

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

PERSONNEL COMMITTEE

April 21, 2022

Item J.1. **McNeese State University's** request for approval to appoint Ms. Mona White as Vice President for Business Affairs effective April 1, 2022.

EXECUTIVE SUMMARY

The University requests approval to appoint Ms. Mona White as Vice President for Business Affairs effective April 1, 2022 at an annual salary of \$140,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University's request for approval to appoint Ms. Mona White as Vice President for Business Affairs effective April 1, 2022.*



J.1.

March 31, 2022

Dr. James B. Henderson, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

McNeese State University requests approval to appoint Ms. Mona White as Vice President for Business Affairs.

Please place this item on the ULS Board of Supervisors' agenda for consideration and approval at the April 21, 2022 meeting.

Thank you for your attention in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Attachments

MONA G. WHITE

SUMMARY OF QUALIFICATIONS

Achievement oriented financial professional with over 30 years of progressive experience. Demonstrated diversified skills in the areas of financial reporting, business plan development, budgeting, financial analysis, grant accounting and management of personnel. Extremely capable of handling multiple and diverse tasks while utilizing strong computer skills and an outstanding work ethic. Equipped to respond to opportunities and challenges with decisions that positively impact results. Ability to communicate effectively with all types of professional and support personnel to achieve cooperative working relationships through team performance.

EXPERIENCE

- | | | |
|--------------|--|------------------|
| 2021-Present | McNeese State University | Lake Charles, LA |
| | <i>Interim Vice President for Business Affairs</i> | |
| | <ul style="list-style-type: none">▪ Advises and keeps the President and the Senior Staff informed regarding financial and business related issues that have short term and long term implications for the university▪ Manages the financial and physical resources through supervision, administration and support of the offices of Business Affairs:<ul style="list-style-type: none">○ Budget Office○ Office of Purchasing○ Office of Administrative Accounting○ Office of Human Resources and Student Employment○ Bookstore▪ Communicates and carries out financial and business related directives from the University of Louisiana System, Board of Regents, and other State of Louisiana administrative offices▪ Prepares, reviews, approves, and processes business related agreements and contracts for the University▪ Reviews or prepares financially related information for SACS as required▪ Functions as the University's Record Retention Officer | |
| 2001-2021 | McNeese State University | Lake Charles, LA |
| | <i>Chief Accounting Officer</i> | |
| | <ul style="list-style-type: none">▪ Responsible for management of accounting, accounts payable, payroll, research accounting, accounts receivable and cash management▪ Compile information and prepare annual fiscal report▪ Interact with internal and legislative auditors▪ Ensure compliance with all regulatory requirements▪ Oversee the management of the automated financial system | |
| 1999-2001 | Cambio Health Solutions, LLC | Brentwood, TN |
| | <i>Interim Controller, Los Angeles, CA</i> | |
| | <ul style="list-style-type: none">▪ Serving as the interim controller for a financially distressed hospitals with minimal cash resources▪ Responsible for accounting, payroll, accounts payable, government reimbursement, budgeting, decision support, and materials management for two acute care hospitals with \$140 million in net patient revenue | |

- Developed and implemented a cash management and accounts payable management program
- Facilitated the development of multiple product line analyses and coordinated the year end external audits and the due diligence process for the pending sale of the hospitals

Interim Chief Financial Officer and Interim Controller, San Luis Obispo, CA

- Provided financial leadership for accounting, accounts payable, government reimbursement, budgeting, and patient accounting for a county owned acute care hospital with five external clinics with \$20 million in net patient revenues
- Implemented revenue enhancement and cost reduction opportunities as outlined in the Cambio report
- Reported financial results and operational improvements on a monthly basis to the Interim Hospital Authority Board and the Board of Supervisors of San Luis Obispo County

1997-1999 Orthopaedic Specialties, SW Lake Charles, LA
Practice Manager

- Responsible for the overall management of the physician practice which included staffing, patient scheduling, information systems and accounts receivable management
- Ensured compliance with all regulatory requirements
- Successfully completed a system conversion of accounts receivable billing / collections, scheduling applications and electronic medical records

1983-1997 St. Patrick Hospital Lake Charles, LA
Director of Business Services (October 1992 - November 1997)

- Managed all aspects of patient accounting which included billing and collection of accounts receivable
- Reduced net accounts receivable days from the 70's to 54
- Negotiated managed care contracts
- Successfully completed a patient accounting system conversion with no increase in accounts receivable days outstanding

Director of Accounting (March 1983 - October 1992)

- Managed all aspects of financial accounting including general ledger, accounts payable, payroll, financial statements, fixed assets and budgeting, in accordance with generally accepted accounting principles
- Coordinated all external and internal audits with minimal adjustments and no management letter recommendations

EDUCATION

1976-1980 McNeese State University Lake Charles, LA
 Bachelor of Science Accounting

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

PERSONNEL COMMITTEE

April 21, 2022

Item J.2. **McNeese State University's** request for approval to continue the appointment of Ms. Virginia Ann Warner as Interim Dean for the College of Nursing effective January 4, 2022.

EXECUTIVE SUMMARY

The University requests approval to continue the appointment of Ms. Virginia Ann Warner as Interim Dean for the College of Nursing effective January 4, 2022 at an annual salary of \$130,538. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University's request for approval to continue the appointment of Ms. Virginia Ann Warner as Interim Dean for the College of Nursing effective January 4, 2022.*



J.2.

March 31, 2022

Dr. James B. Henderson, President
University of Louisiana System
1201 North Third Street
Suite 7-300
Baton Rouge, LA 70802

Dear Dr. Henderson:

McNeese State University requests approval to extend the appointment of Dr. Virginia Ann Warner as Interim Dean for the College of Nursing and Health Professions.

Please place this item on the ULS Board of Supervisors' agenda for consideration and approval at the April 21, 2022 meeting.

Thank you for your attention in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Attachments

Ann Warner, PhD

1200 Laura St., Sulphur, LA 70663

Professional: (337) 475-5831 E-mail: awarner@mcneese.edu

Personal: (337) 489-2903 E-mail: annwarner07@gmail.com

- Education** TEXAS WOMAN'S UNIVERSITY, Houston, TX
Doctor of Philosophy in Nursing Science, 2007
Dissertation: Experiences of Family Caregivers for Adults with Oxygen Dependent COPD
- UNIVERSITY OF MARYLAND, Baltimore, MD
Master of Science, Trauma/Critical Care Nursing, 1992
- UNIVERSITY OF CENTRAL OKLAHOMA
Completed 27 hours undergraduate prerequisite coursework for MBA, 1980-1984
- UNIVERSITY OF MISSISSIPPI, Jackson, MS
Bachelor of Science, Nursing, 1978
- Licensure** Registered Nurse (Louisiana) (Texas)
Clinical Nurse Specialist (Medical/Surgical) 1996 – 2008
- Certification** CNE, Certified Nurse Educator, National League for Nursing, #390951, 2008 -- current
CCRN, American Association of Critical Care Nurses, #13689, 1981-2008; Alumnus 2008 – 2011
Online Teaching, Sloan-Consortium, 2014
Joanna Brigs Institute Certified Systematic Reviewer, 2017

Professional Experience

1992 – present McNEESE STATE UNIVERSITY, Lake Charles, LA

Professor, College of Nursing and Health Professions, 2017 – current

Co-Coordinator, Graduate Nursing Program, 2012 – current

Associate Professor, College of Nursing, 2010 - 2017

- Shared responsibility for administration of the online MSN program of approximately 150 students within the Intercollegiate Consortium for a Master of Science in Nursing (ICMSN). This multi-site, multi-school consortium is CCNE accredited to offer concentrations in Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner and Nursing Education.
 - Developed admission process used each semester that incorporates multiple criteria, assessed by faculty using admission rubric. Monitor admission student database for evaluation of student success. Approximately 70 applications are considered each semester for 30 student seats.
 - Developed and conduct on campus orientation which includes interdisciplinary participation by faculty, librarian, and staff.
 - Counsel and advise graduate nursing students including prospective students and graduates. Have served multiple times as preceptor for area DNP students. Recommend students for awards and scholarships.
 - Represent graduate nursing department in Graduate Council. Responsibilities include assisting faculty in maintaining graduate faculty status, proposing catalog changes, addressing student appeals, and university graduate curriculum review.
 - Collaborate with ICMSN colleagues for academic policy development, curriculum development and revision; program evaluation; and maintenance of ICMSN handbooks, policy manuals, and website.
 - Responsible for accreditation activities including data collection and review of annual reports to AACN, LSBN, and CCNE CIPR.

- Supervise classified staff.
- Lead ICMSN Nursing Education Ad Hoc Committee which is responsible for development, revision, and implementation of the Nursing Education Concentration. Collaborate with MSU undergraduate nursing department in establishing preceptorships for nursing education students. Have sought and received external funding for nursing education students.
- Provide leadership in support of ICMSN annual research day which rotates among schools. Led 2017 Research Day planning team at MSU in collaboration with MSU STTI Chapter which brought in national speaker and had presentations from all ICMSN school faculty and students. Approximately 80 attended with an overall profit for the STTI Chapter.
- Represent MSU in Louisiana Council of Administrators in Nursing Education (LaCANE) which is a forum for academic nursing within the state. Have served in multiple leadership roles and participated in grant writing for the organization.
- Curriculum development team for the postmaster's DNP including program outcomes, course development, and admission criteria. Ongoing planning for staffing, student admission, and program evaluation.
- Teach 12 – 15 semester hours each semester in the areas of nursing theory, statistics, research, nursing education and scholarly project development.
 - Led revision of NURS 695 Scholarly Project course to improve consistency of expectations among faculty and improve efficiency in teaching. Collaborated with Academic Computing Center to offer poster development for students who present posters of their work. Have instituted an embedded course librarian.
 - Led development and teach required graduate level biostatistics nursing course by collaborating with faculty in mathematics department.
 - Led initiative to establish an Interprofessional Educational Day annually in conjunction with faculty in graduate and undergraduate nursing, psychology, and nutrition and dietetics departments. An unfolding case study approach is used for graduate students to plan and evaluate care. The event has been held for 3 years with high ratings by students. Interdisciplinary faculty have presented the education day locally, regionally, and nationally and manuscript development is in process.
 - Five year mean Student Evaluation of Instruction (SEI) score is 4.39 on a 5-point scale.

1996 – 2010 Assistant Professor, College of Nursing

1992 – 1996 Instructor, College of Nursing

- Primary responsibilities for Adult Health classroom and clinical course instruction and management including clinical faculty supervision and mentoring; clinical site selection; student advisement and remediation; honors student mentoring.
- Collaborated with a colleague to develop nursing elective in critical care nursing that incorporated an alternative 3-week schedule and used innovative teaching strategies including gaming, simulation, team work and observational clinical learning strategies. Simulation of cardiac arrest experience was later incorporated into adult health clinical experiences for all students.
- Revision of RN-BSN program for online administration which was partially funded with a BOR Enhancement grant (\$10,000). RN to BSN student advisor and development of online undergraduate research course.
- Revised undergraduate nursing research course to include student team project presentations. Collaborated with Kappa Psi Chapter STTI Honor Society for Nurses to provide community based nurses for poster evaluation and cash prizes for winning posters.

1993 – 1998, LAKE CHARLES MEMORIAL HOSPITAL, Lake Charles, LA

Staff Nurse, part-time, Critical Care Float Pool, Cared for adults in multi-disciplinary critical care unit

1989-1992, UNIVERSITY OF MARYLAND HOSPITAL, Baltimore, MD

Staff Nurse, per diem, Surgical Intensive Care, Pediatric Intermediate Care, Cared for adults and children

1986-1988, LAKE CHARLES MEMORIAL HOSPITAL, Lake Charles, LA

Assistant Head Nurse and Staff Nurse, Critical Care Unit, Cared for adults and children, charge nurse for 15 bed multi-disciplinary CCU. Responsibilities: CCU procedure manual, quality assurance, unit standards of care; schedule; and preceptor

1978-1985, OKLAHOMA MEMORIAL HOSPITAL, Oklahoma City, OK

Head Nurse, Medical Unit, 1983-1985, Administration of 28-bed medical-neurology unit

Staff/Charge Nurse, Intensive Care /Post Intensive Care Units, 1981-1983, Cared for adults including those having renal transplants, multiple trauma, cardiovascular surgery and neurosurgery

Staff Nurse, Emergency Medical and Trauma Center, 1980-1981, Rotating triage and charge nurse in 20 bed emergency department

Staff/Charge Nurse, Surgical Intensive Care Unit, 1978-1980, Cared for adults after surgical interventions/trauma

Professional Activities

Publication

Warner, A., Barrow, J., Berken, J., Williams, A., Davis, A., Hurst, H., & Riddle, K., (2020). The relationship among BSN students' employment, educational, and health-related characteristics and semester grades: A multi-site study. *Journal of Professional Nursing*, In Press.

Presentations (*Italics indicate student co-presenter*)

McCloskey, R. & Warner, A. (2019). Electronic or printed textbooks: Undergraduate nursing student preferences. The South Louisiana Intercollegiate Symposium, Rho Zeta Chapter Sigma Theta Tau and Southeastern Louisiana University, Hammond, LA. Podium presentation.

Hollingsworth, D., **Warner, A.**, Sterling, T., Christy, P., Dilks, T., Yaudes, K. (2019). When the client is best served by a team: A collaborative healthcare model. Poster presented at Louisiana Academy of Nutrition and Dietetics, Baton Rouge, LA

Warner, A., Sterling-Guillory, T. & Gauthier, D. (2018). Focused Scholarly Project: A strategy to develop nursing scholarship. Poster presented at The AACN Masters' Essentials Education Conference, Anaheim, CA.

Warner, A. Barrow, J., Berken, J. Williams, A. Davis, A., Hurst, H. Riddle, K. (2018). Relationship among BSN students' employment characteristics and semester grades during clinical enrollment. Xi Zeta Intercollegiate Research Symposium, Thibodaux, LA

Thibodeaux, M. & Warner, A. (2018). Implementing pediatric asthma action plans. Student poster presented at Xi Zeta Intercollegiate Research Symposium, Thibodaux, LA

Warner, A., Barrow, J., Berken, J., Williams, A. Davis, A., Hurst, H. & Riddle, K. (2016). The relationship among BSN students' employment characteristics and semester grades: A multi-site study. Poster presented at Southern Nursing Research Society meeting, Dallas, TX.

Alexander, Y. & Warner, A. (2016) Do you see what I see? Radiology for advanced practice registered nurses. Podium presentation at Louisiana Association of Nurse Practitioners Annual Conference, New Orleans, LA.

Deeb, N. & Warner, A. (2016). Assessment of sexually transmitted disease knowledge in college students. Poster presented at Leading Change: Advancing Evidence-Based Practice through Nursing Scholarship, University of Louisiana at Lafayette.

Elder, J. & Warner, A. (2016). Unveiling the rationales for undiagnosed COPD. Poster presented at Leading Change: Advancing Evidence-Based Practice through Nursing Scholarship, University of Louisiana at Lafayette.

Warner, A., Barrow, J., Berken, J., Williams, A. Davis, A., Hurst, H. & Riddle, K. (2016). The relationship among BSN students' employment characteristics and semester grades: A multi-site study. Podium presentation at Leading Change: Advancing Evidence-Based Practice through Nursing Scholarship, University of Louisiana at Lafayette.

Warner, A. & Barrow, J. (2015). The relationship between BSN students' employment characteristics and academic performance. Poster presented Southern Nursing Research Society, Tampa, FL

Warner, A., Barrow, J., & Durio, A. (2015). The relationship between undergraduate nursing student employment characteristics and academic performance. Podium presentation at Sigma Theta Tau International Region 6 Annual Research and Evidence Based Practice Conference, Shreveport, LA

Warner, A., Flavin, E., Landry, A. Lozada, L., Raines, A. (2013, April). Using group projects to teach undergraduate research: Student and faculty experiences. Podium presentation at Nursing's Odyssey: Giving Back to Move Forward, Northwestern State University, Shreveport, LA.

Professional Reviewing

Continuing Education, Louisiana State Nurses Association, 2016 – 2018

Journal of Professional Nursing, 2016 - current

Grants Funded (External)

Graduate Nurse Educator Stipend Grant

MSU Foundation/Brown Foundation, \$80,000, 2018

LaCANE Request to Nursing Supply and Demand Council

Tuition Reimbursement for Nurse Educators, Year 3, with Gail Poirrier, \$105,000, 2016

Pinnacle Award

Evidence based advisement for nursing students: The role of paid employment, \$5,000, 2015

Board of Regents Enhancement Grant

Implementation of a Flexible RN-BSN Articulation Model, \$10,000, 2010

Kψ Chapter, Sigma Theta Tau International Honor Society of Nursing

Undergraduate Nursing Research Day Support, \$1,000, 2010, 2011, 2012, 2013, 2014

The Foundation of the National Student Nurses' Association, Inc.

Dual Enrollment as a Strategy to Recruit and Retain Nursing Students (with R. Riley), \$25,000,

Grants Funded (Internal)

John B & Patricia Scofield Professorship in Nursing

Suicide Prevention Conference, \$8,000, 2020

Fanny Edith Winn Educational Trust Professorship in Nursing

Clinical nursing student employment progression to graduation: A multi-site study, \$5,000, 2016

Fanny Edith Winn Educational Trust Professorship in Nursing

Faculty/Student Support for Scholarly Activities, \$5,000, 2014

Lucretia M. Tupper Nursing Professorship

Faculty/Student Support for Research Dissemination, \$4,000, 2013

Olive Tupper Endowed Nursing Professorship

Increasing faculty online teaching skill via certification, \$2,000, 2012

Charles & Emily Stokes Professorship in Nursing, #1

Developing an Undergraduate Nursing Research Day, \$1000, 2008

Gaming Revenue Proposal/TASC Proposal
Cardiopulmonary Resuscitation Clinical Simulation (with R. Johnson), 2004
Lucretia M. Tupper Scholar Award
Caregivers of Adults with COPD, \$1000, 2003
Sherman Research Fellowship
Caring for Adults with COPD—A pilot study, \$600, 2002
Gaming Revenue Proposal
Clinical Simulation of Adult Cardiac Arrest, \$4000, 2000

Honors

MSU Outstanding Preceptor Award - 2019
Leadership for Academic Nursing Fellow – American Association of Colleges of Nursing; 2018-2019
<https://www.aacnnursing.org/Portals/42/Faculty/LANP/18LANPDirectory.pdf?ver=2018-08-13-125439-043>
Pinnacle Excellence Award, MSU, 2015
Outstanding Distance Learning Course – Louisiana, Mid-South Distance Learning Conference, 2013
Louisiana Nurses Foundation Nightingale Award, Volunteer Award, 2010
Distinguished Faculty Award Nominee, College of Nursing, MSU, 2008
Graduate Parry Scholar, Texas Woman's University, 2002-2003
Kappa Psi Chapter, Sigma Theta Tau Excellence in Nursing Practice Award, 2002
Graduate Carter Scholarship, Texas Woman's University, 1999-2000, 2000-2001, 2001-2002

Professional Affiliations

American Association of Critical Care Nurses, 1986-2012,
Multiple offices in SWLA, Chesapeake Bay, and Greater Oklahoma City Chapters.
American Nurses Association, Louisiana State Nurses Association, 2000-current
Education Council, 2009
Woodard Scholarship Committee – 2009 – 2013
Continuing Education Reviewer, 2016-2018
Calcasieu Medical Reserve Corp, 2008 – current
Louisiana Council of Administrators in Nursing Education (LaCANE), 2012 – current
Vice-Chair, 2016 - 2018
Bylaws Chr., 2014 – 2016
LaCANE Representative for State Nursing Supply & Demand Council, 2013 - 2018
National League for Nursing, 2000-current
Sigma Theta Tau International Honor Society of Nursing, 1992-current
Kψ Chapter, MSU, South Louisiana Intercollegiate Research Day Planning Chair, 2017
Kψ Chapter, MSU, JA Adams Scholarship Selection Committee Chair, 2009 – current
Kψ Chapter, MSU, Leadership Succession Chair, 2007—2008
Kψ Chapter, MSU, Biennial Convention Chapter Delegate and Moderator, 2007
Kψ Chapter, MSU, President, 2004 -- 2006
Kψ Chapter, MSU, President Elect, 2003
Kψ Chapter, MSU, Biennial Convention Chapter Delegate, 2003
Kψ Chapter, MSU, Counselor, 1999-2002
Southern Nursing Research Society, 2006 – current
SWLA Area Health Education Center (AHEC) Pharmacology Workshop Planning Committee, 2019

University Service

Search committee for Graduate School Director, 2019
BOR Enhancement Proposal Review Committee, 2017
Graduate Council, 2013 – current
Ad Hoc Committee for Academic Integrity, 2004-2015; 2018- current
Chr. Academic Integrity Panel, 2014 – 2015

Faculty Senate, 2012 – 2015
Academic Affairs, subcommittee, 2012 – 2015
Faculty Senate Faculty Satisfaction Tool Development Committee, 2011
Faculty Senate Tenure/Promotion Committee, 2011 – 2015
MOODLE Advisory Team, 2011
Ad Hoc MSU Professional Development Committee, 2012 - 2013
Undesignated Professorships Award Committee, 1995 - 1998; 2012 – 2013
Ad Hoc Shearman Research Awards Committee, 2007 -2013
Advisory Committee, Dietetics Program, McNeese State University, 2000-current
Statewide Articulation Transfer Council, Sub-Committee for Nursing, 2010-2011
Undergraduate Research Scholar Program, Faculty Mentor, 2009, 2010, 2014
Academic Summit, ULL, 2014
McNeese State Wesley Foundation, Board of Directors, 2008 – 2012, 2015 - current
Faculty Advisor – 2015 - current
Secretary – 2010 -2012
Fund raising chair – 2019 – current
Weekly Softball/baseball concessions – 2017-2019

College Service

Graduate Faculty Committee, 2016 - current
Deans Council, 2016 – current
ICMSN Communication Committee, 2017
Chair, 2017 – 2019
ICMSN Curriculum Committee, 2013 – current
Ad Hoc Curriculum/Nurse Educator Concentration, 2010 – current
Chair – 2016 - current
ICMSN Program Evaluation Committee, 2007- current
Chair – 2012-2015
Faculty Excellence Committee, 2004 – 2019
Curriculum Committee, 2002 – 2004, 2006

Community Service

Board of Higher Education & Campus Ministries, LA Conference, United Methodist Church, Member, 2018- current
Henning Memorial United Methodist Church, Sulphur, LA
Administrative Council Chair, 2012-2014
Community Christmas Dinner Chair, 2016, 2017, 2019
Sleep in Heavenly Peace, Sulphur Chapter, Volunteer, 2019 – current

References

1. Jennifer Barrow, MSN, RN, CNE
Assistant Professor, CONHP
McNeese State University
337 475-5836 (ofc)
337 475-5925 (FAX)
jbarrow@mcneese.edu
2. Paula Hellums, EdD, RN
Vice Chancellor for Academic Affairs
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3. Laurie Kinchen, DNP, APRN-CPNP
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4. Eddie Lyons, PhD
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**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

PERSONNEL COMMITTEE

April 21, 2022

Item J.3. **University of New Orleans'** request for approval to appoint Ms. Joanne N. Terranova as Interim Vice President for Business Affairs effective March 24, 2022.

EXECUTIVE SUMMARY

The University requests approval to appoint Ms. Joanne N. Terranova as Interim Vice President for Business Affairs effective March 24, 2022 at an annual salary of \$185,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves University of New Orleans' request for approval to appoint Ms. Joanne N. Terranova as Interim Vice President for Business Affairs effective March 24, 2022.*



J.3.

THE UNIVERSITY *of*
NEW ORLEANS
OFFICE OF THE PRESIDENT

March 30, 2022

Dr. James B. Henderson
President
The University of Louisiana System
1201 North Third Street
Baton Rouge, LA 70802

Re: University of New Orleans

Dear Dr. Henderson,

The University of New Orleans requests approval to appoint Ms. Joanne N. Terranova to the position of Interim Vice President for Business Affairs to begin effective March 24, 2022 and end on December 31, 2022, or until the position is filled on a permanent basis (whichever is first).

Thank you for your consideration of this request. Please do not hesitate to contact me should you have any questions.

Sincerely,

John W. Nicklow
President

JOANNE N. TERRANOVA, MBA, CPA
138 Ridgeway Drive
Metairie, LA 70001
Phone (504) 834-7061

EXPERIENCE

University of New Orleans

Comptroller

2019-present

- Prepares University's Financial Operating Reports quarterly
- Prepares analyses of revenue and expenditure projections associated with the budget and University's financial position
- Interacts with members of the University in fiscal matters and provides interpretation of University policies and procedures
- Actively coordinates and participates in the fiscal year end closing routine working in conjunction with all departmental units within the Division of Business Affairs
- Ensures that the University spending at fiscal year-end does not exceed its budget authorization from the State.
- Reviews and recommends changes to year-end closing entries, financial statements, and accompanying notes and supporting schedules to the financial statements before submittal to the UL System.
- Determines funding for various Facility Services projects
- Handles cash management transactions and projections
- Ensures University compliance with International tax laws
- Prepares and distributes form 1042S and handles IRS reporting
- Manages and oversees the Accounts Payable department. Hires, trains, schedules, supervises, disciplines and formally evaluates assigned personnel.
- Participates in Workday training and implementation

Assistant Comptroller

2006-2019

- Prepared the University's Financial Operating Reports quarterly
- Prepared analyses of revenue and expenditure projections associated with the budget and University's financial position
- Prepared tuition and fee schedules
- Interacted with members of the University in fiscal matters and provided interpretation of University policies and procedures
- Participated in the fiscal year end closing routine
- Reviewed and recommended changes to the University's financial statements
- Determined funding for various Facility Services projects
- Handled cash management transactions and projections
- Coordinated the preparation of the Moody's Liquidity Reports relating to bonds
- Ensured University compliance with International tax laws
- Prepared and distributed form 1042S and handled IRS reporting
- Supervised International Tax Coordinator position until February 2014.

Tax Compliance and Contracts Administrator***2004-2006******Tax Compliance Administrator******2000-2004***

- Handled compliance of federal and state tax laws
- Determined taxation for International employees and students
- Performed departmental reviews and audits of internal controls
- Audited INS Form I-9's for compliance
- Supervised International Tax Coordinator (beginning 2004)
- Reviewed and processed University contracts
- Prepared quarterly reports to the Division of Administration/Office of Contractual Review
- Performed financial analyses
- Handled special projects determined by management.

Payroll Manager***1995 to 2000***

- Supervised eight payroll personnel and student workers
- Participated in the conversion from the Legacy to the PeopleSoft computer system
- Responsible for and managed production of all University payrolls
- Automated transmission of direct deposits to the bank, annuity providers, and to the IRS through the Electronic Federal Tax Payment System
- Prepared monthly cash projections for all payrolls
- Responsible for ensuring submission and monthly reconciliation of payroll liabilities for insurances, annuities, retirements, garnishments, etc.
- Handled compliance with all federal and state regulations and requirements relating to taxable income, payroll taxes, garnishments, etc.

Fiscal Analyst***1993 to 1995***

- Approved personnel action forms after verifying available funding
- Monitored and controlled salary budget (76% of the University's operating budget)
- Assisted Comptroller in projecting salary commitments
- Trained departments in the preparation of personnel actions
- Performed payroll audits
- Served as back up accountant for the UNO Foundation
- Participated in the design, development, conversion and maintenance of the Foundation's Blackbaud Integrated Fund Accounting System.

EDUCATION & CREDENTIALS**Licensed by the State Board of Certified Public Accountants of Louisiana****1995-present****University of New Orleans**

Master of Business Administration

2004**REFERENCES**

Available upon request