTHER COMPENSATION	798,677	794,482	0	794,482	171,460				171,460	21.6%
RELATED BENEFITS	18,541,951	18,542,146	0	18,542,146	3,664,359				3,664,359	19.8%
TRAVEL	429,234	474,493	0	474,493	86,748				86,748	18.3%
OPERATING SERVICES	7,909,757	7,990,350	0	7,990,350	2,693,960				2,693,960	33.7%
SUPPLIES	1,432,035	1,328,340	0	1,328,340	294,700				294,700	22.2%
PROFESSIONAL SERVICES	882,691	889,691	0	889,691	252,400				252,400	28.4%
OTHER CHARGES/INTERAGENCY	19,966,186	19,930,186	0	19,930,186	8,405,319				8,405,319	42.2%
GENERAL ACQUISITIONS	565,271	568,114	0	568,114	138,473				138,473	24.4%
LIBRARY ACQUISITIONS	545,393	545,393	0	545,393	296,434				296,434	54.4%
	92,097,949	92,097,949	0	92,097,949	23,401,354				23,401,354	25.4%
Surplus (Deficit)	0	0		0	13,960,748				13,960,748	0.0%

Description	Original Budget	Revised Budget	Contingent Budget	Available Budget	YTD Quarter 1	YTD Quarter 2	YTD Quarter 3	YTD Quarter 4	Total To Date	% Available Budget
University of New Orleans										
2018										
Expenditures by Function										
INSTRUCTION	36,608,926	36,608,926	0	36,608,926	7,727,496				7,727,496	21.1%
RESEARCH	4,280,857	4,280,857	0	4,280,857	771,403				771,403	18.0%
PUBLIC SERVICE	80,499	80,499	0	80,499	2,025				2,025	2.5%
ACADEMIC SUPPORT	12,943,977	12,943,977	0	12,943,977	2,421,395				2,421,395	18.7%
STUDENT SERVICES	7,640,223	7,640,223	0	7,640,223	1,621,639				1,621,639	21.2%
INSTITUTIONAL SUPPORT	16,143,001	16,143,001	0	16,143,001	3,581,606				3,581,606	22.2%
SCHOLARSHIPS & FELLOWSHIPS	9,165,135	9,165,135	0	9,165,135	4,595,636				4,595,636	50.1%
OPERATION & MAINT OF PLANT	12,067,337	12,067,337	0	12,067,337	2,653,256				2,653,256	22.0%
ATHLETICS	0	0	0	0	0				0	0.0%
OTHER	0	0	0	0	0				0	0.0%
	98,929,955	98,929,955	0	98,929,955	23,374,456				23,374,456	23.6%
Surplus (Deficit)	0	0		0	16,080,449				16,080,449	0.0%

Expenditures by Object										
SALARIES	44,632,461	44,632,461	0	44,632,461	8,734,405				8,734,405	19.6%
OTHER COMPENSATION	3,743,897	3,743,897	0	3,743,897	794,648				794,648	21.2%
RELATED BENEFITS	16,788,520	16,788,520	0	16,788,520	4,056,900				4,056,900	24.2%
TRAVEL	346,622	346,622	0	346,622	8,708				8,708	2.5%
OPERATING SERVICES	14,545,560	14,545,560	0	14,545,560	3,080,822				3,080,822	21.2%
SUPPLIES	2,696,289	2,696,289	0	2,696,289	707,333				707,333	26.2%
PROFESSIONAL SERVICES	973,688	973,688	0	973,688	120,365				120,365	12.4%
OTHER CHARGES/INTERAGENCY	13,660,446	13,660,446	0	13,660,446	5,729,104				5,729,104	41.9%
GENERAL ACQUISITIONS	220,501	220,501	0	220,501	18,283				18,283	8.3%
LIBRARY ACQUISITIONS	1,321,971	1,321,971	0	1,321,971	123,888				123,888	9.4%
	98,929,955	98,929,955	0	98,929,955	23,374,456				23,374,456	23.6%
Surplus (Deficit)	0	0		0	16,080,449				16,080,449	0.0%

UL System - 1st Quarter Comparison

Description	2012	2013	2014	2015	2016	2017	2018	
Revenue								
GENERAL FUND (DIRECT)	84,921,867	69,974,223	49,972,125	58,192,699	49,747,194	56,645,172	55,852,143	-1.4%
STAT DED - SELF	452,314	492,737	0	266,652	334,518	0	0	
STAT DED - Higher Education Initiatives Fund	0	15,000	0	0	1,928,577	0	0	
STAT DED - Calcasieu Parish Fund	70,275	0	0	0	120,807	0	0	
STAT DED - Calcasieu Visitor Enterprise	0	0						
STAT DED - Other	0	0	8,221,375					
STAT DED - Overcollections				0		0	0	
INTERAGENCY TRANSFERS	0	0	0	0		0	0	
FSG - GEN REGISTRATION FEES	174,778,044	192,274,244	204,575,048	222,488,934	245,349,297	271,595,574	283,017,774	4.2%
FSG - NON-RESIDENT FEES	20,470,189	21,793,692	22,197,335	26,062,781	26,739,803	25,347,315	15,815,626	-37.6%
EDUCATIONAL ACTIVITIES/STATE GRANTS	3,047,343	2,454,144	2,263,030	2,073,926	1,883,411	2,084,814	2,178,907	4.5%
OTHER SOURCES - Other	7,544,862	7,348,201	6,880,702	7,306,519	6,234,321	5,337,137	4,920,148	-7.8%
	291,284,894	294,352,240	294,109,615	316,391,511	332,337,928	361,010,012	361,784,597	0.2%
Expenditures by Function								
INSTRUCTION	75,176,867	71,327,603	69,264,479	71,303,941	73,567,815	73,702,238	82,468,619	11.9%
RESEARCH	4,164,674	4,342,847	3,596,748	3,363,321	3,315,060	3,760,300	4,363,583	16.0%
PUBLIC SERVICE	1,533,399	1,245,119	1,078,777	1,144,632	892,178	449,934	481,615	7.0%
ACADEMIC SUPPORT	17,879,382	17,457,319	17,451,756	17,867,039	17,860,827	17,475,548	19,400,608	11.0%
STUDENT SERVICES	9,345,280	8,953,572	8,985,832	9,234,812	9,374,321	9,730,718	10,592,202	8.9%
INSTITUTIONAL SUPPORT	30,447,813	28,623,593	29,238,705	27,737,693	34,076,355	32,921,011	32,192,920	-2.2%
SCHOLARSHIPS & FELLOWSHIPS	34,092,949	36,602,351	37,823,180	47,009,931	46,909,061	51,313,142	48,723,435	-5.0%
OPERATION & MAINT OF PLANT	31,203,120	29,331,033	26,344,021	23,248,408	21,673,004	21,602,670	23,339,379	8.0%
ATHLETICS	7,500,343	6,202,928	7,792,063	7,710,917	3,825,959	4,212,595	4,140,303	-1.7%
OTHER	2,114,282	1,752,533	2,381,928	1,771,634	2,010,847	1,490,409	1,783,611	19.7%
	213,458,109	205,838,898	203,957,489	210,392,328	213,505,427	216,658,565	227,486,274	5.0%

Description	2012	2013	2014	2015	2016	2017	2018	
Expenditures by Object								
SALARIES	88,363,413	85,229,704	81,455,755	81,864,272	83,481,646	90,748,795	93,523,701	3.1%
OTHER COMPENSATION	2,424,628	2,174,959	2,290,671	2,226,617	2,239,629	2,042,519	2,094,629	2.6%
RELATED BENEFITS	35,350,477	35,297,773	34,852,447	36,752,033	37,108,734	36,638,152	40,420,110	10.3%
TRAVEL	574,850	464,388	345,340	494,263	384,746	384,126	628,559	63.6%
OPERATING SERVICES	25,012,024	23,280,551	22,595,482	21,656,445	24,798,173	24,990,603	26,766,209	7.1%
SUPPLIES	3,199,729	2,608,789	2,883,827	3,018,707	2,748,962	2,840,753	2,722,907	-4.1%
PROFESSIONAL SERVICES	1,465,138	1,097,160	1,225,192	965,689	914,300	704,721	1,021,180	44.9%
OTHER CHARGES/INTERAGENCY	55,571,250	54,193,501	56,831,960	61,259,390	59,802,866	56,872,597	58,763,868	3.3%
GENERAL ACQUISITIONS	463,434	185,667	205,887	720,826	478,653	404,319	635,495	57.2%
GENERAL ACQUISITIONS/MAJOR REPAIRS	51,397	6,943	36,904	31,732	19,454	109,191	74,351	-31.9%
LIBRARY ACQUISITIONS	981,769	1,299,465	1,234,024	1,402,354	1,528,264	922,789	835,266	-9.5%
	213,458,109	205,838,898	203,957,490	210,392,328	213,505,427	216,658,565	227,486,274	5.0%

UL System - 1st Quarter Comparison

Description	2012	2013	2014	2015	2016	2017	2018	
Grambling State University								
Revenue								
GENERAL FUND (DIRECT)	4,618,557	3,674,829	3,254,641	3,387,749	2,010,134	4,758,750	4,268,774	-10.3%
STAT DED - SELF	0			266,652			0	
STAT DED - Higher Education Initiatives Fund				0			0	
STAT DED - Calcasieu Parish Fund				0			0	
STAT DED - Other			0					
STAT DED - Overcollections				0			0	
FSG - GEN REGISTRATION FEES	8,565,657	10,443,536	11,125,767	10,932,882	11,611,226	12,327,785	13,115,482	6.4%
FSG -NON-RESIDENT FEES	3,478,162	3,560,491	3,147,894	1,734,763	1,355,983	1,389,321	1,518,433	9.3%
EDUCATIONAL ACTIVITIES/STATE GRANTS	1,143,842	1,499,337	1,323,973	1,228,942	1,083,063	1,175,699	1,210,319	2.9%
OTHER SOURCES - Other	340,055	292,786	314,174	280,187	246,497	159,476	114,038	-28.5%
	18,146,273	19,470,979	19,166,449	17,831,175	16,306,903	19,811,031	20,227,045	2.1%
Expenditures by Function								
INSTRUCTION	4,863,409	4,775,207	3,710,110	3,703,160	3,828,899	3,437,652	3,648,813	6.1%
RESEARCH	16,607	16,673	16,891	252		2,846	75	-97.4%
PUBLIC SERVICE	0	0		0		0	0	
ACADEMIC SUPPORT	875,878	827,664	758,450	720,304	648,743	524,351	501,088	-4.4%
STUDENT SERVICES	562,336	553,765	506,013	435,769	497,555	474,606	508,416	7.1%
INSTITUTIONAL SUPPORT	2,362,621	2,278,512	2,205,167	2,178,477	2,051,901	2,025,373	2,271,211	12.1%
SCHOLARSHIPS & FELLOWSHIPS	1,736,045	1,761,526	1,716,256	1,368,336	1,340,287	1,374,565	1,450,519	5.5%
OPERATION & MAINT OF PLANT	1,210,737	996,749	1,196,654	970,254	968,360	1,149,670	1,223,667	6.4%
ATHLETICS				0			0	
OTHER				0			0	
	11,627,633	11,210,096	10,109,541	9,376,552	9,335,745	8,989,063	9,603,788	6.8%
Expenditures by Object								
SALARIES	6,002,740	5,814,685	4,752,501	4,734,369	4,511,300	4,557,157	4,682,617	2.8%
OTHER COMPENSATION	33,147	16,675	13,898	12,213	10,137	11,343	15,956	40.7%
RELATED BENEFITS	2,248,260	2,344,239	2,133,683	2,043,335	2,187,995	1,985,621	2,102,655	5.9%
TRAVEL	39,466	55,008	-26,068	62,812	50,670	26,484	220,824	733.8%
OPERATING SERVICES	734,201	497,694	807,978	603,386	707,414	759,401	638,355	-15.9%
SUPPLIES	86,676	144,504	95,331	80,971	56,656	65,010	65,693	1.1%
PROFESSIONAL SERVICES	642,798	444,616	455,650	347,053	163,404	79,978	290,362	263.1%
OTHER CHARGES/INTERAGENCY	1,761,749	1,796,291	1,764,119	1,394,193	1,549,255	1,404,228	1,477,339	5.2%
GENERAL ACQUISITIONS	2,391	0	14,324	0		3,591	10,795	200.6%
LIBRARY ACQUISITIONS	76,205	96,384	98,125	98,220	98,914	96,250	99,192	3.1%
	11,627,633	11,210,096	10,109,541	9,376,552	9,335,745	8,989,063	9,603,788	6.8%

Description	2012	2013	2014	2015	2016	2017	2018	
Louisiana Tech University								
Revenue								
GENERAL FUND (DIRECT)	7,500,000	9,500,000	6,353,916	7,700,000	7,867,326	7,100,000	7,291,621	2.7%
STAT DED - SELF							0	
STAT DED - Higher Education Initiatives Fund							0	
STAT DED - Calcasieu Parish Fund							0	
STAT DED - Overcollections							0	
STAT DED - Other			1,700,000					
FSG - GEN REGISTRATION FEES	17,447,079	19,127,805	21,087,578	24,327,967	29,055,123	31,883,134	34,169,202	7.2%
FSG -NON-RESIDENT FEES	2,637,224	3,296,723	4,227,699	5,654,463	6,853,498	7,090,294	3,715,349	-47.6%
EDUCATIONAL ACTIVITIES/STATE GRANTS	227,318	21,796	20,612	17,740	14,114	24,917	46,475	86.5%
OTHER SOURCES - Other	1,052,276	1,018,598	978,610	753,937	645,593	755,003	631,172	-16.4%
	28,863,897	32,964,922	34,368,415	38,454,107	44,435,654	46,853,348	45,853,819	-2.1%
Expenditures by Function								
INSTRUCTION	6,364,383	6,236,541	6,102,665	6,106,029	6,375,423	6,741,664	6,640,257	-1.5%
RESEARCH	1,707,926	1,752,795	1,570,329	1,619,068	1,658,895	1,827,352	2,011,926	10.1%
PUBLIC SERVICE	48,551	39,069	33,951	33,872	37,295	36,674	36,635	-0.1%
ACADEMIC SUPPORT	2,572,841	2,370,307	2,501,334	2,438,281	2,375,178	2,405,467	2,548,059	5.9%
STUDENT SERVICES	915,309	805,695	873,281	855,096	963,706	1,087,604	1,011,317	-7.0%
INSTITUTIONAL SUPPORT	2,936,657	2,755,474	2,677,717	3,015,961	2,904,014	3,132,260	3,375,095	7.8%
SCHOLARSHIPS & FELLOWSHIPS	4,631,600	5,355,643	6,410,791	10,772,298	10,499,555	12,259,136	13,754,785	12.2%
OPERATION & MAINT OF PLANT	3,868,480	3,914,807	3,626,918	3,342,414	2,987,432	2,807,467	2,905,483	3.5%
ATHLETICS	1,206,973	1,206,973	1,223,332	1,210,660	1,210,660	785,660	785,802	0.0%
OTHER							0	
	24,252,720	24,437,304	25,020,318	29,393,679	29,012,158	31,083,284	33,069,359	6.4%
Expenditures by Object								
SALARIES	9,229,966	8,772,253	8,148,019	8,183,390	8,521,856	9,231,677	9,449,949	2.4%
OTHER COMPENSATION	190,120	236,577	260,170	160,271	225,909	161,116	140,881	-12.6%
RELATED BENEFITS	3,691,470	3,677,281	3,549,836	3,608,404	3,638,173	3,961,971	4,216,144	6.4%
TRAVEL	51,446	45,314	33,608	55,298	53,236	40,294	70,228	74.3%
OPERATING SERVICES	2,161,166	2,388,280	2,385,172	2,461,092	2,384,536	2,342,878	2,140,840	-8.6%
SUPPLIES	295,570	254,696	308,531	372,665	339,548	371,852	328,631	-11.6%
PROFESSIONAL SERVICES	9,961	38,366	32,099	17,399	36,908	43,043	24,070	-44.1%
OTHER CHARGES/INTERAGENCY	8,442,562	8,947,116	9,943,935	14,169,928	13,547,248	14,659,257	16,452,896	12.2%
GENERAL ACQUISITIONS	15,621	55,070	56,763	66,845	170,126	126,026	65,170	-48.3%
LIBRARY ACQUISITIONS	164,838	22,351	302,185	298,387	94,618	145,170	180,550	24.4%
	24,252,720	24,437,304	25,020,318	29,393,679	29,012,158	31,083,284	33,069,359	6.4%

Description	2012	2013	2014	2015	2016	2017	2018	
McNeese State University								
Revenue								
GENERAL FUND (DIRECT)	7,047,684	5,526,498	3,319,331	4,807,911	2,431,102	4,256,676	4,236,392	-0.5%
STAT DED - SELF	80,489	91,000			334,518			
STAT DED - Higher Education Initiatives Fund		15,000			1,928,577			
STAT DED - Calcasieu Parish Fund	70,275				120,807			
STAT DED - Calcasieu Visitor Enterprise	0	0						
STAT DED - Other			1,280,805					
STAT DED - Overcollections								
FSG - GEN REGISTRATION FEES	15,420,967	16,701,043	18,187,116	19,968,328	22,870,898	22,101,942	23,696,061	7.2%
FSG -NON-RESIDENT FEES	1,266,324	1,238,113	1,197,714	1,395,246	2,342,194	1,911,525	1,258,777	-34.1%
EDUCATIONAL ACTIVITIES/STATE GRANTS	160	795						
OTHER SOURCES - Other	126,182	92,378	115,708	74,397	68,327	127,138	143,093	12.5%
	24,012,081	23,664,827	24,100,674	26,245,882	30,096,423	28,397,281	29,334,323	3.3%
Expenditures by Function								
INSTRUCTION	5,668,155	4,391,035	4,320,828	4,033,032	4,738,745	5,093,870	5,213,187	2.3%
RESEARCH								
PUBLIC SERVICE								
ACADEMIC SUPPORT	1,388,285	1,264,031	1,279,524	1,277,898	1,364,444	1,403,151	1,455,523	3.7%
STUDENT SERVICES	769,313	689,888	658,075	691,053	672,261	783,145	802,324	2.4%
INSTITUTIONAL SUPPORT	2,031,405	2,030,648	1,953,697	1,922,364	2,471,938	2,580,550	2,777,761	7.6%
SCHOLARSHIPS & FELLOWSHIPS	2,590,774	2,387,626	2,537,900	2,392,506	3,232,278	3,107,778	3,627,685	16.7%
OPERATION & MAINT OF PLANT	1,260,897	997,885	684,835	1,014,334	1,155,559	1,272,446	1,186,061	-6.8%
ATHLETICS	771,848	750,282	790,975	837,700	904,386	942,355	945,511	0.3%
OTHER	2,004,707	1,663,385	2,284,501	1,658,188	1,895,732	1,419,393	1,698,145	19.6%
	16,485,384	14,174,780	14,510,335	13,827,075	16,435,343	16,602,688	17,706,197	6.6%
Expenditures by Object								
SALARIES	7,122,499	5,919,965	5,540,060	5,468,851	5,967,879	6,539,184	6,590,975	0.8%
OTHER COMPENSATION	113,687	40,902	59,117	32,553	100,476	135,334	110,457	-18.4%
RELATED BENEFITS	2,839,654	2,624,076	2,793,181	2,694,990	2,858,260	2,844,997	3,133,347	10.1%
TRAVEL	13,556	13,202	21,668	29,268	18,975	29,627	30,537	3.1%
OPERATING SERVICES	821,709	598,968	270,005	533,339	1,230,710	1,388,092	1,294,714	-6.7%
SUPPLIES	118,546	85,083	94,621	96,710	115,520	105,599	130,394	23.5%
PROFESSIONAL SERVICES	25,679	29,375	38,802	13,649	25,253	35,569	46,680	31.2%
OTHER CHARGES/INTERAGENCY	5,403,483	4,800,505	5,616,743	4,892,338	6,037,163	5,472,827	6,277,792	14.7%
GENERAL ACQUISITIONS	6,846	6,766	13,183	12,648	10,782	19,581	50,324	157.0%
LIBRARY ACQUISITIONS	19,725	55,938	62,955	52,729	70,325	31,878	40,977	28.5%
	16,485,384	14,174,780	14,510,335	13,827,075	16,435,343	16,602,688	17,706,197	6.6%

Description	2012	2013	2014	2015	2016	2017	2018	
Nicholls State University								
Revenue								
GENERAL FUND (DIRECT)	7,000,000	5,000,000	4,031,320	3,950,000	4,043,623	3,956,930	3,840,157	-3.0%
STAT DED - SELF		0		0		0	0	
STAT DED - Higher Education Initiatives Fund		0		0	0	0		
STAT DED - Calcasieu Parish Fund		0		0		0		
STAT DED - Other		0	0					
STAT DED - Overcollections				0		0		
FSG - GEN REGISTRATION FEES	14,790,485	15,730,765	17,632,112	19,020,705	19,444,354	20,367,901	21,844,595	7.3%
FSG - NON-RESIDENT FEES	694,846	733,449	924,946	926,641	851,492	772,022	99,252	-87.1%
EDUCATIONAL ACTIVITIES/STATE GRANTS	145,569	106,580	65,754	62,576	36,111	98,567	64,758	-34.3%
OTHER SOURCES - Other	1,061,776	1,029,963	1,073,525	1,091,628	653,529	521,903	600,704	15.1%
	23,692,676	22,600,757	23,727,657	25,051,550	25,029,109	25,717,323	26,449,466	2.8%
Expenditures by Function								
INSTRUCTION	5,052,749	4,620,589	4,418,834	4,870,899	4,848,847	5,301,537	5,028,029	-5.2%
RESEARCH	361,442	288,260	35,166	36,578	34,123	39,074	39,763	1.8%
PUBLIC SERVICE	275,000	47,446		0		0	0	
ACADEMIC SUPPORT	1,544,436	1,444,148	1,355,891	1,457,120	1,376,451	1,393,494	1,458,714	4.7%
STUDENT SERVICES	848,674	694,141	562,530	583,054	580,187	673,848	719,318	6.7%
INSTITUTIONAL SUPPORT	2,127,628	1,976,417	2,009,472	1,998,339	2,175,017	2,381,410	2,306,841	-3.1%
SCHOLARSHIPS & FELLOWSHIPS	2,219,841	2,391,695	2,024,081	2,238,951	1,995,186	2,056,982	1,131,551	-45.0%
OPERATION & MAINT OF PLANT	1,956,086	1,693,618	1,731,499	1,523,222	1,547,070	1,593,988	1,551,280	-2.7%
ATHLETICS	2,359,843	2,239,302		0	0	0	0	
OTHER	0	0		8,179	5,231	3,785	3,350	-11.5%
	16,745,699	15,395,616	12,137,473	12,716,342	12,562,112	13,444,118	12,238,846	-9.0%
Expenditures by Object								
SALARIES	6,021,586	5,351,993	5,158,735	5,389,231	5,383,426	6,181,670	5,916,889	-4.3%
OTHER COMPENSATION	100,250	91,719	47,552	67,295	64,792	45,956	70,035	52.4%
RELATED BENEFITS	2,625,131	2,450,954	2,165,996	2,671,161	2,729,016	2,790,733	2,684,090	-3.8%
TRAVEL	26,899	8,544	29,172	30,036	16,163	14,522	26,076	79.6%
OPERATING SERVICES	1,038,513	985,191	1,068,641	1,082,285	1,106,807	1,105,671	1,105,927	0.0%
SUPPLIES	278,221	149,640	193,318	174,807	172,626	157,400	155,302	-1.3%
PROFESSIONAL SERVICES	24,165	41,089	37,888	4,873	4,396	4,859	4,972	2.3%
OTHER CHARGES/INTERAGENCY	6,587,899	6,289,255	3,269,313	3,180,883	3,034,705	3,112,103	2,103,969	-32.4%
GENERAL ACQUISITIONS	25,165	4,417	33,547	76,238	0	0	96,133	
LIBRARY ACQUISITIONS	17,870	22,814	133,311	39,533	50,181	31,204	75,453	141.8%
	16,745,699	15,395,616	12,137,473	12,716,342	12,562,112	13,444,118	12,238,846	-9.0%

Description	2012	2013	2014	2015	2016	2017	2018	
Northwestern State University								
Revenue								
GENERAL FUND (DIRECT)	8,041,047	6,786,159	5,517,613	5,424,135	5,318,760	5,412,375	5,213,868	-3.7%
STAT DED - SELF								
STAT DED - Higher Education Initiatives Fund							0	
STAT DED - Calcasieu Parish Fund								
STAT DED - Overcollections								
STAT DED - Other			0					
FSG - GEN REGISTRATION FEES	19,622,605	22,045,380	23,116,596	24,982,410	25,986,223	30,491,890	33,130,291	8.7%
FSG - NON-RESIDENT FEES	1,987,452	2,397,171	1,970,364	2,189,426	576,277	390,362	375,198	-3.9%
EDUCATIONAL ACTIVITIES/STATE GRANTS	632,953	13,087	19,931	33,532	16,213	8,024	100	-98.8%
OTHER SOURCES - Other	142,490	112,048	121,819	110,949	131,629	144,721	125,348	-13.4%
	30,426,547	31,353,845	30,746,323	32,740,452	32,029,102	36,447,372	38,844,805	6.6%
Expenditures by Function								
INSTRUCTION	6,625,549	5,999,924	5,697,839	6,021,119	6,470,307	7,031,157	7,318,469	4.1%
RESEARCH	206,820	189,691	195,994	176,860			0	
PUBLIC SERVICE	44,650	18,579	13,357	11,495	12,738	12,735	13,061	2.6%
ACADEMIC SUPPORT	1,063,488	889,044	1,174,124	1,174,236	1,043,650	1,315,629	1,266,541	-3.7%
STUDENT SERVICES	1,005,927	841,131	893,016	990,953	957,516	963,995	1,107,885	14.9%
INSTITUTIONAL SUPPORT	2,531,100	2,380,643	2,360,334	2,515,478	2,365,398	2,975,176	2,692,716	-9.5%
SCHOLARSHIPS & FELLOWSHIPS	4,389,258	4,401,810	4,716,835	5,767,151	3,893,309	4,362,458	5,028,221	15.3%
OPERATION & MAINT OF PLANT	2,458,201	2,284,745	1,824,628	1,380,907	1,753,815	1,684,111	2,041,214	21.2%
ATHLETICS			3,801,528	4,024,498			0	
OTHER	70,554	49,347	58,283	63,357	68,377	67,231	38,579	-42.6%
	18,395,547	17,054,914	20,735,938	22,126,054	16,565,110	18,412,492	19,506,686	5.9%
Expenditures by Object								
SALARIES	7,666,762	6,686,207	6,366,798	6,656,773	6,915,585	7,610,796	7,795,829	2.4%
OTHER COMPENSATION	110,188	106,510	119,960	135,028	167,672	118,869	170,475	43.4%
RELATED BENEFITS	3,039,671	2,901,767	2,894,922	3,099,946	3,237,542	3,287,576	3,477,437	5.8%
TRAVEL	61,804	36,806	33,224	37,036	37,152	42,117	45,964	9.1%
OPERATING SERVICES	2,541,057	2,515,020	2,066,950	1,733,010	1,905,250	2,488,125	2,464,501	-0.9%
SUPPLIES	167,868	134,900	135,727	136,891	104,811	139,972	120,349	-14.0%
PROFESSIONAL SERVICES	137,121	133,052	125,212	151,573	105,474	135,637	175,024	29.0%
OTHER CHARGES/INTERAGENCY	4,467,394	4,512,938	8,727,989	9,861,772	3,963,365	4,442,799	5,171,719	16.4%
GENERAL ACQUISITIONS	203,661	16,837	22,164	31,530	62,269	62,181	85,388	37.3%
LIBRARY ACQUISITIONS	21	10,877	242,992	282,495	65,990	84,420	0	-100.0%
	18,395,547	17,054,914	20,735,938	22,126,054	16,565,110	18,412,492	19,506,686	5.9%

Description	2012	2013	2014	2015	2016	2017	2018	
Southeastern Louisiana University								
Revenue								
GENERAL FUND (DIRECT)	10,400,000	9,000,000	7,958,659	8,200,000	7,912,383	7,514,840	7,574,719	0.8%
STAT DED - SELF			0	0	0			
STAT DED - Higher Education Initiatives Fund					0	0		
STAT DED - Calcasieu Parish Fund								
STAT DED - Other			0					
STAT DED - Overcollections								
FSG - GEN REGISTRATION FEES	29,683,356	32,648,916	34,160,059	35,873,794	39,611,286	41,540,684	44,901,521	8.1%
FSG - NON-RESIDENT FEES	2,341,102	2,674,249	2,824,469	2,992,512	2,961,343	2,997,000	2,877,163	-4.0%
EDUCATIONAL ACTIVITIES/STATE GRANTS	410,899	479,736	484,246	489,219	491,042	482,950	556,225	15.2%
OTHER SOURCES - Other	2,702,922	2,766,706	2,356,970	2,673,772	2,294,495	2,039,430	1,668,948	-18.2%
	45,538,279	47,569,607	47,784,403	50,229,297	53,270,549	54,574,904	57,578,576	5.5%
Expenditures by Function								
INSTRUCTION	14,996,664	14,224,737	14,161,222	14,657,247	14,354,883	14,152,112	14,623,644	3.3%
RESEARCH	115,687	117,341	100,245	107,611	103,522	106,055	110,205	3.9%
PUBLIC SERVICE	359,112	387,185	375,854	404,473	372,311	336,782	393,260	16.8%
ACADEMIC SUPPORT	2,404,051	2,214,056	2,059,284	2,078,753	2,019,698	2,200,369	2,561,777	16.4%
STUDENT SERVICES	1,568,628	1,638,968	1,490,593	1,553,762	1,549,839	1,708,479	1,745,491	2.2%
INSTITUTIONAL SUPPORT	3,407,822	3,551,325	3,714,508	3,480,428	3,944,132	3,928,817	4,117,994	4.8%
SCHOLARSHIPS & FELLOWSHIPS	6,522,426	7,567,338	7,207,503	7,181,303	6,594,968	6,278,543	6,969,276	11.0%
OPERATION & MAINT OF PLANT	4,525,596	4,303,996	4,146,827	3,708,544	3,886,307	3,881,391	4,191,772	8.0%
ATHLETICS	1,307,179	1,566,788	1,500,000	1,163,766	1,097,887	1,288,287	1,125,093	-12.7%
OTHER	0	0						
	35,207,165	35,571,734	34,756,036	34,335,887	33,923,547	33,880,835	35,838,512	5.8%
Expenditures by Object								
SALARIES	14,890,521	15,433,833	14,744,656	14,822,177	14,670,278	14,432,281	15,226,540	5.5%
OTHER COMPENSATION	422,072	375,844	399,657	387,129	369,588	358,968	352,203	-1.9%
RELATED BENEFITS	6,048,897	6,416,560	6,328,872	6,726,480	6,849,139	6,487,980	7,176,202	10.6%
TRAVEL	181,944	167,285	82,923	94,594	40,405	87,759	68,725	-21.7%
OPERATING SERVICES	4,202,157	3,324,287	3,584,967	3,350,935	3,224,910	3,875,103	4,101,405	5.8%
SUPPLIES	547,232	406,642	385,301	437,201	521,042	515,838	455,185	-11.8%
PROFESSIONAL SERVICES	53,577	19,181	47,885	54,194	94,894	46,698	21,065	-54.9%
OTHER CHARGES/INTERAGENCY	8,790,317	9,421,159	9,144,871	8,431,445	8,133,837	7,958,130	8,344,533	4.9%
GENERAL ACQUISITIONS/MAJOR REPAIRS	51,397	6,943	36,904	31,732	19,454	109,191	74,351	-31.9%
GENERAL ACQUISITIONS								
LIBRARY ACQUISITIONS	19,051	0				8,887	18,303	106.0%
	35,207,165	35,571,734	34,756,036	34,335,887	33,923,547	33,880,835	35,838,512	5.8%

Description	2012	2013	2014	2015	2016	2017	2018	
University of Louisiana at Lafayette								
Revenue								
GENERAL FUND (DIRECT)	16,281,000	14,232,909	6,739,763	11,208,000	10,962,868	10,931,741	11,541,271	5.6%
STAT DED - SELF	0	0						
STAT DED - Higher Education Initiatives Fund								
STAT DED - Calcasieu Parish Fund								
STAT DED - Other			3,135,400					
STAT DED - Overcollections								
FSG - GEN REGISTRATION FEES	24,489,486	28,798,569	30,312,070	33,606,341	40,096,921	51,583,845	51,049,451	-1.0%
FSG - NON-RESIDENT FEES	1,979,212	2,315,685	2,584,876	4,163,944	5,260,833	4,434,018	3,011,280	-32.1%
EDUCATIONAL ACTIVITIES/STATE GRANTS								
OTHER SOURCES - Other	934,515	997,141	1,062,712	1,260,224	1,263,653	923,140	1,077,554	16.7%
	43,684,213	46,344,304	43,834,821	50,238,509	57,584,275	67,872,744	66,679,556	-1.8%
Expenditures by Function								
INSTRUCTION	15,112,459	15,186,950	15,811,221	16,613,555	17,818,517	17,964,211	26,701,973	48.6%
RESEARCH	170,635	379,068	254,097	233,483	272,283	179,142	294,864	64.6%
PUBLIC SERVICE	0				0			
ACADEMIC SUPPORT	3,703,237	4,183,579	4,222,485	4,814,460	5,263,159	4,565,752	5,764,180	26.2%
STUDENT SERVICES	1,196,694	1,353,003	1,358,981	1,516,833	1,811,106	1,670,497	2,149,922	28.7%
INSTITUTIONAL SUPPORT	7,402,442	6,538,587	7,328,981	7,697,948	8,379,969	8,972,341	7,254,907	-19.1%
SCHOLARSHIPS & FELLOWSHIPS	3,173,827	3,838,947	3,975,218	5,388,810	6,940,965	9,761,044	5,092,200	-47.8%
OPERATION & MAINT OF PLANT	5,678,468	5,686,744	5,408,590	4,772,767	4,508,699	4,532,192	5,489,030	21.1%
ATHLETICS	1,287,500							
OTHER	0							
	37,725,262	37,166,878	38,359,573	41,037,856	44,994,698	47,645,179	52,747,076	10.7%
Expenditures by Object								
SALARIES	17,785,643	17,543,599	17,880,092	18,898,283	20,266,017	25,792,347	27,728,995	7.5%
OTHER COMPENSATION	236,670	249,699	265,838	249,376	241,271	284,026	268,514	-5.5%
RELATED BENEFITS	6,375,648	6,476,739	6,795,294	7,385,160	7,816,852	8,107,206	9,908,976	22.2%
TRAVEL	63,133	45,110	48,146	69,696	83,529	39,839	70,749	77.6%
OPERATING SERVICES	6,872,808	7,404,633	8,360,558	7,834,145	8,317,417	7,688,240	9,245,686	20.3%
SUPPLIES	502,353	330,614	353,272	324,798	350,112	462,340	465,320	0.6%
PROFESSIONAL SERVICES	108,301	65,449	123,480	118,012	61,463	36,623	86,242	135.5%
OTHER CHARGES/INTERAGENCY	5,282,252	4,185,672	4,513,477	5,836,211	7,095,787	5,194,771	4,801,196	-7.6%
GENERAL ACQUISITIONS	139,591	58,955	18,020	66,206	57,731	39,752	170,929	330.0%
LIBRARY ACQUISITIONS	358,863	806,408	1,396	255,969	704,519	35	469	1240.0%
	37,725,262	37,166,878	38,359,573	41,037,856	44,994,698	47,645,179	52,747,076	10.7%

Description	2012	2013	2014	2015	2016	2017	2018	
University of Louisiana at Monroe								
Revenue								
GENERAL FUND (DIRECT)	9,000,000	7,000,000	6,094,389	6,000,000	5,113,646	5,013,860	5,127,343	2.3%
STAT DED - SELF		0	0	0	0	0	0	
STAT DED - Higher Education Initiatives Fund			0	0				
STAT DED - Calcasieu Parish Fund			0	0				
STAT DED - Other			0					
STAT DED - Overcollections				0				
FSG - GEN REGISTRATION FEES	18,093,366	19,050,287	21,303,923	23,459,820	26,055,446	30,803,306	31,058,512	0.8%
FSG - NON-RESIDENT FEES	1,015,310	618,176	633,129	899,790	942,344	1,386,942	832,605	-40.0%
EDUCATIONAL ACTIVITIES/STATE GRANTS	171,265	168,503	166,654	166,881	147,299	215,937	193,203	-10.5%
OTHER SOURCES - Other	98,318	91,598	160,685	148,858	258,488	150,900	150,439	-0.3%
	28,378,259	26,928,564	28,358,780	30,675,349	32,517,223	37,570,945	37,362,102	-0.6%
Expenditures by Function								
INSTRUCTION	6,489,700	5,837,572	5,582,249	5,376,661	6,276,100	5,865,180	5,566,751	-5.1%
RESEARCH	987,523	899,331	830,695	757,429	775,326	847,457	1,135,347	34.0%
PUBLIC SERVICE	55,334	40,760	37,534	37,180	38,675	35,102	36,634	4.4%
ACADEMIC SUPPORT	1,297,167	1,157,378	1,177,520	1,072,890	1,110,215	1,348,417	1,423,331	5.6%
STUDENT SERVICES	1,146,383	1,028,106	1,054,309	1,028,775	1,005,129	961,837	925,890	-3.7%
INSTITUTIONAL SUPPORT	3,804,140	3,308,728	2,699,528	2,972,952	3,736,857	3,279,556	3,814,789	16.3%
SCHOLARSHIPS & FELLOWSHIPS	2,924,562	3,061,285	3,492,862	4,517,491	5,729,097	6,848,623	7,073,562	3.3%
OPERATION & MAINT OF PLANT	2,484,148	2,375,440	1,607,375	1,818,510	2,502,712	2,084,581	2,097,616	0.6%
ATHLETICS	567,000	439,583	476,228	474,293	613,026	1,196,293	1,283,897	7.3%
OTHER	39,021	39,801	39,144	41,910	41,507	0	43,537	
	19,794,978	18,187,984	16,997,444	18,098,091	21,828,644	22,467,046	23,401,354	4.2%
Expenditures by Object								
SALARIES	8,128,030	7,417,005	7,109,099	6,730,024	7,091,804	7,483,869	7,397,502	-1.2%
OTHER COMPENSATION	119,360	95,803	129,353	123,077	103,139	127,897	171,460	34.1%
RELATED BENEFITS	3,429,509	3,346,174	3,326,578	3,377,096	3,484,068	3,511,774	3,664,359	4.3%
TRAVEL	64,684	72,489	73,091	75,402	72,953	82,339	86,748	5.4%
OPERATING SERVICES	3,960,414	3,327,556	1,720,182	1,668,546	3,855,812	2,328,617	2,693,960	15.7%
SUPPLIES	270,681	183,582	249,639	333,906	249,410	251,482	294,700	17.2%
PROFESSIONAL SERVICES	201,389	169,194	236,336	140,130	321,653	176,889	252,400	42.7%
OTHER CHARGES/INTERAGENCY	3,492,988	3,541,518	4,009,907	5,033,696	6,390,547	8,050,013	8,405,319	4.4%
GENERAL ACQUISITIONS	21,483	1,180	11,007	455,565	121,791	142,361	138,473	-2.7%
LIBRARY ACQUISITIONS	106,440	33,483	132,252	160,649	137,467	311,805	296,434	-4.9%
	19,794,978	18,187,984	16,997,445	18,098,091	21,828,644	22,467,046	23,401,354	4.2%

Description	2012	2013	2014	2015	2016	2017	2018	
University of New Orleans								
Revenue								
GENERAL FUND (DIRECT)	15,033,579	9,253,828	6,702,493	7,514,904	4,087,352	7,700,000	6,757,998	-12.2%
STAT DED - SELF	371,825	401,737						
STAT DED - Higher Education Initiatives Fund	0							
STAT DED - Calcasieu Parish Fund	0							
STAT DED - Other	0		2,105,170					
STAT DED - Overcollections								
FSG - GEN REGISTRATION FEES	26,665,043	27,727,943	27,649,827	30,316,687	30,617,820	30,495,087	30,052,659	-1.5%
FSG -NON-RESIDENT FEES	5,070,557	4,959,635	4,686,244	6,105,996	5,595,839	4,975,831	2,127,569	-57.2%
EDUCATIONAL ACTIVITIES/STATE GRANTS	315,337	164,310	181,860	75,036	95,569	78,720	107,827	37.0%
OTHER SOURCES - Other	1,086,328	946,983	696,499	912,567	672,110	515,426	408,852	-20.7%
	48,542,669	43,454,435	42,022,093	44,925,190	41,068,690	43,765,064	39,454,905	-9.8%
Expenditures by Function								
INSTRUCTION	10,003,799	10,055,048	9,459,511	9,922,239	8,856,094	8,114,855	7,727,496	-4.8%
RESEARCH	598,034	699,688	593,331	432,040	470,911	758,374	771,403	1.7%
PUBLIC SERVICE	750,752	712,080	618,081	657,612	431,159	28,641	2,025	-92.9%
ACADEMIC SUPPORT	3,029,999	3,107,112	2,923,144	2,833,097	2,659,289	2,318,918	2,421,395	4.4%
STUDENT SERVICES	1,332,016	1,348,875	1,589,034	1,579,517	1,337,022	1,406,707	1,621,639	15.3%
INSTITUTIONAL SUPPORT	3,843,998	3,803,259	4,289,301	1,955,746	6,047,129	3,645,528	3,581,606	-1.8%
SCHOLARSHIPS & FELLOWSHIPS	5,904,616	5,836,481	5,741,734	7,383,085	6,683,416	5,264,013	4,595,636	-12.7%
OPERATION & MAINT OF PLANT	7,760,507	7,077,049	6,116,695	4,717,456	2,363,050	2,596,824	2,653,256	2.2%
ATHLETICS								
OTHER								
	33,223,721	32,639,592	31,330,831	29,480,792	28,848,070	24,133,860	23,374,456	-3.1%
Expenditures by Object								
SALARIES	11,515,666	12,290,164	11,755,795	10,981,174	10,153,501	8,919,814	8,734,405	-2.1%
OTHER COMPENSATION	1,099,134	961,230	995,126	1,059,675	956,645	799,010	794,648	-0.5%
RELATED BENEFITS	5,052,237	5,059,983	4,864,085	5,145,461	4,307,689	3,660,294	4,056,900	10.8%
TRAVEL	71,918	20,630	49,576	40,121	11,663	21,145	8,708	-58.8%
OPERATING SERVICES	2,679,999	2,238,922	2,331,029	2,389,707	2,065,317	3,014,476	3,080,822	2.2%
SUPPLIES	932,582	919,128	1,068,087	1,060,758	839,237	771,260	707,333	-8.3%
PROFESSIONAL SERVICES	262,147	156,838	127,840	118,806	100,855	145,425	120,365	-17.2%
OTHER CHARGES/INTERAGENCY	11,342,606	10,699,047	9,841,606	8,458,924	10,050,959	6,578,469	5,729,104	-12.9%
GENERAL ACQUISITIONS	48,676	42,442	36,879	11,794	55,954	10,827	18,283	68.9%
LIBRARY ACQUISITIONS	218,756	251,210	260,808	214,372	306,250	213,140	123,888	-41.9%
	33,223,721	32,639,592	31,330,831	29,480,792	28,848,070	24,133,860	23,374,456	-3.1%



UNIVERSITY OF LOUISIANA SYSTEM
Auxiliary Financial Report

As of the Quarter Ended 09/30/17

	Beginning Fund Balance	Year-to-Date Revenues	Projected/ Additional Revenues	Total Expected Revenues	Year-to-Date Expenses	Projected/ Additional Expenses	Total Expected Expenses	Mandatory Net Transfers In (Out) w/Projections	Current Yr. Operating Surplus (Deficit)	Non-Mandatory Net Transfers In (Out) w/Projections	Current Change in Fund Balance	Athletic & Consolidated Fund Balance
Athletics	(\$14,818,258)	\$8,663,242	\$49,557,297	\$58,220,539	\$33,291,027	\$69,775,112	\$103,066,139	(\$30,000)	(\$44,875,600)	\$44,277,570	(\$598,030)	(\$15,416,288)
Contracted Services**		\$16,965,851	\$26,893,994	\$43,859,845	\$10,995,124	\$27,011,033	\$38,006,157	(\$2,466)	\$5,851,222	(\$750,457)	\$5,100,765	
Dining Services (self-op'ed)		0	0	0	0	0	0	0	0	\$0		
Student Housing (self-op'ed)		\$28,128,249	\$40,962,648	\$69,090,897	\$15,753,783	\$23,692,977	\$39,446,760	(\$19,852,796)	\$9,791,341	(\$1,732,190)	\$8,059,151	
Married Student Housing		\$322,293	\$898,257	\$1,220,550	\$54,081	\$369,893	\$423,974	(\$10,454)	\$786,122	(\$543,470)	\$242,652	
Bookstore (self-operated)		\$3,992,311	\$5,528,889	\$9,521,200	\$3,451,119	\$5,730,081	\$9,181,200	\$0	\$340,000	\$0	\$340,000	
Student Center/Union		\$3,830,557	\$6,108,874	\$9,939,431	\$1,962,325	\$5,415,373	\$7,377,698	(\$12,425)	\$2,549,308	(\$442,365)	\$2,106,943	
Post Office		\$161,219	\$214,281	\$375,500	\$63,561	\$320,760	\$384,321	\$0	(\$8,821)	\$0	(\$8,821)	
Student Health Center		\$1,978,895	\$1,821,434	\$3,800,328	\$866,557	\$3,224,090	\$4,090,647	\$0	(\$290,319)	\$430,278	\$139,959	
Vending		\$4,533	\$22,467	\$27,000	\$0	\$100	\$100	\$0	\$26,900	\$0	\$26,900	
Card Services / Card ID		\$2,776,649	(\$6,671)	\$2,769,978	\$588,080	\$1,633,098	\$2,221,178	\$0	\$548,800	(\$6,693)	\$542,107	
Recreation / Wellness		\$2,964,004	\$3,785,464	\$6,749,468	\$1,629,802	\$4,419,422	\$6,049,224	(\$1,050,000)	(\$349,756)	\$27,088	(\$322,668)	
Print Shop		\$195,784	\$714,729	\$910,513	\$225,628	\$623,913	\$849,541	\$0	\$60,972	(\$5,043)	\$55,929	
Power Plant/Utilities/ Telecommunications		\$1,659,942	\$6,542,255	\$8,202,197	\$1,596,118	\$6,231,310	\$7,827,428	(\$449,450)	(\$74,681)	(\$10,780)	(\$85,461)	
Auxiliary Mgmt Overhead (Accting, utilities, etc.)		\$117,437	\$143,653	\$261,090	\$1,938,075	\$3,173,060	\$5,111,135	(\$66,570)	(\$4,916,615)	(\$3,065,146)	(\$7,981,761)	
Other (explain in attachmt)		\$3,761,023	\$9,332,592	\$13,093,614	\$2,577,802	\$9,295,532	\$11,873,334	(\$325,000)	\$895,280	(\$1,223,517)	(\$328,237)	
Total (excluding Athletics)	\$72,654,412	66,858,746	102,962,865	169,821,611	41,702,055	91,140,642	132,842,697	(21,769,161)	15,209,753	(7,322,295)	\$7,887,458	80,541,870
Grand Total	\$57,836,154	\$75,521,988	\$152,520,162	\$228,042,150	\$74,993,083	\$160,915,753	\$235,908,836	(\$21,799,161)	(\$29,665,847)	\$36,955,275	\$7,289,428	\$65,125,582

**Check those included:
Dining Services



UNIVERSITY OF LOUISIANA SYSTEM
Contracted Services (Auxiliary) Financial Report
Fiscal Year 2017/2018

University of Louisiana System

As of the Quarter Ended 9/30/2017

Outsourced Auxiliary Services	Revenues	Expenses	Mandatory Net Transfers In (Out)	Current Yr. Operating Surplus (Deficit)	Non-Mandatory Net Transfers In (Out)
Dining Services	\$39,131,556	\$35,959,435	(\$181,832)	\$2,990,289	(\$328,627)
Student Housing	\$1,000	\$32,990	\$0	(\$31,990)	\$0
Bookstore	\$3,028,888	\$1,439,432	\$0	\$1,589,456	(\$307,550)
Student Center/Union	\$230,000	\$406,589	\$181,000	\$4,411	\$0
Vending	\$777,650	\$55,355	(\$1,634)	\$720,661	(\$67,136)
Card Services / Card ID	\$0	\$0	\$0	\$0	\$0
Textbook Rental	\$690,751	\$112,356	\$0	\$578,395	(\$47,628)
Grand Total	\$43,859,845	\$38,006,157	(\$2,466)	\$5,851,222	(\$750,941)

I certify that the information in this Auxiliary Financial Report for Contracted Services is true and correct to the best of my knowledge.

 CHIEF FINANCIAL OFFICER

 DATE

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FINANCE COMMITTEE

December 1, 2017

Item I.5. University of Louisiana System's financial status of alternatively financed projects for the year ended June 30, 2017.

EXECUTIVE SUMMARY

Attached is a summary of financial activities of the UL System's alternatively financed capital projects for the year ended June 30, 2017. This information was obtained from standardized financial reports and certifications submitted by each university.

This is a report only and no action by the Board is necessary.

University of Louisiana System
Financial Summary
Alternatively Financed Projects
For the Year Ended June 30, 2017

The University of Louisiana System has the following projects

- **6 housing projects with lease-backs:**

1. Louisiana Tech University
2. McNeese State University
3. Nicholls State University
4. Southeastern Louisiana University
5. University of Louisiana at Lafayette
6. University of Louisiana at Monroe (includes housing, student union, and health center all financed with same bond issue)

- **2 housing projects with land leases**

1. Grambling State University – Tiger Village – GSU refinanced housing bonds in late 2016, and the debt for Tiger Village has been combined into one issue.
2. Northwestern State University – The Place (financed through a national non-profit corporation)

- **12 Non-housing projects:**

1. Grambling State University – Favrot Student Union
2. Louisiana Tech University – Davison Complex (completed 2015)
3. McNeese State University – Parking
4. Nicholls State University – Galliano Cafeteria
5. Nicholls State University – Streets and Parking
6. Nicholls State University – Recreation Center
7. Southeastern Louisiana University – Intermodal Parking and Stadium
8. Southeastern Louisiana University – Student Union (completed 2016)
9. University of Louisiana at Lafayette – Student Union
10. University of Louisiana at Lafayette – Parking
11. University of Louisiana at Lafayette – Athletic Project
12. University of Louisiana at Monroe – Combined Project (Intermodal, Parking, Turf Project, Student Success Center - all financed with same bond issue)

There are 2 projects that have been approved by the board and are in progress:

- Louisiana Tech University – construction of student housing facilities and parking to be ready for occupancy fall 2018.
- Northwestern State University – renovation of Varnado Hall to be ready for partial occupancy this fall.

University of Louisiana System
Financial Summary
Alternatively Financed Projects
For the Year Ended June 30, 2017

Financial Summary of Alternatively Financed Operations for the year ended June 30, 2017

1. Total Revenues:	\$91 million
2. Total Expenses:	\$41.5 million
3. Total Operating Income:	\$49.5 million
4. Total Debt Service:	\$40.9 million
5. Average Debt Coverage Ratio:	
• Housing Projects with Leasebacks:	1.5:1
• Housing Projects with NO Leasebacks:	1.2:1
• Other Non-Housing Projects:	1:3.1

The debt coverage ratio (DCR) is the calculation of net operating income before debt divided by the amount of debt service. This ratio measures the ability of the Facilities Corporation to pay the debt service from the cash generated from renting the property. This ratio is used by lenders to determine whether the property will generate enough cash to pay its expenses and still have enough cash left over to pay the debt service. The debt coverage ratio should be above 1.0:1. Those projects that require explanation are:

1. GSU Tiger Village – DCR of 0.9:1
2. GSU Favrot Student Union – DCR of 0.9:1
3. ULL Athletic Project and Parking Project– DCR 0.8:1.

There are no alternatively financed projects at UNO that operate as those noted above.

Staff Comments: We have no concerns at this time.

Certifications and University Reports: All management certifications are available for review in the System office. If individual university reports are needed, these are available upon request.

**UL System
Bonds Payable
FYE 06-30-2017**

	Principal	Interest	Total	%
Grambling	93,545,000	59,821,721	153,366,721	15%
Louisiana Tech	72,865,000	39,163,207	112,028,207	11%
McNeese	32,075,000	17,042,284	49,117,284	5%
Nicholls	57,955,000	30,803,802	88,758,802	9%
Northwestern	2,695,000	424,650	3,119,650	0%
Southeastern	80,825,000	29,267,697	110,092,697	11%
ULL	213,195,000	156,878,499	370,073,499	36%
ULM	65,865,000	19,660,191	85,525,191	8%
UNO	48,525,000	21,438,633	69,963,633	7%
Total	<u>667,545,000</u>	<u>374,500,684</u>	<u>1,042,045,684</u>	<u>100%</u>

UNIVERSITY OF LOUISIANA SYSTEM

THIRD PARTY FINANCING OPERATIONS STATEMENT OF REVENUES AND EXPENSES - ACTUAL OPERATIONS

Projects with Lease-Backs to the University
FOR THE PERIOD JULY 1, 2016 - JUNE 30, 2017

STUDENT HOUSING

	Annual Budget	Total 6 months of Activity	Budget Differences
Rental revenue	\$51,559,692	\$51,491,258	(\$68,434)
Student fees	1,002,500	1,038,551	36,051
Other revenues	1,447,528	1,970,916	523,388
Total rental revenues	54,009,720	54,500,725	491,005
Less: Vacancies	(799,521)	(856,055)	56,534
Net Rental Revenues	53,210,199	53,644,670	434,471
Investment Earnings (if any)	14,665	28,865	14,200
Total Revenues	\$53,224,864	\$53,673,535	\$448,671
Payroll:			
Management	2,750,973	2,546,297	204,676
Clerical	419,390	367,703	51,687
Maintenance	1,741,791	1,501,750	240,041
Not specified	1,555,832	1,318,881	236,951
Contract services	1,393,782	1,364,345	29,437
Turnover expenses	134,644	131,627	3,017
Insurance	907,156	909,434	(2,278)
Marketing and leasing	347,416	307,207	40,209
General and administrative	199,525	192,501	7,024
Professional fees	138,764	67,792	70,972
Utilities:	2,026,326	1,790,344	235,982
Electricity	2,082,488	1,822,377	260,111
Water	472,794	432,826	39,968
Gas	69,591	61,798	7,793
Cable/Telephone/Internet	951,309	858,540	92,769
Office supplies	213,976	20,799	193,177
Repair & maintenance supplies	3,209,260	2,326,329	882,931
Travel	53,200	11,696	41,504
Management fee (if applicable)	166,608	166,613	(5)
Trustee & rating agency fees	23,862	22,350	1,512
Replacement Reserve contribution	2,202,103	2,202,103	
Other	1,152,255	1,393,723	(241,468)
Total Operating Expenses	22,213,045	19,817,035	2,396,010
Net Operating Income	\$31,011,819	\$33,856,500	\$2,844,681
Annual Debt Service	\$24,064,193	\$23,295,654	\$768,539

Debt Service Coverage Ratio

1.3 :1	1.5 :1
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UNIVERSITY OF LOUISIANA SYSTEM

**THIRD PARTY FINANCING OPERATIONS
STATEMENT OF REVENUES AND EXPENSES - ACTUAL OPERATIONS**
Projects with Lease-Backs to the University

STUDENT HOUSING

	Louisiana Tech University	McNeese State University	Nicholls State University	Southeastern LA University	University of LA at Lafayette	University of LA at Monroe	University of Louisiana System
Rental revenue	\$5,637,714	\$3,899,830	\$7,859,640	\$12,383,441	\$13,582,501	\$8,128,132	\$51,491,258
Student fees				208,600		829,951	\$1,038,551
Other revenues	299,141	299,724	158,423	776,025	47,083	390,520	\$1,970,916
Total rental revenues	5,936,855	4,199,554	8,018,063	13,368,066	13,629,584	9,348,603	\$54,500,725
Less: Vacancies		(856,055)					(856,055)
Net Rental Revenues	5,936,855	3,343,499	8,018,063	13,368,066	13,629,584	9,348,603	\$53,644,670
Investment Earnings (if any)				28,865			\$28,865
Total Revenues	\$5,936,855	\$3,343,499	\$8,018,063	\$13,396,931	\$13,629,584	\$9,348,603	\$53,673,535
Payroll:							
Management	167,255		403,245	1,153,448	\$91,766	730,583	\$2,546,297
Clerical			367,703				\$367,703
Maintenance	98,316			804,021	599,413		\$1,501,750
Not specified		429,482	307,060		582,339		\$1,318,881
Contract services	87,742	71,046	128,874	495,975	216,322	364,386	\$1,364,345
Turnover expenses		61,583				70,044	\$131,627
Insurance	119,289	46,841	225,775	327,136		190,393	\$909,434
Marketing and leasing		71,046		3,668		272,982	\$307,207
General and administrative	22,817	78,858	16,890	61,671		12,265	\$192,501
Professional fees		6,070		48,336	13,386		\$67,792
Utilities:	475,725	380,409	934,210				\$1,790,344
Electricity				676,019	711,527	434,831	\$1,822,377
Water				70,583	201,148	161,095	\$432,826
Gas				35,307	21,399	5,092	\$61,798
Cable/Telephone/Internet	25,224			489,873	34,933	308,510	\$858,540
Office supplies			12,592	1,869	6,338		\$20,799
Repair & maintenance supplies	65,791	53,733	104,224	743,320	1,205,461	153,800	\$2,326,329
Travel			1,577	7,284	2,835		\$11,696
Management fee (if applicable)		166,613					\$166,613
Trustee & rating agency fees					11,350	11,000	\$22,350
Replacement Reserve contribution	229,610			134,392	1,096,640	741,461	\$2,202,103
Other			802,864	329,721		261,138	\$1,393,723
Total Operating Expenses	\$1,291,769	\$1,325,192	\$3,305,014	\$5,382,623	\$4,794,857	\$ 3,717,580	\$19,817,035
Net Operating Income	\$4,645,086	\$2,018,307	\$4,713,049	\$8,014,308	\$8,834,727	\$5,631,023	\$33,856,500
Annual Debt Service	\$3,213,466	\$1,343,338	\$3,507,663	\$4,169,720	\$7,531,972	\$3,529,495	\$23,295,654
Debt Service Coverage Ratio	1.4 :1	1.5 :1	1.3 :1	1.9 :1	1.2 :1	1.6 :1	1.5 :1

Consolidation of Actual Budgets for Student Housing
for use in the Recap for Bd Members
As of June 30, 2017

	Tech	MSU	Nicholls	SLU	ULL	ULM	Total
Rental revenue	\$5,420,000	\$3,929,310	\$8,255,483	\$12,153,216	\$13,500,000	\$8,301,683	\$51,559,692
Student fees				278,500		724,000	1,002,500
Other revenues	238,000	290,970		489,558	47,000	382,000	1,447,528
Total rental revenues	5,658,000	4,220,280	8,255,483	12,921,274	13,547,000	9,407,683	54,009,720
Less: Vacancies		(799,521)					(799,521)
Net Rental Revenues	5,658,000	3,420,759	8,255,483	12,921,274	13,547,000	9,407,683	53,210,199
Investment Earnings (if any)				14,665			14,665
Total Revenues	\$5,658,000	\$3,420,759	\$8,255,483	\$12,935,939	\$13,547,000	\$9,407,683	\$53,224,864
Payroll:							-
Management	\$190,963		\$458,370	\$1,212,401	\$108,023	\$781,216	\$2,750,973
Clerical			419,390				419,390
Maintenance	163,753			872,431	705,607		1,741,791
Unspecified		\$475,325	395,000		685,507		1,555,832
Contract services	82,000	80,630		538,009	245,143	448,000	1,393,782
Turnover expenses		79,644				55,000	134,644
Insurance	173,000	48,057	225,776	275,323		185,000	907,156
Marketing and leasing		38,748		3,668		305,000	347,416
General and administrative	22,828	73,225		75,972		27,500	199,525
Professional fees		6,250	5,500	15,000	112,014		138,764
Utilities:	430,000	407,826	1,188,500				2,026,326
Electricity				676,164	806,324	600,000	2,082,488
Water				74,846	227,948	170,000	472,794
Gas				35,341	24,250	10,000	69,591
Cable/Telephone/Internet	25,200			511,522	39,587	375,000	951,309
Office supplies			195,000	4,087	14,889		213,976
Repair & maintenance supplies	63,100	70,378		1,012,065	1,869,917	193,800	3,209,260
Travel			8,500	13,700	31,000		53,200
Management fee (if applicable)		166,608					166,608
Trustee & rating agency fees					12,862	11,000	23,862
Replacement Reserve contribution	229,610			134,392	1,096,640	741,461	2,202,103
Other*			668,034	329,721		154,500	1,152,255
Total Operating Expenses	\$1,380,454	1,446,691	\$3,564,070	\$5,784,642	\$5,979,711	\$ 4,057,477	\$22,213,045
Net Operating Income	\$4,277,546	\$1,974,068	\$4,691,413	\$7,151,297	\$7,567,289	\$5,350,206	\$31,011,819
							\$0
Annual Debt Service	\$3,270,647	\$1,343,338	\$3,507,663	\$4,868,388	\$7,536,471	\$3,537,686	\$24,064,193
Debt Service Ratio	1.3 :1	1.5 :1	1.3 :1	1.5 :1	1.0 :1	1.5 :1	1.3 :1

UNIVERSITY OF LOUISIANA SYSTEM
STUDENT HOUSING
THIRD PARTY FINANCING OPERATIONS
STATEMENT OF REVENUES AND EXPENSES - BUDGET TO ACTUAL
Projects with NO Lease-Backs to the University
FOR THE PERIOD JULY 1, 2016 TO JUNE 30, 2017

	Annual Budget	Total 12 months of Activity	Budget Differences
Rental revenue	\$18,550,461	\$16,799,251	(\$1,751,210)
Student fees	-	-	0
Other revenues	95,732	122,311	26,579
Total rental revenues	18,646,193	16,921,562	(1,724,631)
Less: Vacancies	(1,784,040)	-	(1,784,040)
Net Rental Revenues	16,862,153	16,921,562	59,409
Investment Earnings (if any)	8,811	8,836	25.00
Total Revenues	\$16,870,964	\$16,930,398	\$59,434
Payroll:	-	-	-
Management	583,746	707,612	(123,866)
Clerical	-	-	0
Maintenance	411,790	229,243	182,547
Not specified	116,480	52,170	64,310
Contract services	666,122	604,470	61,652
Turnover expenses	562,455	169,078	393,377
Insurance	313,803	238,211	75,592
Marketing and leasing	50,817	35,071	15,746
General and administrative	176,923	104,866	72,057
Professional fees	129,868	768,374	(638,506)
Utilities:	1,207,920	973,494	234,426
Electricity	310,279	301,789	8,490
Water	55,489	63,961	(8,472)
Gas	44,541	37,890	6,651
Cable/Telephone/Internet	112,588	119,928	(7,340)
Office supplies	5,795	16,763	(10,968)
Repair & maintenance supplies	328,274	1,069,392	(741,118)
Travel	5,665	3,397	2,268
Management fee (if applicable)	808,266	683,231	125,035
Trustee & rating agency fees	31,996	20,600	11,396
Replacement Reserve contribution	-	-	-
Other	321,860	1,865,664	(1,543,804)
Total Operating Expenses	6,244,677	8,065,204	(1,820,527)
Net Operating Income	\$10,626,287	\$8,865,194	(\$1,761,093)
Debt Service	\$7,822,825	7,289,946	\$532,879
Debt Service Coverage Ratio	1.4 :1	1.2 :1	

STUDENT HOUSING

STATEMENT OF REVENUES AND EXPENSES - ACTUAL OPERATIONS Projects Not Leased-Back to University

	Grambling State University - Tiger Village I & II	Northwestern State University - University Place	University of Louisiana System
	FY 2016/17	FY 2016/17	TOTAL
Rental revenue	\$10,555,084	\$6,244,167	\$16,799,251
Student fees			
Other revenues		122,311	122,311
Total rental revenues	10,555,084	6,366,478	16,921,562
Less: Vacancies			
Net Rental Revenues	10,555,084	6,366,478	16,921,562
Investment Earnings (if any)		8,836	8,836
Total Revenues	\$10,555,084	\$6,375,314	\$16,930,398
Payroll:			
Management	113,826	593,786	\$ 707,612
Clerical			
Maintenance	122,702	106,541	229,243
Not specified	52,027	143	52,170
Contract services	291,656	312,814	604,470
Turnover expenses	169,078		169,078
Insurance	121,110	117,101	238,211
Marketing and leasing	5,016	30,055	35,071
General and administrative	29,474	75,392	104,866
Professional fees	636,693	131,681	768,374
Utilities:	973,494		973,494
Electricity		301,789	301,789
Water		63,961	63,961
Gas		37,890	37,890
Cable/Telephone/Internet		119,928	119,928
Office supplies	8,182	8,581	16,763
Repair & maintenance supplies	975,434	93,958	1,069,392
Travel		3,397	3,397
Management fee (if applicable)	465,441	217,790	683,231
Trustee & rating agency fees	13,100	7,500	20,600
Replacement Reserve contribution			
Other*	1,740,242	125,422	1,865,664
Total Operating Expenses	\$5,717,475	\$ 2,347,729	\$8,065,204
Net Operating Income	\$4,837,609	\$4,027,585	\$8,865,194

Debt Service	\$5,804,222	1,485,724	\$7,289,946
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Debt Service Coverage Ratio	0.8 :1	2.7 :1	1.2 :1
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Consolidation of Actual Budgets for Student Housing
for use in the Recap for Bd Members

No Leasebacks

	GSU Tiger Village 1 & II	NSU The Place	Total
Rental revenue	\$12,819,900	\$5,730,561	\$18,550,461
Student fees			0
Other revenues		95,732	95,732
Total rental revenues	12,819,900	5,826,293	18,646,193
Less: Vacancies	(1,784,040)	-	(1,784,040)
Net Rental Revenues	11,035,860	5,826,293	16,862,153
Investment Earnings (if any)		8,811	8,811
Total Revenues	11,035,860	\$5,835,104	\$16,870,964
Payroll:			\$ -
Management	119,078	464,668	583,746
Clerical			-
Maintenance	298,003	113,787	411,790
Unspecified	115,536	944	116,480
Contract services	370,082	296,040	666,122
Turnover expenses	562,455		562,455
Insurance	197,494	116,309	313,803
Marketing and leasing	18,000	32,817	50,817
General and administrative	92,766	84,157	176,923
Professional fees	14,500	115,368	129,868
Utilities:	1,207,920		1,207,920
Electricity		310,279	310,279
Water		55,489	55,489
Gas		44,541	44,541
Cable/Telephone/Internet		112,588	112,588
Office supplies		5,795	5,795
Repair & maintenance supplies	173,484	154,790	328,274
Travel		5,665	5,665
Management fee (if applicable)	591,480	216,786	808,266
Trustee & rating agency fees	22,000	9,996	31,996
Replacement Reserve contribution			-
Other*	159,950	161,910	321,860
Total Operating Expenses	3,942,748	\$ 2,301,929	\$6,244,677
Net Operating Income	7,093,112	\$3,533,175	\$10,626,287
			-
Annual Debt Service	\$6,382,012	\$1,440,813	\$7,822,825
Debt Service Ratio	1.1 :1	2.5 :1	1.4 :1

UNIVERSITY OF LOUISIANA SYSTEM

THIRD PARTY FINANCING OPERATIONS STATEMENT OF REVENUES AND EXPENSES - ACTUAL OPERATIONS Non-Housing Projects FOR THE PERIOD JULY 1, 2016 - JUNE 30, 2017

	Annual Budget	Total 6 months of Activity	Budget Differences
Rental revenue	\$326,964	\$325,878	(\$1,086)
Student fees	\$11,173,833	\$11,249,152	75,319
Other revenues	\$9,074,957	\$8,832,025	(242,932)
Total rental revenues	\$20,575,754	\$20,407,055	(168,699)
Less: Vacancies			0
Net Rental Revenues	\$20,575,754	\$20,407,055	(168,699)
Investment Earnings (if any)	\$1,850	\$29,674	27,824
	\$0	\$0	
Total Revenues	\$20,577,604	\$20,436,729	(\$140,875)
Payroll:	\$0	\$0	
Management	\$792,613	\$697,530	95,083
Clerical	\$525,737	\$519,953	5,784
Maintenance	\$92,000	\$59,204	32,796
Not specified	\$0	\$0	0
Contract services	\$184,972	\$181,025	3,947
Turnover expenses	\$0	\$0	0
Insurance	\$98,625	\$98,623	2
Marketing and leasing	\$0	\$177	(177)
General and administrative	\$235,850	\$206,076	29,774
Professional fees	\$123,700	\$102,987	20,713
Utilities:	\$382,000	\$0	382,000
Electricity	\$191,783	\$320,229	(128,446)
Water	\$872	\$16,503	(15,631)
Gas	\$10,607	\$26,296	(15,689)
Cable/Telephone/Internet	\$2,998	\$10,392	(7,394)
Office supplies	\$207,000	\$18,161	188,839
Repair & maintenance supplies	\$66,502	\$149,681	(83,179)
Travel	\$14,500	\$6,231	8,269
Management fee (if applicable)	\$0	\$0	0
Trustee & rating agency fees	\$20,600	\$17,400	3,200
Replacement Reserve contribution	\$717,072	\$751,809	(34,737)
Other	\$3,956,790	\$3,663,798	292,992
Total Operating Expenses	\$7,624,221	\$6,846,075	778,146
Net Operating Income	\$12,953,383	\$13,590,654	\$637,271
Annual Debt Service	\$10,827,845	\$10,343,163	\$484,682
Debt Service Coverage Ratio	1.2 :1	1.3 :1	

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

PERSONNEL COMMITTEE

December 1, 2017

Item J.1. **Northwestern State University's request for approval to appoint Dr. Greg Handel as Dean of the College of Arts and Sciences effective January 1, 2018.**

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Greg Handel as Dean of the College of Arts and Sciences at a salary of \$120,000 effective January 1, 2018. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University's request for approval to appoint Dr. Greg Handel as Dean of the College of Arts and Sciences effective January 1, 2018.*



J 1

November 15, 2017

Dr. Jim Henderson, President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Re: Appointment of Dr. Greg Handel as Dean of College of Arts and Sciences

Dear Dr. Henderson:

Northwestern State University is requesting that the following item be placed on the agenda for approval at the December 2017 Board Meeting:

Change of status appointing Dr. Greg Handel, from Interim Dean of the College of Arts and Sciences and Associate Professor, to permanent status as Dean for the College of Arts and Sciences and Associate Professor at an annual salary of \$120,000.

Please find attached the following documentation:

- ▶ Recommendation Letter from Search Committee
- ▶ Minutes of the Search Committee
- ▶ List of Applicants
- ▶ Vitae and Transcripts on Dr. Greg Handel
- ▶ Job Description
- ▶ Copy of Advertisement

Thank you for your consideration of this request.

Sincerely,

Dr. Chris Maggio
President

DEDICATED TO ONE GOAL. **YOURS.**[™]

Greg Alan Handel

College of Arts and Sciences
School of Creative and Performing Arts
Northwestern State University of Louisiana
Natchitoches, LA 71497

(O) 318.357-5777 (O) 318.357.6066 (C) 602.380.6719 (FAX) 318.357.5906
handelg@nsula.edu

EDUCATION

Harvard Institutes for Higher Education: Institute for Management and Leadership in Education. June, 2017.

Doctor of Musical Arts. Arizona State University. Major: Music Education (Instrumental). Cognates: Historical Research/Music Education, Conducting. 2007.

Master of Music. Arizona State University. Major: Music Education (Instrumental). 1997.

Bachelor of Arts. Augustana University (College) (SD). Major: Music Education. 1991.

TEACHING/ADMINISTRATIVE EXPERIENCE

University Work History

Northwestern State University of Louisiana, Natchitoches, LA: Interim Dean, College of Arts and Sciences, July 2016-

Northwestern State University of Louisiana, Natchitoches, LA: Director, School of Creative and Performing Arts, February 2014-

Northwestern State University of Louisiana, Natchitoches, LA: Acting Director, School of Creative and Performing Arts, July 2013-February 2014.

Northwestern State University of Louisiana, Natchitoches, LA: Associate Director, School of Creative and Performing Arts, January 2013-July 2013.

Northwestern State University of Louisiana, Natchitoches, LA: Associate Professor of Music Education, August 2013-

Northwestern State University of Louisiana, Natchitoches, LA: Assistant Professor of Music Education, 2008-2013.

Augustana College, Sioux Falls, SD: Instructor in Music. 1999-2001.

Arizona State University, Tempe: Graduate Teaching Assistant for the Sun Devil Bands, 1995-1999.

Arizona State University, Tempe: Graduate Teaching Intern in the Instrumental Music Practicum. 1998-1999.

Administrative Responsibilities as Interim Dean of the College of Arts and Sciences

Academic and Fiscal responsibility and control of all academic units (School of Creative and Performing Arts: Music, Art, Theatre/Dance, New Media, Journalism, and Communication Arts; Math; Criminal Justice, History, and Social Sciences; School of Biological and Physical Sciences; English, Languages, and Cultural Studies; Louisiana Scholars' College) and Graduate and Undergraduate degrees within the College; oversee daily fiscal and academic operations of the College; clearing and certifying candidates for graduation; hiring, evaluating, and promotion of faculty and staff; scheduling of classes; awarding of scholarships; fundraising for the College and special events; responsible for maintaining national accreditation in all academic areas; Community Outreach; Regional, National, and International recruitment of students and successful professional relationships/partnerships with educators and Artists on a Local, Regional, National, and International level

Administrative Responsibilities as Director of the School of Creative and Performing Arts at Northwestern State University

Academic and Fiscal responsibility and control of all academic units (Music, Art, Theatre/Dance, New Media, Journalism, and Communication Arts) and Graduate and Undergraduate degrees within the school; oversee daily fiscal and academic operations of the School; hiring, evaluating, and promotion of faculty and staff; scheduling of classes; awarding of scholarships; fundraising for the School and special events; responsible for maintaining national accreditation in all academic areas; Recruitment, Promotion, and Retention of talented and gifted students in CAPA; Oversee CAPA Hall of Fame and President's Command Performance for inductees; Awarding of the five Endowed Professorships in CAPA; Community Outreach; Executive board member for the

Natchitoches/Northwestern Symphony Society; Regional, National, and International recruitment of students and successful professional relationships/partnerships with educators and Artists on a Local, Regional, National, and International level

Administrative Duties as Associate Director of the School of Creative and Performing Arts at Northwestern State University

Assisted/observed the Director with the following responsibilities: Academic and Fiscal responsibility and control of all academic units and Graduate and Undergraduate degrees within the school; oversee daily fiscal and academic operations of the School; hiring, evaluating, and promotion of faculty and staff; scheduling of classes; fundraising for the School and special events; responsible for maintaining national accreditation in all academic areas; Recruitment, Promotion, and Retention of talented and gifted students in CAPA; Regional, National, and International recruitment of students and successful professional relationships/partnerships with educators and Artists on a Local, Regional, National, and International level

Courses Taught at Northwestern State University

MUED 2020: Foundations of Music Education
MUED 3510: Field Experience for Music Education
MUED 4010: Secondary Instrumental Methods for Teaching Music
MUED 4020: Curriculum Issues and Problems in Music Education
MUED 4040: Student Teacher Supervision: Elementary/Secondary Instrumental/Vocal
MUS 1151: Aural Skills I
MUS 1161: Aural Skills II
MUS 2161: Aural Skills IV
MUS 5400: Special Problems
MUED 5000: Foundations of Music Education
MUED 5010: Administration and Supervision of Instrumental Groups
MUED 5020: Current Issues and Trends in Music Education
MUED/MUS 5900: Introduction to Research in Music
MUS 5970: Performance Document
FA 1040: Exploring The Arts

Supervision of Graduate Research and Advising Duties at Northwestern State University

Graduate Faculty Member: 2008-present.
Graduate Student Major Professor: Mary Wilkinson, Ramon Parker; Ty Lege; Johnny Walker; Matt Reilly
Committee Member/Master's Thesis: Estelle Gravois-Murr; Tina Martin; Andrew Eden; Justin Brophy; Daniel Phillips

Major Advisor for 80+ Music Education Majors Per Semester

Additional Duties at Northwestern State University

Rehearsal Accompanist/Organist for Chamber Choir; Concert Choir
Associate Director of Bands/Marching Band

Courses Taught at Augustana College

Assistant Director of Bands
Director Augustana Brass Choir (MUSI 095H)
Co-Director Augustana College/Community Band (MUSI 095F)
Co-Director Augustana Symphonic Band (MUSI 095K)
Committee Member/Thesis Advising: Department of Education 'Cohort in the Master's Degree in Education.'
Secondary Instrumental Methods (MUSI 310)
Elementary and Middle School Music Methods (MUSI 331)
Brass Pedagogy and Performance (MUSI 250)
Applied Trumpet (MUSI 163)
Coach, Augustana Brass Quintet (MUSI 096B)
Worship and Music (MUSI 281)
Student Teacher Supervision (EDUC 470: Student Teaching: All Grades)
New Student Seminar (General 97/98: Meeting The Challenge of College)
Guest Lecturer: Secondary Choral Methods (MUSI 311)
Guest Lecturer: Music for the Elementary Classroom Teacher (MUSI 230)
Guest Instructor: Fundamentals of Conducting (MUSI 300)
Guest Instructor: Advanced Instrumental Conducting (MUSI 301)
Music Education Field Experience Coordinator
Music Department Liaison to Department of Education
CMENC Chapter Advisor

Public School Teaching Experience

Tempe Elementary School District #3, Tempe, Arizona: Instrumental Music Educator, 4th-8th grade band. 2001-2008.

Sioux Falls Public Schools, Sioux Falls, South Dakota: Instrumental Music Educator, 5th-12th grade band. 1991-1995.

RESEARCH AND PUBLICATION

Handel, Greg A.. "Celebrating 50 years Community Commitment and Collaboration: The History of the Natchitoches-Northwestern Symphony Society. (in process).

Mathews, Jeffrey C., and Greg A. Handel. "The Best Sounding Band in the Land: A History of the Northwestern State University Band." *Journal of Band Research*, vol. 49, no. 1 (Fall 2013)

Handel, Greg A. Contributing Author (3 entries): *The Grove Dictionary of American Music*. New York: Oxford University Press, 2010.

Handel, Greg A. Book Review. *The Art of Teaching Music*, by Estelle R. Jorgensen. *Music Educator's Journal*, vol. 95, no. 3, March 2009.

Handel, Greg A. Book Review. *The Art of Teaching Music*, by Estelle R. Jorgensen. *Association of Lutheran Church Musicians Region IV Newsletter*, January 2009.

Handel, Greg A. "The Augustana College Department of Music, 1921-1973: A History." D.M.A. diss., Arizona State University, 2007.

Handel, Greg A., and Jere T. Humphreys. "The Phoenix Indian School Band, 1894-1930." *Journal of Historical Research in Music Education* 26 (April 2005): 144-61.

PRESENTATIONS and CLINICIAN

Invited Presenter: University of Louisiana System Management and Leadership Institute. October and December, 2017.

Handel, Greg A., and Mathews, Jeffrey C., 'Teaching from the Podium.' Louisiana Music Educator's Association State Conference. (Invited presentation for Phi Beta Mu), November 2017.

Guest Adjudicator, Arizona State Middle School Concert Band Festival, Chandler, AZ, April/May 2015

Guest Adjudicator, Arizona State Concert Festival, Chandler, AZ, April/May 2014

Handel, Greg, and Sharon Joy. "Navigating the First Five Years: How To Survive." Juried Presentation and Panel Discussion for the Collegiate Summit for the Louisiana Music Educator's Association, November 2013.

Handel, Greg, Sharon Joy, and Connie Melder. "Lasting Duets: Collaboration Between Music Education and the College of Education." Juried Presentation for the Collegiate Summit for the Louisiana Music Educator's Association, November 2012.

Mathews, Jeffrey C. and Greg A. Handel. "The Best Sounding Band in the Land: A History of the Northwestern State University Band." Juried

Presentation for the 4th Annual Louisiana Studies Conference 'Louisiana Art and Artists.' September 2012.

Handel, Greg A. "The Augustana College Department of Music 1921-1973: A History." Research Poster Session, NAFME 2012 Biennial Music Educators National Conference. March 2012.

Guest Conductor/Clinician. Augustana Band Festival. November 2011.

Mathews, Jeffrey C. and Greg A. Handel. "The Best Sounding Band in the Land: A History of the Northwestern State University Band." Juried Presentation for the Inaugural Research Poster Session of the Collegiate Summit for the Louisiana Music Educator's Association State Convention, November 2011.

Mathews, Jeffrey C., and Greg A. Handel. "The Best Sounding Band in the Land: A History of the Northwestern State University Band." Juried Presentation for the History Special Research Interest Group of the Music Educator's National Conference. Chattanooga, TN. June 2011.

Panel Discussion Member: "The Culture of the Small University." Accepted for presentation at the 3rd International Symposium on Assessment in Music Education: The Culture of Shared Practice: Music Assessment Across Cultures and Continents. Bremen, Germany, March 2011.

Guest Conductor/Clinician. Rapides Parish Middle School Honor Band, Pineville, LA, February 2011.

Handel, Greg A. "Using and Creating Case Studies in Secondary Music Education Classes." Invited Presentation for the Louisiana Association of Teacher Educators (LAATE) Conference. Baton Rouge, LA. April 2009.

Handel, Greg A. "What Graduate Research in Music Education Tells Us About the Preparation of Student Teachers." Session proposal for the Arizona Music Educator's Association Conference. Phoenix, AZ. January 2008.

Handel, Greg A. "Only A Mother Could Love Beginning Band." Proposal accepted for the Arizona Music Educator's Association Conference. Phoenix, AZ. January 2009.

Handel, Greg A., and Jere T. Humphreys. "The Phoenix Indian School Band, 1894-1930." Paper presented at the Music Education Research Council Poster Session, MENC: The National Association for Music Education In-Service Convention. Minneapolis, MN. April 2004.

Handel, Greg A. "Incorporating Piano Into The Beginning Band Classroom." Paper and Workshop presented for the Arizona State University CMENC, Tempe, AZ. February 2004.

Handel, Greg A. "Incorporating Piano Into The Beginning Band Classroom." Staff Development Session for Instrumental Music Educators in the Tempe Elementary School District, 2004.

Handel, Greg A., Dennis W. Smith, and Jon Gomez. "Tips For Starting The School Year." Panel discussion for the Arizona State University CMENC, Tempe, AZ, September 2003.

Handel, Greg A., and Jere T. Humphreys. "The Phoenix Indian School Band, 1894-1930." Paper presented at the Arizona College Music Educators Research Poster Session, Arizona Music Educators Association In-Service Convention. Tempe, AZ. January 2002.

Kyrene Elementary School District, Tempe, AZ, Honor Band Festival Conductor, 2002.

Handel, Greg A., and Joelle L. Lien. "So, You Want to Go to Grad School," Clinic session presented at the South Dakota Music Educators Association, State Music In-Service Conference, Brookings, SD, February 1999.

HONORS AND AWARDS

Northwestern State University: Excellence in Teaching Award for the College of Arts, Letters, Graduate Studies and Research, August 2011.

Northwestern State University: Nominated for Outstanding Advisor Award, 2008-09.

Council for Research in Music Education: Nominated for 2007 Outstanding Dissertation in Music Education Award, October 2007.

Augustana College, Academic Dean's Office, Travel Grant, 1999, 2000.

Arizona State University, Graduate Tuition Scholarship, 1995, 1996, 1997, 1998.

Arizona State University, Graduate College, Travel Grant, 1997, 1998, 1999.

PROFESSIONAL COMMITTEES

Louisiana Partnership for the Arts, Board Member (2-year term), June 2015-2017; 2017-

Northeast Louisiana Arts Council Arts Awards, Panelist, March 2016.

Louisiana Music Educator's Association, Board of Directors, University Research Chair, January 2016-

Louisiana Partnership for the Arts, Chair, Education Committee, August 2015-

UNIVERSITY/COLLEGE SERVICE AND COMMITTEES

Committee Co-chair, Investiture of the Nineteenth President. September 2017.

Committee Co-chair, Nineteenth Presidential Search, Spring 2017.

Chair, Search Committee, Louisiana Scholars' College Director, November 2015-February, 2016

Chair, Diversity Center Committee, October 2015-2016

President's Leadership Team for Strategic Framework: Community Enrichment, March 2015-

Investiture Ceremony of the Eighteenth President of Northwestern State University: Ceremony coordinator and emcee, March 2015.

Northwestern State University of Louisiana, Registration, Credit, and Graduation Committee, 2014-

Northwestern State University of Louisiana, Athletics: Academic Progress Rate Committee, 2013-

Search Committee, Creative and Performing Arts/Music: Associate Director of Choral Activities, June 2012.

Search Committee, Creative and Performing Arts/Music: Assistant Director of Bands, April 2012.

Search Committee, Creative and Performing Arts/Music: Associate Director of Bands, April 2011.

Northwestern State University of Louisiana, Division of Student Affairs:
Student Affairs Council, 2011-

Tau Beta Sigma (TBS), advisor: School of Creative and Performing
Arts/Northwestern State University of Louisiana, 2012-

College of Education and Human Development, Standard 2 NCATE Chair,
2011-

Provost's Office, Electronic Initiatives Committee, 2012-

School of Creative and Performing Arts/Northwestern State University of
Louisiana: Schedule Revision, Committee Chair, 2011-2012.

School of Creative and Performing Arts/Northwestern State University of
Louisiana: Master of Music Education Curriculum Revision Committee,
2009-2010.

School of Creative and Performing Arts/Northwestern State University of
Louisiana: Curriculum Review Committee, 2008-

School of Creative and Performing Arts/Northwestern State University of
Louisiana: Music Education Committee, 2008-

School of Creative and Performing Arts/Northwestern State University of
Louisiana: Advanced Planning Committee: Assessment, 2008-

Augustana College, Regent's Scholarship Competition, Faculty Team
Member and Interviewer, 1999, 2000.

Augustana College, Pro-Music Scholarship Competition, Faculty Team
Member, 1999, 2000.

Augustana College, Music Department Liaison and Music Department
Representative to the Department of Education's Student Teacher
Mentorship Program, 199-2001

Other Service and Committees

Tempe Elementary School District, Mentor Teacher, 2006, 2007.

Tempe Elementary School District, Music Advisory Committee,
Elementary Band Representative, 2001 2002.

Tempe Elementary School District, Committee Member to re-align district
instrumental music standards with state standards, 2006.

Tempe Elementary School District, Cooperating Teacher for Student Teachers from Arizona State University, 2002-2008.

Tempe Elementary School District, Cooperating Teacher for instrumental practicum students from Arizona State University, 2002-present.

Arizona Band and Orchestra Director's Association, Adjudicator and Clinician, Middle and High School Marching and Concert Band Festivals, 2002-2008.

OTHER WORK EXPERIENCE

Basilica of the Immaculate Conception, Natchitoches, LA, Organist/Choral Ensembles Accompanist. 2009-

King of Glory Lutheran Church, Tempe AZ. 2002-2008.

Responsibilities at King of Glory

Organist (Three Sunday morning services; blended style)
Choral Music Ensembles Accompanist (Five rotating Choral Ensembles)
Worship Planning Committee
Instrumental Ensembles Coordinator
Instructor for all levels of the Music Learning Course: an 11-level, stepwise music learning curriculum that focuses on musical literacy, theory, and ear training through the use of small group experience and home study. The course is part of the regular choral experience for children in grades 1-6.
Committee to Incorporate Global/Multi-Cultural Hymns and Setting Seven (Global) of the Liturgy from the new Evangelical Lutheran Worship Hymnal

PROFESSIONAL ASSOCIATIONS

NAfME (formerly MENC): The National Association for Music Education

LPA: Louisiana Partnership for the Arts

LMEA: Louisiana Music Educator's Association

ICFAD: International Council of Fine Arts Deans

College Music Society

MayDay Group: Action For Change in Music Education

Kappa Kappa Psi: The National Honorary Band Service Fraternity

Phi Mu Alpha Sinfonia

Tau Beta Sigma: National Honorary Band Service Sorority

Phi Beta Mu: International Bandmasters' Fraternity

REFERENCES

Dr. James B. Henderson
President, University of Louisiana System
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318.357.5888 (office)
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Ms. Lola Dunahoe
Member, University of Louisiana System Board of Supervisors
Natchitoches, LA 71457
318.527.9670

Ms. Terri McCoy
Retired Principal
Tempe Elementary School District #3 (Rover and Broadmor Elementary Schools)
480.203.0830
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Mr. Tommy Usery
Retired President, Louisiana Partnership for the Arts
Retired Director, Northeast Louisiana Arts Council
West Monroe, LA
318.355.6092
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Mr. Joe Morris
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**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

PERSONNEL COMMITTEE

December 1, 2017

- Item J.2.** **Northwestern State University's** request for approval to appoint Dr. Kimberly McAlister as Dean of the Gallaspy College of Education and Human Development effective January 1, 2018.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Kimberly McAlister as Dean of the Gallaspy College of Education and Human Development at a salary of \$120,000 effective January 1, 2018. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University's request for approval to appoint Dr. Kimberly McAlister as Dean of the Gallaspy College of Education and Human Development effective January 1, 2018.*



J 2

November 16, 2017

Dr. Jim Henderson, President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Re: Appointment of Dr. Kimberly McAlister as Dean of Gallaspy College of Education and Human Development

Dear Dr. Henderson:

Northwestern State University is requesting that the following item be placed on the agenda for approval at the December 2017 Board Meeting:

Change of status appointing Dr. Kimberly McAlister as Dean of the Gallaspy College of Education and Human Development and Associate Professor, at an annual salary of \$120,000.

Please find attached the following documentation:

- ▶ Recommendation Letter from Search Committee
- ▶ Minutes of the Search Committee
- ▶ List of Applicants
- ▶ Vitae and Transcripts on Dr. Kim McAlister
- ▶ Job Description
- ▶ Copy of Advertisement

Thank you for your consideration of this request.

Sincerely,

Dr. Chris Maggio
President

DEDICATED TO ONE GOAL. **YOURS.**™

Curriculum Vita

Kimberly Walker McAlister

Home: 151 Stevens Circle
Natchitoches, LA 71457
318.613.5730

Work: Teacher Education Center, 107B
Northwestern State University
Natchitoches, LA 71497
318.357.6144
mcalisterk@nsula.edu

Educational Background

- Ed.D. University of Louisiana-Monroe, Monroe, LA, Curriculum & Instruction, 2003.
- M.Ed. Northwestern State University, Natchitoches, LA, Educational Administration & Supervision, 1997.
- B.S. Northeast Louisiana University, Monroe, LA, Mathematics Education, 1989.

Employment:

Associate Professor, Department of Teaching, Leadership, and Counseling, Gallaspy College of Education and Human Development, Northwestern State University, Natchitoches, LA, 2010 (August)-present.

Head, Department of Teaching, Leadership, and Counseling, Gallaspy College of Education and Human Development, Northwestern State University, Natchitoches, LA, 2014 (August)-present.

Head, Department of Teaching and Learning, Gallaspy College of Education and Human Development, Northwestern State University, Natchitoches, LA 2010-2014.

Coordinator of Assessment and Undergraduate Studies, College of Education, Northwestern State University, Natchitoches, LA, 2007-2010.

Acting Coordinator of Assessment and Undergraduate Studies, College of Education, Northwestern State University, Natchitoches, LA, 2005-2007.

Assistant Professor, College of Education, Northwestern State University, Natchitoches, LA, 2004-2010.

Instructor, College of Education, Northwestern State University, Natchitoches, LA, 1998-2004.

Mathematics teacher, Bolton High School, Alexandria, LA, 1993-1998.

Mathematics teacher, Sulphur High School, Sulphur, LA, 1990-1993.

Mathematics teacher, Baton Rouge Magnet High School, Baton Rouge, LA, 1989-1990.

Selected Publications:

Council for the Accreditation of Educator Preparation (CAEP) (2016-present). As a member of an assigned national accreditation team, it is my responsibility to review documents, analyze data and interview stakeholders to submit a **peer reviewed report (offsite report and subsequent onsite report)** regarding the alignment to CAEP standards to all programs offered by an Educator Preparation Provider (EPP). Assignment is typically two accreditation teams per year (2 per year). Confidentiality is required regarding specific reports; however, more information is available upon request.

CAEP state lead member (2015-present). As the Louisiana team chair of an accreditation visit, it is my responsibility to coordinate, edit and submit work for the state standards as well as address a national standard as assigned by the CAEP team chair. I participate in the offsite review, offsite report, onsite interview, onsite report and addendum each semester regarding the health and stability of a Louisiana EPP. Deliverables include contributions to a **peer reviewed national report as well as a state addendum**. As state chair, it is my responsibility to provide contextual information for the national team as well as participate in all discussions regarding the EPP. I attend all meetings with the national chair as a representative of the Louisiana Department of Education. Assignment is typically one Louisiana EPP per year. Confidentiality is required regarding specific reports; however, more information is available upon request.

National Council for the Accreditation of Teacher Education (NCATE) (2009-2016). As a team chair of an accreditation team, it is my responsibility to coordinate, edit and submit work from multiple team members for **peer-reviewed reports** (offsite report, onsite report, addendum) each semester regarding the health and stability of university based teacher preparation unit. As chair, we made recommendations to the Accreditation Board and oversaw all correspondence between the unit, Board of Examiner team and NCATE staff. Assignment is typically two institutions per year. Confidentiality is required regarding specific reports; however, more information is available upon request.

Haj-Broussard, M., Husbands, J., Karge, B., McAlister, K., McCabe, M., Omelon, J., Payne, L., Person, V., Peterson, K., and Stephens, C. (2015). *Clinical Prototypes: Nontraditional Teacher Preparation Programs*. In E. Hollins (Ed.), *Rethinking Field Experiences in Pre-Service Teacher Preparation* (pp. 117-148). New York, NY: Routledge.

Morris, M., Sanson, J., McAlister, K. & Poehl, T. (2012). *An examination of teacher education candidates' self-reported dispositions and characteristics in online versus traditional classes*. Proceedings of the 23rd annual international conference, Society for Information Technology & Teacher Education (SITE), Austin, TX.

NCATE: Northwestern State University Institutional Report for NCATE Continuing Accreditation. Responsible for Standard 2: Assessment System and Unit Evaluation, 2011. Contributor to Standards 1, 3, 4, 5, and 6 for data, graphs and supporting documentation.

Boggan, M., Harper, S., and McAlister, K. (2010). Achieving mathematical concepts one word at a time. Field Experience Journal. (5), 1, p.19-28.

McAlister, K.W., Gentry, V., & Kim, K. (2009). *Exploring readiness and ensuring success for international teaching through the cross-cultural adaptability inventory and online mentoring*. Proceedings of the 20th annual international conference, Society for Information Technology & Teacher Education (SITE), Charleston, SC,

Hanson, B.L. & McAlister, K.W. (2008). Perceptions of preparedness and retention among candidates in teacher certification pathways, a case study. *Proceedings of the 6th annual Hawaii International Conference on Education*, 3162-3176.

Selected Presentations:

McAlister, K. & Wynder, R. (November 2017). *Providing Opportunities for Rural Teachers*. Mid South Educational Research Association (MSERA) Conference, Starkville, MS.

McAlister, K., Wynder, R., & Bouck, G. (March, 2017). *District/University Partnership as compared to Online Preparation Program*. National Field Experience Conference, Ruston, LA.

Bennett, M., Bernard, S., McAlister, K. & Poehl, T. (November 5, 2015). *The Impact of Formative Literacy Assessments on Third Grade Students' Literacy Skills*. Mid-South Education Research Association, Lafayette, LA.

Fontcuberta, M., Morris, M, & McAlister, K. (November 6, 2015). *Evaluating the Effectiveness of a Service-learning Project in an Elementary School Setting*. Mid-South Education Research Association, Lafayette, LA.

Menard, L. & McAlister, K. (March 5, 2015). *Reading Comprehension of students in a Saudi Arabian English Based University*. Louisiana Education Research Association, Lafayette, LA.

McAlister, K. & Morris, M. (March 8, 2012). *Examining Principals' perceptions of their teachers' preparation for the classroom*. Louisiana Education Research Association, Lafayette, LA.

Stewart, S., McAlister, K. & Morris, M. (March 9, 2012). *The relationship between highly qualified Louisiana teachers and iLEAP, LEAP & GEE*. Louisiana Education Research Association, Lafayette, LA.

Morris, M., McAlister, K., & Mason, J. (March 17, 2011). *Little hands, building big gardens*. 6th annual ULS Serves Service-Learning conference. Grambling, LA.

Kim, K., McAlister, K. & Gentry, V. (2011). *Korean Student Teachers' Cross-cultural Adaptability Inventory through Student Teaching in the USA*. Hawaii International Conference on Education, 9th annual, January 4-7. Honolulu, HI.

Rhymes, M., McAlister, K.W., & Perot, D.D. (January 29, 2009). *Online delivery: An alternative route to certification that makes a REAL difference in Louisiana schools*. National Association for Alternative Certification (NAAC) annual conference, San Antonio, TX

Selected Grants

Louisiana Department of Education, Believe and Prepare, TIF, May 2017. Providing Opportunities for Rural Teachers (PORT)/ Providing Opportunities for Rural Students (PORS). Collaboration between NSU and rural seven school districts to increase opportunities to increase the preparation of certified teachers. Serving as co-Principal Investigator. Amount awarded >\$400,000 (June 2017-September 2018).

Louisiana Department of Education, Believe and Prepare, Provider Support Needs application, November 2016. Sought to support transition of programs at NSU to full year residencies and other LDOE changes to teacher certification requirements. Amount received \$28,500.00

Louisiana Department of Education, Believe and Prepare, High Need Application, January 2017. Sought to support transition of programs at NSU to full year residencies and other LDOE changes to teacher certification requirements. Amount received \$15,000.00

Dan and Lilly Chase Endowed Professorship, 2016-2017. Sought to provide funds to facilitate professional development and growth for TLC faculty and leadership in continued pursuit of national accreditation from three national accrediting bodies. Amount received: \$8836.00

U.S. Department of Education, Teacher Quality Program, collaboration with Orchard Foundation, July 2016. Central Louisiana Instructional Partnership (CLIP). Sought funds for co-teaching residencies in three central Louisiana parishes, \$1,470,774.00 *Not funded*.

Quality Enhancement Plan, Northwestern State University, 2015-2016. Centralizing Experiential Learning at NSULA: The formation of the NSU Institute for Experiential Learning. Collaborative project with Gruesbeck, Steven, Ahmad, Ali, Perez-Mira, Begona, McAlister, Kimberly, Simmons, Pam, Aaron, Laura, Cox, Reatha and Erikson, Van, \$325,000, *Not funded*.

Louisiana Board of Regents Enhancement Support Fund, 2013-2014. PREP-Program

Redesign of Educator Preparation, \$23,850. Principal Investigator. *Not funded*

Louisiana Board of Regents, CCSS and Assessment K-12 grant, Common Core State Standards and Assessment (CCSSA), Core to College (CTS) grant, 2012-2015. Co-principal investigator, June 2012-June 2015.

Learn and Serve America grant, Little Hands Building Big Gardens: Sprouting Seeds for Success, 2012-2013, principal investigator, Michelle Morris. Supporting faculty, Kimberly McAlister. Amount received: \$25000

Value Added Qualitative Teacher Preparation Qualitative research study, co-principal investigator, October 2009-July 2011, Amount Received: \$30,000

PROFESSIONAL SERVICE . . .

Louisiana Association for Colleges for Teacher Education (LAACTE) president elect, 2017-2018; treasurer, 2016-2018; member 2015-present.

Council of Accreditation of Educator Preparation (CAEP), Site visitor team member, 2016- present

NCATE Board of Examiners (National team member or chairperson), 2009-2016

Louisiana Department of Education Teacher Certification Appeals Council (TCAC). 2016-present.

Louisiana Department of Education Research Consortium, 2017.

Louisiana Department of Education Inspection (state committee) 2015-2017

NCATE Board of Program Reviewers (BoPR), representative of the National Council of Teachers of Mathematics, 2007-2014.

Task force, Louisiana Department of Education, Elementary Mathematics Specialist (EMS), March 2011.
Development of criteria for licensure in Louisiana.

Manuscript reviewer, Kappa Delta Pi (KDP) Record, 2006-2010.

National Association for Alternative Certification, appointed to JNAAC review board, November 2009-present

Louisiana School Turn Around Specialist team member 2009; attended professional development training in Baton Rouge, September 29-October 1; University of Virginia, November 9-12; Lafayette, November 23.

Traveled to Chungham province, South Korea, to assist in the establishment of a cooperative agreement between Northwestern State University and the Chungham province department of Education, May 2007.

PROFESSIONAL ORGANIZATIONS

American Association of Colleges for Teacher Education

National Association for Alternative Certification (NAAC)

Louisiana Education Research Association (LERA)

Kappa Delta Pi (KDP), Faculty counselor

National Council of Teachers of Mathematics (NCTM)

Phi Kappa Phi

Phi Delta Kappa