

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

PERSONNEL COMMITTEE

December 7, 2023

Item I.1. **Northwestern State University's** request for approval to appoint Mr. Rodney Wilson as Chief Financial Officer effective January 3, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Mr. Rodney Wilson as Chief Financial Officer effective January 3, 2024 at an annual salary of \$140,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University's request for approval to appoint Mr. Rodney Wilson as Chief Financial Officer effective January 3, 2024.*

Office of the President

November 15, 2023

Dr. Jim Henderson, President
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Re: Appointment of Rodney Wilson as Chief Financial Officer

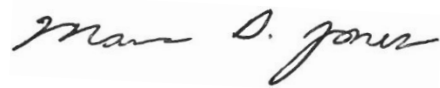
Dear Dr. Henderson:

Northwestern State University is submitting the following item to be placed on the agenda for approval at the December 2023 Board meeting:

Appointment of Mr. Rodney Wilson as Chief Financial Officer at an annual salary of \$140,000 beginning January 3, 2024.

Thank you for your consideration of this request.

Sincerely,



Dr. Marcus Jones
President

Attachment



Rodney Wilson

wilsonr@spsb.la

• 337-718-8550 •

Leesville, LA

Education:



Bachelor of Science with dual major:

Major: Business Administration

Major: Computer Information Systems

Professional Affiliations:

President - Louisiana Association of School Business Officials (www.lasbo.org)
Chairman – Cooperative Accounting Management System
Commissioner & Vice-Chairman – Sabine Parish Sales and Use Tax Commission
Member – Southeastern Association of School Business Officials
Member - Property Casualty Alliance of Louisiana (Vice-Chairman until 2023)

Professional Experience:



Director of Finance – 2012 – Present



Certified Louisiana School Business Administrator

As the Finance Director for the Sabine Parish School Board, I am the lead business official for our parish school system reporting directly to the Superintendent of Schools and managing all financial aspects of the district.

Areas of responsibility:

- File the Annual Financial Report (AFR) with the Louisiana Department of Education
- Adopt the annual operating budget in accordance with the local government budget act
- Ensure audit submission to the Louisiana Legislative Auditor and Federal Audit Clearinghouse
- Recommend financial strategy and practices to the Superintendent and School Board Members
- Levy property tax millage rates and distribute sales tax collections according to voter approved propositions
- Ensure securities are adequately pledged for public funds exceeding FDIC \$250,000 limit
- Invest appropriate amount of fund balance in interest bearing securities
- Work with school board legal counsel on lawsuits / settlements
- Instruct and approve journal entries
- Oversee Payroll distribution for all staff in accordance with board adopted salary schedules
- Manage comprehensive benefits for all staff (Teachers' Retirement System of LA, Office of Group Benefits, Louisiana School Employees Retirement System and Supplemental Benefits package)

- Ensure IRS filings are performed timely and accurately
- Affordable Care Act compliance and reporting
- Manage the school district's self insured Workers' Compensation Program
- Inform State Senators and State Representatives on legislation affecting school systems
- Issuance of Debt Service to build new school facilities and oversee bond compliance once issued
- Work with school board members and school principals to adopt maintenance budgets and ensure 11 school campuses remain operational
- Serve as the school district's main liaison with building architects to ensure compliance with ADA, Fire Marshal, AHERA(Asbestos) and local building code requirements are met
- Maintain compliance and maintenance of effort for the Every Student Succeeds Act and Individuals with Disabilities Education Act to ensure continued funding of these vital grants to the district
- Verify purchases are in compliance blending Federal and State procurement law
- Ensure fleet insurance is in force for school buses and maintenance vehicles



**Science Applications International Corporation – Fort Johnson, LA
Database Administrator – 2010 – 2012**

As the Database Administrator for the Network Enterprise Center at Fort Johnson, Louisiana, I had the responsibility of ensuring both the security and uptime of all database systems that were housed at the Network Enterprise Center. I was required to obtain and hold a Top-Secret Security Clearance for this position. I applied encryption to database systems bringing them to Federal standards. I prepared and tested for disaster recovery scenarios and also managed user rights to SQL Server Database Systems.



CompTIA Security+ (Expired)



**Amerisafe, Inc. – DeRidder, LA
Analyst / Programmer –2006 –2010**

As an Analyst / Programmer for Amerisafe, directly out of college, I was promoted from Junior Programmer to Senior Programmer during my tenure. Amerisafe is where I first began to develop my accounting background as I was responsible for the company's accounting, commissions, audit, and policy aspects of its flagship application ICAMS (Insurance Claims and Accounting Management System).



(Legacy Certifications) MCPD: Enterprise Application Developer, MCTS: SharePoint 2010, SQL Server 2008, .Net 2.0 Windows, Web and Distributed Apps.

PROFESSIONAL CONTACTS

Shane Wright
Superintendent of Schools (current)
Sabine Parish School Board
318-332-1111 (cell)
shanew@spsb.la

I directly report to Supt. Wright in my current capacity as the Sabine Parish School Board Finance Director.



Sara P. Ebarb, EdD
Superintendent of Schools (retired)
Sabine Parish School Board
318-470-3803 (cell)

I directly reported to Dr. Ebarb until her retirement in 2021.



Brian Phelps
Senior Internal Auditor
Amerisafe, Inc.
337-375-1308 (cell)
bphelps@amerisafe.com

Mr. Phelps was a Senior Programmer and my Supervisor at Amerisafe, Inc. during my tenure there.



Wilfred Bourne
Calcasieu Parish School Board
Chief Financial Officer
337-789-0993 (cell)
wilfred.bourne@cpsb.org

Wilfred Bourne is one of the most senior and well respected CFO's in public education in the state and was a mentor to me and provided support during my first few years as the Finance Director of Sabine Parish School Board.

