

University of Louisiana System

**Title: ACCEPTING MONETARY OR
NON-MONETARY
COMPENSATION OR GIFTS**

Effective Date: March 1, 2004

Cancellation: April 17, 2000

Chapter: Miscellaneous

Policy and Procedures Memorandum

As the ULS staff makes policy affecting eight universities, it is important that we strive to avoid even the appearance of impropriety. Therefore, the System's policy is that staff should not accept anything of value (e.g., gift baskets, meals, etc.) from individuals or companies that are in financial relationships or would like to be in financial relationships with our universities or our System.

For example, we should not accept meals or gift baskets from employees of accounting firms or bond attorneys that are either working for our campuses or our System or are considering making proposals for such business. This policy is intended to be stricter than and complement the state's existing ethics rules and statutory requirements. Our first obligation is, of course, to follow official ethics rules and statutory requirements in cases where System rules contradict or appear to undermine those requirements.

Any exceptions, e.g., resulting from previous relationships with such contractors, independent of your current position, should be submitted to and approved by the System's Director of Internal Audit. The Director of Internal Audit should make such disclosures and receive exception approval from the System's Vice President of Finance.

Distribution:

System Administration Staff
University Presidents