Item J.1. Louisiana Tech University’s request for approval to appoint of Dr. Henrietta Pichon as Dean of the College of Education and Human Sciences effective June 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Henrietta Pichon as Dean of the College of Education and Human Sciences effective June 1, 2024 at an annual salary of $162,500. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for approval to appoint Dr. Henrietta Pichon as Dean of the College of Education and Human Sciences effective June 1, 2024.
May 17, 2024

President Rick Gallot  
University of Louisiana System  
1201 North Third Street  
Suite 7-300  
Baton Rouge, LA 70802

Dear President Gallot:

Louisiana Tech University requests permission to appoint Dr. Henrietta Pichon as the Dean of the College of Education & Human Sciences (CEHS).

Dr. Pichon has over 25 years of experience in higher education, including multiple leadership roles where she has led with excellence. Her most recent leadership role was as Dean of the College of Education at the University of Colorado, Colorado Springs.

Dr. Pichon earned her bachelor’s degree in English and master’s degree in Secondary English Education from Louisiana Tech University and her doctorate in Educational Administration from the University of New Orleans.

In accordance with Board policy, a national search was conducted to identify the best qualified individual to serve as the Dean of the College of Education & Human Sciences. Therefore, I respectfully submit Dr. Henrietta Pichon as Louisiana Tech University’s choice for the Dean of the College of Education & Human Sciences.

Thank you for your consideration.

Sincerely,

Dr. James B. Henderson
President
Henrietta Williams Pichon, Ph.D.
Curriculum Vita

PROFESSIONAL SUMMARY
• Over 25 years of experience in higher education in which I was able to gain multiple leadership roles in different aspects of Academic Affairs across four different public, four-year institutions.
• Professional, research, and teaching experience specifically related to access and persistence/retention, development, and leadership of historically underserved populations in higher education to include students, faculty, and staff.
• Administrative experience with managing budgets; strategic resource allocation; curriculum development, faculty development with research and scholarly activities, teaching and learning, and service and outreach; fundraising; accreditation; and development and inter- and transdisciplinary collaborations among departments, colleges, and community.
• Leadership activities engage units in transformational change through mission development, strategic planning and data-driven decision making, community-building, information gathering and sharing, and authenticity.
• As a first-generation student, scholar, and practitioner, I have sought to engage students, faculty, and staff in equity, inclusion, and diversity initiatives that are intentional, developmental, and collaborative.

ACADEMIC HISTORY
Ph.D. Educational Administration (August 2003)
Concentration: Higher Education Administration
University of New Orleans (UNO; New Orleans, LA)

M.Ed. Secondary English Education (November 1993)
Louisiana Tech University (Ruston, LA)

B.A. English (August 1992)
Louisiana Tech University (Ruston, LA)

LEADERSHIP AND ACADEMIC APPOINTMENTS
University of Colorado Colorado Springs (UCCS)
Dean/Professor, July, 2022
UCCS seeks to be a premier comprehensive undergraduate and specialized graduate R2 university, provides students with academically rigorous and life-enriching experiences in a vibrant university community. We advance knowledge, integrate student learning with the spirit of discovery, and broaden access to higher education for the benefit of southern Colorado, the state, nation and world. UCCS has approximately 12,000 students and approximately 1,100 are enrolled in the College of Education in three departments (Teaching and Learning; Leadership, Research, and Policy; Counseling and Human Services). There are approximately 60 faculty and 20 staff in three different buildings.
• Lead day-to-day operations of college functions and personnel;
• Oversee year-long information seeking for long-term planning (to include programs for growth);
• Manage shrinking budget;
• Maintain and creating lasting partnerships with school districts, higher education institutions, and behavioral health agencies;
• Oversee fundraising opportunities and launch campaign for growth;
• Work with departments on program review/assessment per state reauthorization and accreditation needs;
• Focus on systematic student recruitment and engagement.

New Mexico State University (NMSU; Las Cruces), 2013-2022
NMSU is the states land-grant institution. The institution is designated a Hispanic Serving Institution (HSI) and NASA Space-Grant College. The main campus in Las Cruces serves over 12,000 diverse students in six colleges with over 200 certificates and degrees while striving to return to R1 status.  

2021-2022 Interim Dean, College of Health, Education, and Social Transformation (HEST)
Approved May 2021 and effective July 1, 2021, the new college combines units in the former College of Education (Communication Disorders; Counseling and Educational Psychology; Kinesiology; and Teacher Preparation, Administration, and Leadership), the former College of Health and Social Services (Nursing, Public Health, and Social Work), and the Sociology Department (formerly in the College of Arts and Sciences). These programs are spread through 7 different buildings and 3 different campuses. The new college will serve as a regional leader for identifying gaps that lead to disparities in health, education, and socio-economic outcomes. HEST serves over 3,000 students, 140 faculty, 25 staff, and approximately 60 staff hired through Research and Sponsored Programs (e.g., Headstart, SOAR, NM Rising, STEM Outreach, Excellence in STEM) or outreach (Myrna’s Children Village). It has a combined budget of $16.5M, manages $35M in grant proposal submissions, $18M in foundation (current use, endowments, and scholarships). Accreditations and endorsements include APA, CAAASHA, CAATE, CACREP, CAEP, CCNE, CEPH, CSWE, NASP, and NSCA. In merging the units, responsibilities have included:

□ Facilitate and craft year-long strategic initiatives for year one while establishing the foundation for more long-term strategic planning per organizational scan.
□ Provide quality teaching and learning opportunities that take advantage of best practices and technology to engage students in student-centered best practices.
□ Lead and support research and outreach initiatives designed to position the new college to engage in transformative research that engages community partners and highlights synergies of expertise.
□ Advance commitment to social justice and issues related to equity, inclusion, and diversity.
□ Provide leadership and oversight over instructional and general budget funding, resource allocation, fundraising, and legislative finance and policy development and advocacy.

2020-2021 Interim Dean, College of Education
College of Education housed several academic units: Communication Disorders; Counseling and Educational Psychology; Kinesiology; and Teacher Preparation, Administration, and Leadership. These programs are spread through 5 different buildings and houses programs at 2 different campuses. The college served over 1,800 students, 80 faculty, 15 staff, and approximately 50 staff hired through Research and Sponsored Programs (e.g., Headstart, SOAR, NM Rising, STEM Outreach, Excellence in STEM) or outreach (Myrna’s Children Village). It had a budget of $8.5M, managed $25M in grant proposals, $9M in foundation
(current use, endowments, and scholarships). Accreditations and endorsements include APA, CAAASHA, CAATE, CACREP, CAEP, and NASP.

- Worked with faculty and staff to promote and support a collegial environment, open communication, and shared governance; engage in program development at the undergraduate and graduate levels.
- Worked with department, college, and university to address issues related to faculty hiring and retention, and tenure and promotion processes.
- Sought to develop, maintain, and promote internal and external partnerships including schools, community organizations, medical facilities, and other professional entities.
- Promoted values of diversity and inclusion and support for the broad principles associated with NMSU’s mission within the college.
- Worked with the leadership team to develop, manage, and plan the budget; engaged in strategic planning; and used multiple data analytics in decision making processes.
- Worked with faculty, executive council, advisory council, and government relations council to securing external personal, state, corporate, and federal funding.
- Maintained and promoted appropriate accreditation, assessment, and self-study processes at local, state, and national levels.

2018-2020 Interim Associate Dean, College of Education

- Promoted academic achievement and student satisfaction consistent with established education objectives, quality standards and fiscal responsibility per strategic enrollment management and student success.
- Supervised and evaluated assigned personnel.
- Assisted in development and/or administration of college budgets and areas of supervision.
- Managed P&T process, including Digital Measures Workflow, P&T Handbook, and P&T Committee Workshop.
- Monitored and evaluated course requests and scheduling and curriculum development and approval process.
- Oversaw approval from licensing agencies, regional and national accreditation councils.
- Worked with dean’s leadership team to seek/pursue/motivate others to pursue potential sources of funding for the college.
- Liaised among the college and university community, community agencies, businesses, and other groups, advisory committees, state, and national groups.
- Reviewed and approved all the affiliation agreements between departments and outside organizations.
- Oversaw student and faculty, faculty and faculty, and faculty and administrator grievances and appeals per administrative regulation policies.

2017-2022 Associate Professor, Educational Leadership and Administration (Higher Education), School of Teacher Preparation, Administration, and Leadership Educational Leadership and Administration

Program seeks to develop leadership skills in a learning community, inform about current trends and policies affecting higher education, and prepare for a career or advancement in community college or university administration with a mission to develop socially just leaders.
- Continue to engage in multiple forms of scholarship (teaching, discovery, application, and integration).
- Continue to serve on admission reviews, comprehensive examinations, and dissertation committees.
- Continue to serve on multiple committees in the program, college, university, and nationally.
- Moved to an administrative role in 2018.

**2013-2017**  
**Assistant Professor, Educational Leadership and Administration (Higher Education), Educational Leadership and Administration Department**

- Taught on average a 2/2/2 teaching load.
- Engaged in multiple forms of scholarship (discovery, teaching, application, and integration).
- Served on admission reviews, comprehensive examinations, and dissertation committees.
- Served on multiple committees in the program, college, university, and nationally.
- Recommended for tenure and promotion May 2017.

**Northwestern State University (NSU; Natchitoches, LA), College of Education, 2005-2013**

NSU is a comprehensive, four-year institution. It is classified as a comprehensive university (master’s college and university). It was the state’s first normal college and enrolled approximately 10,000 students.

**2012-2013**  
**Associate Professor/Program Coordinator, Student Affairs in Higher Education**

- Oversaw the administrative duties related to the day-to-day operations of program (to include the administration of the newly approved program). Reported to a newly created department head.
- Taught a 3/4/3 teaching load in Student Personnel Services (administration) in a CACREP accredited program.
- Served as course steward for 9 of 11 courses taught per year.
- Engaged in multiple forms of scholarship (discovery, teaching, application, and integration).
- Served on all admission reviews, first-year reviews, and comprehensive examinations (as well as chaired multiple Paper-in-Lieu of Thesis).
- Served on multiple committees in the program, college, university, state, and nationally.
- Recommended for tenure July 2013.

**2011-2012**  
**Assistant Professor/Program Coordinator, Student Personnel Services**

- Oversaw the administrative duties related to the day-to-day operations of program (to include the revamping the student affairs administrative strand of the program). Reported to the dean.
- Taught on average a 3/4/3 teaching load in Student Personnel Services (administration) in a CACREP accredited program.
- Served as course steward for 9 of 11 courses taught per year.
- Engaged in multiple forms of scholarship (discovery, teaching, application, and integration).
- Served on all admission reviews, first-year reviews, and comprehensive examinations (as well as chaired multiple Paper-in-Lieu of Thesis).
- Served on multiple committees in the program, college, university, state, and nationally.
- Promoted to Associate Professor July 2012.
2007-2011  Assistant Professor, Student Personnel Services
  - Taught on average a 3/4/3 teaching load in Student Personnel Services (administration) in a CACREP accredited program.
  - Served as course steward for 9 of 11 courses taught per year.
  - Engaged in multiple forms of scholarship (discovery, teaching, application, and integration).
  - Served on all admission reviews, first-year reviews, and comprehensive examinations (as well as chaired multiple Paper-in-Lieu of Thesis).
  - Served on multiple committees in the program, college, university, state, and nationally.

Rowan University (RU; Glassboro, NJ), College of Education, 2005-2007
RU was a comprehensive university that sought research status (currently R2). It served approximately 12,000 students and sought to increase online enrollment. The Educational Leadership department housed the only doctoral program at the time.

2005-2007  Assistant Professor, Educational Leadership
  - Taught on average a 2/2/2 teaching load in the Educational Leadership (EdD) and Education Administration (MA) programs.
  - Engaged in multiple forms of scholarship (discovery, teaching, application, and integration)
  - Served on all admission reviews, first-year reviews, and comprehensive examinations.
  - Served on multiple committees in the program, college, university, state, and nationally.
  - Recommended for retention for an additional three years.
  - Recommended for a continued course release for an additional two year to advance research agenda.

University of New Orleans (UNO; New Orleans, LA), Office of Educational Support Programs (formerly Office of Retention/Enrollment Management, Academic Affairs), 1994-2005
UNO was an R1 institution with enrollment at appropriately 18,000 students at the time. It is an urban, metropolitan university. The Office of Educational Support Programs sought to provide intentional, high-touch, wrap around, intrusive/developmental services to historically underserved students; engaged in institutional effectiveness and strategic planning; staff development; program and curriculum development; and made recommendations to institutional leadership about ways to understand and address institutional barriers.

September 1999-July 2005  Director, College Life, New Vision, and PrepStart Programs
July 1998-August 1999  Director, College Life/New Vision Programs
July 1997-June 1998  Associate Director, College Life/New Vision Programs
November 1995-June 1997  Retention Counselor/Specialist, College Life/New Vision Programs
January 1994-October 1995  Retention Counselor, College Life Program

TEACHING AND LEARNING EXPERIENCE
New Mexico State University (Fall, 2013-present)
  - ELAD 620, Organizational Theory (Graduate-Doctoral; Fall, 2014, 2015)
  - ELAD 622, Quantitative Research I (Graduate-Doctoral; Spring, 2016, 2017, 2018)
Henrietta Williams Pichon, Ph.D. Curriculum Vita

- ELAD 655, Finance in Higher Education (Graduate-Doctoral; Summer, 2015, 2016, 2017, 2018)
- ELAD 658, Elements of Research (Graduate-Doctoral; Fall 2016, 2017, 2018)
- ELAD 698, The Professoriate (Graduate-Doctoral; Spring, 2015)
- ELAD 698, The College Student (Graduate-Doctoral; [cross listed with ELAD 598]; Fall 2016)

Master
- ELAD 530, Change in Higher Education (Graduate-Master; Summer, 2014)
- ELAD 540, Management of Student Services (Graduate-Master; Fall, 2013; 2014; Quality Matters Certified; Fall 2016)
- ELAD 555, Finance in Higher Education (Graduate-Master; Summer, 2014, 2015, 2016, 2017, 2018; [cross-listed with ELAD 455]; Summer 2018)
- ELAD 566, Internship I (Graduate-Master; Spring 2015)
- ELAD 586, Multicultural Leadership (Graduate-Master; Spring, 2014, 2015, 2020)
- ELAD 598, The College Student (Graduate-Master [cross-listed with ELAD 698]; Fall 2016)

Undergraduate

Guest Speaker
- MANG 640, Instructional Development for Teaching Business (Doctoral; Spring, 2014 [recognizing diversity in teaching]. 2016 [online instruction])

Mentor/Advising
- Advise/mentor master and doctoral level students
- Supervise dissertations (n=15): pre-proposal, proposal, and defense
- Serve on dissertation committees (n=30)
- Serve on master comprehensive examination and/or thesis committees

Dissertations Chaired/Completed
- Henrietta Romero, Ph.D. (Fall, 2021)
- B. Abigail Tarango, Ph.D. (Fall, 2020)
- Jeff Longwell, Ph.D. (Fall, 2019)
- Marcella Talamante, Ph.D. (Fall, 2019)
- Mari Noopila, Ph.D. (Spring, 2018)
- Marlene Menendez, Ed.D. (Spring, 2018)
- Karim Martinez, Ph.D. (Spring, 2018)
- Gina Hochhalter, Ed.D. (Spring, 2017)

Teaching Recognition/Awards
- Leading the Way Award (October, 2018)
- Distinguished Faculty of the Year (May, 2016)
- Teaching with the Stars (March, 2016, 2017)
- Rousch Teaching Award (January, 2016)
- Certified Quality Matters Peer Reviewer (2015-2018)
Northwestern State University, Natchitoches, LA (2007-2013)

Master Courses
- The American College Student
- Multicultural and Diverse Populations
- Educational Research and Evaluation
- Student Personnel Service Practicum
- Dynamics of Human Development
- Introduction to Student Personnel/Affairs
- Introduction to Group Dynamics
- History of Higher Education
- Organization and Administration
- Current Events in Higher Education: Seminar
- Legal and Ethical Issues

Mentor/Advising
- Supervised theses/paper in lieu of theses for master student candidates
- Supervised comprehensive examination process
- Served on committees for comprehensive examinations and theses for graduate students
  (master and specialist) and undergraduate students (Scholar’s College)
- Advised/mentored master level graduate students
- Co-presented scholarly works with students
- Sponsored student research proposals for several state and national conferences
- Mentored undergraduate students

Rowan University, Glassboro, NJ (2005-2007)

Doctoral Courses
- Conducting/Analyzing Qualitative Research
- Writing/Analyzing Research Literature
- Leadership, Application, Fieldwork and Seminar
- Conducting/Analyzing Survey Research

Master Courses
- The College Student
- The Professoriate
- Change in Higher Education

Mentor/Advising
- Supervised Cycle I (Leadership, Application, and Fieldwork Seminar; LAFS I); Cycle II (LAFS II)
- Advised/mentored doctoral students (recruitment, admission, Benchmark I, Benchmark II, etc....)
- Served on dissertation committees (K-16 topics; n=5)


Undergraduate Courses/Office of Educational Support Programs
- University Success
- Career Exploration
- Study Skills (Academically suspended students)

Adjunct Faculty, Educational Administration, College of Education (2002-2005)

Doctoral/Master Courses
- College Student Development
- Student Services in Higher Education

Undergraduate Courses
SCHOLARSHIP AND CREATIVE ACTIVITY

Edited Book

Peer-reviewed Journal Articles


**Peer-reviewed Conference Proceedings**


**Peer-reviewed Book Chapters**


Book Review

Blog


Manuscripts under Review/in Progress


Sponsored Projects/Funding
Marin et al. (2022, April). Co-PI. McNair Scholars TRIO Program, $1,133,000. Funded.


Pichon, H. W. (January, 2009-December, 2009). Integrating service learning into a graduate level group dynamics course. $3,000.00 Campus Compact Service Learning Course Mini Grant. Funded.

Pichon, H. W. & Vinson, T. (January, 2009-December, 2009). Integrating service learning into an Orientation 1010 course for summer bridge students. $3,000.00 Campus Compact Service Learning Course Mini Grant. Funded.


**Peer-reviewed Presentations**


Pichon, H.W. (2019, March). Allowing students to tell their stories of success: Lessons learned from autoethnography as a teaching/research tool. Paper accepted for the AABHE Annual Conference, Indianapolis, IN.


Pichon, H. W. (2017, November). Moving toward a closer understanding of ecology, sense of community, and socio-academic integration of graduate students persisting at a Hispanic Serving Institution. ASHE Conference, Houston, TX.


Reyes, L., Pichon, H.W., Al-shanableh, N., & Tanash, M. (2017, February) Best practices identified at an Hispanic Serving Institution (HSI) that can lead to successful completion of graduate degrees. Research project presented at NMHEAR Conference, Albuquerque, NM.


Pichon, H.W. (October, 2013). A sense of belonging: Community college students at a four-year institution. Poster presentation at the University Research Council’s 13th Annual Research and Creative Activities Fair at University of New Mexico, Las Cruces, NM.

Pichon, H.W. (September, 2012). Beyond access focusing on student engagement. Invited panelist. Moderator, Dr. Reichard, Interim Provost and VP for Academic & Student Affairs, University of Louisiana System. Panelist: Dr. Toby Osburn Associate Vice President, McNeese State University; Mr. Eric Lambert President, Association Promotion of Campus Activities; Dr. Kristine Strickland, Vice President Student Services, Louisiana Community & Technical Colleges System; Dr. Henrietta Williams Pichon, Associate Professor/Program Coordinator, Northwestern State University System; Dr. Vincent Tinto, Distinguished University Professor, Syracuse University. Participated in panel discussion at LACUSPA Conference, New Orleans, LA.


Presentation presented at the Louisiana Association for College and University Student Personnel Administrators (LACUSPA), Lafayette, LA.


Pichon, H. W. & Maxie, J. (March, 2010). Carrying the torch: First-generation college students’ attachment to family. Presented at the American Association for Blacks in Higher Education (AABHE) 2010 Annual Conference, Atlanta, GA.


Pichon, H. W. (April, 2009). We are not there yet: How lessons learned from Katrina can assist student personnel administrators in dealing with the “mama factor”. Paper presented at the 2009 American Educational Research Association (AERA), San Diego, CA.


Pichon, H.W., & Johnson, B. J. (March, 2009). When students don’t make the grade: Lessons learned for student services packaging at a commuter institution. Program presented at the 2009 National Association for Student Personnel Administrators (NASPA), Seattle, WA.

Pichon, H. W. (March, 2009). It’s a family affair: How first-generation students’ attachment to family impact their college experiences. Program presented at the 2009 National Association for Student Personnel Administrators (NASPA), Seattle, WA.


Pichon, H. W. (September, 2008). Graduate students. Best Practices Roundtable Discussion at the 34th Annual Louisiana College and University Student Personnel Administrators (LACUSPA), New Orleans, LA.


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**PROFESSIONAL TRAINING/DEVELOPMENT**
- CADREI New Dean Training (Fall, 2022)
- HERS Unleash Your Career (Fall, 2021)
- The Chronicle’s Strategic Leadership Program (August, 2021)
- CAEPCon (September, 2019)
- Higher Learning Commission of North Central Peer Corp Training (April, 2019)
- Higher Learning Commission of North Central Peer Corp Training (October, 2017)
- Distinguished Faculty Member of the Year, Teaching Academy, NMSU (2016)
- Distinguished Faculty Member, Teaching Academy, NMSU (2014, 2016, 2017, 2018)
- Writing to Learn Workshop Mini-grant (2014-2017), NMSU, Las Cruces, NM
- OCIP One Year + Program (2013-2014), NMSU, Las Cruces, NM
- IPEDS/ASHE Data Mining Workshop (November, 2012) Charlotte, NC
- Train-the-Trainer Service Learning Workshop (August, 2009) Baton Rouge, LA
- AABHE Leadership and Mentoring Institute (LMI; June, 2008)
- Early Career Workshop (March, 2005), AERA Montreal, Quebec, Canada

**PROFESSIONAL ASSOCIATIONS/BOARDS**
- Southern Colorado Women’s Chamber of Commerce ((SCWCC; 2023)
- Council of Academic Deans from Research Education Institutions (CADREI; 2022-present)
- Colorado Council for Deans/Directors of Education (CCODE; 2022-present)
- Pikes Peak Business and Education Alliance (BEA; Chair, Advisory Board, 2022-present)
- Pikes Peaks Board of Cooperative Educational Services (BOCES; Superintendents Advisory Committee; 2022-present)
- American Association for Blacks in Higher Education (AABHE; 2008-present)
- American Educational Research Association (AERA; 2003-present)
- Association for the Study of Higher Education (ASHE; 2003-present)
- Council for the Study of Community Colleges (CSCC; 2011, 2013, 2014)
- Louisiana Association for Academic Advising (LACADA; 1995-1999)
- Louisiana Association for College Student Personnel Administrators (LACUSPA; 2005; 2007-2013)
- National Association for Student Personnel Administrators (NASPA; 2004-present)
- National Association for Student Affairs Professionals (NASAP; 2007-2008)
- Phi Kappa Phi (2015-2016)

**SERVICE AND OUTREACH**

**Profession**
- Higher Learning Commission Peer Review Volunteer Corp (2018-present)
- NASPA-Region IV-West, New Mexico Membership Coordinator (2017-2019)
- Border Walking Journal, Manuscript Review (February, 2016)
- National Association of Student Affairs Professionals Conference Proposal Review (November, 2015)
- *Community College Review*, Manuscript Reviewer (February, 2016; October, 2014)
- Annual Quantum Storytelling Conference (Las Cruces, NM), Proposal Reviewer (November, 2013)
- American Association of Blacks in Higher Education

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Faculty Mentor Institute (fall 2021)
  Planning Committee (spring, 2021)
Rising Leader Institute (summer, 2021)
  Planning Committee (spring, 2021)
  Faculty Member (2021)
Board Member (2012-2018)
  Secretary (2013-2018)
Leadership and Mentoring Institute (2008-present)
  LMI Write (Summer, 2019; 12 week writing class)
  Webinar Facilitator (Spring, 2019)
  Associate Director for Recruitment, Marketing, and Public Relations (2014 to present)
  Faculty Member (2011-present)
  Planning Committee and Peer Leader (2009-present)
*The Journal of Student Affairs Research and Practice (JSARP)*, Reviewer (spring, 2013-2018)
*The Journal of Research in Service-Learning and Teacher Education (JRSLTE)*, Manuscript Reviewer (June, 2010)
*Educational Researcher*, Manuscript Reviewer (Spring, 2008)
Louisiana Colleges and University Student Personnel Association (LACUSPA)
  Executive Board/Program Chair (2008, 2009)
*The Journal of the Professoriate*
  Editor (Spring, 2016-present)
  Associate Editor (Fall, 2014-Fall, 2015)
  Special Edition Reviewer (Spring, 2007)
  Manuscript Reviewer (Spring, 2006 – present)
American Educational Research Association (AERA)
Association for the Study of Higher Education (ASHE)
National Association of Student Personnel Administrators (NASPA)
  Case Study Competition Planning Committee and Judge (2010, 2011, 2013)

**University of Colorado, Colorado Springs**
  Undergraduate Retention and Graduation Committee (Fall, 2022)
  Faculty Subcommittee (Spring, 2023)

**New Mexico State University**
  Faculty Compensation Committee/Task Force (Fall, 2020-Summer, 2022)
  New College Merger Task Force (co-chaired; Fall, 2020-Spring, 2021)
  Black Programs Elders Luncheon Keynote (October, 2019)
  Diversity and Inclusion Presentation to Daniels Scholars and TRIO students (Ecology of Higher Education; October, 2019)
  Facilitator at Chancellor/President Administrator Retreat (October, 2019)
  Provost’s Advisory Committee on African American Affairs (Summer, 2019-2022)
Student Placement Task Force (2019)
General Education Task Force/CASL-GE (2019-2022)
OCIP Advisory Board (Spring, 2019-Fall, 2020)
    Leading the Way Committee (Spring, 2020-Fall, 2020)
New Mexico Deans and Directors Task Force (Fall, 2018-Summer, 2021)
Domineci Policy Conference Planning Committee (Fall, 2019-present)
Residence Hall Faculty Fellow (Garcia Hall/Education LLC; 2017-2019 and Sankofo LLC; 2019-2020)
Power of Not Yet (advisory committee on diversity issues at NMSU; March, 2016-2018)
Institutional Review Board (proxy; November, 2015; December, 2015)
Quality Matters Peer Reviewer (2015-2018)
New Mexico Space Grant Consortium (NMSGC) and New Mexico NASA EPSCoR (Fall, 2014-Spring, 2015)
Career Services, The Academic Job Search (April, 2017; March, 2016; November, 2014)
Career Services, Writing a Personal Statement for Graduate School (October, 2014)
Black Programs (2014-present)
    Real Talk (2018-present)
    Sister Circle of Scholars Mentoring Program (Fall, 2014-present)
Clara Belle Williams Award Ceremony, Keynote speaker (April, 2014; December, 2017; December 2020)

College of Education
    Dean of College of Education Search Committee (Fall, 2019-Spring, 2020)
    School Head Search (co-chair; Fall, 2017-Spring, 2018)
    College of Education Research Courses Task Force (member; Fall, 2016-2018)
    College Council for Policy Committee (member; Fall, 2016-2018)
    Associate Dean of Research Search Committee (member; Fall, 2015-Spring, 2016)
    College Council for Budget and Technology Committee (member; Fall, 2013-Spring, 2016)
    College Council for Research Committee (member; Fall, 2013-Spring, 2015)

Educational Leadership and Administration Department
    Assistant Professor, Higher Education Search Committee (chair, 2014-2015)
    Community College/University Administration Comprehensive Exam Revision (chair; February-present)
    Assistant College Professor CEP & ELA Search Committee (member; February-April, 2014)
    CEP/ELA Coordinator Search Committee (member; July, 2014-August, 2014)

Northwestern State University

    University
        University Retention and Advising Committee (2012)
        SACS (online/distance learning; 2012)
        Student Affairs Advisory Committee (Fall, 2011-2013)
        Faculty Senate (DELT; 2010-2013), Chair, Retention Committee (2012-2013)
        Campus Connector Committee (2011-2013)
        Faculty Mentor (2010)
        Campus-wide Ethics Course Committee (2010)
        Student Connector Judge (2009, 2012)
        Student Support Services Faculty/Staff Advisory Board (2009, 2011)
        Research Day (2008; moderator)
        ACE Director Search Committee (2008)
        University 1010 guest speaker (2008)
College of Education and Human Development
NCATE
   Conceptual Framework Committee (Chair, 2008; member, 2007/08)
   Steering Committee, Standard 5 Committee, Standard 1 Committee (2008-2013)
Homecoming Decorating Committee (2007, 2008)

Student Personnel Services Department
Student Personnel Association (co-advisor, 2009-2010; advisor, 2011-2013)
SPS/SC New Student Orientation Program (2008-2011)
Item J.2.  McNeese State University’s request for approval to appoint Dr. Kedrick Nicholas as Senior Vice President for Student Affairs effective July 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Kedrick Nicholas as Senior Vice President of Student Affairs effective July 1, 2024 at an annual salary of $185,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to appoint Dr. Kedrick Nicholas as Senior Vice President for Student Affairs effective July 1, 2024.
May 23, 2024

President Richard J. Gallot, Jr.
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear President Gallot:

McNeese State University requests consideration and approval of the following to be placed on the agenda for the June 13, 2024 meeting of the Board of Supervisors:

Appoint Dr. Kedrick Nicholas, Senior Vice President of Student Affairs

Thank you for your assistance in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Attachment
Kedrick A. Nicholas, Ed.D.

Education

August 2021 University of Louisiana at Lafayette - Lafayette, LA
Doctor of Education - Educational Leadership (Higher Education Concentration)
- First student in doctoral cohort of 18 to complete the degree program
- Dissertation Title: Professional Development & Career Advancement for Student Affairs Professionals: A Study of Relationship, Effectiveness, and Interconnectivity

May 2007 McNeese State University - Lake Charles, LA
Master of Science - Educational/Instructional Technology

May 2005 McNeese State University - Lake Charles, LA
Bachelor of General Studies - Concentration in Education

Professional experience

October 2022 – Current – McNeese State University
Dean of Student Affairs & Title IX Administrator – Office of Student Services
Dean of Student Affairs
- Acting chief student affairs office for McNeese State University
- Serve as a senior leader of the University administration
- Provide leadership and supervision and guidance for all student affairs operations
- Serve as budget authority for over $4,000,000 collectively in state-appropriated, restricted, and self-generated funding
- Oversee the business, operational, and financial relationship between the university and third-party operators of campus dining services, campus housing management, and student health services
- Review and negotiate contracts for third-party service and management providers
- Establish financial objectives for all student affairs departments and functional areas
- Oversight and coordination of all of student affairs functional areas and departments including Accessibility Services, Counseling Services, Cultural Engagement, Health Services, Recreation and Intramurals, Residence Life, Student Engagement and Leadership, Student Organizations and Fraternity Sorority Life, Student Union, TRiO, Wellness Programs, and others added through University reorganization
- Provide guidance and leadership for student affairs matters relating to student housing and campus dining services
- Facilitate training and development programs for student affairs staff
- Establish a vision for supporting the University’s academic mission through student affairs
programs and operations

- Review, update, and create campus policies related to student affairs
- Serve as the University’s conduct administrator or appoint those duties accordingly
- Manage student affairs emergency management protocol such as the University’s emergency management system, departmental emergency plans, and restoration and recovery efforts
- Ensure the institution is compliant with state and federal regulations regarding prevention and awareness of high-risk behaviors and activities in higher education
- Manage the University’s prevention and awareness training and educational platforms
- Provide leadership and guidance for implementing innovative, student-centered approaches to student success in curricular and co-curricular experiences
- Advance and enhance programs and activities supporting student retention
- Utilize analytics and data to design, develop and implement inventive, effective student engagement and retention programs and services
- Serve as a liaison between student affairs and other institutional divisions
- Consult with parents, faculty, and non-student affairs staff concerning student support and welfare matters
- Ensure institutional policies and practices assure fair and equitable student treatment
- Confirm all student affairs practices follow state and federal laws and University policies
- Attend and participate in campus leadership activities representing student affairs
- Other duties as assigned

**Title IX Administrator**

- Construct semi-annual reports provided to the Louisiana Board of Regents and posted on the university’s website
- Update University policies related to Title IX and Power-Based Violence per changes to state legislation and federal regulations
- Conduct training and development activities for employees, students, and campus partners
- Facilitate university compliance with responsible employee training including managing an online training platform and monitoring completion
- Recruit and train Title IX investigators, confidential advisors, hearing advisors, hearing panel members, and single decision-makers
- Manage Title IX and Power-Based Violence awareness campaigns for the campus
- Coordinate campus programming efforts relative to Title IX and Power-Based Violence education and compliance
- Analyze reports and formal complaints to determine the need to elevate them to investigation and adjudication
- Assess the need for, and when necessary, instituting interim measures (academic and non-academic) for respondents and complainants involved in unresolved Title IX or Power-Based Violence cases
- Perform periodic inspections and analyses of Athletics operations and facilities to ensure equity between NCAA male and female sports programs
- Perform periodic inspections and analyses of campus facilities to ensure they are reasonably accommodating for pregnant and parenting students
Participate in University of Louisiana System and Board of Regents professional development activities

Maintain and tracking the Title IX appropriations budget to ensure funds are efficiently utilized

Keep the University President abreast of the institution’s status with regard to Title IX cases and compliance

Other enhanced duties associated with eliminating, preventing, or responding to sex and gender-based discrimination

June 2023 – May 2024 - University of Louisiana System
Transition Chairperson for the University of New Orleans (UNO)

A 12-month appointment by the University of Louisiana System President which required in-person visits to UNO while still maintaining primary duties at McNeese State University

Examined UNO holistically to define elements requiring further exploration

Learned the state of UNO according to the perceptions of students and employees

Identified glaring challenges that may be impeding the university’s ability to reach its full potential

Determined opportunities for improving the UNO student and employee experience

Produced recommendations to be considered by current and future campus leadership

Analyzed implementation efforts as a result of recommendations provided

March 2019 – September 2022 – McNeese State University
Dean of Students & Title IX Administrator – Office of Student Services

Oversee all areas of the Office of Student Services at McNeese State University: Campus Housing, Campus Dining, Student Activities, Fraternity/Sorority Life, Recreation Sports & Intramurals, TRIO programs, Holbrook Student Union Operations, Wellness Program

Supervise full-time employees, graduate assistants, and student workers within each unit

Managed student services compliance with University of Louisiana System policy, state/local/federal law, and other applicable governance

Serve as budget authority for over $2,000,000 collectively in state-appropriated, restricted, and self-generated funding

Managed campus protocol and policies for students

Served as the University’s administrator for student rights and responsibilities, including student discipline and academic integrity

Oversaw Title IX compliance for the campus community

Served as the lead campus professional for student well-being and support

Served as an advocate for students on campus and within the community

Coordinated the University’s internal leadership program (LEAP) for full-time professionals

Served on and chaired several University committees
July 2018 – February 2019 - McNeese State University

Associate Dean of Students

- Managed numerous departments within the division of student affairs including: Student Union & Activities, Student Life & Greek Life, TRIO-Upward Bound, Campus Housing, Campus Dining, and Recreation Complex & Intramural Sports. Supervise full-time employees, graduate assistants, and student workers within each unit
- Overseen numerous operations within the division of student affairs including: summer camps for visiting patrons, homecoming week external affairs, and compliance with University of Louisiana System and Board of Regents mandates
- Served as the University’s administrator for student rights and responsibilities, including student discipline and academic integrity
- Overseen and manage operations of Holbrook Student Union Complex
- Served on and chaired several University committees

February 2015 – July 2018 - McNeese State University

Director of Campus Life, Engagement, & Student Retention

- Following a division restructuring and position promotion, continued all duties conducted in previous position along with the additional duties immediately below
- Directed the operations of the C.A.R.E. Mentorship Program which serves as a retention mechanism for at-risk students and underrepresented student populations
- Served as the University’s liaison for visiting summer camps
- Assisted with management of the University’s (outsourced) campus housing and campus dining contracts
- Served as the travel authority for general student entities utilizing University funds for travel
- Supervised 4 full-time employees, graduate assistants, and student workers

September 2011– February 2015 - McNeese State University

Assistant Dean of Student Services / Director of Holbrook Student Union & Activities

- Directed all major areas of student life at McNeese State University including, but not limited to: Student Organizations, Student Government, Campus Programming Board, Greek Life, Leadership Programs, and Multicultural Programs
- Administered comprehensive student life and student engagement programs and services
- Coordinated University-wide engagement programs such as Cowboy Camp for incoming students, Parents & Family Weekend
- Managed/directed daily operations of the Holbrook Student Union complex
- Supervised 2 full-time employees, graduate assistants, and student workers
- Managed and updated the www.mcneese.edu/studentlife web domain
- Collaborated with key campus stakeholders (athletics, housing, etc.) to develop programs and resources that support the student life experience
- Chairman of the Student Advocacy Group, which consults with and advises students facing
disciplinary and academic integrity sanctions

- Served on University committees and provide leadership in campus, system, and state-
  wide student life initiatives

January 2008 – May 2013 - McNeese State University
Adjunct Instructor of Educational Technology

- Facilitated and instructed sections of EDTC 100 & EDTC 245 (3-6 teaching hours per semester)
- Facilitated both face-to-face and online sections
- Average of 4.85 out of 5 on Student Evaluation of Instruction reports

January 2008 – August 2011 - McNeese State University
Coordinator of Student Activities

- Coordinated activities and advise key student groups including Student Union Board, the
  National Pan-Hellenic Council of McNeese, and related entities
- Directed and managed Holbrook Student Union technology services and equipment
  including sound technicians
- Collaborated with key campus stakeholders (athletics, housing, etc.) to develop programs
  and resources that support the student life experience
- Facilitated the Black Male Initiative program series
- Assisted the Associate Dean of Student Life in the administration of a comprehensive
  student life and student engagement programs and services
- Assisted in overseeing of daily operations of the Student Union complex
- Supervised graduate assistants and student workers
- Served on University committees and provide leadership in campus, system, and state-
  wide student life initiatives

June 2007 – December 2007 McNeese State University
Verification Officer, Office of Financial Aid

- Abided by regulations of the Family Educational Rights and Privacy Act (FERPA)
- Verified all components of students' financial aid files before awarding
- Scheduled/facilitated financial aid consultations with students and/or families when
  needed

August 2005 – May 2007 McNeese State University
Graduate Assistant, Office of Student Services

- Assisted in the coordination of student activities, Greek Life, and student organizations
- Assistant chair of Homecoming Activities Committee (Fall 2005, Fall 2006)
- Assisted Student Services with all matters of student life
- Representative of Student Services at campus meetings

- Consultant Work & Keynote Speaking
  - University of Louisiana at Lafayette – Keynote address at student leadership
    officer workshop (2024)
• University of New Orleans - Consultant work regarding presidential transition (2023-2024)
• Northwestern State University - Consultant work regarding recrafting student accountability procedures (2024)
• University of Louisiana System – Keynote panelist at Title IX Summit (2023)
• Louisiana Technical and Community College System – Keynote panelist at Title IX and Power-Based Violence workshop (2022)
• Southeastern Louisiana University (2022) – Keynote address at student leadership convocation
• AT&T Higher Education Outreach Division (2022) – Consultant work regarding mentorship partnership with the University of Louisiana System
• Louisiana Delta Community College - Consultant work regarding the development of campus mentorship program (2018)
• Rice University - Consultant work regarding using a program proposal process within campus activities planning (2014)
• Louisiana Delta Community College - Consultant work regarding using a program proposal process within campus activities planning (2014)

• Association of Title IX Administrators (ATIXA) Title IX Certifications
  • Title IX Coordinator Level One
  • Title IX Coordinator Level Two
  • Civil Rights Investigator
  • Title IX Athletics Compliance
  • Informal Resolutions
  • Compliance Measures for Pregnant and Parenting Student/Employees
  • Writing Resolution Rationales

• Louisiana Association of College & University Student Personnel Administrators (LACUSPA)
  • Executive Board Member
    • Treasurer (October 2023 – current)
    • Past President & Executive Board Member (October 2019 – October 2023)
    • President (October 2018 – October 2019)
    • President-Elect (October 2017 – September 2018)
    • Secretary/Treasurer (2016 – 2017)
    • 4-year institution representative (September 2015 – 2016)

• Big Brothers Big Sisters of Southwest Louisiana
  • Board of Directors Member (2022 – current)

• Southern Association for College Student Affairs (SACSA)
  • Member (2016 – current)
  • Major Speakers Committee Chair (2018-2019)

• University of Louisiana System Management & Leadership Institute
  • August 2017 – May 2018
    • One of 18 inaugural participants in a program created to develop
potential executive level professionals

- Traveled the state once a month learning more about the system, each institution within, while building essential leadership skills

- **Association for the Promotion of Campus Activities (APCA)**
  - South Central Regional Coordinator (February 2011 – March 2013)

- **Lake Charles Basketball Officials Association (member of the Louisiana High School Officials Association)**
  - President (2021 – current)
  - Vice-President (2015 – 2021)
  - Executive Committee Representative (2013-2015)

- **Alpha Phi Alpha Fraternity, Inc.**
  - Louisiana District Executive Director (March 2024 – current)
  - Southwestern Region Higher Education Liaison (April 2017 – current)
  - Louisiana Area 4 (Lake Charles) Director (January 2012 – March 2024)
  - State of Louisiana Annual Conference Chairman (2016, 2009)
  - State of Louisiana Brotherhood Training/Development Chairman (2010-2011)
  - Lake Charles Alumni Chapter President (July 2008 – June 2011)
  - Southwestern Region Membership Intake Task Force (2010)

**University Committees**

- Strategic Enrollment Planning Steering Committee
- Clergy Compliance Committee
- Administrative Advisory Council
- Behavior Intervention Team
- Traffic Control Committee
- Admissions Review Panel
- Athletics Engagement Committee
- Conduct & Academic Integrity Committee
- Campus Development Committee
- Student Organizations Committee
- Homecoming Committee
- Student Employee of the Year Committee
- Facilities Use Committee
- Technology Assessment Student Committee
- Various Campus Program Planning Commissions
- Numerous Employee Search Committees

**Other Experience & Specialized Training**

- Qualitative and quantitative research data and analytics
- NCAA: Full Scholarship Athlete (Football); McNeese State University (2000 – 2004)

**Awards received**

- Alpha Phi Alpha Southwestern Region Area Director of the Year (2024)
- Dan Seymour Award for Outstanding Work in Student Affairs (LACUSPA, 2023)
University of Louisiana System James Callier Innovation & Inclusion Award (2021)
Alpha Phi Alpha Southwestern Region Area Director of the Year (2020)
Alpha Phi Alpha Southwestern Region Area Director of the Year (2018)
Louisiana Association of Colleges & Universities Student Personnel Administrators (LACUSPA) Mid-Manager of the Year (2015)
Association for the Promotion of Campus Activities (APCA) National Advisor of the Year (2015)
Association for the Promotion of Campus Activities (APCA) South Central Region Advisor of the Year (2014)
Alpha Phi Alpha Southwestern Region Area Director of the Year (2014)
Association for the Promotion of Campus Activities National Advisor of the Year Finalist (2011)
McNesse Student Union Board Faculty/Staff Member of the Year (2011)
Alpha Phi Alpha College Brothers’ Advocate Award (2011)
McNesse Student Government Association Advisor of the Year (2010)
Alpha Phi Alpha State of Louisiana Brother of the Year (2010)
Voris King Memorial Team Captain Award (McNesse State University Football, 2004)

Conference Presentations

“Efficiently Utilizing Student Support Reporting Systems” — January 2024
“Guiding Black Males to Success through Participation in Fraternity Life” — June 2022
“The Secret Sauce: What Athletics Programs do to Support the Retention and Persistence of Black Males” — June 2022
“Student Services at McNessc: A Holistic Approach to Student Education and Development Outside of the Classroom” — October 2022
“Like it or Not, They Matter: Engaging with Parents of College Students” — September 2022
“Preparing for Mentorship” — February 2022
“The Perfect Storm(s): Institutional Resilience and Student Success following a Global Pandemic, Hurricanes Laura and Delta, Winter Storm Uri, and a 100-year Flood” — February 2022
“Professional Development & Career Advancement for Higher Education Professionals” — February 2022
“Serving Students in the Wake of Two Direct Hit Hurricanes” — March 2021
“Establishing an Affinity Group” — February 2020
“Mentorship: How Two Universities Developed Mentorship Programs to Drive Student Success and Retention” — February 2019
“Student Retention & Success through Engagement” — August 2018
“Preparing your University for a Mentorship Program” — June 2018
“Establishing a Mentorship Program as a Retention Mechanism: The CARE Mentorship Program” — August 2017, October 2017
“Social Media: A Tool or a Ticking Time Bomb” — October 2016, March 2017
“Hosting Multicultural Programs” — February 2016
“The Path of a Student Leader” — June 2015
- "(Student Life) Advisors, What’s Your Recipe for Success?" – November 2014
- "Understanding the Black Male in Higher Education" – August 2014
- "Developing as a Professional Means Developing Your Professional Brand" – March 2014
- "Bringing Conference Home: Cost Effective Networking" – March 2011
- "Training & Development of New Program Board Members" – March 2011
- "Maximize the Potential of Your Program" – March 2010
- "It’s 2009, Our Board Needs More Money for Technology" – March 2009
Item J.3. McNeese State University’s request for approval to appoint Dr. Charles Stewart as Dean of the College of Science, Engineering and Mathematics effective July 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Charles Stewart as Dean of the College of Science, Engineering and Mathematics effective July 1, 2024 at an annual salary of $165,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to appoint Dr. Charles Stewart as Dean of the College of Science, Engineering and Mathematics effective July 1, 2024.
Via Electronic Transmittal Only

May 23, 2024

President Richard J. Gallot, Jr.
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear President Gallot:

McNeese State University requests consideration and approval of the following to be placed on the agenda for the June 13, 2024 meeting of the Board of Supervisors:

Appoint Dr. Charles Stewart, Dean, College of Science, Engineering and Mathematics

Thank you for your assistance in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Attachment
Curriculum Vitae

Dr. Charles Stewart
1509 Alvin Street
Lake Charles, LA 70601
Cell Phone: 337-515-1505
e-mail: charlesfstewart@gmail.com

EDUCATION
Ed.D. in Educational Leadership, concentration in Higher Education, Lamar University, 2009
  Dissertation: Using Student Characteristics to Predict the Persistence of Students in Online Courses

M. S. in Mathematics, concentration in Statistics, McNeese State University, 2005

B.S. in Mathematics and Mathematical Statistics, McNeese State University, 2001

ACADEMIC POSITIONS
Dean of the School of Arts and Sciences: SOWELA Technical Community College, January 2015 to present.
  • Led a department of over 80 full and part time instructors covering four campuses in the areas of art, biology, chemistry, criminal justice, English, history, mathematics and physical sciences.
  • Oversaw the development of course offerings and curriculum, constructed semester schedules, coordinated articulation agreements, led general education accreditation for SACSCOC and programmatic accreditations, and coordinated dual enrollment programs with secondary partners.

Interim Dean of the School of Transportation and Applied Technology: SOWELA Technical Community College, March 2022 to July 2023.
  • Led a department of over 30 full and part time instructors covering four campuses and the Oakdale Correctional Facility in the areas of Aviation Maintenance Technology, Carpentry, Forestry, Machine Tool Technology, Outdoor Power Equipment, Vehicle Maintenance & Repair, Welding, and the apprenticeship programs in Electrical and Plumbing Construction.
  • Oversaw the redesign of course offerings and curriculum, constructed semester schedules, oversaw the integration of the Lamar Salter campus and three academic programs into SOWELA’s existing curriculum, coordinated articulation agreements, lead the Automotive Service Excellence (ASE) accreditation process and the Association of Technology, Management, and Applied Engineering (ATMAE) accreditation for the aviation program.
Department Chair of Liberal Studies and Education: SOWELA Technical Community College, Spring 2009 to December 2014.
- Led a department of 54 full and part-time instructors, developed courses offerings and curriculum, constructed semester schedules, coordinated articulation meetings with McNeese State University.
- Coordinated campus-wide purchasing of all FEMA instructional use furniture after Hurricane Rita and created the academic tutoring labs.

- Served as math curriculum coordinator, transitional studies coordinator, Faculty Senate Vice President and was the SOWELA LDI candidate for the 2007-08 academic year.

OTHER TEACHING EXPERIENCE
Teacher: South Cameron High School, Fall 2004 to Spring 2005.
- Taught advanced math, trigonometry, algebra II, geometry; tutored students on ACT Reading, English, Math and Science sections.

Teacher: Oakdale High School, Fall 2003 to Spring 2004.
- Taught pre-algebra, algebra, geometry; tutored students on ACT Reading, English, Math and Science sections.

SELECTED EXAMPLES OF INITIATIVES DEVELOPED AND PROFESSIONAL SERVICE
Initiatives Created and/or Implemented
- Partnered with Calcasieu Parish School Board to create the Virtual Instruction Program (VIP) for dual enrollment courses, 2021 to present
- Selected to be a LC Rebound Champion for the successful LC Rebound Bond Proposal, 2023
- Updated the Machine Tool Technology program with the input of local industry partners to better meet industry needs, 2023
  - Worked with industrial partners to modernize the equipment by raising over $150,000 in outside funding
- Oversaw the offering of Welding at all four SOWELA sites, also wrote and received over $250,000 in grant funding for the program, 2023
- Wrote and received over $310,000 in grants to modernize the Automotive program so that the program would meet the Automotive Service Excellence (ASE) requirements for accreditation, 2022 to 2023
- Worked with chemistry department to publish lab manual with the royalties going into a dedicated account for professional development, 2023
- After SOWELA acquired Lamar Salter site, managed the integration and oversaw the Carpentry, Automotive, Outdoor Power, and Welding programs, 2022-2023
- Created or updated the English, Mass Communication, History, and Criminal Justice 2+2 agreements with McNeese State University, 2020 to 2022
• Assisted with the SACSCOC acquisition of the Lamar Salter site, principal writer for the General Education Outcomes, 2022
• Served on the building committee for the reconstruction of the Arts and Humanities building after Hurricane Laura, 2021 to 2022
• Worked with HR to streamline the hiring, onboarding and FMLA processes, 2021
• Oversaw the development of the Corequisite course for English and math, 2021 to present
• Led the development of nine LCTCS E-Learning proposals that provided stipends for faculty who transitioned their courses to online/hybrid format, 2020
• Oversaw redesign of Criminal Justice degree and the creation of the Death Investigation concentration, 2019
• Restructured the Associate of General Arts (AGS) Program and double number of graduates, 2018
• Partnered with McNeese’s English department to build a textbook for English composition courses with royalties going into a dedicated account for professional development, 2015 to present
• Led development of CourseNotes packets for all math courses with royalties going into a dedicated account for professional development, 2016 to present
• Assisted with acquisition of the Oakdale site, including the SACSCOC application, principal writer for the General Education Outcomes, 2017
• Five-year SACSCOC application, principal writer for General Education Outcomes, 2017
• Assisted in the creation of the SOWELA Bookstore, Bookstore Liaison for Academic Affairs, 2016 to present
• Initial SACSCOC application, principal writer for General Education Outcomes, 2012

University, LCTCS System and Board of Regents Committees
• Louisiana Board of Regents, Member, Transfer Pathways Committee, 2023
• Louisiana Board of Regents, Member, Math Pathways Work Group, 2022
• Louisiana Board of Regents, Member, Student Success through Math Pathways and CoReq Delivery Workshop, 2019
• Louisiana Board of Regents Dual Enrollment Work Group
• Transforming Post-Secondary Education in Mathematics (TPSE Math), Member, Department Chairs Conversations, 2023
• SOWELA, Academic Affairs Representative, Salary Taskforce, 2015 to present
• Louisiana Community and Technical College System (LCTCS), Member, Data Integration Project Committee, 2020
• Louisiana Community and Technical College System (LCTCS), Member, Minorities in STEM Campaign, 2019
• Louisiana Community and Technical College System (LCTCS), Member, Open Educational Resources (OER) Taskforce 2018 to 2019
• Louisiana Community and Technical College System (LCTCS), Member, Student Onboarding Committee, 2018
• Louisiana Community and Technical College System (LCTCS), Member, Electronic Degree Auditing and Advising System Evaluation Committee, 2017
• SOWELA, Member, Administration of Academic Affairs Team (Triple A Team), 2009 to present
• SOWELA, Chair, Fall Faculty Conference Planning Committee, 2010
• SOWELA, Chair, Spring Faculty Conference Planning Committee, 2010
• SOWELA, Chair, COE Standard 3 committee (Program and Institutional Outcomes), 2009 – 2010
• SOWELA, Chair, Transitional Math Redesign Committee, 2006-2010
• SOWELA, Vice President of Faculty Senate, 2008-2009
• Louisiana Community and Technical College System (LCTCS), Leadership Development Institute Candidate (LDI), 2007-2008

SELECTED PROFESSIONAL AND CIVIC MEMBERSHIPS

Professional Memberships:
• Southwest Louisiana Teachers of Mathematics (SWLTM), Board Member, 2012 to present
• Southwest Louisiana Teachers of Mathematics (SWLTM), President,
• American Mathematical Association of Two-Year Colleges (AMATYC), Member, 2011 to 2022
• Member, Louisiana-Mississippi Mathematical Association of Two-Year Colleges (LaMsMATYC), Member, 2011 to 2022
• National Academic Advising Association (NACADA), Member, 2011-2014
• National Institute for Staff and Organizational Development (NISOD), Member, 2011 to 2014

Civic Memberships:
• Calcasieu Soccer Club, Vice-President of Administration, 2018 to present
• Calcasieu Soccer Club, President, 2010 to 2018
• Junior Achievement of Southwest Louisiana, Board Member, 2019 to present
• Bishop Noland Episcopal Day School (EDS), Board and Finance Committee Member – 2022 to present
• Junior League of Lake Charles, Community Advisory Board, 2020 to 2023
• Fusion Five, Member, 2017 to 2019

Selected Awards and Grants
• Louisiana Board of Regents Grants; 2013, 2019, 2020, 2021
• Louisiana Community and Technical College System (LCTCS) Education Grants; 2020, 2023
• Alliance Foundation; STEAM Educational Programs Inventory and Assessment; 2019
• Rapid Response Grant; 2018

CONFERENCE PRESENTATIONS AND PAPERS

“Acceleration on the Transitional Math Expressway” Presented at the National Institute for Staff and Organizational Development (NISOD): 33rd International Conference of Staff and Teaching Excellence with Todd Carrere and Dr. Rick Bateman, Austin, Texas, 2011

“Transitional Math Redesign at SOWELA Technical Community College” Presented at the Louisiana Community and Technical College System (LCTCS) Annual conference: Innovation, Technology, Excellence with Todd Carrere and Dr. Rick Bateman, Baton Rouge, Louisiana, 2011

“Redesigning Transitional Math” Presented at the National Institute for Staff and Organizational Development (NISOD): 32nd International Conference of Staff and Teaching Excellence with Todd Carrere and Dr. Rick Bateman, Austin, Texas, 2010

“SOWELA Technical Community College: An Equity Audit of the Ethnic Ration of Student and Faculty Populations” Paper presented to the SERA, New Orleans, Louisiana, 2008
Item J.4. McNeese State University’s request for approval to appoint Dr. Michael Buckles as Interim Provost and Vice President for Academic Affairs effective July 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Michael Buckles as Interim Provost and Vice President for Academic Affairs effective July 1, 2024 at an annual salary of $180,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to appoint Dr. Michael Buckles as Interim Provost and Vice President for Academic Affairs effective July 1, 2024.
Via Electronic Transmittal Only

May 23, 2024

President Richard J. Gallot, Jr.
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear President Gallot:

McNeese State University requests consideration and approval of the following to be placed on the agenda for the June 13, 2024 meeting of the Board of Supervisors:

Appointment Dr. Michael Buckles, Interim Provost and Vice President of Academic Affairs

Thank you for your assistance in this matter.

Sincerely,

[Signature]

Dr. Daryl V. Burckel
President

Attachment
Michael Buckles
McNeese State University  MSU Box 92260  Lake Charles, LA 70609
1-337-475-5192 (office)   mbuckles@mcneese.edu

Education
Louisiana State University, Doctor of Musical Arts  2003
Cleveland Institute of Music, Master of Music  1995
Tulane University, Bachelor of Arts in Music  1993

Additional Education
Northwestern State University, Natchitoches LA  F2021-present
MA candidate – Major: Adult Learning and Development (63% complete)

Work Experience
McNeese State University (since 2002)
• Interim Vice President for Academic Affairs (begin July 1, 2024)  2024-present
• Dean of the College of Liberal Arts  2018-present
• Interim Dean of the College of Liberal Arts  2017-2018
• Head of the Department of Performing Arts  2011-2017
• Professor  2017-present
• Associate Professor, Tenured  2008-2017
• Assistant Professor, Tenure-Track  2002-2008

Dillard University
• Instructor of Strings  2000-2001

University of New Orleans
• Instructor of Violin – Preparatory School – Suzuki studio  1996-2002

Xavier University of Louisiana
• Instructor of Strings  1996-1998

Other Relevant Work Experience
• McNeese State University - Interim Director - School of Graduate Studies  2019
• Immaculate Conception Catholic Church – Choir Director  2017-present
• Lake Charles Symphony - Concertmaster  2002-2011
• MSU String Project – National String Project Symposium Site Director  2011-present
• Lake Charles Symphony – Personnel Manager and Librarian  2010-2012
• Governor’s Program - Louisiana – String Instructor  2006-2008
• Rapides Symphony Orchestra - Principal Second Violin  2005-2008
• Francis G. Bulber Youth Orchestra- Director  2002-2006
• Louisiana Philharmonic Orchestra - Section Violinist (tenured)  1995-1997

Performances
• Solo performance with MSU Symphonic Band, Shindler’s List  3/5/2024
• Concertmaster, Handel’s Messiah, Lake Charles, LA  12/5/2021
Michael Buckles

- Concertmaster, Handel's Messiah, Lake Charles, LA 12/1/2019
- Concertmaster, Masterwork Choral Series, Lake Charles, LA 5/5/2019
- Concertmaster, Masterwork Choral Series, Lake Charles, LA 5/3/2019
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/2/2018
- Violinist, First Monday recital series, Memorial Hospital, Lake Charles, LA 5/7/2018
- Violinist, Works of Melissa Dunphy, McNeese State University 4/20/2018
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/3/2017
- Concertmaster, Masterwork Choral Series, Lake Charles, LA 10/15/2017
- Concertmaster, Masterwork Choral Series, Lake Charles, LA 10/13/2017
- Concertmaster, Lake Charles Civic Ballet 3/19/2017
- Concertmaster, Lake Charles Civic Ballet 3/18/2017
- Faculty Potpourri Recital, McNeese State University 2/2017
- Violinist, Barbe HS Annual Cathedral Concert 12/17/2016
- Concertmaster, Masterworks Series, Lake Charles, LA 10/23/2016
- Concertmaster, Masterworks Series, Lake Charles, LA 10/21/2016
- First violinist (quartet) with Lake Area Ballet 3/11/2016
- First violinist (Big Band/Jazz for Mardi Gras Krewe) 2/6/2016
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/6/2015
- Faculty Potpourri Recital, McNeese State University 9/18/15
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/7/2014
- Violinist, works by Jason Lisle, Lake Charles, LA 12/4/2014
- Second violinist, Lake Charles Symphony 7/12/2014
- First Monday Recital Series, LC Memorial Hospital 6/2/2014
- Violinist, Aloha Piano Quartet, Hattiesburg, MS 5/26/2014
- First violinist (Big Band/Jazz for Mardi Gras Krewe) 2/6/2014
- Violinist, Aloha Piano Quartet, Hattiesburg, MS 1/1/2014
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/8/2013
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/2/2012
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/5/2010
- Concertmaster, Lake Charles Symphony 12/2010
- Presentation/Performance, LMEA Annual Convention 11/18/2010
- Concertmaster, Lake Charles Symphony 10/3/2010
- Guest performance with McNeese State University Chamber Singers 5/4/2010
- Concertmaster, Lake Charles Symphony 4/2010
- Fundraising recital for diocese w/Bishop of Lake Charles 3/2010
- Concertmaster, Lake Charles Symphony 2/2010
- Concertmaster, Handel’s Messiah, Lake Charles, LA 12/6/2009
- Concertmaster, Lake Charles Symphony 11/15/2009
- Guest performance, voice recital, McNeese State University 10/30/2009
- Concertmaster, Lake Charles Symphony 10/11/2009
- Concertmaster, Lake Charles Symphony 7/17/2009
- Summer Recital Series, Episcopal Church of the Good Shepherd, LC, LA 6/9/2009
- First Monday Recital Series, LC Memorial Hospital 6/1/2009
- Concertmaster, Lake Charles Symphony, Children's Concert 4/5/2009
- Concertmaster, Lake Charles Symphony 2/11/2009
Michael Buckles

- Concertmaster, Handel's Messiah, Lake Charles, LA 12/7/2008
- Guest Artist Series, Recital, St. Michael's Episcopal Church, Lake Charles, LA 11/17/2008
- Concertmaster, Lake Charles Symphony 11/9/2008
- Concertmaster, Lake Charles Symphony 10/5/2008
- Personalized study of violin works by Matthew Burner, Univ. of Virginia 6/2008
- Kushner Tribute Concert, McNeese State University 5/3/2008
- Recital, Louisiana State University, Baton Rouge, LA 4/14/2008
- Concertmaster, Lake Charles Symphony 4/12/2008
- Guest Artist, Bach Around the Clock Festival, New Orleans, LA 3/29/2008
- Recital, Xavier University, New Orleans, LA 3/10/2008
- Soloist, Lake Charles Symphony 2/24/2008
- Principal Second Violin, Rapides Symphony Orchestra, Children's Concert 1/16/2008
- Principal Second Violin, Rapides Symphony Orchestra 1/13/2008
- Concertmaster, Lake Charles Symphony 10/21/2007
- Principal Second Violin, Rapides Symphony Orchestra 9/29/2007
- Recital, Temple College, Temple, TX 9/20/2007
- East Tennessee State University fundraising recital, Johnson City, TN 8/24/2007
- Concertmaster, Lake Charles Symphony 7/14/2007
- Principal Second Violin, Rapides Symphony Orchestra 4/29/2007
- Concertmaster, Lake Charles Symphony, Children's Concert 4/15/2007
- Concertmaster, Lake Charles Symphony 4/14/2007
- Lenten Recital Series, Episcopal Church of the Good Shepherd, Lake Charles, LA 3/30/2007
- Recital, McNeese State University 3/23/2007
- First Monday Recital Series, First Methodist Church, Baton Rouge, LA 2/5/2007
- Principal Second Violin, Rapides Symphony Orchestra 1/21/2007
- Concertmaster, Lake Charles Symphony 10/22/2006
- Invited guest with McNeese State University Chamber Singers 10/19/2006
- Principal Second Violin, Rapides Symphony Orchestra 10/7/2006
- Guest Artist Series, Recital, St. Michael's Episcopal Church, Lake Charles, LA 9/26/2006
- Piano dedication recital, First Methodist Church, Lake Charles 9/9/2006
- Concertmaster, Lake Charles Symphony 7/15/2006
- Kodaly Institute Recital, McNeese State University 6/7/2006
- Principal Second Violin, Chorale Acadienne, Lafayette, LA 5/5/2006
- Principal Second Violin, Rapides Symphony Orchestra 4/24/2006
- Principal Second Violin, Rapides Symphony Orchestra 4/23/2006
Michael Buckles

- Concertmaster, Lake Charles Symphony, Children's Concert 4/9/2006
- Principal Second Violin, Rapides Symphony Orchestra 3/26/2006
- Faculty Potpourri Recital, McNeese State University 3/23/2006
- Principal Second Violin, Rapides Symphony Orchestra 3/12/2006
- Bach's Lunch Recital Series, Lake Charles, LA 3/10/2006
- Concertmaster, Lake Charles Symphony 2/12/2006
- Principal Second Violin, Rapides Symphony Orchestra 1/15/2006
- [remaining 2005 activity interrupted by Hurricane Rita] 10/17/2005
- Principal Second Violin, Rapides Symphony Orchestra 10/1/2005
- Section first violinist, Symphony of Southeast Texas 9/17/2005
- 9/11 Tribute Concert, Church of the Immaculate Conception, Sulphur, LA 9/11/2005
- Concertmaster, Lake Charles Symphony 7/16/2005
- Concertmaster, Symphony of Southeast Texas 7/4/2005
- Featured Artist, University of New Orleans Alumni Meeting 5/2005
- Principal Second Violin, Chorale Acadienne, Lafayette, LA 4/29/2005
- Guest Artist, New Orleans Bach Festival, Trinity Artist Series 4/22/2005
- Section first violin, Rapides Symphony Orchestra 4/16/2005
- Concertmaster, Lake Charles Symphony, Children's Concert 4/10/2005
- Concertmaster, Lake Charles Symphony 4/9/2005
- Section first violin, Symphony of Southeast Texas 3/5/2005
- Section first violin, Acadiana Symphony 1/23/2005
- Concertmaster, Lake Charles Symphony 1/15/2005
- Concertmaster, Lake Charles Symphony 11/2004
- Concertmaster, Lake Charles Symphony 10/2004
- Concertmaster, Lake Charles Symphony 7/17/2004
- Faculty Recital, Greater New Orleans Youth Orchestra Summer Camp 6/2004
- Concertmaster, Lake Charles Symphony, Children's Concert 4/18/2004
- Concertmaster, Lake Charles Symphony 4/17/2004
- Bach's Lunch Recital Series, Lake Charles, LA 3/12/2004
- Chamber Music Recital, McNeese State University 2/27/2004
- Chamber Music Recital, Sam Houston State University 2/25/2004
- Soloist, Lake Charles Symphony 2/8/2004
- Concertmaster, Lake Charles Symphony 2/8/2004
- Christ Church Cathedral Recital Series, trio first violinist 1/2004
- Concertmaster, Handel's Messiah, Lake Charles, LA 12/7/2003
- Concertmaster, Lake Charles Symphony 11/16/2003
- Recital participant, Louisiana Music Teacher's Association Annual Convention 10/23/2003
- Faculty Potpourri Recital, McNeese State University 10/21/2003
- Lecture Recital, McNeese State University 10/15/2003
- Concertmaster, Lake Charles Symphony 10/12/2003
- Christ Church Cathedral Recital Series, quartet first violinist 7/27/2003
- Soloist, Lake Charles Symphony 7/19/2003
- Concertmaster, Lake Charles Symphony 7/19/2003
- Faculty recital, Greater New Orleans Youth Orchestra Summer Camp 6/2003
Michael Buckles

- Concertmaster, Lake Charles Symphony – Children’s Concert 4/2003
- Concertmaster, Lake Charles Symphony 4/2003
- Concertmaster, Lake Charles Symphony 2/2003
- Concertmaster, Lake Charles Symphony 11/2002
- Concertmaster, Lake Charles Symphony 10/2002
- Concertmaster, Handel’s Messiah, Lake Charles, LA 12/11/2002

Writings
- “From the Orchestra Division Chairman,” quarterly article for the Louisiana Music Educator’s Association 2005-2008
- “String Column,” a quarterly article for Score, a quarterly publication for the Louisiana Music Teacher’s Association 2004-2006
- One of four editors for the String Syllabus, Louisiana Music Teacher’s Asso. 2003

Clinics and Masterclasses
- Clinician, Barbe H.S. Orchestra All-State workshop, Lake Charles, LA 8/2019
- Clinician, Barbe H.S. Orchestra All-State workshop, Lake Charles, LA 8/2018
- Clinician, all-state workshop for CPSB string students, Lake Charles, LA 8/9/2017
- Clinician, Almaty Regional Music Festival, Almaty, Kazakhstan 3/1-4/2017
- Clinician, Lafayette High Orchestra workshop, Lafayette, LA 1/27/2017
- Guest clinician and masterclass, Grambling State University 10/12/2009
- Guest clinician and masterclass, Louisiana Tech University 10/11/2009
- Guest clinician and conductor, E. Baton Rouge Honor Orchestra 2/20-23/2009
- Masterclass and performance for Baton Rouge Chamber Music Players 3/19/2005

Presentations
- Presenter, UL System Management and Leadership Institute, Class VII, Lessons of Leadership: How To Move Forward When We Forget To Implement What We Know 4/16/2024
- Panelist, UL System Management and Leadership Institute, Project Experience and Reflections, at Grambling State University 10/17/2023
- Presenter, Flipping your classroom – online resources Faculty and Staff Workshops 1/13/2023
- Presenter, Online Learning Consortium Training, Novice and Advanced Perspectives, McNeese Week, Faculty and Staff Workshops 8/11/2022
- Panelist, Leadership, for UL System Management and Leadership Institute 3/15/2022
- Moderator, Round-Table, Undergrad. Research, Academic Summit Conference 5/25/2021
- Moderator, Round-Table, Pandemic, For Our Future Conference 5/18/2021
- ULS Day presentation to U.L. Board of Supervisors, Transparency 4/19/2019
- U.L. System - For Your Future Conference, Transparency 2/14/2019
Michael Buckles

• FG Bulber Youth Orchestra workshop, Music technique 8/4/2014
• LMEA Conference, Service-Learning 11/19/2010
• LMTA Conference, Service-Learning 10/15/2010
• LMEA Conference, S-L and Oak Park M.S. Orchestra 11/21/2009
• WG Still Conference, Natchez, MS, S-L and Oak Park M.S. Orchestra 11/19/2009
• LMEA Conference, Is that really music? The compositions of Matthew Burtner 11/16/2007
• LMTA Conference, Is that really music? The compositions of Matthew Burtner 10/19/2007
• LMTA Conference, The String Studio of McNeese State University 10/2004
• LMTA Conference, Rhythmic Etudes of Bohuslav Martinu 10/24/2003

Adjudication
• Symphony of Southeast Texas, String Competition 2/18/2023
• National Federation of Music Clubs, local chapter, string adjudicator 2/11/2023
• LMEA District V Solo and Ensemble 5/20/2022
• LMEA District V Solo and Ensemble 4/14/2022
• National Federation of Music Clubs, local chapter, string adjudicator 2/12/2022
• LMEA State Solo and Ensemble 4/2021
• LMEA District V Solo and Ensemble 3/2020
• LMEA District V Solo and Ensemble 5/11/2018
• LMEA District V Solo and Ensemble 5/17/2017
• SJ Welsh MS Orchestra Festival, Lake Charles, LA 3/7/2017
• LMEA State Orchestra Festival 4/26/2010
• LMEA District V Solo and Ensemble Festival 4/2010
• Concerto competition, Lake Charles Symphony 3/7/2009
• LMEA All-State qualifying round for piano 10/2008
• ASTA State qualifying round for National Competition 10/2008
• LMEA All-State qualifying round for piano 10/2007
• ASTA State qualifying round for National Competition 10/2007
• LMEA District VIII Large Ensemble Festival 2/2006
• Concerto Competition, Rapides Symphony Orchestra 2/2006
• ASTA State qualifying round for National Competition 10/2006
• LMEA All-State qualifying round for all strings 10/2005
• LMTA State String Rally 5/14/2005
• LMEA District VIII Large Ensemble Festival 3/22/2006
• Concerto Competition, Rapides Symphony Orchestra 2/5/2005
• LMEA State Orchestra Festival 4/23/2004
• LMEA All-State finals auditions 11/21/2003
• LMEA District VIII Large Ensemble Festival 3/19/2003
• Concerto Competition, Rapides Symphony Orchestra 2/22/2003

Grants
• National String Project Consortium, $10K – to promote string instruction in a region lacking access and expertise 2010
• UL System, Service-Learning, $1K – Train-the-Trainer 2009
• UL System, Service-Learning, $10K – for instruments and developed a program w/local Elementary, Title 1 School) 2008
• Yearly recipient of internal, university sponsored grants ($1K-$5K) 2006-2011, 2022
University Service
- An editor for SACSCOC fifth-year interim report 2023
- MSU Undergraduate Research Coordinator 2022–present
- Student Advocacy Committee – Chair 2021–present
  - Advise students who might be respondents or complainants
    within the scope of Student Code of Conduct cases
- Commencement Committee 2021–present
- Food Recovery Network – Advisor - Coordinate with University Food Pantry 2021–2023
- Developed college recruiting and outreach committee 2021
- Parking and Traffic Appeals Committee 2021–present
- Diversity and Equity Initiatives Committee – developed vision & strategic plan 2020–present
- L.E.A.P. mentor – monthly leadership training for select employees 2020–present
- Chair - RNL Graduate Programs committee 2019
- Coordinated Music Accreditation self-study 2018
- Participated in CAEP and SACSCOS interviews 2017
- Co-facilitator and co-creator, Teaching Excellence, year-long workshops for new faculty 2017–2023
- Academic Advisory Council 2017–present
- Administrative Advisory Council 2017–present
- C.A.R.E mentor – Student Affairs mentorship program for at-risk students 2017–present
- Building Coordinator – liaison between facilities and building inhabitants 2011–present
- MSU Undergraduate Research Day Co-Coordinator (coordinator since 2021) 2011–present
- MSU Service-Learning Coordinator 2010–present
- Adjudicator for capstone projects in music 2002–present
- String Area coordinator 2002–present
- Organize Performance Arts Showcase - University Research Week 2014–2019
- Music coordinator for MSU Foundation annual scholarship brunch 2013–2017
- Phi Mu Alpha - music service fraternity - faculty advisor 2011–2018
- Music curriculum advisor for freshmen, transfers, and seniors 2011–2017
- Compile Master Plan data for Dept. of Performing Arts 2011–2017
- MSU Grade Appeals Committee – chair since 2017 2010–2021
- Academic Program Coordinator for Instrumental B.M. 2005–2011

Professional Service
- American String Teacher’s Association – NSPC Awards selection adjudicator 2023
- National String Project Consortium, board member 2023–2027
- UL System Task Force – Feasibility of Maritime Education 2022–2023
- LA state report at Natl. Assoc. Schools Music regional meeting 2016–2018
- UL System Undergraduate Research and Service-Learning Council 2010–present

Professional Service: Leadership
- Musician Representative to Lake Charles Symphony Board 2009–2010
- Past President and Treasurer – American String Teacher’s Association 2008–2009
- Coordinator – Strings for District IV All-State Auditions 2007
Michael Buckles

- Orchestra Chair - Louisiana Music Educators Association 2006-2011
- President – LA Chapter of the American String Teacher’s Association 2006-2008
- Chair – Orchestra Division, Louisiana Music Educator’s Association 2005-2008
- Chair – Strings, Louisiana Music Teacher’s Association 2004-2006
- String Chair – District V All-State Auditions 2003-2011

Community Boards and Committees
- Pastoral Council, Our Lady Queen of Heaven Catholic Church 2022-2024
- St. Louis HS Relocation Committee 2021-2022
- Lake Charles Symphony Board 2019-2022
- Francis G. Bulber Youth Orchestra Board 2017-present
- Our Lady Queen of Heaven School Finance Committee 2014-present
- Our Lady Queen of Heaven School Board 2014-2019
- Music Makers 2U Board – provides instruments to children 2014-2017

Community Leadership
- President - Kiwanis of Calcasieu 2019-2020
- President - OLQH School Board 2019-2019

Community Service
- Co-Master of Ceremonies – Bulber Youth Orchestra concert 05/13/2022
- Master of Ceremonies and Guest Conductor – Bulber Youth Orchestra concert 12/10/2021
- Assist with string recruiting at SJ Welsh MS 8/19/2021
- Participate in meet and greet, District V Band and Orchestra Directors at MSU 8/18/2021
- Assist with string recruiting at SJ Welsh MS 8/22/2019

Continuing Education
- Diversity, Equity, and Inclusion at Work – eCornell 2-week online course 08/2023
- Online Learning Consortium – Online Teaching Foundation Course 07/2022
- SACSCOC Institute on Quality Enhancement and Accreditation 7/19-22/2021
- Ohio State University String Workshop 6/2014
- Regular attendance at ASTA, SACSCOC, NASM, and CCAS annual meetings

Leadership programs
- Speakeasy training - Communicate to Drive Results 6/27-29/2022
- Harvard Institute of Management and Leadership in Higher Ed (online-COVID) Summer 2021
- SWLA Leadership Southwest (12-month) 2019
- UL System Management and Leadership Institute (9-month) 2018-2019

Current Memberships
- American String Teacher’s Association 2022-present
- Kiwanis of Calcasieu 2018-present
- Council of Colleges of Arts and Sciences Deans (institutional) 2018-present
- McNeese Quarterback Club (football booster) 2017-present
- International Council of Fine Art’s Deans (institutional) 2017-present
- National Association of Schools of Music (institutional) 2011-present
- National String Project Consortium 2010-present
Honors

- Phi Mu Alpha, Alpha Upsilon, McNeese State University Chapter Honorary Faculty of the Month
  March 2024
- American String Teacher's Association, National String Project Site of the Year for McNeese State University's String Project site
  2022
- Voted “Most Likely to be U.L. System President” by U.L. System Management and Leadership Institute class
  2019
- Faculty Senate Award for Outstanding Service
  2016
- Student Government Association Faculty Member of the Year
  2016
- MSU President's Award for Outstanding Community Service
  2011
- U.L. System – Excellence in Service-Learning
  2010
- Mayor’s Award for Best Arts Organization (Youth Orchestra)
  2004
Item J.5. McNeese State University’s request for approval to appoint Ms. April Broussard as Interim Vice President of Business Affairs effective July 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Ms. April Broussard as Interim Vice President for Business Affairs effective July 1, 2024 at an annual salary of $150,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to appoint Ms. April Broussard as Interim Vice President of Business Affairs effective July 1, 2024.
Via Electronic Transmittal Only

May 23, 2024

President Richard J. Gallot, Jr.
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear President Gallot:

McNeese State University requests consideration and approval of the following to be placed on the agenda for the June 13, 2024 meeting of the Board of Supervisors:

Appoint Ms. April Broussard, Interim Vice President of Business Affairs

Thank you for your assistance in this matter.

Sincerely,

[Signature]

Dr. Daryl V. Burckel
President

Attachment
APRIL BROUSSARD, CPA, MBA, CGMA
5838 Willow Ridge Drive. Lake Charles, LA 70605. Phone (225) 315-3153
april_broussard@yahoo.com

PROFESSIONAL EXPERIENCE

MCNEESE STATE UNIVERSITY, LAKE CHARLES, LA
Sep 2019 – Present
Operations Director of McNeese Autism Program (MAP) and Kay Doré Counseling Clinic (KDCC) – Responsible for the day-to-day operations of two psychology clinics on the university campus. Within the first 90 days of employment, I reviewed the current fee schedules in MAP and communicated with the major payer representatives to determine that fee schedules had not been adjusted in several years. Immediately began work with payers to update the fee schedules. Became a United Way Partner Agency for KDCC and received $251k in year-to-date funding for enhanced operations of the Suicide Education and Awareness, and Road to Wellness Programs. Negotiated with ImCal HSA and Southwest Louisiana Area Health Education Center to fund a coordinator position for that program, approximately $260k of funding over five years, as well as monthly payments for counseling services to Sam Houston High School. Operated through the pandemic shut down in early 2020, and shifted KDCC to telehealth, allowing that clinic to maintain 60% of prior revenues. Prepared documents/reports to file claims for MAP CARES Act funding, receiving 100% of claims filed, approximately $468k. Hurricanes Laura and Delta closed both clinics for several months in 2020. Secured temporary space for both clinics through local community outreach, allowing the clinics to resume operations six months before the university secured modular buildings. Prepared financial documentation to claim $290k in business interruption insurance from hurricanes. Applied for and received $30k of grant funding from another partner, Community Foundation of Southwest Louisiana. Implemented several annual fundraising campaigns to benefit both clinics, and currently working to establish an annual golf tournament for MAP.

GASTROENTEROLOGY ASSOCIATES/TDDC, BATON ROUGE, LA
Mar 2015 – Aug 2019
Controller/CFO/Vice President of Financial Performance – Responsible for all aspects of finance/accounting for the practice. Reviewed receivables at initial hire to find over two hundred thousand dollars in billings that never occurred. Subsequently billed and collected the full anticipated receivable. Reviewed 401(k) funding processes and implemented changes to ensure compliance with DOL requirements. Main contact for all external auditors, CPA firms, banking officers, and secondary contact for practice attorneys. Streamlined close processes to reduce required close time from three weeks to five days. Standardized monthly board reporting template as well as physician monthly draw statements to incorporate production statistics and other operating results drivers. Continually collaborated with key physicians to revise this statement as new data was needed. Worked with local banking officers to ensure cash flow was never negatively impacted due to changes in the industry. Developed, implemented, and continually monitored physician compensation formula to incorporate a production allocation component. Started annual reporting to MGMA for the Provider Compensation and Production Survey as well as the Management and Staff Compensation Survey, which provides pertinent benchmark data for the practice. Assisted in the decision to join TDDC, the largest gastroenterology practice in the United States. Managed month end close and physician compensation process for the anesthesia ancillary component of TDDC’s entire practice. Main point of contact with outside consultants on the Baton Rouge location and anesthesia ancillary units to prepare for the partnership with private equity. Worked directly with external audit team on the first TDDC audit for year-end 2018, developing procedures and schedules.
APRIL BROUSSARD, CPA, MBA, CGMA
5838 Willow Ridge Drive, Lake Charles, LA 70605. Phone (254) 315-3153
april_broussard@yahoo.com

PROFESSIONAL EXPERIENCE (cont.)

MCNEESE STATE UNIVERSITY, LAKE CHARLES, LA
Oct 2008 – March 2015
University Registrar – Managed the Office of the Registrar with enrollment of approximately 8,000
students. Provided statistical reports and analysis for government agencies, administration, and department
use. Ensured the integrity and security of student academic data and the student information system.
Implemented the process to generate electronic transcripts and distribute them via E-Scrip Safe at McNeese
State University. Responsible for grading, registration, degree audit, preparation of commencement
materials, preparation and verification of the class schedule, transfer articulation, compliance with NCAA
regulations, compliance with Department of Veterans Affairs regulations, preparation of the academic
calendar, and testing and implementation of upgrades to the student information system. Responsible for
the admission, enrollment, and reporting of approximately 350 international students on campus, while
ensuring compliance with U.S. Citizenship and Immigration Services federal regulations. Served on
several committees and acted as a resource to administrators, faculty, staff, and students.

CHRISTUS ST. PATRICK HOSPITAL, LAKE CHARLES, LA
Jul 2006 – Sep 2008
Financial Controller – Provided oversight and direction for G/L software conversion in December 2006.
Preparation and review of monthly, quarterly, and annual financial packages including representation
letters and tax files for the corporate office as well as the outside audit firm. Preparation of mid-month
income statement projection and management discussion and analysis reports for corporate planning and
review. Actively participated in the hospital compliance committee. Improved associate satisfaction of
supervisor by 9.2 percentage points in two years with CHRISTUS. Interacted with and presented to the
leadership team on financial topics to cultivate an increased awareness of financial principals and
encourage fiscal responsibility in the hospital.

LAKE CHARLES MEDICAL & SURGICAL CLINIC, LAKE CHARLES, LA
Chief Financial Officer – Reviewed the business revenue cycle with a process improvement team to
strengthen internal controls, ensure proper and timely charge entry, reduce denial frequency, and promote
functional importance of individuals in the cycle. Guided the monthly management team meetings to
improve interdepartmental communication and effectiveness of clinic policies and procedures. Reviewed
guarantee contracts with physician recruits to facilitate an understanding of the partnership; evaluated
recruits for potential assimilation into the clinic organization. Identified and presented strategic
improvement opportunities in Compensation, Investment, Finance, and Executive Committee meetings,
with respect to challenges faced in the business environment. Prepared financial analyses and
recommendations for managed care negotiations, lease versus purchase options, and continuation of service
lines to positively impact the decision-making process. Conducted daily review of the billing and
collecting patterns within the business office and implemented corrective actions if necessary. Assisted
outside CPA firm with negotiating business interruption claim payment to receive substantially all our
estimated hurricane related losses.
APRIL BROUSSARD, CPA, MBA, CGMA
5838 Willow Ridge Drive, Lake Charles, LA 70605. Phone (225) 315-3153
april_broussard@yahoo.com

PROFESSIONAL EXPERIENCE (cont.)

Jan 2004 – Aug 2005
Controller - Responsible for appraisal of the profitability and performance of the partnership against national benchmarks. Organized and maintained financial accounting systems, including accounts payable, general ledger, employee payroll, cash disbursements, and financial statements. Implemented changes in accounting software as well as an interface between the payroll and general ledger accounting systems. Completed the annual MGMA Cost Surveys and Physician Compensation and Production Surveys.

Jan 2003 – Jan 2004
Assistant Controller - Assisted in directing the organization’s financial affairs and prepared financial analyses of operations including interim and final financial statements with supporting schedules for guidance of management. Supervised general ledger accounting and payroll. Directed monthly close process from general ledger through partner compensation.

Nov 2001 – Jan 2003
Full Charge Accountant – Performed all duties relating to accounts payable and payroll for three entities. Developed ACCESS databases for reporting purposes reducing manual processing time in multiple areas. Performed analysis of accounts for year-end audits and monthly reviews. Assisted in the implementation, revision, and documentation of current accounting policies and procedures.

EDUCATION

May 2000 M.B.A., General, McNeese State University, Lake Charles, LA – GPA 3.92
Dec 1998 B.S., Accounting, McNeese State University, Lake Charles, LA – GPA 4.0
Dec 1998 A.S., Computer Information Tech, McNeese State University, Lake Charles, LA – GPA 4.0

COMPUTER SKILLS


AFFILIATIONS, PROFESSIONAL MEMBERSHIPS, AND AWARDS

American Institute of Certified Public Accountants (AICPA)
Louisiana Society of CPA’s (LCPA)
Chartered Global Management Accountants (CGMA)
Phi Kappa Phi
2022 Recipient of the McNeese State University President’s Award for Excellence
Item J.6. McNeese State University’s request for approval to appoint Dr. Keagan LeJeune as Interim Dean for the College of Liberal Arts effective July 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Keagan LeJeune as Interim Dean for the College of Liberal Arts effective July 1, 2024 at an annual salary of $125,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves McNeese State University’s request for approval to appoint Dr. Keagan LeJeune as Interim Dean for the College of Liberal Arts effective July 1, 2024.
Via Electronic Transmittal Only

May 23, 2024

President Richard J. Gallot, Jr.
University of Louisiana System
1201 North Third Street, Suite 7-300
Baton Rouge, LA 70802

Dear President Gallot:

McNeese State University requests consideration and approval of the following to be placed on the agenda for the June 13, 2024 meeting of the Board of Supervisors:

Appoint Dr. C. Keagan LeJeune, Interim Dean, College of Liberal Arts

Thank you for your assistance in this matter.

Sincerely,

Dr. Daryl V. Burckel
President

Attachment
CONDENSED CURRICULUM VITAE

Keagan LeJeune
McNeese State University
Department of English and Foreign Languages
College of Liberal Arts
clejeune@mcneese.edu

EDUCATION
University of Louisiana at Lafayette
August 1997 to May 2001
Ph.D. in English
Specialization: Folklore

McNeese State University
August 1994 to May 1997
M.F.A. in Creative Writing

EXPERIENCE
Interim Dean, College of Liberal Arts
July 1 2024-present
McNeese State University
Lake Charles, LA

Department Head, English and Foreign Languages
August 2018-June 2024
McNeese State University
Lake Charles, LA

Professor, English and Foreign Languages
McNeese State University
Lake Charles, LA
Assistant Professor (2001-2006),
Associate Professor (2007-2014),
Full professor (2014-present)

GOVERNMENTAL APPOINTMENTS
Member, Louisiana Folklife Commission, Appointed by Governor Bobby Jindal, January 2014-December 2017

MAJOR AWARDS
2024 Summerlee Prize, best nonfiction book devoted to the Gulf Coast for *Finding Myself Lost in Louisiana*.

2022-2023, Fellow, Center for the History and Culture of Southeast Texas and the Upper Gulf Coast, Lamar University.

2019 Arthur W. Bergeron Jr Award, for preservation of Louisiana History and culture, awarded by Civil War Round Table of Central Louisiana,

2017 Louisiana Literary Award, awarded by the Louisiana Library Association, awarded to *Legendary Louisiana Outlaws: The Villains and Heroes of Folk Justice*. LSU Press 272 pages. ISBN 9780807162576

2016 Brian McConnell Book Award, awarded by the International Society for Contemporary Legend Research, Awarded to *Legendary Louisiana Outlaws: The Villains and Heroes of Folk Justice*. LSU Press 272 pages. ISBN 9780807162576
PUBLICATIONS

Manuscripts


An Annotated Bibliography of Sources Relating to the History and Culture of Louisiana's Neutral Strip, commissioned by Five Parishes West, in partnership with the Louisiana Division of the Arts and the Louisiana Office of Tourism, 2009

Edited Collections


Book Chapters

Solicited chapter, "Legal Traditions in Louisiana and the Floridas, c. 1763-1821," book manuscript forthcoming; edited by Sean Donlon and Vernon Palmer (Tulane)


Commissioned Essays


Selected Articles


"Making a Home Sacred: One Woman’s Acquisition of Voice through the Production of Religious Centerpieces.” The McNeese Review 43: 33-59.

Selected Creative Work:
Works in Anthologies:
“Making a Job’s Tears Rosary” Points of Gold. (Xavier Press, 2005).
Creative Works in Journals:
Nonscience:
“Talbert-Person Cemetery, 64 Parishes Magazine, The Winter Issue, 2023
Fiction:
“A Certain Sort of Redness,” fiction, Southwestern Review, 103.3
“Sedentism,” fiction, Gulf Coast Journal, 29.2
Poetry:
“Crabbing” and “Crossing the Mississippi River Bridge,” 2River, 2016.
“Coffin Spoons” and “When the World Goes Broken,” Louisiana Literature, Spring 2012.
“Marshall Bollich Shells It Out” Louisiana Literature, 2008

Book Reviews
“Review of Herman Frasch - The Sulphur King” by Russell Keene, for Louisiana History: The Journal of the Louisiana Historical Association

MOST RECENT INVITED PRESENTATIONS
“Naming the Chenier Plain,” Fellows Lecture, Center for History and Culture, Upper Gulf Coast, November 2023, Beaumont.
Finding Myself Lost in Louisiana—Readings
Louisiana Book Festival—October 2023
McNeese State University Honors College—November 2023
Banners Culture Series, Historic City Hall—March 2023

NEA Grant—The Coast of Cameron, Community Roundtable, Central Library, October 2023, Lake Charles, LA.


One of five invited panelists, for LEH’s “The State We’re In,” 2022. One of five invited panelists, for LEH’s “The State We’re In,” Statewide broadcast out of New Orleans, Introduction by Former Senator Willie Mount

Appearance in Louisiana’s No Man’s Land documentary, LPB, March 2022.

Interviewed by Partisan Gardens, national podcast (http://www.partisangardens.org/podcast/june-2021-the-earthbound-farmers-almanac/)

“Folk Practices of Cemeteries” Annual Meeting of National Death Care Association, Preliminary Address, New Orleans, October 2018

CSPAN2, “Maude Reid,” September 2018

CSPAN2, “Jean Lafitte,” September 2018

Legendary Louisiana Outlaws: The Villains and Heroes of Folk Justice,” State Museum of Louisiana, Baton Rouge, February 2019

Legendary Louisiana Outlaws: The Villains and Heroes of Folk Justice,” Civil War Roundtable, Alexandria, Louisiana, May 2019

INVITED INTERNATIONAL PRESENTATIONS

“Masculinity and Festival and Scholarly in Louisiana’s Neutral Strip.” Slide Presentation and Lecture, American Folklore Society Annual Meeting, Quebec City, Quebec, (October 2007)

MOST RECENT CONFERENCE PRESENTATIONS

Conference Presentation, “The Place Name Legend of Pecan Island,” SCMLA October 2022. Austin, TX

Conference Presentation, “Healing Landscapes of Louisiana,” SCLA October 2022, Houston, TX

PROFESSIONAL POSITIONS

Past President, Louisiana Folklore Society.
PROFESSIONAL SERVICES

Writer, $20,000, interpretive panels for Myths and Legends Scenic Byways, +$300,000 grant, Five Parishes West, (January 2014 – June 2014)

Ambassador for former Lieutenant Governor Jay Dardenne, presentation of award to Robert Caldwell for his work in preserving the traditional practices of the Choctaw-Apache in Louisiana.

Consultant, Cameron Parish Library Rebirth PL grant

Consultant, LEH Oral History project, Hurricane Harvey Emergency Response

Lead Trainer, LEH Waterways Film trainer, Zoom, April 2021, consultant fee

OTHER AWARDS

"Love Apples" and other poems, finalist, 2016 Tennessee Williams Festival Poetry Prize

Fortune of Rags, manuscript, semifinalist for 2013 Berkshire Prize by Tupelo Press

“Wayfinding,” “Coffin Spoons,” and “The Burden of July” Top 5 Finalist, 2010 Tennessee Williams Prize, $75 prize

Fortune of Rags—Poetry Series, 2009, finalist, LEH Artist Fellowship ($5,000 Fellowship Award suspended due to budget cuts)

$3,800 Alumni Faculty Development Award, McNeese Alumni Association (March 2010–Dec. 2010)

Numerous Endowed Professorships

SELECTED ADMINISTRATIVE AND SERVICE ACTIVITIES

Chair, Louisiana Board of Regents Universal Transfer Pathways for ENGL, 2023

Editor, 2023 SACS University Accreditation Report

Louisiana Board of Regents BOR Gateway Pathways McNeese Leadership Team, Baton Rouge (December 2024)

ENFL Transfer Advisor, @ 30 candidates pursuing BA in English; (August 2021 – 2024)

Program Coordinator for BA in English, 2018-2022

Compiler of assessment Progress Report for the B.A. in English Education

Coordinator of English M.A. Degree Program (August 2006 – 2013)

Compiler of Master Plan/Progress Report for the M.A. in English, (January 2006–2013)

Advisor, @ 50-75 candidates pursuing B.A. in English Education and Foreign Language Education, (August 2002 – 2008)

Compiler of assessment Progress Report for the B.A. in English Education (2002-2008)

Committee Member; Steering Committee for NCATE accreditation, (2002 – 2004)

Committee Chair; Conceptual Framework Committee for NCATE accreditation, (2002 – 2004)

Editor; Editing Committee for NCATE accreditation, (June 2004 – August 2004)

Chair, McNeese Assessment Team, (February 2005 – October 2005)
Served as committee member: Exhibit Room Committee for NCATE accreditation, (2002 – 2004)

Committee member, Grade Appeals Committee, (August 2004 – 2010)

Member, Faculty Senate, (May 2002 – 2008)

Member, Faculty Senate Academic Affairs Committee, (May 2002 – 2008)

Member, Faculty Senate Ad Hoc Committee, (December 2003)

Committee Member, General Education Task Force, (2002-2003)
Item J.7. Northwestern State University’s request for approval to continue the appointment of Dr. Aimee Badeaux as Interim Dean of the College of Nursing and School of Allied Health effective July 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to continue the appointment of Dr. Aimee Badeaux as Interim Dean for the College of Nursing and School of Allied Health effective July 1, 2024 at an annual salary of $240,377. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Northwestern State University’s request for approval to continue the appointment of Dr. Aimee Badeaux as Interim Dean for the College of Nursing and School of Allied Health effective July 1, 2024.
May 23, 2024

Rick Gallot, President
University of Louisiana System
1201 North Third Street, 7-300
Baton Rouge, LA  70802

Re:  Continuation of Appointment of Dr. Aimee Badeaux as Interim Dean, College of Nursing and School of Allied Health

Dear President Gallot:

Northwestern State University is requesting the following item be placed on the agenda for approval at the February 2024 Board Meeting.

Continuation of Appointment of Dr. Aimee Badeaux as Interim Dean of the College of Nursing and School of Allied Health at an annual salary of $240,377 for the period July 1, 2024 - June 30, 2025.

Please find attached Dr. Badeaux’s current vitae.

Thank you for your consideration of this request.

Sincerely,

Dr. Marcus Jones
President

Attachment
Aimee L. Badeaux, PhD, CRNA, APRN, CNE

1800 Line Avenue
Shreveport, LA 71101
318-677-3139
badeauxa@nsula.edu

EDUCATION

Doctor of Philosophy, Curriculum and Instruction 2015
Louisiana State University, Baton Rouge, LA

Master of Science in Nurse Anesthesia 2007
Franciscan Missionaries of Our Lady University, Baton Rouge, LA

Bachelor of Science in Nursing 2002
Louisiana State University Health Sciences Center, New Orleans, LA

PROFESSIONAL EXPERIENCE

Interim Dean, College of Nursing and School of Allied Health 2/2024-present
Northwestern State University of Louisiana, Shreveport, LA

Full-time, 12-month administrative faculty member; with oversight of eight academic degree programs and four certificate programs. Rank of Associate Professor on tenure-track.

Duties

• Provides leadership for the College of Nursing and School of Allied Health.
• Articulates a leadership vision and strategic plan for evaluating the academic programs and curriculum in collaboration with the College of Nursing and School of Allied Health with the program committees, faculty, staff, and students.
• In collaboration with CONSAH stakeholders, establishes needs and priorities of the CONSAH.
• Initiates relationships with and engages healthcare organizations to develop collaborative initiatives, including practice and teaching models.
• Participates in the management of campus operations and resources and works with university personnel in establishing priorities in the allocation of available resources.
• Responsible for the development and management of CONSAH budget in support of faculty, adjunct faculty, staff, and students.
• Supports educational innovation and instruction methodology, with a continuous quality approach to evaluation of program effectiveness.
• Serves as a role model for scholarship in clinical or educational research including evidence-based guidelines, quality improvement, and other projects, and dissemination of results through manuscripts and presentations.

Director of Doctoral Studies; Nurse Anesthesia Program Coordinator 1/2020-2/2024
Northwestern State University of Louisiana, Shreveport, LA

Full-time, 12-month faculty member of the College of Nursing and School of Allied Health with administrative oversight of the Doctor of Nursing Practice degree program to include all personnel, curriculum, advising, evaluation, equipment, and facilities. Rank of Associate Professor on tenure-track.
**Duties**

- Oversight of all DNP Program concentrations including Organizational Systems Leadership and Nurse Anesthesia.
- Responsible for the development and management of DNP Program budget in support of faculty, adjunct faculty, staff, and students.
- Initiates relationships with and engages healthcare organizations to develop collaborative initiatives, including practice and teaching models.
- Coordinates faculty practice activities, including recruitment, contracts, and practice agreements for faculty members and supports professional development.
- In collaboration with Program stakeholders, establishes needs and priorities of the Program.
- Provides academic advising to DNP students relative to didactic and scholarly project progression.
- Designs and implements curricular initiatives, supporting educational innovation and instruction methodology, with a continuous quality approach to evaluation of program effectiveness.
- Serves as a role model for scholarship in clinical or educational research including evidence-based guidelines, quality improvement, and other projects, and dissemination of results through manuscripts and presentations.

**Accomplishments**

- Author and Team Leader of Doctor of Nursing Practice Program’s Louisiana State Board of Nursing substantive change prospectus leading to the Program’s addition of BSN-DNP Nurse Anesthetist Role/Population to DNP program offerings.
- Authored Program’s COA capability study, resulting in capability review status for BSN-DNP NA program in Summer 2020.
- Co-authored Program’s COA self-study for initial program accreditation and coordinated virtual accreditation tour library in Summer 2020/Fall 2020, resulting in accreditation of Nurse Anesthesia Program in May 2021.
- Co-authored Program’s COA distance education application, resulting in distance education approval of Nurse Anesthesia Program in May 2021.
- Authored Program’s CCNE Substantive Change Report in Spring 2021, resulting in approval.
- In collaboration with CONSAH leadership, established 17 nurse anesthesia clinical sites, focusing on full scope of practice opportunities and CRNA-only practice models for student learners in Rural LA.

**Program Director, Nurse Anesthesia**

Franciscan Missionaries of Our Lady University, Baton Rouge, LA

Full-time, 12-month faculty member of the School of Nursing with administrative oversight of the Program to include all personnel, curriculum, advising, evaluation, equipment, and facilities. Rank of Associate Professor.

**Duties**

- Directed the Nurse Anesthesia Program, including providing programmatic leadership and direct supervision of faculty and staff, providing diverse learners with the knowledge and skills necessary to deliver safe, equitable and evidence-based patient-centered care at the highest level of advanced nursing practice.
- Responsible for the development and management of a $1,500,000.00 budget in support of 8 full time faculty, 20 adjunct faculty, 1 staff member and over 100 graduate nurse anesthesia students.
- Coordinated faculty practice activities, including recruitment, contracts, and practice agreements for faculty members and supports professional development.
- Provided academic advising to anesthesia students relative to didactic, clinical, and scholarly project progression.
- Designed and implemented curricular initiatives, supporting educational innovation and instruction methodology, with a continuous quality approach to evaluation of program effectiveness.
• Served as a role model for scholarship in clinical or educational research including evidence-based
guidelines, quality improvement, and other projects, and dissemination of results through manuscripts and
presentations.

Accomplishments
• In conjunction with program stakeholders, developed strategic plan for Program in congruence with
School of Nursing and University strategic initiatives in 2018.
• Proven record of accreditation oversight as author of University’s SACSCOC substantive change
prospectus and hosted the substantive change onsite visit, leading to the University’s elevation to a
Level V degree granting institution in 2015.
• Authored Program’s COA self-study and hosted an onsite review that resulted in a maximum 10-year
reaccreditation of the Program in 2018.
• Obtained eight clinical sites, focused on rural and medically underserved populations, with full scope of
practice opportunities for student learners.
• Collaborated with Program alumni in developing a scholarship fund allowing current students to attend
mission trips in Peru.

Assistant Program Director, Nurse Anesthesia 2012 - 2014
Franciscan Missionaries of Our Lady University, Baton Rouge, LA

Full-time, 12-month faculty member of the School of Nursing, responsible for assisting the Program Director in
the areas of curriculum development, implementation, and evaluation of the Program. Rank of Assistant
Professor.

Duties
• Assisted in developing student learning outcomes, utilizes peer review and coaching, and
provides classroom and clinical instruction.
• Participated in the admissions process of the nurse anesthesia program and provided counseling to
students involved in clinical incidents and develops appropriate remediation plan and disciplinary actions.
• Participated in local, state and national professional organizations. Participated in community groups and
organizations as related to the College Mission and participated in committee work at the Program,
School and University level.
• Presented at local, state, and national professional conferences, assisted with soliciting grants for
the program.

Faculty Member, Nurse Anesthesia 2009- 2012
Franciscan Missionaries of Our Lady University, Baton Rouge, LA

Full-time, 12-month faculty member of the School of Nursing with teaching, service, and scholarship duties.
Rank of Instructor.

Duties
• Prepared instruction that reflects stated course student learning outcome and constructed
classroom materials to support the goals of all courses.
• Prepared thoroughly for each instructional hour, instructed and guided classes in an effective manner.
• Advised students through feedback, coaching, remediation, and engagement.
• Maintained accurate records of student work and attendance and posted grades in a timely manner.
• Implemented curriculum and instructional interventions.
• Participated in program and course assessment activities, while assessing student learning.
• Actively participated in professional organizations, scholarly activities, and University committees

Anesthesia Group Administrator, Consultant 1/2023- 9/2023
Capital City Anesthesia Group, Baton Rouge, LA

Actively directs, maintains leadership authority, and accountability for administration of Capital City Anesthesia Group. Oversees the management of all Anesthesia Group operations, assigning roles to personnel when needed. Ensures that operations are compliant with institutional, state, and federal requirements. Responsible for risk management at the department level, protecting the interests of the Anesthesia Group and Medical Center. Coordinates communications, events, and other activities within the Anesthesia Group.

**Certified Registered Nurse Anesthetist, PRN**  
Sanchez Plastic Surgery Center, Baton Rouge, LA  
2019- Present

Provides general, regional, monitored anesthesia care and local anesthesia for a variety of surgical procedures as an independent anesthesia provider. Practices approximately 6-10 hours per week.

**Certified Registered Nurse Anesthetist, PRN**  
Lake Surgery Center, Baton Rouge, LA  
2011- Present

Provides general, regional, monitored anesthesia care and local anesthesia across the lifespan for a variety of surgical procedures in collaboration with anesthesia team. Practices approximately 6-10 hours per week.

**Certified Registered Nurse Anesthetist, Staff, PRN**  
Anesthesiology Group Associates, Baton Rouge, LA  
2008- Present

Provides general, regional, monitored anesthesia care and local anesthesia across the lifespan for a variety of surgical procedures in collaboration with anesthesia team. From 2010-present, practices approximately 6-8 hours per week.

**Registered Nurse, Staff**  
Ochsner Clinic Foundation, New Orleans, LA  
2003- 2005

Provided critical care management of a diverse population of medical and surgical patients, including pre- and post-transplant patients in 32 bed Medical/Surgical Intensive Care Unit

**PRESENTATIONS**


Badeaux, A (2022, April). *Emotional Intelligence in the Operating Room*. Peer Reviewed Podium Presentation at French Quarter Festival Anesthesia Update 2022, Louisiana.


**HONORS AND AWARDS**

Northwestern State University, Educator of the Year, 2021-2022.

Baton Rouge District Nurses Association, Celebrate Nursing Advanced Practice Nurse Award Recipient, 2015.


U.S. Department of Health and Human Services Human Resources and Services Administration Faculty Loan Repayment Recipient, 2010.

Our Lady of the Lake College Distinguished Alumni, 2009.


American Association of Nurse Anesthetists, Sponsored Student, Annual Fall Meeting and Assembly of School Faculty, 2007.


GRANTS AND FUNDING

Louisiana Board of Regents, Rapides Women’s and Children’s Hospital Endowed Professorship, Endowed Professorship Recipient; Funded $10,139.00; 2023-2024.

U.S. Department of Health and Human Services Human Resources and Services Administration Nurse Anesthesia Traineeship Grant, Principal Investigator; Author “Preparing the Student Nurse Anesthetist for Practice in Rural America and to Care for Vulnerable Populations”; Funded $231,769; 2023-2027.

Louisiana Board of Regents, Rapides Women’s and Children’s Hospital Endowed Professorship, Endowed Professorship Recipient; Funded $9,543.00; 2022-2023.

GE Healthcare, Principal Investigator, Author “Northwestern State University Equipment Grant to Enhance Community-Partnered Anesthesia Simulation Laboratories”, Requested $250,000; Not funded.

Louisiana Board of Regents, CJ. Dudley Talbot Endowed Professorship, Endowed Professorship Recipient; Funded $8,219.00; 2021-2022.

U.S. Department of Health and Human Services Human Resources and Services Administration Nurse Anesthesia Traineeship Grant, Principal Investigator; Author “Preparing the Student Nurse Anesthetist to Address Substance Use Disorder in Rural America”; Funded $35,412; 2019.


U.S. Department of Health and Human Services Human Resources and Services Administration Nurse Anesthesia Traineeship Grant, Principal Investigator; Author “Preparing the Student Nurse Anesthetist to Address Substance Use Disorder in Rural America”; Funded $93,896; 2018.


U.S. Department of Health and Human Services Human Resources and Services Administration Nurse Anesthesia Traineeship Grant, Principal Investigator; Author “Preparing the Nurse Anesthesia Student for Practice in Rural and Medically Underserved America”; Funded $36,500; 2017.

U.S. Department of Health and Human Services Human Resources and Services Administration Nurse Anesthesia Traineeship Grant, Principal Investigator; Author “Preparing the Nurse Anesthesia Student for Practice in Rural and Medically Underserved America”; Funded $36,972; 2016.

U.S. Department of Health and Human Services Human Resources and Services Administration Nurse Anesthesia Traineeship Grant, Principal Investigator; Co-writer “Preparing the Nurse Anesthesia Student for Practice in Rural and Medically Underserved America”; Funded $43,700; 2015.


American Association of Nurse Anesthetists Doctoral Fellowship, Recipient; Funded $10,000; 2012.

PROFESSIONAL MEMBERSHIPS

American Association of Nurse Anesthetists
American Nurses Association
Golden Key International Honor Society
Louisiana Association of Nurse Anesthetists
Louisiana State Nurses Association
National Honor Society of Phi Kappa Phi
Sigma Theta Tau Nursing Honor Society, Epsilon Nu Chapter

**ACADEMIC SERVICE**

**Northwestern State University**
- College of Nursing and School of Allied Health, Administrative Council, Member, 2020-present
- College of Nursing and School of Allied Health, Administrative Council Graduate Ad Hoc Committee, Member, 2020-present
- College of Nursing, Advisory Council, Member, 2020-present
- College of Nursing and School of Allied Health, Assessment and Evaluation Committee, Member and Recorder, 2020-present
- College of Nursing, DNP Program and Curriculum Committee, Chair, 2020-present
- College of Nursing, Policy Committee, Member, 2020-2022; Vice Chair, 2021-2022; Chair 2022-present
- College of Nursing, Sub-administrative Council, Member, 2020-2021
- College of Nursing, Nurse Anesthesia Program Assistant Program Director Search, Chair, 2020
- College of Nursing, DNP CRNA Faculty Member Search, Chair, 2021
- College of Nursing, CONSAH Statistician Search, Member, 2021
- College of Nursing, Senior Director of Nursing Search, Member, 2021

**Franciscan Missionaries of Our Lady University**
- College Sponsored Professional Development, “How People Learn”, Member, 2015
- College Sponsored Professional Development, “Ready to Publish”, Member, 2013-2014
- Distance Education Work group, Member, 2015-2018
- Doctor of Nursing Practice Committee, Member, 2013-2016
- Educational Policy and Curriculum Committee, Member, 2010-2012
- Fete des Fideles Committee, Member, 2018-2019
- Graduate Council, Chair, 2015-2017; Member 2017-2019
- Graduation Committee, Member 2017-2019
- Institutional Assessment Committee, Member, 2013-2014
- Family Nurse Practitioner Program Director Search Committee, Chair, 2016
- Family Nurse Practitioner Program Faculty Member Search Committee, Chair, 2016
- Nurse Anesthesia Program Admission Committee, Member, 2009-2019
- Nurse Anesthesia Program Assistant Program Director Search, Chair, 2018-2019
- Nurse Anesthesia Program Faculty Search, Chair, 2019
- Nurse Anesthesia Program Community Advisory Committee, Member, 2009-2019
- Nurse Anesthesia Program Curriculum Committee, Chair, 2013-2019
- Promotion in Rank Revision Committee, 2018-2019
- Research and Scholarship Committee, Member, 2015-2019
- School of Nursing Admission and Progression Committee, Member 2014-2016
- School of Nursing Assembly Committee, Member, 2009-2019
- School of Nursing Assessment and Evaluation Committee, Member, 2013-2016
- School of Nursing Program Advancement Committee, Member, 2013-2017
- School of Nursing Curriculum Committee, Member, 2014-2016
- School of Nursing Dean’s Council, Member, 2013-2019
- School of Nursing Faculty Development Committee, Member, 2014-2016
- School of Nursing Graduate Nursing Committee, Chair, 2013-2019
• Vice President of Academic Affairs Search Committee, Member, 2014

Our Lady of the Lake Regional Medical Center
• Anesthesia Operations Committee, Member, 2012-2017
• Nursing Research Council, Member, 2016-2019
• Surgical Services Committee, Member, 2014-2017

PROFESSIONAL ORGANIZATION SERVICE

American Association of Nurse Anesthesiologists
• State Organizational Development Committee, Member, 2023-2025

Council on Accreditation of Nurse Anesthesia Educational Programs
• Team Onsite Reviewer, 2020-present

Louisiana Association of Nurse Anesthetists
• Past President and BOD Advisor, 2016-2018
• President, 2015-2016
• President-Elect, 2014-2015
• Board of Director, 2008-2009, 2011-2012
• Vice President, 2012-2014
• Audit Committee, 2008-2011
• Bylaws Committee, 2009-2011
• Communications Committee 2012-2016
• Editor in Chief of LANAScope, 2012-2014
• Political Action Committee, 2008-2011; 2019-present
• Program Committee, 2008-2016; Chair 2012-2014

Louisiana Council of Administrators of Nursing Education
• Member, 2013-2019, 2020-present

COMMUNITY SERVICE

Louisiana State Board of Nursing
• Volunteer, 2000-present

Louisiana Volunteers in Action
• Volunteer, 2020-present

Episcopal School of Baton Rouge
• Volunteer, 2020-present

St. George Catholic School
• Volunteer, 2014-2020

Baton Rouge Soccer Club
• Volunteer, 2021-present

LICENSURE AND CERTIFICATIONS

Licensure
• Advanced Practice Registered Nurse, Louisiana,
• Registered Nurse, Louisiana

Certifications
• Certified Nurse Educator
• Certified Registered Nurse Anesthetist
• Advanced Cardiac Life Support
• Basic Cardiac Life Support
• Pediatric Advanced Life Support
• JBI Certified Systematic Reviewer
• EQI 2.0 and 360 Certified Coach
• Applying the Quality Matters Rubric Reviewer

DOCTORAL PROJECTS, MAJOR PROFESSOR


Holcombe, Pamela (2022). A Retrospective Study of the Military Medic-Paramedic Program at a State University.


Sepulvado, Jarred. (2023). *Integration of the Apfel Standardized Risk Score (SRS) to Improve the Identification and Documentation of Patients at Risk for Postoperative Nausea and Vomiting*.

Serdena, Nicole. (2019). *Assessment of Trends in the Anesthetic Management of Surgical Patients Who Have Received Ketamine Infusion Treatments*.


**COURSES TAUGHT (PREVIOUS 5 YEARS)**

**2023-2024**

- NURG 7010, DNP Scholarly Project Practicum I
- NURG 7011, DNP Scholarly Project Practicum II
- NURG 7012, DNP Scholarly Project Practicum III
- NURG 7015, Professional Role of the Advanced Practice Nurse
- NURG 7028, Nurse Anesthesia Clinical Practicum VI
- NURG 7029, Professional Role of the Nurse Anesthetist

**2022-2023**

- NURG 7010, DNP Scholarly Project Practicum I
- NURG 7011, DNP Scholarly Project Practicum II
- NURG 7012, DNP Scholarly Project Practicum III
- NURG 7015, Professional Role of the Advanced Practice Nurse
- NURG 7020, Principles of Anesthesia Practice I
- NURG 7021, Nurse Anesthesia Clinical Practicum I
- NURG 7022, Principles of Anesthesia Practice III
- NURG 7023, Nurse Anesthesia Clinical Practicum II
- NURG 7025, Nurse Anesthesia Clinical Practicum III
- NURG 5700, Methods of Clinical Nursing Assessment

**2021-2022**

- NURG 7010, DNP Scholarly Project Practicum I
- NURG 7011, DNP Scholarly Project Practicum II
- NURG 7012, DNP Scholarly Project Practicum III
- NURG 7017, Principles of Anesthesia Practice I
- NURG 7020, Principles of Anesthesia Practice II
- NURG 7021, Nurse Anesthesia Clinical Practicum I
- NURG 7022, Principles of Anesthesia Practice III
- NURG 7023, Nurse Anesthesia Clinical Practicum II
- NURG 5700, Methods of Clinical Nursing Assessment
2020-2021
- NURG 7000, Scientific Underpinnings for Practice
- NURG 7011, DNP Scholarly Project Practicum II
- NURG 7012, DNP Scholarly Project Practicum III
- NURG 7015, Professional Role of the Advanced Practice Nurse
- NURG 5700, Methods of Clinical Nursing Assessment

2019-2020
- ANES 7380, Anesthesia Senior Seminar
- ANES 7720, Clinical Practicum II
- ANES 7750, Clinical Practicum V
- ANES 7800, DNP Project
- NURS 7370, Translational Research

PROFESSIONAL DEVELOPMENT
- American Academic Leadership Institute, Senior Leadership Academy, 2018-2019
- Southern Association of Colleges and Schools Commission on Colleges, Annual Meeting, Louisiana 2018.
- American Association of Nurse Anesthetists, Assembly of School Faculty, Texas, 2016.
- American Association of Nurse Anesthetists, Assembly of School Faculty, Louisiana, 2015.
- Our Lady of the Lake College Nurse Anesthesia Program, Nurse Anesthesia Student Research and the 3 C’s, Louisiana, 2014.
• American Association of Nurse Anesthetists, Fall Leadership Academy, Illinois, 2014.
• Mississippi and Louisiana Association of Nurse Anesthetists, Summer Meeting, Louisiana, 2014.
• American Association of Nurse Anesthetists, Assembly of School Faculty, California, 2014.
• American Association of Nurse Anesthetists, Developing the Capstone Process, California, 2014.
• Louisiana Association of Nurse Anesthetists, Fall Meeting, Louisiana, 2013.
• Louisiana Association of Nurse Anesthetists, Annual Spring Meeting, Louisiana, 2013.
• American Association of Nurse Anesthetists, Fall Leadership Academy, Colorado, 2012.
• Louisiana Association of Nurse Anesthetists, Fall Meeting, Louisiana, 2012.
• Louisiana Association of Nurse Anesthetists, Annual Spring Meeting, Louisiana, 2012.
• Louisiana Association of Nurse Anesthetists, Fall Meeting, Louisiana, 2011.
• American Association of Nurse Anesthetists, Annual Meeting, Massachusetts, 2011.
• Louisiana Association of Nurse Anesthetists, Annual Spring Meeting, Louisiana, 2011.
• Louisiana Association of Nurse Anesthetists, Fall Meeting, Louisiana, 2010.
• Louisiana Association of Nurse Anesthetists, Annual Spring Meeting, Louisiana, 2010.
• American Association of Nurse Anesthetists, Assembly of School Faculty, Texas, 2010.
• Louisiana Association of Nurse Anesthetists, Fall Meeting, Louisiana, 2009.
• Louisiana Association of Nurse Anesthetists, Fall Meeting, Louisiana, 2008.
• Louisiana Association of Nurse Anesthetists, Annual Spring Meeting, Louisiana, 2008.
Item J.8. Southeastern Louisiana University’s request for approval to appoint Dr. Claire Procopio as Dean of the College of Honors and Excellence effective July 1, 2024.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Claire Procopio as Dean of the College of Honors and Excellence effective July 1, 2024 at an annual salary of $152,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Southeastern Louisiana University’s request for approval to appoint Dr. Claire Procopio as Dean of the College of Honors and Excellence effective July 1, 2024.
May 23, 2024

Richard J. Gallot, Jr.
President, University of Louisiana System
1201 N. Third Street, Suite 7-300
Baton Rouge, Louisiana 70802

Dear President Gallot:

Southeastern recently conducted a national search to fill the position of Dean of the College of Honors & Excellence. A broad-based search committee evaluated applicants for the position consistent with System policy. The Search Committee included faculty and student advisors, an academic department head, directors of three departments in the College of Honors & Excellence, the interim Honors director and an Honors student. The committee was chaired by the Director of Sims Memorial Library. The Committee received six qualified applications for the position. Three of those applicants were selected to participate in virtual (Google Meet) interviews, and the top two candidates were invited for on-campus interviews. Please find attached a copy of the Search Committee meeting minutes, a copy of the memo from the Search Committee Chair to the Provost concerning the Committee’s recommendation (candidates’ strengths and weaknesses), and a copy of the position advertisement published online in HigherEdJobs, Diversity Boost of The Chronicle of Higher Education, The Advocate, and Southeastern Louisiana University’s website.

Southeastern is pleased to request permission from the University of Louisiana System Board of Supervisors to appoint Dr. Claire Procopio as the Dean of the College of Honors & Excellence at an annual salary of $152,000, effective July 1, 2024.

Dr. Procopio has been a dedicated member of Southeastern’s faculty since 2005 and is a tenured Professor of Communication. She is a well-respected member of Southeastern’s graduate faculty whose research focuses on effective communication within colleges and universities. She was instrumental in developing program review standards for the National Communication Association (NCA) and served on the NCA Tuning Project to develop learning outcomes for the field. Dr. Procopio served as Southeastern’s Honors Director for over seven years. During that time, she quadrupled enrollment, implemented a mentoring program, founded the Honors Student Association and Ambassador programs, and launched the university's first living-learning communities. Dr. Procopio is a recognized and celebrated warrior for student success.

Please place this request on the agenda for the June 13, 2024 meeting of the Board of Supervisors.

Sincerely,

[Signature]

William S. Wainwright, Ph.D.
President

Attachments
Claire Hopson Procopio
1303 Student Union Annex ● SLU 10489
Hammond, LA 70402
Phone: (225) 288-3264
E-mail: claire.procopio@selu.edu

Professional Experience

Southeastern Louisiana University
- Interim Dean, College of Honors & Excellence (March 2023 – Present)
- Honors Program Director 2016 - 2023
- Professor of Communication 2017 - Present
- Associate Professor 2011 - 2017
- Assistant Professor 2005 - 2011

Baton Rouge Community College
- Interim Director of Institutional Effectiveness 2004 – 2005
- SACSCOC Self-Study Director and Liaison 2002 – 2005
- Assistant Professor of Speech and Government 1998 – 2005

Indiana University
- Associate Instructor of Communication 1995– 1998

Louisiana State University
- Argumentation and Debate TA and Research Fellow 1993 – 1995

Leadership and Management Skills

- **Strategic Leadership:** Leading the newly created College of Honors & Excellence on an interim basis, providing strategic direction to multiple departments, including the Office for First-Year Success, Academic and Career Exploration Office, the Tinsley Learning Center, and the Honors Program. Responsible for building a diverse and inclusive team of academic advisors, coaches, honors faculty, and student support personnel.

- **Staff Development:** Supported comprehensive staff development initiatives in newly created college, including a successful professional development week. Facilitated training sessions, brown bag lunch discussions, and presentations from campus offices, such as Title IX and counseling, highlighting available resources. Additionally, played a key role in introducing national leaders John Gardner and Betsy O. Barefoot to the broader campus to enrich our understanding of first-year student success. Instituted a Great Ideas for Teaching (GIFT) program, fostering a culture of continuous improvement in teaching methodologies across the staff.

- **Advising Process Enhancement and Oversight:** Manage a staff of 27 first-year experience advisors responsible for orientation advising, professional development, and improving freshman retention through high impact advising practices. Implemented improvements to the orientation advising process, resulting in a 300-student increase in year-over-year registration advising during summer 2023. Designed and oversaw advising model for 800+ Honors students (first-year to graduating seniors). Served as Undergraduate Coordinator for the Department of Languages and Communication, oversaw academic advising for 300+ majors, and ensured compliance with changing university curricular requirements.
• **Budget Management:** Responsible for the college’s strategic planning and $2.8M budget management, demonstrating adeptness in resource allocation and financial oversight. Quadrupled the Honors Program budget, secured grant money, and raised external funds to support regular student travel, showcasing effective budgeting and fundraising skills.

• **Program Development and Recruitment:** Successfully developed and managed the Honors Program, achieving substantial growth from 135 students to 800+ students through effective recruitment strategies and robust academic, service, and social programming. Developed from a small honors program to a multi-unit honors college.

• **Student Engagement and Support:** Fostered a positive academic environment by providing student support and meaningful engagement opportunities, including the establishment of honors ambassador and mentoring programs, three living learning communities, and the Honors Student Association. Launched AI chatbot to engage and support students in the areas of mental health, financial support, academic progress, and belongingness. Multiple articles and presentations on effectively mentoring and supporting students in higher education.

• **Academic Collaboration:** Collaborated with academic units to increase honors sections available to students, introduced Honors Faculty Status to enhance the program, and supported undergraduate research through the creation of a bi-annual Honors Research Showcase. In summer 2023 organized a campus-wide 1st generation student bootcamp to prepare incoming students for academic success.

• **Academic Instruction and Mentoring:** Educated and mentored undergraduate and graduate students in Communication and Honors, offering guidance in more than a dozen courses and overseeing the senior research project colloquium. Established a pathway to the Honors Diploma, with celebrated milestones at the Sophomore Honors Distinction, Senior Honors Distinction, and Thesis Readiness course, recognized bi-annually at the Honors Recognition Ceremony with over 300 attendees.

• **Institutional Effectiveness:** As the Interim Director of Institutional Effectiveness at BRCC oversaw planning and implementation efforts to produce data-driven continuous quality improvements. Member and past co-chair of the university’s assessment committee responsible for evaluating ongoing learning outcomes and program evaluation.

• **Accreditation and Compliance Management:** At BRCC coordinated the preparation and submission of the college’s SACSCOC accreditation self-study report and successfully led the college’s bid for SACSCOC candidacy. Member of Southeastern’s Quality Enhancement Plan design team responsible for steering the 2025 reaffirmation QEP.

• **Curriculum Development:** Experience with needs assessment, new program development, course creation, assessment of curriculum changes, and all aspects of curriculum development including Honors Program curriculum overhaul and university general education curriculum and assessment overhaul.
• Effective Teaching: Earned multiple teaching awards including the President’s Award for Teaching Excellence. Excelled in teaching various courses in Speech and Government, impacting students’ understanding of the subjects through creative pedagogies including gamification, research showcases, student travel, and external partnerships.

Education


   Thesis title: *An Examination of the Effects of Language Intensity, Gender, and Status on Credibility and Persuasion.*

B.A., Speech Communication, Louisiana State University, 1993. *Summa Cum Laude*
   Honors thesis title: *Burke’s Speech to the Electors at Bristol: An Argument for the Platonic Model of Governance*

Selected Committee Leadership and Service Work

University and College Committee Chairmanships
   General Education Assessment and Innovation, SLU, 2023 to present.
   Student Retention SEM Subcommittee, SLU, 2023 to present.
   Online Advisory Committee, SLU, 2023 to present.
   University Honors Committee, SLU, 2016 to 2023.
   University Academic Assessment Committee (Co-chair), SLU, 2017-2018.
   Institutional Effectiveness committee, BRCC, 2004-05.
   Faculty Evaluation committee, BRCC, 2004-05.
   Improvement of Instruction committee, BRCC, 2004-05.
   SACS Self-Study Director and Steering Committee, BRCC, 2003-04.
   SACS Candidacy Steering Committee, BRCC, 2002.

Departmental Committee Chairmanships
   Major Field Assessment for Languages and Communication, SLU, 2010-16.
   Interpersonal Communication Master Course Syllabus Development, SLU, 2015.
   Public Speaking Master Course Syllabus Development, SLU, 2010.

University and College Committee Memberships
   Dean’s Council, SLU, 2023 to present.
   Quality Enhancement Plan Design Team, SLU, 2023 to present.
   Strategic Enrollment Management Team, SLU, 2022 to present.
   WorkDay Implementation Team, SLU, 2023 to present.
   University Planning Council, SLU, 2022 to present.
   President’s Excellence Awards Ad Hoc Committee, SLU 2021-22.
   Academic Assessment Committee, SLU, 2013 to 2022.
   Board or Regents’ 2-year articulation maintenance, SLU, 2011-12.
   University Services Assessment Subcommittee, SLU, 2010-12.
   Transfer Degree (Nevers) committee member, SLU, 2009-10.
   Academic Council, BRCC, 2000-05.
BRCC Leadership Team, BRCC, 2000-05.
Budget and Planning Improvement Committee, BRCC, 2002-05.
SACS Self-Study Principal Committee on Faculty, BRCC, 2003-04.

Faculty Senate Committees
Committee on Committees, BRCC, 2002-05.
Curriculum Committee, BRCC, 2001-05.
Improvement of Instruction Committee, BRCC, 2002-05.

Elected Positions
LACO Faculty Senate Representative, SLU, 2013-15.
Phi Kappa Phi, Secretary, SLU, 2013-15.
Louisiana Communication Association Vice/Elect/President, 2007-10.
Louisiana Communication Association Executive Secretary, 2004-07.
Arts and Sciences Senator, BRCC, 2000-02.
Faculty Senate Vice-President, BRCC, 1999-2000.
Faculty Senate Executive Committee, BRCC, 1999-2000.

Academic Leadership Publications/Presentations

“If They Build it, They Will Come: The Power of Student-Designed Honors Experiences in Small-Budget Programs.” Honors in Practice. Forthcoming publication (2024).


Teaching Workshops


“Considering the Public(s) in Public Speaking: Recrafting the Basic Course to Promote Civic Engagement.” NCA. Philadelphia, PA. November 2016.

“Helping Languages and Communication Majors Understand the Curriculum.” Center for Student Excellence. Hammond, LA. April 2016.


“Facilitating an Interactive Classroom.” Organized and presented as the first brown-bag session by BRCC’s Improvement of Instruction Committee. Baton Rouge, LA. February 2002.


Organizational Effectiveness Consulting/Training


Northshore Human Resources Forum. Presented From Boredroom to Boardroom: How to Communicate with the Millennial Generation to Enhance Organizational Effectiveness for CEUs for HR professionals. October, 2011.


Western Utility Training Advisory Board. Conducted daylong session for industry trainers from across the nation on facilitating interaction and recall with Millennial audiences. June 2009.


“You Hear Me, but are You Listening: Improving Listening in Academic Settings,” half-day training for the Louisiana State University Center for Academic Success College Reading and Learning Association (CRLA) Certification. January 2005.


With William Dufrene “Train the Trainer: Effective use of Communication Technology for Exxon-Mobil” presented to Exxon-Mobil employees through BRCC’s Workforce, Corporate, and Continuing Education division. May 2004.

With Melissa Sparks, “Promoting Health Communication at the Source: Immediacy Strategies in the Medical School Classroom,” one-day training seminar for the University of Mississippi Medical Center Faculty. March 2004.

Honors and Awards

• L. E. Chandler Award for Excellence in Supporting Student Extracurricular Activity, SLU, 2021.
• President’s Award for Excellence in Teaching, SLU, 2017.
• Elizabeth Weeks Jones Endowed Professorship in the Humanities, SLU, 2015-18.
• Best of the Best Award. BRCC, 2004.
• Excellence in Teaching Award College of Arts and Sciences. Indiana University, 1997.
• Fellowship, Indiana University, 1995–98.
• Phi Beta Kappa & Phi Kappa Phi, LSU, 1993.
• Top Speaker, Cross-examination Debate Association Novice Nationals, 1993.
• Sophomore Honors Distinction & Sternberg Outstanding Sophomore Award, LSU, 1991.
• National Merit Scholar, LSU, 1989-93.

References

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